

BOROUGH OF WENONAH

www.boroughofwenonah.com

COUNCIL MINUTES – BUSINESS MEETING

July 25, 2013

Pledge of Allegiance

Call to Order: 7:30 p.m. by Mayor Thomas A. Lombardo,
Wenonah Municipal Building, 1 South West Avenue Wenonah, NJ 08090

Roll Call: Present: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard
Absent: None
Also Present: Solicitor Duffield

Open Public Meetings Act Statement:

Adoption of the Agenda: JS/JD AIF

Open to the Public JD/BN

Resident, Steve Donahue, 311 N. Synnott Avenue, requested more signs on Maple Street for the truck route. Mayor Lombardo concurred.

Resident, Scott Barnes, Jefferson Avenue, explained the Trails Funding Resolution (R 2013-70) that he requested be on tonight's agenda.

Close to the Public JS/PL

Motion to Approve: Ordinance 2013-5, 2nd Read for
Bond Ordinance Appropriating funds for the N. Synnott NJDOT Project PK/JD

Open Public Hearing JD/PL

No comments

Close Public Hearing JD/PL

Roll Call

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to Approve: Resolution 2013-67
Approving the Correction Action Plan BN/PK AIF

Motion to Approve: Resolution 2013-68
Approving the 2012 Annual Audit BN/JD AIF

Motion to Approve: Resolution 2013-69
Authorizing Cancel Reserve Balance from 2007 Revaluation in the amount of \$6,355.30 BN/JS

Roll Call

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None

Motion Approved

Motion to Approve: Resolution 2013-70 in Support Of Trails-Allocating County Funds to Continue the Construction of Trails within our County JH/JD AIF

Motion to Approve: Resolution 2013-71 Authorizing LOSAP withdrawals for Richard J. Campbell not to exceed \$14,500 JD/JS

Roll Call

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None

Motion Approved

Motion to Approve: Resolution 2013-72 Authorizing the execution of CDBG - an Inter local Agreement amended to a Shared Services Agreement for 3 years with 23 other municipalities in Gloucester County. PK/JH

Roll Call

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None

Motion Approved

Motion to Approve: Resolution 2013-73 Approving the services of Fire Official, Joe Buono for year 2013 JD/JS

Roll Call

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None

Motion Approved

Motion to Approve: June 27, 2013– Business Meeting Minutes JD/PL

Committee Reports:

Public Safety & Personnel – J. Dominy See attached Police and Fire Reports

Public Works – P. Kaeferle - See attached Report

Human Services – J. Howard – Clean Communities money was distributed for the participant's efforts. Movie night in the park had a turnout of approximately 75 people at the start at 8:45pm. However, attendance dwindled down during the show, most likely due to the extreme heat.

Finance & Budget – W. Norris – See attached Tax Collector's and Treasurer's Reports.

Legal & Ordinance – P. Lader – Nothing to report

Public Buildings & Grounds –J. Sheppard – see attached report.

Engineer's Report: Dave Kreck spoke about the delay in the Barkbridge Rd. Project. When Deptford Township is finished with the Jonas Project, our contractor will start work on Barkbridge. Ken Trovarelli (PW Superintendent) and public works personnel will soon be working on S. Jackson with a water main replacement. CDBG funds came through and we will need to expend all the funds by June 30, 2014. Also, Dave reported he has been also working on the streetscape plan for Mantua Avenue. See Engineers Report for all projects going on in town.

Motion to Approve: Disbursements JD/PK
Roll Call
Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Miscellaneous
Councilman Dominy explained that the Police Department Special 1 Officer we would like to hire at \$11.09/hour will work no more than 20 hours per week.

Motion to Approve:
Resolution 2013-76 Hiring of Joseph Bryon Tull, Jr to Class 1 Special Officer JD/JH
Roll Call
Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Open to the Public JD/JS
Councilman Howard addressed Council regarding the spray paint in the streets from the Fun Run on the 4th of July. Permanent spray paint had not been used previously. The markings are all over the Fun Run route throughout town and should be removed.

