

# BOROUGH OF WENONAH

www.boroughofwenonah.com

## COUNCIL MINUTES – BUSINESS MEETING

APRIL 27, 2017

### Pledge of Allegiance

**Call to Order:** 7:30 p.m. by Mayor John R. Dominy  
Wenonah Municipal Building, 1 South West Avenue Wenonah, NJ 08090

**Roll Call:** Present: Cox, (7:44pm) Hausman, Kaeferle, Lader, Norris, Sheppard  
Absent:  
Also present: Solicitor Duffield

### Open Public Meetings Act Statement:

**Adoption of the Agenda:** JS/CH AIF

**Open Public Hearing** PL/PK

Resident Bonnie Packer, 12 S. Lincoln Avenue, complained again about the 305 W. Cherry Street property. She said a realtor told her that her property value has gone down because of the neighbor's property. The Mayor requested that she be patient as it takes the system a while to work.

Resident Nick DeCarlo, 501 E. Buttonwood Avenue, spoke on behalf of the "One Night of Song and Dance" event. He asked where things were regarding serving alcohol at the event. Councilman Lader informed him that there was a committee meeting today regarding amending the ordinance. The Mayor added that it is being crafted, and we are looking to do a 1<sup>st</sup> read on the ordinance; perhaps at our next meeting in May.

**Close Public Hearing** CH/PL

**Motion to approve:** March 30, 2017 Business Meeting Minutes. BN/PK AIF

**Motion to approve:** Resolution 2017-47 Approving Temporary Appropriations for an additional \$40,000 for an expert study expense for the school apportionment matter. BN/PK

Roll Call:

Ayes: Hausman, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: Cox

Motion Approved

**Motion to approve:** Ordinance 2017-2, 2nd read: Approving to exceed the municipal budget appropriation limits and to establish a cap bank (COLA) if needed. BN/PK

**Open Public Hearing** JS/CH

No comments

**Close Public Hearing** JS/BN

Roll Call:

Ayes: Hausman, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: Cox

Motion Approved

(Councilman Cox present)

**Open Public Hearing:** on the 2017 Municipal Budget as introduced. CH/PL AIF

A brief discussion ensued. Mayor Dominy indicated that we did our part to keep a zero increase. The county and the schools need to do their part.

**Close Public Hearing** JS/BN AIF

**Motion to approve:** Resolution 2017-48 Approving Budget Amendment BN/PK

Roll Call:

Ayes: Cox, Hausman, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

**Motion to approve:** Resolution 2017-49 Authorizing Application to Gloucester County Community Development Block Grant Program for year 2017-2018 BN/JS AIF

**Committee Reports:**

Public Safety & Personnel: J. Sheppard – See attached report.

Public Works: P. Kaeferle – See attached report.

Human Services: C. Hausman – See attached report

Finance & Budget: W. Norris – See attached reports and Treasurer’s & Tax Collector’s report.

Legal & Ordinance: P. Lader – No report attached. Councilman Lader reported that the committee met today to discuss amending the alcohol on public property ordinance. It is currently being worked on.

Public Buildings & Grounds: D. Cox – See attached report

Engineers Report: Dave Kreck Absent. See attached Engineer’s detailed report on all projects in town.

**Motion to approve:** Disbursements

JS/PL

Roll Call:

Ayes: Cox, Hausman, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

**Miscellaneous:**

**Proclamation for Tree City:** Mayor Dominy read the proclamation and thanked the volunteer Shade Tree Chairman, Gary Odenbrett, for planting new trees.

Mayor Dominy said some kind words regarding the recent passing of Councilman Norris’s father-in-law, Edward Frederick, a longtime resident.

**Open Public Hearing**

JS/CH

Resident Philip Morrison, 105 S. Princeton Avenue, asked Councilman Sheppard if the police keep track of trends regarding suspicious vehicles break ins, etc. Councilman Sheppard refereed his question to Chief Rogers, who indicated yes, they do keep track. Usually there is more activity when the weather is warmer than when it is cold. All residents are encouraged to call if they see anything unusual happening.

Resident Gary Odenbrett, Shade Tree Chairman, thanked council for the proclamation and mentioned that the following day is Arbor Day. The commission will continue to plant a tree at the Elementary school; and will also continue with the trimming project. The Wenonah Shade Tree Commission, with numerous members since 2006 and through 2017, have planted 528 trees within the borough.

