

BOROUGH OF WENONAH

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COUNCIL MINUTES – BUSINESS MEETING

MAY 29, 2014

Pledge of Allegiance

Call to Order: 7:30 p.m. by Mayor Thomas A. Lombardo
Wenonah Municipal Building, 1 South West Avenue Wenonah, NJ 08090

Roll Call: Present: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard
Absent:
Also Present: Solicitor Brian J. Duffield

Open Public Meetings Act Statement:

Adoption of the Agenda: JD/JS AIF

WENONAH ELEMENTARY SCHOOL BUDGET PRESENTATION

Chief School Administrator, Frank Vogel, and Interim School Business Administrator, Nancy McCabe, gave the Wenonah Elementary School Budget presentation and answered council and resident questions. Handouts were distributed to council and resident attendees.

Open to Public PL/JH

Resident Sean Tully, King Lion this year for the Wenonah Lions Club, wanted to donate to the Wenonah Park the granite lion which had been located at the 500 E. Mantua Avenue residence. The Ramsey Family bought it from the owner of the residence and gave it to the Lions Club of Wenonah. Mr. Tully indicated the Lions will pay for the footings that have to be installed in the park. He requested the Lions Club keep ownership of the statue. However, council indicated that he could not do both. Keep it or donate it to the park. It couldn't be both. Long discussion ensued.

A motion was made by Councilman Dominy and seconded by Councilman Norris to accept the lion statue that was donated to the Lions Club by the Ramsey family as a donation to the park from the Lions Club. The placement of the lion statue is to be determined.

Resident Bill Schnarr, 307 E Maple Street, wanted to bring two things to council's attention. First he wanted to know where the pedestrian signs were on Maple Street. Sergeant Rogers explained they will be returned to Maple Street when school is out for the summer. While school is in session, the school uses the pedestrian signs; then they are moved to Maple Street. The second thing was Mr. Schnarr felt that there are too many overweight vehicles going down Maple Street, especially in the peak hours of 8 to 9 am. He felt the trucks should be using a county road and Maple Street is not a county road. He stated there is no police enforcement and the Police Department is not issuing tickets.

Close to Public JD/JS

Approval of April 24, 2014 Regular Council Meeting Minutes JD/BN AIF

Motion to approve Ordinance 2014 –5 2nd Read: Amending Chapter 40 Peddling and Soliciting. Councilman Norris indicated he wanted to make an additional change to the ordinance. He motioned to amend this ordinance with additional revisions. Solicitor Duffield will author the revision.

Motion to approve Ordinance 2014-5 for a 1st read following additional revisions. JD/BN

Roll Call

Ayes: Dominy, Howard, Kaferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to approve Ordinance 2014-6 1st Read:
Amending Chapter 70-15 Water minimum usage rates

PK/JS

Roll Call

Ayes: Dominy, Howard, Kaferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to approve Resolution 2014-50 (inadvertently left off the agenda) Rejecting all bids received for the removal of architectural barriers at the Langston Field facility

PK/JD

Roll Call

Ayes: Dominy, Howard, Kaferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to approve Resolution 2014-51 Approving Public Question for General Election ballot
Authorizing the submission of a question to the public in a no-binding referendum at the general election on November 4, 2014 regarding the proposed Glassboro-Camden commuter line
Brief discussion.

PK/JD

Roll Call

Ayes: Dominy, Howard, Kaferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to approve Resolution 2014-52 Awarding contract to MD Remodeling, LLC
for the CDBG Langston Field Project for \$4,600

PK/JD

Roll Call

Ayes: Dominy, Howard, Kaferle, Lader, Norris, Sheppard

Nays: None

Abstain: None
Absent: None
Motion Approved

COMMITTEE REPORTS:

Public Safety & Personnel – J. Dominy - See attached reports. Also I should have the police chief ad prepared in about 2 weeks.

Public Works – P. Kaerle – See attached report. Wenonah water usage was extremely high this month. Both wells are back in service, perhaps we should check the meters for calibration make sure we are not getting any false reads from either well.

Human Services – J. Howard – We had a very nice turn out for Clean Communities day we will split the money so we will have enough for a fall clean up. “Movies in the Park” will be Wednesday July 2 at dusk.

Finance & Budget – W. Norris – See attached tax collector and treasurer’s report

Legal & Ordinance – P. Lader – No report at this time.

Public Buildings & Grounds – See attached report

ENGINEERS REPORT: Please see attached Engineers report on all projects going on in town. Well #2 is back in service. There are several huge holes in the road on Maple Ave. that are not holding the cold patch. Once the DOT job is bid out we will have those areas on Maple fixed.

