

# BOROUGH OF WENONAH

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## COUNCIL MINUTES – BUSINESS MEETING

MAY 25, 2017

### Pledge of Allegiance

**Call to Order:** 7:30 p.m. by Mayor John R. Dominy  
Wenonah Municipal Building, 1 South West Avenue Wenonah, NJ 08090

**Roll Call:** Present: Cox, Hausman, Kaeferle, Lader, Norris, Sheppard  
Absent: Norris  
Also present: Solicitor Duffield

### Open Public Meetings Act Statement:

**Adoption of the Agenda:** JS/PK AIF

**Open Public Hearing** CH/PK  
Resident John Forren, American Legion Chairman, spoke on behalf of the Woman’s Club Replacement Bench Project (bus stops along Mantua Ave.) John wanted to get council approval to remove the bench from Jackson Avenue and place it at 200 E. Mantua Ave. in the clear zone. Jennie McQuaide has approval to replace four benches, based on getting enough donations from various community groups in town. If enough funds are received, the benches will be located on Lincoln, Jefferson, and Monroe and, as mentioned above, in front of 200 E. Mantua Avenue (Wyckoff building.)

Resident Melissa Eckstein, 208 S. Jefferson Ave., asked council to reinstate the Sustainable Jersey Municipal Certification Program supporting the Borough’s participation as was done in 2010. There is a possibility that Wenonah will receive grant money. She requested approval at the meeting. Although late notice, Council agreed to approve a resolution by title only.

**Close Public Hearing** CH/PL

Motion to approve: April 27, 2017 Business Meeting Minutes. JS/CH AIF

**Open Public Hearing:** on the 2017 Municipal Budget amendment CH/PK AIF

No Comments

**Close Public Hearing** CH/PK AIF

Motion to approve: Resolution 2017-53 Adoption of the 2017 Municipal Budget CH/JS

Roll call:

Ayes: Cox, Hausman, Kaeferle, Lader, Sheppard

Nays: None

Abstain: None

Absent: Norris

Motion Approved

Resolution 2017-54: Approving water over payment refund to Erin McClain  
407 E. Elm Street for \$512.07 CH/PK

Roll call:

Ayes: Cox, Hausman, Kaeferle, Lader, Sheppard

Nays: None

Abstain: None

Absent: Norris

Motion Approved

Resolution 2017-55: Approving tax overpayment refund for 2<sup>nd</sup> Qtr 2017  
to Douglas Cawley, 6 N. Marion, for \$4,180.12 CH/PK

Roll call:

Ayes: Cox, Hausman, Kaeferle, Lader, Sheppard

Nays: None

Abstain: None

Absent: Norris

Motion Approved

Resolution 2017-56: Approving indemnification agreement with Ocean First Bank  
for ACH and Wire Fund Transfers CH/JS

Roll call:

Ayes: Cox, Hausman, Kaeferle, Lader, Sheppard

Nays: None

Abstain: None

Absent: Norris

Motion Approved

Resolution 2017-57: Approving Change Order #6 to the contract with Level 1  
Construction, for the construction of well#3 / replacement of water well#2 PK/PL

Roll call:

Ayes: Cox, Hausman, Kaeferle, Lader, Sheppard

Nays: None

Abstain: None

Absent: Norris

Motion Approved

Resolution 2017-58: Approving Change Order #1(Final) To Charles Marandino  
for 2015 Maple Street Borough Road Program, increase of \$40,348.77 PK/CH

Roll call:

Ayes: Cox, Hausman, Kaeferle, Lader, Sheppard

Nays: None

Abstain: None

Absent: Norris

Motion Approved

Resolution 2017-59: Approving Change Order #1(Final) to Charles Marandino for NJDOT Roadway Program, NE Ave to N. Marion, increase of \$2,215.77 PK/JS  
Roll call:  
Ayes: Cox, Hausman, Kaeferle, Lader, Sheppard  
Nays: None  
Abstain: None  
Absent: Norris  
Motion Approved

Resolution 2017-60: Approving Payment #3 (Final) To Charles Marandino \$70,449.99 for 2015 Road Program PK/CH  
Roll call:  
Ayes: Cox, Hausman, Kaeferle, Lader, Sheppard  
Nays: None  
Abstain: None  
Absent: Norris  
Motion Approved

Resolution 2017-61: Authorizing the execution of a license agreement with Conrail and payment of Document Prep fee and Insurance fee totaling \$3,250 PK/CH  
Roll call:  
Ayes: Cox, Hausman, Kaeferle, Lader, Sheppard  
Nays: None  
Abstain: None  
Absent: Norris  
Motion Approved

Resolution 2017-63: Supporting Participation in the Sustainable Jersey Municipal Certification Program. Read by "Title Only" PK/JS AIF

Ordinance 2017-3: 1<sup>ST</sup> Read, Amending Chapter 4, Alcoholic Beverages CH/JS  
Roll call:  
Ayes: Cox, Hausman, Kaeferle, Lader, Sheppard  
Nays: None  
Abstain: None  
Absent: Norris  
Motion Approved

**Committee Reports:**

Public Safety & Personnel: J. Sheppard – See attached report.

Public Works: P. Kaeferle –See attached report.

Human Services: C. Hausman – See attached report

Finance & Budget: W. Norris – ABSENT See attached reports and Treasurer's & Tax Collector's report.

Legal & Ordinance: P. Lader – Nothing to report.

**Committee Reports (cont'd):**

Public Buildings & Grounds: D. Cox – See attached report

Engineers Report: Dave Kreck - See attached Engineer’s detailed report on all projects in town.