**Close Public Hearing:**

JS/PL

**Motion to go into Closed Session:** Resolution 2017-50; Contract Negotiations, PBA Local No. 122

JS/PL AIF 8:30pm

(Closed Session End)

**Motion to approve:** Resolution 2017-51 Authorizing the Execution of a Collective Bargaining Agreement with PBA Local No. 122

JS/CH

Roll Call:

Ayes: Cox, Hausman, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

**Motion to Approve:** Resolution 2017- 52 Authorizing Execution of a Settlement Agreement with PBA Local No. 122

JS/CH

Roll Call:

Ayes: Cox, Hausman, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

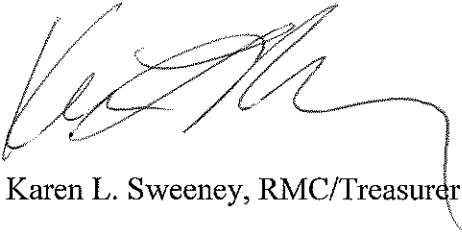
Absent: None

Motion Approved

**Motion to Adjourn:** 8:40 pm

PL/JS AIF

Minutes Submitted,



Karen L. Sweeney, RMC/Treasurer

Approved: May 25, 2017



*Fourth of July in Wenonah in 1920*

## **Report**

**To:** Mayor Dominy, Members of Borough Council, & Karen Sweeney

**Re:** Public Safety & Personnel Report

**Committee Members:** Jack C. Sheppard Jr. – Chair, Bill Norris & Dan Cox - Committee Members

**Month:** *April 2017*

Mayor & Council,

### **Committee activities this month included;**

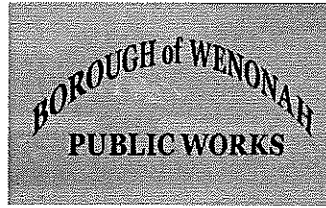
- Continued efforts on the finalization of the Agreement between the Borough of Wenonah and the Wenonah Police Department via PBA Local 122
- Ongoing dialogue with Chief Rogers regarding the implementation of the police officer *Standard of Performance* evaluations to commence in 2017
- Various personnel issues discussed and reviewed: Committee & Administration
- Safety Improvements on Synnott & Elm – foliage removal to improve intersection visibility

Respectively submitted,

*Jack*

**Jack Cornell Sheppard Jr., Member of Borough Council**

**Public Safety and Personnel Committee Chair**



## **Public Works Report**

Submitted by Ken Trovarelli, DPW Superintendent

April 27, 2017

- **Equipment Maintenance:**
  - Replaced and installed 3 new water meters
- **Road and Utility Maintenance and Compliance Testing:**
  - Continue working with DEP on their list of 32 Wenonah homes with copper pipes and lead. Scheduling and coordinating entry of resident's homes. Some DEP requirements are inspecting, sampling, testing levels and recording findings of lead soldering and copper pipes.
  - Getting a quote for fire hydrant hit at 305 W. Mantua
  - Maintain Dead End Streets, Put milling in low spots
  - Collected water samples, 4 per month
  - Located 24 water and sewer locations for Mark-outs (One-call).
  - Cold patched pot holes throughout the Borough.
  - Cleared tops of catch basins as preventative maintenance prior to storms.
- **Municipal Properties and Maintenance:**
  - Mowing 14 acres of Municipal Properties
  - Trash/Recycle Collection - Collected trash and recycling at ball fields, parks, municipal properties and businesses.
  - Continue moving chips from large pile at Garfield & Cherry, 56 Cu. Yd.
  - Check wells and lift stations.
- **Yard Waste, Branch Collection, Chipping, Tree removal:**
  - Delivered 32 cu.yd wood chips per resident requests
  - 320 Cu.yd. yard waste disposed at no charge!
  - 15 Cu. Yd. logs disposed at no charge!
- **Residential Recycling:**
  - Collected metal items per residents' requests.
  - E-waste pick up per residents' requests.

# Public Buildings & Grounds

Dan Cox, chair

## Wenonah Park

The park has woken up after a long winter! Next coming week look for some changes to the foliage as we will be removing and cleaning up some blighted areas



## Wenonah Lake

The lake is getting ready to open up for the summer season get your passes now. Also it should be noted that The lake is almost pooped free. All the dogs that participated help with this great endeavor.

## Other Properties

Nothing new to report at this time.



