

BOROUGH OF WENONAH

www.boroughofwenonah.com

COUNCIL MINUTES – BUSINESS MEETING

AUGUST 23, 2018

Pledge of Allegiance

Call to Order: 7:30 p.m. by Mayor John R. Dominy at
Wenonah Municipal Building 1 South West Avenue Wenonah, NJ 08090

Roll Call: Present: Mayor Dominy, Councilmen Barbato, Kaeferle, Norris, and Sheppard
Absent: Cox & Fini
Also present: Municipal Clerk Sweeney, Solicitor Matthew Lyons

Open Public Meetings Act Statement:

Adoption of the Agenda: Sheppard/Kaeferle, AIF

Open to the Public Norris/Kaeferle, AIF

Bill Schnarr Sr., 301 Maple Avenue, complained about the overweight vehicles that travel on Maple Street and follow the directional sign on Glassboro Road to use Maple Street. Mr. Schnarr wanted to get Mantua PD on board with the problem of the overweight vehicles on Maple Street and have the sign on Glassboro Road removed. (County road not our jurisdiction)

Tamar Shelov, 104 N. Monroe, asked again if there was an update on the Gateway study with Vito Gagliardi. Councilman Norris indicated we have not received a final report from Vito.

Bill Klaus 408 N. Princeton Avenue resident wanted to give mayor and council an update on the sustainable collective Jersey impact and the reason he needed the mayor and council to approve a resolution to have a committee formed. He thanked everyone that provided information to get the status approved for Wenonah. Mr. Klaus advised that it would also benefit if Wenonah would initiate an ordinance for tobacco free zones in our public parks as well as an idling ordinance.

Close to the Public Sheppard/Kaeferle AIF

Motion to approve: June 28, 2018 Business Meeting Minutes Kaeferle/Norris AIF

Motion to approve: Resolution 2018-76: Establishing a Green Team Advisory Committee Barbato/Kaeferle AIF

Motion to approve: Resolution 2018-77: Authorizing change order #1

w/Pettit Group on behalf of GWP Enterprises for the 2018 Road Program Kaeferle/Sheppard
Roll Call:

Ayes: Barbato, Kaeferle, Norris, Sheppard

Nays: None

Abstain: None

Absent: Cox, Fini

Motion Approved

Motion to approve: Resolution 2018-78: Adopting capital budget amendment Norris/Kaeferle

Roll Call:

Ayes: Barbato, Kaeferle, Norris, Sheppard

Nays: None

Abstain: None

Absent: Cox, Fini

Motion Approved

Motion to approve: Resolution 2018-79: Approving Change Order #5 Mantua Ave.

Project #7 also known as CO5

Kaeferle/Sheppard

Roll Call:

Ayes: Barbato, Kaeferle, Norris, Sheppard

Nays: None

Abstain: None

Absent: Cox, Fini

Motion Approved

Motion to approve: Resolution 2018-80: Authorizing the execution of an agreement

with the South Jersey Power Cooperative

Sheppard/Norris

Roll Call:

Ayes: Barbato, Kaeferle, Norris, Sheppard

Nays: None

Abstain: None

Absent: Cox, Fini

Motion Approved

Motion to approve: Resolution 2018-81: Approving The Pettit Group proposal

of \$21,500 for Sanitary Sewer Replacement Project (N. Monroe & S. Princeton) Kaeferle/Sheppard

Roll Call:

Ayes: Barbato, Kaeferle, Norris, Sheppard

Nays: None

Abstain: None

Absent: Cox, Fini

Motion Approved

Motion to approve: Resolution 2018-82: Approving tax refund for overpayment

at Block 5, Lot 9 for \$312.22

Norris/Kaeferle

Roll Call:

Ayes: Barbato, Kaeferle, Norris, Sheppard

Nays: None

Abstain: None
Absent: Cox, Fini
Motion Approved

Motion to approve: Ordinance 2018-7: Approving Bond Ordinance for 2019 Road Program-W. Cherry Street/SW Ave/Garfield Kaeferle/Sheppard

