

BOROUGH OF WENONAH

www.boroughofwenonah.com

COUNCIL MINUTES – BUSINESS MEETING

JULY 27, 2017

Pledge of Allegiance

Call to Order: 7:30 p.m. by Mayor John R. Dominy
Wenonah Municipal Building, 1 South West Avenue Wenonah, NJ 08090

Roll Call: Present: Cox, Hausman, Kaeferle, Lader (7:34), Norris, Sheppard
Absent: None
Also, present: Solicitor Duffield

Open Public Meetings Act Statement:

Adoption of the Agenda: JS/DC AIF

Open to Public CH/DC

No comments

Close to Public JS/BN

Motion to approve:

June 22, 2017 Business Meeting Minutes (Hausman abstains) JS/PK AIF

Motion to approve:

June 29, 2017 Special Meeting Minutes (Norris, Sheppard Abstain) JS/PK

Motion to approve: July 13, 2017 Special Meeting Minutes (Hausman abstains) PK/JS

Motion to Approve: Ordinance 2017-3, 2nd read

Amending Chapter 51, Sewer Rents increase of \$40.00 per year PKCH

Open Public Hearing: PL/PK

No Comments

Close Public Hearing: CH/PK

Roll call:

Ayes: Cox, Hausman, Kaeferle, Norris, Sheppard

Nays: None

Abstain: None

Absent: Lader

Motion Approved

Motion to Approve:

Ordinance 2017-5, 2nd read; Purchase of Real Property, Appropriating \$215,000 BN/PK

Open Public Hearing: JS/CH
(Councilman Lader arrived 7:34pm)

Resident Jen Lindsey, 107 S. Clinton Ave., asked why we were purchasing this property. Mayor Dominy explained that the borough council has determined that the property has a substantial public purpose and it is in the best interest of the residents to acquire this land to prevent possible unintended development that would be contrary to the Borough's affordable housing obligations.

Close Public Hearing: CH/DC

Roll call:

Ayes: Cox, Hausman, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to Approve: Ordinance 2017-6, 2nd read
Authorizing the Acquisition and Purchase of
Block 4, Lots 39 and 41.01 (1415 Glassboro Road)

DC/PK

Open Public Hearing: PL/PK

Resident Phil Morrison, 105 S. Princeton, who had arrived late, asked for an explanation of the two property ordinances. Mayor Dominy re-explained the two ordinances.

Close Public Hearing: CH/PK

Roll call:

Ayes: Cox, Hausman, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to approve: Resolution 2017-74: Authorizing the Execution of a Street Lighting Request Agreement with Atlantic City Electric and Authorizing Payment Relating to for The Multi-Modal Transportation Improvement Project for Mantua Avenue

PK/JS

Roll call:

Ayes: Cox, Hausman, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to approve: Resolution 2017-75: Authorizing Adoption of Amended Rules and Regulations of the Borough of Wenonah Police Department

JS/PK

Roll call:

Ayes: Cox, Hausman, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to approve: Resolution 2017-76: Authorizing Execution of a Mutual Aid and Assistance Agreement with Participating Units JS/BN

Roll call:

Ayes: Cox, Hausman, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to approve: Resolution 2017-77: Approving Change Order/amendment #2 to the June 22, 2016 Proposal from The Pettit Group for the 2014 TAP Grant PK/JS

Roll call:

Ayes: Cox, Hausman, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to approve: Resolution 2017-78: Approving the extending grace period for tax payments to August 29, 2017 BN/CH AIF

Committee Reports:

Public Safety & Personnel: J. Sheppard – See attached report.
Public Works: P. Kaeferle – See attached report.
Human Services: C. Hausman – See attached report
Finance & Budget: W. Norris – See attached Treasurer’s & Tax Collector’s report.
Councilman Norris met with Elementary School Board Administrator and, in addition, found a law firm that can analyze the current apportionment method for the Gateway Regional School District to obtain an equitable tax allocation method for the regional District. More on this topic later.
Legal & Ordinance: P. Lader – Nothing to report.
Public Buildings & Grounds: D. Cox – See Attached Report
Engineers Report: David Kreck; See attached report for Borough projects.

Motion to approve: Disbursements JS/CH

Roll call:

Ayes: Cox, Hausman, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

Miscellaneous

Brief Discussion on the proposed rail line.

Open to the Public

PK/DC

Resident Tom Brett, 104 W. Willow Street, asked if there was an update on the Fire Truck. Councilman Jack Sheppard asked Fire Chief Drew Sole to respond. Drew indicated that he will have an update at the August meeting.

Close to the Public

JS/DC

Brief discussion concerning the selling of Borough property on Linden Street.

Motion to approve: Ordinance 2017-7 1st read

Authorizing the sale of Borough owned property identified as Block 4 Lots 23 and 29 Linden Street.

