

BOROUGH OF WENONAH

www.boroughofwenonah.com

COUNCIL MINUTES – BUSINESS MEETING

October 22, 2015

Pledge of Allegiance

Call to Order: 7:30 p.m. by Mayor John R. Dominy
Wenonah Municipal Building, 1 South West Avenue Wenonah, NJ 08090

Roll Call: Present: Hausman, Howard, Kaeferle, Lader, (7:35) Sheppard
Absent: Norris
Also Present: Solicitor Brian J. Duffield

Open Public Meetings Act Statement:

Adoption of the Agenda: JS/CH AIF

Open to Public CH/PK

Resident Alice Meeks, 106 S. Monroe Avenue, wanted to make council aware of the poor customer service she received from the Mantua Townships construction code office. She had a fire in her house and waited for six weeks for an electrical inspection. They had to live in a hotel. The Mayor apologized and indicated he will make Mantua aware of this unfortunate situation.

Resident Dan Cooper (new resident), 102 N. Monroe, wanted to comment on the vandalism done to the train station and the quick work to clean it up. He suggested the borough obtain surveillance cameras for the train station and the municipal building.

The Mayor stated he was very disheartened by the vandalism and was glad that public works was able to clean it up on Sunday.

Close to Public JS/CH

Motion to Approve: September 24, 2015 Regular Council Minutes CH/PL AIF

Motion to Approve the following Closed Sessions: 2/27/14, 3/27/14, 4/24/14, 5/29/15, 8/28/14,
2/26/15, 3/26/15, 4/23/15, 5/28/15, 8/27/15 JS/PK AIF; Hausman abstained

Motion to Approve: Ordinance 2015-10 2ND Read
Approving \$41,000 to purchase Fire department equipment JH/PK

Open to Public
No comments
Close to Public

JS/PL
JS/CH

Roll Call

Ayes: Hausman, Howard, Kaeferle, Lader, Sheppard
Nays: None
Abstain: None
Absent: Norris
Motion Approved

Motion to Approve: Resolution 2015-89 Approving the appointment of James Golding, Jr.
to patrolman class 2 with an annual salary of \$62,695 JH/CH

Roll Call

Ayes: Hausman, Howard, Kaeferle, Lader, Sheppard
Nays: None
Abstain: None
Absent: Norris
Motion Approved

Motion to Approve: Resolution 2015-90 Appointing a second Deputy Emergency Mgmt. Coordinator,
Christopher Black JH/JS AIF

COMMITTEE REPORTS:

Public Safety & Personnel – J. Howard - See attached reports. Committee also interviewed for a new patrolman; 4 candidates

Public Works – P. Kaeferle – See attached report.

Human Services – C. Hausman – See Report - Next Clean Communities Day is November 14.

Finance & Budget – W. Norris – See attached reports. Absent.

Legal & Ordinance – P. Lader – Nothing to report

Public Buildings & Grounds – J. Sheppard – see attached report. Discussion on the vandalism to the Train Station.

ENGINEER'S REPORT: Please see attached Engineer's report on all projects going on in town.
Discussion on the crosswalk on Garfield & Lisle Field

Motion to Approve: Disbursements:

JS/PL

Roll Call

Ayes: Hausman, Howard, Kaeferle, Lader, Sheppard
Nays: None
Abstain: None
Absent: Norris
Motion Approved

MISCELLANEOUS:

Councilman Howard reported to council that committee interviewed 4 candidates for patrolman and they decided that William Schnarr III was recommended as first choice. Councilman Howard motions to hire William Schnarr II and Councilman Hausman seconds with a start date to be determined.

