

# BOROUGH OF WENONAH

www.boroughofwenonah.com

## COUNCIL MINUTES – BUSINESS MEETING

February 26, 2015

### Pledge of Allegiance

**Call to Order:** 7:30 p.m. by Mayor John R. Dominy  
Wenonah Municipal Building, 1 South West Avenue Wenonah, NJ 08090

**Roll Call:** Present: Dominy, Hausman, Howard, Lader, Norris, Sheppard  
Absent: Kaeferle  
Also Present: Solicitor Duffield

### Open Public Meetings Act Statement:

**Adoption of the Agenda:** JS/JH AIF

Mark Coupland from All traffic Solutions gives a presentation on Speed Signs

### Open to Public

Resident Jean Cowles 304 N. Stockton Avenue, on behalf of the Historical Society, would like to know if council would approve refurbishing the train station bathrooms. Councilman Sheppard will get with committee to establish and estimated cost.

**Close to Public** JS/PL AIF

**Motion to approve:** January 22, 2015 Business Meeting Minutes JH/PL AIF

**Motion to approve:** December 18, 2014 Closed Session Minutes JH/BN AIF

Councilman Hausman abstained from approving December meeting minutes

**Motion to approve:** Ordinance No. O-2015-2: 2<sup>nd</sup> read Approving additional bond for \$63,000 appropriation for Construction of Public Works Pole Barn JS/CH

**Motion to Open Public Hearing** CH/BN

No comment

**Motion to Close Public Hearing** JS/PL

Roll Call:

Ayes: Hausman, Howard, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: Kaeferle

Motion Approved

**Motion to approve:** Resolution 2015-34  
Approving and Certifying list of volunteer firefighters who qualify for LOSAP award for 2014.  
Roll Call:

Ayes: Hausman, Howard, Lader, Norris, Sheppard  
Nays: None  
Abstain: None  
Absent: Kaeferle  
Motion Approved

JH/JS

**Motion to approve:** Resolution 2015-35  
Approving Temporary Capital Budget for \$14,000 to the Improvement Fund  
Roll Call:

BN/CH

Ayes: Hausman, Howard, Lader, Norris, Sheppard  
Nays: None  
Abstain: None  
Absent: Kaeferle  
Motion Approved

**Motion to approve:** Resolution 2015-36 Approving 2015 Temporary Emergency Budget Appropriations  
Roll Call:

BN/CH

Ayes: Hausman, Howard, Lader, Norris, Sheppard  
Nays: None  
Abstain: None  
Absent: Kaeferle  
Motion Approved

**Motion to approve:** Resolution 2015-37 Approving the Mantua Joint Agreement  
Roll Call:

JH/BN

Ayes: Hausman, Howard, Lader, Norris, Sheppard  
Nays: None  
Abstain: None  
Absent: Kaeferle  
Motion Approved

**Motion to approve:** Ordinance 2015-3, 1<sup>st</sup> read  
Repealing Chapter 36 entitled "Municipal Court" of the code book  
Roll Call:

JH/BN

Ayes: Hausman, Howard, Norris, Sheppard  
Nays: Lader  
Abstain: None  
Absent: Kaeferle  
Motion Approved

**Motion to approve:** Ordinance 2015-4, 1<sup>st</sup> read  
Establishing a Joint Municipal Court with the Township of Mantua, Pitman, and Wdby Hts  
Roll Call:

JH/BN

Ayes: Hausman, Howard, Norris, Sheppard  
Nays: Lader  
Abstain: None  
Absent: Kaeferle  
Motion Approved

**Motion to approve:** Ordinance 2015-5, 1<sup>st</sup> Read

Approving Bond for Roadway Improvement to Maple Street and S. Jackson Ave

JS/PL

Roll Call:

Ayes: Hausman, Howard, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: Kaeferle

Motion Approved

**COMMITTEE REPORTS:**

Public Safety & Personnel – J. Howard - See attached report.

Public Works – P. Kaeferle - See attached report. Absent

Human Services – C. Hausman – No report

Currently filling out the paperwork for the County sponsored Movies in the park.

Finance & Budget – W. Norris – see attached treasurer and tax collectors report. The state aid numbers came out and they appear to be the same as the last several years. The 2015 budget process is underway.

Legal & Ordinance – P. Lader – No report at this time.