Motion to approve Disbursements:

JS/PL

Roll Call

Ayes: Dominy, Howard, Kaerle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

MISCELLANEOUS

Councilman Dominy motioned to approve expenditure for a police chief test. Councilman Kaerle seconded the motion.

Roll call

Ayes: Dominy, Howard, Kaerle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Open to Public

JD/JH

No comments

Close to Public

JD/PL

Motion to approve Resolution 2014-53 Closed Session: Litigation Deptford Township matter, Wenonah Meadows Proposed Sale, Personnel matters, and Contract negotiations regarding the Police Chief Position.

Action may be taken

JD/PK AIF

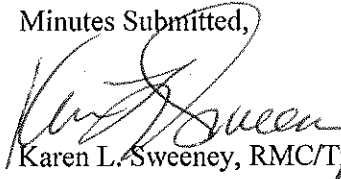
Come out of Closed Session

BN/JS

Motion to Adjourn:

JH/PL AIF 9:30pm

Minutes Submitted,



Karen L. Sweeney, RMC/Treasurer

Approved: June 26, 2014



ENGINEERS • SURVEYORS • GIS

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VIA E-MAIL ONLY

May 28, 2014

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday May 29, 2014
Project Number WNOE012J
RC File #WENONAH: 2014-001

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

2013-2014 BOROUGH ROAD PROGRAM & 2013 NJDOT MUNICIPAL AID PROJECT

1. The design work is 90% be complete. Once complete, the bid plans and specifications will be submitted to NJDOT for approval. The NJDOT has indicated that they have no objection to advertising the project for bid prior to their approval. However, should the NJDOT require any modifications to the plans, those modifications would have to be addressed through a bid addendum.
2. Public bid advertisement is scheduled for Tuesday June 3rd, with a bid opening scheduled for June 24th, and an anticipated award at the June 26th Council meeting.

PROGRAM YEAR 2013/2014 CDBG GRANT PROJECT -REMOVAL OF ARCHITECTURAL BARRIERS AT THE LANGSTON FIELD FACILITY

1. Subsequent to last month's rejection of bids, we reached out to the CDBG Office to discuss our options for implementing a project that can be completed within the allotted budget. It was concluded that the project would be split into two (2) parts. The project's site work would be performed by the Borough's Public Works Department and the interior building work would be bid out to, and completed by, an outside Contractor.

ENGINEERING
Civil/Municipal
Site/Civil
Water Management

SURVEYING
Land Title Surveys (ALTA/ACSM)
Right-of-Way Surveys
Topographic Surveys
Construction Layout
As-built Surveys
GPS Surveys

GEOGRAPHIC
INFORMATION
SYSTEMS
Data Enhancement/Creation
GIS Consulting: Data Visualization
Advanced Analysis & Reporting

2. We are currently working with the Public Works Department in obtaining quotes for the various materials required to perform the site work. Upon receipt of all quotes and identification of the low bidders, the materials will be ordered and the site work will commence.
3. Bids for the interior building work were opened on May 28, 2014. The only responsive bidder out of five (5) Contractors who were issued a Bid Package was MD Remodeling, LLC. Consequently, our office has recommended that the project be awarded to MD Remodeling, LLC, in the amount of \$4,600.00.
4. Subsequent to award by Council, we will perform the following:
 - A. Issue the Notice of Award and solicit the necessary Performance Bond and Insurance Certificate from the Contractor.
 - B. Coordinate the approval of the award with the CDBG Office.
 - C. Arrange for a pre-construction meeting and issue the Notice to Proceed.
5. Construction is expected to begin and be completed during the month of June.

II. PRIVATE DEVELOPER PROJECTS AND INSPECTIONS:

WENONAH MEADOWS

1. No change since last report.

AT&T CELLULAR ANTENNAE INSTALLATION

1. AT&T has recently submitted plans for the upgrade of their facilities which includes the installation of six (6) new antennae to supplement the six (6) existing antennae located atop the Water Tower. We are consulting with the Board Solicitor to ensure that this particular upgrade falls within the terms of the recent State and Federal Statutes that permit certain cellular facility upgrades without the requirement for obtaining local Board approval.
2. Upon receipt of an interpretation by the Board Solicitor, we will provide the Borough with a summary review of the upgrades along with a recommendation for the approval, or denial, of a Consent to Modify.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

CLEARWIRE CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No change Since Last report.