Add New    Reset    Back    Refresh        

Juris	Date	Time	T	Citation#	Call#	Plate	Charge	
	03/29/17	H	mj009513	NJ-U43BPS	39:3-76.2f , REQUIRE	Helmuth, Christen	17-00004	X
	03/28/17	8	MJ014500	17.00214 NJ-R87FVC	39:3-40 , DRIVING W	Greco, Jennifer C	17-00004	X
	03/27/17	1	MJ017827	NJ-M47CZN	39:6B-2 , UNINSURED	Daubert, Joseph R	17-00004	X
	03/27/17	1	mj017828	NJ-M47CZN	39:3-40 , DRIVING W	Daubert, Joseph R	17-00004	X
	03/19/17	8	MJ014499	NJ-W52GPZ	39:3-40 , DRIVING W	Turner, Naheemah T	17-00003	X
	03/19/17	1	MJ017826	NJ-R29GSV	39:4-97.3 , CELL PHO	Latka, Michael	17-00003	X
	03/18/17	8	MJ014498	PA-JZK6375	39:3-40 , DRIVING W	Perez, Erminsul Ryan	17-00003	X
	03/18/17	1	MJ017825	NJ-ZKU34S	39:3-4 , UNREGISTER	Friedberg, Neal M	17-00003	X
	03/13/17	H	mj017824	NJ-C72GGA	39:3-4 , UNREGISTER	Dayton, Brian	17-00003	X
	03/05/17	3	MJ014494	NJ-W27GPE	39:4-135 , PARK DIR	Tredway, Anthony L	17-00003	X
	03/05/17	3	MJ014495	NJ-J67EAF	39:4-135 , PARK DIR	Ludlow, Teresa L	17-00003	X
	03/05/17	3	MJ014496	NJ-P49EBC	39:4-135 , PARK DIR	Cheety, Joseph	17-00003	X
	03/05/17	3	MJ014497	NJ-W76ABX	39:4-135 , PARK DIR	Orsino, Francis V	17-00003	X
	03/01/17	1	mj017806		39:4-98.15 , SPEEDIN	Ward, Brewster	17-00003	X



Selected : 0

Show Map

Clear Map

Add New

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Juris	Date	Call#	CFS	Location	
	03/15/17 16:17.001824	17.001824	MVST		P623 AP623 MVS ✓
	03/15/17 13:17.001823	17.001823	MVST	Eryn RD/Colonial DR;B, Wen	P623 AP623 MVS ✓
	03/13/17 22:17.001783	17.001783	MVST	E Maple ST/N Stockton AVE;	P628 MH628 CN ✓
	03/13/17 22:17.001782	17.001782	MVST	Glassboro RD/E Buttonwood	P631 WS631 CN ✓
	03/13/17 22:17.001781	17.001781	MVST	Glassboro RD/Cattell RD;B,	P631 WS631 CN ✓
	03/13/17 21:17.001779	17.001779	MVST	Ogden RD/Princeton BLVD;E	P631 WS631 CN ✓
	03/13/17 21:17.001777	17.001777	MVST	Glassboro RD/E Mantua AVE	P628 MH628 CN ✓
	03/13/17 19:17.001774	17.001774	MVST	W Mantua AVE/Hayes AVE;S	P631 WS631 CN ✓
	03/09/17 20:17.001698	17.001698	MVST	Glassboro RD/E Buttonwood	P631 WS631 MVV ✓
	03/09/17 20:17.001697	17.001697	MVST	Glassboro RD/Linden ST;S,	P631 WS631 CN ✓
	03/09/17 19:17.001695	17.001695	MVST		P631 WS631 CN ✓
	03/09/17 00:17.001687	17.001687	MVST	Barkbridge RD/Glassboro RD	P631 WS631 CN ✓
	03/08/17 23:17.001686	17.001686	MVST	1439 Glassboro RD;S, Wenon	P631 WS631 CN ✓
	03/08/17 19:17.001685	17.001685	MVST		P631 WS631 CN ✓
	03/08/17 19:17.001684	17.001684	MVST	E Mantua AVE/Glassboro RD	P631 WS631 CN ✓
	03/06/17 19:17.001669	17.001669	MVST		P623 AP623 CN ✓
	03/06/17 19:17.001668	17.001668	MVST		P623 AP623 MVV ✓
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	03/05/17 20:17.001652	17.001652	MVST	W Mantua AVE/Hayes AVE;S	P631 WS631 CN ✓
	03/04/17 21:17.001640	17.001640	MVST	N Jefferson AVE/W Maple ST	P631 WS631 CN ✓
	03/04/17 19:17.001638	17.001638	MVST	W Willow ST/S West AVE;S,	P631 WS631 CN ✓
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	03/04/17 00:17.001630	17.001630	MVST	Glassboro RD/Royal AVE;B,	P631 WS631 CN ✓
	03/03/17 19:17.001624	17.001624	MVST	Glassboro RD/Cattell RD;B,	P631 WS631 CN ✓
	03/03/17 19:17.001623	17.001623	MVST	1 W Mantua AVE,1;S, Wenon	P631 WS631 CN ✓
	03/03/17 19:17.001622	17.001622	MVST	Glassboro RD/E Buttonwood	P631 WS631 CN ✓
	03/03/17 18:17.001620	17.001620	MVST	W Mantua AVE/Hayes AVE;S	P631 WS631 CN ✓
	03/02/17 23:17.001600	17.001600	MVST	Parkville Station RD/Saint R	P630 JG627 CN ✓
	03/01/17 18:17.001519	17.001519	MVST	Glassboro RD/Lake AVE;W,	P630 JG627 CN ✓
	03/01/17 13:17.001509	17.001509	MVST	200 N West AVE;S, Wenonal	P605 WR605 CN ✓
	03/01/17 12:17.001507	17.001507	MVST	W Mantua AVE/S Garfield AV	P623 AP623 MVS ✓

