

# BOROUGH OF WENONAH

www.boroughofwenonah.com

## COUNCIL MINUTES – BUSINESS MEETING

OCTOBER 26, 2017

### Pledge of Allegiance

**Call to Order:** 7:30 p.m. by Mayor John R. Dominy  
Wenonah Municipal Building, 1 South West Avenue Wenonah, NJ 08090

**Roll Call:** Present: Mayor Dominy, Cox, Hausman, Kaeferle, Lader, Norris, Sheppard  
Absent:  
Also, present: Solicitor Duffield

### Open Public Meetings Act Statement:

#### Adoption of the Agenda:

JS/PL AIF

#### Open to Public

CH/PL

A discussion and opinions were given by several residents on the light rail and the Gateway Study

Resident Greg Winner, 201 E. Pine Street and resident Tamar Shelov, 104 N. Monroe Ave. Both residents were asking Mayor and Council about the hiring of Vito Gagliardi and the Gateway Study. Mayor and council explained we hired Mr. Gagliardi to do a study first as to why Wenonah residents are paying the most taxes and have the lowest number of students at Gateway. A long discussion followed.

Resident Gary Odenbrett, 20 N. West Ave., on behalf of the Shade Tree Commission informed council that they have initiated the removal of selected shade trees and will be going out to bid soon.

Also, Atlantic City Electric will be doing some tree trimming of their own in 2018. Wenonah will inform residents as soon as more information is received.

Mr. Odenbrett wanted to know if the “Speed Readers” that are located on N. Jefferson Ave. could be placed on his street (N.W. Avenue.) He noted that most of the time they either are not lighted or the batteries are dead. He suggested that since Wenonah has several marked police cars could one be positioned on North East Avenue as a deterrent to speeding?

Resident Stephanie Berenato, 211 S. Clinton, complained about the ticket(s) that one of our police officers gave out on a certain night on N. Jefferson. She indicated that it would have been nice for the officer to come to the door and give notice to move the cars before ticketing everyone. Chief Rogers indicated that the officer did, in fact, inform the residents prior to being ticketed.

Resident Patrick Crumrine, 105 W. Willow commented on the light rail. He said that he didn't agree with Paul Lader's remarks, as he is in favor of the train

Resident Debra Montemore, 106 N. West Avenue, as well as Resident Mike Contarino, 202 E. Poplar

spoke against the light rail. Councilmen Sheppard, Norris, Lader, and Mayor Dominy also commented.

Resident Bob Litzinger, 301 E. Buttonwood, had additional questions regarding the hiring of Vito Gagliardi, and the Gateway Study. Councilman Norris again related as to the disproportionate share of the Gateway Budget Wenonah pays; the breakdown of how much each sending district pays per pupil; and state aid apportionment. Wenonah pays \$15,486 per pupil, National Park pays \$8,000, Westville pays \$11,065, and Woodbury heights pays a little more this year than Wenonah (\$15,625.) Wenonah is attempting to acquire an explanation of why our costs are so high, in relation to the number of Wenonah students attending Gateway.

**Close to Public**

JS/PL

Motion to Approve: September 28, 2017 Business Meeting Minutes

DC/PK AIF

Motion to Approve: Ordinance 2017-9, 2<sup>nd</sup> read; Amending Chapter. 4 entitled "Alcoholic Beverages of the code of the Borough of Wenonah"

PL/CH

**Open Public Hearing**

JS/PL

No comments

**Close Public Hearing**

CH/PL

Roll call:

Ayes: Cox, Hausman, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

Resolution 2017-94: Resolution expressing opposition to legislative proposals regarding the Open Public Meetings Act and Open Public Records Act

JS/PK AIF

Resolution 2017-95: Authorizing the refund of a tax overpayment on Block 48/Lot 8 for \$2,351.33.

BN/JS

Roll call:

Ayes: Cox, Hausman, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

Resolution 2017-96: Authorizing a professional services contract with Vito A. Gagliardi, Esq., as Special Counsel, regarding regional school funding matters. BN/PL

Roll Call:

Ayes: Cox, Hausman, Kaeferle, Lader, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

Resolution 2017-97: Authorizing the hiring of Michael Clark and Matthew Wentz,

Public Works, Laborer 1 PK/CH  
Roll call:  
Ayes: Cox, Hausman, Kaeferle, Lader, Norris, Sheppard  
Nays: None  
Abstain: None  
Absent: None  
Motion Approved

Resolution 2017-98: Authorizing an increase in salary for Public Works employees, Paul Leinhauser and Brian Nicholson, and Tax Office employees Laurie Christinzio and Kathy Schools. PK/CH  
Roll call:  
Ayes: Cox, Hausman, Kaeferle, Lader, Norris, Sheppard  
Nays: None  
Abstain: None  
Absent: None  
Motion Approved

Resolution 2017-99: Adopting a form required to be used for the filing of notice of tort claims against the Borough of Wenonah PL/CH AIF

Resolution 2017-100: Authorizing the cancellation of taxes due to the property Owner, Robert Berg), meeting the requirements of a 100% disabled veteran and is exempt from paying property taxes 404 N. Clinton Avenue. BN/CH  
Roll call:  
Ayes: Cox, Hausman, Kaeferle, Lader, Norris, Sheppard  
Nays: None  
Abstain: None  
Absent: None  
Motion Approved

Resolution 2017-101: Approving Change Order #8 (Final) to Level 1 Construction for Construction of Potable Water Well #3 replacement of Water Well #2. PK/CH  
Roll call:  
Ayes: Cox, Hausman, Kaeferle, Lader, Norris, Sheppard  
Nays: None  
Abstain: None  
Absent: None  
Motion Approved

Resolution 2017-102: Authorizing the advertisement and sale of Block 4, Lots 23 and 29 (Linden Street) PK/CH  
Roll call:  
Ayes: Cox, Hausman, Kaeferle, Lader, Norris, Sheppard  
Nays: None  
Abstain: None  
Absent: None  
Motion Approved

Resolution 2017-103: Authorizing William R. Schnarr III to

Patrolman 8, with a salary of \$45,632 effective Oct. 30, 2017 JS/CH  
Roll call:  
Ayes: Cox, Hausman, Kaeferle, Lader, Norris, Sheppard  
Nays: None  
Abstain: None  
Absent: None  
Motion Approved

Ordinance 2017-10: 1<sup>st</sup> read, Amending Chapter 5, License Fee schedule PL/JS  
for “Cats” (Code Book says \$10.00 Should be \$7.00)  
Roll call:  
Ayes: Cox, Hausman, Kaeferle, Lader, Norris, Sheppard  
Nays: None  
Abstain: None  
Absent: None  
Motion Approved