ORDINANCE ESTABLISHING FEES AND ESCROWS FOR CELLULAR FACILITY UPGRADES

1. In consideration of the frequency of the cellular facility upgrades, we have recently had discussions with Mantua Township, who is currently in the process of developing an Ordinance to formally establish a procedure and a fee structure for the submission and approval of the "Requests for Upgrades" that fall outside of the prevails of the local Planning/Zoning Board. We recommend that Council consider the adoption of such an Ordinance and Mantua Township has indicated a willingness to assist the Borough in its development.

III. GENERAL MUNICIPAL ENGINEERING:

2014 NJDOT MUNICIPAL AID PROGRAM:

1. The Borough's Municipal Aid Application for improvements to Mantua Avenue was not approved for funding. However, there remains an opportunity for funding this work under the NJDOT Transportation Alternatives Program (TAP).

2014 NJDOT TRANSPORTATION ALTERNATIVES PROGRAM (TAP):

1. As previously reported, we are continuing with the preparation of an application for the Multi-Modal Transportation Improvements to Mantua Avenue, from Monroe Avenue to Marion Avenue, which is due June 30th.
2. It should be noted that this is a Federal Aid Program administered by the NJDOT and therefore, the grant applicants must meet Federal Eligibility Requirements. We have reviewed these requirements with the Borough Clerk, the Borough's Solicitor, and the Borough CFO to ensure that Wenonah is eligible to receive funds from the Grant. It was noted that certain policies must be adopted by the Borough as a condition for receipt of funding. These policies need not be adopted prior to submission of a Grant Application but will be a pre-requisite to the receipt of any funding provided that the Borough's Application is short listed.
3. As an additional measure to ensure the Borough's eligibility for the receipt of federal funds, our office also consulted with the NJDOT who encouraged the submission of the application. Furthermore, we consulted with the Engineer for two similar municipalities that recently received federal funds, i.e. Haddon Heights and Merchantville, who also advised our office to proceed with the grant application and offered to provide guidance in the federal eligibility process.
4. In conjunction with the Borough Clerk, we are soliciting Letters of Support from various organizations, departments, and businesses throughout the Borough.
5. An additional requirement of the application is a maintenance commitment from the Borough which may be addressed in the form of a Resolution. Our office will review the maintenance requirements with the County Engineer and assist the Borough Solicitor in the preparation of a Maintenance Commitment Resolution for adoption at the June 26th Council meeting.

BOROUGH ROAD OPENING PERMITS

1. No Change Since Last Report.

LIGHT RAIL

1. No change Since Last Report. A meeting with various Light rail representatives is scheduled for May 28th at 6:30 PM

MANTUA AVENUE RAILROAD CROSSING UPGRADES BY NJDOT

1. To the best of our knowledge, the Contract for this work is to be renewed in March and the construction of the proposed railroad crossing improvements is anticipated for the Spring of 2014.

CONRAIL

1. No change Since Last Report.

SOUTH JERSEY GAS CONSTRUCTION PROJECT

1. The pipe installation work is complete and restoration of disturbed paving and grassed areas is underway.
2. Our office is met with South Jersey Gas on April 24th to review the restoration requirements for North Marion Avenue, from Elm Street to Buttonwood Street, which was re-paved in the Fall of 2011. It was agreed to allow SJ Gas to perform individual trench repairs as opposed to milling and re-paving ½ of the roadway, with the caveat that if the trench repair was not found to be satisfactory, milling and repaving will be performed.

ATLANTIC CITY ELECTRIC CONSTRUCTION PROJECT

1. Our office is in receipt of an NJDEP Wetlands Permit Application for Atlantic City Electric. Our office will review the application and report any potential impacts to the Borough

GCUA SANITARY SEWER EFFLUENT MONITORING REPORT

1. It has recently come to our attention that the Borough is required to submit an effluent monitoring report for the purposes of identifying the potential for groundwater infiltration in the Borough sanitary sewer system. We are currently awaiting information from the Delaware River Basin Commission (DRBC) who notified our office of this requirement.