**Note: No word from the state on NJDOT Road Program for 2017-18.**

Motion to approve: Disbursements CH/PK

Roll Call:

Ayes: Cox, Hausman, Kaeferle, Lader, Sheppard

Nays: None

Abstain: None

Absent: Norris

Motion Approved

**Miscellaneous:**

Motion to approve: Maria Ceravolo resigning from Shade Tree Commission,  
Chris Newman replacing her. DC/CH AIF

Motion to approve: Lions Club holding their annual 4<sup>th</sup> of July parade Tuesday JS/CH AIF

Motion to approve: Installing a bench in front of Dr. Wyckoff’s office in the  
clear zone at 200 E. Mantua Ave. CH/JS AIF

**Open to the Public** PL/CH

No Comments

**Close to the Public** JS/PL

Motion to approve: Resolution 2017-62, Closed Session  
“contract negotiations, affordable housing” JS/PL

Motion to Come Out of Closed Session: JS/PL

Motion to negotiate with Royal Bank:  
for the purchase of Wenonah Meadows, 1415 Glassboro Road PK/JS

Roll Call:

Ayes: Cox, Hausman, Kaeferle, Lader, Sheppard

Nays: None


Abstain: None

Absent: Norris

Motion Approved

**Motion to Adjourn: 8:33 pm** DC/PK AIF

Minutes Submitted,

  
Karen L. Sweeney, RMC/Treasurer  
Approved: June 22, 2017

**The Woman's Club of Wenonah**

103 N. Jackson Avenue

Wenonah, NJ 08090

(856) 468 - 3001

May 24, 2017

Wenonah Borough Council

Gentlemen:

I'm sorry that I can't be present at your meeting this month. Since I would like to put the bench project in motion as soon as possible, I'm writing this letter to update you on our progress.

I want to let you know that we're ready to move forward with the purchase of four benches to replace the old wooden ones along Mantua Avenue between Monroe and Lincoln Avenues. The Wenonah American Legion, the Wenonah Historical Society, and the Wenonah Environmental Commission have all agreed to join with the Woman's Club of Wenonah to pay for the benches and the concrete pads on which they will be securely anchored in place.

Ken from Public Works will be handling the removal of the old benches and the purchase, delivery, and installation of the concrete for the pads. I will have a Woman's Club check and a tax exempt form so that he can pay for the concrete. Each organization will share in the cost of the concrete pads and the benches. We will also be counting on Public Works to install the new benches.

We would like to place one bench in front of Dr. Wyckoff's office. He and his partners have consented to having the American Legion bench placed at that location. We propose to keep one bench at Mantua and Lincoln Avenues and two benches at Mantua and Monroe Avenues. (The bench at Mantua and Lincoln will not be replaced.)

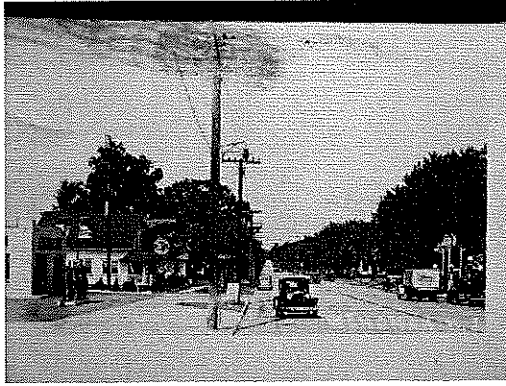
If you have any questions or suggestions, please let me know. If not, I would like to go ahead and get started as soon as Ken is able to do so.

We appreciate the cooperation of Borough Council and the assistance of Public Works.

Sincerely,

Jennie McQuaide, President

The Woman's Club of Wenonah



*Wenonah Postcard circa 1920*

## **Report**

**To:** Mayor Dominy, Members of Borough Council, & Karen Sweeney

**Re:** Public Safety & Personnel Report

**Committee Members:** Jack C. Sheppard Jr. – Chair, Bill Norris & Dan Cox

**Month:** *May 2017*

Mayor & Council,

### **Committee activities this past month included;**

- Finalized the Agreement between the Borough of Wenonah and the Wenonah Police Department via PBA Local 122. The contract will run from 1/1/2017 thru 12/31/2020.
- Met with Chief Rogers regarding the implementation of the police officer *Standard of Performance* evaluations. Goal for completion by 11/1/2017.
- Police Rules & Regulations Manual. Final review with Chief Rogers by 8/1/2017 with changes and reprinting for Council's approval by 9/1/2017.
- Meeting with Chief Rogers, (Bill Norris and me), to discuss various policing items and general department operations.

Respectively submitted,

*Jack*

**Jack Cornell Sheppard Jr., Member of Borough Council**

**Public Safety and Personnel Committee Chair**

To: Mayor Dominy and Members of Borough Council  
From: Drew Sole, Fire Chief  
Subject: Fire Chiefs Report for April, 2017  
Date: May 2, 2017

The Wenonah Fire Company was in service eighteen times during the month of April. Twelve were calls for fire or rescue assistance, five weekly training activities and one extra service assignment. A summary of the alarms follows.

#### Emergency Responses

Alarm System Investigation .....	2
Assist Gloucester County EMS .....	1
C.O. Alarm Investigation .....	1
Cover Assignment .....	1
Motor Vehicle Crash .....	1
Request for Mutual Aid .....	5
Wires Down .....	1

#### Extra Service Assignments

1. Provide assistance with the spring sports parade and conduct a hoagie sale fundraiser on Saturday April 22, 2017

During the month of April, the fire company responded to twelve calls of need to our town and our neighboring communities and trained on five occasions for a total of 239.38 staff hours of service.

