

BOROUGH OF WENONAH

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COUNCIL MINUTES – BUSINESS MEETING

November 20, 2014

Pledge of Allegiance

Call to Order 7:30 p.m. by Mayor Thomas A. Lombardo
Wenonah Municipal Building, 1 South West Avenue Wenonah, NJ 08090

Roll Call: Present: Dominy, Howard, Kaeferle, Lader (7:43), Norris, (7:33) Sheppard
Absent:
Also Present: Solicitor Brian J. Duffield, Esq

Open Public Meetings Act Statement:

Adoption of the Agenda: JS/PK AIF

Speaker from ACE was not present.

Open to Public JS/JH AIF
Resident Bill Price 11 N. Jackson, Rob Blaker 5 N. Jackson, Joan Pizzelle 104 N. Jackson, and Mike Barney 10 N. Jackson expressed concern over a proposed stop sign. They stated that a stop sign is not warranted. Request was made by only one resident and needs to be reviewed. Majority should prevail. (a stop sign was previously requested for Jackson & W. Poplar intersection.)

Close to Public JD/JS AIF

BUSINESS

Motion to approve Council Meeting Minutes from September 25, 2014 JD/BN AIF
Motion to approve Council Meeting Minutes from October 23, 2014 AIF
Councilman Sheppard abstained.

Motion to approve Ordinance 2014-10 2nd read
Bond Ordinance 2014-10 Construction of Pole Barn for Public Works PK/JD

Open Public Hearing JD/PK
No comment

Close Public Hearing PK/JS

Roll Call

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to approve Ordinance 2014-11, 2nd read
Bond Ordinance 2014-11 for Emergency Backup Generator for the Wells PK/JD

Open Public Hearing JD/PK
Councilman Kaeferle gave a brief explanation to resident, Mr. Black.

Close Public Hearing JD/PL
Roll Call

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve Ordinance 2014-12, 2nd read
Amending Chapter 67 of the Code entitled "Vehicles and Traffic" Stop Signs" PL/JS

Open Public Hearing PL/JD
Residents made comments during "open to public" - no need for a stop sign.

Close Public Hearing JD/PL
Roll Call

Ayes: None
Nays: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard
Abstain: None
Absent: None
Motion Denied

Motion to approve Resolution 2014-77
Authorizing advertising for sealed bids for an Emergency Generator for the Wells PK/JS
Roll Call

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve Resolution 2014-79
Authorizing the refund of a tax overpayment on Block 66.01, Lot 5.01 for \$9292.50 BN/JD
Roll Call

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve Resolution 2014-80
Confirming appointment James Golding, Jr to Patrolman 3rd Class JD/JH
Roll Call

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve Resolution 2014-81
Authorizing a maintenance agreement with Safran Morphotrak for the Police Dept. ID System JD/JS
Roll Call
Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve Resolution 2014-82
Authorizing the promoting of public workers Paul Leinhauser and Brian Nicholson from Laborer 3 to Laborer 4 PK/JD
Roll Call
Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve Resolution 2014-83
Authorizing advertising for sealed bids for Public Works Pole Barn PK/JD
Roll Call
Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve Resolution 2014-84
Authorizing transfer of budget appropriations BN/JD
Roll Call
Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve
The Surveying and Engineering Design phase of next year's NJDOT Maple Avenue PK/JD

Motion to approve Ordinance 2014-13 1st read
Amending Chapter 72 Land Use Ordinance Storm water modifications
PK/JS
Roll Call
Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

COMMITTEE REPORTS:

Public Safety & Personnel – J. Dominy. See attached reports. Chief Drew Sole briefly spoke about the new radio equipment that will cost \$16,800. He wanted to make council aware that the county is applying for 2 grants.
To Be Continued.

Public Works – P. Kaeferle. See attached report. Water usage is 55 million gallons. This time last year it was 48 million. Engineer Kreck indicated the readings are looking good.

Human Services – J. Howard. Clean Community day was a big success. See attached report.

Finance & Budget – W. Norris. . See attached tax collector and treasurer’s report. Councilman Norris indicated that he contacted the Assessors County Office and asked Robyn Glocker to extend the deadline for residents to appeal. After doing the math, the letter to residents only gave them two days to respond.

Legal & Ordinance – P. Lader –No report

Public Buildings & Grounds – J. Sheppard See attached report.

ENGINEERS REPORT:

Please see attached Engineer’s report on all projects going on in town. Regarding the safety issue on Mantua Avenue crosswalks: A quick fix would be to have flashing red signs with solar lighting, one in front of Hawks and one at the dance studio. Cost estimate to be approx. \$1600 each. Engineer will research and obtain quotes.