JS/PK

Roll call:

Ayes: Cox, Hausman, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

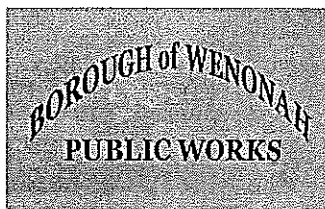
Motion to Adjourn: 8:26 pm

BN/DC AIF

Minutes Submitted,

Karen L. Sweeney, RMC/Treasurer

Approved: August 24, 2017



Public Works Report

Submitted by Ken Trovarelli, DPW Superintendent

July 27, 2017

- **Road and Utility Maintenance and Compliance Testing:**
 - Collected water samples, 4 per month
 - Located 8 water and sewer locations for Mark-outs (One-call).
 - Fixed 2 Sinkholes at Catch basins: Elm & Synnott, Linden & Clinton
 - Cold patched pot holes throughout the Borough.
 - Maintain Dead End Streets, Put milling in low spots
 - Cleared tops of catch basins as preventative maintenance prior to storms.

- **Municipal Properties and Maintenance:**
 - Check wells and lift stations.
 - Put out Barricades, Judges Stand and Cones for the 4th of July Parade
 - Cut down a few trees for Shade Tree Commission
 - Cleaned up the Park for Movie Night
 - Mowing 14 acres of Municipal Properties
 - Trash/Recycle Collection - Collected trash and recycling at ball fields, parks, municipal properties and businesses.

- **Yard Waste, Branch Collection, Chipping, Tree removal:**
 - Delivered 42 Cu.Yd. wood chips per resident requests
 - 85 Cu.Yd. yard waste disposed at no charge!
 - Chipped 21 Cu.Yd. branches

- **Residential Recycling:**
 - Collected metal items per residents' requests.
 - E-waste pick up per residents' requests.

Human Services Committee Report

July 27, 2017

Carl Hausman, Chair

One Item:

Movie in the Park

We had an excellent turnout for the Movie in the Park on June 29. I would estimate the total at about 180.

Thanks to Public Works for handling a last-minute electrical problem, and to the county for an exceptionally effective mosquito spraying.

Many in attendance told me they appreciated the portable toilet. I brought along some extra lighting and asked on various social media for attendees to bring flashlights, so last year's problems of egress and people scrambling to find missing car keys and the like were not repeated.

Actor Nick Kroll, who portrays the voice of Gunter in the movie we showed, *Sing*, recorded an introduction for the audience. Unfortunately, the county's interface malfunctioned and it didn't play, but we posted it on various social media the next day.

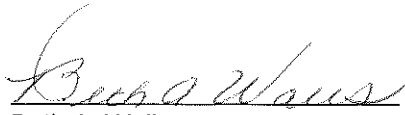
Improvements for next year: I will place a few more trash receptacles in the audience area. There was quite a bit of litter; while I picked up what I could in the dark, Public Works had to make a stop the next day to get the rest.



The audience gathering; the last visible shot I could get before dusk

Tax Collector's Statement of Cash Receipts

Current Taxes	June 2017	2017 To Date
Prepaid Taxes / 2018		0.00
2017 Taxes	53,985.58	4,234,966.99
2016 Taxes	14,735.51	97,686.33
6% Year End Penalty		2,308.89
Arrears	250.00	12,687.04
Tax Title Liens		0.00
Interest & Costs	2,134.00	16,568.68
Tax Searches		0.00
Cleanup		0.00
Advertising Costs	351.84	750.47
Tax Sale Premium	25,200.00	25,200.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee	20.00	100.00
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	96,676.93	4,390,268.40


Beth A. Walls
Tax Collector

Percentage of Collection at June 30, 2017 98.89%
Percentage of Collection at June 30, 2016 98.44%



Borough of Wenonah

1 South West Avenue, Wenonah, NJ 08090
Finance Office: (856) 468-5228 Fax: (856) 468-0390

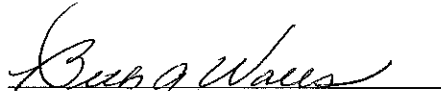
AFFIDAVIT OF TAX BILL MAILING


Attention: Wenonah Municipal Clerk

I, the undersigned, certify as follows:

1. I am the Tax Collector of the Borough of Wenonah in the County of Gloucester.
2. The mailing or the delivery of all of original tax bills for the 3rd and 4th installment for the tax year 2017/2018 was completed on August 2, 2017.
3. Pursuant to N.J.S.A. 54:4-66 et seq., the payment for the third quarter installment must be received by August 29, 2017, after which time all receipts shall be deemed delinquent with interest accruing from the statutory due date of August 1.

I do certify that the foregoing statements made by me are true.