[PREV](#)

Selected : 0

Show Map

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Juris	Date	Call#	CFS	Location	
	03/31/17 20:17.002236	17.002236	MVST		P631 WS631 CN ✓
	03/29/17 23:17.002189	17.002189	MVST		P630 JG627 CN ✓
	03/29/17 08:17.002160	17.002160	MVST	E Cedar ST/S Clinton AVE;S	P605 WR605 MVS ✓
	03/28/17 19:17.002144	17.002148	MVST	Glassboro RD/E Mantua AVE	P631 WS631 MVS ✓
	03/28/17 18:17.002144	17.002146	MVST	Ogden RD/Princeton BLVD;E	P631 WS631 MVV ✓
	03/28/17 14:17.002144	17.002143	MVST	100 N Clinton AVE;S, Wenonah	P605 WR605 CN ✓
	03/28/17 00:17.002136	17.002136	MVST	E Mantua AVE/N Marion AVE	P631 WS631 CN ✓
	03/27/17 22:17.002131	17.002131	MVST	Glassboro RD/Bankbridge RD	P628 MH628 CN ✓
	03/27/17 22:17.002130	17.002130	MVST	Glassboro RD/Elm AVE;W, W	P631 WS631 CN ✓
	03/27/17 20:17.002129	17.002129	MVST	Glassboro RD/Lake AVE;W, W	P628 MH628 CN ✓
	03/27/17 20:17.002128	17.002128	MVST	Ogden RD/Princeton BLVD;E	P631 WS631 CN ✓
	03/27/17 19:17.002127	17.002127	MVST	Ogden RD/Princeton BLVD;E	P631 WS631 CN ✓
	03/25/17 20:17.002099	17.002091	MVST	Princeton BLVD/Ogden RD;E	P623 AP623 MVV ✓
	03/23/17 21:17.002035	17.002035	MVST	Glassboro RD/Linden ST;S, W	P631 WS631 CN ✓
	03/23/17 20:17.002033	17.002033	MVST	Glassboro RD/Cattell RD;B,	P628 MH628 CN ✓
	03/23/17 18:17.002031	17.002031	MVST		P631 WS631 CN ✓
	03/23/17 01:17.002024	17.002024	MVST	Ogden RD/Princeton BLVD;E	P631 WS631 CN ✓
	03/22/17 21:17.002019	17.002019	MVST	N Clinton AVE/E Buttonwood	P631 WS631 CN ✓
	03/22/17 19:17.002017	17.002017	MVST	W Mantua AVE/Hayes AVE;S	P631 WS631 CN ✓
	03/21/17 15:17.001993	17.001993	MVST	300 S Princeton AVE;S, Wenonah	P605 WR605 MVV ✓
	03/19/17 22:17.001929	17.001929	MVST	Ogden RD/Georgetown RD;E	P631 WS631 MVS ✓
	03/19/17 19:17.001928	17.001928	MVST	W Mantua AVE/N Garfield AVE	P631 WS631 CN ✓
	03/19/17 19:17.001926	17.001926	MVST	Ogden RD/Princeton BLVD;E	P631 WS631 CN ✓
	03/19/17 11:17.001922	17.001922	MVST	Glassboro RD/Larkins ST;B,	P628 MH628 CN ✓
	03/19/17 11:17.001921	17.001921	MVST	1515 Glassboro RD;S, Wenonah	P628 MH628 CN ✓
	03/19/17 10:17.001920	17.001920	MVST	E Maple ST/N Marion AVE;S,	P628 MH628 MVS ✓
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	03/18/17 23:17.001913	17.001913	MVST	Cattell RD/Bock AVE;B, Wenonah	P631 WS631 CN ✓
	03/18/17 18:17.001909	17.001909	MVST	Bankbridge RD/Weybridge CT	P631 WS631 MVS X
	03/18/17 18:17.001908	17.001908	MVST	Bankbridge RD/Weybridge CT	P631 WS631 CN X
	03/18/17 18:17.001907	17.001907	MVST	Glassboro RD/Linden ST;S, W	P631 WS631 CN ✓
	03/18/17 10:17.001905	17.001905	MVST	Ogden RD/Princeton BLVD;E	P628 MH628 CN ✓
	03/17/17 23:17.001900	17.001900	MVST	E Mantua AVE/N Synnott AVE	P631 WS631 CN ✓
	03/17/17 23:17.001899	17.001899	MVST		P630 JG627 MVV ✓
	03/17/17 23:17.001898	17.001898	MVST	Glassboro RD/E Buttonwood	P631 WS631 CN ✓
	03/17/17 21:17.001895	17.001895	MVST	Glassboro RD/Barkbridge RD	P631 WS631 CN ✓
	03/17/17 21:17.001894	17.001894	MVST	Ogden RD/Princeton BLVD;E	P628 MH628 CN ✓
	03/17/17 21:17.001893	17.001893	MVST	E Mantua AVE/S Marion AVE	P630 JG627 CN ✓
	03/17/17 20:17.001892	17.001892	MVST	E Mantua AVE/N Synnott AVE	P628 MH628 MVV ✓
	03/17/17 20:17.001891	17.001891	MVST	W Mantua AVE/N Lincoln AVE	P631 WS631 CN ✓
	03/17/17 20:17.001890	17.001890	MVST	W Mantua AVE/N Jackson AVE	P631 WS631 CN ✓
	03/17/17 16:17.001888	17.001888	MVST	Wenonah AVE/Mantua BLVD	P630 JG627 CN ✓
	03/17/17 15:17.001887	17.001887	MVST	Mantua BLVD/Turner ST;J, N	P630 JG627 MVS ✓
	03/17/17 00:17.001880	17.001880	MVST	E Maple ST/N Clinton AVE;S,	P630 JG627 CN ✓
	03/17/17 00:17.001879	17.001879	MVST	Glassboro RD/Clearview AVE	P630 JG627 CN ✓
	03/16/17 23:17.001878	17.001878	MVST	Weybridge CT/Bankbridge RD	P630 JG627 MVS X
	03/16/17 14:17.001872	17.001872	MVST	S Lincoln AVE/W Mantua AVE	P623 AP623 MVS ✓