Public Buildings & Grounds – J. Sheppard – see attached report.

**ENGINEERS REPORT:** Please see attached Engineer’s report on all projects going on in town. Also, the resident request concerning the 300 block of N. Jefferson. It has been determined that it would not be safe to have parking on one side of the street.

**Motion to approve: Disbursements:**

JH/CH

Roll Call:

Ayes: Hausman, Howard, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: Kaeferle

Motion Approved

**NEW BUSINESS:**

**Motion to approve:** A shared service for trash removal for next year.

Our contract is up Dec. 31, 2015 and Council wishes to start working on the particulars.

JS/CH

Roll Call:

Ayes: Hausman, Howard, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: Kaeferle

Motion Approved

Open to Public

CH/JS

No comment

**Close to Public**

**JS/CH**

**Motion to approve:** Resolution 2015-38 Closed Session:  
Wenonah Meadows "potential litigation" and "personnel"

**BN/CH**

**Motion to come out of Closed Session:**

**JS/CH**

Councilman Howard motioned to offer Sergeant William Rogers the position of Chief of Police with the authorization and the negotiation of an employment agreement with the public safety committee.

Councilman Hausman seconded. The rest are All in Favor.

**Motion to Adjourn:**

**CH/JS AIF 9:00pm**

Minutes Submitted,

  
Karen L. Sweeney, RMC/Admin

Approved: March 26, 2015



ENGINEERS • SURVEYORS • GIS

PHILADELPHIA OFFICE  
FINANTA Center  
1301 N. 2nd Street - Suite 7  
Philadelphia, PA 19122  
P: 215.839.8087  
F: 877.839.6975

NEW JERSEY OFFICE  
South Jersey Technology Park  
107 Gilbreth Parkway - Suite 103E  
Mullica Hill, NJ 08062  
P: 856.226.3703  
F: 877.839.6975

VIA E-MAIL ONLY

February 25, 2015

Mayor and Council  
Borough of Wenonah  
1 South West Avenue  
Wenonah, NJ 08090

RE: Monthly Engineering Report  
Borough of Wenonah  
Public Meeting: Thursday February 26, 2015  
Project Number WNOE012K  
RC File #WENONAH: 2015-001

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

**I. CONSTRUCTION PROJECTS:**

**2014 BOROUGH ROAD PROGRAM & 2013 NJDOT MUNICIPAL AID PROJECT**

1. Due to the adjustment in the final contract amount resulting from the Contractor's reimbursement to the Borough for the NJDOT Core Testing Waiver, our office has requested revised Contract Closeout Documents and Maintenance Bond.
2. Upon receipt of the revised Closeout Documents and their subsequent approval by the Borough Solicitor, our office will submit the Final Payment Request along with the final Borough and NJDOT Change Orders for approval by Council.

**BOROUGH POTABLE WATER WELL#3**

1. No Change Since Last Report.

**PUBLIC WORKS POLE BARN**

1. The project has been re-advertised for bid and the bid opening is scheduled for March 19<sup>th</sup> at 10 AM. Our office will review the bids and provide the Borough with a recommendation for award of the project at the March 26<sup>th</sup> Council Meeting.
2. It should be noted that the bid package was revised to include an Add-Deduct item for the installation of the interior steel paneling and insulation.

**ENGINEERING**  
Civil/Municipal  
Site/Civil  
Water Management

**SURVEYING**  
Land Title Surveys (ALTA/ACSM)  
Right-of-Way Surveys  
Topographic Surveys  
Construction Layout  
As-built Surveys  
GPS Surveys

**GEOGRAPHIC  
INFORMATION  
SYSTEMS**  
Data Enhancement/Creation  
GIS Consulting; Data Visualization  
Advanced Analysis & Reporting

**2015 DOT MUNICIPAL AID -MAPLE STREET, FROM NORTHEAST AVE. TO N. MARION AVE:**

1. The Field Survey work and base mapping is complete and design work is underway.
2. As Council may be aware, the availability of funding for the NJDOT Municipal Aid Projects has lately been in question. However, it is our understanding that the NJDOT is still scheduled to release the Municipal Aid funding notices in April-May.

