

BOROUGH OF WENONAH

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COUNCIL MINUTES – BUSINESS MEETING

FEBRUARY 27, 2014

Pledge of Allegiance

Call to Order: 7:30 p.m. by Mayor Thomas A. Lombardo
Wenonah Municipal Building, 1 South West Avenue Wenonah, NJ 08090

Roll Call: Present: Dominy, Howard, Kaerferle, Lader (arrives 7:52 pm), Sheppard
Absent: Norris (arrives 8:10pm)
Also Present: Solicitor Duffield

Open Public Meetings Act Statement:

Adoption of the Agenda: JS/JH AIF

Open to Public

JD/JH

Non residents Bridget and Jane from Mullica Hill, members of the Wenonah Swim Club, asked Mayor and council permission to have a 5 K run, fundraiser on Friday night, June 6, 2014 for “Change to Mind” for mental health awareness. Mayor indicated to put something in writing, explaining details (we wouldn’t want to have the borough have any costs involved) then we will make a decision.

Resident Scott Barnes asked council for an increase in their budget line due to the cost of maintaining the duck weed to Comey’s lake and Dilks pond. Council agreed.

Close to Public

JD/JS

Motion to Approve: January 23, 2014 Regular Meeting & Committee minutes JD/PK AIF

Motion to Approve: Resolution 2014-27 Approving the contract for CFO Services for 2014,
(Robert Scharle) JD/PK

Roll Call:

Ayes: Dominy, Howard, Kaerferle, Sheppard

Nays: None

Abstain: None

Absent: Lader, Norris

Motion Approved

Motion to Approve: Resolution 2014-28 Approving the contract for COAH Consultant Services for 2014,
(Brian Slaugh.) JD/PK

Roll Call:

Ayes: Dominy, Howard, Kaerferle, Sheppard

Nays: None

Abstain: None

Absent: Lader, Norris

Motion Approved

Motion to Approve: Resolution 2014-29 Authorizing Temporary capital budget in the Utility Fund

Roll Call:

Ayes: Dominy, Howard, Kaeferle, Sheppard
Nays: None
Abstain: None
Absent: Lader, Norris
Motion Approved

Motion to Approve: Resolution 2014-30 Authorizing Temporary emergency resolution for 2014
JD/PK

Roll Call:

Ayes: Dominy, Howard, Kaeferle, Sheppard
Nays: None
Abstain: None
Absent: Lader, Norris
Motion Approved

Motion to Approve: Resolution 2014-31 Approving the LOSAP awards for 2013 JD/PK

Roll Call:

Ayes: Dominy, Howard, Kaeferle, Sheppard
Nays: None
Abstain: None
Absent: Lader, Norris
Motion Approved

Motion to Approve: Resolution 2014-32 Approving CCO shared service agreement with Mantua from 3 years to 4 years. JD/PK

Roll Call:

Ayes: Dominy, Howard, Kaeferle, Sheppard
Nays: None
Abstain: None
Absent: Lader, Norris
Motion Approved

Motion to Approve: Resolution 2014-33 Approving Tax refund for an overpayment of \$9117.70 to the Wenonah Swim Club JD/PK

Roll Call:

Ayes: Dominy, Howard, Kaeferle, Sheppard
Nays: None
Abstain: None
Absent: Lader, Norris
Motion Approved

Motion to Approve: Resolution 2014-34 Authorizing submission of a strategic plan for the Wenonah Municipal Alliance grant for fiscal year 2014 in the amount of \$10,011.00. JH/JS

Roll Call:

Ayes: Dominy, Howard, Kaeferle, Sheppard
Nays: None
Abstain: None
Absent: Lader, Norris
Motion Approved

Motion to Approve: Resolution 2014-35 Authorizing bid advertisement for Langston Field PY2013-2014 CDBG Project JS/PK

Roll Call:

Ayes: Dominy, Howard, Kaeferle, Sheppard

Nays: None

Abstain: None

Absent: Lader, Norris

Motion Approved

Motion to Approve: Ordinance 2014-2 1st Read Bond Ordinance for the replacement of Well #2 for 1.1 million dollars. PK/JD