Roll Call:
Ayes: Barbato, Kaeferle, Norris, Sheppard
Nays: None
Abstain: None
Absent: Cox, Fini
Motion Approved

Motion to approve: Ordinance 2018-8: Approving appropriating an additional Bond Ordinance for the Utility Fund improvements to Jefferson Ave/Princeton Ave/Monroe Ave. Kaeferle/Sheppard

Roll Call:
Ayes: Barbato, Kaeferle, Norris, Sheppard
Nays: None
Abstain: None
Absent: Cox, Fini
Motion Approved

Motion to approve: Ordinance 2018-9: Amending Chapter 70 Entitled Water Kaeferle/Barbato

Roll Call:
Ayes: Barbato, Kaeferle, Norris, Sheppard
Nays: None
Abstain: None
Absent: Cox, Fini
Motion Approved

Motion to approve: Ordinance 2018-10: Amending Chapter 51 Entitled Sewer Kaeferle/Sheppard

Roll Call:
Ayes: Barbato, Kaeferle, Norris, Sheppard
Nays: None
Abstain: None
Absent: Cox, Fini
Motion Approved

COMMITTEE REPORTS:

- Public Safety & Personnel – Jack C. Sheppard Jr.-See attached report
- Public Works – Dan Cox-See attached report Absent
- Human Services – Anthony Fini-Absent
- Finance & Budget – Bill Norris-We have not received a final report from Vito Gagliardi
- - See attached Treasurers & Tax Collection report.
- Legal & Ordinance – Phil Kaeferle- No written report. Looking into amending the parking

- permit ordinance along N. West Ave.
- Public Buildings & Grounds – Jonathan Barbato-See attached report on the Lake.

ENGINEERS REPORT: See attached report indicating all projects going on within the borough.

- Engineer Kreck would like to know which street Council would like to repave next. Discussion ensued on whether we want to finish S. Marion to Mantua Ave. or fix Lenape & Mohawk problem now and do S. Marion on the next NJDOT grant. Council agreed to apply to resurface S. Marion on the next NJDOT application.

Motion to Approve: Disbursements

Sheppard/Norris

Roll Call:

Ayes: Barbato, Kaeferle, Norris, Sheppard

Nays: None

Abstain: None

Absent: Cox, Fini

Motion Approved

MISCELLANEOUS:

- Approve “One Night of Song and Dance” on Sept 22, 2018 Kaeferle/Sheppard AIF
- Approve “Haunted Trail” event at the lake on Oct 20, 2018 Sheppard/Kaeferle AIF
- Approve the “Fall Festival”, Oct 27, 2018 at Wenonah Park Kaeferle/Barbato AIF

Open to the public:

Kaeferle/Sheppard

Danielle Williams, 402 E. Buttonwood Street, wanted to know if anything can be done regarding speeders on her street. School will be in session soon and she is worried.

Councilman Kaeferle indicated that they will be looking to apply the “Safe Streets to School Grant” for Elm & Buttonwood Sidewalks next year.

Councilman Sheppard indicated that Chief White did a speed study on that street. (See June 28, 2018 minutes for results.) Councilman Sheppard asked Chief White if he could do another study when school is in session.

Dave Kreck and Councilman Kaeferle stated they would try to get approval for a 4-way stop sign at N. Marion & Buttonwood Streets since it may be within 500 feet from the school.

Gary Odenbrett, 20 North West Avenue, on behalf of the Shade Tree Commission advised Council that the Commission has planted 55 new trees and removed the dead trees. He also explained the emergency tree removal on N. Jefferson Ave in front of the Spross property.

Close to public:

Sheppard/Norris

Motion to approve: Resolution 2018-83 Closed Executive Session; Litigation with PBA; action may be taken.