Respectfully submitted,


  
Drew Sole, Fire Chief

TO: Councilman Jack Sheppard  
FROM: Chief William Rogers  
DATE: May 25, 2017  
REF: Police Activity- Month of April, 2017

- Officers responded to 10 medical calls
- Officers assisted the Fire Dept. 3 times
- Our officers assisted outside agencies 33 times during the Month.  
Our officers conducted 31 Radar posts on Mantua Ave. & on Maple St.
- 9 Suspicious Persons/MV's
- 12 Alarm calls
- 2 Criminal Mischief complaints
- 4 Motor Vehicle crash
- 3 Animal complaints
- 1 Warrant Arrest
- 2 Thefts
- 1 Burglary
- 3 Solicitor complaints
- 5 J.V. complaints
- 1 JV Arrest
- 3 Crossing Posts covered

Assisted with the Baseball parade for opening day.  
Took part in Operation take back.

Training  
ERT assignment – Ptlm. Basile  
Teaching of L.E.A.D. – Ptlm. Stranahan

  
William J. Rogers  
Chief of Police



Selected : 0

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Juris	Date	Call#	CFS	Location		
	04/12/17 07:17.002388	17.002383	MVST	Ogden RD/College BLVD;B;E	P623 AP623 MVS	✓
	04/11/17 22:17.002378	17.002378	MVST	W Mantua AVE/Hayes AVE;S	P631 WS631 CN	✓
	04/11/17 19:17.002375	17.002375	MVST	Glassboro RD/E Mantua AVE	P631 WS631 CN	✓
	04/11/17 19:17.002374	17.002374	MVST	1515 Glassboro RD;S;S	P631 WS631 CN	✓
	04/11/17 18:17.002373	17.002373	MVST	W Mantua AVE/Hayes AVE;S	P631 WS631 CN	✓
	04/10/17 20:17.002366	17.002363	MVST	Glassboro RD/E Elm ST;S;S	P631 WS631 CN	✓
	04/09/17 16:17.002355	17.002357	MVST	Princeton BLVD/Rutgers AVE	P623 AP623 MVS	✓
	04/09/17 13:17.002355	17.002356	MVST	Glassboro RD/E Mantua AVE	P623 AP623 MVV	✓
	04/08/17 09:17.002333	17.002333	MVST	E Mantua AVE/S Clinton AVE	P630 JG627 MVS	✓
	04/08/17 09:17.002333	17.002332	MVST	210 Main ST;J;J	P630 JG627 MVS	✓
	04/08/17 09:17.002333	17.002331	MVST	E Mantua AVE/S Marion AVE	P630 JG627 MVW	✓
	04/08/17 09:17.002330	17.002330	MVST	E Mantua AVE/S Clinton AVE	P630 JG627 MVS	✓
	04/08/17 05:17.002328	17.002328	MVST	Glassboro RD/Barkbridge RD	P630 JG627 CN	✓
	04/07/17 10:17.002319	17.002319	MVST	W Mantua AVE/S West AVE;	P623 AP623 MVV	✓
	04/07/17 09:17.002318	17.002318	MVST	W Mantua AVE/S Lincoln AV	P623 AP623 MVV	✓
	04/07/17 09:17.002317	17.002317	MVST	S West AVE/W Mantua AVE;	P623 AP623 MVS	✓
	04/07/17 08:17.002314	17.002314	MVST	Wenonah AVE/Mantua BLVD	P630 JG627 CN	✓
	04/07/17 08:17.002313	17.002313	MVST	Mccarthy AVE/Wenonah AVE	P630 JG627 MVV	✓
	04/07/17 08:17.002312	17.002312	MVST	Glassboro RD/Mohawk DR;S	P623 AP623 MVS	✓
	04/07/17 07:17.002311	17.002311	MVST	E Mantua AVE/S Marion AVE	P630 JG627 MVS	✓
	04/07/17 07:17.002310	17.002310	MVST	E Mantua AVE/S Clinton AVE	P630 JG627 MVS	✓
	04/06/17 22:17.002300	17.002302	MVST	Princeton BLVD/Ogden RD;E	P631 WS631 CN	✓
	04/05/17 20:17.002299	17.002290	MVST	Mantua BLVD/Mccarthy AVE	P631 WS631 MVS	✓
	04/05/17 20:17.002289	17.002289	MVST	W Mantua AVE/Hayes AVE;S	P631 WS631 CN	✓
	04/05/17 20:17.002288	17.002288	MVST	E Mantua AVE/N Clinton AVE	P631 WS631 MVV	✓
	04/05/17 14:17.002288	17.002284	MVST	1 W Maple ST;S;S	P605 WR605 CN	✓
	04/04/17 09:17.002288	17.002282	MVST	E Mantua AVE/N Marion AVE	P623 AP623 MVV	✓
	04/03/17 14:17.002277	17.002275	MVST	W Maple ST/N Jefferson AVE	P623 AP623 CN	✓
	04/03/17 12:17.002274	17.002274	MVST	S Marion AVE/E Mantua AVE	P623 AP623 MVS	✓
	04/03/17 12:17.002273	17.002273	MVST	E Maple ST/N Marion AVE;S	P623 AP623 MVS	✓
	04/03/17 08:17.002272	17.002272	MVST	W Mantua AVE/S Lincoln AV	P623 AP623 MVS	✓
	04/02/17 21:17.002266	17.002266	MVST	W Mantua AVE/Hayes AVE;S	P631 WS631 CN	✓
	04/02/17 20:17.002265	17.002265	MVST	E Mantua AVE/N Synnott AV	P631 WS631 CN	✓
	04/02/17 19:17.002264	17.002264	MVST	N East AVE/E Birch ST;S; W	P628 MH628 CN	✓
	04/01/17 22:17.002255	17.002253	MVST	Ogden RD/Princeton BLVD;E	P631 WS631 CN	✓
	04/01/17 21:17.002255	17.002251	MVST	Cattell RD/Boundary RD;B;E	P631 WS631 CN	✓
	04/01/17 19:17.002248	17.002248	MVST	N Clinton AVE/E Mantua AVE	P631 WS631 CN	✓

