

BOROUGH OF WENONAH
www.boroughofwenonah.com
COUNCIL MINUTES – BUSINESS MEETING

APRIL 25, 2013

Pledge of Allegiance

Call to Order: 7:30 p.m. by Mayor Thomas A. Lombardo,
Wenonah Municipal Building, 1 South West Avenue Wenonah, NJ 08090

Roll Call: Present: Dominy, Howard, Kaeferle, Lader Norris, Sheppard
Absent:
Also Present: Solicitor Duffield

Open Public Meetings Act Statement:

Adoption of the Agenda: JS/PL AIF

Open to the Public JD/JH

No Comments

Close to the Public PL/JS

Motion to Approve Ordinance 2013- 3 2nd read, Adopting Index Rate; Authorizing to Exceed the Municipal budget Appropriation Limits and establish Cap Bank BN/JD

Motion to Open Public Hearing

JH/PK

Rob Scharle, our CFO, explained that although we don't need to exceed the budget this year, we always approve an ordinance just in case.

Motion to Close Public Hearing

JD/JS

Roll Call

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to Open Public Hearing on the 2013 Municipal Budget read by title only JD/PL

No Comments

Motion to Close Public Hearing

JD/JS

Motion to Approve Resolution 2013-52: Adopting the 2013 Municipal Budget read by title only

BN/PK

Roll Call

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to approve March 28, 2013 Business Meeting Minutes JD/PK All in Favor

Motion to Approve April 11, 2013 Work Session Minutes JD/PL All in Favor

COMMITTEE REPORTS:

Public Safety & Personnel – J. Dominy – Quiet month. See attached police report and Fire Chief’s report. Chief Harrison read a letter of praise for the quick response of the police department.

Public Works – P. Kaferle - See Attached Report

Human Services – J. Howard – No Report; reminder Clean Communities Day is May 11, 2013

Finance & Budget – W. Norris – see attached tax collector and treasurer’s report. No other report.

Legal & Ordinance – P. Lader – No report

Public Buildings & Grounds –J. Sheppard – see attached report. Also, the park looks great. Everyone pitched in on clean up day. Still a few big trunks left to be cleaned up. Lake diving board is hopefully going to make an appearance very soon.

ENGINEERS REPORT: Engineer Dave Kreck indicated he will drop off the CDBG application tomorrow, to meet the deadline. There was a brief discussion on the streets that need repair and those not covered under any DOT Grant. Councilman Kaferle indicated that it would depend on the budget and how the bids come in.

See Engineers Report for all projects going on in town.

Motion to Approve: Disbursements

JD/JS

Roll Call

Ayes: Dominy, Howard, Kaferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

MISCELLANEOUS

Police Dept- Chief Harrison submitted a request for a Special Class II and Special Class I. See report. Mayor Lombardo asked what the difference was between the two. Chief Harrison responded and discussion ensued. Councilman Dominy indicated to replace the Special Class II as soon as possible, however council will discuss at a later date to see if a Class 1 is appropriate. One step at a time.

Open to Public:

JS/PL

Resident Fritz Winterle of 208 S. Clinton Avenue, asked council about the no parking zone at the athletic field, and why the yellow curb goes all the way down to the snack bar. Council indicated it is a safety issue. It is an inconvenience to parents; however, it is for the safety of the children who sometimes run out between parked cars. He also asked if it is possible to get Atlantic City electric to come out and put a pole up with a light by the Hayes Avenue ball field. Municipal Clerk Sweeney replied she already researched the request a few years ago and it is a very expensive project.

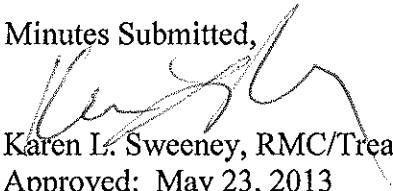
Close to Public

JS/PL

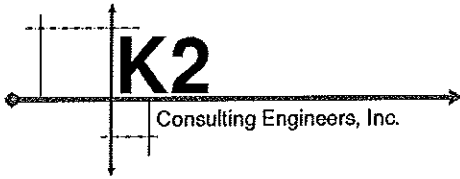
Motion to Adjourn:

JD/JS AIF 8:31 p.m.

Minutes Submitted,


Karen L. Sweeney, RMC/Treasurer

Approved: May 23, 2013



VIA E-MAIL ONLY

April 23, 2013

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday April 25, 2013
K2 Project Number WNOE012I**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

ROADWAY IMPROVEMENTS TO BARKBRIDGE ROAD FROM WOODBURY-GLASSBORO ROAD TO SOUTH MARION AVENUE

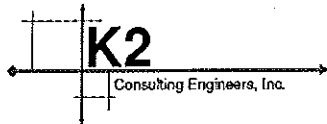
1. The final design plans and specifications have been approved by NJDOT and the project has been advertised for public bid, with a bid opening scheduled for Thursday May 2nd. To date, eleven (11) Contractors have picked up the bid packages.
2. We anticipate that the project will be awarded at the May 9th Council Meeting with construction work anticipated to begin in late May-early June.

