

BOROUGH OF WENONAH

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COUNCIL MINUTES – BUSINESS MEETING

MARCH 27, 2014

Pledge of Allegiance

Call to Order: 7:30 p.m. by Mayor Thomas A. Lombardo
Wenonah Municipal Building, 1 South West Avenue Wenonah, NJ 08090

Roll Call: Present: Dominy, Howard, Lader, Norris, Sheppard
Absent: Kaferle
Also Present: Solicitor Duffield

Open Public Meetings Act Statement:

Adoption of the Agenda: JS/JD AIF

Open to Public JH/PL
Resident Gary Odenbrett 12 N. West Ave Shade Tree Chair indicated the commission will be planting 70 new trees over the next two Saturdays.

Resident Mark Houldsworth 307 N. Stockton asked Council if a decision had been made on the rail station issue yet. Mayor Lombardo indicated it has not and it may go on the ballot for this November. This resident also asked council what happened to Police Chief Harrison. Councilman Dominy explained why he was no longer our chief. Resident Jeff Pennywell, 14 N. West Avenue, and Councilman Kevin Austin from Pitman asked how the Chief was hired. Councilman Dominy explained. Councilman Lader wanted to reiterate and dispel any rumors concerning how the process was completed. It was strictly done based on merit.

Close to Public JH/PL

Approval of February 27, 2014 Council Minutes JD/BN AIF

Approval of Closed Session minutes: JD/BN
Jan. 10, 2013, July 25, 2013 Sept. 12, 2013 (Howard Abstains) Sept. 26, 2013, Nov. 21, 2013, Feb. 27, 2014
All in Favor

Motion to approve Ordinance 2014-2 2nd Read: Bond Ordinance for the replacement of Well #2 for 1.1 million dollars JD/JS

Open to Public JD/PL
No comments

Close to Public JD/PL
Roll Call

Ayes: Dominy, Howard, Kaferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: Kaferle

Motion Approved

Motion to approve Ordinance 2014-3 2nd Read: Bond Ordinance for the replacement of 1999 public works pick up for \$37,000

JD/JS

Open to Public

JD/JS

Close to Public

JD/PL

Roll Call

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: Kaeferle

Motion Approved

Motion to approve Ordinance 2014 – 4 1st read to Exceed the Municipal Budget Appropriations Limits and to Establish a Cap Bank

BN/JD

Roll Call

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: Kaeferle

Motion Approved

Motion to approve RESOLUTION 2014-37 Appointing William J. Golden, Esq as Municipal Court Judge

PL/JD

ROLL CALL

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: Kaeferle

Motion Approved

Motion to approve RESOLUTION 2014-38 Approving the 2013 Tonnage Grant Application

JD/PL

Roll Call

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: Kaeferle

Motion Approved

Motion to approve RESOLUTION 2014-39 Approving a Temporary Emergency Appropriation Resolution for 2014

BN/JS

ROLL CALL

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: Kaeferle

Motion Approved

Motion to approve RESOLUTION 2014-40 Introducing the 2014 Municipal Budget Read by Title Only
BN/PL

ROLL CALL

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: Kaeferle

Motion Approved

Motion to approve RESOLUTION 2014-41 Approving participation application Safe & Secure Grant for
2014 for \$30,000 JH/BN

ROLL CALL

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: Kaeferle

Motion Approved

Motion to approve RESOLUTION 2014-42 Approving participation application for Community Forestry
Management Plan Grant JS/JD

ROLL CALL

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: Kaeferle

Motion Approved

Motion to approve RESOLUTION 2014-43 Authorizing the advertisement of the Borough's 2014 Road
Program JD/PL

ROLL CALL

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: Kaeferle

Motion Approved

Motion to approve RESOLUTION 2014-44 Authorizing the proposal for the replacement of Well #2
professional eng and surveying svc JD/JS

ROLL CALL

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: Kaeferle

Motion Approved

Motion to approve the Engineer to start preparation to solicit for a Transportation Alternative Program grant
JD/JH

ROLL CALL

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: Kaeferle

Motion Approved

COMMITTEE REPORTS:

Public Safety & Personnel – J. Dominy - See attached reports.

Public Works – P. Kaeferle – Absent See attached report

Human Services – J. Howard – Clean Communities is coming up Saturday May 10, 2014
“Movies in the Park” will be Wednesday July 2 at dusk.

Finance & Budget – W. Norris – See attached tax collector and treasurer’s report and committee report
Discussion on finance committee report.

Legal & Ordinance – P. Lader – No report at this time.