Signature


Printed Name Cert. #

Dated: August 7, 2017
CC: Gloucester County Board of Taxation

Public Buildings & Grounds

Dan Cox, chair

Wenonah Park

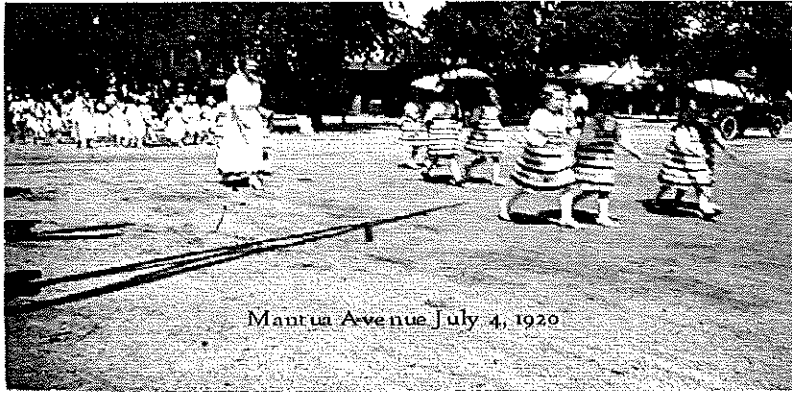
Our wonderful park served us well for another beautiful 4th of July. Thanks to everyone who helped in cleaning it up and getting it ready.

Wenonah Lake

Membership at the lake is still lack luster. A committee will be formulating some new ideas to boost membership. Also, other ideas and uses for the lake are being considered.

Other Properties

The generously donated benches should be arriving any day!



Wenonah 4th of July 1920

Report

To: Mayor Dominy, Members of Borough Council, & Karen Sweeney

Re: Public Safety & Personnel Report

Committee Members: Jack C. Sheppard Jr. – Chair, Bill Norris & Dan Cox

Month: *July 2017*

Mayor Dominy & Borough Council,

Committee activities this past month included;

- Met with Chief Rogers to review the Police Rules & Regulations
- Preparation of the revision in the Police Rules & Regulations for review and adoption at the July Borough Council meeting
- Now that school is out, we will be having the police focusing on increased pedestrian traffic on Mantua and Maple Avenues.
- Redeployment of the speed box on Buttonwood Street.

Respectively submitted,

Jack

Jack Cornell Sheppard Jr., Member of Borough Council

Public Safety and Personnel Committee Chair



Clement, Dianne <dclement@gcls.org>

lake report

1 message

Clement, Dianne <dclement@gcls.org>

Tue, Jul 18, 2017 at 7:18 PM

To: dscllement@verizon.net

Wenonah Lake Report July 2017

There were 3 lake clean ups in the spring. In April the staff worked on the grounds, raking, picking up trash, trimming bushes. The managers cleaned the buildings in May because of the heavy rain on the scheduled day. We had a supervised group of teens who had community service come on a Sat and work on the grounds, raking, pulling weeds, and trimming. This was a great help in getting the grounds ready. The lake passed the first board of health inspection in May with no problem.

Opening went well in May and June. New staff were trained and returning staff fell back into the routine and also assisted in training new employees.

Membership sales have been slower than in the past. Many memberships are from out of town residents. Many long time in town residents have not purchased memberships. Business had been steady with most of the patrons buying day passes. People have seemed pleased with the staff and the lake facilities and many are return customers.

The geese problem seems much better this year. This may be due to the dog walks held at the lake in the early spring. I would suggest that the same is done next year. Perhaps even earlier in the year so the geese do not nest.

Trees around the fireplace were trimmed back so they would meet the fire code and the fireplace could be used. The fire marshal has to do an inspection.

I am looking into paint to repaint the US map and the shuffleboard courts. We will try to do this this month. We did purchase a more permanent tent for the life guards. The old ones kept breaking and it was more cost effective to buy one that will last several years.

Erica A (Lake Assoc) and I have talked about replacing the railroad ties at the outside of the fence with a stone wall. I have estimates (\$1600) and she may be getting a grant to help cover the expenses. It would cost about \$5600 to build a wall along the inside of the fence and landscape it. While this **really** needs to be done I don't think I can get the funding to do it this year. Perhaps in the next budget capital improvements funds could be set aside for this.

We also need more chairs. I really don't want to buy the plastic chairs because they break, but the recycled chairs are very expensive and somewhat heavy to move. I am still looking for an in-between alternative.

--

Dianne Clement

To: Mayor Dominy and Members of Borough Council
From: Drew Sole, Fire Chief
Subject: Fire Chiefs Report for June, 2017
Date: July 11, 2017

The Wenonah Fire Company was in service twenty- six times during the month of June. Twenty- one were calls for fire or rescue assistance, four weekly training activities and one extra service assignment. A summary of the alarms follows.

Emergency Responses


Alarm System Investigation	1
Cover Station	1
Request for Mutual Aid	13
Rubbish (camp fire)	1
Tree Removal	1
Wires Down / Arcing	4

Extra Service Assignments

1. Conducted a hoagie sale fundraiser

During the month of June, the fire company responded to twenty - one calls of need to our town and our neighboring communities and trained on four occasions for a total of 211.37 staff hours of service.

