

BOROUGH OF WENONAH

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COUNCIL MINUTES – BUSINESS MEETING

March 30, 2017

Pledge of Allegiance

Call to Order: 7:30 p.m. by Mayor John R. Dominy
Wenonah Municipal Building, 1 South West Avenue Wenonah, NJ 08090

Roll Call: Present: Cox, Hausman, Kaeferle, Lader, Norris,
Absent: Sheppard
Also present: Solicitor Duffield

Open Public Meetings Act Statement:

Adoption of the Agenda: CH/BN AIF

Open to the Public CH/PL

Resident Mike Mc Intyre, 11 S. Princeton Ave., asked council what the status was on amending the Ordinance regarding alcohol on public property. Mayor indicated we are still working on the parameters.

Greg Winner, 201 E. Pine Street, and Jim Quirk, 1 W Buttonwood Ave., questioned council as to, what's being done about high taxes?

Jennifer Lindsey, 107 S. Clinton, asked if Wenonah hired the special firm to investigate the formula for our tax contribution to Gateway. Mayor responded we are planning to do so. However, it will cost the tax payers approximately \$40,000 to do the study and there is no guarantee the results will help us. He advised that no refunds will be made, no matter what the outcome.

Councilman Norris indicated we will hire the firm to get the formula; then see what is involved in getting it revised, if that is even possible. First, we have to get the funds to do this study and council will need to vote on spending that money.

Tom Brett, 104 W. Willow, complained about all the pot holes and why can't the borough spend more money on fixing our roads Borough Engineer Dave Kreck explained to Mr. Brett how our roads get repaired. We apply for funding from NJ DOT. We are eligible for only one street a year; otherwise the borough would not be able to pay for all the roads that need to be resurfaced. We do our best with what we have.

Collen Quirk, 1 W. Buttonwood St., wanted to know who owns the pedestrian walk by the school. Mayor replied that Conrail owns the bridge. She said some of the boards are loose and need replacing. The Mayor indicated our Public Works Department will take a look and repair them

Jim Quirk, 1 W. Buttonwood, asked the mayor if he could stop by his home and see the water runoff. He wasn't sure if it was his land, common land, or private property. Mayor said he will take a look and see if it's borough property or shared common ground.

Close to the Public

CH/PL

Motion to approve: February 23, 2017 Business Meeting Minutes.
Councilman Hausman and Kaeferle abstained. The rest All in Favor

DC/PL

Motion to approve: Ordinance 2017-2: 1st read

Approving to exceed the municipal budget appropriation limits and to establish a cap bank (COLA) if needed.

BN/PK

Roll Call:

Ayes: Cox, Hausman, Kaeferle, Lader, Norris

Nays: None

Abstain: None

Absent: Sheppard

Motion Approved

Rob Scharle, our CFO, spoke about the budget. He indicated it's a clean budget without a tax increase on the borough side for the fourth year in a row. We also have a healthy fund balance and tax collection rate as well.

The Mayor indicated we did our part; the rest is up to the county and the schools. Mayor requested that residents go to the Freeholders meetings, as well as school board meetings. We have no control over them.

Motion to Approve Resolution 2017-44: Approving change order #5, an increase of \$2,640 for the new well DEP sampling

PK/CH

Roll Call:

Ayes: Cox, Hausman, Kaeferle, Lader, Norris

Nays: None

Abstain: None

Absent: Sheppard

Motion Approved

Motion to approve Resolution 2017-45: Approving change order/amendment for surveying and engineering services related to the TAP Grant to the Pettit Group. The budget will increase by \$5,800 for a total of \$50,800

PK/CH

Roll Call:

Ayes: Cox, Hausman, Kaeferle, Lader, Norris

Nays: None

Abstain: None

Absent: Sheppard

Motion Approved

Motion to approve Resolution 2017-46: Approving water restrictions for 2017

PK/BN

Roll Call:

Ayes: Cox, Hausman, Kaeferle, Lader, Norris

Nays: None

Abstain: None

Absent: Sheppard

Motion Approved

Committee Reports:

Public Safety & Personnel: J. Sheppard – Absent See attached report. Mayor Dominy read report

Public Works: P. Kaeferle –See attached report.

Human Services: C. Hausman – See attached report

Finance & Budget: W. Norris – See attached reports and Treasurer’s & Tax Collector’s report.
Council Norris also read off how many tickets were written by the police department for the month. It appears the more seasoned officers wrote no tickets and the newer ones wrote a lot of tickets. Councilman Norris asked Chief Rogers why that was. He responded indicating it depends on the shift.

Legal & Ordinance: P. Lader – See attached report

Public Buildings & Grounds: D. Cox – See attached report

Engineers Report: See attached Engineer’s detailed report on all projects in town.

Motion to approve: Disbursements

CH/PL

Roll Call:

Ayes: Cox, Hausman, Kaeferle, Lader, Norris

Nays: None

Abstain: None

Absent: Sheppard

Motion Approved

Miscellaneous:

April 2017 is Child Abuse Prevention Month. Mayor Dominy read a Proclamation for Karel Black for the Junior Women’s Club.

Motion to approve: Junior Member Fire Fighter Connor Van Dine

CH/BN AIF

Motion to accept Christopher Robbins as a Senior Member to the Fireman’s

Open to the Public

CH/PL

The following residents had questions for Dave Kreck, our borough engineer: Greg Winner, Mark Honabach, and Jennifer Lindsey asked about the stop signs and pot holes and drain issues on S. Clinton. Dave responded to their questions.

There were no questions for council.

Mark Honabach, 109 S. Clinton, complained to council about the vacant homes in town. He wanted to know if an appeal could be obtained for the properties, so they could become priced in line with the other homes in town. Mayor Dominy indicated he did not know what could be done about the homes, if anything.

Close to the Public:

JS/PL

There was no Closed Session (as indicated on the agenda.)

Motion to Adjourn: 9:00 pm

DC/BN AIF

Minutes Submitted,

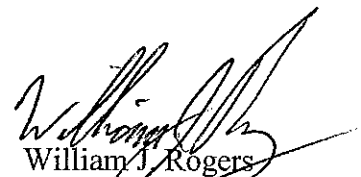
Karen L. Sweeney, RMC/Treasurer

Approved: April 27, 2017

TO: Councilman Jack Sheppard
FROM: Chief William Rogers
DATE: March 30, 2017
REF: Police Activity- Month of February, 2017

- Officers responded to 8 medical calls
- Officers assisted the Fire Dept. 1 time
- Our officers assisted outside agencies 31 times during the Month.
Our officers conducted 36 Radar posts on Mantua Ave. & on Maple St.
- 18 Suspicious Persons/MV's
- 6 Alarm calls
- 1 Criminal Mischief complaint
- 1 Juvenile complaint
- 1 Motor Vehicle crashe
- 6 Animal complaint
- 1 Warrant Arrests
- 1 Suicidal subject
- 1 JV Arrest possession of drug paraphernalia
- 1 Issuing of a T.R.O. & Service
- 3 Well being checks