Close to the Public JS/JH

Motion to Approve:
Resolution R-2013 -74 Closed Session "Personnel" action may be taken. JD/PL AIF
Come out of Closed Session

Motion to Approve:
Resolution R-2013-75 Appointing Special Counsel, William Blaney, Esq. JD/JH
Roll Call
Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to Adjourn: JS/PL AIF 9:08pm

Minutes Submitted, Karen L. Sweeney, RMC/Treasurer

Approved: Sept 12, 2013

BOROUGH OF WENONAH

www.boroughofwenonah.com

COUNCIL MINUTES – BUSINESS MEETING

August 22, 2013

Pledge of Allegiance

Call to Order: 7:30 p.m. by Mayor Thomas A. Lombardo,
Wenonah Municipal Building, 1 South West Avenue Wenonah, NJ 08090

Roll Call: Present: Kaeferle, Lader, Sheppard
Absent: Dominy, Howard, Norris
Also Present: Solicitor Duffield

Open Public Meetings Act Statement:

Adoption of the Agenda: JS/PK AIF

Open to the Public: PL/JS
Paul J. Miola, from the Joint Insurance Fund, gave a brief presentation to everyone explaining what JIF is and does. See attached presentation. He also thanked council for renewing Wenonah's membership in JIF.

Close to the Public: JS/PL

Motion to Approve: Resolution 2013- 77 Approving a refund of overpaid taxes to Kathy Mc Bride, 3 W. Cherry St. for \$1998.67 (Block 50 Lot 8). PK/PL

Roll Call:

Ayes: Kaeferle, Lader, Sheppard

Nays: None

Abstain: None

Absent: Dominy, Howard, Norris

Motion Approved

Motion to Approve: Resolution 2013-78 Authorizing a lien against 305 W. Mantua Ave (Block 40, Lot 6) for property maintenance PK/PL

Roll Call:

Ayes: Kaeferle, Lader, Sheppard

Nays: None

Abstain: None

Absent: Dominy, Howard, Norris

Motion Approved

Motion to Approve: Resolution 2013-79

Authorizing extending the grace period for tax payments to August 26, 2013

PK/PL

Roll Call:

Ayes: Kaeferle, Lader, Sheppard

Nays: None

Abstain: None

Absent: Dominy, Howard, Norris

Motion Approved

Motion to Approve: Resolution 2013-80 Authorizing joining the Commodity Resale System with Gloucester County for Fuel, Asphalt Material, Gas, and/or Diesel Fuel. PK/PL

Roll Call:

Ayes: Kaeferle, Lader, Sheppard

Nays: None

Abstain: None

Absent: Dominy, Howard, Norris

Motion Approved

Motion to Approve: Resolution 2013-81

Approving the agreement with William Blaney for Special Counsel services.

PL/JS

Roll Call:

Ayes: Kaeferle, Lader, Sheppard

Nays: None

Abstain: None

Absent: Dominy, Howard, Norris

Motion Approved

Motion to Approve: Resolution 2013- 82 Approving the application for NJDOT for Multi-Modal improvements to Mantua Ave. from Monroe to Marion.

PK/PL

Roll Call:

Ayes: Kaeferle, Lader, Sheppard

Nays: None

Abstain: None

Absent: Dominy, Howard, Norris

Motion Approved

Motion to Approve: July 3, 2013 Special meeting minutes

JS/PL AIF

COMMITTEE REPORTS:

Public Safety & Personnel – J. Dominy – Absent -- See Attached Reports

Public Works – P. Kaeferle - See Attached Report

Human Services – J. Howard – Absent No Report.

Finance & Budget – W. Norris – Absent - See attached tax collector and treasurer’s report.

Legal & Ordinance – P. Lader – No report

Public Buildings & Grounds –J. Sheppard – see attached report.

ENGINEERS REPORT: Engineer Dave Kreck explained the resolution for the Multi-Modal improvements to Mantua Avenue. This is just permission to apply for funding. It is the application process. See Engineers Report for all projects going on in town. Chief Harrison gave an update about the signs that were ordered for Glassboro Road.

