

BOROUGH OF WENONAH

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COUNCIL MINUTES – BUSINESS MEETING

September 25, 2014

Pledge of Allegiance

Call to Order 7:30 p.m. by Mayor Thomas A. Lombardo
Wenonah Municipal Building, 1 South West Avenue Wenonah, NJ 08090

Roll Call: Present: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard
Absent: None
Also Present: Solicitor Brian J. Duffield, Esq

Open Public Meetings Act Statement:

Adoption of the Agenda: JS/BN AIF

Open to Public PL/JH AIF
Resident William Calvano, 401 N. Stockton Ave., requested a change to a one way street on Maple Avenue. Engineer Dave Kreck responded there is a zero chance that will happen due to the traffic volume and more than 200 vehicle trips per hour.

Doug Rose, 109 S. Lincoln Ave, requested to hold a 5 K run Saturday Nov. 8th at 9am.

Erica Alimario, president of the Lake Association, 211 N. Synnott, wanted to resurrect the haunted trail. Council agreed. However they will vote later after the Lake Association gets together with fire chief, our fire official, and police department to discuss and work out the details and paperwork with them.

Close to Public JS/PL AIF

Approval of August 28, 2014 Regular Council Meeting Minutes BN/JH

Roll Call

Ayes: Dominy, Howard, Kaeferle, Sheppard

Nays: None

Abstain: Lader, Norris

Absent: None

Motion Approved

BUSINESS

Motion to approve
Ordinance 2014-8 2nd read amending Chapter 45 Chief of Police qualifications JH/PK

Open public Hearing BN/PL

No comment

Close Public Hearing JH/PK

Roll Call

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve

Ordinance 2014 9 1st read Repealing Chapter 24 Loitering and Curfew in its entirety PL/PK
All in favor

Motion to approve

Resolution 2014-73 application of a grant with NJDOT for Roadway improvements to Maple Street, from NE Ave to N. Marion Ave. in 2015 PK/JS AIF

Motion to approve

Resolution 2014-74 Approving Change order #1 for 2014 Road Program
Roll Call

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve

Best Practices questionnaire for the State of New Jersey BN/PK AIF

COMMITTEE REPORTS:

Public Safety & Personnel – J. Dominy. See attached reports.

Public Works – P. Kaeferle. See attached report. Water consumption is still over. Checking the gauges and the calibration. Dave Kreck indicated 60-65 in range.

Human Services – J. Howard. Reminder “Movies in the Park” held tomorrow night September 26th.

Finance & Budget – W. Norris. No report. See attached tax collector and treasurer’s report.

Legal & Ordinance – P. Lader. Brief discussion on the curfew ordinance. Need to repeal in its entirety

Public Buildings & Grounds –See attached report

ENGINEERS REPORT: Please see attached Engineer’s report on all projects going on in town.

Motion to approve: Disbursements
Roll Call

JD/JH

Ayes: Dominy, Howard, Kaeferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None

Motion Approved

MISCELLANEOUS:

Councilman Kaeferle motioned to approve that the Lake Association's haunted trail must be in coordination with, and have approval of, the Fire Official. Sheppard seconded the motion.

Councilman Kaeferle discussed the need for an emergency back up generator to our well system. He stated that it has been on the back burner for a while but now is definitely the time to get the generator. The DEP has requested that we obtain one. Also, on another subject, after seeing the pictures that were circulated of the public works garage we need a pole barn, which has also been on the back burner. The ceilings are about to fall in any day. We should put a bond in place and bid out both generator and pole barn. Council agreed.

Dave Kreck discussed a groundwater problem. Dave indicated after some research and visiting the property belonging to Elaine Sooy, there is no recorded proof of easement; no terms; no agreements that can be located regarding this private property. He believes at this point the borough has no responsibilities for this flooding problem. Davie indicated he would send her a letter.

There was a stop sign request for S. Marion and W. Poplar. Dave indicated he will check and report back as to whether it qualifies for a stop sign. He doesn't believe we have the traffic count to do a 4 way stop sign on S. Marion. However, he did indicate that north of W. Poplar does make sense.

Councilman Kaeferle motioned to approve the 5K Run for Doug Rose and the Presbyterian Church on Nov 8th. Sheppard Seconded.

AIF

Open to public

PL/JH

Chief Drew Sole reminded everyone of the Chicken barbeque this Saturday.

