

# BOROUGH OF WENONAH

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## COUNCIL MINUTES – BUSINESS MEETING

November 21, 2013

### Pledge of Allegiance

**Call to Order:** 7:30 p.m. by Mayor Thomas A. Lombardo  
Wenonah Municipal Building, 1 South West Avenue Wenonah, NJ 08090

**Roll Call:** Present: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard  
Also Present: Solicitor Duffield

### Open Public Meetings Act Statement:

**Adoption of the Agenda:** JS/PL AIF

**Open to the Public:** PL/JD

Wenonah Boy Scouts attended and asked good questions of Council to assist them in earning their Citizenship badges.

**Close to the Public:** JD/PK

Approval of October 24, 2013 Business Meeting Minutes JD/BN AIF

**Motion to Approve:** Ordinance 2013--7, 2<sup>nd</sup> read--Amending Chapter 29 House Numbering PL/JD

Open Public Hearing JD/PL

No Comments

Close Public Hearing JS/JD

### Roll Call:

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

**Motion to Approve:** Resolution 2013-96,  
Approving the Transfer of Budget Appropriations for the year 2013 BN/JH

### Roll Call:

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

**Motion to Approve:** Resolution 2013-97, Approving Payment #2 in the sum of \$26,960.05 and NJDOT Change Order #1 (final) for the Barkbridge Road Project PK/JD

Roll Call:

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

**COMMITTEE REPORTS:**

Public Safety & Personnel – J. Dominy - See attached reports.

Public Works – P. Kaeferle - See attached report

Human Services – J. Howard – No report

Finance & Budget – W. Norris – No report. See attached tax collector and treasurer’s report.

Legal & Ordinance – P. Lader – No report.

Public Buildings & Grounds – J. Sheppard – see attached report.

**ENGINEERS REPORT:** Engineer Dave Kreck advised Council the Barkbridge Road Project is complete. Questions regarding the speed limit on that road were addressed. Signs are to be posted soon. Need to refer to the County and Deptford Township as to what the speed limit should be. The South Jersey Gas project continues. See Engineers Report for all projects going on in town.

**Motion to Approve Disbursements:**

PL/BN

Roll Call:

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

Environmental Commission Request – regarding a “Seed Collection”

The Wenonah Environmental Commission has received an unusual request from the Greenland Nursery in Fairmount Park, Philadelphia. They are requesting permission to collect a small amount of seeds from a native shrub, which grows in the conservation area. The number of seeds requested is small and would have no negative impact on the current populations of that shrub. A member of the WEC would be present during the collection. Apparently this needs Council approval.

Motion was made to approve the Environmental Commission’s request. JD/JH AIF Motion Approved

Discussion on Council Meetings. Should Council reduce number of meeting to 1 per month in 2014?  
Council members gave their opinions as to whether to keep the current 2 meeting as opposed to 1 meeting a month. Motion to go to 1 council meeting a month JD/PK

Roll Call:

Ayes: Dominy, Kaeferle, Sheppard  
Nays: Howard, Lader, Norris  
Abstain: None  
Absent: None

As the vote was a tie, Mayor Lombardo was called upon to break the tie. The mayor voted "Yes" to change the number of Council meetings to once a month.

Discussion on Council Meeting Time,

Motion to keep the Council meeting time at 7:30Pm on the 4<sup>th</sup> Thursday PL/JD

Roll Call:

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard  
Nays: None  
Abstain: None  
Absent: None

Motion Approved

**Open to Public**

JS/BN

Doug Cawley, 6. N. Marion asked Council for information concerning the Light Rail coming to Wenonah. Resident Gary Odenbrett, 20 N. East Ave. gave Council a brief update on the meeting that took place in Pitman regarding the Light Rail Project. He indicated that it is coming in 2016. Councilman Dominy also indicated there is no funding yet.

Mr. Winkie, 11 Lenape Trail wanted to know if Wenonah gets Tonnage Grant money, Clerk Sweeney indicated that Wenonah does get a grant every year.

**Close to Public**

JD/PK

Resolution 2013-98, Motion to go into Closed Session. "Personnel" Action may be taken.

JD/JS AIF

**Come out of Closed**

JH/PL

Motion to have our attorney, Bill Blaney, Esq. send the letter (with a few minor word changes) that was submitted to Council for approval in Closed Session regarding the "Personnel" Action discussed. JD/JH

Roll Call:

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard  
Nays: None  
Abstain: None  
Absent: None

Motion Approved. The Public Safety Committee will meet next week to discuss further action.