NEXT

TO: Councilman Jack Sheppard  
FROM: Chief William Rogers  
DATE: April 27, 2017  
REF: Police Activity- Month of March, 2017

- Officers responded to 5 medical calls
- Officers assisted the Fire Dept. 12 times
- Our officers assisted outside agencies 35 times during the Month.  
Our officers conducted 37 Radar posts on Mantua Ave. & on Maple St.
- 19 Suspicious Persons/MV's
- 8 Alarm calls
- 4 Criminal Mischief complaints
- 1 Motor Vehicle crash
- 2 Animal complaints
- 2 Warrant Arrests
- 1 Issuing of a T.R.O.
- 4 Well being checks
- 7 Public Assists
- 10 Down trees in roadway/wires/house
- 2 Disputes
- 1 Domestic
- 2 Thefts

Training  
ERT assignment – Ptlm. Basile  
Teaching of L.E.A.D. – Ptlm. Stranahan

  
William J. Rogers  
Chief of Police

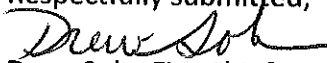
To: Mayor Dominy and Members of Borough Council  
From: Drew Sole, Fire Chief  
Subject: Fire Chiefs Report for March, 2017  
Date: April 4, 2017

The Wenonah Fire Company was in service thirty- two times during the month of March. Twenty- eight were calls for fire or rescue assistance and four weekly training activities. A summary of the alarms follows.

Emergency Responses

Brush Fire .....	1
C.O. Alarm Investigation .....	1
Request for Mutual Aid .....	11
Tree Removal .....	1
Wires Down / Arcing .....	14

During the month of March, the fire company responded to twenty-eight calls of need to our town and our neighboring communities and trained on four occasions for a total of 190.14 staff hours of service.

