

BOROUGH OF WENONAH

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SPECIAL COMMITTEE MINUTES

January 23, 2014

Pledge of Allegiance

Call to Order: 6:30 p.m. by Mayor Thomas A. Lombardo
Wenonah Municipal Building, 1 South West Avenue Wenonah, NJ 08090

Roll Call: Present: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard
Absent:

Open Public Meetings Act Statement:

**Buildings & Grounds Committee "Special" Meeting: Glassboro – Camden Light Rail Line, (GCL),
Discussion regarding a "Walk – Up Station" in Wenonah**

Jack Sheppard opened the meeting under the Open Public Meetings Act and stated that this was a committee meeting and not opened for public comment.

The focus of the meeting was to discuss the request by the Delaware River Port Authority, (DRPA), specifically via John Matheusson, for the Borough of Wenonah to indicate if a walk – up station was desired. It was suggested that an answer would be appreciated by the spring of 2014.

Council discussed the request and how to proceed. Concerns about committing to a decision prior to the Environmental Impact study being completed were discussed. The pros & cons of not complying with the request were also discussed. John Matheusson indicated that the "default" position for the DRPA was is all towns along the rail line will have a station.

Conversation included the departure of John Matheusson as the Chairman of the DRPA and possible impact on this DRPA request. However, it was agreed that Council should assume the request will be transitioned and the Borough should be proactive and work towards a decision pertaining to opting out of a station.

Discussions included holding a Town Hall Meeting in February where the issue can be discussed with the town citizens. Moreover, to convey what Council currently knows about a station and allow a free flow exchange. Council can entertain questions from residents specific to the station and for the purpose of obtaining answers from the DRPA. A meeting Date of February 13, 2014 at 7:00 at the Wenonah School was tentatively scheduled.

It was suggested that we have a representative of the DRPA with specific knowledge of a walk-up station be invited so residents can get direct information as well as receive answers to specific questions. Jack will contact the DRPA for this purpose.

Jack and Karen will also meet in order to set the agenda and organize getting the word out to Wenonah residents about the Town Hall meeting.

Further discussions also included the Borough's unofficial response to the DRPA regarding a station or not and that a Public Question on the November 2014 ballot maybe an excellent option for allowing the Borough residents to weigh in on the issue.

The meeting concluded at 7:10 pm.

Respectively submitted,

Jack C. Sheppard Jr.

Chair, Buildings & Grounds Committee

Borough of Wenonah

Minutes approved: February 27, 2014



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VIA E-MAIL ONLY

January 23, 2014

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday January 23, 2014
Project Number WNOE012J
RC File #WENONAH: 2014-001

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

ROADWAY IMPROVEMENTS TO BARKBRIDGE ROAD FROM WOODBURY-GLASSBORO ROAD TO SOUTH MARION AVENUE

1. Our office has prepared the Contract Closeout Documents and submitted a request for Final Reimbursement to the NJDOT.
2. It is our understanding that the NJDOT has already approved of the Contract Closeout Documents and Final reimbursement is forthcoming.

SOUTH JACKSON AVENUE WATER MAIN (CHERRY STREET TO DEAD END)

1. The roadway improvement design for Jackson Avenue is underway.

2013-2014 BOROUGH ROAD PROGRAM & 2013 NJDOT MUNICIPAL AID PROJECT

1. The field survey work for all streets is complete. The base mapping for both East and West Poplar Street is complete. The preparation of the North Synnot Avenue base map is underway.

II. PRIVATE DEVELOPER PROJECTS AND INSPECTIONS:

WENONAH MEADOWS

1. No change since last report.

AT&T CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

CLEARWIRE CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

LINDEN AVENUE UTILITY EXTENSION (LOT #'S 30 & 31)

1. No change since last report.

III. GENERAL MUNICIPAL ENGINEERING:

2014 NJDOT MUNICIPAL AID PROGRAM:

1. No Change Since Last Report.

BOROUGH ROAD OPENING PERMITS

1. No Change Since Last Report.

WENONAH PARK IMPROVEMENTS

1. It is our understanding that the Borough is contemplating a number of improvements to Wenonah Park, including the possible construction of a gazebo/grandstand. Our office will be available to assist Council in this endeavor as requested.

LIGHT RAIL

1. No Change Since Last Report.

MANTUA AVENUE RAILROAD CROSSING UPGRADES BY NJDOT

1. To the best of our knowledge, construction of the proposed railroad crossing improvements is tentatively scheduled for the Spring of 2014.

CONRAIL

1. No Change Since Last Report.

SOUTH JERSEY GAS CONSTRUCTION PROJECT

1. Our office has been periodically addressing various inquiries from both South Jersey Gas and the Public Works Department, who has been monitoring the Project. It

should be noted that the completion of the gas main upgrade project has been delayed until March due to weather.

2. One issue that will require further attention is the restoration requirements for North Marion Avenue which was paved in the Fall of 2011. Depending upon the amount of roadway disturbance, South Jersey Gas may be required to mill and repave a portion of North Marion Avenue, from Elm Street to Buttonwood Street.