Motion to approve Disbursements

JD/PL

Roll Call

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None

Motion Approved

MISCELLANEOUS

Discussion on the results of the rail line vote that was on the ballot. Council voted not to have a train stop if the train came to fruition. Councilman Dominy motioned to NO Train Stop - a symbolic vote. Councilman Howard 2nd.
Have No train stop = Dominy, Howard, Lader, Norris, Sheppard
Have a train stop = Kaeferle.

Open to public

JD/JS

Resident Gary Odenbrett NW Ave. asked about the street lights on NW Ave. as well as the crosswalks on Mantua Avenue. Can we request more watts in the existing lights and obtain lights on poles that don’t have any. Clerk said she will call ACE and find out. As far as the No Parking issue on NW – Dominy suggested bigger signs and heavy police enforcement.

Close to public

JD/PL

Motion to Adjourn:

JD/PK All in Favor 9:00pm

Minutes Submitted,



Karen L. Sweeney, RMC/Treasurer

Approved: Dec. 18.2014



ENGINEERS • SURVEYORS • GIS

PHILADELPHIA OFFICE
FINANTA Center
1301 N. 2nd Street - Suite 7
Philadelphia, PA 19122
P: 215.839.8087
F: 877.839.6975

NEW JERSEY OFFICE
South Jersey Technology Park
107 Gilbreth Parkway - Suite 103E
Mullica Hill, NJ 08062
P: 856.226.3703
F: 877.839.6975

VIA E-MAIL ONLY

November 19, 2014

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday November 20, 2014
Project Number WNOE012J
RC File #WENONAH: 2014-001

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

2014 BOROUGH ROAD PROGRAM & 2013 NJDOT MUNICIPAL AID PROJECT

1. The 2014 Borough Road Program is substantially complete and the Contractor is currently completing the Project Punchlist.
2. Asphalt core test results for North Synnot Avenue, from Buttonwood Street to Maple Street, were found to be deficient for thickness and penalties may be warranted in accordance with NJDOT specifications. We are currently addressing this issue with the Contractor. If penalties are applied, it should be noted that a 10% retainage on all NJDOT funded asphalt items has been withheld from past payments in accordance with NJDOT Municipal Aid Guidelines.
3. Adjustments to the final contract amount, including the reconciliation of all as-built quantities will be reflected in the Final NJDOT Change Order, which shall be submitted to the Borough for approval along with the Final Payment Request.

BOROUGH POTABLE WATER WELL#3

1. The NJDEP has granted the necessary waiver approving of the final location of the new well. The final design plans and specifications are expected to be completed within the next few weeks. Bid advertisement will be scheduled pending the timing and receipt of the necessary approvals.

ENGINEERING
Civil/Municipal
Site/Civil
Water Management

SURVEYING
Land Title Surveys (ALTA/ACSM)
Right-of-Way Surveys
Topographic Surveys
Construction Layout
As-built Surveys
GPS Surveys

GEOGRAPHIC
INFORMATION
SYSTEMS
Data Enhancement/Creation
GIS Consulting: Data Visualization
Advanced Analysis & Reporting

2. We are currently preparing a number of NJDEP regulatory permits and are coordinating their submission with the Borough.
3. Upon finalization of the Site Plan, our office will coordinate the submission of the Soil Erosion and Sediment Control Permit with the Borough and the County Soil Conservation District.

PUBLIC WORKS POLE BARN

1. Plans and technical specifications for the construction of a new Pole Barn at the Public Works Yard are complete. The entire public bid package is expected to be completed prior to the end of the month and therefore, we kindly request Council's authorization to advertise the project for public bid.
2. We will present the Pole Barn Site Plan to the Combined Planning/Zoning Board at the November 24th Meeting.

II. PRIVATE DEVELOPER PROJECTS AND INSPECTIONS:

WENONAH MEADOWS

1. No change since last report.

AT&T CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

CLEARWIRE CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No change Since Last report.

ORDINANCE ESTABLISHING FEES AND ESCROWS FOR CELLULAR FACILITY UPGRADES

1. No change Since Last report.

III. GENERAL MUNICIPAL ENGINEERING:

2015 DOT MUNICIPAL AID -MAPLE STREET, FROM NORTHEAST AVE. TO N. MARION AVE:

1. In an attempt to schedule the roadway construction for the Summer of 2015, we have submitted a proposal to the Borough for the surveying and engineering design for the recently submitted Municipal Aid Grant Application for Maple Street. We kindly ask for Council's authorization to proceed in accordance with the proposal.