Public Buildings & Grounds – See attached report

ENGINEERS REPORT: Engineer Absent
See attached Engineers report on all projects going on in town.

Motion to Approve Disbursements: JS/PL

Roll Call:

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: Kaeferle

Motion Approved

Motion to approve NJ Firemen’s membership application for Samantha Dominy and Madison Shinn
JH/BN All in Favor (Dominy abstains)

Open to Public JD/PL

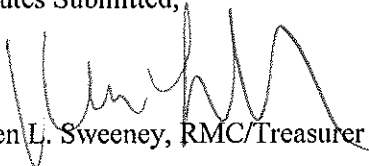
Gary Odenbrett asked council to explain the TAP Grant. Council responded that it was the same grant as the
TEA-21 (the same grant that built the municipal building.)

Close to Public JD/JS

Come out of Closed Session
No action was taken

Motion to Adjourn: JD/PL AIF 9:00pm

Minutes Submitted,



Karen L. Sweeney, RMC/Treasurer

Approved: April 24, 2014



ENGINEERS • SURVEYORS • GIS

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VIA E-MAIL ONLY

March 25, 2014

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday March 27, 2014
Project Number WNOE012J
RC File #WENONAH: 2014-001

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

ROADWAY IMPROVEMENTS TO BARKBRIDGE ROAD FROM WOODBURY-GLASSBORO ROAD TO SOUTH MARION AVENUE

1. The NJDOT has approved of the Contract Closeout Documents and Final reimbursement should be forthcoming.

2013-2014 BOROUGH ROAD PROGRAM & 2013 NJDOT MUNICIPAL AID PROJECT

1. The design work is underway and the complete set of bid plans and specifications must be submitted to NJDOT for approval prior to bid advertisement. Therefore, we are requesting Council's approval to advertise the project for bid in the event that NJDOT approval is obtained prior to the regularly scheduled Council Meeting on April 24th.
2. Our office will be submitting the base maps to the various utility providers to obtain information about the locations of their facilities and any planned upgrades so they may have the opportunity to address any potential improvements prior to the commencement of the roadway paving work.

ENGINEERING
Civil/Municipal
Site/Civil
Water Management

SURVEYING
Land Title Surveys (ALTA/ACSM)
Right-of-Way Surveys
Topographic Surveys
Construction Layout
As-built Surveys
GPS Surveys

GEOGRAPHIC
INFORMATION
SYSTEMS
Data Enhancement/Creation
GIS Consulting: Data Visualization
Advanced Analysis & Reporting

II. PRIVATE DEVELOPER PROJECTS AND INSPECTIONS:

WENONAH MEADOWS

1. No change since last report.

AT&T CELLULAR ANTENNAE INSTALLATION

1. Our office was recently notified of some potentially loose panels on AT&T's cable tray that is installed upon the outside of the Water Tower. We subsequently contacted an AT&T representative to coordinate any necessary repair work and it is our understanding that AT&T has visited the site to assess the problem.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

CLEARWIRE CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. Verizon has indicated that they will be replacing six (6) of the twelve (12) existing antennae with new antennae that are currently mounted to the Water Tower. The work shall also include modifications to the existing cable tray along the exterior of the Water Tower to accommodate the new cables extending from the ground based compound to the antennae.
2. Verizon will also be providing three (3) of the new antennae with a Remote Radio Head, while the three (3) remaining new antennae shall be provided with a Main Distribution Box. Future improvements include the installation of a Remote Radio Head upon three (3) of the existing antennae. All of the improvements described above shall be mounted to the existing antennae supports.
3. The fourth antenna in each sector shall remain as existing, with no modifications.
4. A number of improvements to the ground based facility are also being performed by Verizon, including the installation of three (3) new Main Distribution Boxes which are to be mounted to a new steel backboard and the installation of a new GPS antenna.
5. All of the aforementioned improvements are exempt from Planning Board Approval as they fall within the allowable upgrades permitted by State Law (P.L. 2011, c. 199) and Section 6409 of the Federal Telecommunications Act. Accordingly, we have no objection to the Borough's approval of a Consent to Modify.

ORDINANCE ESTABLISHING FEES AND ESCROWS FOR CELLULAR FACILITY UPGRADES

1. In consideration of the frequency of the cellular facility upgrades, we have recently had discussions with Mantua Township, who is currently in the process of developing an Ordinance to formally establish a procedure and a fee structure for the submission and approval of the "Requests for Upgrades" that fall outside of the prevails of the local Planning/Zoning Board. We recommend that Council consider the adoption

of such an Ordinance and Mantua Township has indicated a willingness to assist the Borough in its development.

