

BOROUGH OF WENONAH

www.boroughofwenonah.com

COUNCIL MINUTES – BUSINESS MEETING

June 27, 2013

Pledge of Allegiance

Call to Order: 7:30 p.m. by Mayor Thomas A. Lombardo,
Wenonah Municipal Building, 1 South West Avenue Wenonah, NJ 08090

Roll Call: Present: Dominy (7:35), Howard, Kaeferle, Lader (7:46), Sheppard
Absent: Norris
Also Present: Solicitor Duffield

Open Public Meetings Act Statement:

Adoption of the Agenda: JS/PK AIF

Open to the Public JH/JS

Richard Dilks, 301 W. Elm Ave, spoke on behalf of the Environment Commission requesting that Council approve a treatment plan for the nuisance aquatic plant, duckweed, as well as the algae on Dilks Pond. The Environment Commission believes this treatment is the most effective and cost effective method available for restoring the aesthetic and ecological balance of Dilks Pond. The Commission recommends proceeding with it on a trial basis for 2013. The “motion to approve” this recommendation is found later on the agenda under “Miscellaneous.”

Close to the Public PK/JS

Councilman Dominy arrived @ 7:35pm

Motion to Approve Ordinance 2013-4 2ND Read

Bond Ordinance Re-appropriating \$41,139.54 for Future Road Improvements. PK/JD

Open to the Public JD/JH

No comment

Close to the Public JS/JD

Roll Call

Ayes: Dominy, Howard, Kaeferle, Sheppard

Nays: None

Abstain: None

Absent: Norris, Lader

Motion Approved

Motion to Approve Ordinance 2013-5 1st Read

Bond Ordinance Appropriating funds for N. Synnott NJDOT Project PK/JD

Roll call

Ayes: Dominy, Howard, Kaeferle, Sheppard

Nays: None

Abstain: None

Absent: Norris, Lader

Motion Approved

Motion to Approve Resolution 2013-61 Authorizing the extension of Shared Service with East Greenwich for Solid Waste Collection in Wenonah through December 31, 2015 PK/JD

Roll call

Ayes: Dominy, Howard, Kaeferle, Sheppard

Nays: None

Abstain: None

Absent: Norris, Lader

Motion Approved

Councilman Lader arrived @ 7:46 pm

Motion to Approve Resolution 2013-62 Authorizing the JIF Membership Renewal for a 3 year term Ending January 1, 2017 JS/JD

Roll Call

Ayes: Dominy, Howard, Kaeferle, Lader, Sheppard

Nays: None

Abstain: None

Absent: Norris

Motion Approved

Motion to Approve Resolution 2013-63 Authorizing LOSAP withdrawal for Brenna Steenson not to exceed \$6,200 JD/JS

Roll Call

Ayes: Dominy, Howard, Kaeferle, Lader, Sheppard

Nays: None

Abstain: None

Absent: Norris

Motion Approved

Motion to Approve Resolution 2013-64 Authorizing the hiring of Thomas Foley, Jr. to Temporary/Seasonal Public Works position PK/JD

Roll Call

Ayes: Dominy, Howard, Kaeferle, Lader, Sheppard

Nays: None

Abstain: None

Absent: Norris

Motion Approved

Motion to Approve Resolution 2013-65

Authorizing the Transfer of Real Estate tax credits to 2012-2013 tax payments JD/JS

Roll Call

Ayes: Dominy, Howard, Kaeferle, Lader, Sheppard

Nays: None

Abstain: None

Absent: Norris

Motion Approved

Motion to Approve Resolution 2013-66

Authorizing LOSAP withdrawal for Stephen LoCastro not to exceed \$5,500 JD/PK

Roll Call

Ayes: Dominy, Howard, Kaeferle, Lader, Sheppard

Nays: None

Abstain: None

Absent: Norris

Motion Approved

Motion to Approve May 9, 2013 Closed Session Minutes

PK/JD All in Favor

Motion to Approve May 23, 2013 Business Meeting Minutes & Closed Session Minutes

JH/JS All in Favor

COMMITTEE REPORTS:

Public Safety & Personnel – J. Dominy – See attached report

Public Works – P. Kaeferle - See Attached Report – Also, May water usage is 2 million gallons less than last year.

Human Services – J. Howard – Movie night in the park is coming up on July 10; The Hobbit sponsored by Gloucester County.

Finance & Budget – W. Norris – Absent - See attached tax collector and treasurer’s report.