Ordinance 2017-11: 1<sup>st</sup> read, Amending Chapter 67 entitled JS/CH AIF  
“Vehicles and Traffic” Resident Parking Permit”

Ordinance 2017-12: 1<sup>st</sup> read, Amending article VII, Zoning Regulations, JS/PK AIF  
of Chapter 72, Land Use Ordinance of the Code of the Borough of Wenonah

**Committee Reports:**

Public Safety & Personnel: J. Sheppard – See attached report.  
Public Works: P. Kaeferle – See attached report.  
In addition to the report to date our water usage  
is 2 million gallons less then this time last year.  
Human Services: C. Hausman – See attached report.  
Nov 11, 2017, next Clean Communities Day  
Finance & Budget: W. Norris – See attached Treasurer’s & Tax Collector’s report.  
Legal & Ordinance: P. Lader – Nothing to report.  
Public Buildings & Grounds: D. Cox – See attached report  
Engineers Report: David Kreck - See attached report.

**Motion to Approve: Disbursements JS/PL**

Roll call:  
Ayes: Cox, Hausman, Kaeferle, Lader, Norris, Sheppard  
Nays: None  
Abstain: None  
Absent: None  
Motion Approved

**Miscellaneous**

Proclamation for the Woman’s Club was read by Mayor Dominy

**Motion to Approve:** The option "Proposed Future Station" per the request of STV Inc. as it pertains only to the Environmental Impact Study to be completed on the proposed Glassboro-Camden Light Rail Line.

JS/PK

Roll call:

Ayes: Cox, Hausman, Kaeferle, Sheppard

Nays: Lader, Norris

Abstain: None

Absent: None

Motion Approved

**Open to the public:**

CH/PK

Resident Mike Contarino again expressed his displeasure on how Jack Sheppard and the rest of council voted on the STV request (see above motion.)

*Note: This issue is mentioned on the Borough Website @ [www.boroughofwenonah.com](http://www.boroughofwenonah.com) (pages 2 and 3)*

**Close to the public:**

PK/DC

**Motion to Approve:** Resolution 2017-104: Closed Session  
Contract Negotiations for professionals related to Gateway Study and Vito Gagliardi, Esq. to represent Wenonah Borough Tax Apportionment

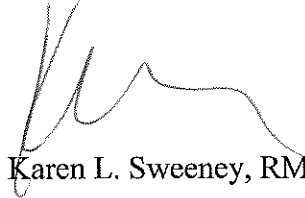
PK/PL

Come out of Closed Session

**Motion to Adjourn:** 9:23 pm

PK/DC AIF

Minutes Submitted,



Karen L. Sweeney, RMC/Admin/Treasurer

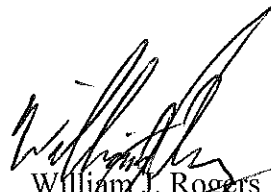
Approved: November 30, 2017

TO: Councilman Jack Sheppard  
FROM: Chief William Rogers  
DATE: October 26, 2017  
REF: Police Activity- Month of September, 2017

- Officers responded to 5 medical calls
- Officers assisted the Fire Dept. 1 time
- Our officers assisted outside agencies 34 times during the Month.  
Our officers conducted 43 Radar posts on Mantua Ave. & on Maple St.
- 13 Suspicious Persons/MV's
- 6 Alarm calls
- 5 Motor Vehicle crashes
- 4 Motor Vehicle complaints
- 3 Warrant Arrest
- 1 Dispute
- 2 Thefts from M.V's
- 1 C.D.S. Arrest
- 7 Pedestrian stops
- 4 School Crossing Posts covered
- Assisted with the Soccer Parade