Respectfully submitted,  
  
Drew Sole, Fire Chief

## Human Services Committee Report

April 27, 2017

Carl Hausman, Chair

Two Items:

### Movie in the Park

The Movie in the Park has been scheduled:

*Show Date: Wednesday June 28, 2017*

*Please note rain date will be: Thursday June 29, 2017*

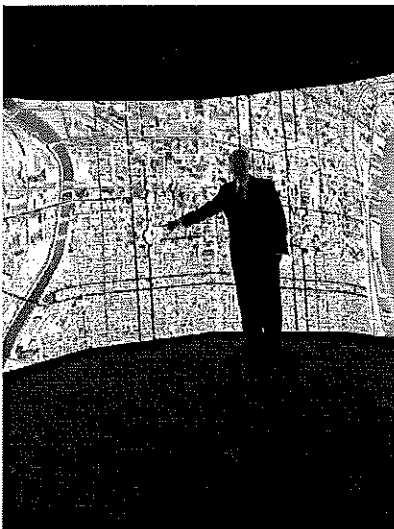
We will be presenting *Sing*, which was available on that date (one of the few dates that does not conflict with another Borough activity) and won in the polling I did on various social media in town.

While I don't want to reveal the name yet, I am confident that one of the performers in the film will provide us with a personalized video cameo for the Wenonah event.

### Clean Communities

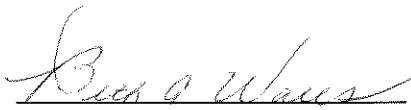
The community cleanup is scheduled for May 13. Emails to the participating groups will go out shortly. I'll meet with Ken, Laurie, and Karen to identify any issues that need special attention.

### Economic Development Council



Tax Collector's Statement of Cash Receipts

Current Taxes	March 2017	2017 To Date
Prepaid Taxes / 2018		0.00
2017 Taxes	89,319.90	2,177,228.95
2016 Taxes	9,365.80	36,862.04
6% Year End Penalty		0.00
Arrears		0.00
Tax Title Liens		0.00
Interest & Costs	1,898.33	3,964.77
Tax Searches		0.00
Cleanup		0.00
Advertising Costs		0.00
Tax Sale Premium		0.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee		20.00
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	100,584.03	2,218,075.76

  
Beth A. Walls  
Tax Collector

Percentage of Collection at March 31, 2017	52.88%
Percentage of Collection at March 31, 2016	53.03%



**Karen**

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**From:** Jack Sheppard [station12@comcast.net]  
**Sent:** Wednesday, April 26, 2017 6:17 AM  
**To:** 'GARY ODENBRETT'; 'Larry Bacon'; 'Maria Ceravolo'; 'Dan Cox'; 'Greg Hack'; 'Nicole McVeigh'; 'Colleen Moran'; 'Colleen Moran'; 'Patrick Ream'; 'walsh-STC, shane'  
**Cc:** 'Greg Shast'; 'Rob Raymond'; 'John Dominy'; 'Karen Sweeney'; 'Lori - Wenonah boro'; 'kathy schools-Wenonah boro'  
**Subject:** RE: Monumental achievement

Gary,

Kudos to you and all the Shade Tree Commission volunteers!

*Jack*

Jack Cornell Sheppard Jr.  
Member of Borough Council  
Borough of Wenonah  
[Station12@comcast.net](mailto:Station12@comcast.net)  
609-980-9918

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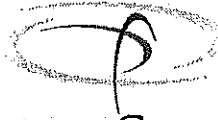
**From:** GARY ODENBRETT [<mailto:gnoden@comcast.net>]  
**Sent:** Tuesday, April 25, 2017 9:10 PM  
**To:** Larry Bacon <[lwbacon@comcast.net](mailto:lwbacon@comcast.net)>; Maria Ceravolo <[mceravolo@Comcast.net](mailto:mceravolo@Comcast.net)>; Dan Cox <[dcox314159@gmail.com](mailto:dcox314159@gmail.com)>; Greg Hack <[hack7939@comcast.net](mailto:hack7939@comcast.net)>; Nicole McVeigh <[nmcveigh@yahoo.com](mailto:nmcveigh@yahoo.com)>; Colleen Moran <[colleenmoran@yahoo.com](mailto:colleenmoran@yahoo.com)>; Colleen Moran <[cmoran@lindenwold.k12.nj.us](mailto:cmoran@lindenwold.k12.nj.us)>; Patrick Ream <[patjream@comcast.net](mailto:patjream@comcast.net)>; walsh-STC, shane <[shanecanyonwalsh@gmail.com](mailto:shanecanyonwalsh@gmail.com)>  
**Cc:** Greg Shast <[shast306@comcast.net](mailto:shast306@comcast.net)>; Rob Raymond <[robbraymond4@gmail.com](mailto:robbraymond4@gmail.com)>; John Dominy <[jdominy@boroughofwenonah.com](mailto:jdominy@boroughofwenonah.com)>; Jack Sheppard <[station12@comcast.net](mailto:station12@comcast.net)>; Karen Sweeney <[wenonahclerk@comcast.net](mailto:wenonahclerk@comcast.net)>; Lori - Wenonah boro <[lchristinzio@juno.com](mailto:lchristinzio@juno.com)>; kathy schools-Wenonah boro <[kschools@boroughofwenonah.com](mailto:kschools@boroughofwenonah.com)>  
**Subject:** Monumental achievemnet