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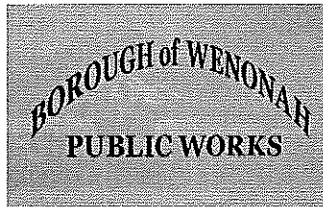
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Juris	Date	Call#	CFS	Location
	04/29/17 20:17.002610 17.002610	MVST	Ogden RD/Princeton BLVD;E P628	MH628 CN ✓
	04/28/17 20:17.002600 17.002602	MVST	Glassboro RD/Chestnut AVE P628	MH628 CN ✓
	04/28/17 18:17.002590 17.002599	MVST	532 Glassboro RD,2;W;W P628	MH628 CN ✓
	04/28/17 18:17.002590 17.002598	MVST	W Mantua AVE/S West AVE; P631	WS631 CN ✓
	04/26/17 15:17.002570 17.002575	MVST	E Mantua AVE/N Clinton AVE P630	JG627 MVS ✓
	04/25/17 18:17.002560 17.002562	MVST	Glassboro RD/Barkbridge RD P631	WS631 MVW ✓
	04/25/17 18:17.002560 17.002561	MVST	W Mantua AVE/Hayes AVE;S P631	WS631 MVV ✓
	04/24/17 22:17.002550 17.002550	MVST	Glassboro RD/Woodcreek RD P631	WS631 CN ✓
	04/24/17 20:17.002540 17.002547	MVST	E Mantua AVE/S Princeton A P631	WS631 CN ✓
	04/24/17 20:17.002540 17.002546	MVST	W Mantua AVE/Hayes AVE;S P631	WS631 CN ✓
	04/24/17 18:17.002540 17.002545	MVST	Hayes AVE/W Mantua AVE;S P631	WS631 CN ✓
	04/24/17 17:17.002540 17.002543	MVST	S West AVE/W Mantua AVE; P631	WS631 CN ✓
	04/23/17 11:17.002530 17.002531	MVST	Glassboro RD/Helen AVE;W, P630	JG627 MVV ✓
	04/23/17 10:17.002530 17.002530	MVST	Mail AVE/Boundary RD;B, W P630	JG627 MVV ✓
	04/23/17 10:17.002520 17.002529	MVST	W Mantua AVE/S Jackson AV P630	JG627 MVV ✓
	04/23/17 09:17.002520 17.002527	MVST	Glassboro RD/Lincoln RD;B, P630	JG627 CN ✓
	04/23/17 09:17.002520 17.002526	MVST	E Maple ST/N Clinton AVE;S P630	JG627 MVV ✓
	04/22/17 09:17.002510 17.002517	MVST	W Mantua AVE/S Jefferson A P630	JG627 CN ✓
	04/20/17 23:17.002500 17.002508	MVST	Glassboro RD/Barkbridge RD P631	WS631 CN ✓
	04/20/17 22:17.002500 17.002506	MVST	Ogden RD/Princeton BLVD;E P628	MH628 MVV ✓
	04/20/17 21:17.002500 17.002504	MVST	W Mantua AVE/Hayes AVE;S P631	WS631 CN ✓
	04/20/17 18:17.002500 17.002500	MVST	S Garfield AVE/W Mantua AV P631	WS631 CN ✓
	04/20/17 18:17.002490 17.002499	MVST	Glassboro RD/Royal AVE;B, P631	WS631 CN ✓
	04/20/17 17:17.002490 17.002498	MVST	W Mantua AVE/S Jackson AV P631	WS631 CN ✓
	04/20/17 16:17.002490 17.002497	MVST	Leslie AVE/Dixon AVE;B, We P631	WS631 MVS ✓
	04/19/17 23:17.002490 17.002494	MVST	N Jefferson AVE/W Mantua A P631	WS631 CN ✓
	04/19/17 16:17.002490 17.002491	MVST	N Garfield AVE/W Mantua AV P631	WS631 CN ✓
	04/19/17 16:17.002490 17.002490	MVST	Hayes AVE/W Mantua AVE;S P631	WS631 CN ✓
	04/18/17 21:17.002480 17.002486	MVST	Glassboro RD/Cattell RD;B, P630	JG627 CN ✓
	04/18/17 08:17.002470 17.002479	MVST	E Maple ST/N Stockton AVE; P623	AP623 MVS ✓
	04/16/17 22:17.002460 17.002463	MVST	Wenonah AVE/Mantua BLVD P628	MH628 CN ✓
	04/15/17 17:17.002450 17.002450	MVST	Glassboro RD/E Buttonwood P631	WS631 CN ✓
	04/15/17 17:17.002440 17.002448	MVST	Ogden RD/Princeton BLVD;E P631	WS631 CN ✓
	04/15/17 16:17.002440 17.002447	MVST	Ogden RD/Princeton BLVD;E P631	WS631 CN ✓
	04/15/17 15:17.002440 17.002446	MVST	W Mantua AVE/N Jackson AV P631	WS631 MVS ✓
	04/15/17 02:17.002430 17.002437	MVST	Ogden RD/Princeton BLVD;E P631	WS631 MVS ✓
	04/14/17 21:17.002430 17.002430	MVST	Glassboro RD/E Elm ST;S;S P631	WS631 CN ✓
	04/14/17 21:17.002420 17.002429	MVST	W Mantua AVE/N Jackson AV P631	WS631 CN ✓
	04/13/17 23:17.002420 17.002424	MVST	Glassboro RD/Maple AVE;W, P630	JG627 CN ✓
	04/13/17 22:17.002420 17.002423	MVST	Glassboro RD/Helen AVE;W, P630	JG627 CN ✓
	04/13/17 17:17.002420 17.002421	MVST	Elm AVE/Barlow AVE;W, Wo P630	JG627 CN ✓
	04/13/17 11:17.002410 17.002415	MVST	W Mantua AVE/S Jackson AV P623	AP623 MVS ✓
	04/13/17 03:17.002410 17.002412	MVST	Princeton BLVD/Ogden RD;E P621	SB621 MVS ✓
	04/12/17 20:17.002400 17.002409	MVST	Glassboro RD/Salina RD;B, S P630	JG627 MVS ✓

