

BOROUGH OF WENONAH

www.boroughofwenonah.com

COUNCIL MINUTES – BUSINESS MEETING

FEBRUARY 22, 2018

Pledge of Allegiance

Call to Order: 7:30 p.m. by Mayor John R. Dominy
Wenonah Municipal Building, 1 South West Avenue Wenonah, NJ 08090

Roll Call: Present: Barbato, Cox, Fini, Kaeferle, Norris, Sheppard
Absent:
Also present: Solicitor Matthew Lyons

Open Public Meetings Act Statement:

Adoption of the Agenda: JS/BN AIF

Open to the Public PK/DC
Resident Tamar Shelov, 104 N. Monroe, asked if there was an update on the Gateway Study.
Councilman Norris indicated there maybe something in about two weeks.
Tamar Shelov handed out to everyone a flyer promoting Gateway High School programs.

Close to the Public JS/PK

Motion to approve: January 25, 2018 Business Meeting Minutes. DC/AF AIF

Motion to approve: Resolution 2018-31:
Authorizing the Transfer of Appropriation Reserves BN/PK

Roll Call:

Ayes: Barbato, Cox, Fini, Kaeferle, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to approve: Resolution 2018-32:
Authorizing Temporary Capital Budget BN/PK

Roll Call:

Ayes: Barbato, Cox, Fini, Kaeferle, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to approve: Resolution 2018-33: Authorizing 2018
Temporary Emergency Resolution Budget BN/AF
Roll Call:

Ayes: Barbato, Cox, Fini, Kaeferle, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2018-34: Certifying the List of Volunteer Firefighters
who qualified for LOSAP Award in 2017 JS/PK
Roll Call:

Ayes: Barbato, Cox, Fini, Kaeferle, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2018-35: Authorizing membership in
National Joint Powers Alliance (NJPA) JS/AF AIF

Motion to approve: Resolution 2018-36: Authorizing invitation of Bids for
2017 NJDOT Roadway improvements to S. Marion & S. Clinton DC/JS
Roll Call:

Ayes: Barbato, Cox, Fini, Kaeferle, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2018-37: Approving Change Orders for
the Mantua Avenue Federal Project DC/PK
Roll Call:

Ayes: Barbato, Cox, Fini, Kaeferle, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2018-38: Authorizing Tax Collector to transfer
overpaid taxes to the following Tax quarters (see attached) BN/PK
Roll Call:

Ayes: Barbato, Cox, Fini, Kaeferle, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Ordinance 2018-2: 1st read Approving Bond Ordinance for Purchase of Rear-end Loader Truck

DC/PK

Roll Call:

Ayes: Barbato, Cox, Fini, Kaeferle, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to approve: Ordinance 2018-3, 1st read Amending Chapter 47 of the Code of the Borough of Wenonah entitled "Rental Premises."

PK/JS

Roll Call:

Ayes: Barbato, Cox, Fini, Kaeferle, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to approve: Ordinance 2018-4: 1st Read, Amending Chapter 29 of the Code of the Borough of Wenonah entitled "House Numbering."

PK/AF

Roll Call:

Ayes: Barbato, Cox, Fini, Kaeferle, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

COMMITTEE REPORTS

Public Safety & Personnel

J. Sheppard - See attached report.

Public Works:

D. Cox - See attached report.

Human Services:

A. Fini – No report. Movie Night will be June 25

Finance & Budget:

W. Norris – See attached reports and Treasurer’s & Tax Collector’s report. Should have something from Vito Gagliardi and the Gateway funding analysis soon.

Legal & Ordinance:

P. Kaeferle – No report

Public Buildings & Grounds:

J. Barbato – See attached report

Engineers Report:

Major problems with the Lenape pump station.

See attached Engineer’s detailed report on all projects in town.

Motion to approve: Disbursements

JS/PK

Roll Call:

Ayes: Barbato, Cox, Fini, Kaeferle, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

Miscellaneous:

Councilman Cox asked if there was any interest in having a Farmers Market in the Park?
Additional details are needed before approval but sounded like a good idea.

Open to the Public:

No comments

PK/AF

Close to the Public:

JS/AF

Motion to Approve: Resolution 2018-39 Closed Session:
Personnel; potential litigation.