Roll Call:

Ayes: Dominy, Howard, Kaeferle, Sheppard

Nays: None

Abstain: None

Absent: Lader, Norris

Motion Approved

Motion to Approve: Ordinance 2014-3 1st Read Bond Ordinance for the replacement of 1999 public works pick up for \$37,000 PK/JS

Roll Call:

Ayes: Dominy, Howard, Kaeferle, Sheppard

Nays: None

Abstain: None

Absent: Lader, Norris

Motion Approved

COMMITTEE REPORTS:

Public Safety & Personnel – J. Dominy - See attached reports. (7:52pm Councilman Lader arrives)

Public Works – P. Kaeferle - See attached report

Human Services – J. Howard – update on Clean Communities Day. On April 26 the county is having a Clean Communities clean up within the county. If anyone is interested they can reach out to Jeff Hamilton in Paulsboro. However, Wenonah is still planning on having two (2) Clean Communities clean ups this year. May 10th and November 15th. At this time Councilman Howard was not sure how much money the county will give us, but expect around \$5,000. Also, Councilman Howard will attend an economic development meeting with the county on March 10th.

Finance & Budget – W. Norris – Absent. See attached tax collector and treasurer's report.

Legal & Ordinance – P. Lader – No report at this time.

Public Buildings & Grounds – J. Sheppard – see attached report. Also, the public meeting on the rail line will be on Thursday March 20, 2014 at 7:30 Wenonah Elementary School.

ENGINEERS REPORT:

See attached Engineers report on all projects going on in town.

Motion to Approve Disbursements:

JS/PK

Roll Call:

Ayes: Dominy, Howard, Kaeferle, Lader, Sheppard

Nays: None

Abstain: None

Absent: Norris

Motion Approved

Motion to Approve: NJ Firemen's membership application for Peter W. Zelle

JD/PK AIF

Open to Public

JD/JS

No Comments

Close to Public

JD/JS

Councilman Norris arrives (8:10pm)

Motion to go into closed executive session

JD/PK

Motion to come out of closed executive session

BN/JD

Council President Dominy made a motion to terminate Joe Harrison due to his dismissal from the Police Academy by the Training Commission. Dominy stated that although Council fought a good fight to find and hire Harrison, he did not hold up his end of the deal. The effective date of termination is February 27, 2014 and we will honor a 30 day paid leave as his employment agreement indicates. Councilman Kaeferle seconds.

Roll Call:

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

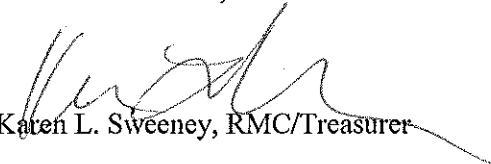
Absent: None

Motion Approved

Motion to Adjourn:

JD/JS AIF 8:45pm

Minutes Submitted,


Karen L. Sweeney, RMC/Treasurer

Approved: March 27, 2014



ENGINEERS • SURVEYORS • GIS

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VIA E-MAIL ONLY

February 26, 2014

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday February 27, 2014
Project Number WNOE012J
RC File #WENONAH: 2014-001

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

ROADWAY IMPROVEMENTS TO BARKBRIDGE ROAD FROM WOODBURY-GLASSBORO ROAD TO SOUTH MARION AVENUE

1. The NJDOT has approved of the Contract Closeout Documents and Final reimbursement is forthcoming.

SOUTH JACKSON AVENUE WATER MAIN (CHERRY STREET TO DEAD END)

1. The roadway improvement design for Jackson Avenue is underway.

2013-2014 BOROUGH ROAD PROGRAM & 2013 NJDOT MUNICIPAL AID PROJECT

1. The base mapping for both East and West Poplar Street is complete. The preparation of the North Synnott Avenue base map is underway.
2. Our office will be submitting the base maps to the various utility providers to obtain information about the locations of their facilities and any planned upgrades so they may have the opportunity to address any potential improvements prior to the commencement of the roadway paving work.