Sheppard/Norris AIF

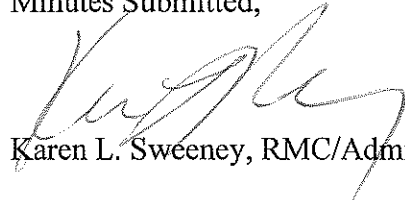
Come out of closed session

Sheppard/Kaeferle

Motion to adjourn: 9:20 pm

Norris/Barbato AIF

Minutes Submitted,



Karen L. Sweeney, RMC/Admin/Treasurer

Approved: September 27, 2018



Ice Cutting at Warners Lake in Wenonah

Report

To: Mayor Dominy, Members of Borough Council, & Karen Sweeney

Re: Public Safety & Personnel Committee Report

Committee Members: Jack C. Sheppard Jr. – Chair, Bill Norris & Dan Cox

Month: August 2018

Mayor Dominy & Borough Council,

Committee activities this past month included;

- All Police Files have been reviewed and stored.
- The police station was painted in August. The floors will be cleaned in September in preparation for the future use of the space.
- The MTPD monthly report to Council will be presented by Chief White.

Respectively submitted,

Jack

Jack Cornell Sheppard Jr., Member of Borough Council

Public Safety and Personnel Committee Chair



Mantua Township Police Department



Darren E. White
Chief of Police

405 Main Street
Mantua, NJ 08051
mantuapd@mantuatownship.com
(856) 468-1920
Fax (856) 464-0237

Brian L. Grady
Lieutenant

Jeffrey F. Ferry
Lieutenant

Shaun J. Butler
Lieutenant

August 23, 2018

To: Mr. Mayor and members of the Borough Council
From: Chief White
Re: Monthly report

- Community service has still been extremely light over the past month and a half. The probation officer advised that she believes things will pick up when school starts back up. As soon as we can get some more workers you can expect to see them on weekends picking up litter.
- A speed sign was on S. East Ave. and Cherry St. The trailer was on Mantua Ave near the municipal building. We ran out of brackets and had to order more so we could not add any additional locations yet.
- We are all set up to help out with the Turkey Trot on Black Friday.
- We are also in the process of getting set up to help with a soccer parade that is upcoming in September.
- There is one more model of body camera we will be evaluating, after which we will make a decision on which company to go with. As I have said in the past, I feel that these cameras are a huge benefit to the department and to the residents as they provide an unbiased view of any incidents that may become an issue in the future. Rather than having a small snippet of video from a random person's cell phone that could have been edited, we will have our own unedited version of events to present, if needed.
- We are adding an explosives dog to our Canine Unit. We have selected an officer to serve as the handler and a dog was donated who we named Boomer. All equipment needed was either donated or purchased by the Canine Fund. For those who are not aware, the Mantua Canine Unit, as well as most others in the county, are self-funded. They support themselves through fund raising events throughout the year with a very minimal cost to the police department. The dog is a yellow Labrador Retriever who is very friendly. He is being evaluated for his suitability, and if all goes to plan the academy will start in October. On top of helping at any bomb threats, Boomer will be used for community relations as well. Since he will not be trained as a patrol dog, he will be much friendlier than a typical Canine.



Mantua Township Police Department



Darren E. White
Chief of Police

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- Lt. Ferry will be meeting with the elementary school principal in the near future as soon as they can coordinate a date and time to discuss the upcoming school year.
- Lt. ferry will also be meeting with a representative from the Municipal Alliance in the near future as well.
- All of the Wenonah Police Department's firearms have officially been transferred to the Mantua Police Department with a paper trail documented by Eagle Point Gun Shop. This was done at no charge as a public service.
- Officers will be out as part of the "Booze it and Lose it" DWI enforcement grant from 8.17 to 9.3.
- We are working on purchasing some type of small ATV to use to assist with any issues in any of the wooded areas in Wenonah and Mantua.
- I am working on setting up a tour of the police department for a cub scout troop in the near future. We normally show them the building and then let them play with the lights and sirens in the police cars. They usually really like the cells too. Before leaving we give out a little goodie bag with some toys.
- I met with our IT company to discuss what is needed to establish a connection between the old Wenonah Police Department and the server at the Mantua Police Department. I received a quote and just need to work through a couple more questions that I have in order to get things going.
- Sgt. Murphy will be attending a school shooter train the trainer course. This will allow him to train the rest of the department on the most current techniques to use in order to keep our schools safe. He was the perfect candidate due to his SWAT training and leadership abilities. It is unfortunate that we need this type of training, but we want to be as prepared as possible.