USEPA SANITARY SEWER COMPLIANCE EVALUATION INSPECTION

1. No Change Since Last Report.

NJDEP POTABLE WATER SYSTEM SANITARY SURVEY

1. No Change Since Last Report:

BOROUGH WATER TOWER AND WELLS

1. The replacement of the existing check valve has been completed and Well #2 has been returned to service.

2. Based upon our discussions with the Public Works Department, the repairs to the bearings for Well #1 is being delayed due to the fact that the Well seems to be operating normally.
3. It is our understanding that the Borough has received an invoice from AC Shultes for the replacement of the shaft and casing pipe for Well #2. Based upon recent findings, it should be noted that the problem with the Well was identified to be electrical related and a mis-diagnosis was made by AC Shultes which resulted in the unnecessary removal of the shaft and casing pipe. Therefore, we recommend that the Borough refrain from making payment on this invoice until such time a meeting is held with AC Shultes to review the details of the events that led to the recommendation for the removal of the shaft and casing pipe.
4. The new location for Well #2 has been determined, which will be approximately 80 feet west of the existing well. Test drilling to determine the underlying soil conditions is currently being scheduled.
5. Discussions regarding the type of new well-house have been initiated and we intend to review this information with Borough Council prior to selecting the proposed building.

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. The DRBC Annual Water System Audit, which is due for submission by March 31st, has not been completed. We have recently been contacted by DRBC and our office will proceed with the completion of said Audit with the cooperation of the Borough's Utility Department.

WATER METER UPGRADES

1. The Public Works Department is continuing with the remaining meter replacements as their workload permits.

NJDEP WATER ALLOCATION

1. The Borough's total water usage for January thru April 2014 is among the highest recorded during the same time period since 2007.

BOROUGH WATER SYSTEM GIS MAPPING

1. It is our understanding that the Public Works Department is gathering information regarding the locations of the existing water system valves. Our office will incorporate this information into the Borough's recently completed Water System GIS Maps as it becomes available.
2. We are in receipt of the Fire Department's GIS Coordinates for the Borough Fire Hydrants. Our office will incorporate this information into the Borough's recently completed Water System GIS Maps.

EROSION PROBLEM @ #1 - #3 SHAWNEE DRIVE STORM SEWER EASEMENT

1. No Change Since Last Report.

DRAINAGE PROBLEM @ #414 S. MARION AVE

1. No Change Since Last Report.

STORM SEWER COLLAPSE AT LENAPE TRAIL

1. Our office was recently informed of a storm sewer collapse and sinkhole in Lenape Trail. The sinkhole in the roadway was temporarily repaired by the Public Works Department however, the failing pipe will need to be excavated and repaired to prevent further damage to the roadway.

NJPDES STORMWATER DISCHARGE PERMIT

1. We have completed the updates to the various forms which comprise the Borough's 2013 Stormwater Pollution Prevention Plan (SPPP).
2. Our office has also been coordinating the 2014 stormwater related classroom presentations with the Americorps Ambassadors Program and the Wenonah Elementary School. The presentations are scheduled to take place on May 28th and 29th.

PARKING ISSUES AT METHODIST CHURCH

1. No Change Since Last Report.

MANTUA AVENUE HANDICAP PARKING RESERVATION

1. No Change Since Last Report.

MAPLE AVENUE SPEED HUMPS

1. It is our understanding that Deptford Township has filed a lawsuit against the Borough as a result of an accident between one of their utility trucks and one of the Maple Ave speed humps. To assist the Borough, we have assembled and submitted our electronic and hard copy files for this project to the Borough Clerk.

COMPREHENSIVE BOROUGH STOP SIGN ORDINANCE

1. It is our understanding that Council is considering the adoption of a comprehensive Stop Sign Ordinance for the purposes of formally approving of the installation of the various stop signs throughout the Borough. Our office shall assist the Borough in this project as requested by Council.

TEMPORARY SPEED LIMIT REDUCTION IN MANTUA AVENUE

1. Our office has reached out to the County to inquire about the possibility of enacting a temporary speed limit reduction for Mantua Avenue, in the vicinity of Lisle Field, during baseball games. The County favorably responded by providing a temporary message board to alert drivers. However, a temporary speed limit reduction did not appear to be of interest to the County.
2. As requested, our office will prepare a County Application for the installation of Crosswalk Striping across Mantua Avenue in the vicinity of Lisle field.

BARKBRIDGE ROAD SPEED LIMIT

1. No Change Since Last Report.

NJDEP RECREATIONAL TRAILS GRANT APPLICATION - IMPROVEMENTS TO ELDRIDGE TRAIL

1. No Change Since Last Report.

IV. PLANNING BOARD ACTIVITY:

1. No Significant Activity.

If there are any questions regarding the content of this report, please contact me at the office (856) 226-3703 or on my cell at (267) 972-6317.

Very Truly Yours,

Rodriguez Consulting, LLC

David Kreck, P.E., NJCME
President

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Brian Duffield, Esq., Borough Solicitor (via e-mail)
Sandra Christina, Planning Board Secretary (via e-mail)