Legal & Ordinance – P. Lader – No report

Public Buildings & Grounds –J. Sheppard – see attached report. Still getting prices on floating docks for the Lake, hopefully by July. The huge tree trunk was removed from the park by our public works department. Also, the mayor, John Dominy and John Eastlack volunteered their time to spread new sand that the Lake Association donated for the volley ball court at the lake.

ENGINEERS REPORT: Dave Kreck absent

See Engineers Report for all projects going on in town.

DISBURSEMENTS: Motion to Approve

JD/PL

Roll Call

Ayes: Dominy, Howard, Kaeferle, Lader, Sheppard

Nays: None

Abstain: None

Absent: Norris

Motion Approved

MISCELLANEOUS

Fire Truck Rides:

Councilman Dominy initiated the discussion regarding Fire Truck rides on the 4th of July. A lengthy discussion took place that included Council, Fire Chief Drew Sole, and Police Chief Joseph Harrison.

Fire Truck Rides (continued)

The rides are in clear violation of the NJ seat belt laws. Violating the law jeopardizes our citizens and children; and, in this litigious society, also puts the town at risk legally. Another concern, council could not in good conscience allow children to ride on top of a fire truck, especially with the hose beds now being so close to the top of the riding area. It was noted our own insurance company strongly recommended discontinuing this activity. All Council members were reluctant to cancel this Wenonah tradition, but in the end the majority voted to do the responsible thing, to follow the seat belt laws.

Motion to Approve: Fire Truck rides on July 4th 2013.

JH/PK

Roll Call

Ayes: Howard

Nays: Dominy, Kaeferle, Lader, Sheppard

Abstain: None

Absent: Norris

Motion Denied

Motion to Approve: Lions Club closing Mantua Ave. for July 4th parade. JD/JS All in Favor

Discussion: Regarding hiring of a Patrolman 1. Tabled until next council meeting.

Motion to Approve: Shade Tree Proclamation for Tree City USA.

JS/PK All in Favor

Motion to Approve: The Environmental Commission request to spend their money (\$1520) needed to treat the duck wood and algae on Dilks Pond on a trial basis for 2013. JH/PK AIF

Motion to Approve: The "Clean up Jonas Project" workers to start work at 6am instead of 7am

PK/JD All in Favor

Open to Public: PL/PK

Resident Gary Odenbrett shared with Council/Mayor that the Shade Tree Commission has received the Tree City USA award for 17 years. Mayor congratulated Gary for the all the good work he and the Shade Tree Commission have done.

Close to Public JH/JS

Motion to Adjourn: JD/PK AIF 8:22pm

Minutes Submitted, Karen L. Sweeney, RMC/Treasurer

Approved: July 25, 2013



VIA E-MAIL ONLY

June 25, 2013

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday June 27, 2013
K2 Project Number WNOE012I**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

ROADWAY IMPROVEMENTS TO BARKBRIDGE ROAD FROM WOODBURY-GLASSBORO ROAD TO SOUTH MARION AVENUE

1. A Pre-construction Meeting was held at the Borough Hall on May 29th at 10:00 AM. Meeting attendees included our office, Ken Trovarelli, Chief Harrison, and the Contractor, Gerald Barrett. Pre-construction Meeting Minutes have been distributed to all parties, including the Wenonah Police Department, the Deptford Township Police Department, and the Deptford Township Engineer.
2. The Contractor's Performance Bonds and Insurance Certificates have been approved and the Contracts have been fully executed.
3. The Notice to Proceed was prepared and forwarded to the Contractor for signature on June 4th and the construction work was scheduled to commence on July 1st.
4. Subsequent to the issuance of the Notice to Proceed, the Deptford Township Engineer alerted our office of a major soil remediation project scheduled for the Marvin Jonas site, on the Deptford side of Barkbridge Road. We subsequently contacted the soil remediation Contractor, CB&I, who explained that the project would primarily entail the removal of contaminated soils from the site and the replacement of those soils with clean fill. The work is scheduled to begin on June 17th and last approximately 3 months, weather permitting. During that time, the Contractor anticipates a daily total of 35 to 45 loaded dump trucks travelling on Barkbridge Road, between the Jonas site and Woodbury-Glassboro Road.
5. After reviewing the intensity of the anticipated truck traffic with the Borough's paving Contractor, it was mutually agreed that it would be in the best interest to delay the re-paving of Barkbridge Road due to the potential for construction conflicts as well as the potential for damaging the newly paved roadway.