JS/PK

Back to Open: Nothing additional to report.

Motion to Adjourn: 8:26 pm
All in favor

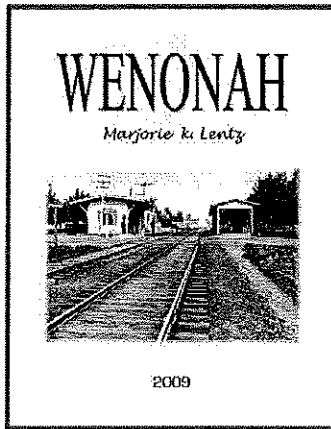
JS/PK

Minutes Submitted,



Karen L. Sweeney, RMC/Admin/Treasurer

Approved: March 22, 2018



Marjorie Lentz- "A Tribute to Wenonah". Published in 2009

Report

To: Mayor Dominy, Members of Borough Council, & Karen Sweeney

Re: Public Safety & Personnel Committee Report

Committee Members: Jack C. Sheppard Jr. – Chair, Bill Norris & Dan Cox

Month: *February 2018*

Mayor Dominy & Borough Council,

Committee activities this past month included;

- **Various meetings with Chief Rogers regarding Police Department issues.**
- **Committee meeting on 1/25 to discuss fire safety issues with Fire Chief Drew Sole and Fire Inspector Joe Buono. Per the meeting, two Ordinances were recommended for amendment in order to promote Fire Safety.**
- **General planning for: A Speed Monitoring Initiative on Mantua Avenue and Maple Street will be developed once the TAP Grant Project in completed on Mantua Ave.**
- **The Committee met with Chief Rogers and I met with Ken Trovarelli of Public Works, to discuss the discontinuance of utilizing the water tower as a storage facility for non-related utility items. Other storage areas will be sought in an effort to limit the water tower access due to safety considerations.**

Respectively submitted,

Jack

Jack Cornell Sheppard Jr., Member of Borough Council

Public Safety and Personnel Committee Chair

TO: Councilman Jack Sheppard
FROM: Chief William Rogers
DATE: February 22, 2018
REF: Police Activity- Month of January, 2018

- Officers responded to 11 medical calls
- Officers assisted the Fire Dept. 3 times

- Our officers assisted outside agencies 21 times during the Month.
Our officers conducted 50 Radar posts on Mantua Ave. & on Maple St.