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Juris	Date Time	T	Citation#	Call#	Plate	Charge			
	04/28/17	1	MJ017830	NJ-LJ296R	39:3-4 , UNREGISTER	NICOLOSI, JOHN	17-00006	X	
	04/28/17	1	MJ017829	NJ-G67GNE	39:3-40 , DRIVING W	MIDDLETON, CHARLES	17-00005	X	
	04/20/17	8	MJ022490	NJ-P55EGJ	39:3-37.1B , ALLOW	Perez-gonzalez, Florenc	17-00005	X	
	04/20/17	8	MJ024489	NJ-P55EGJ	39:3-10 , DRIVER'S L	Ruban-ganuza, Elias	17-00005	X	
	04/17/17	5	MJ009337	NJ-L19GPE	39:4-138G , NO PARK	ARBUSHITES, MICHAEL	17-00005	✓	
	04/15/17	8	MJ024487	NJ-M38HDL	39:3-10 , DRIVER'S L	Manuel-figueroa, Luis	17-00005	X	
	04/15/17	8	MJ024488	NJ-M38HDL	39:4-56 , DELAYING T	Manuel-figueroa, Luis	17-00005	X	
	04/15/17	1	MJ024486	NJ-C55DFV	39:4-138E , IMPRO P	Greiner, Philip T	17-00004	X	
	04/15/17	1	MJ024485	NJ-PX433Z	39:3-33 , IMPRO DIS	Mills, Griffin E	17-00004	X	
	04/14/17	8	0818-MJ-01	17.00242	NJ-YTW32G	39:4-97 , CARELESS	Sharpe, Charles F Jr	17-00004	✓
	04/13/17	1	MJ009336	NJ-E66GWV	39:3-13.4 , PROVISIO	CUNNINGHAM JR, JOSE	17-00005	X	
	04/05/17	8	MJ024483	NJ-F53DJC	39:3-29C , FAIL TO P	Reiners, Matthew A	17-00004	X	
	04/01/17	1	MJ024481	17.00225	NJ-P61EKJ	39:3-40 , DRIVING W	Clark, Maurice J	17-00004	X
	04/01/17	1	MJ024482	17.00225	NJ-P61EKJ	39:3-4 , UNREGISTER	Clark, Maurice J	17-00004	X



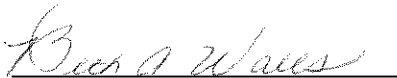
## **Public Works Report**

**Submitted by Ken Trovarelli, DPW Superintendent  
May 25, 2017**

- **Road and Utility Maintenance and Compliance Testing:**
  - Unannounced POSHA inspection on Monday 5/22/17
  - Added 2 crosswalk signs per state inspection guidelines on Maple Street Project at Marion & Maple and Clinton & Maple
  - Fire hydrant replaced at 305 W. Mantua
  - Collected water samples, 4 per month
  - Located 18 water and sewer locations for Mark-outs (One-call).
  - Cold patched pot holes throughout the Borough.
  - Maintain Dead End Streets, Put milling in low spots
  - Cleared tops of catch basins as preventative maintenance prior to storms.
  
- **Municipal Properties and Maintenance:**
  - Well #2 is now offline, Building scheduled for Demo, ACE was contacted to turn off electric.
  - Replaced 2" water valve at pool
  - Check wells and lift stations.
  - Readied Lake for Opening Weekend, Diving board, sand on beach, Picnic tables at Pavillion.
  - Supplied gloves, tarps, rakes, vests, trash bags and flowers for Clean Communities Day
  - Picked up 4x4x8 lumber for Conservation project
  - Mowing 14 acres of Municipal Properties
  - Trash/Recycle Collection - Collected trash and recycling at ball fields, parks, municipal properties and businesses.
  - Continue moving chips from large pile at Garfield & Cherry, 56 Cu. Yd.
  
- **Yard Waste, Branch Collection, Chipping, Tree removal:**
  - Delivered 10 Cu.Yd. wood chips per resident requests
  - 200 Cu.Yd. yard waste disposed at no charge!
  - Chipped 28 Cu.Yd. branches
  
- **Residential Recycling:**
  - Collected metal items per residents' requests.
  - E-waste pick up per residents' requests.