WEST POPLAR STREET, FROM JACKSON AVENUE TO LINCOLN AVENUE

1. See 2013 Borough Road Program, below.

MANTUA AVENUE STREETScape IMPROVEMENTS

1. Our office has performed a site inspection of the existing crosswalks in Mantua Avenue for the purposes of assessing the adequacy of the existing signage for safety purposes. Based upon this assessment, we have provided the Borough with a list of recommended signage for consideration and it is our understanding that the necessary signs are being ordered.
2. Please note that the County will require the Borough obtain a Signage and Striping Permit prior to the installation of any signs within the Mantua Avenue Right of Way (County Route #632). Our office will prepare and submit said permit on behalf of the Borough.
3. It is our understanding that the County is investigating a potential speed limit reduction in Mantua Avenue from 35 MPH to 30 MPH. We will update the Borough as additional information from the County becomes available.



WNOE012I
Mayor and Council
April 23, 2013
Page 2

2013 BOROUGH ROAD PROGRAM

1. In preparation for a potential construction project that would include the 2013 NJDOT Municipal Aid Project for North Synnott Avenue, our office has evaluated and prepared recommendations and cost estimates for improvements to the following local roadways:
 - A. South Jackson Avenue, from W. Cherry Street to the Dead End
 - B. West Poplar Street, from N. Lincoln Avenue to N. Jackson Avenue
 - C. East Poplar Street, from Northeast Avenue to N. Clinton Avenue

We await feedback from Council as to which of the roadways are to be included in the 2013 Borough Road Program. Upon determination, our office will provide Council with a fee proposal for the engineering design, contract administration, and construction inspection for same.

II. PRIVATE DEVELOPER PROJECTS AND INSPECTIONS:

WENONAH MEADOWS

1. No change since last report.

AT&T CELLULAR ANTENNAE INSTALLATION

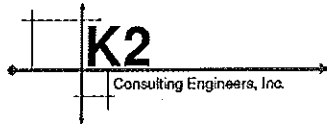
1. AT&T has replaced three (3) of the six (6) existing antennae which were mounted atop the Water Tower. The work also included the installation of a number of ancillary antennae upgrades and a new cable tray along the exterior of the Water Tower.
2. A number of improvements to the ground based facility are also being performed by AT&T. These include the replacement of one (1) existing power cabinet, the installation of a new Long Term Evolution (LTE) Cabinet, the installation of a new GPS antenna, and the installation of a new steel cable bridge, all of which are being performed within the existing fenced-in ground based compound. As of an inspection performed on April 9th, only the new power cabinet has been installed.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. T-Mobile has completed the swapping out of six (6) of the nine (9) existing antennae located atop the Borough Water Tower and has installed three (3) new fiber optic lines within the existing cable brackets that extend up the Water Tower shaft.

CLEARWIRE CELLULAR ANTENNAE INSTALLATION

1. No change since last report.



WNOE012I
Mayor and Council
April 23, 2013
Page 3

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

LINDEN AVENUE UTILITY EXTENSION (LOT #'S 30 & 31)

1. No change since last report.

III. GENERAL MUNICIPAL ENGINEERING:

2013 NJDOT MUNICIPAL AID PROGRAM:

1. The funding application for North Synnott Avenue is still under review by the NJDOT.

MANTUA AVENUE RAILROAD CROSSING UPGRADES

1. No change since last report.

CONRAIL

1. It is our understanding that Conrail has requested a meeting with the Borough to cooperatively develop a formal mechanism for addressing any future construction and/or maintenance activities that involve both the Borough and the existing Conrail Right of Way. Our office will assist the Borough in this process as directed by Council.

WENONAH PARK IMPROVEMENTS

1. It is our understanding that the Borough is contemplating a number of improvements to Wenonah Park, including the possible construction of a gazebo/grandstand. Our office will be available to assist Council in this endeavor as requested.

USEPA SANITARY SEWER COMPLIANCE EVALUATION INSPECTION

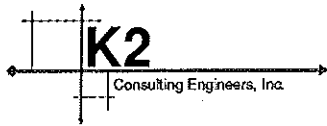
1. No Change Since Last Report.

BOROUGH WATER TOWER AND WELLS

1. No Change Since last Report.

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. No Change Since last Report.



WNOE012I
Mayor and Council
April 23, 2013
Page 4

WATER METER UPGRADES

1. The Borough Administrative Office is currently working with the Water Meter supplier on the replacement of the six (6) meters that were reported last month to have lost functionality.
2. It is our understanding that the Public Works Department shall continue with the remaining meter replacements after completion of a re-fresher training session with KP Electronics and as their workload permits.

NJDEP WATER ALLOCATION

1. Thanks to a long and wet winter, the Borough's total water usage for January thru March of 2013 is the lowest recorded during this time period in the past ten (10) years.

SOUTH JACKSON AVENUE WATER MAIN (CHERRY STREET TO DEAD END)

1. No Change in status of 2" Water Main replacement since last report.
2. Our office has provided the Borough with an estimate for roadway improvements to this block to consider for inclusion in the potential Borough 2013 Road Program.