To: Mayor Dominy and Members of Borough Council
From: Drew Sole, Fire Chief
Subject: Fire Chiefs Report for July, 2018
Date: August 7, 2018

The Wenonah Fire Company was in service eighteen times during the month of July. Twelve were calls for fire or rescue assistance, five weekly training activities and one extra service assignment. A summary of the alarms follows.

Emergency Responses

| | |
|----------------------------------|---|
| Alarm System Investigation | 1 |
| Cover Station Assignment | 2 |
| Request for Mutual Aide | 8 |
| Service Assignment | 1 |

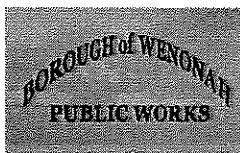
Extra Service Assignments

1. Provide assistance for the Lion's club 5K fun run on July 4, 2018.

During the month of July, the fire company responded to twelve calls of need to our town and our neighboring communities and trained on five occasions for a total of 163.81 staff hours of service.

Respectfully submitted,


Drew Sole, Fire Chief



Public Works Report

Submitted by Ken Trovarelli, DPW Superintendent

August 23, 2018

- **Road and Utility Maintenance and Compliance Testing:**
 - Repaired sinkhole in front of 104 Synnott
 - Started to mark out valves in street for Engineer
 - Replaced/Installed 6 water meters
 - 24 Mark outs
 - Distributed 10 Lead and Copper sample bottles to homeowners and collected them for testing
 - Check wells and lift stations daily
 - Collected 4 routine water samples for NJDEP.
 - Many potholes throughout the borough were filled / patched.

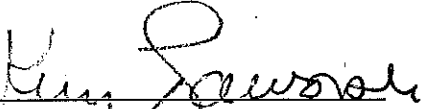
- **Municipal Properties and Maintenance:**
 - Did some general repair work at the Lake
 - Took police papers and uniforms to wheelabrator to burn
 - Moved desks, file cabinets, tables, etc. from the police side for painters and put it back also took TV's down
 - Worked to remove wood from 2 large trees on North Jefferson. Gary Odenbrett called Timber cut in. Took wood to Delsea Drive/Catell, No charge 25 cubic yards
 - Weeded tax office, police side, community center and front of park
 - Cut, trim and routine lawn maintenance for Municipal public grounds, including lots on Glassboro Rd. (18 acres)
 - Trimmed around stop signs where branches are blocking them
 - Cleaned up Garfield & Cherry; cut back trees, cut weeds and painted wood barricade
 - Trash/Recycle Collection - Collected trash and recycling at ball fields, parks, municipal properties and businesses.

- **Bulk Leaf Collection, Yard Waste & Branch Collection, Chipping, Tree removal:**
 - Collected 40 cubic yards of containerized yard waste.
 - Chipped 28 cubic yards of branches
 - Covered the Borough for Scheduled branch and containerized Yard Waste collection and clearing of storm drains.