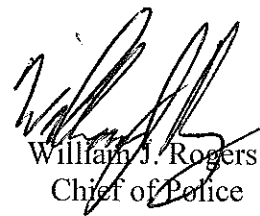
Respectfully submitted,


Drew Sole, Fire Chief

TO: Councilman Jack Sheppard
FROM: Chief William Rogers
DATE: July 27, 2017
REF: Police Activity- Month of June, 2017

- Officers responded to 13 medical calls
- Officers assisted the Fire Dept. 5 times
- Our officers assisted outside agencies 29 times during the Month.
Our officers conducted 40 Radar posts on Mantua Ave. & on Maple St.
- 8 Suspicious Persons/MV's
- 17 Alarm calls
- 2 Motor Vehicle crashes
- 4 Animal complaint
- 4 Warrant Arrests
- 2 J.V. complaints
- 2 Motor Vehicle complaints
- 2 Harassment complaints
- 3 Noise complaints
- 9 Wires down calls
- 1 Domestic

Training
ERT assignment – Ptlm. Basile
Teaching of L.E.A.D and L.E.A.D Graduation – Ptlm. Stranahan


William J. Rogers
Chief of Police

Selected : 0

Show Map

Clear Map

Add New

Reset

Back

Refresh



Juris	Date	Call#	CFS	Location		
	06/15/17 19:17.003341	17.003342	MVST	N Synnott AVE/E Buttonwood	P631 WS631 CN	✓
	06/15/17 00:17.003336	17.003336	MVST	E Mantua AVE/Glassboro RD	P628 MH628 CN	✓
	06/14/17 20:17.003333	17.003332	MVST	E Elm ST/N Synnott AVE;S,	P631 WS631 CN	✓
	06/14/17 19:17.003333	17.003331	MVST	W Mantua AVE/N West AVE;	P631 WS631 CN	✓
	06/14/17 08:17.003327	17.003327	MVST	N Clinton AVE/E Mantua AVE	P603 GJ603 CN	✓
	06/13/17 23:17.003323	17.003323	MVST	N Clinton AVE/E Maple ST;S,	P630 JG627 CN	✓
	06/12/17 22:17.003315	17.003315	MVST	Glassboro RD/Cattell RD;B,	P630 JG627 CN	✓
	06/12/17 21:17.003314	17.003314	MVST	Glassboro RD/Clement AVE;	P630 JG627 CN	✓
	06/12/17 12:17.003312	17.003312	MVST	E Maple ST/N Princeton AVE	P623 AP623 MVV	✓
	06/12/17 01:17.003306	17.003306	MVST	N West AVE/W Buttonwood	P628 MH628 CN	✓
	06/11/17 22:17.003301	17.003301	MVST	E Mantua AVE/S Princeton A	P628 MH628 CN	✓
	06/11/17 18:17.003298	17.003298	MVST	Bankbridge RD/Fernshire CT	P631 WS631 CN	X
	06/11/17 18:17.003296	17.003296	MVST	N Stockton AVE/E Buttonwood	P631 WS631 MVV	✓
	06/11/17 17:17.003294	17.003294	MVST	W Mantua AVE/N Monroe AV	P631 WS631 MVV	✓
	06/10/17 23:17.003288	17.003288	MVST	Ogden RD/Princeton BLVD;E	P628 MH628 CN	✓
	06/10/17 21:17.003285	17.003285	MVST	Ogden RD/Princeton BLVD;E	P631 WS631 CN	✓
	06/10/17 16:17.003283	17.003283	MVST	224 Mantua BLVD;J, Mantua	P631 WS631 MVV	✓
	06/10/17 16:17.003282	17.003282	MVST	E Mantua AVE/S Princeton A	P631 WS631 MVV	✓
	06/10/17 16:17.003281	17.003281	MVST	W Mantua AVE/N West AVE;	P631 WS631 MVV	✓
	06/07/17 23:17.003190	17.003190	MVST	222 Bridgeton PIKE,9;J, Mar	P630 JG627 CN	✓
	06/07/17 13:17.003170	17.003170	MVST	1515 Glassboro RD;S, Weno	P605 WR605 MVV	✓
	06/07/17 08:17.003167	17.003167	MVST	E Mantua AVE/N Clinton AVE	P623 AP623 MVS	✓
	06/07/17 01:17.003165	17.003165	MVST	Holly AVE/Ivy DR;W, Woodb	P628 MH628 CN	✓
	06/06/17 21:17.003160	17.003160	MVST	Ogden RD/Princeton BLVD;E	P628 MH628 CN	✓
	06/05/17 23:17.003148	17.003148	MVST	Glassboro RD/Linden ST;S,	P631 WS631 CN	✓
	06/05/17 20:17.003146	17.003146	MVST	Glassboro RD/Barkbridge RD	P631 WS631 CN	✓
	06/05/17 19:17.003145	17.003145	MVST	Glassboro RD/E Maple ST;S,	P631 WS631 CN	✓
	06/05/17 17:17.003144	17.003144	MVST	W Mantua AVE/N Lincoln AV	P631 WS631 CN	✓
	06/05/17 01:17.003138	17.003138	MVST	Glassboro RD/Helen AVE;W,	P630 JG627 MVS	✓
	06/05/17 00:17.003135	17.003135	MVST	Glassboro RD/Barkbridge RD	P630 JG627 CN	✓
	06/04/17 19:17.003130	17.003130	MVST	Glassboro RD/Helen AVE;W,	P630 JG627 CN	✓
	06/04/17 18:17.003128	17.003128	MVST	E Maple ST/N East AVE;S, W	P630 JG627 MVS	✓
	06/04/17 18:17.003127	17.003127	MVST	Glassboro RD/E Mantua AVE	P630 JG627 CN	✓
	06/04/17 15:17.003125	17.003125	MVST	W Mantua AVE/S West AVE;	P623 AP623 CN	✓
	06/03/17 17:17.003119	17.003119	MVST	Glassboro RD/Clement AVE;	P630 JG627 CN	✓
	06/03/17 12:17.003116	17.003116	MVST	W Mantua AVE/N West AVE;	P630 JG627 CN	✓
	06/03/17 11:17.003114	17.003114	MVST	E Maple ST/N Clinton AVE;S	P630 JG627 CN	✓
	06/02/17 16:17.003105	17.003105	MVST	W Mantua AVE/N Lincoln AV	P623 AP623 MVS	✓
	06/01/17 23:17.003097	17.003097	MVST	Glassboro RD/E Maple ST;S,	P628 MH628 CN	✓
	06/01/17 21:17.003095	17.003095	MVST	Ogden RD/Princeton BLVD;E	P628 MH628 CN	✓
	06/01/17 17:17.003093	17.003093	MVST	S East AVE/E Mantua AVE;S	P631 WS631 CN	✓
	06/01/17 15:17.003091	17.003091	MVST	E Mantua AVE/N Synnott AV	P631 WS631 CN	✓