Training
ERT assignment – Ptlm. Basile
Teaching of L.E.A.D. – Ptlm. Stranahan


William J. Rogers
Chief of Police

MV STOPS

Selected : 0

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Juris	Date	Call#	CFS	Location	
	02/09/17 20:17.000958	17.000958	MVST	P631 WS631 CN	✓
	02/08/17 21:17.000940	17.000940	MVST	P631 WS631 MVS	✓
	02/08/17 20:17.000938	17.000938	MVST	W Mantua AVE/N Lincoln AV P631 WS631 CN	✓
	02/06/17 12:17.000901	17.000901	MVST	P623 AP623 MVV	X
	02/06/17 12:17.000900	17.000900	MVST	W Mantua AVE/Corsons ALL P623 AP623 MVS	✓
	02/06/17 10:17.000899	17.000899	MVST	E Maple ST/N Marion AVE;S, P623 AP623 MVS	✓
	02/06/17 10:17.000898	17.000898	MVST	College BLVD/Lafayette AVE P623 AP623 FIN	✓
	02/06/17 09:17.000896	17.000896	MVST	P623 AP623 MVV	✓
	02/06/17 00:17.000888	17.000888	MVST	Tanyard RD/Brenner AVE;B, P631 WS631 CN	✓
	02/04/17 23:17.000865	17.000865	MVST	736 Rt 45;W, Woodbury Hei P631 WS631 CN	✓
	02/04/17 22:17.000864	17.000864	MVST	501 W Mantua AVE;S, Weno P631 WS631 CN	✓
	02/04/17 22:17.000862	17.000862	MVST	1515 Glassboro RD;S, Weno P631 WS631 CN	✓
	02/04/17 22:17.000861	17.000861	MVST	E Willow ST/S East AVE;S, V P631 WS631 CN	✓
	02/04/17 19:17.000856	17.000856	MVST	N Princeton AVE/E Poplar ST P631 WS631 CN	✓
	02/04/17 00:17.000844	17.000844	MVST	Ogden RD/College BLVD;B, P631 WS631 CN	✓
	02/04/17 00:17.000843	17.000843	MVST	S Princeton AVE/E Mantua A P631 WS631 CN	✓
	02/03/17 23:17.000842	17.000842	MVST	S Princeton AVE/E Mantua A P631 WS631 CN	✓
	02/03/17 22:17.000840	17.000840	MVST	Woodcreek RD/Glassboro RD P631 WS631 CN	✓
	02/03/17 21:17.000839	17.000839	MVST	P631 WS631 CN	✓
	02/03/17 21:17.000837	17.000837	MVST	Glassboro RD/Barkbridge RD P631 WS631 CN	✓
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	02/01/17 22:17.000779	17.000779	MVST	Cedar RD/East Greenwich T P630 JG627 CN	X
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	02/01/17 00:17.000741	17.000741	MVST	Glassboro RD/Lincoln RD;B, P631 WS631 MVS	✓
	02/01/17 00:17.000740	17.000740	MVST	Ogden RD/Princeton BLVD;E P631 WS631 CN	✓

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Juris	Date	Call#	CFS	Location	
	02/28/17 21:17.001484	17.001484	MVST	W Mantua AVE/N Garfield AVE	P631 WS631 CN ✓
	02/25/17 23:17.001407	17.001407	MVST	Mantua BLVD/Wenonah AVE	P630 JG627 CN ✓
	02/25/17 13:17.001361	17.001361	MVST	W Mantua AVE/S Jefferson AVE	P623 AP623 MVS ✓
	02/25/17 12:17.001359	17.001359	MVST	W Mantua AVE/S Jackson AVE	P623 AP623 MVV ✓
	02/25/17 11:17.001357	17.001357	MVST	W Mantua AVE/S Lincoln AVE	P623 AP623 MVS ✓
	02/25/17 00:17.001340	17.001340	MVST	Glassboro RD/Lake AVE;W	P630 JG627 CN ✓
	02/24/17 22:17.001336	17.001336	MVST		P630 JG627 CN ✓
	02/21/17 23:17.001275	17.001275	MVST	145 Bridgeton PIKE;J, Mantua	P630 JG627 CN ✓
	02/21/17 12:17.001247	17.001247	MVST		P623 AP623 MVV ✓
	02/21/17 11:17.001243	17.001243	MVST	W Poplar ST/N Jefferson AVE	P623 AP623 MVV ✓
	02/20/17 09:17.001216	17.001216	MVST	Bankbridge RD/Tanyard RD;	P630 JG627 MVS ✓
	02/20/17 08:17.001215	17.001215	MVST	E Mantua AVE/S Princeton AVE	P630 JG627 MVV ✓
	02/20/17 01:17.001204	17.001204	MVST		P631 WS631 CN ✓
	02/19/17 00:17.001181	17.001181	MVST	W Mantua AVE/N Jefferson AVE	P631 WS631 CN ✓
	02/18/17 22:17.001178	17.001178	MVST	Glassboro RD/Hammond AVE	P631 WS631 CN ✓
	02/18/17 20:17.001176	17.001176	MVST	Ogden RD/Glenside DR;B, M	P631 WS631 CN ✓
	02/18/17 20:17.001175	17.001175	MVST		P631 WS631 CN ✓
	02/18/17 18:17.001172	17.001172	MVST	W Mantua AVE/S Jefferson AVE	P631 WS631 CN ✓
	02/18/17 00:17.001163	17.001163	MVST	Cattell RD/Glassboro RD;B,	P631 WS631 CN ✓
	02/18/17 00:17.001162	17.001162	MVST		P631 WS631 CN X
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	02/17/17 22:17.001158	17.001158	MVST	E Elm ST/N Clinton AVE;S, V	P631 WS631 CN ✓
	02/17/17 02:17.001152	17.001152	MVST	Elm AVE/Academy AVE;W, V	P630 JG627 CN ✓
	02/16/17 18:17.001137	17.001137	MVST	La Fitness;W	P630 JG627 CN ✓
	02/16/17 15:17.001127	17.001127	MVST	Wenonah AVE/Mantua BLVD	P630 JG627 CN ✓
	02/16/17 13:17.001125	17.001125	MVST		P623 AP623 MVS ✓
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	02/16/17 02:17.001119	17.001119	MVST	222 Bridgeton PIKE,9;J, Mar	P630 JG627 CN ✓
	02/15/17 20:17.001104	17.001104	MVST	Mantua BLVD/Wenonah AVE	P630 JG627 CN ✓
	02/15/17 20:17.001101	17.001101	MVST	S Jackson AVE/W Mantua AVE	P630 JG627 CN ✓
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	02/14/17 19:17.001080	17.001080	MVST	E Maple ST/N Synnot Ave;S	P631 WS631 CN ✓
	02/14/17 19:17.001079	17.001079	MVST	Glassboro RD/Cattell RD;B,	P631 WS631 CN ✓
	02/14/17 01:17.001070	17.001070	MVST	Alexander DR/E Mantua AVE	P631 WS631 CN ✓
	02/14/17 00:17.001068	17.001068	MVST	1440 Glassboro RD;B, Wood	P631 WS631 CN ✓
	02/13/17 22:17.001065	17.001065	MVST		P631 WS631 CN ✓
	02/13/17 20:17.001063	17.001063	MVST	Ogden RD/Princeton BLVD;E	P631 WS631 CN ✓
	02/13/17 20:17.001061	17.001061	MVST	W Mantua AVE/Hayes AVE;S	P631 WS631 CN ✓
	02/13/17 20:17.001060	17.001060	MVST	S Jefferson AVE/W Willow St	P631 WS631 CN ✓
	02/13/17 20:17.001059	17.001059	MVST	Mccarthy AVE/Wenonah AVE	P631 WS631 CN ✓
	02/11/17 22:17.000997	17.000997	MVST	NJTP/Rt 45;W, Woodbury He	P621 SB621 CN ✓
	02/10/17 09:17.000973	17.000973	MVST	395 Wenonah AVE,2;J, Mant	P623 AP623 MVS ✓
	02/10/17 02:17.000968	17.000968	MVST	N Clinton AVE/E Buttonwood	P631 WS631 TOT ✓
	02/10/17 00:17.000963	17.000963	MVST	1 W Mantua AVE,1;S, Wenon	P631 WS631 CN ✓
	02/09/17 22:17.000961	17.000961	MVST	Ogden RD/Princeton BLVD;E	P631 WS631 CN ✓