The Wenonah Shade Tree Commission with numerous members since 2006 and thru 2017 have planted **528 trees** within the boro. This accomplishment is the result of dedicated volunteers with the support of Boro Council and support staff who have seen the value of trees to our community and supported our organization with a budget each year. This has been a shared team effort including boro staff, public works and the police and fire departments.

Congrats to all members over the years who got their hands dirty, their pants knees stained and their hearts filled with the joy of living in our great town.

Gary Odenbrett





**THE PETTIT GROUP, LLC**  
Engineering • Architecture • Planning

VIA E-MAIL ONLY

April 26, 2017

Mayor and Council  
Borough of Wenonah  
1 South West Avenue  
Wenonah, NJ 08090

**RE: Monthly Engineering Report  
Borough of Wenonah  
Public Meeting: Thursday April 27, 2017  
Project Number WNOE012M**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

**I. CONSTRUCTION PROJECTS:**

**BOROUGH POTABLE WATER WELL #3**

1. The NJDEP has completed the testing of the water samples and upon initial review, all appear to be acceptable. We have since forwarded the results to the Water Systems Engineer for a more detailed assessment.
2. The DEP has requested the submission of the Construction Completion Certificate so they may initiate their review for a Permit to Operate Well #3. We are currently assembling the necessary information for submission to DEP, which includes the following:
  - A. Copy of the as-built well drawing.
  - B. Copy of the Well Record for the new well
  - C. Copy of the Well Drilling Permit for the proposed well
  - D. Results from the 24 hour pump test.
  - E. Water quality sampling results in accordance with N.J.A.C. 7:10-11.7(h)5
  - F. *Well Vulnerability Questionnaire*

Please note that items A-E are already complete. However, the Well Vulnerability Questionnaire will require a fairly significant work effort (approx. 20± hours) as a result of the fact that the last Well Vulnerability Report for existing Well #2 was completed in 1994 and is no longer valid, as confirmed by NJDEP. It should be noted that the completion of the Well Vulnerability Questionnaire could potentially save the Borough up to \$30,000 in additional water sampling and testing costs.

2. The NJDOT has notified our office that the impending Federal Authorization will be strictly related to construction costs and will initially not include funding for the Construction Consultant. The final funding amount will be determined by the FHWA after receipt of construction contract bids and consultant contract bids.
3. In response to the Borough's request for Construction Consultant Funding, the NJDOT has asked for a number of revisions to the Borough's Construction Consultant RFP. Our office has re-submitted the revised RFP and are awaiting final comments from DOT. Once finalized, we will assist the Borough in soliciting the RFP's.
4. The Borough will soon have to enter into a Street Light Agreement with Atlantic City Electric (ACE) for the installation and maintenance of the lights. However, the Agreement is valid for only 90 days and requires a 10% deposit from the Borough. Therefore, the ACE Agreement must be carefully coordinated with the advertisement and award of the Mantua Avenue Construction Contract. Our office will continue to coordinate this work with ACE and the Borough as the project proceeds closer to construction.
5. Our office is awaiting receipt of the CONRAIL Entry Permit. Once received the Borough will be required to post a \$1,500 fee with CONRAIL, which would include coverage under Conrail's Insurance Policy and Safety Training for the Contractor, the subcontractors, the Borough's Construction Engineering Consultant, and any other party that may be working within CONRAIL's Right of Way.
  - A. Should CONRAIL require flagging during construction, CONRAIL shall provide those services at an expense of \$800/day.
6. Our office has submitted a formal request for a License Agreement to CONRAIL for the purposes of establishing the liability for, and maintenance of, the proposed improvements which are to be located within the Conrail Right of Way.