PREV

Selected : 0

Show Map

Clear Map

Add New



Reset

Back

Refresh



Juris	Date	Call#	CFS	Location	
	06/30/17 16:17.00356	17.003564	MVST	520 Mantua BLVD;J, Sewell,	P630 JG627 CN ✓
	06/30/17 08:17.00355	17.003559	MVST	Wenonah AVE/Mantua BLVD	P630 JG627 CN ✓
	06/30/17 07:17.00355	17.003556	MVST	Mantua PIKE/Cove RD;B, Ma	P630 JG627 CN ✓
	06/29/17 20:17.00354	17.003547	MVST	Glassboro RD/Mail AVE;B, W	P631 WS631 CN ✓
	06/29/17 20:17.00354	17.003546	MVST	Glassboro RD/Linden ST;S, V	P631 WS631 CN ✓
	06/29/17 19:17.00354	17.003545	MVST	Ogden RD/Princeton BLVD;B	P631 WS631 CN ✓
	06/29/17 17:17.00354	17.003543	MVST	E Mantua AVE/S Clinton AVE	P628 MH628 MVS ✓
	06/28/17 23:17.00353	17.003537	MVST	N Marion AVE/E Mantua AVE	P631 WS631 CN ✓
	06/28/17 22:17.00353	17.003535	MVST	Glassboro RD/E Buttonwood	P631 WS631 CN ✓
	06/28/17 21:17.00353	17.003533	MVST	W Mantua AVE/N Lincoln AV	P628 MH628 CN ✓
	06/28/17 21:17.00353	17.003532	MVST	Glassboro RD/Royal AVE;B,	P631 WS631 CN ✓
	06/28/17 20:17.00353	17.003531	MVST	Ogden RD/Princeton BLVD;B	P628 MH628 MVS ✓
	06/28/17 19:17.00352	17.003529	MVST	E Mantua AVE/N Clinton AVE	P631 WS631 CN ✓
	06/28/17 19:17.00352	17.003527	MVST	N Clinton AVE/E Mantua AVE	P631 WS631 CN ✓
	06/28/17 01:17.00352	17.003520	MVST	Glassboro RD/Park AVE;W, V	P630 JG627 CN ✓
	06/27/17 20:17.00351	17.003519	MVST	S East AVE/E Cherry ST;S, V	P630 JG627 CN ✓
	06/27/17 14:17.00351	17.003514	MVST	S Marion AVE/E Mantua AVE	P623 AP623 MVS ✓
	06/27/17 12:17.00351	17.003513	MVST	414 S Marion AVE;S, Wenon	P623 AP623 MVS ✓
	06/27/17 10:17.00351	17.003512	MVST	W Mantua AVE/N Lincoln AV	P623 AP623 MVV ✓
	06/26/17 22:17.00350	17.003506	MVST	601 Clearview AVE;W, Wood	P621 SB621 CN ✓
	06/26/17 08:17.00350	17.003502	MVST	S East AVE/E Willow ST;S, V	P630 JG627 MVS ✓
	06/26/17 07:17.00350	17.003501	MVST	Glassboro RD/Cattell RD;B,	P630 JG627 MVS ✓
	06/26/17 07:17.00350	17.003500	MVST	Glassboro RD/E Maple ST;S,	P630 JG627 MVS ✓
	06/26/17 07:17.00349	17.003499	MVST	Mantua PIKE/Cove RD;B, Ma	P630 JG627 MVV ✓
	06/24/17 03:17.00347	17.003470	MVST	Glassboro RD/Barkbridge RD	P628 MH628 CN ✓
	06/23/17 01:17.00346	17.003463	MVST	532 Glassboro RD,2;W, Woc	P621 SB621 CN ✓
	06/20/17 23:17.00344	17.003448	MVST	Glassboro RD/Linden ST;S, V	P631 WS631 CN ✓
	06/20/17 20:17.00344	17.003447	MVST	Ogden RD/Princeton BLVD;B	P631 WS631 CN ✓
	06/20/17 18:17.00344	17.003444	MVST	Ogden RD/Princeton BLVD;B	P631 WS631 MVS ✓
	06/20/17 17:17.00344	17.003443	MVST	E Buttonwood ST/N Marion A	P631 WS631 CN ✓
	06/20/17 17:17.00344	17.003442	MVST	E Buttonwood ST/N Synnott	P631 WS631 MVV ✓
	06/20/17 17:17.00344	17.003441	MVST	E Buttonwood ST/N Clinton /	P631 WS631 MVS ✓
	06/20/17 17:17.00343	17.003439	MVST	200 N Marion AVE;S, Wenon	P631 WS631 CN ✓
	06/19/17 21:17.00343	17.003431	MVST	W Mantua AVE/N West AVE;	P631 WS631 CN ✓
	06/19/17 21:17.00343	17.003430	MVST	N Jefferson AVE/W Mantua A	P631 WS631 CN ✓
	06/19/17 20:17.00342	17.003428	MVST	Glassboro RD/Linden ST;B, V	P631 WS631 CN ✓
	06/19/17 19:17.00342	17.003426	MVST	Wenonah AVE/Clinton AVE;J	P628 MH628 CN ✓
	06/19/17 16:17.00342	17.003424	MVST	N Jefferson AVE/W Mantua A	P631 WS631 CN ✓
	06/18/17 01:17.00341	17.003413	MVST	E Mantua AVE/S Clinton AVE	P630 JG627 CN ✓
	06/18/17 00:17.00341	17.003412	MVST	W Cherry ST/S Monroe AVE;	P630 JG627 MVS ✓
	06/16/17 23:17.00339	17.003390	MVST	Bankbridge RD/Tanyard RD;	P630 JG627 CN ✓
	06/16/17 22:17.00338	17.003388	MVST	Glassboro RD/E Elm ST;S, W	P630 JG627 CN ✓
	06/16/17 22:17.00338	17.003386	MVST	Wenonah AVE/Mantua BLVD	P630 JG627 CN ✓
	06/15/17 19:17.00334	17.003343	MVST	E Mantua AVE/S Princeton A	P631 WS631 CN ✓