ENGINEERING
Civil/Municipal
Site/Civil
Water Management

SURVEYING
Land Title Surveys (ALTA/ACSM)
Right-of-Way Surveys
Topographic Surveys
Construction Layout
As-built Surveys
GPS Surveys

**GEOGRAPHIC
INFORMATION
SYSTEMS**
Data Enhancement/Creation
GIS Consulting: Data Visualization
Advanced Analysis & Reporting

II. PRIVATE DEVELOPER PROJECTS AND INSPECTIONS:

WENONAH MEADOWS

1. No change since last report.

AT&T CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

CLEARWIRE CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. It is our understanding that Verizon is proposing to perform a number of upgrades to their facilities located at the Water Tower. We are currently awaiting receipt of the plans for the proposed improvements, and upon a detailed review, we will provide the Borough with a recommendation for the approval, or denial, of a Consent to Modify.

III. GENERAL MUNICIPAL ENGINEERING:

2014 NJDOT MUNICIPAL AID PROGRAM:

1. No Change Since Last Report.

BOROUGH ROAD OPENING PERMITS

1. No Change Since Last Report.

WENONAH PARK IMPROVEMENTS

1. It is our understanding that the Borough is contemplating a number of improvements to Wenonah Park, including the possible construction of a gazebo/grandstand. Our office will be available to assist Council in this endeavor as requested.

LIGHT RAIL

1. No Change Since Last Report.

MANTUA AVENUE RAILROAD CROSSING UPGRADES BY NJDOT

1. To the best of our knowledge, the Contract for this work is to be renewed in March and the construction of the proposed railroad crossing improvements is anticipated for the Spring of 2014.

CONRAIL

1. No Change Since Last Report.

SOUTH JERSEY GAS CONSTRUCTION PROJECT

1. Our office has been periodically addressing various inquiries from both South Jersey Gas and the Public Works Department, who has been monitoring the Project. It should be noted that the completion of the gas main upgrade project has been delayed until March, and possibly April, due to weather.
2. One issue that will require further attention is the restoration requirements for North Marion Avenue, from Elm Street to Buttonwood Street, which was paved in the Fall of 2011. During a recent inspection, it was noted that the roadway disturbance was minimal. However, depending upon the final extent of roadway disturbance, South Jersey Gas may be required to mill and repave a portion of North Marion Avenue.

USEPA SANITARY SEWER COMPLIANCE EVALUATION INSPECTION

1. No Change Since Last Report.

NJDEP POTABLE WATER SYSTEM SANITARY SURVEY

1. No Change Since Last Report:

BOROUGH WATER TOWER AND WELLS

1. The repairs to Well #2 were completed by AC Shultes on February 25th and the well was scheduled for re-activation on February 26th. However, a possible electrical/mechanical issue prevented the start-up of the motor and pumps. AC Shultes indicated that they will be investigating the cause of the problem. Our office will monitor this situation and keep the Borough appraised as necessary.
2. It is our understanding that the Borough will be bonding for the future replacement of Well #2. Consequently, our office will provide the Borough with a proposal for the engineering design, permitting, bidding/contract management, and construction related services pursuant to same.
3. In recognition of the fact that Well #1 has reached and surpassed its projected useful life, a meeting was held with the New Jersey American Water Company (NJAW) to investigate the possibility of a Bulk Water Sale Agreement as an alternative to the replacement of Well #1.
4. Subsequent to the aforementioned meeting, a financial analysis was commissioned to determine the most economical option for addressing the Borough's secondary water supply, i.e. Replacement of Well #1 or Bulk Water Purchase from NJAW. Our office has been working with the Borough's Financial Professionals in the development of the necessary cost estimates and it is our understanding that the analysis is close to completion.

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. On February 7th, our office reviewed the DRBC Docket conditions for the Borough's Water System with the Public Works Department. Based upon review, we found that the current policies and procedures are in compliance with the DRBC Docket conditions.
2. One of the Conditions is the completion of an Annual Water System Audit, which is due for submission by March 31st. Our office will complete said Audit with the cooperation of the Borough's Utility Department.

