

BOROUGH OF WENONAH

www.boroughofwenonah.com

COUNCIL MINUTES – BUSINESS MEETING

JANUARY 24, 2013

Pledge of Allegiance

Call to Order: 7:30 p.m. by Mayor Thomas A. Lombardo,
Wenonah Municipal Building, 1 South West Avenue Wenonah, NJ 08090

Roll Call: Present: Dominy, Kaeferle, Lader (7:44pm) Norris, Sheppard
Absent: Howard
Also Present: Solicitor Duffield

Open Public Meetings Act Statement:

Adoption of the Agenda: JD/JS AIF

Motion to Approve: Resolution 2013-26 Appointing a new Chief of Police, Joseph Harrison JD/BN
Roll Call

Ayes: Dominy, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: Howard

Motion Approved

Joseph Harrison is sworn in by Mayor Lombardo as our Chief of Police

Open to the public JD/JS

No Comments

Close to the public JD/JS

Motion to Approve: Ordinance No. O-2013 -1 2nd Read:
Establishing Salaries and Compensation of Various Borough Officers and Employees of the
Borough of Wenonah for Calendar Year 2013. JD/PK

Open Public Hearing JD/JS

No comments

Close Public Hearing JD/PK

Roll Call

Ayes: Dominy, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: Howard

Motion Approved

Motion to Approve: December 13, 2012 – Work Session Minutes PL/PK
All in Favor; Lader abstain

Motion to Approve: December 27, 2012 – Business Meeting Minutes JD/PK
All in Favor; Kaeferle abstain

Motion to Approve: January 2, 2013 – Reorganization Meeting Minutes JD/PL
All in Favor; Norris abstain

COMMITTEE REPORTS:

Public Safety & Personnel – J. Dominy - See attached police report and Fire Chief's report

Mayor Lombardo thanked Sergeant Rogers for all his extra work while serving as Officer in Charge.

Public Works – P. Kaeferle - See Attached Report

Human Services – J. Howard - Absent

Finance & Budget – W. Norris - No Report

Legal & Ordinance – P. Lader – See attached report

Public Buildings & Grounds – J. Sheppard – No Written Report - Committee met briefly to discuss some ideas with regard to a strategic plan to upgrade, improve, and beautify Mantua Avenue, especially the few blocks on either side of the railroad. We will conduct some discussion on traffic calming issues as well.

Engineers Report:

Engineer Dave Kreck absent. See Engineers Report for projects going on in town.

RESOLUTIONS & ORDINANCES:

Motion to Approve: Resolution 2013-23 - In support opposing the approval process for NON-SHBP Health Insurance Plans as Proposed by N.J.A.C 5:30-18.1 through 18.4 and N.J.A.C. 6A:23A
JS/BN All in Favor

Motion to Approve: Resolution 2013-24 - Adopting the Gloucester County, NJ Multi-jurisdictional Hazard Mitigation Plan PK/JS All in Favor

Motion to Approve: Resolution 2013-25 - Authorizing the contract for Ricoh MP Copier/Printer 48 month lease. JS/JD

Roll Call

Ayes: Dominy, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: Howard

Motion Approved

Motion to Approve: Resolution 2013-27 - Appointing Conflict Municipal Public Defender Gary Lomanno PL/JS

Roll Call

Ayes: Dominy, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: Howard

Motion Approved

Motion to Approve: Resolution 2013-28 - Awarding Police Department Tow License to Riehl's towing and Tyler Mill Towing. PL/JD

Roll Call

Ayes: Dominy, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: Howard

Motion Approved

Motion to Approve: Resolution 2013-29 - Rescinding Appointment as Officer in Charge and Authorizing Adjustment of Compensation. JD/JS

Roll Call

Ayes: Dominy, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: Howard

Motion Approved

Motion to Approve: Disbursements BN/PK

Roll Call

Ayes: Dominy, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: Howard

Motion Approved

MISCELLANEOUS

Motion to Approve: Michael G. Zelle membership application for NJ State Firemen's Association
JD/PK All in Favor

Motion to Approve: Kevin Meeks membership application for NJ State Firemen's Association
JD/PK All in Favor

Motion to Approve: Cory Culligan membership application for NJ State Firemen's Association
JD/PK All in Favor

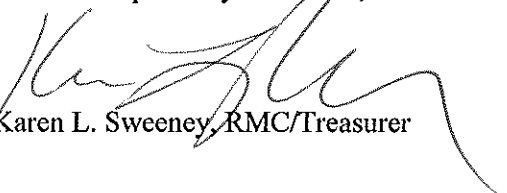
Open to Public: JS/PK

No comments

Close to Public JD/PK

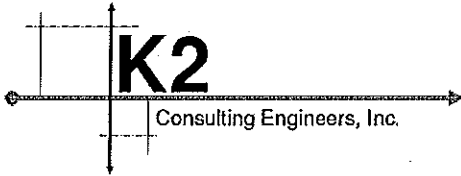
Motion to Adjourn: PL/JD AIF 8:00 pm

Minutes respectfully submitted,



Karen L. Sweeney, RMC/Treasurer

Approved: Feb. 28, 2013



VIA E-MAIL ONLY

January 22, 2013

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday January 24, 2013
K2 Project Number WNOE012I**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