**II. PRIVATE DEVELOPER PROJECTS AND INSPECTIONS:**

**WENONAH MEADOWS**

1. No change since last report.

**AT&T CELLULAR ANTENNAE INSTALLATION**

1. AT&T has indicated that they will be replacing and upgrading three (3) of the six (6) existing panel antennae that are currently mounted to the Water Tower. Each of the three (3) new antennae shall also be provided with a Remote Radio Unit (RRU). All of the improvements described above shall be mounted to the existing uni-strut frame which has been attached to the existing handrail located atop the Wenonah Water Tower.
2. The three (3) other panel antenna shall remain as existing, with no modifications.
3. The aforementioned improvements are exempt from Planning Board Approval as they fall within the allowable upgrades permitted by State Law (P.L. 2011, c. 199) and Section 6409 of the Federal Telecommunications Act. Accordingly, we have no objection to the Borough's approval of a Consent to Modify.

**T-MOBILE CELLULAR ANTENNAE INSTALLATION**

1. No change since last report.

**CLEARWIRE CELLULAR ANTENNAE INSTALLATION**

1. No change since last report.

**VERIZON CELLULAR ANTENNAE INSTALLATION**

1. No change Since Last report.

**ORDINANCE ESTABLISHING FEES AND ESCROWS FOR CELLULAR FACILITY UPGRADES**

1. No change Since Last report.

**III. GENERAL MUNICIPAL ENGINEERING:**

**2014 NJDOT TRANSPORTATION ALTERNATIVES PROGRAM (TAP):**

1. Based upon a recent inquiry, the funding application is still under review.

**HANDICAP ACCESSIBLE IMPROVEMENTS AT WENONAH LIBRARY:**

1. No Change Since Last Report.

**BOROUGH ROAD OPENING PERMITS**

1. No Change Since Last Report.

**LIGHT RAIL**

1. No Change Since Last Report.

**CONRAIL**

1. No Change Since Last Report.

**GCUA SANITARY SEWER EFFLUENT MONITORING REPORT**

1. No Change Since Last Report.

**USEPA SANITARY SEWER COMPLIANCE EVALUATION INSPECTION**

1. No Change Since Last Report.

**NJDEP POTABLE WATER SYSTEM SANITARY SURVEY**

1. No Change Since Last Report:

**BOROUGH WATER TOWER AND WELLS**

1. The Flow Meter at Well #1 remains temporarily out of service. The Public Works Department is planning for the installation of a new flow meter. In the meantime, meter readings are now being calculated based upon the run time for the pumps, at an output of 300 gpm.
2. It is our understanding that the Borough Public Works Department is coordinating the inspection of the Water Tower's interior ladder and harness with the Contractor.

**PORTABLE GENERATOR FOR WATER SYSTEM FACILITIES**

1. It is our understanding that the Borough's Emergency Management Coordinator is seeking a funding source to provide for an emergency generator at the Elementary School. Our office has requested that the OEM Coordinator contact our office should a funding source be identified so we may pursue funding for the Water System Generator
2. Assuming that funding cannot be located, we recommend that considerations be made to supplement the Project with additional funds in order to provide for the necessary budget and then re-advertise for the Portable Generator.

**DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT**

1. Our office will work with the Borough on the completion of the 2014 Water System Audit which is due March 31, 2015.

#### WATER METER UPGRADES

1. It is our understanding that a number of the water meters have malfunctioned and are currently being replaced by the Public Works Department. It is also our understanding that the Borough is working with the supplier on the replacement of the malfunctioning meters.

#### NJDEP WATER ALLOCATION

1. The Borough's total water usage for January 2013 was the lowest recorded during the month of January in the past ten (10) years.
2. The renewal of the Borough's NJDEP Water Allocation Permit will be performed in conjunction with the Water Allocation Permit required for new Well #3.

#### BOROUGH WATER SYSTEM GIS MAPPING

1. It has come to our attention that the NJDEP will soon be requiring that additional information be provided in the Water System GIS Maps, i.e. locations of valves and fire hydrants, etc. Please note that this work may be a pre-requisite for our proposed NJDEP Well Permit Applications.
2. It is our understanding that the Public Works Department is gathering information regarding the locations of the existing water system valves. Our office will incorporate this information into the Borough's recently completed Water System GIS Maps as it becomes available.