Training

ERT assignment – Ptlm. Basile

  
William J. Rogers  
Chief of Police

Selected : 0

Show Map

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Juris	Date	Call#	CFS	Location			
<input type="checkbox"/>	09/12/17 21:17.004720	17.004720	MVST	W Mantua AVE/N West AVE; P631	WS631	MVV	✓
<input type="checkbox"/>	09/12/17 11:17.004714	17.004714	MVST	Glassboro RD/E Mantua AVE P605	WR605	CN	✓
<input type="checkbox"/>	09/11/17 20:17.004710	17.004710	MVST	W Mantua AVE/Hayes AVE;S P631	WS631	MVV	✓
<input type="checkbox"/>	09/11/17 18:17.004708	17.004708	MVST	W Mantua AVE/Hayes AVE;S P631	WS631	MVV	✓
<input type="checkbox"/>	09/10/17 18:17.004698	17.004698	MVST	Glassboro RD/Elm ST;S, W P630	JG627	MVV	✓
<input type="checkbox"/>	09/10/17 18:17.004696	17.004696	MVST	Glassboro RD/Barkbridge RD P630	JG627	MVS	✓
<input type="checkbox"/>	09/09/17 17:17.004678	17.004678	MVST	Ogden RD/College BLVD;B, P623	AP623	MVS	✓
<input type="checkbox"/>	09/09/17 16:17.004677	17.004677	MVST	Glassboro RD/Candidus AVE P630	JG627	MVS	✓
<input type="checkbox"/>	09/09/17 15:17.004676	17.004676	MVST	Glassboro RD/Lake AVE;W, P630	JG627	MVS	✓
<input type="checkbox"/>	09/09/17 15:17.004674	17.004674	MVST	Glassboro RD/Clement AVE; P630	JG627	CN	✓
<input type="checkbox"/>	09/09/17 00:17.004671	17.004671	MVST	Glassboro RD/E Buttonwood P630	JG627	CN	✓
<input type="checkbox"/>	09/08/17 23:17.004669	17.004669	MVST	W Mantua AVE/Hayes AVE;S P630	JG627	ARR	✓
<input type="checkbox"/>	09/08/17 22:17.004668	17.004668	MVST	Glassboro RD/Lake AVE;W, P630	JG627	CN	✓
<input type="checkbox"/>	09/08/17 20:17.004666	17.004666	MVST	Bankbridge RD/Weybridge C P630	JG627	MVS	X
<input type="checkbox"/>	09/08/17 19:17.004665	17.004665	MVST	Bankbridge RD/Weybridge C P630	JG627	CN	X
<input type="checkbox"/>	09/08/17 19:17.004663	17.004663	MVST	Glassboro RD/Barkbridge RD P630	JG627	CN	✓
<input type="checkbox"/>	09/08/17 12:17.004661	17.004661	MVST	W Mantua AVE/S Jefferson A P623	AP623	MVS	✓
<input type="checkbox"/>	09/08/17 12:17.004660	17.004660	MVST	E Mantua AVE/Lenape TRL;S P623	AP623	MVV	✓
<input type="checkbox"/>	09/07/17 23:17.004656	17.004656	MVST	Glassboro RD/Elm ST;S, W P628	MH628	MVS	✓
<input type="checkbox"/>	09/07/17 17:17.004654	17.004654	MVST	1440 Glassboro RD;B, Wood P628	MH628	MVV	✓
<input type="checkbox"/>	09/07/17 13:17.004652	17.004652	MVST	E Mantua AVE/N Clinton AVE P631	WS631	MVV	✓
<input type="checkbox"/>	09/07/17 07:17.004648	17.004648	MVST	W Mantua AVE/Hayes AVE;S P631	WS631	CN	✓
<input type="checkbox"/>	09/05/17 22:17.004635	17.004635	MVST	Chestnut AVE/Boundary RD; P621	SB621	CN	✓
<input type="checkbox"/>	09/05/17 14:17.004631	17.004631	MVST	Glassboro RD/Elm AVE;W, W P630	JG627	MVS	✓
<input type="checkbox"/>	09/05/17 13:17.004630	17.004630	MVST	E Maple ST/N Clinton AVE;S P630	JG627	MVS	✓
<input type="checkbox"/>	09/05/17 11:17.004628	17.004628	MVST	34 Mantua BLVD;J, Mantua, P630	JG627	MVV	✓
<input type="checkbox"/>	09/05/17 11:17.004627	17.004627	MVST	E Maple ST/N Clinton AVE;S P630	JG627	CN	✓
<input type="checkbox"/>	09/05/17 11:17.004626	17.004626	MVST	Salina RD/Glassboro RD;B, S P630	JG627	MVV	✓
<input type="checkbox"/>	09/04/17 15:17.004617	17.004617	MVST	Stratford AVE/Glassboro RD P630	JG627	MVV	✓
<input type="checkbox"/>	09/04/17 14:17.004616	17.004616	MVST	Glassboro RD/Park AVE;W, W P630	JG627	MVS	✓
<input type="checkbox"/>	09/03/17 19:17.004605	17.004605	MVST	W Mantua AVE/N Jefferson A P631	WS631	CN	✓
<input type="checkbox"/>	09/03/17 16:17.004604	17.004604	MVST	E Mantua AVE/N Marion AVE P631	WS631	CN	✓
<input type="checkbox"/>	09/01/17 23:17.004592	17.004592	MVST	200 N Clinton AVE,1;S P631	WS631	CN	✓
<input type="checkbox"/>	09/01/17 21:17.004591	17.004591	MVST	W Mantua AVE/N Jackson AV P631	WS631	CN	✓
<input type="checkbox"/>	09/01/17 21:17.004589	17.004589	MVST	E Mantua AVE/N Clinton AVE P631	WS631	CN	✓
<input type="checkbox"/>	09/01/17 21:17.004588	17.004588	MVST	Glassboro RD/E Buttonwood P631	WS631	CN	✓
<input type="checkbox"/>	09/01/17 20:17.004587	17.004587	MVST	Glassboro RD/E Maple ST;S, P631	WS631	CN	✓
<input type="checkbox"/>	09/01/17 18:17.004586	17.004586	MVST	Glassboro RD/E Maple ST;S, P631	WS631	CN	✓
<input type="checkbox"/>	09/01/17 16:17.004583	17.004583	MVST	Cattell RD/Kirkland DR;B, W P628	MH628	CN	✓
<input type="checkbox"/>	09/01/17 13:17.004580	17.004580	MVST	S Clinton AVE/E Cherry ST;S P628	MH628	CN	✓
<input type="checkbox"/>	09/01/17 08:17.004578	17.004578	MVST	395 Wenonah AVE,2;J, Mant P628	MH628	CN	✓
<input type="checkbox"/>	09/01/17 07:17.004577	17.004577	MVST	Wenonah AVE/Clinton AVE;J P628	MH628	CN	✓

[PREV](#)