2014 NJDOT TRANSPORTATION ALTERNATIVES PROGRAM (TAP):

1. No Change Since Last Report.

HANDICAP ACCESSIBLE IMPROVEMENTS AT WENONAH LIBRARY:

1. No Change Since Last Report.

BOROUGH ROAD OPENING PERMITS

1. No Change Since Last Report.

LIGHT RAIL

1. No Change Since Last Report.

CONRAIL

1. No Change Since Last Report.

GCUA SANITARY SEWER EFFLUENT MONITORING REPORT

1. No Change Since Last Report.

USEPA SANITARY SEWER COMPLIANCE EVALUATION INSPECTION

1. No Change Since Last Report.

NJDEP POTABLE WATER SYSTEM SANITARY SURVEY

1. No Change Since Last Report:

BOROUGH WATER TOWER AND WELLS

1. Well #2 has been placed back into service.
2. A recent electrical surge has rendered the Flow Meter at Well #1 temporarily out of service. The Public Works Department is currently working with an electrician to address the issue. In the meantime, meter readings are now being calculated based upon the run time for the pumps, at an output of 300 gpm.
3. It is our understanding that the Borough's Joint Insurance Fund (JIF) is requiring the inspection of the ladder and harness within the interior of the Borough Water Tower. We have obtained a quote for said work but are seeking a second quote from a qualified consultant before making a recommendation to the Borough.

PORTABLE GENERATOR FOR WATER SYSTEM FACILITIES

1. Our office has completed the technical specifications for the new portable generator and it is our understanding that the Borough Solicitor has completed the bid specifications. Therefore, we kindly request authorization to advertise the project for public bid.

2. The current bid has been set to obtain pricing for a 150 kVA generator and trailer. We may incorporate an alternate bid for a 125 kVA generator upon confirmation that said generator is capable of accommodating the 50 HP motor which is proposed for new Well #3.

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. No Change Since Last Report.

WATER METER UPGRADES

1. No Change Since Last Report.

NJDEP WATER ALLOCATION

1. The Borough's total water usage for January thru October 2014 is in line with the water usage from 2012 which resulted in the Borough being approximately 10 million gallons below the Annual Allocation Limit.
2. The NJDEP has contacted the Borough regarding the renewal of the Water Allocation Permit which expires in June of 2015. We have since contacted the NJDEP and have arranged for this permit to be renewed in conjunction with the Water Allocation Permit required for new Well #3.

BOROUGH WATER SYSTEM GIS MAPPING

1. It has come to our attention that the NJDEP will soon be requiring that additional information be provided in the Water System GIS Maps, i.e. locations of valves and fire hydrants, etc. Please note that this work may be a pre-requisite for our proposed NJDEP Well Permit Applications.

GIS MAPPING PROJECT

1. We are scheduled to meet with the Shade Tree Commission to determine the scope of the GIS work that could assist the Commission with documenting various elements of the street tree program and assist in maintenance.
2. We would like to schedule a meeting with the Borough to discuss the specifics of the type and extent of additional information to be assembled and mapped. Things to consider are the Borough's Utilities, i.e. Sewers, Water Mains, Storm Sewers and their facilities, traffic and warning signs and pavement markings, Borough owned open space, etc.

EROSION PROBLEM @ #1 - #3 SHAWNEE DRIVE STORM SEWER EASEMENT

1. No Change Since Last Report.

STORM SEWER COLLAPSE AT ALEXANDER DRIVE DRAINAGE EASEMENT

1. No Change Since Last Report.

DRAINAGE PROBLEM @ #414 S. MARION AVE

1. Our office performed an additional investigation to determine if the drainage problem in the rear yard area is the result of runoff being discharged off of Borough roadways or property located upstream. Based upon our investigations, we could not identify any such source of runoff.
2. It is our understanding that the resident is actively seeking the assistance of a surveying/engineering professional and we have offered to provide any information gathered to date to assist in remediating the problem.