Motion to Approve: DISBURSEMENTS:

PL/JS

Roll Call:

Ayes: Kaeferle, Lader, Sheppard

Nays: None

Abstain: None

Absent: Dominy, Howard, Norris

Motion Approved

MISCELLANEOUS

Chief Harrison asked Council for permission to hold a "Community Night Out" on September 13, 2013 from 6-8 pm at the lake. Chief Harrison gave a brief description of the events planned. Motion was made by Councilman Sheppard and was seconded by Councilman Lader. All were in favor.

Motion to Approve: Police "Community Night Out" at Lake, 9-13-2013

JS/PL

Open to Public:

PL/JS

Resident Gary Odenbrett N. West Avenue asked about the suggested changes contained in the Mantua Avenue project. He asked when and/or if approved could the plan be put on the website. Councilman Kaeferle explained the project needs approval first, but then it would be made available for review by residents.

Close to Public

JS/PL

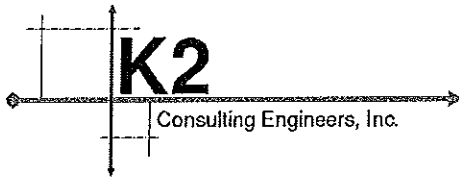
Motion to Adjourn:

PL/PK AIF 8:06pm

Minutes Submitted,

Karen L. Sweeney, RMC/Treasurer

Approved: Sept 12, 2013



VIA E-MAIL ONLY

July 24, 2013

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday July 25, 2013
K2 Project Number WNOE012I**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

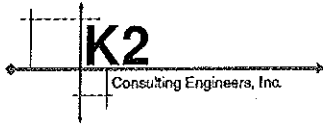
I. CONSTRUCTION PROJECTS:

ROADWAY IMPROVEMENTS TO BARKBRIDGE ROAD FROM WOODBURY-GLASSBORO ROAD TO SOUTH MARION AVENUE

1. Due to the potential traffic impact resulting from the soil remediation project at the Marvin Jonas site on Barkbridge Road, our office has rescinded the previously issued Notice to Proceed, which was dated for July 1, 2013. A revised Notice to Proceed shall be issued to the Contractor upon completion of the Jonas remediation project, which is anticipated in mid-September.
2. In light of the low bid price (\$136,409.29) and the availability of funds within the Bond Issue, our office has investigated the option of adding an additional roadway to the scope of the Barkbridge Road project. Based upon our negotiations with the Contractor, it would appear as if the re-paving of South Jackson Avenue, from West Cherry Street to the Dead End would be the most appropriate due to the restrictions in the Change Order threshold presented by Local Public Contracts Law. Our office will coordinate this increase in the scope of work with the Contractor, the Borough, and the NJDOT as necessary. (See Below)

SOUTH JACKSON AVENUE WATER MAIN (CHERRY STREET TO DEAD END)

1. In lieu of the proposed roadway improvements to West Poplar Street and East Poplar Street, it is recommended that the re-paving of South Jackson Avenue be incorporated as a Change Order to the Barkbridge Road Project. Our office will coordinate the proposed Change Order amount with the Contractor and present same to Council for consideration.
2. In anticipation of the proposed re-paving of South Jackson Avenue, our office met with the Public Works Department to review the replacement of the existing 2" water main. Based upon the items discussed, it is our understanding that the Public Works Department will proceed with the water main replacement work within the next few weeks.



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2013-2014 BOROUGH ROAD PROGRAM & 2013 NJDOT MUNICIPAL AID PROJECT

1. The Field Survey work has begun on the following streets:
 - A. North Synnott Avenue, from Elm Street to Maple Street (NJDOT Funded)
 - B. West Poplar Street, from N. Lincoln Avenue to N. Jackson Avenue (Borough funded)
 - C. East Poplar Street, from Northeast Avenue to N. Clinton Avenue (Borough funded)

MANTUA AVENUE STREETSCAPE IMPROVEMENTS

1. Our office has obtained confirmation from the NJDOT that the proposed Streetscape Improvement Project, including intersection bump-outs, pedestrian walkway improvements, and pedestrian lighting improvements, is eligible for funding under the NJDOT's 2014 Municipal Aid Program, as it would serve to support pedestrian circulation.
2. We are currently attempting to obtain copies of the construction plans for the recently completed Streetscape Improvement Project located in the City of Woodbury (Broad Street) to use as a guideline for the Mantua Avenue Streetscape Project and the possible preparation of the Borough's NJDOT 2014 Municipal Aid Application for same.
3. In order to garner public support for the proposed Streetscape Project, our office will prepare an artistic rendering of the proposed Mantua Avenue Streetscape improvements for display at the Borough Hall.