Close to public

JH/PK

Motion to Adjourn:

JS/PL All in Favor 8:30pm

Minutes Submitted,



Karen L. Sweeney, RMC/Treasurer

Approved: Nov. 20, 2014



ENGINEERS • SURVEYORS • GIS

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VIA E-MAIL ONLY

September 24, 2014

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday September 25, 2014
Project Number WNOE012J
RC File #WENONAH: 2014-001

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

2014 BOROUGH ROAD PROGRAM & 2013 NJDOT MUNICIPAL AID PROJECT

1. The Borough funded portion of the 2014 Borough Road Program is substantially complete. A recommendation for Partial Payment #1 has been prepared by our office and has been submitted to the Borough for approval.
2. Our office has also prepared Borough Change Order #1 which includes a reconciliation of all as-built quantities for the Borough funded work in both East and West Poplar Streets, as well as for roadway repairs to Mohawk Drive, Maple Street, and the intersection of Cherry Street and Jackson Avenue. Due to the existing dilapidated conditions of the aforementioned roadways, it is our recommendation that Council approve of Borough Change Order #1.
3. The Contractor is expected to complete the North Synnott Avenue (NJDOT funded) paving work by the end of September, weather permitting.
4. We anticipate that the Final Contract Payment, along with the Final Change Orders reflecting all as-built quantities, will be prepared for the regularly scheduled October Council Meeting

ENGINEERING
Civil/Municipal
Site/Civil
Water Management

SURVEYING
Land Title Surveys (ALTA/ACSM)
Right-of-Way Surveys
Topographic Surveys
Construction Layout
As-built Surveys
GPS Surveys

GEOGRAPHIC
INFORMATION
SYSTEMS
Data Enhancement/Creation
GIS Consulting: Data Visualization
Advanced Analysis & Reporting

PROGRAM YEAR 2013/2014 CDBG GRANT PROJECT -REMOVAL OF ARCHITECTURAL BARRIERS AT THE LANGSTON FIELD FACILITY

1. The project is complete and Final Payment has been made to the Contractors. Our office is currently assisting the Borough with the CDBG Closeout process and the pursuit of Financial Reimbursement in accordance with the terms of the Grant Agreement.
2. Subsequent to the completion of the project, the toilet in the girls' bathroom began to leak. The Contractor satisfactorily repaired the leak on September 8th. Approximately one (1) week subsequent to the Contractor's repair, the toilets in both the girls' and boys' bathrooms began to leak. Consequently, the Public Works Department replaced a number of old and damaged parts and it is our understanding that the toilets are no longer leaking. Our office will include the costs for the new parts and for the Public Works employees' time in the CDBG grant reimbursement package.

II. PRIVATE DEVELOPER PROJECTS AND INSPECTIONS:

WENONAH MEADOWS

1. No change since last report.

AT&T CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. T-Mobile has indicated that they will be replacing and upgrading three (3) of the nine (9) existing panel antennae that are currently mounted to the Water Tower. Each of the three (3) new antennae shall also be provided with a Remote Radio Unit (RRU). All of the improvements described above shall be mounted to the existing pipe supports.
2. The six (6) other panel antenna shall remain as existing, with no modifications.
3. The aforementioned improvements are exempt from Planning Board Approval as they fall within the allowable upgrades permitted by State Law (P.L. 2011, c. 199) and Section 6409 of the Federal Telecommunications Act. Accordingly, we have no objection to the Borough's approval of a Consent to Modify.

CLEARWIRE CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No change Since Last report.

ORDINANCE ESTABLISHING FEES AND ESCROWS FOR CELLULAR FACILITY UPGRADES

1. No change Since Last report.

III. GENERAL MUNICIPAL ENGINEERING:

2015 NJDOT MUNICIPAL AID PROGRAM:

1. The solicitation for Year 2014 NJDOT Municipal Aid Applications was issued by the NJDOT on August 11, 2014 and applications are due on October 14, 2014. Based upon past discussions and due to the volume of traffic and condition of the roadway, it is our recommendation that Maple Street, from Northeast Avenue to North Marion Avenue, be considered for the Year 2015 NJDOT Municipal Aid Application:
2. It is our understanding that a Resolution indicating the Borough's support of the 2015 Municipal Aid Application for Maple Street is scheduled for adoption at the September 25th Council Meeting. We ask that three (3) signed and sealed copies of the Resolution be forwarded to our office for inclusion in the application to the NJDOT.