WNOE012I
Mayor and Council
June 25, 2013
Page 2

6. At this time, our office is currently awaiting confirmation of such a delay from the Borough's paving Contractor and will promptly inform the Borough and the NJDOT of same.
7. In light of the low bid price (\$136,409.29) and the availability of funds within the Bond Issue, our office has investigated the option of adding an additional roadway to the scope of the Barkbridge Road project. Based upon our negotiations with the Contractor, it would appear as if the re-paving of South Jackson Avenue, from West Cherry Street to the Dead End would be the most appropriate due to the restrictions in the Change Order threshold presented by Local Public Contracts Law. Our office will coordinate this increase in the scope of work with the Contractor, the Borough, and the NJDOT as necessary. (See Below)

SOUTH JACKSON AVENUE WATER MAIN (CHERRY STREET TO DEAD END)

1. In lieu of the proposed roadway improvements to West Poplar Street and East Poplar Street, it is recommended that the improvements to South Jackson Avenue be incorporated as a Change Order to the Barkbridge Road Project. Our office will coordinate the proposed Change Order amount with the Contractor and present same to Council for consideration.
2. Due to the condition of the existing 2" water main in South Jackson Avenue, we recommend that it be replaced prior to any paving work. It is our understanding that the Public Works Department has already assembled a materials list in preparation for this work.

2013-2014 BOROUGH ROAD PROGRAM & 2013 NJDOT MUNICIPAL AID PROJECT

1. Our office has provided Council with a fee proposal for the engineering design, contract administration, and construction inspection for the 2013-2014 Borough Road Program which would include the following streets:
 - A. North Synnott Avenue, from Elm Street to Maple Street (NJDOT Funded)
 - B. West Poplar Street, from N. Lincoln Avenue to N. Jackson Avenue (Borough funded)
 - C. East Poplar Street, from Northeast Avenue to N. Clinton Avenue (Borough funded)
2. It is our understanding that the necessary bonds are being administered and therefore, we ask for Council's authorization to proceed with the necessary design work in anticipation of an early spring 2014 construction.

MANTUA AVENUE STREETScape IMPROVEMENTS

1. The County Permit has been approved and the new crosswalk signs have been installed.



WNOE012I
Mayor and Council
June 25, 2013
Page 3

II. PRIVATE DEVELOPER PROJECTS AND INSPECTIONS:

WENONAH MEADOWS

1. It is our understanding that the lawsuit filed against the Borough Planning Board was dismissed.

AT&T CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

CLEARWIRE CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

LINDEN AVENUE UTILITY EXTENSION (LOT #'S 30 & 31)

1. No change since last report.

III. GENERAL MUNICIPAL ENGINEERING:

LIGHT RAIL

1. No Change Since Last Report.

MANTUA AVENUE RAILROAD CROSSING UPGRADES

1. No Change Since Last Report. The proposed construction start date has yet to be scheduled.

CONRAIL

1. It is our understanding that Conrail has requested a meeting with the Borough to cooperatively develop a formal mechanism for addressing any future construction and/or maintenance activities that involve both the Borough and the existing Conrail Right of Way. Our office will assist the Borough in this process as directed by Council.



WNOE012I
Mayor and Council
June 25, 2013
Page 4

WENONAH PARK IMPROVEMENTS

1. It is our understanding that the Borough is contemplating a number of improvements to Wenonah Park, including the possible construction of a gazebo/grandstand. Our office will be available to assist Council in this endeavor as requested.

ELM STREET PUMP STATION

1. An invoice from the Pump Station Supplier has been received by our office and submitted to the Borough Clerk for payment. The work included the replacement of a deteriorated flapper and the clearing of a clog in the air release valve for Pump #1, which is a routine maintenance activity. It is our understanding that the Pump has been operating properly since the completion of this work.

USEPA SANITARY SEWER COMPLIANCE EVALUATION INSPECTION

1. No Change Since Last Report.

BOROUGH WATER TOWER AND WELLS

1. No Change Since last Report.

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

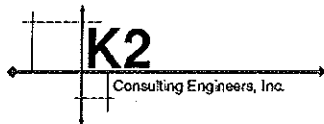
1. No Change Since last Report.

WATER METER UPGRADES

1. The Borough Administrative Office is currently working with the Water Meter supplier on the replacement of the six (6) meters that were reported last month to have lost functionality.
2. It is our understanding that the existing transmitter located atop the Water Tower has been repaired by KP Electronics.
3. The Public Works Department has completed a re-fresher training session with KP Electronics on the installation of the new meters and shall continue with the remaining meter replacements as their workload permits.