- 14 Suspicious Persons/MV's

- 4 Alarm calls

- 4 Motor Vehicle crashes

- 13 Motor Vehicle complaints

- 1 Juvenile complaint

- 4 Animal complaints

- 3 Well being checks

- 1 Suicide

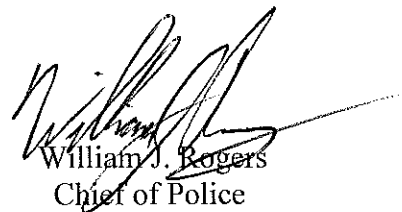
- 5 Disputes

- 4 Warrant Arrests

- 2 Thefts

- 7 Crossing Posts covered

Training
ERT assignment – Ptlm. Basile


William J. Rogers
Chief of Police

Add New Reset Back Refresh  

Juris	Date Time	CE Type	Citation#	Call#	Plate	Charge	
	01/31/18	Traffic Vio		39:4-97 , CARELESS I	Day, Nicholas	18-0000	X
	01/30/18	Traffic Vio	MJ028705	NJ-Z61D 39:4-144 , DISREG S	Difebbo, Gianna C	18-0000	X
	01/30/18	Traffic Vio	MJ028706	NJ-Z61D 39:4-97 , CARELESS I	Difebbo, Gianna C	18-0000	X
	01/28/18	Traffic Vio	mj028620	39:4-98.15 , SPEEDIN	Conrad, Geonta	18-0000	X
	01/26/18	Traffic Vio	mj028619	39:3-4 , UNREGISTER	Bolger, Patricia A	18-0000	X
	01/25/18	Parking Vi	MJ028680	NJ-UDJ52 39:4-135 , PARK DIR/	Agliatoro, Justin J	18-0000	X
	01/24/18	Traffic Vio	MJ028673	18.000 NJ-F39H 39:3-40 , DRIVING W	Rodriguez, Raymond	18-0000	X
	01/24/18	Traffic Vio	MJ028674	18.000 NJ-F39H 39:4-97 , CARELESS I	Rodriguez, Raymond	18-0000	X
	01/24/18	Traffic Vio	MJ028675	18.000 NJ-F39H 39:4-97.3 , CELL PHO	Rodriguez, Raymond	18-0000	X
	01/24/18	Traffic Vio	MJ028676	18.000 NJ-F39H 39:3-29 , FAILURE TC	Rodriguez, Raymond	18-0000	X
	01/24/18	Traffic Vio	MJ028678	18.000 NJ-F39H 39:3-29 , FAILURE TC	Rodriguez, Raymond	18-0000	X
	01/24/18	Traffic Vio	MJ028679	18.000 NJ-F39H 39:3-37.1B , ALLOW U	Harris, Anna L	18-0000	X
	01/24/18	Traffic Vio	MJ02877	18.000 NJ-F39H 39:3-29 , FAILURE TC	Rodriguez, Raymond	18-0000	X
	01/24/18	Traffic Vio	mj028618	39:3-33 , IMPRO DISI	Jost, Marlene M	18-0000	X
	01/24/18	Traffic Vio	mj028617	39:3-10A , DRIV WITI	Alonzo-torres, Deyvi	18-0000	X
	01/22/18	Traffic Vio	mj028615	39:3-66 , MAINTENAN	Fink, Trisha	18-0000	X
	01/20/18	Traffic Vio	MJ028659	NJ-VHH6 39:3-4 , UNREGISTER	KERSEY, CORY	18-0000	X