Roll call

Ayes: Hausman, Howard, Kaeferle, Lader, Sheppard

Nays: None

Abstain: None

Absent: Norris

Motion Approved

Open to Public

PL/JS

No Comments

Close to Public

JS/PL

Motion to adjourn: 8:11pm

CH/PL AIF

Minutes Submitted,

Karen L. Sweeney, RMC/Admin
Approved: November 19, 2015



ENGINEERS • SURVEYORS • GIS

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VIA E-MAIL ONLY

October 21, 2015

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday October 22, 2015
Project Number WNOE012K
RC File #WENONAH: 2015-001

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

BOROUGH POTABLE WATER WELL#3

1. The Flood Hazard Area Individual Permit has been approved.
2. The project specifications must be modified to account for the FHA Permit Conditions. Once complete, we will advertise the project for Public Bid, which is anticipated for the end of October. Advertisements shall be published in both the SJ Times and Trenton Times due to the specialized nature of the project.

PUBLIC WORKS POLE BARN

1. The malfunctioning man-door lock has been replaced by the Contractor.
2. The Public Works Department has begun the installation of the concrete floor.
3. Permits for the electrical improvements have been delivered to Mantua Township for approval. Plumbing Permits for the proposed heating unit will soon follow. Our office will assist the Public Works Department as requested.

2015 DOT MUNICIPAL AID - MAPLE STREET, FROM NORTHEAST AVE. TO N. MARION AVE:

1. The recent bids were rejected. The project will be re-advertised in early 2016 in anticipation of better unit bid pricing and a late Spring/early Summer construction.

ENGINEERING
Civil/Municipal
Site/Civil
Water Management

SURVEYING
Land Title Surveys (ALTA/ACS#)
Right-of-Way Surveys
Topographic Surveys
Construction Layout
As-built Surveys
GPS Surveys

GEOGRAPHIC
INFORMATION
SYSTEMS
Data Enhancement/Creation
GIS Consulting: Data Visualization
Advanced Analysis & Reporting

www.rodriquezconsulting.biz

II. PRIVATE DEVELOPER PROJECTS AND INSPECTIONS:

STOCKTON AVENUE EXTENSION

1. Based upon a recent inspection, construction has been limited to the clearing of trees and undergrowth.

WENONAH MEADOWS

1. No change since last report.

AT&T CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

CLEARWIRE CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

ORDINANCE ESTABLISHING FEES AND ESCROWS FOR CELLULAR FACILITY UPGRADES

1. No change Since Last report.

III. GENERAL MUNICIPAL ENGINEERING:

2014 NJDOT TRANSPORTATION ALTERNATIVES PROGRAM (TAP):

1. Our office will assist the Borough in the completion of the various tasks associated with achieving Federal Eligibility. We anticipate scheduling a meeting with the clerk in the next few weeks to initiate the process.
2. Our office will simultaneously pursue National Environmental Policy Act (NEPA) approval along with Federal Eligibility.
3. NJDOT has indicated that a second kick-off meeting will be scheduled with all Grant recipients to review the various Federal requirements and procedures. The date of this meeting has yet to be determined.

2016 NJDOT MUNICIPAL AID PROGRAM:

1. The Borough's NJDOT 2016 Municipal Aid Funding Application for Roadway Improvements to South Marion Avenue, from Pine Street to Willow Street, has been submitted to the NJDOT, including the Borough Resolution endorsing same.

HANDICAP ACCESSIBLE IMPROVEMENTS AT WENONAH LIBRARY:

1. No Change Since Last Report.

WENONAH LAKE:

1. Our office is preparing a permit to allow for the lowering of the lake by two (2) feet for debris clearing purposes. The lake must be lowered before November 15th.