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 - Parking Permits
 - Parking Permits Search
 - Parking Search
 - Traffic Interface
- Training
- Vehicle
- Warrant

Juris	Date Time	T	Citation#	Call#	Plate	
	02/25/17	1	mj017805	39:3-66 , MAINTENANCE	Spenser, Karen	17-
	02/25/17	1	mj017804	39:3-29 , FAILURE TO	Gibson, Julia C	17-
	02/16/17	1	mj017803	39:3-33 , IMPROPER	Vogt, Jennifer	17-
	02/13/17	1	MJ014493	NJ-J32CJL 39:3-29C , FAIL TO	Phy, John W	17-
	02/10/17	1	mj017802	39:3-4 , UNREGISTERED	Larubbio, Frank V	17-
	02/06/17	1	mj017801	39:3-4 , UNREGISTERED	Piotti, Nicholas L	17-
	02/06/17	1	mj017860	39:3-4 , UNREGISTERED	Schlagle, Marlene P	17-
	02/02/17	1	mj017859	39:3-33 , IMPROPER	Lombard, Nicole	17-
	02/01/17	8	MJ014491	NJ-B73HC 39:3-29A , FAIL TO	Blackwell, Nathaniel	17-
	02/01/17	8	MJ014492	NJ-B73HC 39:3-29C , FAIL TO	Blackwell, Nathaniel	17-

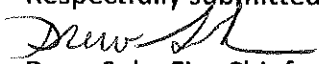
To: Mayor Dominy and Members of Borough Council
From: Drew Sole, Fire Chief
Subject: Fire Chiefs Report for February, 2017
Date: March 7, 2017

The Wenonah Fire Company was in service eighteen times during the month of February. Fourteen were calls for fire or rescue assistance and four weekly training activities. A summary of the alarms follows.

Emergency Responses

Assist Mantua Twp.	3
Assist Oak Valley	1
Assist Woodbury	1
Assist Woodbury Hts.	7
Fumes Investigation	1
Motor Vehicle Crash	1

During the month of February, the fire company responded to fourteen calls of need to our town and our neighboring communities and trained on four occasions for a total of 165.37 staff hours of service.

Respectfully submitted,

Drew Sole, Fire Chief



Wenonah Coffee Ad

Report

To: Mayor Dominy, Members of Borough Council, & Karen Sweeney

Re: Public Safety & Personnel Report

Committee Members: Jack C. Sheppard Jr. – Chair, Bill Norris & Dan Cox - Committee Members

Month: *March 2017*

Mayor & Council,

Committee activities in March included;

- Meeting with the Chief Rogers on 3/17/2017 to discuss various issues with regard to the Wenonah Police Department.
- Borough of Wenonah & PBA Local #122 Agreement: The Public Safety & Personnel Committee is awaiting the signed agreement from the PBA negotiator for Council's final approval. The Agreement will be retroactive to 1/1/2017 and will remain in effect for four years.
- Police Department: With the return of an officer who was on leave, the department is now operating with all patrol officers, (six).

Respectively submitted,

Jack

Jack Cornell Sheppard Jr., Member of Borough Council

Public Buildings & Grounds

Dan Cox, chair

Wenonah Park

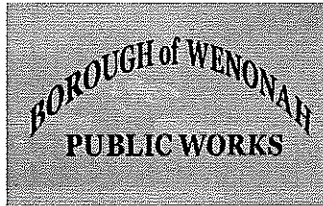
The park is seeing some upgrades this spring. The yews have been cleared out and the ground regraded. Ken and his crew will be performing a spring cleaning shortly.

Wenonah Lake

5 days a week the "pop up" dog park has been open. It seems to be keeping the geese at Bay. All residents are welcome Tuesday, Thursday, Saturday, and Sunday from 5-6:30.

Other Properties

Nothing new to report at this time.



Public Works Report

Submitted by Ken Trovarelli, DPW Superintendent

March 30, 2017

- **Equipment Maintenance:**
 - Replaced and installed 3 new water meters
 - ○ Power Outage for 2 days of Ice Storm, pumped down sewer pumping stations with generator working in rotating shifts until power was restored.
 - Water Main break 104 Linden, repaired cracked Main

- **Road and Utility Maintenance and Compliance Testing:**
 - Maintain Dead End Streets, Put milling in low spots
 - Collected water samples, 4 per month
 - Located 28 water and sewer locations for Mark-outs (One-call).
 - Cold patched pot holes throughout the Borough.
 - Cleared tops of catch basins as preventative maintenance prior to storms.
 - Continue with new DEP procedures for lead and Copper reporting

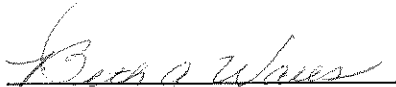
- **Municipal Properties and Maintenance:**
 - ○ Continue storm cleanup of branches, ongoing from 3/17. 240 Cu.yd. in trash trucks, 92 Cu.yd chips at no charge!
 - Plowed Snow and Cleared Sidewalks
 - Cut 2 trees for Shade Tree Commission
 - Cleared bushes & branches from park & along Railroad & Community Center
 - Filled, top soil and seeded Wenonah Park corner of Clinton & Mantua where evergreens were removed.
 - Turned water on at Hayes Field, cleaned up yard waste at Hayes and Cedar/Clinton Fields.
 - Trash/Recycle Collection - Collected trash and recycling at ball fields, parks, municipal properties and businesses.
 - Continue moving chips from large pile at Garfield & Cherry, 140 Cu. Yd. ongoing.
 - Check wells and lift stations.

- **Yard Waste, Branch Collection, Chipping, Tree removal:**
 - Delivered 14 cu.yd mulch
 - 240 Cu.yd. in trash trucks, 92 Cu.yd chips at no charge!

- **Residential Recycling:**
 - Collected metal items per residents' requests.
 - E-waste pick up per residents' requests.

Tax Collector's Statement of Cash Receipts

Current Taxes	February 2017	2017 To Date
Prepaid Taxes / 2018		0.00
2017 Taxes	1,690,779.26	2,087,909.05
2016 Taxes	6,300.50	27,496.24
6% Year End Penalty		0.00
Arrears		0.00
Tax Title Liens		0.00
Interest & Costs	1,083.75	2,066.44
Tax Searches		0.00
Cleanup		0.00
Advertising Costs		0.00
Tax Sale Premium		0.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee		0.00
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	1,698,163.51	2,117,471.73


Beth A. Walls
Tax Collector

Percentage of Collection at February 28, 2017	48.68%
Percentage of Collection at February 29, 2016	49.03%

Human Services Committee Report

March 30, 2016

Carl Hausman, Chair

Two Items:

Movie in the Park

The Movie in the Park has been scheduled:

Show Date: Wednesday June 28, 2017

Please note rain date will be: Thursday June 29, 2017

We will be presenting *Sing*, which was available on that date (one of the few dates that does not conflict with another Borough activity) and won in the polling I did on various social media in town.

I can't promise anything, and can't reveal any sources, but there is a chance we may be able to get a personalized video cameo from one of the performers in the film. Stay tuned.

Economic Development Council

I will be attending the next meeting of the Gloucester County Municipal Economic Development Council tomorrow at the Rowan Technology Park. The topic will be the role of science and technology initiatives in revitalizing the South Jersey economy.