- **Residential Recycling:**
 - Collected metal items per residents' requests.
 - E-waste pick up per residents' requests

Tax Collector's Statement of Cash Receipts

| Current Taxes | July 2018 | 2018 To Date |
|-------------------------------|-----------|--------------|
| Prepaid Taxes / 2019 | | |
| 2018 Taxes | 24,785.08 | 3,934,010.70 |
| 2017 Taxes | | 77,191.94 |
| 6% Year End Penalty | | 1,305.51 |
| Arrears | | 0.00 |
| Tax Title Liens | | 0.00 |
| Interest & Costs | 72.50 | 9,538.22 |
| Tax Searches | | 0.00 |
| Cleanup | | 0.00 |
| Advertising Costs | | 281.03 |
| Tax Sale Premium | | 0.00 |
| Lien Recording | | 0.00 |
| Dup. Tax Sale cert. Fee | | 0.00 |
| NSF Fee | | 100.00 |
| Bankruptcy & Foreclosure Fees | | 0.00 |
| | | |
| Total Receipts | 24,857.58 | 4,022,427.40 |


 Kim M Jaworski
 Tax Collector

| | |
|---|--------|
| Percentage of Collection at July 31 2018 | 51.68% |
| Percentage of Collection at July 31, 2017 | 48.98% |

WENONAH LAKE REPORT AUGUST 2018

Lake attendance during August has been light. This may be due to the rainy weather. We did close one day due to weather.

New hours began on Monday August 6. (11 to 7)

All projects that we planned were finished this month. John put in a step to the beach. Katie and I worked on a menu board for the snack bar.

There were two incidents at the lake during the first week of August.

The first was resolved to the patron's satisfaction.

The second incident was between two families. The police were called in to handle the dispute and take statements. As of today both families still have lake privileges. This was conveyed to me by K. Sweeney after she consulted with the police.

A concern with the second incident was the slow response time of the police. It took them 26 minutes to respond and a second 911 call from the gate guard. While the situation did not escalate further it very well could have. The gate guard and the life guards were very upset by the whole thing. Other patrons cut short their time at the lake because of the disturbance. (This occurred around 6pm so there was only one hour remaining before closing.) This is the first time in 11 years that I have had to call the police in for an incident.

On a more positive note the Lake Association held a movie night at the lake on Friday, August 17th. Katie B. stayed and helped them get set up and organized for the event.

I checked with K. Sweeney and I will call the landscaper who put in the wall by the patio last year. (He gave us the best estimate) I want to extend the wall. Work could be done after the lake closes and before Night of Dance and Song.



THE PETTIT GROUP, LLC
Engineering • Architecture • Planning

VIA E-MAIL ONLY

August 22, 2018

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday August 23, 2018
Project Number WNOE012N**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

BOROUGH POTABLE WATER WELL #3 & MODIFICATIONS TO WELL #1

1. Public Works must install a number of trees to satisfy the conditions of the NJDEP Flood Hazard Permit. This work is in exchange for other work that was completed for the Public Works Department by Level-1 Construction.
2. The Well Design Engineer has prepared the NJDEP Permit applications for the supplemental treatment device that is required to reduce the alkalinity of the raw water and eliminate the calcification that is currently being experienced. The Permit Application Form has been submitted to the Borough for signature.
 - A. Upon DEP approval, the Treatment System Supplier will install the supplemental treatment device at no additional cost to the Borough.
3. The Well Design Engineer has reviewed both the recently installed and existing chlorine dosing and sampling systems and has provided their recommendations to address the inability to hold a consistent chlorine residual.
 - A. Among those recommendations was to take the chemical feed pumps out of manual mode and integrate them with the chlorine analyzer so the VFD pumps can automatically adjust their output based upon the chlorine residual readings.
 - 1) We have made tentative arrangements for the dosing pump supplier (JP Jager) to spend a few days at the Well sites to assist Public Works in the calibration of the VFD Pumps.

- B. A second recommendation was made to relocate the chlorine sample tap. We will refrain from this work pending the results of implementing the recommendation described above.

2014 NJDOT TRANSPORTATION ALTERNATIVES PROGRAM (TAP):

1. The NJDOT performed a final compliance inspection on July 24th and has issued a Final Acceptance letter, with no corrective action required.
2. The Borough's Construction Consultant is in the process of closing out the project, inclusive of the following work:
 - A. Preparation of the final Contract Change Order for reconciliation of as-built quantities.
 - B. Preparation of the Contract Closeout Documents and coordination with the Contractor, including 2 Year Maintenance Bond.
 - C. Coordination of the Final Change Order and Final Payment with both the Borough and the NJDOT.