BOROUGH ROAD OPENING PERMITS

1. No Change Since Last Report.

LIGHT RAIL

1. No Change Since Last Report.

CONRAIL

1. As previously reported, the NJDOT is planning for the upgrade of the Maple Street Railroad Crossing. The construction work will require the full closure of Maple Street and will last for approximately three (3) days. A construction schedule has not been developed as of this date.
2. In preparation for this closure, our office attended a meeting on October 6th with the NJDOT Traffic Control Subcontractor and various Borough representatives to review potential detour routes. Ultimately, it was recommended that all traffic should utilize Jefferson Avenue, Mantua Avenue (CR #632), and Woodbury-Glassboro Road in the proposed detour route.
3. Once prepared, the proposed Detour Plan will be submitted to the Borough for review and approval. We will review the plan with Police Chief Rogers and provide any feedback to the NJDOT Traffic Control Subcontractor.
4. Upon confirmation of a construction start date, a preconstruction meeting will be scheduled to review and address any Borough concerns relative to the proposed construction and its impact upon Borough Operations and Facilities.

ELM STREET PUMP STATION

1. The Public Works Department recently addressed an issue with the clogging of an inflow line which was causing one of the pumps to run continually.

GCUA SANITARY SEWER EFFLUENT MONITORING REPORT

1. No Change Since Last Report.

USEPA SANITARY SEWER COMPLIANCE EVALUATION INSPECTION

1. No Change Since Last Report.

NJDEP POTABLE WATER SYSTEM SANITARY SURVEY

1. On October 6th, Ken Trovarelli met with an NJDEP representative to review the maintenance and operations procedures for the Borough's Water System Facilities, including the review of the bi-annual Water System Sanitary Survey. Based upon the results of the meeting, the Borough was found to be in general compliance with the various requirements. However, the following issues were noted and will ultimately require action by the Borough:

- A. The NJDEP is requesting a summary of the Borough's intentions relative to the recommendations provided in the 2010 Utility Service Company's Water Tank Inspection Report, which included the re-painting of the Water tank.
- B. The purchase of a second portable emergency generator for the Water System facilities in the event of a long term power failure.
- C. A detailed Emergency Operation and Maintenance Manual for the Water System Facilities.

BOROUGH WATER TOWER AND WELLS

1. No Change Since Last Report.

PORTABLE GENERATOR FOR WATER SYSTEM FACILITIES

1. We have recently forwarded our Portable Generator Specifications to the County Engineer with the hope that a funding source can be identified. We have received no additional information to date.

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. No Change Since Last Report.

WATER METER UPGRADES

1. The Borough is currently coordinating the replacement of 24 malfunctioning meters with the meter supplier.

NJDEP WATER ALLOCATION

1. The Borough's total water usage for January thru September was the lowest recorded during the same time period in the past ten (10) years.
2. The renewal of the Borough's NJDEP Water Allocation Permit will be performed in conjunction with the Water Allocation Permit required for new Well #3.

BOROUGH WATER SYSTEM GIS MAPPING

1. It is our understanding that the Public Works Department is gathering information regarding the locations of the existing water system valves. Our office will incorporate this information into the Borough's recently completed Water System GIS Maps as it becomes available.

EROSION PROBLEM @ #1 - #3 SHAWNEE DRIVE STORM SEWER EASEMENT

1. No Change Since Last Report.

STORM SEWER COLLAPSES

1. The Public Works Department is attempting to rent the necessary pipe video equipment from a local utility company for performing a video inspection of the Borough's most troublesome storm sewers.

NJPDES STORMWATER DISCHARGE PERMIT

1. Our office continues to assist in addressing the Local Public Education element of the Borough's Stormwater Permit. The next scheduled activity shall include arranging for the Environmental Commission to host a table at the October 24th Borough Harvest Fair with information about stormwater management and water conservation. This activity will earn the Borough 2 out of the 10 required points for Local Public Education.