## II. PRIVATE DEVELOPER PROJECTS AND INSPECTIONS:

### STOCKTON AVENUE EXTENSION

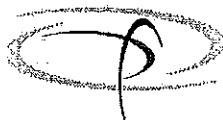
1. The applicant has contacted our office to coordinate the final paving of the common driveway. We asked that he notify our office in advance so we may meet with the paving contractor to review the scope of work.

### WENONAH MEADOWS

1. No change since last report.

### AT&T CELLULAR ANTENNAE INSTALLATION

1. Based upon the recent submission of revised plans and Structural Evaluation Report, we have provided the Borough with our recommendation for the approval of a Consent to Modify to allow for the replacement/upgrade of three (3) of the six (6) existing panel antenna and the installation of three (3) new Remote Radio Heads (RRH) and a Surge



**LIGHT RAIL**

1. No change since last report.

**CONRAIL**

1. No change since last report.

**GCUA SANITARY SEWER EFFLUENT MONITORING REPORT**

1. No change since last report.

**USEPA SANITARY SEWER COMPLIANCE EVALUATION INSPECTION**

1. No change since last report.

**NJDEP WATER AND WASTEWATER SYSTEMS RESILIENCY GUIDE & SECURITY BEST PRACTICES**

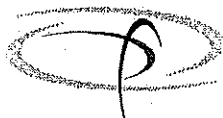
1. As a follow up to our summary report, we will review the Borough's current policies and procedures with the Public Works Department and assess them for compliance with the guidance and recommendations provided within the NJDEP Water and Wastewater Systems Resiliency Guide & Security Best Practices.

**NJDEP-NEIT ASSET MANAGEMENT SURVEYS & GIS MAPPING**

1. Although not a mandatory requirement at this time, the NJDEP Water and Wastewater Systems Resiliency Guide & Security Best Practices recommends the implementation of an Asset Management Program for Public Water and Sewer Utility Infrastructure. Therefore, we advise the Borough to begin planning for the possibility of having to perform an inventory of, and asset management study on, the Borough's Water System and Sewer System Facilities. The work would include the GIS Mapping of the various Water and Sewer System features, i.e. valves, hydrants, manholes, etc.

**BOROUGH WATER TOWER AND WELLS**

1. Our office is working to obtain a second independent evaluation of the condition of the Water Tower's Interior and Exterior painted surfaces. Upon receipt of a quote, our office will coordinate said inspection and evaluation with the Borough Clerk and Public Works Department.
2. It is our understanding that AC Shultes has issued a letter with a determination that the damage to the Well #1 Motor was not the result of the work performed by the Electrician while making the modifications necessary for the connection of the new Portable Generator. Instead, AC Shultes opines that the damage incurred by the motor was the result of a recent power outage. Our initial response is that we do not agree with said assessment and have requested a copy of AC Shultes' letter so we may will discuss their findings in more detail.



**NJPDES STORMWATER DISCHARGE PERMIT**

1. We remind Council Members to make arrangements to watch the stormwater public education training videos and sign-off on the Training Log that is in Kathy School's Office.

**ELECTRICAL UPGRADES AT WENONAH PARK**

1. We have discussed the potential upgrade of the existing electric service at Wenonah Park with Atlantic City Electric, including the possible installation of a second service at the south side of the Park.
2. Atlantic City Electric will investigate the capacity of the existing electric and compare it to the Borough's demands to determine the extent of any required upgrades.

**#107 S. CLINTON AVENUE**

1. In response to a resident concern about a potential roadway failure in front of #107 S. Clinton Avenue, we have investigated the site and have noted what appears to be a sinkhole developing over top of the sanitary sewer. In addition, we noted cracks in the roadway paving that extend from the curblin, out to the center of the street.
2. Public Works will be monitoring the situation and is attempting to borrow a video camera from an adjacent Municipality so we may investigate the condition of the underground pipe(s).

**#311 N. JEFFERSON AVENUE**


1. Based upon a recent inquiry to the Construction Code Office, it is our understanding that the property owner has yet to submit the as-built survey of the recently constructed improvements to the Zoning Officer for review and evaluation of required variances and construction permits.

**IV. PLANNING BOARD ACTIVITY:**

1. A preliminary discussion was held regarding the first draft of the Mantua Avenue Zoning Overlay Ordinance. A more detailed review and comment session with the Board Planner is scheduled for the May 22<sup>nd</sup> meeting.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,  
**THE PETTIT GROUP, LLC**

  
David Kreck, PE, CME  
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)  
Brian Duffield, Esq., Borough Solicitor (via e-mail)  
Sandra Christina, Planning Board Secretary (via e-mail)