Tax Collector's Statement of Cash Receipts

Current Taxes	April 2017	2017 To Date
Prepaid Taxes / 2018		0.00
2017 Taxes	512,403.98	2,689,632.93
2016 Taxes	39,719.13	76,581.17
6% Year End Penalty	2,308.89	2,308.89
Arrears	12,437.04	12,437.04
Tax Title Liens		0.00
Interest & Costs	8,798.62	12,763.39
Tax Searches		0.00
Cleanup		0.00
Advertising Costs	250.39	250.39
Tax Sale Premium		0.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee		20.00
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	575,918.05	2,793,993.81

  
Beth A. Walls  
Tax Collector

Percentage of Collection at April 30, 2017	64.33%
Percentage of Collection at April 30, 2016	64.55%

## Human Services Committee Report

May 25, 2017

Carl Hausman, Chair

### Clean Communities

The community cleanup was scheduled for May 13, but had to be postponed because of rain, and we couldn't use Sunday as a rain date because that was Mothers' Day. Nevertheless, it went very well when held the following Saturday, May 20.

We had a turnout of about 70 people, lower than in November, but all groups except one made their minimum sign-up and we had some very serious workers...one showed up on a tractor and another brought a backpack leaf blower. We collected more than a dozen bags of trash and recycling from the park, the Community Center, and especially up and down the railroad tracks. Several flats of flowers were planted, all areas around the Community Center and Borough Hall were weeded and mulched, and the park got a thorough raking, weeding, and some pruning. Special thanks to Councilman Cox and Mayor Dominy, who did a lot of the actual work while I walked around with a clipboard.





## **Movie in the Park**

The Movie in the Park has been scheduled:

*Show Date: Wednesday June 28, 2017*

*Please note rain date will be: Thursday June 29, 2017*

We will be presenting *Sing*, which was available on that date (one of the few dates that does not conflict with another Borough activity) and won in the polling I did on various social media in town.

While I don't want to reveal the name yet, I am confident that one of the performers in the film will provide us with a personalized video cameo for the Wenonah event.

## **"The Future of Local News in South Jersey"**

In my dual role as a public official in South Jersey and as a journalism professor, I was invited to attend a public forum on May 2 in the South Jersey Tech Park regarding funding for news in our region. Essentially, an advocacy group largely made up of journalists is calling for New Jersey to allot some of the money garnered from the sale of two public television frequencies – about \$322 million – to local journalism and media projects, under the argument that these are public airwaves and the proceeds should be turned over to media to serve an historically underserved area. Several ideas about using the money to start local news operations were floated, but the goal was more brainstorming and fact-finding than implementation of any specific plan. I'll follow up with more in coming months.

## “pop up” dog park report

This spring Wenonah Lake was opened 4 days a week for residents to bring their dogs, enjoy the scenery, and chase away geese. This endeavor was a dashing success. There were no incidents to report, and no geese were injured. There were a few geese spotted there during the spring but not as many as usual in the spring. There also was a drastic improvement in the water quality. The Fecal coliform was 140 cfu/100 ml last year during the first monitoring. This year it was 8 cfu/100 ml during the first monitoring. That is over a 94% decrease.

This event was successful. I am recommending that this become a staple in the lake activities. After this springs trial run we now have a lot of the kinks worked out. Hopefully we can do this again in the fall.

Respectfully

Dan Cox



# Public Buildings & Grounds

Dan Cox, chair

## Wenonah Park

Thanks to clean communities the park is now in tip top shape and ready for the summer season.

## Wenonah Lake

The lake is gearing up for the summer season. Clean communities day was able to get volunteers out to help in this.

## Other Properties

Nothing new to report at this time.

To: Mayor Dominy and Members of Borough Council  
From: Drew Sole, Fire Chief  
Subject: Fire Chiefs Report for May, 2017  
Date: June 6, 2017

The Wenonah Fire Company was in service sixteen times during the month of May. Ten were calls for fire or rescue assistance, five weekly training activities and one extra service assignment. A summary of the alarms follows.

#### Emergency Responses

Alarm System Investigation .....	2
Motor Vehicle Crash .....	1
Request for Mutual Aid .....	6
Vehicle Fire (Wenonah PD Patrol Car) .....	1

#### Extra Service Assignments

1. Participated in the Memorial Day parade and provided power at the Wenonah Cemetery for the sound system.

During the month of May, the fire company responded to ten calls of need to our town and our neighboring communities and trained on five occasions for a total of 197.14 staff hours of service.

Respectfully submitted,

  
Drew Sole, Fire Chief



**THE PETTIT GROUP, LLC**  
Engineering • Architecture • Planning

VIA E-MAIL ONLY

May 24, 2017

Mayor and Council  
Borough of Wenonah  
1 South West Avenue  
Wenonah, NJ 08090

**RE: Monthly Engineering Report  
Borough of Wenonah  
Public Meeting: Thursday May 25, 2017  
Project Number WNOE012M**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

**I. CONSTRUCTION PROJECTS:**

**BOROUGH POTABLE WATER WELL #3**

1. Please note the following construction progress as of the last report:
  - A. The installation of all underground exterior piping is complete.
  - B. The site has been graded and restored with mulch and stone.
  - C. The relocation of the Control Panel and Radio Equipment from Well #2 to Well #1. *This work was also authorized under Change Order #2*
  - D. Modifications to the electrical system at Well #1, including the installation of the necessary transformer to accommodate the new generator. *This work was authorized under Change Order #2.*
    - 1) The Contractor has submitted a Change Order, in the amount of \$2,575 for the re-configuration of the electrical wiring at Well #1 and for the wiring of the portable generator cable and plug. This work was beyond the scope of Change Order #2. However, in light of the recent problems with the motor at Well #1 and the possibility that the damage may have occurred as a result of the aforementioned electrical work, we have refused payment and instead, the amount of the Change Order will be used as a credit to offset the costs to the Borough for reparations to the Well #1 motor.