HAZARD MITIGATION PLAN

1. No Change Since Last Report.

FEMA FLOOD MAP UPDATES

1. No Change Since Last Report.

CROSSWALK STRIPING IN MANTUA AVENUE AT LISLE FIELD

1. Our office is preparing a County Road Opening Permit and Signage and Striping Application for the installation of Handicap Ramps and Crosswalk Striping at the intersection of Mantua Avenue and Garfield Street, including a sidewalk extension from Garfield Street to Lisle Field.
2. Based upon existing conditions, the totality of the improvements will require four (4) handicap ramps, fifty (50) linear feet of crosswalk striping, crosswalk signage, approximately 75 square yards of sidewalk, and the reconstruction of a portion of the northerly intersection of Garfield Street and Mantua Avenue. The costs of which are anticipated to be in excess of \$20,000.
3. In light of the costs for the abovementioned improvements, we recommend that this project be considered for submission for funding under the PY 2016-17 CDBG Municipal Project Program. We further recommend that the Grant Application include the installation of handicapped parking stalls in Hayes Avenue, adjacent to Lisle Field.
4. For reference, CDBG Grant Applications are typically submitted in the month of April (2016) and, if approved, would commence construction the following Spring (2017).
5. In an attempt to address this crosswalk before the Spring of 2017, the Borough may want to consider installing the crosswalk, its signage, and only two (2) of the handicap ramps (north and south side of Mantua Avenue), whereas the remaining work can be part of a future CDBG Application. Assuming that Contractor Quotes will be solicited for the project, the estimated costs for these improvements would be approximately \$7,500-\$8,000.

NJDEP RECREATIONAL TRAILS GRANT APPLICATION - IMPROVEMENTS TO ELDRIDGE TRAIL

1. No Change Since Last Report.

IV. PLANNING BOARD ACTIVITY:

1. The Board approved of a variance to construct a pool and install a fence in the front yard area of 311 N. Jefferson Avenue.

WNOE012K
Mayor and Council
October 21, 2015
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If there are any questions regarding the content of this report, please contact me at the office (856) 226-3703 or on my cell at (267) 972-6317.

Very Truly Yours,

Rodriguez Consulting, LLC

David Kreck, P.E., NJCME

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Brian Duffield, Esq., Borough Solicitor (via e-mail)
Sandra Christina, Planning Board Secretary (via e-mail)

HUMAN SERVICES COMMITTEE REPORT

Oct. 22, 2015

Carl Hausman, Chair

Emails went out this week to community groups who will be involved in Clean Communities Day, Saturday Nov. 14, 2015.

Sign will begin at the Train Station at 8:30 am. Our goal is to get at least ten people with each group.

Again this year we are asked to separate trash, recyclables, and yard waste. Last year we developed a system that worked pretty well – we used different color duct tape to bind each bag.

Public Works Report
OCT 22, 2015

Submitted by Ken Trovarelli

Below are some of the projects we completed since the last report:

Removed the graffiti from the brick at the train station;

Cleaned the gutters at the Library:

Started leaf pick up;

Delivered 40 cubic yards of mulch:

We got the permit and poured the concrete pad (38 cu.yds) for the pole barn at Public Works;

Did 15 mark-outs;

I rode around town with Mike from Logan Twp. to spot trees that will need to be trimmed for our new trash service. The trash trucks Logan Twp. has are higher than the ones used now;

Picked up chairs ordered for the lake. They need to be put together before next season;

Filled pot holes:

Picked up branches for chipping, yard waste and cut the grass;

The trash and recycle at the center of town, ballfields and library was put out for pick up;

Also did the usual metal, TV, appliance and electronics pick- ups.

TO: Councilman John Howard
FROM: Chief William Rogers
DATE: October 22, 2015
REF: Police Activity- Month of September, 2015

- Officers responded to 9 medical calls
- Officers assisted the Fire Dept. 2 times
- Our officers assisted outside agencies 19 times during the Month.
- 14 Suspicious Persons/MV's
- 11 Alarm calls
- 9 Public Assists
- 3 Motor Vehicle complaints
- 2 Motor Vehicle Crashes
- 1 Theft
- 14 Thefts from MV's
- 3 Juvenile complaints
- 1 Criminal Mischief
- 1 Harassment Complaint
- 5 Animal complaints
- 1 Domestic
- 2 Crossing Post covered
- 1 Warrant Arrest
- 2 CDS Arrests
- Assisted with the soccer parade

Training
ERT assignment – Ptlm. Basile



William Rogers
Chief of Police

To: Mayor Dominy and Members of Borough Council
From: Drew Sole, Fire Chief
Subject: Fire Chiefs Report for September, 2015
Date: October 6, 2015

The Wenonah Fire Company was in service fifteen times during the month of September. Eight were calls for fire or rescue assistance, five were weekly training activities and two extra service assignments. A summary of the alarms follows.