Add New Reset Back Refresh  

Juris	Date Time	T	Citation#	Call#	Plate	Charge	
	06/29/17	1	MJ024503	NJ-RJP39V 39:4-97.3 , CELL PHO	Scarantino, Stephen	17-00009	X
	06/28/17	1	MJ017784	NJ-N62HZT 39:3-40 , DRIVING W	COVELY, ESTELLE	17-00009	X
	06/28/17	1	MJ017783	NJ-G76CPT 39:3-29C , FAIL TO P	STEWART, STEVEN	17-00009	X
	06/27/17	1	mj017819	39:3-74 , WINDSHIEL	Elhalden, Saiah	17-00009	X
	06/27/17	1	mj017818	39:3-66 , MAINTENAN	Bicking, Nichelle	17-00009	X
	06/20/17	1	MJ024502	NJ-C77DHC 39:3-70 , NOISY MUF	Czop, Richardq	17-00009	X
	06/20/17	8	MJ024501	NJ-M37FCA 39:3-4 , UNREGISTER	Rubena, Coleen A	17-00008	X
	06/15/17	1	MJ017781	NJ-V53GSP 39:3-40 , DRIVING W	Hambrick, Joseph	17-00007	X
	06/15/17	1	MJ017782	NJ-V53GSP 39:3-66 , MAINTENAN	Hambrick, Joseph	17-00007	X
	06/07/17	1	mj017817	39:3-33 , IMPRO DIS	Shields, Melanie	17-00008	X
	06/02/17	1	mj017816	39:4-98.15 , SPEEDIN	Duran, Wilmln	17-00008	X
	06/01/17	1	MJ017840	NJ-ZNH77B 39:3-4 , UNREGISTER	CAREY, BRIAN	17-00007	X
	06/01/17	1	MJ017839	NJ-C52HHA 39:3-40 , DRIVING W	MASSIAH, JESSICA	17-00007	X



THE PETTIT GROUP, LLC
Engineering • Architecture • Planning

VIA E-MAIL ONLY

July 26, 2017

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday July 27, 2017
Project Number WNOE012M**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

BOROUGH POTABLE WATER WELL #3

1. Construction of Well #3 is essentially complete and the Contractor held a Training Session with the Public Works Department on the operation of the Well and the new Treatment System.
2. The NJDEP issued the Permit to Operate Well #3 on July 24th. Furthermore, based upon email correspondence, the Borough's Final Water Allocation Permit Renewal was signed by NJDEP and made effective July 25th. Consequently, arrangements have been made for Well #3 to go on-line on July 27th.
 - A. The Permit to Operate includes a number of conditions for which we will review with the Public Works Department in order to ensure continued compliance.
3. The Contractor has submitted Payment Request #12, which has been reviewed by our office and submitted to the Borough along with a recommendation for Payment at the July 27th Council Meeting
4. The work that remains to be completed by the Contractor includes the following:
 - A. Completion of Punchlist Items and Minor Site Work at Well #3
 - B. Installation of the new Treatment System at Well #1
 - C. Relocation of the Well #2 Motor Starter to Well #1

Please note that this work noted under Item's B & C will require that Well #1 be taken temporarily out of service.