#### GIS MAPPING PROJECT

1. No Change Since Last Report.

#### EROSION PROBLEM @ #1 - #3 SHAWNEE DRIVE STORM SEWER EASEMENT

1. No Change Since Last Report.

#### STORM SEWER COLLAPSE AT ALEXANDER DRIVE DRAINAGE EASEMENT

1. No Change Since Last Report.

#### GRADING ISSUES @ #10 S. PRINCETON AVENUE

1. An As-Built inspection has been performed to verify that the improvements were constructed in general accordance with the approved Grading Plans. Based upon the inspection, we noted a number of issues that must be addressed as a condition for the issuance of a Certificate of Occupancy. The Contractor has been notified and it is our understanding that our concerns will be addressed as soon as weather permits. In the meantime, a Temporary Certificate of Occupancy has been issued by the Building Code Department.

#### DRAINAGE PROBLEM @ #414 S. MARION AVE

1. No Change Since Last Report.



### NJPDES STORMWATER DISCHARGE PERMIT

1. Our office has obtained the completed 2014 Stormwater Maintenance Manual from the Public Works Department and we are currently in the process of assembling the necessary information for completion of the 2014 Annual Report.
2. An on -site meeting with the NJDEP was held on January 28<sup>th</sup> to review the Borough's SPP Plan for compliance with the permit requirements. Based upon the meeting, the Borough was found to be compliant with exception to a minor reporting error relative to inlet labelling and inspections that was rectified at the meeting.
3. The NJDEP indicated that they will be nominating the Borough for the Environmental Stewardship Program in light of the fact that the Borough has performed a number of stormwater related activities that are above and beyond what is required by the Permit, i.e. Wenonah Library Rain Garden, Classroom Presentations, various Environmental Commission Projects, etc.
4. The DEP briefly reviewed the proposed Permit conditions that are expected to be adopted in the Spring of 2015. One of the anticipated requirements includes the GIS mapping of the various stormwater related facilities, i.e. inlets, outfalls, drainage easements, etc. At this time, funding for the GIS Mapping is not available and therefore, the Borough should be prepared to incorporate this work into the engineering budget.
5. Our office has also been coordinating the scheduling of 2015 stormwater related classroom presentations with the Americorps Ambassadors Program and the Wenonah Elementary School.

### HAZARD MITIGATION PLAN

1. On March 11th and 12th, Gloucester County is hosting two full-day workshops to help their constituent municipalities learn about how to implement and maintain the hazard mitigation plans (HMPs) that are currently being updated. The Workshops will provide answers to the following types of questions:
  - A. What hazard mitigation measures and projects are recommended in the updated hazard mitigation plan?
  - B. How are hazard mitigation measures and projects implemented?
  - C. How can communities pay for these risk-reduction measures?
  - D. How can community members be involved in reducing risk from natural hazards?

### FEMA FLOOD MAP UPDATES

1. No Change Since Last Report.

### SPEED LIMIT DETECTOR SIGNS

1. Our office has arranged for a representative from "All Traffic Solutions" to appear before Council to discuss the various options and costs relative to the purchase of speed limit detector signs.

**ON-STREET PARKING IN JEFFERSON AVENUE**

1. Our office has submitted a report in response to a request to investigate the possibility of providing on-street parking on Jefferson Avenue, from Buttonwood Street to Maple Street. Based upon our evaluation, it is our opinion that the prevailing conditions of the existing Right of Way are not conducive to on-street parking.
2. It is also our understanding that both the Police and Fire Departments have expressed a safety concern pursuant to the institution of on-street parking on Jefferson Avenue, from Buttonwood Street to Maple Street.

**PARKING ISSUES AT METHODIST CHURCH**

1. No Change Since Last Report.

**LIGHTED PEDESTRIAN CROSSWALK SIGNAGE IN MANTUA AVENUE**

1. No Change Since Last Report.

**CROSSWALK STRIPING IN MANTUA AVENUE AT LISLE FIELD**

1. As requested, our office will prepare a County Application for the installation of Crosswalk Striping across Mantua Avenue in the vicinity of Lisle field.