	01/20/18	Traffic Vio	MJ028660	NJ-VHH6 39:3-40 , DRIVING W	KERSEY, CORY	18-0000	X
	01/20/18	Traffic Vio	MJ 028701	NJ-KJG78 39:3-29A , FAIL POSS	Morgan, Thomas	18-0000	X
	01/20/18	Traffic Vio	MJ028702	NJ-KJG78 39:4-135 , PARK DIR/	Morgan, Thomas	18-0000	X
	01/19/18	Traffic Vio	MJ028658	NJ-V19F9 39:4-98.15 , SPEEDIN	CUSICK, ERIC	18-0000	X
	01/17/18	Traffic Vio	MJ028671	NJ-XCKJ4 39:3-10 , DRIVER'S L	Cazun, James J.	18-0000	X
	01/17/18	Traffic Vio	MJ028762	NJ-XCKJ4 39:3-37.1B , ALLOW U	Higgins, John J	18-0000	X
	01/16/18	Parking Vi	MJ028670	NJ-PJW3 39:4-138I , IMPROP P	Stebich, George M	18-0000	X
	01/16/18	Parking Vi	MJ028669	NJ-F90G 39:4-135 , PARK DIR/	Minichino, Neil	18-0000	X
	01/15/18	Traffic Vio	MJ028668	NJ-H15E 39:3-33 , IMPRO DISI	Goss, Stephen D	18-0000	X
	01/11/18	Traffic Vio	MJ028666	18.000 NJ-XEDE 39:3-40 , DRIVING W	Hicks, Robert R	18-0000	X
	01/11/18	Traffic Vio	MJ028667	18.000 NJ-XEDE 39:3-33 , IMPRO DISI	Hicks, Robert R	18-0000	X
	01/11/18	Traffic Vio	mj028657	NJ-XU85 39:3-4 , UNREGISTER	Luster, Hezekiyah	18-0000	X
	01/11/18	Traffic Vio	mj028656	NJ-VFF36 39:3-4 , UNREGISTER	Mccloskey, Jessie A	18-0000	X
	01/10/18	Traffic Vio	MJ028664	18.000 NJ-K66JE 39:3-66 , MAINTENAN	Pollitt, Ottis J	18-0000	X
	01/10/18	Traffic Vio	MJ028665	18.000 NJ-K66JE 39:3-40 , DRIVING W	Pollitt, Ottis J	18-0000	X
	01/10/18	Traffic Vio	MJ028655	NJ-X44G 39:3-4 , UNREGISTER	WILLIAMSON, JAMES	18-0000	X
	01/10/18	Traffic Vio	MJ028653	NJ-G13H 39:3-4 , UNREGISTER	BENGEL, TRUDY	18-0000	X
	01/10/18	Traffic Vio	MJ028654	NJ-G13H 39:8-4 , FAIL TO MAK	BENGEL, TRUDY	18-0000	X
	01/06/18	Traffic Vio	MJ028662	NJ-C36A 39:4-135 , PARK DIR/	Chipola, Salve J III	18-0000	X
	01/06/18	Traffic Vio	MJ028663	NJ-C36A 39:3-36 , FAIL TO NTI	Chipola, Salve J III	18-0000	X
	01/06/18	Traffic Vio	MJ028661	NJ-C36A 39:4-64 , THROWING	Chipola, Salve J III	18-0000	X
	01/05/18	Parking Vi	0810-mj-02	NJ-A38H 39:4-135 , PARK DIR/	Rope, Carly V	18-0000	X