Karen

From: Lader, Paul J. [Plader@kentmcbride.com]
Sent: Thursday, March 30, 2017 3:16 PM
To: Karen
Subject: FW: Alcohol on Public Property
Attachments: 03-02-17 Amending Chapter 4-Alcoholic Beverages.doc

Hi Karen—

Please accept this email in lieu of a more formal report of the Legal & Ordinance Committee. Attached hereto please find the latest draft of the proposed amended ordinance regarding the sale and consumption of alcohol on borough property. As it turns out, several local organizations inquired about this recently and at our last meeting. Realizing that the current ordinance is somewhat old, we asked that a new one be drafted by our solicitor; this has been attached. It is not a final draft, and concerns have been raised as to whether it may be too restrictive, or whether it needs to be reworded. It is our understanding that there will be further discussion on the issue at the upcoming meeting and/or at future meetings.

Respectfully submitted,

Paul J. Lader
Chair

BOROUGH OF WENONAH
Summary of 2017 Budget
March 30, 2017

1. Revenues/Tax Levy

A. State Aid

- We received notice that we will be receiving the same amount as the last seven year's.
- Budget Public Hearing/Adoption on April 27, 2017.

B. Tax Levy

- The Proposed Tax Levy is decreased by \$10,495.02.
- NVT decreased by \$1,086,600 or .48% - Every penny is worth \$22,334.
- Proposing a -0- zero Tax Increase
- We are under the TAX CAP by \$172,592.

C. Fund Balance

- Our Fund Balance increased to \$1,033,405. We have included \$354,000 in the 2017 budget, an increase of \$23,000 over last year.

D. Other Revenues

- **Tax Collections** – We collected 98.41% in 2016 which helped contribute to our increase in Fund Balance.
- History is as follows:
 - 2010 collections were 97.03%
 - 2011 collections were 95.42%
 - 2012 collections were 97.35%
 - 2013 collections were 97.49%
 - 2014 collections were 97.26%
 - 2015 collections were 98.81%

2. Appropriations

A. Significant Increases

- Pension Liability \$8,604
- Debt Service Principal – increased by \$25,600 (accelerated payments in order to stabilize appropriation for future payments for Mantua Ave. and Fire Truck).

B. Significant Decreases

- Capital Improvement Fund – reduced by \$12,000 (Downpayment funds for Utility Waste Truck and Fire Truck)

BOROUGH OF WENONAH
Summary of 2017 Budget
March 30, 2017

3. Water Utility

- A. Our Utility Fund Balance increased to \$292,197.45. We included \$100,517 in the 2017 budget, an increase of \$13,706 over last year.
- B. It is unlikely that we will be able to replenish the fund balance in 2017 for the following reasons:
 - o Appropriation Reserves are significantly less at 12/31/16 than 12/31/15;
 - o Increased Rents anticipated in 2017 budget to achieve a balance budget.
- C. Consider an increase in Sewer Rents (Last Sewer Rate increase was 2008)

As of March 3, 2017									
Borough of Wenonah									
2017 Budget Worksheet									
Municipal Tax Rate Calculation									
	2 0 1 5			2 0 1 6			2017		
	Est.	Actual	Est.	Actual	Est.	Actual	Est.	Actual	Est.
County	\$ 1,550,000.00	\$ 1,521,532.51	\$ 1,550,000.00	\$ 1,520,141.00	\$ 1,550,000.00	\$ 1,520,141.00	\$ 1,550,000.00	\$ 1,550,000.00	\$ 1,550,000.00
Local School	Est. 2,750,000.00	Actual 2,717,048.00	Est. 2,800,000.00	Actual 2,765,447.00	Est. 2,800,000.00	Actual 2,765,447.00	Est. 2,850,000.00	Actual 2,850,000.00	Est. 2,850,000.00
Regional School	Est. 2,700,000.00	Actual 2,722,130.00	Est. 2,900,000.00	Actual 2,864,947.00	Est. 2,900,000.00	Actual 2,864,947.00	Est. 2,950,000.00	Actual 2,950,000.00	Est. 2,950,000.00
Total Est. School & County	\$ 7,000,000.00	\$ 7,000,000.00	\$ 7,250,000.00	\$ 7,250,000.00	\$ 7,250,000.00	\$ 7,250,000.00	\$ 7,350,000.00	\$ 7,350,000.00	\$ -
Total Appropriations		2,283,573.07		2,323,673.47		2,323,673.47		2,333,601.24	
Total		9,283,573.07		9,573,673.47		9,573,673.47		9,683,601.24	
Less Revenues		(744,984.19)		(798,323.87)		(798,323.87)		(822,258.70)	
Subtotal		8,538,588.88		8,775,349.60		8,775,349.60		8,861,342.54	
Percentage		0.9700		0.9700		0.9700		0.9700	
Subtotal		8,802,668.95		9,046,752.16		9,046,752.16		9,135,404.68	
Less Est. School & County		(7,000,000.00)		(7,250,000.00)		(7,250,000.00)		(7,350,000.00)	
Tax Levy		1,802,668.95		1,796,752.16		1,796,752.16		1,785,404.68	
LESS: Required Library Appropriation		(77,910.98)		(75,453.10)		(75,453.10)		(74,600.64)	
Net Tax Levy		1,724,757.97		1,721,299.06		1,721,299.06		1,710,804.04	
Net Val. Taxable		224,639,200		224,428,800		224,428,800		223,342,200	
Tax Rate		0.7660		0.7660		0.7660		0.7660	0.8433
Prior Year Tax Rate		0.6800		0.7660		0.7660		0.7660	0.7660
Increase/(Decrease)		0.0860		-		-		0.0000	0.0773
Required Library Appropriation		77,910.98		75,453.10		75,453.10		74,600.64	
Library Tax		0.0350		0.0336		0.0336		0.0334	
									(172,592.96)
									At MAX Tax Cap 1,883,397.00
									223,342,200.00