III. GENERAL MUNICIPAL ENGINEERING:

2014 NJDOT MUNICIPAL AID PROGRAM:

1. As of this date, the NJDOT Municipal Aid Grant Awards have not been announced.

BOROUGH ROAD OPENING PERMITS

1. No Change Since Last Report.

MISCELLANEOUS BOROUGH ROADWAY CONDITIONS

1. Lenape Trail: Our office was recently informed of a storm sewer collapse and sinkhole in Lenape Drive. The sinkhole in the roadway was temporarily repaired by the Public Works Department however, the failing pipe will need to be excavated and repaired to prevent further damage to the roadway.

Furthermore, it was noted that the condition of Lenape Trail, looping from Mohawk Drive, has deteriorated and portions are in need of immediate repairs, especially near the intersection of Mohawk Drive. Based upon its current condition, we also recommend that this roadway be considered for a future re-paving project.

2. Mohawk Drive: During a recent site inspection with the Public Works Department, we noted that the condition of Mohawk Drive, between Woodbury-Glassboro Rd. and Lenape Trail, has deteriorated and portions are in need of immediate repairs, especially near the intersection of Woodbury-Glassboro Rd. Based upon its current condition, we further recommend that this roadway be considered for a future re-paving project.

WENONAH PARK IMPROVEMENTS

1. It is our understanding that the Borough is contemplating a number of improvements to Wenonah Park, including the possible construction of a gazebo/grandstand. Our office will be available to assist Council in this endeavor as requested.

LIGHT RAIL

1. A meeting was held on March 20th with various representatives from the Light Rail Project for the purposes of discussing the potential for a Train Station to be located within the Borough and the options that the Borough has to accept or not accept a Train Station. It is our understanding that a decision on the Station will be considered after completion and review of the Environmental Impact Study.

MANTUA AVENUE RAILROAD CROSSING UPGRADES BY NJDOT

1. To the best of our knowledge, the Contract for this work is to be renewed in March and the construction of the proposed railroad crossing improvements is anticipated for the Spring of 2014.

CONRAIL

1. The Public Works Department recently notified our office of a concern over the condition of the Elm Street Pedestrian Bridge. As a result, it is our understanding that the Borough contracted with a structural engineer to perform an evaluation of the structural condition of the bridge.
2. Upon receipt of the Structural Report, we will forward the information to Conrail along with a request for remediation or, at a minimum, a request for a field meeting to review the condition of the bridge and to determine the parties responsible for any required repairs.

SOUTH JERSEY GAS CONSTRUCTION PROJECT

1. Our office has been periodically addressing various inquiries from both South Jersey Gas and the Public Works Department, who has been monitoring the Project. It should be noted that the completion of the gas main upgrade project has been delayed until April, and possibly May, due to weather.
2. One issue that will require further attention is the restoration requirements for North Marion Avenue, from Elm Street to Buttonwood Street, which was paved in the Fall of 2011. During a recent inspection, it was noted that the roadway disturbance was minimal. However, depending upon the final extent of roadway disturbance, South Jersey Gas may be required to mill and repave a portion of North Marion Avenue.

USEPA SANITARY SEWER COMPLIANCE EVALUATION INSPECTION

1. No Change Since Last Report.

NJDEP POTABLE WATER SYSTEM SANITARY SURVEY

1. No Change Since Last Report:

BOROUGH WATER TOWER AND WELLS

1. It is our understanding that the electrical repairs to Well #2 will be completed by March 27th and the well will subsequently be scheduled for re-activation shortly thereafter.
2. In preparation for the replacement of Well #2, our office has provided the Borough with a comprehensive proposal for the engineering design, permitting, bidding/contract management, and construction related services pursuant to same. We kindly ask Council's authorization to proceed in accordance with said proposal.
3. We have recently been made aware of a potential issue with Well #1. The initial diagnosis by AC Shultes is a problem with the bearings and it is repairable. However, it will require the temporary shutdown of the Well which is not feasible in light of the fact that Well #2 is currently out of service. Therefore, this repair will have to be delayed until Well #2 is back online. In the meantime, we have been informed by AC Shultes that the problem will not result in a serious issue should Well #1 have to remain in service for a few additional days.

4. The Borough CFO and Bond Counsel have cooperatively prepared a financial analysis to determine the most economical option for addressing the Borough's secondary water supply, i.e. Replacement of Well #1 or Bulk Water Purchase from NJAW. Our office has been working with the Borough's Financial Professionals in the development of the necessary cost estimates and it is our understanding that the most appropriate option at this point in time is to bond for the replacement of Well #1.