2017 NJDOT LOCAL AID INFRASTRUCTURE GRANT - 2018 ROAD PROGRAM:

1. The Contractor has substantially completed the roadway improvements to S. Clinton Avenue, N. Jackson Avenue, and West Elm Street. The Contractor has also completed a number of miscellaneous roadway repairs throughout the Borough. Consequently, our office has submitted a recommendation to Council for the approval of the first contract payment.
2. In addition to Payment #1, our office has submitted Change Order #1 for the Borough's consideration. Said Change Order being inclusive of the following work:
 - A. Replacement of 80 LF of Existing 18" Storm Sewer, including inlet reconstruction, pipe re-connection, and trench restoration.

It should be noted that the approval of Contract Change Order #1 will result in an overall increase of \$20,500.00 (or 4.80%) above the original Contract Amount of \$426,771.00, for a Final Projected Contract amount of \$447,271.00.
3. Upon completion of the paving work in South Marion Avenue, we will assess the remaining project budget and, if possible, complete additional roadway repairs

2018 NJDOT MUNICIPAL AID PROGRAM – 2019 ROAD PROGRAM:

1. The field surveys have been completed and the design work is underway for the following streets:
 - A. West Cherry Street, from Southwest Avenue to Jefferson Avenue, including Drainage Improvements (*NJDOT Funded*)



- B. Southwest Avenue, from E. Cedar Street to the Dead End (*Borough funded*)
 - C. South Garfield Street, from Mantua Avenue to W. Cherry Street (*Borough funded*)
2. It is our understanding that the 1st Read on the Bond Ordinance is scheduled for the August 23rd meeting.
 3. For cost efficiency purposes, we recommend the inclusion of the Sanitary Sewer Replacement work in both Monroe Avenue and in Princeton Avenue be included in one overall Construction Contract, along with the 2019 Road Program (see below).

II. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:

STOCKTON AVENUE EXTENSION

1. No Change Since Last Report.

#207 EAST WILLOW

1. No Change Since Last Report.

#107 S. CLINTON AVENUE

1. No change since last report.

#404 S. CLINTON AVENUE

1. The applicant has contacted our office to coordinate the as-built inspection.

AT&T CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. The Borough has been contacted by T-Mobile with a request for approval of the installation of a new generator within their ground-based compound. Upon cursory review of the plans, it would appear as if Planning Board approval will not be required. Upon receipt of the escrow review fee, our office will perform a more comprehensive review of the plans and will subsequently provide our recommendation for the issuance of a "Consent to Modify".

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No change since last report



III. GENERAL MUNICIPAL ENGINEERING:

SANITARY SEWER REPLACEMENT – MONROE AVE. & PRINCETON AVE.:

1. Our office has provided Council with a fee proposal for the engineering design, contract administration, and construction inspection for the Sanitary Sewer Replacement in Monroe Avenue, from Poplar Street to Mantua Avenue, and in Princeton Avenue, from Cherry Street to Willow Street. In addition, we have provided a recommendation for a project bond amount.
2. It is our understanding that the 1st Read on the Bond Ordinance and Council's authorization to proceed with the necessary engineering work will be addressed at the August 23rd meeting.

2019 NJDOT MUNICIPAL AID PROGRAM:

1. The solicitation for Year 2019 NJDOT Municipal Aid Applications was issued by the NJDOT on July 24, 2018 and applications are due on **October 8, 2018**.
2. Based upon their deteriorated conditions, we recommend that the Borough consider the submission of a Municipal Aid funding application for one of the following
 - A. South Marion Avenue, from Willow Street to Mantua Avenue
 - B. W. Cherry Street, from Jefferson Ave. to Garfield Ave., including storm sewer replacement (*This was last year's Priority 2 Application*)
 - C. East Maple Street, from N. Marion Avenue to Woodbury-Glassboro Rd
 - D. North Clinton Avenue, from Elm Street to Maple Street
3. Please note that the necessary Resolutions in support of the NJDOT Municipal Aid Applications will have to be adopted at the September Meeting.