5. The remaining construction work by the Public Works Department includes the following:
 - A. Demolition of the Well #2 Building
 - B. Installation of new Trees

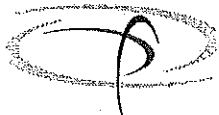
We anticipate that this work will be performed in the Fall.

2015 BOROUGH ROAD PROGRAM, INCL. 2015 NJDOT MUNICIPAL AID PROJECT FOR MAPLE STREET, FROM NORTHEAST AVE. TO N. MARION AVE:

1. The NJDOT Closeout/Final Reimbursement documents have been submitted. The grant management website indicates that the documents have been approved and therefore, final reimbursement should be received by the Borough within a few weeks.

2014 NJDOT TRANSPORTATION ALTERNATIVES PROGRAM (TAP):

1. The Project has been advertised for Public Bid with a bid opening date scheduled for August 3rd.
 - A. An addendum was issued to address a slight revision to the scope of work pursuant to the installation of the proposed street light infrastructure. The addendum also changed the bid submission date from July 27th to August 3rd and eliminated the mandatory requirement for attendance at the Pre-Bid Meeting.
2. The RFP for Construction Consultant Services has been advertised for public bid with a bid opening date also scheduled for August 3rd.
3. Atlantic City Electric (ACE) has submitted a Street Light Agreement to the Borough for the installation and maintenance of the proposed pedestrian level street lights and it is our understanding that the Borough is adopting the necessary Resolution to authorize the signing of the Agreement.
 - A. It should be noted that ACE's anticipated cost for the installation of the street lights is \$191,703.22, which will be billed directly to the Borough. We have confirmed that these costs are eligible for reimbursement under the Grant.
4. A request to amend the final grant funding amount will be submitted to NJDOT subsequent to the receipt of the Bids for the Construction Project and for the Construction Consultant Services.
5. Our office has submitted a request for an Engineering Change Order in the amount of \$5,700 to cover the anticipated costs for the remaining tasks and extensive coordination efforts required to effectively manage the various aspects of the project as well as to maintain a reserve of funds for addressing potential construction related issues.



II. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:

STOCKTON AVENUE EXTENSION

1. The remaining work includes surface paving of the common driveway. Our office has not been provided with a paving schedule as of this date.

WENONAH MEADOWS

1. It is our understanding that the Borough is in the process of adopting the necessary Ordinances to allow for the purchase of this property.

#204 WEST WILLOW

1. Upon notification of a request for a CO Inspection, our office will inspect the site for compliance with the Board approved Landscape Screening Plan.

#207 EAST WILLOW

1. Our office has approved of a Grading Plan for the installation of a detached garage, a shed, and a new driveway extension out to Princeton Avenue.

#311 N. JEFFERSON AVENUE

1. The property owner has submitted the as-built survey of the recently constructed improvements. The survey indicates that a number of items were installed within the Borough Right of Way, i.e. fencing, stone columns, and landscaping.
2. Our office also reviewed and evaluated the as-built plan to determine compliance with the previous Board Approval and the requirement for additional variances and construction permits. A summary of these findings can be found within our June 16, 2017 correspondence to the Borough.

AT&T CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

CLEARWIRE CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No change since last report



III. GENERAL MUNICIPAL ENGINEERING:

2017 NJDOT LOCAL AID INFRASTRUCTURE GRANT - 2018 ROAD PROGRAM:

1. In response to the denial of the 2017 Municipal Aid Applications for South Marion Avenue and for South Clinton Avenue/East Cedar Street, our office prepared and submitted a Local Aid Infrastructure (LAIF) Grant Application for South Marion Avenue, from Pine Street to Willow Street, and for South Clinton Avenue, from Cedar Street to Willow Street.
 - A. The LAIF Grant application was approved by the NJDOT in the amount of \$350,000. The total amount requested in the grant was \$449,717.
2. In preparation for a mid-late winter bid advertisement, our office has provided Council with a fee proposal for the engineering design, contract administration, and construction inspection for the 2018 Borough Road Program. In addition, we have provided a recommendation for a project bond amount, which would potentially include the following streets:
 - A. South Marion Avenue, from Pine Street to Willow Street (NJDOT Funded)
 - B. South Clinton Avenue, from Cedar Street to Willow Street (NJDOT funded)
 - C. W. Elm Street, from N. Lincoln Ave. to Dead End (*Optional - Borough funded*)
 - D. N. Jackson Avenue, from W. Poplar St. to Dead End (*Optional - Borough funded*)
3. It is our understanding that the 1st Read on the Bond Ordinance and Council's authorization to proceed with the necessary design work will be addressed at the August 24th meeting.