As of March 3, 2017

Borough of Wenonah
2017 Budget Worksheet
Current Fund Revenues

	2 0 1 4		2 0 1 5		2 0 1 6		2017		Fund Balance	
	Budget	Actual	Budget	Actual	Budget	Actual	Anticipated	Balance 12/31/07	Balance 12/31/08	Balance 12/31/09
Fund Balance	\$ 240,000.00	\$ 400,849.30	\$ 275,000.00	\$ 503,611.07	\$ 331,000.00	\$ 416,416.53	\$ 354,000.00	Balance 12/31/10	Balance 12/31/11	Balance 12/31/12
	= Represents F/B Generated	= Represents F/B Generated	= Represents F/B Generated	= Represents F/B Generated	= Represents F/B Generated	= Represents F/B Generated		Balance 12/31/13	Balance 12/31/14	Balance 12/31/15
Municipal Court	28,000.00	17,456.87	17,000.00	14,387.66	14,000.00	18,000.02	16,000.00	Balance 12/31/16		1,033,405.57
Interest and Costs on Taxes	20,000.00	36,520.44	20,000.00	14,242.73	14,200.00	22,841.49	16,200.00			
Interest on Investments	10,000.00	8,340.60	8,000.00	9,455.21	9,400.00	11,380.26	10,000.00	2006 State Aid		264,488.00
Lake Fees and Rentals	20,000.00	27,447.60	22,000.00	21,450.43	21,400.00	19,580.42	19,000.00	2007 State Aid		269,088.00
								2008 State Aid		206,228.00
Legislative Initiative Block Grant	-							2009 State Aid		201,072.00
Consol. Municipal Property Tax Relief	13,134.00	13,134.00	10,654.00	10,654.00	10,654.00	10,654.00	9,833.00	2010 State Aid		159,952.00
Energy Receipts Tax	146,818.00	146,818.00	149,298.00	149,298.00	149,298.00	149,298.00	150,119.00	2011 State Aid		159,952.00
Supplemental Energy Receipts Tax	-							2012 State Aid		159,952.00
Homeland Security Assistance	-							2013 State Aid		159,952.00
Municipal Property Tax Assistance	-							2014 State Aid		159,952.00
Uniform Construction Code Fees	25,500.00	35,116.70	28,000.00	33,284.80	30,000.00	35,330.20	32,000.00	2015 State Aid		159,952.00
Grants:								2016 State Aid		159,952.00
Clean Communities	5,005.61	5,005.61	6,096.40	6,096.40	6,971.75	6,971.75	10,011.00	2017 State Aid		-
Municipal Drug Alliance	14,016.50	14,016.50	10,011.00	10,011.00	10,011.00	10,011.00	10,011.00	Decrease		
Safe & Secure Communities Program	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	Unappropriated 12/31/16		
Body Armor Fund	1,299.16	1,299.16	1,006.11	1,006.11	2,066.55	2,066.55		Unappropriated 12/31/16		
NJ Forestry Program			3,000.00	3,000.00						
State Recycling Program	2,547.73	2,547.73	3,364.18	3,364.18	2,441.19	2,441.19	1,981.60			
TRICO JIF Safety Program	2,500.00	2,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00			
JIF Safety Incentive Program			2,275.00	2,275.00	2,275.00	2,275.00	2,275.00			
Drunk Driving Enforcement Fund					1,707.02	1,707.02				
Other Items:										
Lease Agreements	70,000.00	118,211.82	70,000.00	116,249.87	75,000.00	123,002.30	75,000.00			
Reserve for Payment of Notes	4,471.69	4,471.69	4,485.94	4,485.94	4,432.50	4,432.50	4,339.10			
General Capital Fund Balance	1,299.60	1,299.60	2,389.96	2,389.96						
Delinquent Taxes	100,000.00	150,444.61	90,000.00	99,485.36	90,000.00	80,111.87	90,000.00			
Total	734,592.29	1,015,480.23	754,080.59	1,036,247.72	806,357.01	948,020.10	822,258.70			
Tax Levy	1,807,828.06	1,922,919.45	1,724,757.97	1,894,100.33	1,721,299.06	1,857,965.35	1,710,804.04			
Required Library Appropriation	80,953.41	80,953.41	77,910.98	77,910.98	75,453.10	75,453.10	74,600.64			
Total	\$ 2,623,373.76	\$ 3,019,353.09	\$ 2,556,749.54	\$ 3,008,259.03	\$ 2,603,109.17	\$ 2,881,438.55	\$ 2,607,663.38			

As of March 3, 2017

**Borough of Wenonah
2017 Budget Worksheet
Current Fund Expenditures**

	2015		2016		FCOA	Appropriations
	Original	As Amended	Original	As Amended		
Admin & Executive:						
Other Expenses:						
Printing and Legal Advertising	3,500.00	4,500.00	3,500.00	3,500.00	2,853.51	3,500.00
Codification of Borough Ordinances	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
Miscellaneous	18,550.00	13,740.00	18,550.00	18,550.00	12,461.06	19,950.00
Elections:						
Other Expenses	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
Financial Administration:						
Salaries and Wages	61,800.00	62,332.19	63,000.00	66,000.00	65,170.82	66,800.00
Other Expenses	23,705.00	21,705.00	24,061.00	24,061.00	21,739.11	25,967.00
Annual Audit	15,000.00	15,000.00	14,125.00	14,125.00	14,125.00	14,375.00
Collection of Taxes:						
Salaries and Wages	11,300.00	11,300.00	11,220.00	11,220.00	11,219.99	11,445.00
Other Expenses	4,800.00	4,800.00	4,800.00	4,800.00	3,917.93	4,800.00
Legal Services and Costs:						
Other Expenses	25,000.00	21,000.00	23,000.00	25,500.00	22,741.68	23,000.00
Engineering Services and Costs:						
Other Expenses	25,000.00	25,000.00	25,000.00	25,000.00	23,116.45	25,000.00
Public Buildings and Grounds						
Other Expenses	32,800.00	34,600.00	42,230.00	39,530.00	29,853.71	30,130.00
Heating Oil/Gas	13,000.00	16,000.00	16,000.00	16,000.00	4,354.35	13,000.00
Telephone	17,000.00	19,000.00	19,000.00	19,000.00	17,488.47	19,000.00
Electricity	38,000.00	38,000.00	38,000.00	30,000.00	24,627.32	32,000.00
Planning Board:						
Salaries and Wages	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,530.00
Other Expenses	4,750.00	4,750.00	8,150.00	8,150.00	6,652.70	8,150.00
Human Services:						
Other Expenses	500.00	500.00	500.00	500.00	420.38	500.00
Shade Tree:						
Other Expenses	12,400.00	12,400.00	12,400.00	12,400.00	12,157.36	12,400.00
Environmental Commission:						
Other Expenses	5,000.00	5,000.00	6,500.00	6,500.00	6,500.00	6,500.00

Borough of Wenonah
2017 Budget Worksheet
Current Fund Expenditures

	2015			2016			FCOA	Appropriations
	Original	As Amended	Actual	Original	As Amended	Actual		
Insurance:								
Group Insurance Plans	185,557.00	185,557.00	185,170.92	207,697.00	227,697.00	222,645.75	23	202,000.00
HB Waivers	17,500.00	17,500.00	17,500.00	14,500.00	14,500.00	14,500.00	23	11,000.00
Liability Insurance	87,000.00	87,000.00	80,406.00	75,000.00	75,000.00	75,000.00	23	70,000.00
Workers Comp. Ins.	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	23	30,000.00
Temporary Disability Insurance		800.00	610.91	800.00	800.00	433.32	23	700.00
Fire:								
Other Expenses	25,800.00	25,800.00	25,795.11	35,000.00	35,000.00	34,994.75	25	35,000.00
Fire Prevention:								
Salaries and Wages	2,580.00	2,580.00	2,575.00	2,626.00	2,626.00	2,626.00	25	2,680.00
Aid to Volunteer Fire Company	1,500.00	1,500.00	-	1,500.00	1,500.00	1,500.00	25	1,500.00
Police								
Salaries and Wages	543,000.00	543,000.00	481,398.14	547,000.00	547,000.00	522,859.15	25	550,000.00
Other Expenses	45,900.00	45,900.00	35,450.82	46,150.00	46,150.00	40,978.34	25	49,150.00
Emergency Management Services:								
Other Expenses	500.00	500.00	400.02	1,000.00	1,000.00	297.46	25	700.00
Municipal Court:								
Salaries and Wages	10,000.00	10,000.00	8,086.89	-	-	-	43	-
Other Expenses	2,000.00	2,000.00	1,580.86	-	-	-	43	-
Public Defender:								
Other Expenses	450.00	450.00	290.00	-	-	-	43	-
Prosecutor:								
Other Expenses	750.00	750.00	750.00	-	-	-	43	-
Road Repair and Maintenance:								
Salaries and Wages	88,000.00	91,000.00	89,955.10	91,000.00	97,000.00	96,700.79	26	106,000.00
Other Expenses	38,100.00	36,300.00	30,886.68	39,700.00	39,700.00	29,507.30	26	39,700.00
Gasoline	30,000.00	25,000.00	17,697.93	30,000.00	20,000.00	12,910.59	31	30,000.00
Garbage & Trash:								
Other Expenses	6,000.00	6,000.00	778.08	6,000.00	6,000.00	3,592.17	26	6,000.00
Street Lighting:								
Other Expenses	25,000.00	28,000.00	28,000.00	32,000.00	32,000.00	29,580.22	31	32,000.00
Sanitary Landfill:								
Other Expenses	65,000.00	73,000.00	59,746.92	68,000.00	73,000.00	57,154.96	32	68,000.00