Selected : 0

Show Map

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Juris	Date	Call#	CFS	Location	
<input type="checkbox"/>	09/20/17 20:17.004860	17.004860	MVST	E Mantua AVE/S Princeton A	P631 WS631 CN ✓
<input type="checkbox"/>	09/20/17 18:17.004855	17.004859	MVST	E Mantua AVE/N Marion AVE	P631 WS631 CN ✓
<input type="checkbox"/>	09/20/17 18:17.004855	17.004858	MVST	N West AVE/W Mantua AVE;	P631 WS631 CN ✓
<input type="checkbox"/>	09/20/17 16:17.004855	17.004857	MVST	W Mantua AVE/N Monroe AV	P631 WS631 CN ✓
<input type="checkbox"/>	09/20/17 12:17.004855	17.004855	MVST	E Maple ST/N Stockton AVE;	P628 MH628 CN ✓
<input type="checkbox"/>	09/19/17 22:17.004833	17.004837	MVST	Glassboro RD/Barkbridge RD	P621 SB621 MVV ✓
<input type="checkbox"/>	09/19/17 15:17.004833	17.004832	MVST	Glassboro RD/Mail AVE;B, W	P630 JG627 MVV ✓
<input type="checkbox"/>	09/19/17 15:17.004833	17.004831	MVST	Glassboro RD/E Elm ST;S, W	P630 JG627 CN ✓
<input type="checkbox"/>	09/19/17 14:17.004823	17.004829	MVST	E Mantua AVE/N Synnott AV	P623 AP623 MVS ✓
<input type="checkbox"/>	09/19/17 13:17.004823	17.004828	MVST	S Monroe AVE/W Mantua AV	P623 AP623 CN ✓
<input type="checkbox"/>	09/19/17 09:17.004823	17.004826	MVST	Ogden RD/Princeton BLVD;E	P623 AP623 MVS ✓
<input type="checkbox"/>	09/19/17 09:17.004823	17.004825	MVST	E Maple ST/Northeast AVE;S	P623 AP623 MVS ✓
<input type="checkbox"/>	09/18/17 22:17.004819	17.004819	MVST	Glassboro RD/Helen AVE;W,	P630 JG627 CN ✓
<input type="checkbox"/>	09/18/17 22:17.004819	17.004818	MVST	Glassboro RD/E Elm ST;S, W	P630 JG627 CN ✓
<input type="checkbox"/>	09/18/17 22:17.004819	17.004817	MVST	Glassboro RD/E Elm ST;S, W	P630 JG627 CN ✓
<input type="checkbox"/>	09/18/17 21:17.004819	17.004815	MVST	Glassboro RD/Clearview AVE	P630 JG627 CN ✓
<input type="checkbox"/>	09/18/17 21:17.004819	17.004814	MVST	E Elm ST/N Princeton AVE;S	P630 JG627 CN ✓
<input type="checkbox"/>	09/18/17 14:17.004809	17.004809	MVST	Wenonah AVE/Hirst AVE;J, N	P623 AP623 CN ✓
<input type="checkbox"/>	09/18/17 10:17.004806	17.004806	MVST	W Mantua AVE/S West AVE;	P623 AP623 MVS ✓
<input type="checkbox"/>	09/18/17 10:17.004806	17.004805	MVST	W Mantua AVE/S West AVE;	P623 AP623 MVV ✓
<input type="checkbox"/>	09/17/17 14:17.004799	17.004792	MVST	E Mantua AVE/N Clinton AVE	P631 WS631 CN ✓
<input type="checkbox"/>	09/17/17 13:17.004799	17.004790	MVST	Glassboro RD/E Elm ST;S, W	P631 WS631 CN ✓
<input type="checkbox"/>	09/17/17 13:17.004789	17.004789	MVST	Ogden RD/Princeton BLVD;E	P631 WS631 MVV ✓
<input type="checkbox"/>	09/17/17 09:17.004788	17.004788	MVST	Glassboro RD/Clearview AVE	P628 MH628 CN ✓
<input type="checkbox"/>	09/16/17 15:17.004782	17.004782	MVST	E Maple ST/N Synnott AVE;S	P628 MH628 CN ✓
<input type="checkbox"/>	09/16/17 14:17.004781	17.004781	MVST	Glassboro RD/Mohawk DR;S	P628 MH628 CN ✓
<input type="checkbox"/>	09/16/17 14:17.004780	17.004780	MVST	E Mantua AVE/S Princeton A	P628 MH628 CN ✓
<input type="checkbox"/>	09/16/17 14:17.004779	17.004779	MVST	Northeast AVE/E Mantua AV	P628 MH628 CN X
<input type="checkbox"/>	09/16/17 13:17.004778	17.004778	MVST	E Mantua AVE/S Princeton A	P628 MH628 CN ✓
<input type="checkbox"/>	09/15/17 22:17.004768	17.004768	MVST	Glassboro RD/E Elm ST;S, W	P631 WS631 MVV ✓
<input type="checkbox"/>	09/15/17 22:17.004767	17.004767	MVST	E Elm ST/N Synnott AVE;S;S	P631 WS631 CN ✓
<input type="checkbox"/>	09/15/17 19:17.004763	17.004763	MVST	W Mantua AVE/N Jackson AV	P631 WS631 MVV ✓
<input type="checkbox"/>	09/15/17 16:17.004761	17.004761	MVST	W Mantua AVE/Hayes AVE;S	P631 WS631 CN ✓
<input type="checkbox"/>	09/15/17 15:17.004759	17.004759	MVST	Ogden RD/Princeton BLVD;E	P631 WS631 MVS ✓
<input type="checkbox"/>	09/15/17 14:17.004757	17.004757	MVST	304 E Buttonwood ST;S, We	P628 MH628 CN ✓
<input type="checkbox"/>	09/15/17 13:17.004755	17.004755	MVST	1515 Glassboro RD;S, Weno	P628 MH628 CN ✓
<input type="checkbox"/>	09/15/17 13:17.004754	17.004754	MVST	Hammond AVE/Glassboro R	P605 WR605 CN ✓
<input type="checkbox"/>	09/14/17 13:17.004744	17.004744	MVST	Wenonah AVE/Mantua BLVD	P623 AP623 CN ✓
<input type="checkbox"/>	09/13/17 23:17.004740	17.004740	MVST	Glassboro RD/Sammler ST;E	P630 JG627 CN ✓
<input type="checkbox"/>	09/13/17 21:17.004737	17.004737	MVST	Glassboro RD/Mail AVE;B, W	P630 JG627 CN ✓
<input type="checkbox"/>	09/13/17 19:17.004735	17.004735	MVST	Glassboro RD/Mohawk DR;S	P630 JG627 MVS ✓
<input type="checkbox"/>	09/13/17 19:17.004734	17.004734	MVST	Glassboro RD/Park AVE;W, V	P630 JG627 CN ✓
<input type="checkbox"/>	09/13/17 16:17.004730	17.004730	MVST	N Monroe AVE/W Poplar ST;	P623 AP623 CN ✓
<input type="checkbox"/>	09/13/17 00:17.004722	17.004722	MVST	Bankbridge RD/Tanyard RD;	P631 WS631 MVV ✓

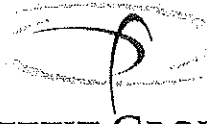
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Juris	Date Time	T	Citation#	Call#	Plate	Charge	
	09/30/17	1	MJ026081	NJ-H90EWC	39:3-40 , DRIVING W	RILEY, LORENCE T	17-00014 X
	09/29/17	1	MJ017799	NJ-X97HPY	39:3-40 , DRIVING W	RUBENA, RAYMOND	17-00014 X
	09/29/17	1	MJ017800	NJ-X97HPY	39:3-29C , FAIL TO P	RUBENA, RAYMOND	17-00014 X
	09/26/17	1	MJ017797	NJ-D41HSJ	39:3-40 , DRIVING W	MORRISON, DEAJA	17-00013 X
	09/26/17	1	MJ017798	NJ-D41HSJ	39:3-29C , FAIL TO P	MORRISON, DEAJA	17-00013 X
	09/19/17	1	mj026108		39:3-74 , WINDSHIEL	Ewer, Dana	17-00013 X
	09/18/17	1	mj026107		39:3-33 , IMPRO DIS	Penot, Brian M	17-00013 X
	09/16/17	1	MJ017796	NJ-K52FWX	39:3-4 , UNREGISTER	Null,Steven D	17-00013 X
	09/16/17	1	MJ017795	NJ-M48HYU	39:4-97.3 , CELL PHO	GRIGORIEV, LANA	17-00012 X
	09/15/17	1	MJ024517	TX-BLC827	39:3-37.1B , ALLOW	Torres, Antonio	17-00013 X
	09/15/17	1	MJ024518	TX-BLC827	39:3-10 , DRIVER'S L	Garcia-Carranza, Giova	17-00014 X
	09/15/17	1	MJ017793	PA-KFP2484	39:3-4 , UNREGISTER	CHILDS, REGINALD	17-00012 X
	09/15/17	1	MJ017794	PA-KFP2484	39:3-40 , DRIVING W	CHILDS, REGINALD	17-00012 X
	09/15/17	G	mj026141	NJ-X82JEV	39:4-97 , CARELESS	Haris, Khan	17-00013 X
	09/09/17	1	mj026106		39:3-4 , UNREGISTER	Abbott, Perry R	17-00013 X
	09/09/17	8	mj026105		39:3-40 , DRIVING W	Abbott, Perry R	17-00013 X
	09/08/17	1	mj026104		39:3-33 , IMPRO DIS	Washhart, Jennifer	17-00013 X
	09/07/17	1	MJ017792	NJ-H82GYN	39:3-4 , UNREGISTER	Dolbow, Brandon E	17-00012 X
	09/01/17	1	MJ017791	NJ-Z31HGZ	39:3-40 , DRIVING W	Callaghan, John W III	17-00012 X