**BARKBRIDGE ROAD SPEED LIMIT**

1. No Change Since Last Report.

**NJDEP RECREATIONAL TRAILS GRANT APPLICATION - IMPROVEMENTS TO ELDRIDGE TRAIL**

1. No Change Since Last Report.

**IV. PLANNING BOARD ACTIVITY:**

1. A variance request at #204 West Willow Street for the installation of a detached garage whose size and height were above that which is permitted by Ordinance was approved by the Planning Board with a number of conditions, including the installation of a landscaping screen.

If there are any questions regarding the content of this report, please contact me at the office (856) 226-3703 or on my cell at (267) 972-6317.

Very Truly Yours,

Rodriguez Consulting, LLC

David Kreck, P.E., NJCME

Cc: Karen Sweeney, Borough Clerk (via e-mail)  
Brian Duffield, Esq., Borough Solicitor (via e-mail)  
Sandra Christina, Planning Board Secretary (via e-mail)



ENGINEERS • SURVEYORS • GIS

PHILADELPHIA OFFICE  
FINANTA Center  
1301 N. 2nd Street - Suite 7  
Philadelphia, PA 19122  
P: 215.839.8087  
F: 877.839.6975

NEW JERSEY OFFICE  
South Jersey Technology Park  
107 Gilbreth Parkway - Suite 103E  
Mullica Hill, NJ 08062  
P: 856.226.3703  
F: 877.839.6975

VIA E-MAIL ONLY

February 25, 2015

Mayor and Council  
Borough of Wenonah  
1 South West Avenue  
Wenonah, NJ 08090

RE: Monthly Engineering Report  
Borough of Wenonah  
Public Meeting: Thursday February 26, 2015  
Project Number WNOE012K  
RC File #WENONAH: 2015-001

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

**I. CONSTRUCTION PROJECTS:**

**2014 BOROUGH ROAD PROGRAM & 2013 NJDOT MUNICIPAL AID PROJECT**

1. Due to the adjustment in the final contract amount resulting from the Contractor's reimbursement to the Borough for the NJDOT Core Testing Waiver, our office has requested revised Contract Closeout Documents and Maintenance Bond.
2. Upon receipt of the revised Closeout Documents and their subsequent approval by the Borough Solicitor, our office will submit the Final Payment Request along with the final Borough and NJDOT Change Orders for approval by Council.

**BOROUGH POTABLE WATER WELL#3**

1. No Change Since Last Report.

**PUBLIC WORKS POLE BARN**

1. The project has been re-advertised for bid and the bid opening is scheduled for March 19<sup>th</sup> at 10 AM. Our office will review the bids and provide the Borough with a recommendation for award of the project at the March 26<sup>th</sup> Council Meeting.
2. It should be noted that the bid package was revised to include an Add-Deduct item for the installation of the interior steel paneling and insulation.

ENGINEERING  
Civil/Municipal  
Site/Civil  
Water Management

SURVEYING  
Land Title Surveys (ALTA/ACSM)  
Right-of-Way Surveys  
Topographic Surveys  
Construction Layout  
As-built Surveys  
GPS Surveys

GEOGRAPHIC  
INFORMATION  
SYSTEMS  
Data Enhancement/Creation  
GIS Consulting; Data Visualization  
Advanced Analysis & Reporting

**2015 DOT MUNICIPAL AID -MAPLE STREET, FROM NORTHEAST AVE. TO N. MARION AVE:**

1. The Field Survey work and base mapping is complete and design work is underway.
2. As Council may be aware, the availability of funding for the NJDOT Municipal Aid Projects has lately been in question. However, it is our understanding that the NJDOT is still scheduled to release the Municipal Aid funding notices in April-May.

**II. PRIVATE DEVELOPER PROJECTS AND INSPECTIONS:**

**WENONAH MEADOWS**

1. No change since last report.

**AT&T CELLULAR ANTENNAE INSTALLATION**

1. AT&T has indicated that they will be replacing and upgrading three (3) of the six (6) existing panel antennae that are currently mounted to the Water Tower. Each of the three (3) new antennae shall also be provided with a Remote Radio Unit (RRU). All of the improvements described above shall be mounted to the existing uni-strut frame which has been attached to the existing handrail located atop the Wenonah Water Tower.
2. The three (3) other panel antenna shall remain as existing, with no modifications.
3. The aforementioned improvements are exempt from Planning Board Approval as they fall within the allowable upgrades permitted by State Law (P.L. 2011, c. 199) and Section 6409 of the Federal Telecommunications Act. Accordingly, we have no objection to the Borough's approval of a Consent to Modify.