Selected : 0

Show Map

Clear Map

Add New

Reset

Back

Refresh



Juris	Date	Call#	CFS	Location	
	01/31/18 22:18.000434	18.000434	MVST	Cattell RD/Glassboro RD;B,	P621 SB621 CN ✓
	01/31/18 14:18.000428	18.000428	MVST	390 Wenonah AVE;J, Mantua	P632 RD632 CN ✓
	01/30/18 20:18.000414	18.000414	MVST	W Mantua AVE/Hayes AVE;S	P631 WS631 CN ✓
	01/30/18 19:18.000412	18.000412	MVST	Glassboro RD/E Buttonwood	P631 WS631 CN ✓
	01/29/18 23:18.000400	18.000400	MVST	Ogden RD/Princeton BLVD;E	P631 WS631 CN ✓
	01/28/18 21:18.000384	18.000384	MVST	W Mantua AVE/S Monroe AV	P623 AP623 MVS ✓
	01/28/18 20:18.000382	18.000382	MVST	W Mantua AVE/Corsons ALLI	P623 AP623 CN ✓
	01/28/18 20:18.000382	18.000382	MVST	E Mantua AVE/S Clinton AVE	P623 AP623 CN ✓
	01/28/18 18:18.000380	18.000380	MVST	E Mantua AVE/S Clinton AVE	P623 AP623 MVV ✓
	01/27/18 21:18.000371	18.000371	MVST	W Mantua AVE/S Jefferson A	P632 RD632 MVV ✓
	01/27/18 20:18.000368	18.000368	MVST	E Mantua AVE/S Marion AVE	P632 RD632 MVV ✓
	01/27/18 20:18.000367	18.000367	MVST	W Mantua AVE/N Jefferson A	P632 RD632 MVS ✓
	01/27/18 03:18.000358	18.000358	MVST	W Mantua AVE/N Garfield AV	P632 RD632 MVV ✓
	01/26/18 20:18.000348	18.000348	MVST	Glassboro RD/E Elm ST;S, W	P632 RD632 CN ✓
	01/26/18 20:18.000347	18.000347	MVST	1 E Mantua AVE;S, Wenonah	P632 RD632 MVS ✓
	01/26/18 19:18.000344	18.000344	MVST	500 N Jefferson AVE;S, Wen	P632 RD632 MVV ✓
	01/26/18 19:18.000340	18.000340	MVST	1 W Mantua AVE,1;S, Wenon	P632 RD632 CN ✓
	01/26/18 11:18.000336	18.000336	MVST	Bankbridge RD/Tanyard RD;	P623 AP623 MVS ✓
	01/26/18 08:18.000334	18.000334	MVST	Dixon AVE/Howard AVE;B, V	P623 AP623 MVS ✓
	01/25/18 23:18.000329	18.000329	MVST	Ogden RD/Princeton BLVD;E	P631 WS631 CN ✓
	01/25/18 21:18.000327	18.000327	MVST	Glassboro RD/Mohawk DR;S	P631 WS631 CN ✓
	01/25/18 20:18.000325	18.000325	MVST	N West AVE/W Mantua AVE;	P631 WS631 MVS ✓
	01/25/18 16:18.000324	18.000324	MVST	Cattell RD/Glassboro RD;B,	P628 MH628 CN ✓
	01/25/18 12:18.000322	18.000322	MVST	Mantua Twp Line/W Mantua	P605 WR605 CN X
	01/25/18 01:18.000313	18.000313	MVST	N Garfield AVE/W Mantua AV	P631 WS631 CN ✓
	01/25/18 01:18.000312	18.000312	MVST	4 Alexander DR;S, Wenonah	P631 WS631 CN ✓
	01/24/18 22:18.000309	18.000309	MVST	Ogden RD/Princeton BLVD;E	P631 WS631 CN ✓
	01/24/18 21:18.000307	18.000307	MVST	E Mantua AVE/N East AVE;S	P631 WS631 CN ✓
	01/24/18 13:18.000305	18.000305	MVST	Glassboro RD/Elm AVE;W	P632 RD632 MVS ✓
	01/24/18 12:18.000304	18.000304	MVST	N Jefferson AVE/W Mantua A	P623 AP623 MVV ✓
	01/24/18 12:18.000303	18.000303	MVST	W Maple ST/N Jefferson AVE	P623 AP623 MVS ✓
	01/24/18 10:18.000302	18.000302	MVST	W Mantua AVE/S Monroe AV	P623 AP623 MVV ✓
	01/24/18 07:18.000301	18.000301	MVST	E Mantua AVE/S Clinton AVE	P623 AP623 CN ✓
	01/23/18 22:18.000292	18.000292	MVST	107 S Jefferson AVE;S, Wen	P632 RD632 MVV ✓
	01/22/18 21:18.000280	18.000280	MVST	W Mantua AVE/S West AVE;	P623 AP623 MVS ✓
	01/22/18 21:18.000279	18.000279	MVST	E Mantua AVE/S East AVE;S	P623 AP623 MVS ✓
	01/22/18 20:18.000278	18.000278	MVST	W Mantua AVE/S West AVE;	P623 AP623 CN ✓
	01/22/18 15:18.000276	18.000276	MVST	Ogden RD/Princeton BLVD;E	P621 SB621 MVS ✓
	01/21/18 23:18.000269	18.000269	MVST	W Mantua AVE/Hayes AVE;S	P631 WS631 CN ✓
	01/21/18 22:18.000267	18.000267	MVST	Linden ST/Glassboro RD;S,	P631 WS631 CN ✓
	01/20/18 22:18.000258	18.000258	MVST	N Jefferson AVE/W Elm ST;S	P632 RD632 CN ✓
	01/20/18 12:18.000252	18.000252	MVST	Ogden RD/Princeton BLVD;E	P628 MH628 ARR ✓
	01/20/18 00:18.000244	18.000244	MVST	Ogden RD/Princeton BLVD;E	P632 WS631 CN ✓
	01/19/18 21:18.000243	18.000243	MVST	E Mantua AVE/N Marion AVE	P632 WS631 CN ✓