*Per [Signature]*



**THE PETTIT GROUP, LLC**  
Engineering • Architecture • Planning

**VIA E-MAIL ONLY**

October 26, 2017

Mayor and Council  
Borough of Wenonah  
1 South West Avenue  
Wenonah, NJ 08090

**RE: Monthly Engineering Report  
Borough of Wenonah  
Public Meeting: Thursday October 26, 2017  
Project Number WNOE012M**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

**I. CONSTRUCTION PROJECTS:**

**BOROUGH POTABLE WATER WELL #3**

1. The air intrusion problem has been resolved and Well #3 was placed into service. Shortly thereafter, the Calcium Hypochlorite feed pumps failed. The cause was ultimately found to be the result a discrepancy in the pump manufacturers literature as it relates to the pump's capacity when exposed to a calcium hypochlorite solution. The Pump Manufacturer has since agreed to upgrade and replace the Calcium Hypochlorite feed pumps at both Well #3 and Well #1.

2. Our office has submitted Change Order #8 (Final) for the Borough's consideration, inclusive of the following work:

- A. Replacement of 1" Air Release Valve & Installation of Isolation Valves for Chemical Feed Piping System.

The abovementioned Change Order will result in a \$3,179.91 increase in the contract amount and, in combination with the previously approved Contract Change Order #'s 1 - 7, will result in an overall increase of 18.24% above the original Contract Amount of \$635,000.00, for a final adjusted contract amount of \$750,850.13.

**2014 NJDOT TRANSPORTATION ALTERNATIVES PROGRAM (TAP):**

1. A pre-construction meeting was held on October 24<sup>th</sup>. Meeting Minutes will be distributed to all attendees by the Borough's Construction Consultant.

2. The Contractor's Performance Bonds and Insurance Certificates have been approved by the Borough Solicitor and the Notice to Proceed has been issued for November 1, 2017. Weather permitting, the project should be substantially completed by March 1, 2018.

## II. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:

### STOCKTON AVENUE EXTENSION

1. The applicant has completed the surface paving of the disturbed areas located in the vicinity of the entrance to the common driveway and entrance to Wenonah Swim Club. The remaining work includes surface paving of the common driveway for the two homes. The applicant has indicated that this work will be completed in April 2018.

### #207 EAST WILLOW

1. No Change Since Last Report.

### #311 N. JEFFERSON AVENUE

1. Based upon our conversations, it is our understanding that a violation was issued by the Zoning Officer and the property owner has thirty (30) days to address the violations. However, we have not received a copy of the Violation.

### AT&T CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

### T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

### VERIZON CELLULAR ANTENNAE INSTALLATION

1. No change since last report

## III. GENERAL MUNICIPAL ENGINEERING:

### 2017 NJDOT LOCAL AID INFRASTRUCTURE GRANT - 2018 ROAD PROGRAM:

1. The preliminary designs for all roadways are completed and must be checked and finalized. Once complete, the Bid Specifications will be prepared.

### 2018 NJDOT MUNICIPAL AID PROGRAM:

1. Applications for Drainage Improvements to West Cherry Street are under review.

### PY 2017-18 CDBG APPLICATION: BARRIER FREE IMPROVEMENTS AT LISLE FIELD

1. No change since last report.



**WENONAH LIBRARY:**

1. No change since last report.

**WENONAH LAKE:**

1. No change since last report.

**LIGHT RAIL**

1. The Environmental Impact Study has resumed and the Borough has been asked to provide a formal decision as to the following three (3) options regarding the proposed Train Station:

- A. Keep the station at its proposed location, near Mantua Avenue
- B. Remove the station entirely from consideration.
- C. Relabel the station as a "potential future station"

Our recommendation to Council would be to elect the third option which allows for the environmental impact study to be completed for the proposed station but does not automatically move the station into the design and construction phase.

**CONRAIL**

1. No change since last report.

**GCUA SANITARY SEWER EFFLUENT MONITORING REPORT**

1. No change since last report.

**USEPA SANITARY SEWER COMPLIANCE EVALUATION INSPECTION**

1. No change since last report.

**NJDEP WATER AND WASTEWATER SYSTEMS RESILIENCY GUIDE & SECURITY BEST PRACTICES**

1. As a follow up to our summary report, we will review the Borough's current policies and procedures with the Public Works Department and assess them for compliance with the guidance and recommendations provided within the NJDEP Water and Wastewater Systems Resiliency Guide & Security Best Practices.

**NJDEP-NEIT ASSET MANAGEMENT SURVEYS & GIS MAPPING**

1. Although not a mandatory requirement at this time, the NJDEP Water and Wastewater Systems Resiliency Guide & Security Best Practices recommends the implementation of an Asset Management Program for Public Water and Sewer Utility Infrastructure. Therefore, we advise the Borough to begin planning for the possibility of having to perform an inventory of, and asset management study on, the Borough's Water System



and Sewer System Facilities. The work would include the GIS Mapping of the various Water and Sewer System features, i.e. valves, hydrants, manholes, etc.