**Motion to Adjourn:**

JD/JS

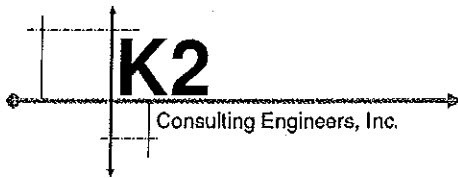
AIF

9:15pm

Minutes Submitted,

Karen L. Sweeney, RMC/Treasurer

Approved: Dec 26, 2013



VIA E-MAIL ONLY

November 20, 2013

Mayor and Council  
Borough of Wenonah  
1 South West Avenue  
Wenonah, NJ 08090

**RE: Monthly Engineering Report  
Borough of Wenonah  
Public Meeting: Thursday November 21, 2013  
K2 Project Number WNOE012I**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

**I. CONSTRUCTION PROJECTS:**

**ROADWAY IMPROVEMENTS TO BARKBRIDGE ROAD FROM WOODBURY-  
GLASSBORO ROAD TO SOUTH MARION AVENUE**

1. The roadway paving is complete and the Contractor has completed the Project Punchlist.
2. The asphalt core testing in Barkbridge Road has been completed and has been found to contain one sample that is not in compliance with the minimum Air Void Content. In order to avoid a 5% penalty, the Contractor will be performing a supplemental core test.
3. All as-built quantities have been confirmed and the preliminary final contract amount has been determined to be \$163,690.97, which reflects an overall increase of \$27,281.68 (or 20.00%) above the original contract amount of \$136,409.29. Consequently, our office has submitted a recommendation for Partial Payment #2, including Change Order #1(Final), to the Borough for approval by Resolution. However, it should be noted that the 10% retainage on major asphalt bid items has not been released due to the abovementioned core test result.
3. Upon receipt of the supplemental core test, our office shall verify the Final Contract Amount and will forward the Contract Closeout Documents to the Contractor for completion as well as begin to process the Final Payment for the Contract. Should the core test result be found unsatisfactory, our office shall prepare a 2<sup>nd</sup> Change Order to reflect the 5% penalty.
4. Final payment for the release of the 2% contract retainage and 10% asphalt retainage shall be authorized upon receipt of the core test result, receipt of signed Change Order(s) from the Contractor, and upon receipt and acceptance of the Contractor's Closeout Documents and the two (2) Year Maintenance Bond by the Borough.
5. Upon satisfactory completion of the above, we will begin the NJDOT Closeout process in pursuit of the Final State Reimbursement for the project.



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**SOUTH JACKSON AVENUE WATER MAIN (CHERRY STREET TO DEAD END)**

1. As described in last month's report, we intend to include the repaving of South Jackson Avenue within the scope of the 2013-2014 Borough Road Program. Consequently, the field survey work for Jackson Avenue has recently been completed.

**2013-2014 BOROUGH ROAD PROGRAM & 2013 NJDOT MUNICIPAL AID PROJECT**

1. The field survey work for all streets is complete and the preparation of the roadway base maps is underway.

**II. PRIVATE DEVELOPER PROJECTS AND INSPECTIONS:**

**WENONAH MEADOWS**

1. No change since last report.

**AT&T CELLULAR ANTENNAE INSTALLATION**

1. No change since last report.

**T-MOBILE CELLULAR ANTENNAE INSTALLATION**

1. No change since last report.

**CLEARWIRE CELLULAR ANTENNAE INSTALLATION**

1. No change since last report.

**VERIZON CELLULAR ANTENNAE INSTALLATION**

1. No change since last report.

**LINDEN AVENUE UTILITY EXTENSION (LOT #'S 30 & 31)**

1. No change since last report.

**III. GENERAL MUNICIPAL ENGINEERING:**

**2014 NJDOT MUNICIPAL AID PROGRAM:**

1. No Change Since Last Report.

**BOROUGH ROAD OPENING PERMITS**

1. No Change Since Last Report.



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**CURB AND SIDEWALK PAYMENT IN LIEU @ #204 WEST WILLOW STREET:**

1. Our office has provided the Borough with a calculation of the Payment in Lieu of installing Curb and Sidewalk for the abovementioned property. As requested by Council, the estimate was based upon 100 linear feet of frontage, which coincides with the Borough Zoning Ordinance as it pertains to the minimum amount of frontage for a property located in the Borough's Residential Zone.

**LIGHT RAIL**

1. No Change Since Last Report.

**SOUTH JERSEY GAS CONSTRUCTION PROJECT**

1. Our office has been periodically addressing various inquiries from both South Jersey Gas and the Public Works Department, who has been monitoring the Project.
2. One issue that will require further attention is the restoration requirements for North Marion Avenue which was paved in the Fall of 2011. Depending upon the amount of roadway disturbance, South Jersey Gas may be required to mill and repave a portion of North Marion Avenue, from Elm Street to Buttonwood Street.

**MANTUA AVENUE RAILROAD CROSSING UPGRADES**

1. No Change Since Last Report. To the best of our knowledge, the proposed construction start date has yet to be scheduled.

**CONRAIL**

1. Our office responded to a recent request by Conrail to provide the locations of all known Borough Utility Crossings.

**WENONAH PARK IMPROVEMENTS**

1. It is our understanding that the Borough is contemplating a number of improvements to Wenonah Park, including the possible construction of a gazebo/grandstand. Our office will be available to assist Council in this endeavor as requested.

**USEPA SANITARY SEWER COMPLIANCE EVALUATION INSPECTION**

1. No Change Since Last Report.

**NJDEP POTABLE WATER SYSTEM SANITARY SURVEY**

1. No Change Since Last Report: