

BOROUGH OF WENONAH

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COUNCIL MINUTES – BUSINESS MEETING

JULY 24, 2014

Pledge of Allegiance

Call to Order 7:30 p.m. by Mayor Thomas A. Lombardo
Wenonah Municipal Building, 1 South West Avenue Wenonah, NJ 08090

Roll Call: Present: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard
Absent:
Also Present: Solicitor Ekaterina Eleftheriou

Open Public Meetings Act Statement:

Adoption of the Agenda: JS/PL AIF

Open to Public JD/PK

No comments

Close to Public PL/JS

Approval of June 26, 2014 Regular Council Meeting Minutes JD/PL AIF

Roll Call

Ayes: Dominy, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: Howard

Absent: None

Motion Approved

Motion to approve: Ordinance 2014 –7 2nd Read: Reappropriating \$8,372.96 proceeds of obligations not needed for their original purpose in order to provide for roadway improvements to N. Synnott Ave.

PL/JD

Open to Public JD/PK

No comments

Close to Public JD/JH

Roll Call

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to approve: Resolution 2014-61 Approving the 2013 Audit

BN/PK

Roll Call

Ayes: Dominy, Howard, Kaferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None

Motion Approved

Motion to approve: Resolution 2014-62 Authorizing the corrective action plan for 2013 Audit

BN/PK

Roll Call

Ayes: Dominy, Howard, Kaferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None

Motion Approved

Motion to approve: Resolution 2014-63 Approving the insertion of an item of revenue (Chapter 159) Municipal Alliance into the budget

BN/PK

Roll Call

Ayes: Dominy, Howard, Kaferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None

Motion Approved

Motion to approve: Resolution 2014-64 approving the borough solicitor to execute a stipulation of dismissal regarding the litigation entitled the Township of Deptford vs. The Borough of Wenonah PL/JD

Roll Call

Ayes: Dominy, Howard, Kaferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None

Motion Approved

Motion to approve: Resolution 2014-65 authorizing the sale of Borough Public Works pickup to Borough of Newfeld for \$3,500

PK/JS

Roll Call

Ayes: Dominy, Howard, Kaferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None

Motion Approved

Motion to approve: Resolution 2014-66 Authorizing change order #1 for Langston Field CDBG project

PK/JD

Roll Call

Ayes: Dominy, Howard, Kaferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None

Motion Approved

Motion to recognize the JIF Wellness Program for the Borough of Wenonah employees JH/JS AIF

COMMITTEE REPORTS:

Public Safety & Personnel – J. Dominy - See attached reports. We had a successful 4th of July day. Hoping to have the PBA contract firmed up by the end of the month.

Public Works – P. Kaeferle – See attached report.

Human Services – J. Howard – July 2 movie in the park was cancelled due to the weather. It will be rescheduled September 26, 2014

Finance & Budget – W. Norris – See attached tax collector and treasurer’s report.

Legal & Ordinance – P. Lader – See attached report. Discussion on Ordinance 2002-6 post retirement benefits. We need to make some changes. Perhaps rescind the whole ordinance, or employees do a contribution aspect. Need to look at our options.

Public Buildings & Grounds – See attached report

ENGINEERS REPORT: Please see attached Engineer’s report on all projects going on in town. We will be proceeding with the road project work on E. Poplar on Monday August 4. Change order for \$920 for Langston Field was passed tonight. It is worth the expenditure. Conrail has been working on the pedestrian bridge.

Motion to approve disbursements:

JS/PL

Roll Call

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

MISCELLANEOUS

Motion to accept Woody Platt’s paintings to the Borough of Wenonah
All agreed they would look nice in our council meeting room.

JD/PL

Motion to open to public

JD/PL

No comments

Motion to close to public

JS/PL

Motion to go into Closed Session:

Resolution 2014-67 Discussion on the Contract Negotiations. No action will be taken.

JD/JH

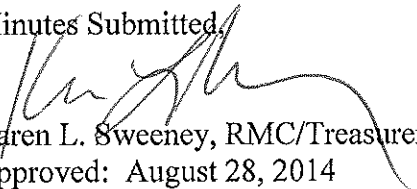
Come out of Closed Session

JD/PK

Motion to Adjourn:

JD/PK AIF 8:15pm

Minutes Submitted


Karen L. Sweeney, RMC/Treasurer
Approved: August 28, 2014



ENGINEERS • SURVEYORS • GIS

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VIA E-MAIL ONLY

July 22, 2014

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday July 24, 2014
Project Number WNOE012J
RC File #WENONAH: 2014-001

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

2014 BOROUGH ROAD PROGRAM & 2013 NJDOT MUNICIPAL AID PROJECT

1. The Notice of Award has been issued to the Contractor and a Pre-construction meeting was held at the Borough Hall on July 10th. Meeting attendees included our office, Ken Trovarelli, and the Contractor's representative. Pre-construction Meeting Minutes have been distributed to all parties, including the Police Department.
2. The Contractor's Performance Bonds and Insurance Certificates have been approved and the Contracts have been fully executed. Consequently, our office has returned the bid documents to the two (2) remaining low bidders.
3. The Notice to Proceed was prepared for July 24, 2014 and has been forwarded to the Contractor for signature. However, prior to the start of construction, the Contractor must address a number of administrative requirements, including the approval of Shop Drawing Submittals.
4. At this time, construction is expected to begin on July 24th and be completed in late September. The Contractor has been instructed to complete East Poplar Street prior to the start of the new school year. However, the start date is subject to delay based upon the Contractor's ability to address all of the pre-construction administrative requirements. Regardless, the estimated completion of construction shall remain unchanged.

ENGINEERING
Civil/Municipal
Site/Civil
Water Management

SURVEYING
Land Title Surveys (ALTA/ACSM)
Right-of-Way Surveys
Topographic Surveys
Construction Layout
As-built Surveys
GPS Surveys

GEOGRAPHIC
INFORMATION
SYSTEMS
Data Enhancement/Creation
GIS Consulting: Data Visualization
Advanced Analysis & Reporting

5. It should be noted that the NJDOT has concurred with the Borough's Award. Consequently, the NJDOT Initial Reimbursement Voucher for 75% of the grant award amount, or \$131,250.00, has been forwarded to NJDOT for processing.

PROGRAM YEAR 2013/2014 CDBG GRANT PROJECT -REMOVAL OF ARCHITECTURAL BARRIERS AT THE LANGSTON FIELD FACILITY

1. The Building Permits have been obtained and The Notice to Proceed was issued to the Contractor for July 21, 2014.
2. The Project Sign has been installed and the Contractor has notified our office that the interior bathroom improvements will begin on July 22, 2014.
3. We are in receipt of a Change Order Request, in the amount of \$920.00, for the repair of portions of existing masonry walls that will have to be removed in order to complete the adjustments to the existing sinks in each bathroom. Our office is currently evaluating the Change Order and expect to submit a recommendation to Council for the July 24th Council Meeting.
4. The Public Works Department has completed the construction of the concrete sidewalks and parking stalls. The remaining site work includes the installation of handicap parking signs, detectable warning surface, and drainage improvements.

II. PRIVATE DEVELOPER PROJECTS AND INSPECTIONS:

WENONAH MEADOWS

1. It is our understanding that the lawsuit against the Borough Planning/Zoning Board was dismissed by the State Appellate Court.

AT&T CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

CLEARWIRE CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No change Since Last report.

ORDINANCE ESTABLISHING FEES AND ESCROWS FOR CELLULAR FACILITY UPGRADES

1. No change Since Last report.

III. GENERAL MUNICIPAL ENGINEERING:

HANDICAP ACCESSIBLE IMPROVEMENTS AT WENONAH LIBRARY:

1. No Change Since Last Report.

2014 NJDOT TRANSPORTATION ALTERNATIVES PROGRAM (TAP):

1. The Grant Application was submitted electronically on June 30th.

BOROUGH ROAD OPENING PERMITS

1. No Change Since Last Report.

LIGHT RAIL

1. No Change Since Last Report.

MANTUA AVENUE RAILROAD CROSSING UPGRADES BY NJDOT

1. A pre-construction meeting with the NJDOT, the County, and the NJDOT Contractors was held at the Borough Municipal Building on July 17th. The following items were reviewed and discussed:
 - A. Construction of the proposed railroad crossing upgrades is expected to take place on August 7th and 8th.
 - B. Mantua Avenue will be shut down for the duration of construction.
 - C. Advance warning signs of the upcoming construction are to be posted two (2) weeks prior to road closure.
 - D. A Message board sign shall be posted one (1) week prior to road closure.
 - E. Detour signage is to be posted one (1) day in advance of construction.
 - E. The Contractor shall coordinate the staging of equipment and materials with the Public Works Department.

CONRAIL

1. On July 14th, Conrail crews performed repairs to the Elm Street Pedestrian Bridge. Based upon inspection, the nature and extent of the repairs appear to involve the replacement of two (2) of the most corroded steel support beams on the east side of the bridge.

SOUTH JERSEY GAS CONSTRUCTION PROJECT

1. A recent inspection revealed that the pavement repairs on North Marion Avenue, from Elm Street to Buttonwood Street remain unacceptable. PGW has subsequently indicated that the infrared trench restoration work in North Marion Avenue will be completed within the next few weeks.

GCUA SANITARY SEWER EFFLUENT MONITORING REPORT

1. No Change Since Last Report.

USEPA SANITARY SEWER COMPLIANCE EVALUATION INSPECTION

1. No Change Since Last Report.

NJDEP POTABLE WATER SYSTEM SANITARY SURVEY

1. No Change Since Last Report:

BOROUGH WATER TOWER AND WELLS

1. Well #2 is still experiencing electrical problems. The Public Works Department is coordinating the system diagnosis, and any subsequent repairs, with ABS Electric.
2. It is our understanding that the Borough is in receipt of an invoice from AC Shultes for the replacement of the shaft and casing pipe for Well #2. Based upon recent findings, it should be noted that the problem with the Well was identified to be electrical related and a mis-diagnosis was made by AC Shultes which resulted in the unnecessary removal of the shaft and casing pipe. Therefore, we recommend that the Borough refrain from making payment on this invoice until such time a meeting is held with AC Shultes to review the details of the events that led to the recommendation for the removal of the shaft and casing pipe.
3. Test drilling to determine the underlying soil conditions beneath Well #2 is currently being scheduled.
4. The property survey is expected to be completed during the month of August. This work shall also include the field markout and surveying of the limits of existing wetlands.
5. Discussions regarding the type of new well-house have been initiated and we intend to review this information with Borough Council prior to selecting the proposed building.

WATER MAIN LEAK @ S. CLINTON AVENUE

1. A second water main leak in S. Clinton Avenue, north of West Willow Street, was discovered and repaired on July 10th. The leak was also the result of a failing service connection and was not significant.

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. We have recently discussed the submission of the Borough's Annual Water System Audit which was due March 31st. The DRBC agreed to allow the Borough an extension. Therefore, our office will proceed with the completion of said Audit with the cooperation of the Borough's Utility Department.

WATER METER UPGRADES

1. The Public Works Department is continuing with the remaining meter replacements as their workload permits.
2. It has come to our attention that one of the new meters has malfunctioned and is being returned to the supplier for replacement.

3. It is also our understanding that a few of the batteries for the Remote Meter Reading Devices have expired well before their projected life span. Our office has forwarded the warranty to the Borough Utility Department and will assist in coordinating the replacement of the defective batteries with the Borough and the meter supplier as requested.

NJDEP WATER ALLOCATION

1. The Borough's total water usage for January thru June 2014 has somewhat levelled off and is now in line with the water usage from 2010 which resulted in the Borough being approximately 8 million gallons below the Annual Allocation Limit.
2. The re-calibration of the Meter at Well #1 had to be re-scheduled due to a town-wide power outage. It is our understanding that the re-calibration will be performed within the next two (2) weeks.

BOROUGH WATER SYSTEM GIS MAPPING

1. No Change Since Last Report.

GIS MAPPING PROJECT

1. Rodriguez Consulting, LLC would like to implement a pilot GIS Program with the Borough which would result in the electronic mapping of various Borough facilities, i.e. water and sewer mains, services, & facilities, storm sewer facilities, street trees, etc.
2. We would like to schedule a meeting with the Borough to discuss the specifics of the type and extent of information to be assembled and mapped.

EROSION PROBLEM @ #1 - #3 SHAWNEE DRIVE STORM SEWER EASEMENT

1. No Change Since Last Report.

NJPDES STORMWATER DISCHARGE PERMIT

1. No Change Since Last Report.

PARKING ISSUES AT METHODIST CHURCH

1. No Change Since Last Report.

MANTUA AVENUE HANDICAP PARKING RESERVATION

1. No Change Since Last Report.

MAPLE AVENUE SPEED HUMPS (LITIGATION)

1. It is our understanding that the lawsuit was dropped by Deptford Township.

COMPREHENSIVE BOROUGH STOP SIGN ORDINANCE

1. No Change Since Last Report.

CROSSWALK STRIPING IN MANTUA AVENUE AT LISLE FIELD

1. As requested, our office will prepare a County Application for the installation of Crosswalk Striping across Mantua Avenue in the vicinity of Lisle field.

BARKBRIDGE ROAD SPEED LIMIT

1. No Change Since Last Report.

NJDEP RECREATIONAL TRAILS GRANT APPLICATION - IMPROVEMENTS TO ELDRIDGE TRAIL

1. No Change Since Last Report.

IV. PLANNING BOARD ACTIVITY:

1. No Significant Activity.

If there are any questions regarding the content of this report, please contact me at the office (856) 226-3703 or on my cell at (267) 972-6317.

Very Truly Yours,

Rodriguez Consulting, LLC

David Kreck, P.E., NJCME
President

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Brian Duffield, Esq., Borough Solicitor (via e-mail)
Sandra Christina, Planning Board Secretary (via e-mail)