As of March 3, 2017

Borough of Wenonah
2017 Budget Worksheet

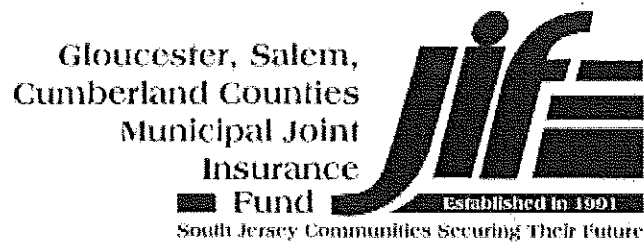
Current Fund Expenditures

	2015			2016			FCOA	2017
	Original	As Amended	Actual	Original	As Amended	Actual		
Operation of Lake:								
Salaries and Wages	38,000.00	32,500.00	32,076.12	38,000.00	32,500.00	32,346.31	28	38,000.00
Other Expenses	9,000.00	9,000.00	8,409.39	9,000.00	4,700.00	4,559.69	28	9,000.00
Celebration of Public Events								
Other Expenses	500.00	500.00	-	500.00	500.00	-	30	500.00
Statutory Expenditures:								
Social Security	65,000.00	65,000.00	56,252.74	65,000.00	59,000.00	58,711.36	36	65,000.00
Unemployment Insurance	5,000.00	5,000.00	-	5,000.00	5,000.00	5,000.00	23	5,000.00
PERS Contribution	34,410.00	34,410.00	34,410.00	35,967.00	35,967.00	35,967.00	36	39,116.00
PFRS Contribution	81,839.00	81,839.00	81,839.00	87,682.00	87,682.00	87,682.00	36	93,137.00
APPROPRIATION CAP	1,756,491.00	1,756,481.00	1,590,089.26	1,805,158.00	1,805,158.00	1,684,967.00		1,806,730.00
Maintenance of Free Public Library	77,910.98	77,910.98	73,238.85	75,453.10	75,453.10	69,131.70	29	74,600.64
Interlocal Service Agmnt - Woodbury City	-	-		-	-		42	
Interlocal Service Agmnt - Mantua Twp:								
Construction Code	40,500.00	40,500.00	40,364.00	42,000.00	42,000.00	41,857.65	42	42,000.00
Municipal Court	30,000.00	30,000.00	19,500.98	39,780.00	39,780.00	29,090.00	42	40,000.00
LOSAP	16,000.00	16,000.00	-	15,000.00	15,000.00	-	36	15,000.00
Group Insurance (CAP Exclusion)				3,340.00	3,340.00	3,340.00	23	-
Interlocal - East Greenwich/Logan Twp - Garbage & Trash (Host)	105,012.00	105,022.00	105,012.00	105,000.00	105,000.00	95,472.00	42	97,400.00
Recycling Tax	3,000.00	3,000.00	1,233.48	2,500.00	2,500.00	1,502.49	26	2,000.00

As of March 3, 2017

Borough of Wenonah
2017 Budget Worksheet
Current Fund Expenditures

	2015			2016			FCOA	2017
	Original	As Amended	Actual	Original	As Amended	Actual		
Grants:								
Safe & Secure Neighborhoods	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	25	30,000.00
Drunk Driving Enforcement				1,707.02	1,707.02	1,707.02	25	
Clean Communities		6,096.40	6,096.40				26	
Municipal Drug Alliance	12,513.80	12,513.80	12,513.80	12,514.00	12,514.00	12,514.00	25	12,514.00
Body Armor Fund	1,006.11	1,006.11	1,006.11	1,005.16	2,066.55	2,066.55	25	
State Recycling	3,364.18	3,364.18	3,364.18	2,441.19	2,441.19	2,441.19	26	1,981.60
TRICO JIF Safety Award	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	25	1,500.00
JIF Safety Incentive Program	2,275.00	2,275.00	2,275.00	2,275.00	2,275.00	2,275.00	25	2,275.00
Matching Funds for Grants								
Drunk Driving Enforcement Fund								
NJ Forestry Program		3,000.00	3,000.00					
Capital Improvement Fund	12,000.00	12,000.00	12,000.00	45,000.00	45,000.00	45,000.00	44	33,000.00
2005 Emergency Appropriation								
Special Emergency (Revaluation)								
Debt Service:								
Note Principal	184,000.00	184,000.00	184,000.00	133,000.00	133,000.00	132,320.00	45	158,600.00
Note Interest	8,000.00	8,000.00	7,450.00	6,000.00	6,000.00	5,262.57	45	16,000.00
Subtotal	2,283,573.07	2,292,669.47	2,092,644.06	2,323,673.47	2,331,706.61	2,167,418.92		2,333,601.24
Reserve for Uncollected Taxes	264,080.07	264,080.07	264,080.07	271,402.56	271,402.56	271,402.56	50	274,062.14
Total	2,547,653.14	2,556,749.54	2,356,724.13	2,595,076.03	2,603,109.17	2,438,821.48		2,607,663.38



February 22, 2017

Mayor and Council
Wenonah Borough
1 South West Avenue
Wenonah, New Jersey 08090

RE: 2016 Safety Incentive Program Awards

Dear Mayor and Council:

It is our pleasure to report that Wenonah Borough has earned **\$2,275.00** as a result of your outstanding performance in the 2016 TRICO JIF Safety Incentive Program. The Safety Incentive Program is intended to foster a safety attitude among the TRICO JIF members, changing behaviors to create a safer work environment, as well as promote continuing efforts to "Change the Culture". The awards were announced at the Safety Coordinator's and Claims Coordinator's Regional Training held on February 16, 2017, and will be celebrated during our Annual Safety Kickoff Breakfast scheduled for March 28, 2017.

The Safety Incentive Program required the execution of a "Safety Contract" and the completion of various reports confirming compliance with JIF safety criteria. These reports were evaluated by the JIF Safety Director to determine your municipality's compliance with these criteria.

During 2016, members competed against a set of standards established by the Executive Safety Committee to determine their awards. The JIF members were sorted into five size categories (XS, S, M, L, XL) based upon their annual JIF Assessment. Each member competed against the established standards to determine if they either qualify or not (Pass or Fail) for a Safety Incentive Program Award.

Due to your employees' efforts, Wenonah Borough has qualified (Passed!) for reimbursement of **\$2,275.00** to be used for recognition of your employees' safety accomplishments.

We would also like to extend our **CONGRATULATIONS** to your Fund Commissioner, Karen L. Sweeney, your Safety Coordinator, Kathy Schools, and all your employees who played an important role in achieving these results. Their dedication to the principles of the JIF has enabled them to effectively communicate the importance of the safety program and their continuing commitment to the safety of all employees. We ask that this letter be read at your next Council Meeting to acknowledge these efforts by your employees' and make these accomplishments part of the public record.

Office of the Mayor



Proclamation

Of The Borough of Wenonah

April is Child Abuse Prevention Month 2017

Gloucester County Woman's Club of the New Jersey State Federation of Women's Club and Prevent Child Abuse - NJ

WHEREAS, we all have a responsibility as individuals, neighbors, community members and citizens of Wenonah to help create, healthy, nurturing and safe experiences for children; and

WHEREAS, healthy and safe childhoods help produce confident and successful adults; and

WHEREAS, child abuse and neglect often occur when people find themselves in stressful situations, without community resources, and don't know how to cope; and

WHEREAS, incidences of child abuse and neglect can be reduced by making sure all families have the support they need and deserve to raise their children in a healthy environment; and

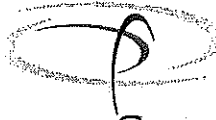
WHEREAS, it is recognized that no person can do everything but that everyone can do something, and together we can create change for the better; and

WHEREAS, effective prevention programs succeed because of partnerships among nonprofit organizations, government agencies, volunteer organizations, schools, service clubs, houses of worship, law enforcement agencies, and the business community.