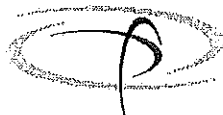
2. As a follow up to the above, the NJDEP has adopted the Water Quality Accountability Act (PL 2017, c.133 (WQAA)), which became effective on October 19, 2017. The Act applies to all water systems of over 500 services and addresses the following:
  - A. The requirement for the creation and implementation of an Asset Management Plan which details a program for inspection, maintenance, repair, and renewal of water related infrastructure.
  - B. Provides specific methodology that must be followed for routinely testing water system valves and fire hydrants.
  - C. The requirement for the creation of cyber security programs for all internet connected control systems, and a supplemental requirement to become a member of the NJ Cybersecurity and Communications Integration Cell.
  - D. The requirement for the submission of a mitigation plan by Water System Purveyors who exceed a certain number of violations within a specified timeframe.

#### **BOROUGH WATER TOWER AND WELLS**

1. In anticipation of the impending Water Tower Rehabilitation Project, our Water Resource Consultant has reviewed the previously completed tank evaluation report for the purposes of confirming the recommendations found within. Based upon review, they have agreed with the report recommendations and have subsequently provided a proposal for engineering services to address the rehabilitation of the Water Tower.
2. Our office has also solicited a proposal from an independent engineering consultant who specializes in the temporary relocation of cellular infrastructure and the design of permanent cellular facility support structures for Water Towers. However, prior to preparing the proposal, the consultant requires a copy of the current Borough leases with AT&T, Verizon, and T-Mobile.
3. Upon receipt of the aforementioned proposal, our office will provide the Borough with a summary of the proposed improvements and a comprehensive proposal for engineering services that would also encompass the subconsultant proposals mentioned above.
4. See "BOROUGH POTABLE WATER WELL #3" for information regarding Well #3.

#### **NJDEP POTABLE WATER SYSTEM SANITARY SURVEY**

1. As required by NJDEP, the Borough must adhere to the timeline for preparing and executing a Public Bid Contract for addressing the recommendations of the Water Tower Conditions Assessment Report, and that timeline requires that a Project be advertised for bid in 2018, with construction taking place in 2019.



**PORTABLE GENERATOR FOR WATER SYSTEM**

1. Subsequent to the completion of the improvements at Well #1, we will schedule a test for the portable generator.

**DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT**

1. No change since last report.

**WATER METER UPGRADES**

1. No change since last report.

**NJDEP WATER ALLOCATION**

1. The Borough's total water usage for September 2017 is approximately 1,440,000 gallons lower than that for the month of September 2016. Total water usage for the year to date is approximately 1,849,000 gallons lower than that for 2016.

**BOROUGH WATER SYSTEM RECORD KEEPING**

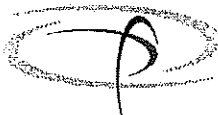
1. No change since last report.

**STORM SEWERS**

1. No change since last report.

**NJPDES STORMWATER DISCHARGE PERMIT**

1. An on-site meeting with the NJDEP was held on October 4<sup>th</sup> to review the Borough's SPP Plan for compliance with the permit requirements. Based upon the meeting, it is our understanding that the Borough was found to be in compliance, with the possible exception to the five (5) year cyclical requirement for sampling and testing all Borough Outfalls that exhibit dry weather flow. We await the NJDEP Report and will respond to any noted deficiencies.
2. The NJDEP indicated that they will be nominating the Borough for the Environmental Stewardship Program in light of the fact that the Borough has performed a number of stormwater related activities that are above and beyond what is required by the Permit, i.e. Wenonah Library Rain Garden, Classroom Presentations, various Environmental Commission Projects, etc.
3. The DEP briefly reviewed a number of the proposed Permit Conditions that are expected to be adopted in the 2018 Permit Renewal. The most important of which is that the formerly proposed requirement for the GIS mapping of the various stormwater facilities, i.e. inlets, outfalls, drainage easements, etc. will not be included in the forthcoming Permit Renewal.
4. We thank Council Members and Borough Employees for viewing the stormwater public education training videos.



**RELOCATION OF OVERHEAD ELECTRIC WIRES TO UNDERGROUND CONDUITS**

1. Our office reached out to Atlantic City Electric (ACE) to inquire about the possibility of re-routing the existing overhead electrical wires located within the limits of the Mantua Avenue Project to underground conduits. ACE indicated that this could be accomplished but not within the scope of the Mantua Avenue Project as they do not have a budget set aside for such work.
2. Should the Borough desire to pursue such an improvement, which does not have to be limited to Mantua Avenue, we ask that Council notify our office and we will initiate the discussions with the ACE representative.

**ELECTRICAL UPGRADES AT WENONAH PARK**

1. No change since last report.

**#107 S. CLINTON AVENUE**

1. No change since last report.

**ZONING MAP UPDATES**


1. Our office has updated the Borough's Zoning Map to reflect the Mantua Avenue Zoning Overlay District. Both an electronic and hard copy of the updated Zoning Map will be provided upon Council's adoption of the Ordinance.

**IV. PLANNING BOARD ACTIVITY:**

1. The Board awaits action by Council on the adoption of the Mantua Avenue Zoning Overlay Ordinance.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,  
**THE PETTIT GROUP, LLC**

  
David Kreck, PE, CME  
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)  
Brian Duffield, Esq., Borough Solicitor (via e-mail)  
Sandra Christina, Planning Board Secretary (via e-mail)



**Human Services Committee Report**  
**Oct. 26, 2017**  
**Carl Hausman, Chair**

Only one item:

