

BOROUGH OF WENONAH

www.boroughofwenonah.com

COUNCIL MINUTES – BUSINESS MEETING

April 23, 2015

Pledge of Allegiance

Call to Order: 7:30 p.m. by Mayor John R. Dominy
Wenonah Municipal Building, 1 South West Avenue Wenonah, NJ 08090

Roll Call: Present: Dominy, Hausman, Howard, Kaeferle, Lader, Norris, Sheppard
Absent: None
Also Present: Solicitor Ekaterine Eleftheriou

Open Public Meetings Act Statement:

Adoption of the Agenda: CH/PK AIF

Open to Public JS/JH
Planner Bob Melvin spoke to Council and Mayor about the pros and cons of rehabbing a town, redeveloping, the 3 phases process, evaluations, tools, and qualification process.

Resident and chair of the Shade Tree Commission, Gary Odenbrett, informed all he planted 65 new trees throughout town. Also, this month in celebration of Arbor Day, the Commission will be planting a tree with the students of Wenonah Elementary School in the park. Gary gave an update on the Forestry Grant of \$3,000. He then stated that a contractor at 103 S. Princeton Avenue removed a shade tree without permission from the Shade Tree Commission. There may have been an option to save the tree. He questioned if there was a way to have better communication between Shade Tree Comm., Permit Dept. in Mantua, and building contractors. Dave said he will reach out to Mantua and see how they handle it.

Close to Public PL/JH AIF

Motion to approve: March 26, 2015 Business Meeting Minutes JS/CH AIF

Motion to approve: Ordinance 2015-6, 2nd read
Exceeding the Municipal Budget Appropriations Limits and to Establish a Cap Bank BN/PK

Open Public Hearing CH/PL

No comment

Close Public Hearing CH/BN

Roll Call:

Ayes: Hausman, Howard, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

Open Public Hearing: on the 2015 Municipal Budget Read by Title only BN/PL

No comment

Close Public Hearing CH/BN

Roll Call:
Ayes: Hausman, Howard, Kaeferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2015-48 Adoption of the 2015 Municipal Budget Read by Title Only BN/PK
Roll Call:
Ayes: Hausman, Howard, Kaeferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2015-49
Approving Capital Budget Amendment for the purpose of purchasing trash carts BN/PK
Roll Call:
Ayes: Hausman, Howard, Kaeferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2015-50 Approving moving tax credits from 2014 to 2015 listed on Exhibit A BN/PK
Roll Call:
Ayes: Hausman, Howard, Kaeferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2015-51 In support of the "Forward New Jersey" coalition urging
Transportation Trust Fund Reauthorization and Increase Funding for Local Transportation. JS/PK AIF

Motion to approve: Resolution 2015-52
Approving a LOSAP withdrawal for Louis McCall not to exceed \$14,500 JH/CH
Roll Call:
Ayes: Hausman, Howard, Kaeferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2015-53 Authorizing the Co-op agreement for the Purchase of Electricity PL/PK
Roll Call:
Ayes: Hausman, Howard, Kaeferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2015-54
Amending the Mantua Joint Court agreement to add a Conflict Judge CH/PK

Roll Call:
Ayes: Hausman, Howard, Kaeferle, Norris, Sheppard
Nays: Lader
Abstain: None
Absent: None
Motion Approved

Motion to approve: Ordinance 2015-7: 1st read
Approving Bond Ordinance for the purchase of Trash Carts PK/CH

Roll Call:
Ayes: Hausman, Howard, Kaeferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None

Motion Approved

COMMITTEE REPORTS:

Public Safety & Personnel – J. Howard - See attached report.

Public Works – P. Kaeferle - See attached report.

Human Services – C. Hausman – See attached report. A movie in the Park is confirmed for Wednesday July 22, 2015. Rain date in the next day. Also Clean Communities Day is Saturday May 9, 2015.

Finance & Budget – W. Norris – see attached treasurer and tax collector reports. No report. Councilman Norris indicated that he will be attending the Wenonah Elementary School Budget meeting on April 28, 2015 and the Gateway School Budget meeting May 6 at 7pm in the Media Center.

Legal & Ordinance – P. Lader – No report at this time.

Public Buildings & Grounds – J. Sheppard – see attached report.

ENGINEER’S REPORT: Please see attached Engineer’s report on all projects going on in town.