HANDICAP ACCESSIBLE IMPROVEMENTS AT WENONAH LIBRARY:

1. No Change Since Last Report.

2014 NJDOT TRANSPORTATION ALTERNATIVES PROGRAM (TAP):

1. No Change Since Last Report.

BOROUGH ROAD OPENING PERMITS

1. No Change Since Last Report.

LIGHT RAIL

1. No Change Since Last Report.

CONRAIL

1. No Change Since Last Report.

SOUTH JERSEY GAS CONSTRUCTION PROJECT

1. We recently contacted SJ Gas regarding the asphalt spot repairs in North Marion Avenue and it is our understanding that the proper repairs to the disturbed asphalt in the recently paved roadway are to be performed by the end of September. Our office will follow up to ensure the work is satisfactorily completed.

GCUA SANITARY SEWER EFFLUENT MONITORING REPORT

1. No Change Since Last Report.

USEPA SANITARY SEWER COMPLIANCE EVALUATION INSPECTION

1. No Change Since Last Report.

NJDEP POTABLE WATER SYSTEM SANITARY SURVEY

1. No Change Since Last Report:

BOROUGH WATER TOWER AND WELLS

1. At the recommendation of the mechanical engineer, a new motor starter for Well #2 was selected and has been ordered by the Low Bidder, ABS Electric, Inc. Upon its delivery, the new motor starter will be installed and Well #2 will be re-activated. An Add-Deduct line item for salvaging the new motor starter for use in the new Well #3 will be provided in the bid specifications.
2. A new instrument panel was recently installed by C&D instrument Services, LLC. An Add-Deduct line item for salvaging the new instrument panel for use in the new Well #3 will also be provided in the bid specifications.
3. Test drilling to determine the underlying soil conditions beneath new Well #3 is complete.
4. The preparation of the Engineering Design Plans and Specifications for the new Well #3 is ongoing.
5. A recent radio communications survey has been completed and it has been determined that the proposed radio communication system will not require FCC Licensure.

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. We are working with the Borough's Utility Department on the completion of the Borough's Annual Water System Audit.

WATER METER UPGRADES

1. No Change Since Last Report.

NJDEP WATER ALLOCATION

1. The Borough's total water usage for January thru August 2014 is in line with the water usage from 2012 which resulted in the Borough being approximately 10 million gallons below the Annual Allocation Limit.

BOROUGH WATER SYSTEM GIS MAPPING

1. No Change Since Last Report.

GIS MAPPING PROJECT

1. We have assembled a town wide base map that is based upon field surveyed GIS and State Plane Coordinates and, at this time, is comprised of the Borough Tax Map, Borough Zoning Map, recent roadway surveys, and aerial photography.
2. We would like to schedule a meeting with the Borough to discuss the specifics of the type and extent of additional information to be assembled and mapped. Things to consider are the Borough's Utilities, i.e. Sewers, Water Mains, Storm Sewers and their facilities, traffic and warning signs, pavement markings, street trees, Borough owned open space, etc.

EROSION PROBLEM @ #1 - #3 SHAWNEE DRIVE STORM SEWER EASEMENT

1. No Change Since Last Report.

NJPDES STORMWATER DISCHARGE PERMIT

1. Our office recently received notice that the Tier A Municipal Stormwater Discharge Permits are to be renewed in early 2015. Consequently, the NJDEP has arranged for a number of informational sessions whose purpose is to educate the permit recipients on various statewide program changes. Our office has been scheduled to attend the October 15th Session and the topics to be discussed include the following:
 - A. An overview of the proposed changes to the Tier A Permit
 - B. The revised Annual Report Process
 - C. Protocols and Procedures of the Stormwater Auditing Process
 - D. Mapping of Stormwater Facilities
 - E. Funding opportunities that may be available to municipalities for making improvements to existing stormwater facilities

PARKING ISSUES AT METHODIST CHURCH

1. No Change Since Last Report.

MANTUA AVENUE HANDICAP PARKING RESERVATION

1. No Change Since Last Report.

CROSSWALK STRIPING IN MANTUA AVENUE AT LISLE FIELD

1. As requested, our office will prepare a County Application for the installation of Crosswalk Striping across Mantua Avenue in the vicinity of Lisle field.

BARKBRIDGE ROAD SPEED LIMIT

1. No Change Since Last Report.

NJDEP RECREATIONAL TRAILS GRANT APPLICATION - IMPROVEMENTS TO ELDRIDGE TRAIL

1. No Change Since Last Report.

IV. PLANNING BOARD ACTIVITY:

1. No significant activity

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Mayor and Council
September 24, 2014
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If there are any questions regarding the content of this report, please contact me at the office (856) 226-3703 or on my cell at (267) 972-6317.

Very Truly Yours,

Rodriguez Consulting, LLC

David Kreck, P.E., NJCME

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Brian Duffield, Esq., Borough Solicitor (via e-mail)
Sandra Christina, Planning Board Secretary (via e-mail)