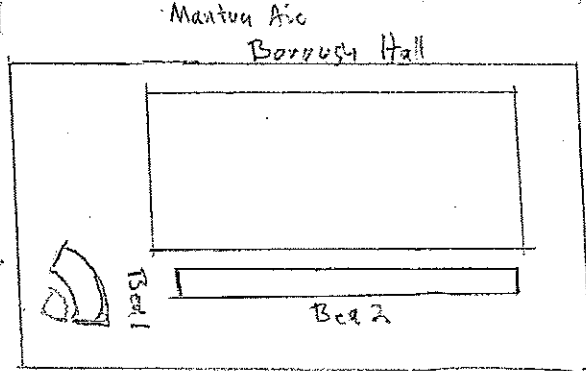
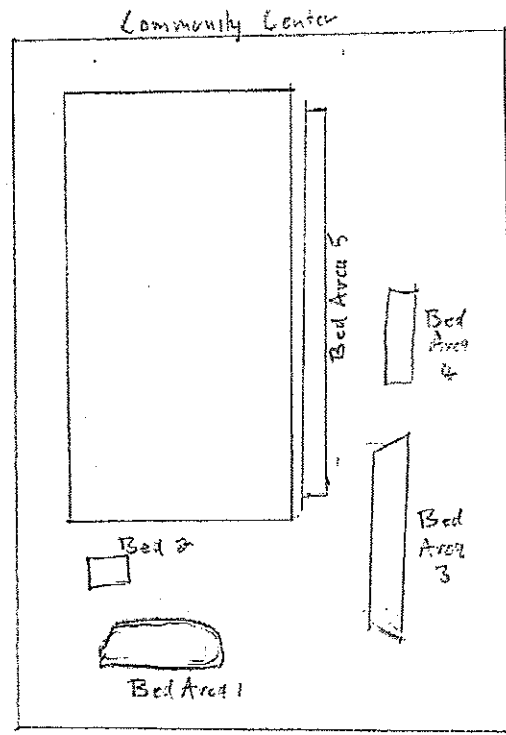
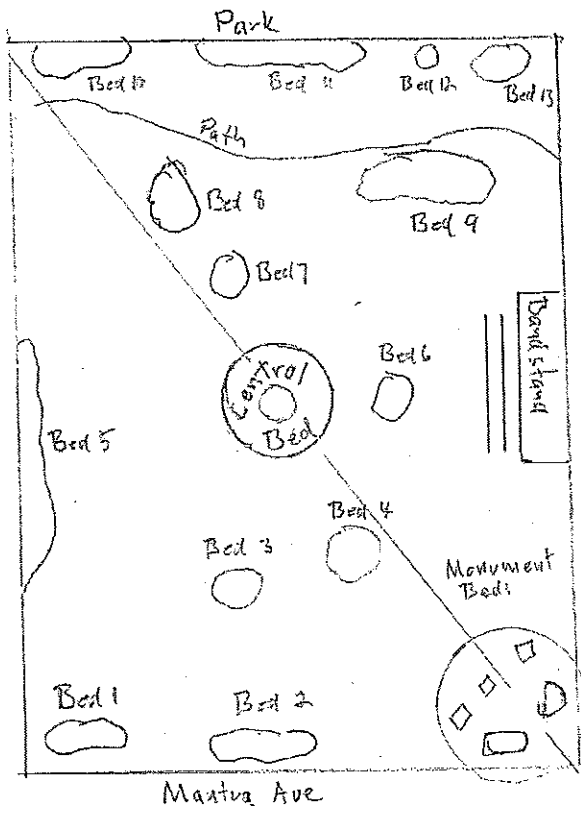
The next Community Cleanup day is Nov. 11. It's not on the calendar for some reason but we of course can contact groups through email, website, and social media.

This fall's focus will be on getting volunteers to bring equipment with them; as more volunteers bring their own leaf blowers, garden tools, tarps and tractors our productivity goes up.

With more lawn-space in the park, it's increasingly important to clear the grass of debris to prevent wet spots that collect moss and mold over the winter, and also to keep debris from interfering with grass propagation in the spring.

If you have any areas you think need special attention, please let me know. You can mark them on the map attached.





To: Mayor Dominy and Members of Borough Council  
From: Drew Sole, Fire Chief  
Subject: Fire Chiefs Report for September, 2017  
Date: October 3, 2017

The Wenonah Fire Company was in service sixteen times during the month of September. Nine were calls for fire or rescue assistance, five weekly training activities and two extra service assignments. A summary of the alarms follows.


Emergency Responses

Alarm System Investigation .....	1
Carbon Monoxide Investigation .....	1
Motor Vehicle Crash .....	1
Request for Mutual Aid .....	6

Extra Service Assignments

1. Assist with the Athletic Association fall kick off parade.
2. Attend a funeral service for a fallen Woodbury Hts. firefighter.

During the month of September, the fire company responded to nine calls of need to our town and our neighboring communities and trained on five occasions for a total of 142.44 staff hours of service.

Respectfully submitted,  
  
Drew Sole, Fire Chief



*“Wenonah Volunteer Fire Company in the 1970’s*

## **Report**

**To:** Mayor Dominy, Members of Borough Council, & Karen Sweeney

**Re:** Public Safety & Personnel Committee Report

**Committee Members:** Jack C. Sheppard Jr. – Chair, Bill Norris & Dan Cox

**Month:** *October 2017*

Mayor Dominy & Borough Council,

**Committee activities this past month included;**

- Meeting with Chief Rogers regarding Police matters
- Continued efforts on slowing down vehicular speeds on Mantua, Maple, Buttonwood, Marion and Jefferson roads.
- Committee efforts on various Borough personnel issues