Motion to approve: Disbursements: JS/PL

Roll Call:
Ayes: Hausman, Howard, Kaeferle, Lader, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

MISCELLANEOUS:

Motion to approve: A Proclamation for Arbor Day CH/PL AIF

Open to Public JH/CH

No comments.

Close to Public JS/PL

Motion to approve: Resolution 2015-55 Closed Session: Discussion on proposed police chief contract agreement JS/PL

Motion to come out of Closed Session: JH/PK

No action taken

Motion to Adjourn: JS/CH AIF 8:31pm

Minutes Submitted,

Karen L. Sweeney, RMC/Admin

Approved: May 28, 2015



ENGINEERS • SURVEYORS • GIS

PHILADELPHIA OFFICE
FINANTA Center
1301 N. 2nd Street - Suite 7
Philadelphia, PA 19122
P: 215.839.8087
F: 877.839.6975

NEW JERSEY OFFICE
South Jersey Technology Park
107 Gilbreth Parkway - Suite 103E
Mullica Hill, NJ 08062
P: 856.226.3703
F: 877.839.6975

VIA E-MAIL ONLY

April 22, 2015

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday April 23, 2015
Project Number WNOE012K
RC File #WENONAH: 2015-001

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

2014 BOROUGH ROAD PROGRAM & 2013 NJDOT MUNICIPAL AID PROJECT

1. We are working with the Borough on the preparation of the NJDOT Closeout/Final Reimbursement documents.

BOROUGH POTABLE WATER WELL#3

1. We have submitted revised plans and specifications in response to the review comments provided by the NJDEP Bureau of Water Systems Engineering.
2. We are currently working with the NJDEP Land Use Regulation Program on the required land use regulatory permitting. Based upon preliminary discussions, it would appear as if we can eliminate the need for a Transition Area Averaging Permit through the relocation of the proposed well building.

However, a Flood Hazard Individual Permit under NJAC7:13-10.2(r) will still be required and therefore, our office is preparing the permit application documents and reports.

3. The Public Works Department has requested that the new well incorporate the recently installed SCADA system at Well #2, thus allowing for certain operations and maintenance activities to be performed from remote locations. The system was in-

ENGINEERING
Civil/Municipal
Site/Civil
Water Management

SURVEYING
Land Title Surveys (ALTA/ACSM)
Right-of-Way Surveys
Topographic Surveys
Construction Layout
As-built Surveys
GPS Surveys

GEOGRAPHIC
INFORMATION
SYSTEMS
Data Enhancement/Creation
GIS Consulting: Data Visualization
Advanced Analysis & Reporting

stalled by Borough Contractor, C&D Instrument Services, LLC, who will be providing the Electrical Engineer with the SCADA System specifications to be included in the bid contract.

PUBLIC WORKS POLE BARN

1. The Notice of Award has been issued to the Contractor and the Contractor's Performance Bonds and Insurance Certificates have been approved by the Borough Solicitor. Consequently, the Contracts have been submitted to the Borough for execution.
2. A pre-construction meeting was held at the Borough Hall on April 16, 2015. Meeting Minutes have been distributed to all affected parties.
3. The Contractor is in the process of preparing the necessary product submittals and Building Permit Applications for both our office and the Mantua Twp Construction Department. A Notice to Proceed date will be determined upon approval of Building Permits.
4. At this time, it is expected that construction of the Pole Barn will begin in early May and be completed by the end of May.

2015 DOT MUNICIPAL AID -MAPLE STREET, FROM NORTHEAST AVE. TO N. MARION AVE:

1. The funding application for Maple Street was approved by the NJDOT, in the amount of \$170,000. The total amount requested in the grant was \$240,718.

II. PRIVATE DEVELOPER PROJECTS AND INSPECTIONS:

WENONAH MEADOWS

1. No change since last report.

AT&T CELLULAR ANTENNAE INSTALLATION

1. AT&T will soon be replacing and upgrading three (3) of the six (6) existing panel antennae that are currently mounted to the Water Tower. The work shall also include the installation of Remote Radio Units (RRU's) upon each of the three (3) new antennae. All of the improvements described above shall be mounted to the existing uni-strut frame which has been attached to the existing handrail located atop the Wenonah Water Tower.
2. Construction is expected to begin shortly after receipt of the necessary permits from the Construction Code Office and we will coordinate the proposed work with the Contractor, as necessary.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

CLEARWIRE CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. It is our understanding that Verizon is proposing to perform a number of upgrades to their facilities located at the Water Tower. We are currently awaiting receipt of the plans for the proposed improvements, and upon a detailed review, we will provide the Borough with a recommendation for the approval, or denial, of a Consent to Modify.