NOW, THEREFORE, I do hereby proclaim April 2017 as Child Abuse Prevention Month in Wenonah and I urge all citizens to engage in activities that strengthen families and communities to provide the optimal environment for children to learn, grow and thrive so that all children have the benefit of happy, healthy and safe childhoods.

Signed this 30th day of March, 2017

Mayor, John R. Dominy, Esq.



THE PETTIT GROUP, LLC
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VIA E-MAIL ONLY

March 29, 2017

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday March 30, 2017
Project Number WNOE012M**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

BOROUGH POTABLE WATER WELL #3

1. The construction of the Well is complete and the well is fully operational. The Final Pump Yield Test was performed by the Contractor on March 10th with satisfactory results.
2. The Contractor has submitted Payment Request #10, which has been reviewed by our office and submitted to the Borough along with a recommendation for Payment at the March 30th Council Meeting.
3. The NJDEP took the raw water samples on March 13th. Unfortunately, the samples were not properly processed as a consequence of the March 14th snowstorm. The 2nd round of raw water samples were taken on March 28th. Upon NJDEP's approval of the water samples and subsequent authorization to operate the Well, the Contractor will proceed with the following remaining work:
 - A. Construction of the exterior piping and connection of the Well to the Borough's Water System.
 - B. Construction of the exterior fencing and gates
 - C. Tree Compensation Plantings
 - D. Abandonment of Well #2 in accordance with NJDEP Regulations (*Building to be demolished by Public Works Dept*).
 - E. Site Restoration

4. In addition to Payment Request #10, our office has submitted Change Order #5 for the Borough's consideration. Unfortunately, this Change Order is the direct result of the NJDEP's inability to test the initial raw water samples within the requisite 24 hour timeframe, thus requiring the Well Drilling Subcontractor to return to the site and re-install the temporary discharge piping system required to accommodate the 2nd round of NJDEP water sampling.

The abovementioned Change Order will result in a \$2,640.00 increase in the contract amount and, in combination with the previously approved Contract Change Order #'s 1-4, will result in an overall increase of 15.39% above the original Contract Amount of \$635,000.00, for an adjusted contract amount of \$732,702.30.

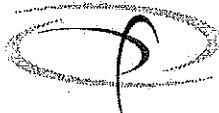
5. Approval of the NJDEP Permit Applications for the new Treatment System at Well #1 have yet to be received. Construction will commence upon receipt of the approved Permits.

2015 BOROUGH ROAD PROGRAM, INCL. 2015 NJDOT MUNICIPAL AID PROJECT FOR MAPLE STREET, FROM NORTHEAST AVE. TO N. MARION AVE:

1. Our office has yet to receive the Contractor's core test results. If penalties are applied, it should be noted that a 10% retainage on all NJDOT funded asphalt items has been withheld from past payments in accordance with NJDOT Municipal Aid Guidelines.
2. The Contractor has made no payment requests this month. Our office is currently negotiating Change Order #1 (Final) with the Contractor which includes a reconciliation of all as-built quantities for both the NJDOT funded improvements to Maple Street, the Borough funded work in Jackson Avenue, and the Borough funded roadway repairs to Maple Street, at Woodbury-Glassboro Road, at Jefferson Avenue, and at Wenonah Lake.
3. Based upon a recent inspection, we noted that the crosswalk signage has yet to be installed. We have since notified the Contractor and we were informed that the crosswalk signage will be installed next week, if not sooner.
4. The Contractor is in the process of completing the punchlist. Upon full completion and upon resolving the terms of Change Order #1, the final contract amount shall be determined and contract closeout documents shall be issued to the Contractor for completion.

2014 NJDOT TRANSPORTATION ALTERNATIVES PROGRAM (TAP):

1. The final design plans and specifications have been found acceptable by NJDOT and a request for Federal Authorization to bid the Contract has been submitted to the Federal Highway Administration (FHWA).
 - A. The Borough's request for Construction Consultant Funding has also been included in the NJDOT's request for Federal Authorization.



2. The final design plans and specifications have been approved by the County with the following contingencies to be addressed after Contract Award:
 - A. The Contractor of Award will be required to provide the County with a valid Insurance Certificates and NJ One Call Number in order to secure the previously filed Road Opening Permit.
 - B. The Borough will have to provide the County with a letter stating that the Borough will not release the Contractor's Performance Bond until the County provides written notice that there are no issues associated with the improvements which are to be constructed within the County Right of Way.
3. The Borough will soon have to enter into a Street Light Agreement with Atlantic City Electric (ACE) for the installation and maintenance of the lights. However, the Agreement is valid for only 90 days and requires a 10% deposit from the Borough. Therefore, the ACE Agreement must be carefully coordinated with the advertisement and award of the Mantua Avenue Construction Contract. Our office will continue to coordinate this work with ACE and the Borough as the project proceeds closer to construction.
4. Our office is awaiting receipt of the CONRAIL Entry Permit. Once received the Borough will be required to post a \$1,500 fee with CONRAIL, which would include coverage under Conrail's Insurance Policy and Safety Training for the Contractor, the subcontractors, the Borough's Construction Engineering Consultant, and any other party that may be working within CONRAIL's Right of Way.
 - A. Should CONRAIL require flagging during construction, CONRAIL shall provide those services at an expense of \$800/day.
5. Our office has submitted a formal request for a License Agreement to CONRAIL for the purposes of establishing the liability for, and maintenance of, the proposed improvements which are to be located within the Conrail Right of Way.
6. Both myself and the Borough Clerk attended a Federal Aid Training Session at the Gloucester County Complex on March 9th. The primary topic being the management of Federal Grants from application through construction.

PUBLIC WORKS POLE BARN

1. It is our understanding that the installation of the heating unit is complete.

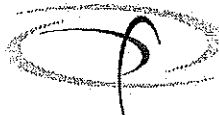
II. PRIVATE DEVELOPER PROJECTS AND INSPECTIONS:

STOCKTON AVENUE EXTENSION

1. No change since last report.

WENONAH MEADOWS

1. No change since last report.



AT&T CELLULAR ANTENNAE INSTALLATION

1. AT&T has submitted plans for replacing and upgrading three (3) of the six (6) existing panel antennae that are currently mounted to the Water Tower. Each of the three (3) new antennae shall also be provided with a Remote Radio Head (RRH) and a Surge Suppression Device. All of the improvements described above shall be mounted to a new uni-strut frame which is to be attached to the existing handrail and toe plate located atop the Wenonah Water Tower.
 - A. The three (3) other panel antenna and appurtenances shall remain as existing, with no modifications.
2. The recently revised plans no longer propose the installation a new chain link gate on the south side of the fenced-in facility, which would have entailed the removal of an existing evergreen screen. Therefore, the AT&T upgrades may be considered as exempt from Planning Board Approval as they fall within the allowable upgrades permitted by State Law (P.L. 2011, c. 199) and Section 6409 of the Federal Telecommunications Act.