**ROADWAY IMPROVEMENTS TO BARKBRIDGE ROAD FROM WOODBURY-
GLASSBORO ROAD TO SOUTH MARION AVENUE**

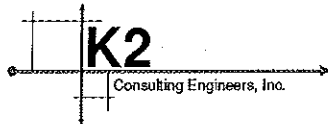
1. We anticipate that the final design plans and specifications will be forwarded to the NJDOT for approval by mid-February. Once approved, we will notify the Borough and request Council's authorization to advertise the project for public bid.
2. The final design plans and specifications will also be forwarded to Deptford Township, as required by the inter-local agreement.
3. We have also been informed by the County that a County Road Opening Permit is required for the work proposed upon the South Marion Avenue Bridge. Therefore, our office will obtain said permit from the County. Please note that the Borough is exempt from the Permit Application Fees.

WEST POPLAR STREET, FROM JACKSON AVENUE TO LINCOLN AVENUE

1. No Change Since Last report.

MANTUA AVENUE STREETSCAPE IMPROVEMENTS

1. We await Council's direction with respect to the scope of work and sequencing of the proposed streetscape improvements in Mantua Avenue. Regardless, we recommend that considerations be made for the formulation of a "Streetscape Committee" to collectively determine the type, style, and extent of the proposed improvements, develop a feasible construction budget, and to schedule tentative timeframes for the implementation of the improvements.



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2. Our office has been coordinating a potential speed limit reduction in Mantua Avenue with the County Engineer's Office. We have recently been advised that the Borough should send a letter to the County Engineer formally requesting that considerations be made for a reduction in the speed limit in Mantua Avenue from 35 MPH to 30 MPH. A draft copy of this letter has been prepared by our office and forwarded to the Mayor, Sgt. Rogers, Councilman Kaeferle, and the Borough Clerk. We recommend that the letter be reviewed, modified as necessary, and sent to the County Engineer to initiate the process.

II. PRIVATE DEVELOPER PROJECTS AND INSPECTIONS:

WENONAH MEADOWS

1. No change since last report.

AT&T CELLULAR ANTENNAE INSTALLATION

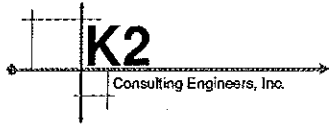
1. AT&T has indicated that they will be replacing three (3) of the six (6) existing antennae that are currently mounted atop the Water Tower. The work shall also include the installation of a new cable tray along the exterior of the Water Tower.
2. AT&T will also be providing each of the three (3) new antennae with two (2) Remote Radio Heads and one (1) Junction Box. These items shall be mounted to the existing handrail, adjacent to the antennae. It should also be noted that one (1) of the antennae will also be provided with a Master Junction Box.
3. A number of improvements to the ground based facility are also being performed by AT&T. These include the replacement of one (1) existing power cabinet, the installation of a new Long Term Evolution (LTE) Cabinet, the installation of a new GPS antenna, and the installation of a new steel cable bridge, all of which performed within the existing fenced-in ground based compound.
4. All of the aforementioned improvements are exempt from Planning Board Approval as they fall within the allowable upgrades permitted by State Law (P.L. 2011, c. 199) and Section 6409 of the Federal Telecommunications Act

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

CLEARWIRE CELLULAR ANTENNAE INSTALLATION

1. No change since last report.



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VERIZON CELLULAR ANTENNAE INSTALLATION

1. Verizon has indicated that they will be installing the remaining six (6) antennae that were originally approved by the Planning Board, for a total of twelve (12). There are no other improvements proposed.

LINDEN AVENUE UTILITY EXTENSION (LOT #'S 30 & 31)

1. No change since last report.

III. GENERAL MUNICIPAL ENGINEERING:

2013 NJDOT MUNICIPAL AID PROGRAM:

1. The funding application for North Synnott Avenue is still under review by the NJDOT.

CONRAIL

1. It is our understanding that Conrail has requested a meeting with the Borough to cooperatively develop a formal mechanism for addressing any future construction and/or maintenance activities that involve both the Borough and the existing Conrail Right of Way. Our office will assist the Borough in this process as directed by Council.

WENONAH LAKE

1. The proposed diving board dredging work is expected to take place in late January, pending the rental of the necessary equipment.

EMERGENCY DIALER AT LENAPE TRAIL PUMP STATION

1. The malfunctioning dialer at the Lenape Pump Station was replaced and appears to be in working order. However, the new dialer does not appear to have the same features as the original dialer and therefore, we are currently working with the supplier to rectify this issue.

BOROUGH WATER TOWER AND WELLS

1. No Change Since Last Report.

WATER METER UPGRADES

1. It is our understanding that, as their workload permits, the Public Works Department is continuing with the remaining meter replacements.