**T-MOBILE CELLULAR ANTENNAE INSTALLATION**

1. No change since last report.

**CLEARWIRE CELLULAR ANTENNAE INSTALLATION**

1. No change since last report.

**VERIZON CELLULAR ANTENNAE INSTALLATION**

1. No change Since Last report.

**ORDINANCE ESTABLISHING FEES AND ESCROWS FOR CELLULAR FACILITY UPGRADES**

1. No change Since Last report.

**III. GENERAL MUNICIPAL ENGINEERING:**

**2014 NJDOT TRANSPORTATION ALTERNATIVES PROGRAM (TAP):**

1. Based upon a recent inquiry, the funding application is still under review.

**HANDICAP ACCESSIBLE IMPROVEMENTS AT WENONAH LIBRARY:**

1. No Change Since Last Report.

**BOROUGH ROAD OPENING PERMITS**

1. No Change Since Last Report.

**LIGHT RAIL**

1. No Change Since Last Report.

**CONRAIL**

1. No Change Since Last Report.

**GCUA SANITARY SEWER EFFLUENT MONITORING REPORT**

1. No Change Since Last Report.

**USEPA SANITARY SEWER COMPLIANCE EVALUATION INSPECTION**

1. No Change Since Last Report.

**NJDEP POTABLE WATER SYSTEM SANITARY SURVEY**

1. No Change Since Last Report:

**BOROUGH WATER TOWER AND WELLS**

1. The Flow Meter at Well #1 remains temporarily out of service. The Public Works Department is planning for the installation of a new flow meter. In the meantime, meter readings are now being calculated based upon the run time for the pumps, at an output of 300 gpm.
2. It is our understanding that the Borough Public Works Department is coordinating the inspection of the Water Tower's interior ladder and harness with the Contractor.

**PORTABLE GENERATOR FOR WATER SYSTEM FACILITIES**

1. It is our understanding that the Borough's Emergency Management Coordinator is seeking a funding source to provide for an emergency generator at the Elementary School. Our office has requested that the OEM Coordinator contact our office should a funding source be identified so we may pursue funding for the Water System Generator
2. Assuming that funding cannot be located, we recommend that considerations be made to supplement the Project with additional funds in order to provide for the necessary budget and then re-advertise for the Portable Generator.

**DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT**

1. Our office will work with the Borough on the completion of the 2014 Water System Audit which is due March 31, 2015.

#### WATER METER UPGRADES

1. It is our understanding that a number of the water meters have malfunctioned and are currently being replaced by the Public Works Department. It is also our understanding that the Borough is working with the supplier on the replacement of the malfunctioning meters.

#### NJDEP WATER ALLOCATION

1. The Borough's total water usage for January 2013 was the lowest recorded during the month of January in the past ten (10) years.
2. The renewal of the Borough's NJDEP Water Allocation Permit will be performed in conjunction with the Water Allocation Permit required for new Well #3.

#### BOROUGH WATER SYSTEM GIS MAPPING

1. It has come to our attention that the NJDEP will soon be requiring that additional information be provided in the Water System GIS Maps, i.e. locations of valves and fire hydrants, etc. Please note that this work may be a pre-requisite for our proposed NJDEP Well Permit Applications.
2. It is our understanding that the Public Works Department is gathering information regarding the locations of the existing water system valves. Our office will incorporate this information into the Borough's recently completed Water System GIS Maps as it becomes available.

#### GIS MAPPING PROJECT

1. No Change Since Last Report.

#### EROSION PROBLEM @ #1 - #3 SHAWNEE DRIVE STORM SEWER EASEMENT

1. No Change Since Last Report.

#### STORM SEWER COLLAPSE AT ALEXANDER DRIVE DRAINAGE EASEMENT

1. No Change Since Last Report.

#### GRADING ISSUES @ #10 S. PRINCETON AVENUE

1. An As-Built inspection has been performed to verify that the improvements were constructed in general accordance with the approved Grading Plans. Based upon the inspection, we noted a number of issues that must be addressed as a condition for the issuance of a Certificate of Occupancy. The Contractor has been notified and it is our understanding that our concerns will be addressed as soon as weather permits. In the meantime, a Temporary Certificate of Occupancy has been issued by the Building Code Department.