However, prior to providing the Borough with our recommendation for the approval of a Consent to Modify, we are awaiting a satisfactory response to our review of the Structural Analysis of the support structures which are to be located atop the Water Tower.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

CLEARWIRE CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. It is our understanding that Verizon is proposing to install a number of small network nodes (antennae) upon existing utility poles within the Borough for the purposes of increasing coverage and network capacity. It should be noted that the utility poles in the Borough are owned by Atlantic City Electric

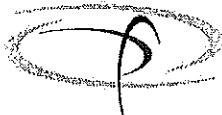
III. GENERAL MUNICIPAL ENGINEERING:

ZONING MAP UPDATES

1. The Borough's Zoning Map was updated to depict the Municipal Building Property as being within the Institutional (INS) Zone.

2017 NJDOT MUNICIPAL AID PROGRAM:

1. No change since last report.



PY 2017-18 CDBG APPLICATION: BARRIER FREE IMPROVEMENTS AT LISLE FIELD

1. Upon receipt of the County's solicitation for the PY 2017-2018 Grant Applications, we intend to re-submit the Application for Barrier Free Improvement at Lisle Field which was denied on December 15, 2016.

NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE FINANCING PROGRAM (NJEIFP)

1. No change since last report.

WENONAH LIBRARY:

1. No change since last report.

WENONAH LAKE:

1. No change since last report.

LIGHT RAIL

1. No change since last report.

CONRAIL

1. No change since last report.

GCUA SANITARY SEWER EFFLUENT MONITORING REPORT

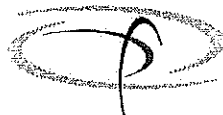
1. No change since last report.

USEPA SANITARY SEWER COMPLIANCE EVALUATION INSPECTION

1. No change since last report.

NJDEP WATER AND WASTEWATER SYSTEMS RESILIENCY GUIDE & SECURITY BEST PRACTICES

1. The NJDEP has recently updated the Water and Wastewater Systems Resiliency Guide & Security Best Practices. Our office has reviewed the Guide and have provided the Borough with both a summary report and a recommendation that the Borough evaluate current policies and procedures versus those which are provided within the Guide.
2. At the request of Council, we will review the Borough's current policies and procedures with the Public Works Department and assess versus the



NJDEP-NEIT ASSET MANAGEMENT SURVEYS & GIS MAPPING

1. Although not a mandatory requirement at this time, the NJDEP Water and Wastewater Systems Resiliency Guide & Security Best Practices recommends the implementation of an Asset Management Program for Public Water and Sewer Utility Infrastructure. Therefore, we advise the Borough to begin planning for the possibility of having to perform an inventory of, and asset management study on, the Borough's Water System and Sewer System Facilities. The work would include the GIS Mapping of the various Water and Sewer System features, i.e. valves, hydrants, manholes, etc.
 - A. It should be noted that the development of an Asset Management Program for Public Water and Sewer Utility Infrastructure is also a recommendation of the NJDEP Water and Wastewater Systems Resiliency Guide & Security Best Practices.

WOODBURY WATER SYSTEM IMPROVEMENTS IN WENONAH

1. It is our understanding that the two (2) abandoned Woodbury owned fire hydrants located along Woodbury-Glassboro Road, at both Elm Street and at Mohawk Drive, have been removed.

BOROUGH WATER TOWER AND WELLS

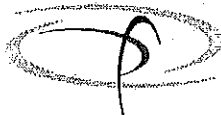
1. Our office is working to obtain a second independent evaluation of the condition of the Water Tower's Interior and Exterior painted surfaces. Upon receipt of a quote, our office will coordinate said inspection and evaluation with the Borough Clerk and Public Works Department.
2. While performing the modifications to Well #1 for the connection of the new Portable Generator, the electrician accidentally damaged the well motor. It is our understanding that the motor has since been replaced by AC Shultes, at the expense of the Contractor.

NJDEP POTABLE WATER SYSTEM SANITARY SURVEY

1. As required by NJDEP, the Borough must adhere to the timeline for preparing and executing a Public Bid Contract for addressing the recommendations of the Water Tower Conditions Assessment Report, and that timeline requires that a Project be advertised for bid in 2018, with construction taking place in 2019.

PORTABLE GENERATOR FOR WATER SYSTEM

1. The Generator Cable and Plug have been delivered and are scheduled to be wired up by the Electrical Subcontractor for the Well Project. Upon completion, a test run will be performed at the new Well for the purposes of providing hands-on training for the Public Works employees.



2. The suspected issue with the Portable Generator and its ability to be used at Well #'s 1 & 3 was found not to be an issue at all but simply a misunderstanding. The ability to utilize the Generator at Well #'s 1 & 3 was confirmed by both the Generator Manufacturer and the Electrical Engineer who designed the electrical system at Well #3 and who also recommended the modifications to the existing electrical system at Well #1
3. However, should the Borough desire to use the Portable Generator for the sanitary pump stations, a new plug and cable that is compatible with the pump stations will be required.

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. The DRBC Annual Water System Audit was submitted on March 3rd.

WATER METER UPGRADES

1. Our office has been made aware that a number of Water Meters and/or MTU's have recently malfunctioned and needed to be returned for either repair or replacement. Should this continue to be a problem, our office is available to assist the Borough in undertaking any necessary remedial action.

NJDEP WATER ALLOCATION

1. The Borough's total water usage for February 2017 is nearly identical to that for the month of February 2016.
2. In order to satisfy certain elements of the Borough's Water Allocation Permit Renewal, additional details about the components of the existing irrigation well and sprinkler system at Langston Field will have to be obtained upon its re-energization in April.
 - A. It should be noted that part of this work includes the installation of a flow meter for which we have requested a quote from the Sprinkler System Contractor.
3. Upon activation of Well #3 and the abandonment of Well #2, the Water Allocation Permit Renewal Application will be updated, thus satisfying the remaining NJDEP Technical Deficiency comments.

BOROUGH WATER SYSTEM RECORD KEEPING

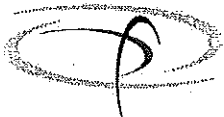
1. No change since last report.

STORM SEWERS

1. No change since last report.

NJPDES STORMWATER DISCHARGE PERMIT

1. On March 3rd, our office completed and submitted the Borough's 2016 Annual Report and Supplemental Questionnaire.



2. We remind Council Members to make arrangements to watch the stormwater public education training videos and sign-off on the Training Log that is in Kathy School's Office.
3. The NJDEP has prepared a Draft Renewal of the Swimming Pool Discharge General Permit for draining non-residential swimming pools. Notice of the draft permit appeared in the March 1, 2017 DEP Bulletin, which is available at <http://www.state.nj.us/dep/bulletin>

One of the provisions of the draft permit is that the pool owner (permittee) complete and submit various forms to NJDEP at least seven (7) calendar days prior to discharge.

ELECTRICAL UPGRADES AT WENONAH PARK

1. We have reached out to Atlantic City Electric to coordinate the upgrade of the existing electric service at Wenonah Park, including the possible installation of a second service at the south side of the Park. We have yet to receive a response

#311 N. JEFFERSON AVENUE

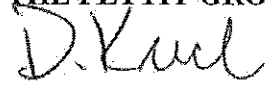
1. It is our understanding that the property owner has not submitted the as-built survey of the recently constructed improvements to the Zoning Officer. Based upon a recent inquiry from the Construction Code Office,

IV. PLANNING BOARD ACTIVITY:

1. The first draft of the Mantua Avenue Zoning Overlay Ordinance is expected to be distributed in mid-April for review and comment.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,
THE PETTIT GROUP, LLC



David Kreck, PE, CME
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Brian Duffield, Esq., Borough Solicitor (via e-mail)
Sandra Christina, Planning Board Secretary (via e-mail)