NJDEP WATER ALLOCATION

1. The Borough's total water usage for January thru May of 2013 remains the lowest recorded during this time period in the past ten (10) years.



WNOE012I
Mayor and Council
June 25, 2013
Page 5

BOROUGH WATER SYSTEM GIS MAPPING

1. It is our understanding that the Public Works Department is gathering information regarding the locations of the existing water system valves. Our office will incorporate this information into the Borough's recently completed Water System GIS Maps as it becomes available.

WOODBURY WATER MAIN REPLACEMENT IN WOODBURY-GLASSBORO RD

1. Our office is currently working with the City Engineer to address the replacement of existing landscaping that was mistakenly removed from the properties at 1493 Woodbury-Glassboro Rd and 509 East Elm Street.

STORM SEWER COLLAPSE AT #505 BUTTONWOOD ST. EASEMENT

1. The County has performed a video inspection of the failing pipe and found it to be in a state of disrepair. Therefore, it is our understanding that the County will be replacing the dilapidated pipe at some point in the near future.

EROSION PROBLEM @ #3 SHAWNEE DRIVE

1. Our office is working with the NJDEP in an attempt to re-direct excess funds from the NJDEP Trails Grant Project to subsidize the costs for the purchase and installation of erosion control improvements. (See NJDEP RECREATIONAL TRAILS GRANT APPLICATION – IMPROVEMENTS TO ELDRIDGE TRAIL for additional information).

NJPDES STORMWATER DISCHARGE PERMIT

1. Our office continues to update the Borough's 2013 Stormwater Pollution Prevention Plan (SPPP), as required by the Permit.
2. On June 11th, the local NJDEP Watershed Ambassador (Alex Cooper), in conjunction with the Elementary School representatives, performed two (2) stormwater related Classroom Presentations for the 5th and 6th grades. These activities will aid the Borough in addressing the Public Education Element of the Stormwater Discharge Permit and therefore, will be documented in the Borough's 2013 Stormwater Pollution Prevention Plan.

MANTUA AVENUE HANDICAP PARKING RESERVATION

1. No Change Since Last Report.

MAPLE AVENUE SPEED HUMPS

1. No Change Since Last Report.



WNOE012I
Mayor and Council
June 25, 2013
Page 6

COMPREHENSIVE BOROUGH STOP SIGN ORDINANCE

1. It is our understanding that Council is considering the adoption of a comprehensive Stop Sign Ordinance for the purposes of formally approving of the installation of the various stop signs throughout the Borough. Our office shall assist the Borough in this project as requested by Council.

NJDEP RECREATIONAL TRAILS GRANT APPLICATION – IMPROVEMENTS TO ELDRIDGE TRAIL

1. On June 8th, a number of Environmental Commission Members and various members and coaches from the Gateway Football Team installed the trail rails and stone surfacing through some of the low lying and historically wet areas of Eldridge Trail.
2. The Borough has received payment from the NJDEP for the first reimbursement request. Our office is currently in the process of assembling all relevant information required to prepare the final reimbursement request and submit to the NJDEP.
3. Upon determination of the final project costs, our office will confirm the extent of the remaining grant funds which can be re-directed to address a number of the erosion problems throughout the Conservation Lands. Should excess funds be found available, our office will coordinate the additional work with the NJDEP, i.e. provide a description of the problem(s), prepare a solution, and provide the necessary cost estimates to the NJDEP.

PROGRAM YEAR 2013 CDBG GRANT APPLICATION

1. No Change Since Last Report.

GREEN ACRES GRANT APPLICATION – MAPLE RIDGE

1. No Change Since Last Report.

IV. PLANNING BOARD ACTIVITY:

1. See WENONAH MEADOWS, above.



WNOE012I
Mayor and Council
June 25, 2013
Page 7

If there are any questions regarding the content of this report, please contact me at (856) 310-5205.

Very Truly Yours,

K2 Consulting Engineers, Inc.

David Kreck, P.E., NJCME
President

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Helen Hadfield, Assistant Borough Clerk (via e-mail)
Brian Duffield, Esq., Borough Solicitor (via e-mail)
Sandra Christina, Planning Board Secretary (via e-mail)
Chief Joseph Harrison, Wenonah Chief of Police (via e-mail)