ORDINANCE ESTABLISHING FEES AND ESCROWS FOR CELLULAR FACILITY UPGRADES

1. No change Since Last report.

III. GENERAL MUNICIPAL ENGINEERING:

2014 NJDOT TRANSPORTATION ALTERNATIVES PROGRAM (TAP):

1. We have reached out to NJDOT to arrange for a project kick-off meeting. As of the preparation of this report, we had yet to receive a response.
2. We recommend that the Borough move forward with the adoption of the necessary administrative policies and procedures in order to meet the Federal Eligibility Requirements of the Grant.

HANDICAP ACCESSIBLE IMPROVEMENTS AT WENONAH LIBRARY:

1. It is our understanding that the Library is not prepared to move forward with a CDBG Grant Application at this time.

BOROUGH ROAD OPENING PERMITS

1. No Change Since Last Report.

LIGHT RAIL

1. No Change Since Last Report.

CONRAIL

1. No Change Since Last Report.

GCUA SANITARY SEWER EFFLUENT MONITORING REPORT

1. No Change Since Last Report.

USEPA SANITARY SEWER COMPLIANCE EVALUATION INSPECTION

1. No Change Since Last Report.

NJDEP POTABLE WATER SYSTEM SANITARY SURVEY

1. No Change Since Last Report:

BOROUGH WATER TOWER AND WELLS

1. The Flow Meter at Well #1 remains temporarily out of service. The Public Works Department is in receipt of the new Flow Meter and is planning for its installation. In the meantime, meter readings have been calculated based upon the run time for the pumps, at an output of 300 gpm.
2. The inspection of the Water Tower's interior ladder and harness has been completed and we are currently awaiting a Report of Findings from the Contractor.

PORTABLE GENERATOR FOR WATER SYSTEM FACILITIES

1. It is our understanding that the Borough's Emergency Management Coordinator is seeking a funding source to provide for an emergency generator at the Elementary School. Our office has requested that the OEM Coordinator contact our office should a funding source be identified so we may pursue funding for the Water System Generator
2. Assuming that funding cannot be located, we recommend that considerations be made to supplement the Project with additional funds in order to provide for the necessary budget and then re-advertise for the Portable Generator.

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. The DRBC Annual Water System Audit, which was due on March 31st, has not been completed. If contacted by DRBC, our office will proceed with the completion of said Audit with the cooperation of the Borough's Utility Department.

WATER METER UPGRADES

1. It is our understanding that a number of the water meters have malfunctioned and are currently being replaced by the Public Works Department. It is also our understanding that the Borough is continuing to work with the supplier on the replacement of the malfunctioning meters.

NJDEP WATER ALLOCATION

1. The Borough's total water usage for January thru March 2015 was the lowest recorded during the same time period in the past ten (10) years.
2. The renewal of the Borough's NJDEP Water Allocation Permit will be performed in conjunction with the Water Allocation Permit required for new Well #3.

BOROUGH WATER SYSTEM GIS MAPPING

1. It is our understanding that the Public Works Department is gathering information regarding the locations of the existing water system valves. Our office will incorporate this information into the Borough's recently completed Water System GIS Maps as it becomes available.

GIS MAPPING PROJECT

1. No Change Since Last Report.

EROSION PROBLEM @ #1 - #3 SHAWNEE DRIVE STORM SEWER EASEMENT

1. No Change Since Last Report.

STORM SEWER COLLAPSE AT ALEXANDER DRIVE DRAINAGE EASEMENT

1. No Change Since Last Report.

GRADING ISSUES @ #10 S. PRINCETON AVENUE

1. A recent as-built inspection has been performed to verify that the improvements were constructed in general accordance with the approved Grading Plans. The inspection revealed that the Contractor has satisfactorily addressed our concerns and an As-Built certification has been issued by our office.

DRAINAGE PROBLEM @ #414 S. MARION AVE

1. No Change Since Last Report.

NJPDES STORMWATER DISCHARGE PERMIT

1. On April 18th, our office completed and submitted the Borough's 2014 Annual Report and Supplemental Questionnaire. The submission deadline is May 2, 2015.
2. Our office has also been coordinating the 2015 stormwater related classroom presentations with the Americorps Ambassadors Program and the Wenonah Elementary School.