Respectively submitted,

*Jack*

Jack Cornell Sheppard Jr., Member of Borough Council

Public Safety and Personnel Committee Chair

TREASURER'S REPORT 2017

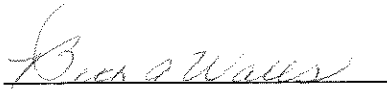
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
<b>REVENUES:</b>													
Property Tax Receipts	\$ 21,195.74	\$ 6,300.50	\$ 9,365.80	\$ 41,246.72	\$ 6,369.65	\$ 14,735.51	\$	\$ 500.00	\$ 250.00				\$ 99,963.92
Delinquent Taxes	\$ 982.69	\$ 1,083.75	\$ 1,898.33	\$ 6,049.01	\$ 1,819.53	\$ 2,485.84	\$ 315.65	\$ 758.72	\$ 1,873.49				\$ 17,267.01
Interest on Delinquents	\$ 397,129.79	\$ 1,690,779.26	\$ 89,319.90	\$ 512,403.98	\$ 1,491,408.48	\$ 54,005.58	\$ 35,581.35	\$ 2,215,827.85	\$ 84,965.50				\$ 6,571,421.69
Current Taxes									\$ 173,006.00				\$ 173,006.00
Prepaid Taxes													\$ 250.00
Special Assessment													\$ 40.00
NSF					\$ 40.00								\$ 40.00
Other Revenues	\$ 42,052.32	\$ 13,156.08	\$ 13,368.16	\$ 52,777.00		\$ 16,981.73	\$ 23,595.19	\$ 15,233.91	\$ 14,336.95				\$ 193,501.34
Dog/Cat Licenses	\$ 696.00	\$ 438.00	\$ 1,266.00	\$ 377.00	\$ 41.00	\$ 34.00	\$ 14.00	\$ 23.00	\$ 16.00				\$ 2,905.00
Utility Receipts													\$ -
Water/Sewer Rents	\$ 1,014.96	\$ 776.97	\$ 150,033.10	\$ 145,172.93	\$ 15,183.94	\$ 12,723.37	\$ 2,719.93	\$ 2,254.45	\$ 135,204.50				\$ 465,084.15
Penalty	\$ 40.00		\$ 80.00	\$ 1,017.81	\$ 1,498.21	\$ 1,137.33	\$ 168.99	\$ 44.07	\$ 14,113.00				\$ 18,099.41
Prior Year Rent	\$ 180.00		\$ 800.04	\$ 2,110.03		\$ 2,080.00	\$ 60.00	\$ 60.00					\$ 5,290.07
Other	\$ 80.00		\$ 3,380.00	\$ 1,606.32	\$ 12,750.00	\$ 2,764.04	\$ 13,082.50	\$ 536.65	\$ 4,103.00				\$ 38,282.51
Appropriation Refund													\$ -
Lake Revenues													\$ -
Concession						\$ 374.00	\$ 680.00	\$ 450.00	\$ 44.20				\$ 1,548.20
Volley Ball Usage						\$ 40.00							\$ 40.00
Walk in						\$ 1,296.00	\$ 3,242.00	\$ 1,849.00	\$ 448.00				\$ 6,835.00
Pavilion Rental					\$ 75.00	\$ 50.00	\$ 50.00						\$ 175.00
Parties					\$ 160.00	\$ 312.00		\$ 500.00	\$ 88.00				\$ 1,060.00
Day Passes					\$ 30.00	\$ 24.00	\$ 112.00	\$ 56.00					\$ 222.00
Pass Books					\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00					\$ 400.00
Regular Membership				\$ 70.00	\$ 350.00	\$ 1,675.00	\$ 735.00	\$ 215.00					\$ 3,045.00
Non/Res Membership					\$ 1,200.00	\$ 1,650.00	\$ 600.00						\$ 3,450.00
Non/Res Single Membership								\$ 75.00					\$ 75.00
Other													\$ -
<b>TOTAL:</b>	\$ 463,371.50	\$ 1,712,534.56	\$ 289,491.33	\$ 782,830.80	\$ 1,531,025.81	\$ 114,718.40	\$ 81,056.61	\$ 2,238,483.65	\$ 428,448.64	\$ -	\$ -	\$ -	\$ 7,601,961.30

LAKE REPORT 2017

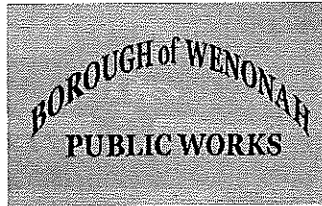
REVENUES:	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Lake Revenues													\$ -
Concession						\$ 374.00	\$ 680.00	\$ 450.00	\$ 44.20				\$ 1,548.20
Volley Ball Usage						\$ 40.00							\$ 40.00
Walk in						\$ 1,296.00	\$ 3,242.00	\$ 1,849.00					\$ 6,387.00
Pavilion Rental					\$ 75.00	\$ 50.00	\$ 50.00						\$ 175.00
Parties					\$ 160.00	\$ 312.00		\$ 500.00	\$ 388.00				\$ 1,360.00
Day Passes					\$ 30.00	\$ 24.00	\$ 112.00	\$ 58.00	\$ 448.00				\$ 670.00
Pass Books					\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00					\$ 400.00
Regular Membership				\$ 70.00	\$ 350.00	\$ 1,375.00	\$ 735.00	\$ 215.00					\$ 2,745.00
Non/Res Membership					\$ 1,200.00	\$ 1,650.00	\$ 600.00						\$ 3,450.00
Non/Res Single Membership								\$ 75.00					\$ 75.00
Other													\$ -
TOTAL:	\$ -	\$ -	\$ -	\$ 70.00	\$ 1,915.00	\$ 5,221.00	\$ 5,519.00	\$ 3,245.00	\$ 880.20	\$ -	\$ -	\$ -	\$ 16,850.20

Tax Collector's Statement of Cash Receipts

Current Taxes	September 2017	2017 To Date
Prepaid Taxes / 2018	1,730.06	12,654.22
2017 Taxes	84,965.50	6,571,341.69
2016 Taxes	250.00	98,436.33
6% Year End Penalty		2,308.89
Arrears		12,687.04
Tax Title Liens		0.00
Interest & Costs	1,873.49	19,516.54
Tax Searches		0.00
Cleanup		0.00
Advertising Costs		750.47
Tax Sale Premium		25,200.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee		100.00
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	88,819.05	6,742,995.18

  
Beth A. Walls  
Tax Collector

Percentage of Collection at September 30, 2017	74.22%
Percentage of Collection at September 30, 2016	74.61%



## **Public Works Report**

Submitted by Ken Trovarelli, DPW Superintendent  
October 26, 2017

- **Road and Utility Maintenance and Compliance Testing:**
  - Repair a water service leak at connection of 103 West Elm
  - Monthly and Quarterly water reports sent to DEP
  - Located 25 water and sewer locations for Mark-outs (One-call).
  - Collected water samples, 4 per month
  - Cold patched pot holes throughout the Borough.
  - Maintain Dead End Streets, Put milling in low spots
  - Cleared tops of catch basins as preventative maintenance prior to storms.
  
- **Municipal Properties and Maintenance:**
  - Winterize the the concession stand and restrooms at lake, antifreeze in sink traps and toilets.
  - Trim branches blocking Roadway signs.
  - Cut and removed fallen tree on fence at Cedar Field and repaired damaged fence from fallen tree at Cedar Field saving the Borough Approx. \$2,400.00 (est.)
  - Check wells and lift stations 7 days per week.
  - Mowing 14 acres of Municipal Properties
  - Trash/Recycle Collection - Collected trash and recycling at ball fields, parks, municipal properties and businesses.
  
- **Bulk Leaf Collection, Yard Waste & Branch Collection, Chipping, Tree removal:**
  - Begin Bulk Leaf Collection, covering entire Borough.
  - Last round of cleaning up all Yard waste and Branch Collection covering entire Borough.
  - Containerized yard waste 200 Cu. Yd. collected
  
- **Residential Recycling:**
  - Collected metal items per residents' requests.
  - E-waste pick up per residents' requests.

# Public Buildings & Grounds

Dan Cox, chair

## Wenonah Park

Mark your calendars for Oct 28, Home and School sponsor the annual Fall Festival. Also the Park will be undergoing some improvements this fall. This will include the removal of dead foliage, ivy and other eyesores. We are hoping to get new trees and plants in soon. Please forward any ideas and suggestions as they will be greatly appreciated.

## Wenonah Lake

The dog park has been opened again. The geese found on the property have drastically declined. The park hours will be adjusting for daylight savings time.

## Other Properties

Nothing to report at this time.