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. The DRBC Annual Water System Audit, which is due for submission by March 31st, has not been completed. If contacted by DRBC, our office will proceed with the completion of said Audit with the cooperation of the Borough's Utility Department.

WATER METER UPGRADES

1. The Public Works Department is continuing with the remaining meter replacements as their workload permits.

NJDEP WATER ALLOCATION

1. The Borough's total water usage for January thru February 2014 is among the highest recorded during the same time period since 2009.

BOROUGH WATER SYSTEM GIS MAPPING

1. It is our understanding that the Public Works Department is gathering information regarding the locations of the existing water system valves. Our office will incorporate this information into the Borough's recently completed Water System GIS Maps as it becomes available.

WATER SYSTEM TREATMENT & CHLORINE CONTENT

1. In response to concerns regarding the taste and smell of chlorine in the Borough's water supply, our office along with the Public Works Department has coordinated the sampling and testing of the free residual chlorine content in four (4) separate locations throughout the Borough, i.e. southwest, southeast, northwest, and northeast quadrants of town. The testing is scheduled for March 27th and the results shall be forwarded to the Borough upon receipt.

EROSION PROBLEM @ #1 - #3 SHAWNEE DRIVE STORM SEWER EASEMENT

1. On March 15th, the Environmental Commission performed a number of repairs to address an on-going erosion problem in the Borough Conservation Lands.

NJPDES STORMWATER DISCHARGE PERMIT

1. We are in the process of completing the electronic filing of the 2013 Annual Report which, based upon our understanding, is due by May 1st.
2. Our office has also been coordinating the scheduling of 2014 stormwater related classroom presentations with the Americorps Ambassadors Program and the Wenonah Elementary School. The presentations are currently scheduled for May 28th and 29th.

PARKING ISSUES AT METHODIST CHURCH

1. We are in receipt of a request to address a concern regarding parking and loading at the Wenonah Methodist Church located at the corner of S. Clinton Avenue and E. Willow Street.
2. We have since reached out to the Church representative and will be scheduling a field meeting to review the Church's concerns in greater detail as soon as the weather permits.

MANTUA AVENUE HANDICAP PARKING RESERVATION

1. No Change Since Last Report.

MAPLE AVENUE SPEED HUMPS

1. It is our understanding that Deptford Township has filed a lawsuit against the Borough as a result of an accident between one of their utility trucks and one of the Maple Ave speed humps. We are unaware of any additional details regarding this incident and defer to the Borough Solicitor.

COMPREHENSIVE BOROUGH STOP SIGN ORDINANCE

1. It is our understanding that Council is considering the adoption of a comprehensive Stop Sign Ordinance for the purposes of formally approving of the installation of the various stop signs throughout the Borough. Our office shall assist the Borough in this project as requested by Council.

BARKBRIDGE ROAD SPEED LIMIT

1. No Change Since Last Report.

NJDEP RECREATIONAL TRAILS GRANT APPLICATION - IMPROVEMENTS TO ELDRIDGE TRAIL

1. The DEP has expressed a desire to utilize the remaining \$4,700 in grant funds for the purchase of various materials which are required to repair a dilapidated footbridge at the Maple Ridge Property. Therefore, the NJDEP has requested that the Borough maintain the Grant in an active status until such time that a determination is made as to whether the purchase of the Maple Ridge footbridge materials can be made under the terms of the Borough of Wenonah's Trails Grant.

PROGRAM YEAR 2013/2014 CDBG GRANT PROJECT -REMOVAL OF ARCHITECTURAL BARRIERS AT THE LANGSTON FIELD FACILITY

1. The engineering/architectural design plans and specification for the Langston Field Project have been completed and submitted to the Community Development Block Grant (CDBG) Office for review and approval. Once approved, we will advertise the project for public bid in anticipation of awarding the project at the April 24th Council Meeting.

GREEN ACRES GRANT APPLICATION - MAPLE RIDGE

1. No Change Since Last Report.

IV. PLANNING BOARD ACTIVITY:

1. No Significant Activity.

If there are any questions regarding the content of this report, please contact me at the office (856) 226-3703 or on my cell at (267) 972-6317.

Very Truly Yours,

Rodriguez Consulting, LLC

David Kreck, P.E., NJCME
President

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Brian Duffield, Esq., Borough Solicitor (via e-mail)
Sandra Christina, Planning Board Secretary (via e-mail)