II. PRIVATE DEVELOPER PROJECTS AND INSPECTIONS:

WENONAH MEADOWS

1. It is our understanding that one of the lawsuits, which was previously filed against the Borough Planning Board and subsequently dismissed by the courts, was appealed by the plaintiff's attorney.

AT&T CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No change since last report.



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CLEARWIRE CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

LINDEN AVENUE UTILITY EXTENSION (LOT #'S 30 & 31)

1. No change since last report.

III. GENERAL MUNICIPAL ENGINEERING:

2014 NJDOT MUNICIPAL AID PROGRAM:

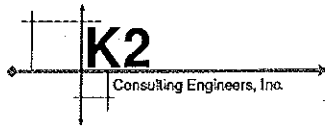
1. The solicitation for Year 2014 NJDOT Municipal Aid Applications was issued by the NJDOT on July 9, 2013 and applications are due on **September 20, 2013**. Therefore, we offer the following list of potential roadways for Council to consider as the Year 2014 NJDOT Municipal Aid Application:
 - A. Mantua Avenue Streetscape Improvements, from Monroe Avenue to Marion Avenue.
 - B. Stockton Avenue, from Elm Street to Maple Street.
 - C. North Jefferson Avenue, from Buttonwood Street to Poplar Street.
 - D. North Clinton Avenue, from Elm Street to Maple Street.
 - E. East Maple Street, from Woodbury-Glassboro Road to Northeast Avenue (*any two consecutive blocks*)
2. Additional roadways to consider would be S. Jefferson, S. Princeton, W. Cherry, & E. Cherry.
3. We invite any input from Council regarding the above. However, please note that any additional roadway to be considered must be a fairly well-traveled collector roadway.

LIGHT RAIL

1. No Change Since Last Report.

MANTUA AVENUE RAILROAD CROSSING UPGRADES

1. No Change Since Last Report. To the best of our knowledge, the proposed construction start date has yet to be scheduled.



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CONRAIL

1. No Change Since Last Report.

WENONAH PARK IMPROVEMENTS

1. It is our understanding that the Borough is contemplating a number of improvements to Wenonah Park, including the possible construction of a gazebo/grandstand. Our office will be available to assist Council in this endeavor as requested.

ELM STREET PUMP STATION

1. A number of upgrades and maintenance repairs are planned for Pump #2, including the installation of a new air release valve and the replacement of a deteriorated flapper. We fully expect that the Pump will be operating properly upon completion of this work.

USEPA SANITARY SEWER COMPLIANCE EVALUATION INSPECTION

1. No Change Since Last Report.

BOROUGH WATER TOWER AND WELLS

1. No Change Since last Report.

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. No Change Since last Report.

WATER METER UPGRADES

1. Our office is currently working with the Borough and the Water Meter supplier on the replacement of the water meters that were reported to have lost functionality.
2. The Public Works Department is continuing with the remaining meter replacements as their workload permits.

NJDEP WATER ALLOCATION

1. The Borough's total water usage for January thru June of 2013 remains the lowest recorded during this time period in the past ten (10) years.

BOROUGH WATER SYSTEM GIS MAPPING

1. It is our understanding that the Public Works Department is gathering information regarding the locations of the existing water system valves. Our office will incorporate this information into the Borough's recently completed Water System GIS Maps as it becomes available.



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WOODBURY WATER MAIN REPLACEMENT IN WOODBURY-GLASSBORO RD

1. Our office is currently working with the City Engineer to address the replacement of existing landscaping that was mistakenly removed from the properties at 1493 Woodbury-Glassboro Rd and 509 East Elm Street. It is our understanding that this work will be delayed until the fall planting season when the weather is more conducive to plant survival.