Emergency Responses

Alarm System Investigation	2
Request for Mutual Aid	5
Pedestrian Hit by Car	1

Extra Service Assignments

1. Attend the Wenonah Police Community Night Out.
2. Assist with the Wenonah A.A. fall soccer parade.


During the month of September the fire company responded to eight calls of need to our town and our neighboring communities and trained on five separate occasions for a total of 191 staff hours of service.

Respectfully submitted,


Drew Sole, Fire Chief

Tax Collector's Statement of Cash Receipts

Current Taxes	September 2015	2015 To Date
Prepaid Taxes / 2016	3,904.33	19,602.99
2015 Taxes	58,281.59	6,241,038.92
2014 Taxes		97,959.34
6% Year End Penalty		2,555.96
Arrears		
Tax Title Liens		
Interest & Costs	2,050.05	15,065.52
Tax Searches		
Cleanup		
Advertising Costs	0.00	297.76
Tax Sale Premium	0.00	23,400.00
Lien Recording		
Dup. Tax Sale cert. Fee		
NSF Fee		20.00
Bankruptcy & Foreclosure Fees		
Total Receipts	64,235.97	6,399,940.49


Beth A. Walls
Tax Collector

Percentage of Collection at September 30, 2015 73.94%
Percentage of Collection at September 30, 2014 73.36%