NEXT


To: Mayor Dominy and Members of Borough Council
From: Drew Sole, Fire Chief
Subject: Fire Chiefs Report for January, 2018
Date: February 6, 2018

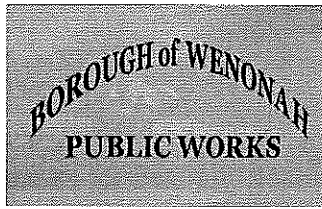
The Wenonah Fire Company was in service twenty times during the month of January. Fifteen were calls for fire or rescue assistance and five weekly training activities. A summary of the alarms follows.

Emergency Responses

Alarm System Investigation	1
Assist Gloucester County EMS	1
Brush Fire	1
Cover Station Assignment	1
Motor Vehicle Crash	2
Request for Mutual Aide	8
Wires	1

During the month of January, the fire company responded to fifteen calls of need to our town and our neighboring communities and trained on five occasions for a total of 194.3 staff hours of service.

Respectfully submitted,

Drew Sole, Fire Chief



Public Works Report

**Submitted by Ken Trovarelli, DPW Superintendent
February 22, 2018**

- **Road and Utility Maintenance and Compliance Testing:**
 - Replaced Drive Belts at the Elm Street Pumping Station
 - Installed 3 “No Parking” signs by Dance Studio
 - Installed 3 water new meters
 - Salted roads and kept sidewalks clear
 - Monthly water reports sent to DEP.
 - Collected water samples, 4 per month.
 - Cold patched pot holes throughout the Borough.

- **Municipal Properties and Maintenance:**
 - Repaired broken water pipe in Municipal Complex.
 - Check wells and lift stations 7 days per week.
 - Trash/Recycle Collection - Collected trash and recycling at ball fields, parks, municipal properties and businesses.

- **Bulk Leaf Collection, Yard Waste & Branch Collection, Chipping, Tree removal:**
 - Picked up 170 Cu. Yd. logs from Tree Cutters / Atlantic City Electric.
 - Cut back vegetation obstruction on North East Ave. to Elm.
 - Cleared large pine tree and brush on the RR Track side on N. East, N. of Maple
 - Collected 60 Cu. Yd. Containerized Yard Waste.

- **Residential Recycling:**
 - Collected metal items per residents’ requests.
 - E-waste pick up per residents’ requests.

Borough of Wenonah
Collector's Annual Statement of Receipts and Disbursements
Year Ending December 31, 2017

2017 TAX LEVY	2017 Tax	9,098,961.42
	Public Utility	0.00
	S.C./Dis/Vet Deductions	-23,000.00
	Added/Omitted	27,628.00
	Rollbacks	0.00
	Total Net Levy	9,103,589.42
2017 Tax Collected	8,813,550.44	
2017 Arrears-Transfer	0.00	
2017 Prepaid in 2016	65,128.44	
2017 NSF Reversals	-2,823.24	
6% Year End Penalty	-1,305.51	
2016 Overpayments Transferred to 2017	3,604.48	
S.C./Disability/Vet Allowed	250.00	
S.C./Disability/Vet Disallowed	-250.00	
2017 Tax Transferred to Tax Title Liens	0.00	
2017 Taxes Cancelled-Twp. Resolution	21,565.21	
2017 Tax Overpayments Refunded to Taxpayer	-10,992.04	
2017 Tax Overpayments	0.00	
2017 Delinquent Taxes as of 12-31-17	77,499.05	
County Board Judgements	38,999.93	
State Tax Appeals	0.00	
Misc.	0.00	
Correct Billing	0.00	
Homestead Benefit	98,362.66	
TOTAL		<u>9,103,589.42</u>

Percentage of Collection for 2017 - 98.50%

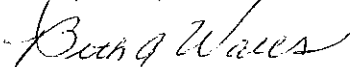
TAX COLLECTOR'S CASH RECEIPTS SUMMARY

Arrears/Other Collected	101,665.88	
2017 Tax Collected	8,813,550.44	
2018 Tax Collected	627,013.32	
Tax Sale	11,537.49	
Municipal Lien Redemptions	0.00	
		9,553,767.13

MISCELLANEOUS COLLECTION

Interest on Delinquent Taxes	23,884.02	
Tax Sale Cost	750.47	
6% Penalty	2,308.89	
Tax Searches	0.00	
		26,943.38
Total Collections- 2017		9,580,710.51
Total Interest earned on Redemption account		0.57
Premium account		110.12
Total Collected plus Interest Earned		9,580,821.20
Total deposited by the Collector into the current account in 2017		<u>9,580,821.20</u>


Respectfully Submitted,



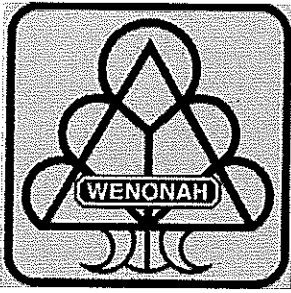
Beth A. Walls, C.T.C.
Tax Collector
Borough of Wenonah
Dated 2/19/18

Tax Collector's Statement of Cash Receipts

Current Taxes	January 2018	2018 To Date
Prepaid Taxes / 2019		0.00
2018 Taxes	989,328.43	989,328.43
2017 Taxes	12,487.52	12,487.52
6% Year End Penalty		0.00
Arrears		0.00
Tax Title Liens		0.00
Interest & Costs	776.84	776.84
Tax Searches		0.00
Cleanup		0.00
Advertising Costs		0.00
Tax Sale Premium		0.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee	40.00	40.00
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	1,002,632.79	1,002,632.79