#### DRAINAGE PROBLEM @ #414 S. MARION AVE

1. No Change Since Last Report.

### NJPDES STORMWATER DISCHARGE PERMIT

1. Our office has obtained the completed 2014 Stormwater Maintenance Manual from the Public Works Department and we are currently in the process of assembling the necessary information for completion of the 2014 Annual Report.
2. An on -site meeting with the NJDEP was held on January 28<sup>th</sup> to review the Borough's SPP Plan for compliance with the permit requirements. Based upon the meeting, the Borough was found to be compliant with exception to a minor reporting error relative to inlet labelling and inspections that was rectified at the meeting.
3. The NJDEP indicated that they will be nominating the Borough for the Environmental Stewardship Program in light of the fact that the Borough has performed a number of stormwater related activities that are above and beyond what is required by the Permit, i.e. Wenonah Library Rain Garden, Classroom Presentations, various Environmental Commission Projects, etc.
4. The DEP briefly reviewed the proposed Permit conditions that are expected to be adopted in the Spring of 2015. One of the anticipated requirements includes the GIS mapping of the various stormwater related facilities, i.e. inlets, outfalls, drainage easements, etc. At this time, funding for the GIS Mapping is not available and therefore, the Borough should be prepared to incorporate this work into the engineering budget.
5. Our office has also been coordinating the scheduling of 2015 stormwater related classroom presentations with the Americorps Ambassadors Program and the Wenonah Elementary School.

### HAZARD MITIGATION PLAN

1. On March 11th and 12th, Gloucester County is hosting two full-day workshops to help their constituent municipalities learn about how to implement and maintain the hazard mitigation plans (HMPs) that are currently being updated. The Workshops will provide answers to the following types of questions:
  - A. What hazard mitigation measures and projects are recommended in the updated hazard mitigation plan?
  - B. How are hazard mitigation measures and projects implemented?
  - C. How can communities pay for these risk-reduction measures?
  - D. How can community members be involved in reducing risk from natural hazards?

### FEMA FLOOD MAP UPDATES

1. No Change Since Last Report.

### SPEED LIMIT DETECTOR SIGNS

1. Our office has arranged for a representative from "All Traffic Solutions" to appear before Council to discuss the various options and costs relative to the purchase of speed limit detector signs.

**ON-STREET PARKING IN JEFFERSON AVENUE**

1. Our office has submitted a report in response to a request to investigate the possibility of providing on-street parking on Jefferson Avenue, from Buttonwood Street to Maple Street. Based upon our evaluation, it is our opinion that the prevailing conditions of the existing Right of Way are not conducive to on-street parking.
2. It is also our understanding that both the Police and Fire Departments have expressed a safety concern pursuant to the institution of on-street parking on Jefferson Avenue, from Buttonwood Street to Maple Street.

**PARKING ISSUES AT METHODIST CHURCH**

1. No Change Since Last Report.

**LIGHTED PEDESTRIAN CROSSWALK SIGNAGE IN MANTUA AVENUE**

1. No Change Since Last Report.

**CROSSWALK STRIPING IN MANTUA AVENUE AT LISLE FIELD**

1. As requested, our office will prepare a County Application for the installation of Crosswalk Striping across Mantua Avenue in the vicinity of Lisle field.

**BARKBRIDGE ROAD SPEED LIMIT**

1. No Change Since Last Report.

**NJDEP RECREATIONAL TRAILS GRANT APPLICATION - IMPROVEMENTS TO ELDRIDGE TRAIL**

1. No Change Since Last Report.

**IV. PLANNING BOARD ACTIVITY:**

1. A variance request at #204 West Willow Street for the installation of a detached garage whose size and height were above that which is permitted by Ordinance was approved by the Planning Board with a number of conditions, including the installation of a landscaping screen.

If there are any questions regarding the content of this report, please contact me at the office (856) 226-3703 or on my cell at (267) 972-6317.

Very Truly Yours,

Rodriguez Consulting, LLC

David Kreck, P.E., NJCME

Cc: Karen Sweeney, Borough Clerk (via e-mail)  
Brian Duffield, Esq., Borough Solicitor (via e-mail)  
Sandra Christina, Planning Board Secretary (via e-mail)