Payment Request #11 has been reviewed by our office and has been submitted to the Borough with a recommendation for Payment at the May 25<sup>th</sup> Council Meeting

2. In addition to Payment Request #11, our office has submitted Change Order #6 for the Borough's consideration, inclusive of the following:

- A. Installation of Water Pre-Lube System.
- B. Reconfiguration of Fencing and Additional Gates.

The abovementioned Change Order will result in a \$7,052.42 increase in the contract amount and, in combination with the previously approved Contract Change Order #'s 1-5, will result in an overall increase of 16.50% above the original Contract Amount of \$635,000.00, for an adjusted contract amount of \$739,754.72.

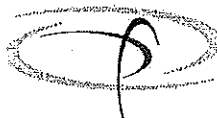
3. We are preparing to submit a request to the DEP for a Permit to Operate Well #3 as the final element of the Construction Completion Certification, i.e. The Well Vulnerability Questionnaire, is near completion.
4. Upon obtaining NJDEP's approval for a Permit to Operate Well #3 and its subsequent activation, the new Treatment System at Well #1 will be installed as this work will require that Well #1 be taken temporarily out of service.
5. The following work remains to be completed:
  - A. Construction of the exterior fencing and gates
  - B. Tree Compensation Plantings
  - C. Abandonment of Well #2 in accordance with NJDEP Regulations (*Building to be demolished by Public Works Dept*).
  - D. Installation of the new Treatment System at Well #1
6. We have requested a quote from the Contractor to relocate the existing Motor Starter from Well #2 to Well #1. We expect that this will be the Final Contract Change Order.

**2015 BOROUGH ROAD PROGRAM, INCL. 2015 NJDOT MUNICIPAL AID PROJECT FOR MAPLE STREET, FROM NORTHEAST AVE. TO N. MARION AVE:**

1. Our office has prepared and forwarded the following documents to the Borough for approval:
  - A. Payment Certificate #3 (Final), in the amount of \$70,449.99.
  - B. Borough Change Order #1(Final)
  - C. NJDOT Change Order #1(Final)

As a result of all project Change Orders, it should be noted that the original contract amount of \$212,923.00 has been increased by \$42,564.54 (19.99%). Therefore, the final contract amount is \$255,487.54.

2. It is our understanding that the final Contract Closeout Documents and 2 Year Maintenance Bond have been approved by the Borough Solicitor and the appropriate Resolutions approving of the Final Contract Payment, Borough Change Order #1(Final), and NJDOT Change Order #1(Final) are scheduled for adoption. Consequently, it is our recommendation that Council adopt said Resolutions and authorize Final Payment to the Contractor.



3. We will now begin the NJDOT Closeout process in pursuit of the Final State Reimbursement for the project, which is expected to be \$42,500.00.

**2014 NJDOT TRANSPORTATION ALTERNATIVES PROGRAM (TAP):**

1. We have recently been notified by the NJDOT that the Borough's Federal Authorization for the project is forthcoming. Once received, we will coordinate the following with the Borough:
  - A. The public bidding of the Contract. *The project must be advertised for bid within 60 days of receipt of Federal Authorization.*
  - B. The solicitation of the RFP for Construction Consultant Services.
  - C. The coordination of a Street Light Agreement with Atlantic City Electric (ACE) for the installation and maintenance of the proposed pedestrian level street lights. *It should be noted that the Agreement is valid for only 90 days and requires a 10% deposit from the Borough.*
2. Upon receipt of Contractor Bids, Bids for Construction Consultant Services, and the amount of the ACE Street Light Agreement, we will submit the costs to NJDOT along with a request to amend the final funding amount.
3. It is our understanding that the Borough is in receipt of an Entry Permit and License Agreement from CONRAIL for the purposes of:
  - A. Obtaining coverage under Conrail's Insurance Policy for the impending construction work
  - B. Providing for Safety Training for the Contractor the subcontractors, the Borough's Construction Engineering Consultant, and any other party that may be working within CONRAIL's Right of Way
  - C. Establishing the liability for, and maintenance of, the proposed improvements which are to be located within the Conrail Right of Way.

**II. PRIVATE DEVELOPER PROJECTS AND INSPECTIONS:**

**STOCKTON AVENUE EXTENSION**

1. We have met with the applicant's Contractor to coordinate and review the scope of work for the final paving of the common driveway. Our office has not been provided with a paving schedule as of this date.

**WENONAH MEADOWS**

1. The property owner (Royal Bank) appeared before the Planning Board on May 22<sup>nd</sup> to discuss the potential for development of the property.
2. Inquiries from a potential Developer were made to the Planning Board at the May 22<sup>nd</sup> Meeting.



**#204 WEST WILLOW**

1. It was noted that the property owner has recently constructed a detached garage which was subject to variance approval by the Planning Board. Said approval included a condition that required the installation of a significant landscape screen for the adjacent properties.
2. We contacted the Construction Code Office to inquire as to the status of construction permits and the Certificate of Occupancy (CO) and it is our understanding that permits have been issued but a CO has not been requested by the property owner. Therefore, we asked the Construction Code Office notify our office upon receipt of a request for a CO Inspection so we may inspect the property for compliance with the approved Landscape Screening Plan.

**AT&T CELLULAR ANTENNAE INSTALLATION**

1. No change since last report.

**T-MOBILE CELLULAR ANTENNAE INSTALLATION**

1. No change since last report.

**CLEARWIRE CELLULAR ANTENNAE INSTALLATION**

1. No change since last report.

**VERIZON CELLULAR ANTENNAE INSTALLATION**

1. No change since last report

**III. GENERAL MUNICIPAL ENGINEERING:**

**ZONING MAP UPDATES**

1. Our office will update the Borough's Zoning Map should the Mantua Avenue Overlay Zoning District be adopted.

**2017 NJDOT MUNICIPAL AID PROGRAM:**

1. No change since last report.

**PY 2017-18 CDBG APPLICATION: BARRIER FREE IMPROVEMENTS AT LISLE FIELD**

1. Our office has prepared and submitted the CDBG Program Year 2016-17 Grant Application for "The Removal of Architectural Barriers at the Lisle Field Facility".