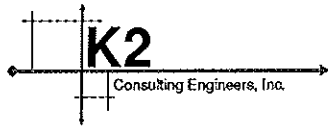
BOROUGH WATER SYSTEM GIS MAPPING

1. It is our understanding that the Public Works Department is gathering information regarding the locations of the existing water system valves. Our office will incorporate this information into the Borough's recently completed Water System GIS Maps as it becomes available.

WOODBURY WATER MAIN REPLACEMENT IN WOODBURY-GLASSBORO RD

1. Our office is still working with the City Engineer on scheduling the removal of the "dry" water main pipe that was erroneously installed in the grass strip located on the west-side of Woodbury-Glassboro Road, from Elm Street to Buttonwood Street.

Our office has been informed that the pipe removal work will take place during the month of May and we will continue to pursue this issue until it is satisfactorily addressed.
2. In addition to the above, the renewal of the existing 12" x 8" water system interconnection at Buttonwood Street shall also be completed at this time and our office will continue to follow up with the Contractor and the City of Woodbury until the interconnection is properly completed.



WNOE012I
Mayor and Council
April 23, 2013
Page 5

STORM SEWER COLLAPSE AT #505 BUTTONWOOD ST. EASEMENT

1. The Public Works Department recently informed our office of a Storm Sewer failure located within the limits of an existing drainage easement at #505 East Buttonwood Street (northwest corner of Buttonwood Street and Woodbury-Glassboro Rd.).
2. A site inspection was performed on April 23rd with the County Engineer to assess the situation and to try to determine the parties responsible for any potential pipe repairs because the failing storm sewer extends directly from two (2) existing inlets located in Woodbury-Glassboro Rd. (County Route #553)
3. The County has indicated that they will be performing a video inspection of the pipe and will research their records to determine ownership of the existing storm sewer. Once this information is obtained, they will contact our office to review the corrective measures and to collectively determine the parties responsible for performing the work.

EROSION PROBLEM @ #3 SHAWNEE DRIVE

1. No Change Since last Report.

NJPDES STORMWATER DISCHARGE PERMIT

1. Our office continues to update the Borough's 2013 Stormwater Pollution Prevention Plan (SPPP), as required by the Permit.
2. It is our understanding that the local NJDEP Watershed Ambassador (Alex Cooper) is currently coordinating a series of stormwater related Classroom Presentations with the Elementary School representatives. These activities will aid the Borough in addressing the Public Education Element of the Stormwater Discharge Permit and therefore, will be documented in the Borough's 2013 Stormwater Pollution Prevention Plan.

MANTUA AVENUE HANDICAP PARKING RESERVATION

1. It is our understanding that the Memorial Presbyterian Church has requested the reservation of a new handicap parking stall and a drop-off area along the south side of Mantua Avenue (County Route #632). Our office is available to assist in facilitating this request and coordinating same with the County if directed by Council.

MAPLE AVENUE SPEED HUMPS

1. No Change Since Last Report.

COMPREHENSIVE BOROUGH STOP SIGN ORDINANCE

1. It is our understanding that Council is considering the adoption of a comprehensive Stop Sign Ordinance for the purposes of formally approving of the installation of the various stop signs throughout the Borough. Our office shall assist the Borough in this project as requested by Council.



WNOE012I
Mayor and Council
April 23, 2013
Page 6

NJDEP RECREATIONAL TRAILS GRANT APPLICATION – IMPROVEMENTS TO ELDRIDGE TRAIL

1. Thanks to Bob Bevilaqua and a hard working crew, the replacement of the Eldridge Trail Bridge is 90% complete. All that remains are some cosmetic improvements.
2. The remaining Trails Grant work includes the installation of trail rails and stone surfacing through some of the low lying and historically wet areas of Eldridge Trail.
3. Upon completion of the project, we will assemble all relevant information required to obtain reimbursement from the NJDEP.

PROGRAM YEAR 2013 CDBG GRANT APPLICATION

1. Our office has prepared and will be submitting a CDBG Program Year 2013-14 Grant Application for "The Removal of Architectural Barriers at the Langston Field Facility". The project shall include modifications to the existing bathrooms, sidewalk circulation improvements, and the construction of two (2) handicap parking spaces off of Clinton Avenue, behind the snack bar. The submission deadline has been extended to Friday, April 26th.

GREEN ACRES GRANT APPLICATION – MAPLE RIDGE

1. No Change Since Last Report.

IV. PLANNING BOARD ACTIVITY:

1. At the April 22nd Meeting, a Site Plan Approval was conditionally granted for a previously approved Minor Subdivision Project located at the most northerly end of Stockton Avenue, adjacent to the Wenonah Swim Club Parking Lot.

If there are any questions regarding the content of this report, please contact me at (856) 310-5205.

Very Truly Yours,

K2 Consulting Engineers, Inc.

David Kreck, P.E., NJCME
President

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Helen Hadfield, Assistant Borough Clerk (via e-mail)
Brian Duffield, Esq., Borough Solicitor (via e-mail)
Sandra Christina, Planning Board Secretary (via e-mail)
Chief Joseph Harrison, Wenonah Chief of Police (via e-mail)