HAZARD MITIGATION PLAN

1. No Change Since Last Report.

FEMA FLOOD MAP UPDATES

1. No Change Since Last Report.

PARKING ISSUES AT METHODIST CHURCH

1. No Change Since Last Report.

CROSSWALK STRIPING IN MANTUA AVENUE AT LISLE FIELD

1. As requested, our office will prepare a County Application for the installation of Crosswalk Striping across Mantua Avenue in the vicinity of Lisle field.

BARKBRIDGE ROAD SPEED LIMIT

1. No Change Since Last Report.

NJDEP RECREATIONAL TRAILS GRANT APPLICATION - IMPROVEMENTS TO ELDRIDGE TRAIL

1. No Change Since Last Report.

WNOE012K
Mayor and Council
April 22, 2015
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IV. PLANNING BOARD ACTIVITY:

1. There have been no Board meetings since last report.

If there are any questions regarding the content of this report, please contact me at the office (856) 226-3703 or on my cell at (267) 972-6317.

Very Truly Yours,

Rodriguez Consulting, LLC

David Kreck, P.E., NJCME

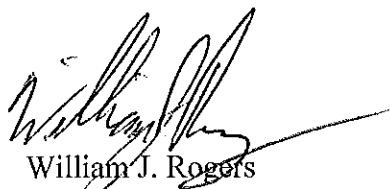
Cc: Karen Sweeney, Borough Clerk (via e-mail)
Brian Duffield, Esq., Borough Solicitor (via e-mail)
Sandra Christina, Planning Board Secretary (via e-mail)

TO: Councilman John Howard
FROM: Sergeant/OIC William Rogers
DATE: April 23, 2015
REF: Police Activity- Month of March, 2015

- Officers responded to 14 medical calls
- Officers assisted Fire department 2 times
- Our officers assisted outside agencies 12 times during the Month.

-
- 7 Suspicious Persons/MV's
 - 8 Alarm calls
 - 6 Public Assists
 - 2 Crossing Post covered
 - 2 Motor Vehicle Crashes
 - 2 Warrant Arrests
 - 1 Domestic
 - 2 Disputes
 - 2 Animal complaints
 - 3 Road Hazard complaints

Training
ERT assignment -- Ptlm. Basile
Teaching D.A.R.E. -- Ptlm. Stranahan


William J. Rogers
Sergeant/OIC of Police

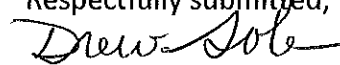
To: Mayor Dominy and Members of Borough Council
From: Drew Sole, Fire Chief
Subject: Fire Chiefs Report for March, 2015
Date: April 7, 2015

The Wenonah Fire Company was in service twenty one times during the month of March. Sixteen were calls for fire or rescue assistance and five were weekly training activities. A summary of the alarms follows.

Emergency Responses

Brush Fire	1
Carbon Monoxide Investigation	1
Fumes (Natural Gas Line)	2
Request for Mutual Aid	10
RIC Assignment	1
Wires Down	1

During the month of March the fire company responded to sixteen calls of need to our town and our neighboring communities and trained on five separate occasions.

Respectfully submitted,

Drew Sole, Fire Chief

Public Works Report
APRIL 23, 2015

Submitted by Ken Trovarelli

Below are some of the projects we completed:

Moved the remainder of the Court to Mantua;

Forty-two (42) mark-outs for Shade Tree Commission;

Kept on top of filling pot holes with cold patch;

Put new movements in the outdoor clock and painted it;

Installed two (2) digital speed signs;

Took 2 loads of chips and 1 scoop of rip rap to E. Cherry Street for Bob Bevilaqua;

Turned the water on at the lake and took the boats down that were stored at public works;

Put a cross walk sign in the middle of the road at Marion and Mantua Aves.;

Fixed the electric at the basketball court after receiving a call from the AA that the box on the pole was sparking;

Picked up branches for chipping, yard waste and cut the grass;

The trash and recycle at the center of town and library was put out for pick up,

We set up the courtroom for the Council Meeting,

Also did the usual metal, TV and appliance pick- ups.

Human Services Committee Report
April 23, 2015
Carl Hausman

Community Clean-Up Day

Community Clean-Up Day is scheduled for May 9. All participating groups have been contacted by Karen and I will be at the train station at about eight to sign people up and assign them to the appropriate venue.