PY 2017-18 CDBG APPLICATION: BARRIER FREE IMPROVEMENTS AT LISLE FIELD

1. No change since last report.

WENONAH LIBRARY:

1. No change since last report.

WENONAH LAKE:

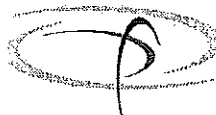
1. No change since last report.

LIGHT RAIL

1. No change since last report.

CONRAIL

1. No change since last report.



GCUA SANITARY SEWER EFFLUENT MONITORING REPORT

1. No change since last report.

USEPA SANITARY SEWER COMPLIANCE EVALUATION INSPECTION

1. No change since last report.

NJDEP WATER AND WASTEWATER SYSTEMS RESILIENCY GUIDE & SECURITY BEST PRACTICES

1. As a follow up to our summary report, we will review the Borough's current policies and procedures with the Public Works Department and assess them for compliance with the guidance and recommendations provided within the NJDEP Water and Wastewater Systems Resiliency Guide & Security Best Practices.

NJDEP-NEIT ASSET MANAGEMENT SURVEYS & GIS MAPPING

1. Although not a mandatory requirement at this time, the NJDEP Water and Wastewater Systems Resiliency Guide & Security Best Practices recommends the implementation of an Asset Management Program for Public Water and Sewer Utility Infrastructure. Therefore, we advise the Borough to begin planning for the possibility of having to perform an inventory of, and asset management study on, the Borough's Water System and Sewer System Facilities. The work would include the GIS Mapping of the various Water and Sewer System features, i.e. valves, hydrants, manholes, etc.

BOROUGH WATER TOWER AND WELLS

1. Our office is working to obtain a second independent evaluation of the condition of the Water Tower's Interior and Exterior painted surfaces. Upon receipt of a quote, our office will coordinate said inspection and evaluation with the Borough Clerk and Public Works Department.
2. See "BOROUGH POTABLE WATER WELL #3" for information regarding the various improvement proposed at Well #1.

NJDEP POTABLE WATER SYSTEM SANITARY SURVEY

1. As required by NJDEP, the Borough must adhere to the timeline for preparing and executing a Public Bid Contract for addressing the recommendations of the Water Tower Conditions Assessment Report, and that timeline requires that a Project be advertised for bid in 2018, with construction taking place in 2019.

PORTABLE GENERATOR FOR WATER SYSTEM

1. Subsequent to the completion of the aforementioned improvements at Well #1, we will schedule a test for the portable generator.



DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. No change since last report.

WATER METER UPGRADES

1. No change since last report.

NJDEP WATER ALLOCATION

1. The Borough's total water usage for June 2017 is approximately 219,000 gallons higher than that for the month of June 2016. Total water usage for the year to date is approximately 920,000 gallons higher than that for 2016.
2. The WAA's Sprinkler System Contractor has installed a flow meter for the existing irrigation well. The necessary documentation was submitted to NJDEP as part of the Borough's Water Allocation Permit Renewal.
3. Based upon recent email correspondence, the Borough's Final Water Allocation Permit Renewal was approved by NJDEP on July 25th. It is assumed that an executed copy of the Permit is forthcoming.

BOROUGH WATER SYSTEM RECORD KEEPING

1. At the request of the Public Works Department, we have completed a number of mapping updates which were required by the NJDEP.

STORM SEWERS

1. No change since last report.

NJPDES STORMWATER DISCHARGE PERMIT

1. As required by the Permit, we have been performing periodic updates to the Borough's 2017 Stormwater Pollution Prevention Program (SPPP).
2. We remind Council Members to make arrangements to watch the stormwater public education training videos and sign-off on the Training Log that is in Kathy School's Office.

ELECTRICAL UPGRADES AT WENONAH PARK

1. No change since last report.

#107 S. CLINTON AVENUE

1. South Jersey Gas has investigated the roadway failure in front of #107 S. Clinton Avenue and has indicated that it is the result of the service installation at #106. They have committed to performing the roadway repair that would also include exposing the Borough's Sewer Main to ensure that it was not damaged. We have also notified the Public Works Department and have requested that they be present to inspect the sewer.



ZONING MAP UPDATES

1. Our office will update the Borough's Zoning Map upon adoption of the Mantua Avenue Zoning Overlay District.

IV. PLANNING BOARD ACTIVITY:

1. The first draft of the Mantua Avenue Zoning Overlay Ordinance was presented by the Board Planner at the June 26th meeting. A detailed discussion followed and a number of revisions were contemplated.
2. The Board Planner has since submitted the revised Ordinance for final review and approval by the Board. Upon said approval, a recommendation will be made to Council for adoption of the Ordinance.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,
THE PETTIT GROUP, LLC



David Kreck, PE, CME
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Brian Duffield, Esq., Borough Solicitor (via e-mail)
Sandra Christina, Planning Board Secretary (via e-mail)