Beth A. Walls
Tax Collector

Percentage of Collection at January 31, 2018 35.94%
Percentage of Collection at January 31, 2017 10.86%



Public Buildings & Grounds

Jonathan Barbato, Chair

Committee Members, Phil Kaeferle, Anthony Finni

Month: February 2018

Wenonah Park

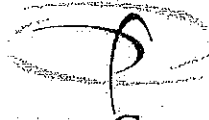
Met with Councilman Dan Cox on Saturday February 17th regarding the removal of large Yew bushes, unsightly pine trees and over growth. This will help to improve the beauty of the Park and better utilize the space.

Wenonah Lake

The Wenonah Lake dog park is set to open the first week of March.

Other Properties

Nothing new to report at this time.



THE PETTIT GROUP, LLC
Engineering • Architecture • Planning

VIA E-MAIL ONLY

February 21, 2018

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday February 22, 2018
Project Number WNOE012N**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

BOROUGH POTABLE WATER WELL #3

1. The Contractor is working with the Public Works Department to schedule an appropriate time to take Well #1 out of service and install the new Treatment System and Motor Starter. Once complete, Well #1 will be returned to full service.
2. The completion of the work at Well #1 essentially closes out the Contract with Level-1 Construction and therefore, we will determine the Final Contract Amount, address any remaining Change Orders, issue Contract Closeout Documents and request the Two (2) Year Maintenance Bond. Our office will also prepare and issue the project punchlist.
3. Remaining work at the Well #3 site includes the installation of a number of trees to satisfy the conditions of the NJDEP Flood Hazard Permit.

2014 NJDOT TRANSPORTATION ALTERNATIVES PROGRAM (TAP):

1. The NJDOT has provided informal approval of the following additional work for reimbursement under the Grant (Change Order #1):
 - A. Repair of damaged unmarked sprinkler systems.
 - B. Fieldstone curb wall at northeast corner of Mantua Avenue & Monroe Avenue.
 - C. Bluestone edging throughout the limits of the project to prevent future misalignment and upheaval.

It is our understanding that a Resolution approving of Change Order #1 is on the agenda for adoption. Once approved by Council, a formal Change Order request will be prepared and submitted to NJDOT in their specified format.

2. We are currently working with NJDOT to determine the potential for reimbursement for the following additional work (Change Order #2):
 - A. New Borough Sign.
 - B. Replacement of various dilapidated curbs and driveway aprons throughout the limits of the project.
 - C. Repair of a drainage problem at southeast corner of Mantua Avenue and Southeast Avenue.

Once funding eligibility is confirmed, we will coordinate the preparation of the appropriate Change Order(s) with both the Borough and the DOT, and direct the Contractor accordingly.

3. Provided that the additional work proposed under Change Order #2 is approved, the Contractor will also be seeking a Change Order for Contract Time Extension. Atlantic City Electric may also require a Change Order for Time Extension as a result of the various weather delays. The need for such a Change Order will be confirmed at the next Progress Meeting.
4. An interim NJDOT Inspection is scheduled for February 26th. The next Progress Meeting is scheduled for February 28th.

II. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:

STOCKTON AVENUE EXTENSION

1. No Change Since Last Report.

#207 EAST WILLOW

1. No Change Since Last Report.

AT&T CELLULAR ANTENNAE INSTALLATION


1. No change since last report.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No change since last report



III. GENERAL MUNICIPAL ENGINEERING:

2017 NJDOT LOCAL AID INFRASTRUCTURE GRANT - 2018 ROAD PROGRAM:

1. The Bid Plans and specifications are near completion. Once complete, the Plans and Specifications will be submitted to NJDOT for approval, as a pre-requisite for public advertisement and bidding.
2. We anticipate NJDOT approval of the Bid Plans and specifications prior to the next Council Meeting and therefore, we have requested that Council adopt a Resolution authorizing the advertisement of the project for public bidding.