WATER METER UPGRADES

1. The Public Works Department is continuing with the remaining meter replacements as their workload permits.

NJDEP WATER ALLOCATION

1. The Borough's total water usage for January 2014 was the highest recorded during the month of January since 2009.

BOROUGH WATER SYSTEM GIS MAPPING

1. It is our understanding that the Public Works Department is gathering information regarding the locations of the existing water system valves. Our office will incorporate this information into the Borough's recently completed Water System GIS Maps as it becomes available.

WATER SYSTEM TREATMENT & CHLORINE CONTENT

1. In response to concerns regarding the taste and smell of chlorine in the Borough's water supply, our office is working with the Public Works Department to coordinate the sampling and testing of the free residual chlorine content in four (4) separate locations throughout the Borough, i.e. southwest, southeast, northwest, and northeast quadrants of town. The results of the testing shall be forwarded to the Borough upon receipt.
2. Unfortunately, this work has been delayed due to the demands that the recent weather has placed upon the Public Works Department.

EROSION PROBLEM @ #1 - #3 SHAWNEE DRIVE STORM SEWER EASEMENT

1. No Change Since Last Report.

NJPDES STORMWATER DISCHARGE PERMIT

1. Our office has obtained the completed 2013 Stormwater Maintenance Manual from the Public Works Department and we are currently in the process of completing the electronic filing of the 2013 Annual Report.
2. Our office has also been coordinating the scheduling of 2014 stormwater related classroom presentations with the Americorps Ambassadors Program and the Wenonah Elementary School.

PARKING ISSUES AT METHODIST CHURCH

1. We are in receipt of a request to address a concern regarding parking and loading at the Wenonah Methodist Church located at the corner of S. Clinton Avenue and E. Willow Street.
2. We have since reached out to the Church representative and will be scheduling a field meeting to review the Church's concerns in greater detail as soon as the weather permits.

MANTUA AVENUE HANDICAP PARKING RESERVATION

1. No Change Since Last Report.

MAPLE AVENUE SPEED HUMPS

1. No Change Since Last Report.

COMPREHENSIVE BOROUGH STOP SIGN ORDINANCE

1. It is our understanding that Council is considering the adoption of a comprehensive Stop Sign Ordinance for the purposes of formally approving of the installation of the various stop signs throughout the Borough. Our office shall assist the Borough in this project as requested by Council.

BARKBRIDGE ROAD SPEED LIMIT

1. No Change Since Last Report.

NJDEP RECREATIONAL TRAILS GRANT APPLICATION - IMPROVEMENTS TO ELDRIDGE TRAIL

1. The DEP has expressed a desire to utilize the remaining \$4,700 in grant funds for the purchase of various materials which are required to repair a dilapidated footbridge at the Maple Ridge Property. Therefore, the NJDEP has requested that the Borough maintain the Grant in an active status until such time that a determination is made as to whether the purchase of the Maple Ridge footbridge materials can be made under the terms of the Borough of Wenonah's Trails Grant.

PROGRAM YEAR 2013 CDBG GRANT PROJECT -REMOVAL OF ARCHITECTURAL BARRIERS AT THE LANGSTON FIELD FACILITY

1. The engineering/architectural design plans and specification for the Langston Field Project are near completion and will soon be submitted to the Community Development Block Grant (CDBG) Office for review and approval. In light of the June 30, 2014 project completion deadline, we kindly request Council's authorization to advertise the project for public bid upon approval of the CDBG Office.

GREEN ACRES GRANT APPLICATION - MAPLE RIDGE

1. No Change Since Last Report.

IV. PLANNING BOARD ACTIVITY:

1. No Significant Activity.

If there are any questions regarding the content of this report, please contact me at the office (856) 226-3703 or on my cell at (267) 972-6317.

Very Truly Yours,

Rodriguez Consulting, LLC

David Kreck, P.E., NJCME
President

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Brian Duffield, Esq., Borough Solicitor (via e-mail)
Sandra Christina, Planning Board Secretary (via e-mail)