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NJDEP WATER ALLOCATION

1. The Borough's total water usage for the year 2012 is approximately 62.51 million gallons, which is well below the Annual Allocation Limit of 72.07 million gallons per year.
2. Council should be aware that the Borough's Water Allocation Permit expires in June of 2013 and permit renewal applications are due in March 2013. Our office will begin the renewal process in sufficient time to meet the NJDEP submission deadline.

SOUTH JACKSON AVENUE WATER MAIN (CHERRY STREET TO DEAD END)

1. Due to the frequency of the water main breaks South Jackson Avenue and for the purposes of reducing the ongoing maintenance efforts, we recommend that Council consider the replacement of the existing 2" water main, from Cherry Street to the Dead End. In preparation for such work, the Public Works Department has already assembled a materials list.
2. In addition to the water main failures, it is our understanding that a number of resident complaints have been received about the condition of the roadway paving. Upon inspection, we concur that the existing road is in need of improvement. However, we do not recommend that any paving work be performed until such time that the existing water main is replaced. Furthermore, the scope and budget for any roadway improvements should be reviewed with Council.

BOROUGH WATER SYSTEM GIS MAPPING

1. It is our understanding that the Public Works Department is gathering information regarding the locations of the existing water system valves. Our office will incorporate this information into the Borough's recently completed Water System GIS Maps as it becomes available.

WOODBURY WATER MAIN REPLACEMENT IN WOODBURY-GLASSBORO RD

1. Our office is continuing to coordinate and address various issues relative to the installation of the new water main by the City of Woodbury and its impact upon Borough facilities.
2. Due to its direct conflict with existing Borough Utilities and unauthorized installation, the City of Woodbury's Contractor has agreed to remove the "dry" water main pipe that was erroneously installed in the grass strip located on the west-side of Woodbury-Glassboro Road, from Elm Street to Buttonwood Street.

Our office has recently been informed that the pipe removal work will now be delayed until March and we will continue to pursue this issue until it is satisfactorily addressed.



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3. In addition to the above, the renewal of the existing 12" x 8" water system interconnection at Buttonwood Street shall also be completed in March and our office will continue to follow up with the Contractor and the City of Woodbury until the interconnection is completed.

STORM SEWER COLLAPSE AT JEFFERSON AVE. AND BUTTONWOOD ST.

1. No Change Since Last Report.

EROSION PROBLEM @ #3 SHAWNEE DRIVE

1. No Change Since last Report.

NJPDES STORMWATER DISCHARGE PERMIT

1. Our office has begun to prepare the Borough's Annual Report for the Year 2012 and must schedule a meeting with the Public Works Department to review the 2012 Stormwater Maintenance Manual so the proper documentation can be assembled for inclusion the Annual Report.

MAPLE AVENUE SPEED HUMPS

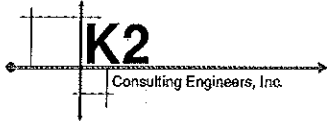
1. No Change Since Last Report.

COMPREHENSIVE BOROUGH STOP SIGN ORDINANCE

1. It is our understanding that Council is considering the adoption of a comprehensive Stop Sign Ordinance for the purposes of formally approving of the installation of the various stop signs throughout the Borough. Our office shall assist the Borough in this project as requested by Council.

DVRPC GRANT: DOWNTOWN TRAFFIC CIRCULATION AND PARKING MANAGEMENT STUDY

1. We are in receipt of a report prepared by the residents on Northwest Avenue that includes recommendations for diverting the parking required for the Tricia Sloan Dance Studio to either Northeast Avenue and/or Southeast Avenue to reduce the amount of traffic in Northwest Avenue.
2. Our office has confirmed with the DVRPC that the Study can be updated as new elements arise and therefore, upon Council's Authorization, we will include the Report from the residents in Northwest Avenue as an Appendix to the Downtown Traffic Circulation and Parking Management Study such that their concerns are properly documented. However, it should be noted that the grant funds have expired and therefore, any revisions to the Study would have to be funded by the Borough.



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3. We suggest that an electronic copy of the Final Report be posted on the Borough website at the Borough's earliest opportunity.

NJDEP RECREATIONAL TRAILS GRANT APPLICATION – IMPROVEMENTS TO ELDRIDGE TRAIL

1. The approved NJDEP Permits have been recently received by the Borough. At this time, it is our understanding that the Environmental Commission will perform the bridge replacement work in the Winter-Spring of 2013.

PROGRAM YEAR 2013 CDBG GRANT APPLICATION

1. No Change Since Last Report.

GREEN ACRES GRANT APPLICATION – MAPLE RIDGE

1. No Change Since Last Report.

IV. PLANNING BOARD ACTIVITY:

1. No Significant Activity.

If there are any questions regarding the content of this report, please contact me at (856) 310-5205.

Very Truly Yours,

K2 Consulting Engineers, Inc.

David Kreck, P.E., NJCME
President

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Helen Hadfield, Assistant Borough Clerk (via e-mail)
Brian Duffield, Esq., Borough Solicitor (via e-mail)
Sandra Christina, Planning Board Secretary (via e-mail)