NJPDES STORMWATER DISCHARGE PERMIT

1. Our office continues to assist in addressing the Local Public Education element of the Borough's Stormwater Permit. The latest activity included arranging for the Environmental Commission to host a table at the October 18th Borough Harvest Fair with information about composting, water conservation, and rainwater harvesting. This action will earn the Borough 2 out of the 10 required points for Local Public Education.
2. While assembling various documents for the County's Flood Hazard Mitigation consultant, we realized that a number of NJDEP recommended amendments to the Borough's original Stormwater Control Ordinance were not adopted. We have since revised the Ordinance and it is our understanding that a first read is scheduled for Thursday's meeting.
3. It is our understanding that the ordinance will be subsequently forwarded to the Combined Planning/Zoning Board for review and recommendation to Council for final adoption. It should be noted that, since its original adoption, there have been no applications to the Planning Board that were subject to the Stormwater Control Ordinance.

HAZARD MITIGATION PLAN

1. Hazard Mitigation Plans are required by FEMA to establish and maintain eligibility for federal hazard mitigation project grants that can help communities implement measures to reduce risk. Hazard mitigation plans must be updated on a five-year cycle to maintain eligibility. The last update for Gloucester County was approved in 2010 and expires in March of 2015.
2. A Hazard Mitigation Plan meeting was held at the Borough Hall on October 30th to review updates to be incorporated into the Borough's portion of a four (4) County Hazard Mitigation Plan which is being prepared by the County Offices of Emergency Management for Camden, Cumberland, Gloucester, and Salem Counties, along with the assistance of Stuart Wallace, LLC, mitigation planning consultants.
3. The Borough's portion of the Hazard Mitigation Plan (a.k.a. the Municipal Appendix) is to be prepared by Stuart Wallace, LLC and shall be forwarded to the Borough upon its completion for which we will have 30 days to review and comment.
4. Our office is working with Stuart Wallace, LLC in providing them with the necessary information, i.e. Master Plan, Land Use Ordinance, Stormwater Control Ordinance, etc., to be used to assist in the development of the Borough's Hazard Mitigation Plan.

FEMA FLOOD MAP UPDATES

1. We mistakenly reported last month that FEMA had scheduled a community coordination meeting for October 30th to discuss the revised flood hazard information, ordinance adoption, and other frequently asked questions and concerns. This meeting was not for FEMA but for the County's Hazard Mitigation Plan. The FEMA meeting has yet to be scheduled.

PERMIT PARKING SIGNAGE IN NORTHWEST AVENUE

1. At the request of Council, our office has reviewed the existing signage and the standards that govern same, i.e. The Manual on Uniform Traffic Control Devices (MUTCD), and offer the following:
 - A. The existing signs are in conformance with the guidelines and standards provided by the MUTCD with respect to all aspects, i.e. size, color, text orientation, and location.
 - B. The MUTCD recognizes that signs that govern parking cover a wide variety of regulations and therefore, the MUTCD only provides general guidance thus leaving the Borough with the discretion as to the design of the sign, provided that the essential appearance and characteristics are preserved, i.e. the shape, color, and location (ref. MUTCD Section 1A.03: Design of Traffic Control Devices).
 - C. Should the Borough elect to maintain the existing 12"x18" signs, they may be supplemented with arrow placards attached to the bottom of the signs to indicate the limits of the permit parking areas.
 - D. However, should the primary problem be visual recognition; it is our recommendation that the 12" x 18" signs be replaced with 18" x 24" signs, maintaining the same message, using the same colors, i.e. red lettering on white background.

PARKING ISSUES AT METHODIST CHURCH

1. No Change Since Last Report.

MANTUA AVENUE HANDICAP PARKING RESERVATION

1. No Change Since Last Report.

CROSSWALK STRIPING IN MANTUA AVENUE AT LISLE FIELD

1. As requested, our office will prepare a County Application for the installation of Crosswalk Striping across Mantua Avenue in the vicinity of Lisle field.

BARKBRIDGE ROAD SPEED LIMIT

1. No Change Since Last Report.

NJDEP RECREATIONAL TRAILS GRANT APPLICATION - IMPROVEMENTS TO ELDRIDGE TRAIL

1. No Change Since Last Report.

#204 WEST WILLOW

1. Our office along with the Building Contractor and Public Works Department have come to an agreement as to the layout of the new public water and sewer service connections resulting in minimal to no impact to adjacent residential properties.

IV. PLANNING BOARD ACTIVITY:

1. An application for a fence variance and an accessory building variance was granted for the property at #9 Shawnee Drive.

If there are any questions regarding the content of this report, please contact me at the office (856) 226-3703 or on my cell at (267) 972-6317.

Very Truly Yours,

Rodriguez Consulting, LLC

David Kreck, P.E., NJCME

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Brian Duffield, Esq., Borough Solicitor (via e-mail)
Sandra Christina, Planning Board Secretary (via e-mail)