Movies in the Park

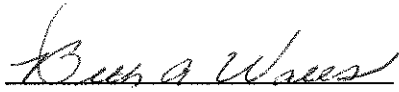
We have confirmed with the county the date and film for the movie night in the park: Lego Movie, Wednesday, July 22. The rain date is Thursday, July 22.

(Wednesdays are the only days the service is offered. All rain dates are on Thursdays).

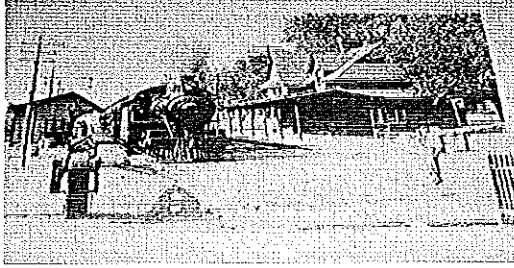
The Lego Movie was our second choice – Frozen was first – but Frozen was unavailable.

Tax Collector's Statement of Cash Receipts

Current Taxes	March 2015	2015 To Date
Prepaid Taxes / 2016		
2015 Taxes	71,134.57	2,067,499.74
2014 Taxes	31,805.97	77,047.78
6% Year End Penalty	1,320.40	1,953.58
Arrears		
Tax Title Liens		
Interest & Costs	4,178.36	6,810.48
Tax Searches		
Cleanup		
Advertising Costs		
Tax Sale Premium		
Lien Recording		
Dup. Tax Sale cert. Fee		
NSF Fee		20.00
Bankruptcy & Foreclosure Fees		
Total Receipts	108,439.30	2,153,331.58


 Beth A. Walls
 Tax Collector

Percentage of Collection at March 31, 2015	51.03%
Percentage of Collection at March 31, 2014	52.22%



Report

To: Karen Sweeney & Members of Borough Council

Re: Buildings & Grounds Report

Month: April 2015

Karen & Council,

Please note the following items of interest that have transpired since the last report,

Wenonah Park:

Clean Communities will take place in May and will include a general cleanup of the park.

Five unsightly stumps were removed.

Wenonah Lake & Other Borough Properties:

A pre-season *lake meeting* was held this month with Karen Sweeney, Laurie Christinzio, Dianne Clement, Erica Allimario and me in order to review the fiscal and physical plant needs for the upcoming season.

Geese control is on the top of the list with the addition of recreation equipment and seating.

The main bathroom in the *Community Center* is in the process of being refreshed with the assistance of the Wenonah Historical Society and volunteers. The approximate completion date is circa September 2015.

Pole Barn – Delivery, construction and completion is in process.

Respectively submitted,

Jack

Jack Cornell Sheppard Jr., Member of Borough Council

Buildings & Grounds Chair

OFFICE OF THE MAYOR

PROCLAMATION

OF THE BOROUGH OF WENONAH

WHEREAS, trees can reduce the erosion of our topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource, giving us paper and wood for homes, fuel for our fires and countless other wood products, and

WHEREAS, trees, in our community increase property values, enhance and beautify our surroundings, and

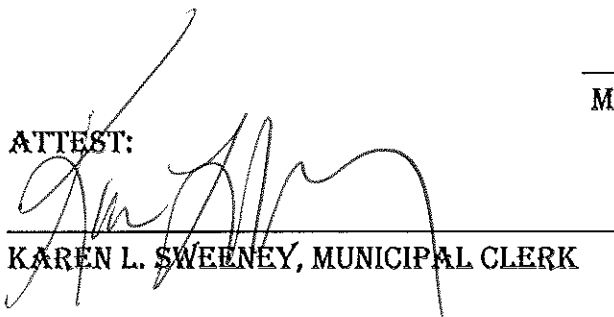
WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal,

NOW THEREFORE BE IT PROCLAIMED, that I, John R. Dominy, Mayor of the Borough of Wenonah, do hereby urge all citizens to support our Borough's tree planting program and recognize the efforts of the Shade Tree Commission during this year's Arbor Day celebrations.

FURTHER BE IT PROCLAIMED that I urge all citizens to care for these trees, to gladden hearts and promote the well being of present and future generations.

Adopted at a regular meeting of the Mayor and Council of the Borough of Wenonah held April 23, 2015.

ATTEST:


KAREN L. SWEENEY, MUNICIPAL CLERK


MAYOR, JOHN R. DOMINY