**WENONAH LIBRARY:**

1. No change since last report.



**WENONAH LAKE:**

1. No change since last report.

**LIGHT RAIL**

1. No change since last report.

**CONRAIL**

1. See "2014 NJDOT TRANSPORTATION ALTERNATIVES PROGRAM (TAP)".

**GCUA SANITARY SEWER EFFLUENT MONITORING REPORT**

1. No change since last report.

**USEPA SANITARY SEWER COMPLIANCE EVALUATION INSPECTION**

1. No change since last report.

**NJDEP WATER AND WASTEWATER SYSTEMS RESILIENCY GUIDE & SECURITY BEST PRACTICES**

1. As a follow up to our summary report, we will review the Borough's current policies and procedures with the Public Works Department and assess them for compliance with the guidance and recommendations provided within the NJDEP Water and Wastewater Systems Resiliency Guide & Security Best Practices.

**NJDEP-NEIT ASSET MANAGEMENT SURVEYS & GIS MAPPING**

1. Although not a mandatory requirement at this time, the NJDEP Water and Wastewater Systems Resiliency Guide & Security Best Practices recommends the implementation of an Asset Management Program for Public Water and Sewer Utility Infrastructure. Therefore, we advise the Borough to begin planning for the possibility of having to perform an inventory of, and asset management study on, the Borough's Water System and Sewer System Facilities. The work would include the GIS Mapping of the various Water and Sewer System features, i.e. valves, hydrants, manholes, etc.

**BOROUGH WATER TOWER AND WELLS**

1. Our office is working to obtain a second independent evaluation of the condition of the Water Tower's Interior and Exterior painted surfaces. Upon receipt of a quote, our office will coordinate said inspection and evaluation with the Borough Clerk and Public Works Department.
2. See "BOROUGH POTABLE WATER WELL #3" for information regarding reconciliation with the Contractor pursuant to damage to the Well #1 Motor.



**NJDEP POTABLE WATER SYSTEM SANITARY SURVEY**

1. As required by NJDEP, the Borough must adhere to the timeline for preparing and executing a Public Bid Contract for addressing the recommendations of the Water Tower Conditions Assessment Report, and that timeline requires that a Project be advertised for bid in 2018, with construction taking place in 2019.

**PORTABLE GENERATOR FOR WATER SYSTEM**

1. No change since last report.

**DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT**

1. No change since last report.

**WATER METER UPGRADES**

1. No change since last report.

**NJDEP WATER ALLOCATION**

1. The Borough's total water usage for April 2017 is slightly higher than that for the month of April 2016. Same applies to total water usage for the year to date, i.e. 2016 vs 2017.
2. Pursuant to the Borough's Water Allocation Permit Renewal, our office has recommended the award of a quote from the WAA's Sprinkler System Contractor for the installation of a flow meter for the existing irrigation well.
3. Upon activation of Well #3 and the abandonment of Well #2, the Water Allocation Permit Renewal Application will be updated, thus satisfying the remaining NJDEP Technical Deficiency comments.

**BOROUGH WATER SYSTEM RECORD KEEPING**

1. No change since last report.

**STORM SEWERS**

1. No change since last report.

**NJPDES STORMWATER DISCHARGE PERMIT**

1. We remind Council Members to make arrangements to watch the stormwater public education training videos and sign-off on the Training Log that is in Kathy School's Office.

**ELECTRICAL UPGRADES AT WENONAH PARK**

1. We have discussed the potential upgrade of the existing electric service at Wenonah Park with Atlantic City Electric, including the possible installation of a second service at the south side of the Park.





2. Atlantic City Electric has responded to our office with a determination that the existing overhead facilities along East Cherry Street and South Clinton Avenue can accommodate a new service, be it either customer owned underground or an overhead drop to a meter pedestal.
3. Unfortunately, Atlantic City Electric was unable to provide us with any details regarding the existing electrical service that extends from Mantua Avenue. Therefore, additional follow up is necessary to determine the capacity of the existing electric service prior to contemplating the installation of a supplemental service.

**#107 S. CLINTON AVENUE**

1. We have contacted South Jersey Gas about a potential roadway failure in front of #107 S. Clinton Avenue that appears to coincide with the installation of a new gas service. South Jersey Gas indicated that they would investigate the problem and inform our office of their findings. We have yet to receive a response.

**#311 N. JEFFERSON AVENUE**

1. Based upon a recent inquiry to the Construction Code Office, it is our understanding that the property owner has authorized the as-built survey of the recently constructed improvements and will be submitting said survey to the Zoning Officer for review and evaluation of the requirement for additional variances and construction permits.

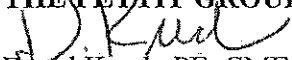
**IV. PLANNING BOARD ACTIVITY:**

1. See "Wenonah Meadows" above.
2. A detailed discussion regarding the first draft of the Mantua Avenue Zoning Overlay Ordinance with the Board Planner is scheduled for the June 26<sup>th</sup> meeting.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,

**THE PETTIT GROUP, LLC**

  
David Kreck, PE, CME

Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)  
Brian Duffield, Esq., Borough Solicitor (via e-mail)  
Sandra Christina, Planning Board Secretary (via e-mail)