STORM SEWER COLLAPSE AT #505 BUTTONWOOD ST. EASEMENT

1. The County has performed a video inspection of the failing pipe and found it to be in a state of disrepair. Therefore, it is our understanding that the County will be replacing the dilapidated pipe at some point in the near future.

EROSION PROBLEM @ #3 SHAWNEE DRIVE

1. Our office has obtained NJDEP's approval to re-direct excess funds from the NJDEP Trails Grant Project to subsidize the costs for the purchase and installation of erosion control improvements for the Shawnee Drive Storm Sewer Easement. Our office will coordinate this work with the Borough and with the Environmental Commission as necessary. (See NJDEP RECREATIONAL TRAILS GRANT APPLICATION – IMPROVEMENTS TO ELDRIDGE TRAIL for additional information).

NJPDES STORMWATER DISCHARGE PERMIT

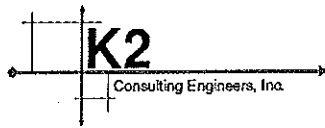
1. Our office continues to update the Borough's 2013 Stormwater Pollution Prevention Plan (SPPP), as required by the Permit.
2. The latest Public Education activity includes the preparation of a letter from the Mayor which highlights the requirements and environmental benefits of the various Ordinances which have been adopted pursuant to the Borough's Stormwater Permit. It is our understanding that the Mayor's letter will be included in the mailing of the Borough Sewer Bills to all residences and businesses in September of 2013. This action will earn the Borough 5 out of the 10 required points for Local Public Education.

MANTUA AVENUE HANDICAP PARKING RESERVATION

1. No Change Since Last Report.

MAPLE AVENUE SPEED HUMPS

1. No Change Since Last Report.



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COMPREHENSIVE BOROUGH STOP SIGN ORDINANCE

1. It is our understanding that Council is considering the adoption of a comprehensive Stop Sign Ordinance for the purposes of formally approving of the installation of the various stop signs throughout the Borough. Our office shall assist the Borough in this project as requested by Council.

NJDEP RECREATIONAL TRAILS GRANT APPLICATION – IMPROVEMENTS TO ELDRIDGE TRAIL

1. Now that the vast majority of the Trails Grant work is complete, our office has preliminarily determined the project costs to date and have found that approximately \$5,000 remains in the grant allotment. Consequently, we have obtained confirmation from the NJDEP that the remaining grant funds may be re-directed to address a number of the erosion problems throughout the Conservation Lands. Therefore, our office will coordinate this additional erosion remediation work with the Environmental Commission.
2. Our office will also prepare and submit the second grant reimbursement request to the NJDEP.

PROGRAM YEAR 2013 CDBG GRANT APPLICATION

1. As you may be aware, the Borough's 2013-2014 Community Development Block Grant (CDBG) Application for "The Removal of Architectural Barriers at the Langston Field Facility" was approved in the amount of **\$37,450.00**. However, please note that the funds will not become officially available until such time that the project clears the State and Federal environmental and historic review process, and the Borough subsequently receives written notice of approval from the Director of the Department of Economic Development.
2. Due to the fact that the funds must be expended by June 30, 2014, our office will promptly prepare a proposal for engineering design and construction related services for authorization by Council.
3. Upon official written notice of grant approval and upon Council's authorization, our office will begin the preparation of public bid plans and specifications for "The Removal of Architectural Barriers at the Langston Field Facility", and will coordinate same with the CDBG Office, as necessary.

GREEN ACRES GRANT APPLICATION – MAPLE RIDGE

1. No Change Since Last Report.



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IV. PLANNING BOARD ACTIVITY:

1. See WENONAH MEADOWS, above.

If there are any questions regarding the content of this report, please contact me at (856) 310-5205.

Very Truly Yours,

K2 Consulting Engineers, Inc.

David Kreck, P.E., NJCME
President

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Helen Hadfield, Assistant Borough Clerk (via e-mail)
Brian Duffield, Esq., Borough Solicitor (via e-mail)
Sandra Christina, Planning Board Secretary (via e-mail)
Chief Joseph Harrison, Wenonah Chief of Police (via e-mail)