NJ ENVIRONMENTAL INFRASTRUCTURE TRUST FUND (NJEIT)

1. We await the rescheduling of the previously postponed meeting between NJEIT Representatives and the Borough to initiate discussions about the potential for submitting an NJEIT Grant/Loan application for the purposes of funding various Borough-wide Infrastructure Improvements.
 - A. Such improvements would consist of the Rehabilitation of the Water Tower, the preparation of an Asset Management Plan, the replacement of troublesome water mains, the replacement of dilapidated sewer mains and pump stations, and the replacement of failing storm sewers and erosive outfalls.

PY 2017-18 CDBG APPLICATION: BARRIER FREE IMPROVEMENTS AT LISLE FIELD

1. No change since last report.



WENONAH LIBRARY:

1. No change since last report.

WENONAH LAKE:

1. No change since last report.

LIGHT RAIL

1. No change since last report.

CONRAIL

1. No change since last report.

GCUA SANITARY SEWER EFFLUENT MONITORING REPORT

1. No change since last report.

USEPA SANITARY SEWER COMPLIANCE EVALUATION INSPECTION

1. No change since last report.

PUBLIC SEWER FOR WOODBURY-GLASSBORO RD PROPERTIES

1. No change since last report.

NJDEP WATER AND WASTEWATER SYSTEMS RESILIENCY GUIDE & SECURITY BEST PRACTICES

1. As a follow up to our summary report, we will review the Borough's current policies and procedures with the Public Works Department and assess them for compliance with the guidance and recommendations provided within the NJDEP Water and Wastewater Systems Resiliency Guide & Security Best Practices.

See "NJ ENVIRONMENTAL INFRASTRUCTURE TRUST FUND (NJEIT)" for information regarding potential funding.

NJDEP WATER QUALITY ACCOUNTABILITY ACT

1. The GPS Survey for the Borough's Water System Valves and Fire Hydrants is underway.
2. It is our understanding that Pubic Works will be addressing the DEP requirement for permanently marking all Borough wide fire hydrants with a name, number, symbol, or other distinguishing mark.
3. We continue to work out the details associated with the preparation and periodic maintenance of a GIS Water System Map, in accordance with the specific requirements of the NJDEP Water Quality Accountability Act. Once the details are confirmed, including the appropriate platform, we will provide the Borough with a scope and fee proposal for consideration.



4. We are performing the necessary research in order to determine the scope of the NJDEP required Asset Management Plan, including identifying those who would, or could, be responsible for performing the various Asset Management related tasks, including the Borough's CFO.
 - A. We will also investigate methods for integrating the Borough's Asset Management Plan into the GIS Water System Map.
5. It should be noted that all of the abovementioned tasks described in Item #'s 1-4 above must be completed by the Borough prior to the NJDEP mandated deadline of April 2019.
6. See "NJ ENVIRONMENTAL INFRASTRUCTURE TRUST FUND (NJEIT)" for information regarding potential funding for the preparation of the Asset Management Program.

BOROUGH WATER TOWER AND WELLS

1. Our office is in receipt of two (2) scope and fee proposals from Water Resource Engineering Consultants for the engineering design work associated with the Water Tower Rehabilitation Project. Our office will collectively review the proposals with the Public Works Committee and select the appropriate consultant in anticipation of meeting the NJDEP Deadline for advertising the Project for Bid in 2018, and subsequent construction in 2019.
2. Once the Water Resource Consultant is identified, our office will prepare and submit a comprehensive proposal to the Borough for the full scope of the Water Tower Rehabilitation Project, which will include the necessary improvements required to address the NJDEP Water and Wastewater Systems Resiliency Guide & Security Best Practices.
 - A. We will also provide a cost estimate for budgeting/bonding purposes.
3. See "NJ ENVIRONMENTAL INFRASTRUCTURE TRUST FUND (NJEIT)" for information regarding funding for the Water Tower Project.
4. See "BOROUGH POTABLE WATER WELL #3" for information regarding Well #1 & Well #3.