TREASURER'S REPORT 2016

REVENUES:	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Property Tax Receipts	\$ 29,274.90	\$ 16,600.09	\$ 33,126.37	\$ 10,596.86	\$ 1,350.22	\$ 9,316.86	\$ 812.49	\$ 250.00	\$ 2,050.05				\$ 100,515.30
Delinquent Taxes	\$ 777.97	\$ 1,854.15	\$ 4,178.36	\$ 1,502.14	\$ 634.71	\$ 2,715.82	\$ 812.49	\$ 714.83	\$ 2,050.05				\$ 15,240.52
Interest on Delinquents	\$ 556,640.65	\$ 1,439,724.52	\$ 71,134.57	\$ 295,462.25	\$ 1,532,026.31	\$ 64,850.86	\$ 440,905.11	\$ 1,782,013.06	\$ 58,281.59				\$ 6,241,038.92
Current Taxes													\$ 19,602.99
Prepaid Taxes													\$ -
Special Assessment													\$ -
NSF		\$ 20.00											\$ 20.00
Other Revenues	\$ 20,213.75	\$ 17,227.40	\$ 15,315.62	\$ 11,784.84	\$ 16,906.64	\$ 23,105.84	\$ 12,077.73	\$ 95,101.60	\$ 16,106.83				\$ 227,840.25
Dog/Cat Licenses	\$ 1,192.00	\$ 596.00	\$ 1,630.00	\$ 449.00	\$ 78.00	\$ 14.00	\$ 14.00	\$ 51.00	\$ 42.00				\$ 4,066.00
Utility Receipts													\$ -
Water/Sewer Rents		\$ 620.00	\$ 148,277.60	\$ 133,179.70	\$ 10,735.20	\$ 5,643.90	\$ 7,204.71	\$ 7,823.07	\$ 142,814.33				\$ 456,298.51
Penalty	\$ 915.00	\$ 40.00		\$ 1,672.38	\$ 1,028.51	\$ 630.91	\$ 692.47	\$ 706.80	\$ 87.19				\$ 5,773.26
Prior Year Rent	\$ 9,452.55	\$ 560.00		\$ 480.00		\$ 2,758.52		\$ 126.21					\$ 13,377.28
Other	\$ 3,899.00			\$ 75.00	\$ 1,367.00	\$ 1,078.43			\$ 8,268.00				\$ 14,687.43
Appropriation Refund													\$ -
Lake Revenues					\$ 408.00	\$ 467.00	\$ 627.00	\$ 476.00	\$ 192.00				\$ 2,170.00
Concession						\$ 10.00	\$ 28.00	\$ 28.00					\$ 38.00
Volley Ball Usage													\$ -
Walk in					\$ 272.00	\$ 792.00	\$ 2,061.00	\$ 2,186.00	\$ 662.00				\$ 5,973.00
Pavilion Rental					\$ 50.00	\$ 225.00	\$ 50.00	\$ 175.00					\$ 500.00
Parties						\$ 160.00	\$ 1,874.00	\$ 1,264.00					\$ 3,298.00
Day Passes					\$ 80.00	\$ 64.00	\$ 96.00	\$ 208.00	\$ 24.00				\$ 472.00
Pass Books					\$ 300.00	\$ 250.00	\$ 100.00	\$ 50.00					\$ 700.00
Regular Membership					\$ 210.00	\$ 3,255.00	\$ 770.00	\$ 140.00					\$ 6,280.00
Non/Res Membership					\$ 300.00	\$ 1,905.00	\$ 600.00	\$ 150.00					\$ 1,650.00
Non/Res Single Membership						\$ 300.00							\$ -
Other													\$ -
TOTAL:	\$ 622,365.82	\$ 1,477,242.16	\$ 273,662.52	\$ 455,712.17	\$ 1,568,791.59	\$ 114,288.14	\$ 479,288.05	\$ 1,895,758.69	\$ 232,432.32	\$ -	\$ -	\$ -	\$ 7,119,541.46



Thomas Synnott

Report

To: Karen Sweeney & Members of Borough Council

Re: Buildings & Grounds Report

Month: October 2015

Karen & Council,

Please note the following items of interest that have transpired since the last report,

Wenonah Park:

Nothing new to report

Wenonah Lake & Other Borough Properties:

The Haunted Trail was held at the Wenonah Lake on Saturday, October 17th. Thanks go out to the Wenonah Lake Association for their efforts.

Pole Barn: The floor will be poured soon and the space will be ready to store Borough equipment and other misc. items.

Respectively submitted,

Jack

Jack Cornell Sheppard Jr., Member of Borough Council

Buildings & Grounds Chair

Richard Black
Emergency Management Coordinator
856-373-2537



Report to Borough Council 22 October 2015

June 23 "Macroburst" Storm Report:

The Macroburst windstorm hit at approximately 1800hrs causing damage throughout the town. Many streets were blocked from down trees and wires. The fire department activated and proceeded to check the town for damage, along with providing power for the 6th grade graduation. The borough public works department came and assisted the fire department with clearing streets if they could, however many streets had wires and poles down and were unable to clear them until days after.

Gloucester County Emergency Management activated approximately 2130 on the 23rd sending messages out to local OEMs asking for status reports. A report was given to them stating numerous roads blocked by trees and wires and no power in the entire town. County Emergency Management held daily conference calls at 0830 and 1700 everyday with status reports and local needs addressed.

The fire department stayed in service for six days with a crew in station around the clock 24 hours a day. The Wenonah Police Department increased their patrols of town and assisted with traffic control during the event and days after. The Public Works Department worked tireless hours of overtime removing debris and prepping town for the 4th of July celebration.

On Wednesday, June 24 a meeting was held with Fire, Police, Public Works,, Mayor Dominy, and OEM to develop a plan for clearing roads of trees and brush, and promoting safety. We also identified any known issues, and local needs. Surveys of damage were performed throughout the town. We also had an assessment team survey the damage from Atlantic County OEM and the Red Cross.