USEPA SANITARY SEWER COMPLIANCE EVALUATION INSPECTION

1. No Change Since Last Report.

NJDEP POTABLE WATER SYSTEM SANITARY SURVEY

1. No Change Since Last Report:

BOROUGH WATER TOWER AND WELLS

1. Our office is in receipt of an assessment of the video inspection and report of Well #2 from our water system consultant, PS&S. Based upon their review, it was determined that AC Shultes' recommendation that the Borough begin budgeting for a replacement well is confirmed.
2. In response to the aforementioned recommendation, PS&S provide our office with a cost estimate of approximately \$1,000,000 for both the engineering and construction of a replacement well.
3. With the replacement of existing Well #2 combined with the painting of the Water Tower, the Borough is facing approximately \$1.5M in water system improvements in the near future. Furthermore, it should be noted that this estimate does not include the additional \$1M for the potential replacement of Well #1 which has already reached its projected useful life.
4. In order to investigate alternatives to the Borough's bonding for the aforementioned water system improvements, our office arranged for a January 9th meeting with the New Jersey American Water Company (NJAW) to discuss the possibility of a Bulk Purchase Agreement and/or an outright purchase of the Borough's Water System. Our office has prepared a separate report detailing the two options.

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. Our office has prepared a list of the relevant conditions associated with the recent adoption of the DRBC Docket of the Borough's Water System for which we have forwarded to, and intend to review with, the Public Works Department to ensure compliance

WATER METER UPGRADES

1. The Public Works Department is continuing with the remaining meter replacements as their workload permits.

NJDEP WATER ALLOCATION

1. The Borough's total water usage for the year 2013 is approximately 58.31 million gallons, which is well below the Annual Allocation Limit of 72.07 million gallons per year.

BOROUGH WATER SYSTEM GIS MAPPING

1. It is our understanding that the Public Works Department is gathering information regarding the locations of the existing water system valves. Our office will incorporate this information into the Borough's recently completed Water System GIS Maps as it becomes available.

WATER SYSTEM TREATMENT & CHLORINE CONTENT

1. In response to concerns regarding the taste and smell of chlorine in the Borough's water supply, our office is coordinating the sampling and testing of the free residual chlorine content in four (4) separate locations throughout the Borough. The results of the testing shall be forwarded to the Borough upon receipt.

EROSION PROBLEM @ #1 - #3 SHAWNEE DRIVE STORM SEWER EASEMENT

1. No Change Since Last Report.

NJPDES STORMWATER DISCHARGE PERMIT

1. In preparation for the completion of the 2014 Annual Report, our office is organizing all information obtained, and documenting all activities performed, relative to the Borough's 2013 Stormwater Pollution Prevention Plan (SPPP). This work shall include a detailed review of the 2013 Stormwater Facility Maintenance Manual with the Public Works Department Employees.
2. Our office has also been coordinating the scheduling of 2014 stormwater related classroom presentations with the Americorps Ambassadors Program and the Wenonah Elementary School.

PARKING ISSUES AT METHODIST CHURCH

1. Our office has been instructed to address a concern regarding parking and loading at the Wenonah Methodist Church located at the corner of S. Clinton Avenue and E. Willow Street, which was brought to the attention of the Borough.
2. We have since reached out to the Church representative and will be scheduling a field meeting to review the Church's concerns in greater detail as soon as the weather permits.

MANTUA AVENUE HANDICAP PARKING RESERVATION

1. No Change Since Last Report.

MAPLE AVENUE SPEED HUMPS

1. No Change Since Last Report.

COMPREHENSIVE BOROUGH STOP SIGN ORDINANCE

1. It is our understanding that Council is considering the adoption of a comprehensive Stop Sign Ordinance for the purposes of formally approving of the installation of the various stop signs throughout the Borough. Our office shall assist the Borough in this project as requested by Council.

BARKBRIDGE ROAD SPEED LIMIT

1. No Change Since Last Report.

NJDEP RECREATIONAL TRAILS GRANT APPLICATION - IMPROVEMENTS TO ELDRIDGE TRAIL

1. The DEP has expressed a desire to utilize the remaining \$4,700 in grant funds for the purchase of various materials which are required to repair a dilapidated footbridge at the Maple Ridge Property. Therefore, the NJDEP has requested that the Borough maintain the Grant in an active status until such time that a determination is made as to whether the purchase of the Maple Ridge footbridge materials can be made under the terms of the Borough of Wenonah's Trails Grant.

PROGRAM YEAR 2013 CDBG GRANT APPLICATION

1. It is our understanding that the Contracts for the Program Year 2013-2014 CDBG Grant Project for the Removal of Architectural Barriers at the Langston Field Facility were received by the Borough along with a request for adoption and signature.
2. Our office has completed a survey of the site and is proceeding with the engineering/architectural design work and coordination with the CDBG office in accordance with our proposal dated December 6, 2013.

GREEN ACRES GRANT APPLICATION - MAPLE RIDGE

1. No Change Since Last Report.

IV. PLANNING BOARD ACTIVITY:

1. No Significant Activity.

If there are any questions regarding the content of this report, please contact me at the office (856) 226-3703 or on my cell at (267) 972-6317.

Very Truly Yours,

Rodriguez Consulting, LLC

David Kreck, P.E., NJCME
President

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Cc: Karen Sweeney, Borough Clerk (via e-mail)
Brian Duffield, Esq., Borough Solicitor (via e-mail)
Sandra Christina, Planning Board Secretary (via e-mail)
Chief Joseph Harrison, Wenonah Chief of Police (via e-mail)