NJDEP WATER SYSTEM SANITARY SURVEY/COMPLIANCE INSPECTION

1. No change since last report.

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. No change since last report.



WATER METER UPGRADES

1. No change since last report.

NJDEP WATER ALLOCATION

1. The Borough's total water usage for the month of July 2018 was the highest (8.162 MG) since July of 2012, but the total water usage for the year to date is approximately 1.41 Million gallons less than that for 2012, for which the Borough was almost 10 MG below the NJDEP annual allocation limit.

BOROUGH WATER SYSTEM RECORD KEEPING

1. No change since last report.

STORM SEWERS

1. As indicated herein, the failing storm sewer located at the intersection of Buttonwood Street and Jefferson Avenue has been replaced under a Change Order to the 2018 Borough Road Program.
2. We recommend that all necessary storm sewer replacement work be inventoried and included in the impending NJEIT Funding Application.

See "NJ ENVIRONMENTAL INFRASTRUCTURE TRUST FUND (NJEIT)" for additional information.

NJPDES STORMWATER DISCHARGE PERMIT

1. Our office continues to perform periodic updates to the Borough's 2018 Stormwater Pollution Prevention Program (SPPP), as required by the Permit.

ELECTRICAL UPGRADES AT WENONAH PARK

1. No change since last report.

TRAFFIC CALMING MEASURES

1. No change since last report.

ZONING MAP UPDATES

1. An electronic copy of the updated Zoning Map has been distributed to Council and to the Combined Planning Board. Hard copies will be provided as requested.

IV. PLANNING BOARD ACTIVITY:

1. The next Meeting is scheduled for July 27th. It is our understanding that there are no pending applications.



WNOE012N
Mayor and Council
August 22, 2018
Page 8

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,
THE PETTIT GROUP, LLC



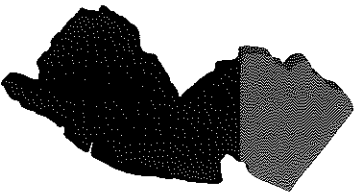
David Kreck, PE, CME
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)
Sandra Christina, Planning Board Secretary (via e-mail)

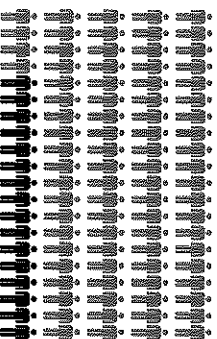


SUSTAINABLE COLLECTIVE JERSEY IMPACT

76%
OF MUNICIPALITIES
PARTICIPATING



84%
of NJ population lives in a
registered or certified
community

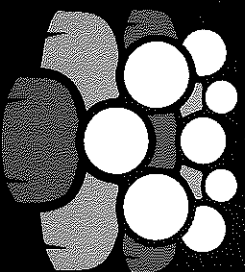


24%

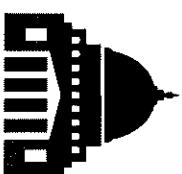
of NJ public school districts
registered with Sustainable
Jersey for Schools in first year



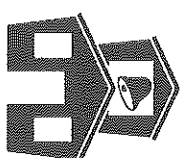
200+
green teams established
across New Jersey



196
MUNICIPALITIES
CERTIFIED



59
SCHOOLS
CERTIFIED



22 SILVER
CERTIFIED
174 BRONZE
CERTIFIED

5 SILVER
CERTIFIED
54 BRONZE
CERTIFIED

5,000
sustainability actions
completed by both
municipalities and schools



\$2.6
MILLION

in small grants distributed to municipalities,
schools & school districts