Approximately 30 damaged houses or outbuildings were identified of that 30 the assessment team noted 3 to 5 that were considered major damage. It was identified that no power for the well pump was causing the Water tower to drain causing the town to lose water pressure. County OEM sent a large generator to power the well pumps.

On Thursday, June 25 Gloucester County Emergency Management sent a team from the New Jersey forest fire service along with the electric crew to assist us in clearing streets. This was extremely helpful in clearing roadways.

Power was not restored to most of the town until Sunday at approximately 1800 hrs. The remaining areas of the town had power restored by Monday. Throughout the incident on various days we received visits from New Jersey State Police Emergency Management.

We have transported over 3000 cubic yards of debris to Gloucester County Waste Management in Washington Twp.

Richard Black
Emergency Management Coordinator
856-373-2537



We received help from the following municipalities:

- Logan Township sent two dump trucks, two trash trucks and a Supervisor to assisting cleanup in the borough
- Newfield sent a trash truck and a crew
- Westville sent a trash truck and the crew
- Also received help from Gloucester County Road Department, Gloucester County Utilities Authority, and Private contractors sent by the county OEM.

Damages to Borough's Public Entities:

-Firehouse

- The siren was damaged with the top blown off during the storm and the motor damaged. This has recently been restored and is back in service.
- Emergency generator transfer switch damaged. A new one is being built now
- Buildings power lines pulled out of the building pulling blocks out the building. This was fixed days after the storm.
- The kitchen area HVAC unit motor shorted out was nonfunctional. Now fixed.

-Municipal Building

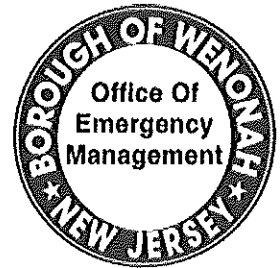
- The police department took damage to the black police car with a direct hit by a tree. The vehicle was totaled by the Insurance Company
- The police/municipal building generator malfunction numerous times during the event due to poor fuel and clogged fuel filters
- The borough's computer system receive some damage due to power surges

I would like to thank the following people for their assistance during the storm:

- Chief Drew Sole and the Members of the Fire Department, who staffed the firehouse throughout the storm, assisted the Public Works department in the days after with debris removal, and allowed the OEM to operate out of the building.
- Sgt. Rogers and his officers from the Police Department
- Joe Buono and Chris Black who assisted me working as OEM
- Karen, Laurie, and Kathy in the Borough office for assisting with all the paperwork requests.
- My wife, Karel, for her patience and understanding while I worked
- Food/snack donations we received from the community
- And of course Ken Trovelli and the Public Works crew- Brian, Paul, and Shae

We have been meeting with FEMA since August, working through the paper work required for possible reimbursement for some expenses. Our FEMA rep is currently working on the report and it will be forwarded for approvals when complete. During the meetings with FEMA, we had an opportunity to participate in a

Richard Black
Emergency Management Coordinator
856-373-2537



pilot program that may see some expense reimbursed up to 85%. I will keep the council informed of the progress.

Current Activities:

- Recently I applied to NJ Emergency Management for a grant to provide an emergency generator for the elementary school for power to be used as a shelter.
- Chris and I are going to be attending an Emergency Management class held by NJSP November 7th. Class is a required training within one year of assuming OEM position.
- And we are looking to attend a Damage Assessment class November 19th held by County OEM.
- We are currently revising Borough's Emergency Management plan to current names and titles. The Plan is scheduled for a complete review in 2016.
- We are looking to fill Shelter Manager position which was held for many years by Jack Sheppard Sr. If anyone is interested please contact me.

Any questions or concerns please contact me.

Respectfully Submitted,

Richard Black
Emergency Management Coordinator