2018 NJDOT MUNICIPAL AID PROGRAM:

1. Applications for Drainage Improvements to West Cherry Street are still under review. It is our understanding that Grant Awards will be announced shortly.

NJ ENVIRONMENTAL INFRASTRUCTURE TRUST FUND (NJEIT)

1. In preparation for the Borough's potential NJEIT funding application, a meeting was held with the Public Works Department for the purposes of developing a comprehensive "list" of both short and long term Water, Wastewater, and Storm Water System improvements to include in the NJEIT application for funding.
 - A. Such improvements would consist of the Painting of the Water Tower, the preparation of an Asset Management Plan, the replacement of troublesome water mains, the replacement of dilapidated sewer mains and pump stations, and the replacement of failing storm sewers and erosive outfalls.
2. The February 21 meeting between the Borough and NJEIT Representatives had to be postponed to a later date, which has yet to be confirmed.

PY 2017-18 CDBG APPLICATION: BARRIER FREE IMPROVEMENTS AT LISLE FIELD

1. We've recently inquired as to the status of the Borough's application and are awaiting a response.

WENONAH LIBRARY:

1. It has come to our attention that the Library would like a new handicap ramp installed along the east side of N. Clinton Avenue. To assist, our office will obtain a quote from the Mantua Avenue Contractor and will coordinate the ramp installation work with both the Borough Clerk and the Wenonah Library.



WENONAH LAKE:

1. No change since last report.

LIGHT RAIL

1. No change since last report.

CONRAIL

1. No change since last report.

GCUA SANITARY SEWER EFFLUENT MONITORING REPORT

1. No change since last report.

USEPA SANITARY SEWER COMPLIANCE EVALUATION INSPECTION

1. No change since last report.

LENAPE TRAIL PUMP STATION

1. The Lenape Trail Pump Station experienced another temporary pump failure and subsequent shutdown of the pump station. The pump station has since been brought back into service after a number of adjustments were made and maintenance activities performed.

We are currently awaiting an assessment of the findings which will assist in determining the apparent reason for the temporary failure.

PUBLIC SEWER FOR WOODBURY-GLASSBORO RD PROPERTIES

1. Our office has received a number of inquiries from interested residents and realtors about the potential for providing public sewer availability to the residential properties located on Woodbury-Glassboro Road between Linden Ave and the Wenonah Meadows Property.

NJDEP WATER AND WASTEWATER SYSTEMS RESILIENCY GUIDE & SECURITY BEST PRACTICES

1. As a follow up to our summary report, we will review the Borough's current policies and procedures with the Public Works Department and assess them for compliance with the guidance and recommendations provided within the NJDEP Water and Wastewater Systems Resiliency Guide & Security Best Practices.

See "NJ ENVIRONMENTAL INFRASTRUCTURE TRUST FUND (NJEIF)" for information regarding potential funding.



NJDEP WATER QUALITY ACCOUNTABILITY ACT

1. A meeting with Public Works Dept was held to discuss the steps for moving forward with the implementation of the Asset Management Program for the Borough's Water System Infrastructure and to obtain feedback specific to the development of the Program, including GIS Mapping and methods for addressing water system documentation.
2. We have recently arranged a tentative meeting with a GIS/Utility Consultant to review the various Mapping Options, including a determination of the appropriate GIS Mapping software to be used for such purpose. In addition, we will begin to plan for the development of the required Asset Management Program, including the preparation of an automated program that would assist Public Works in their various documentation and reporting activities.

See "NJ ENVIRONMENTAL INFRASTRUCTURE TRUST FUND (NJEIT)" for information regarding potential funding for the preparation of the Asset Management Program.

BOROUGH WATER TOWER AND WELLS

1. As required by NJDEP, the Borough must adhere to the timeline for preparing and executing a Public Bid Contract for addressing the recommendations of the Water Tower Conditions Assessment Report, and that timeline requires that a Project be advertised for bid in 2018, with construction taking place in 2019.
2. Our office will be submitting a proposal for engineering services which will also identify the proposed scope of work and cost estimate for budgeting purposes.
3. See "NJ ENVIRONMENTAL INFRASTRUCTURE TRUST FUND (NJEIT)" for information regarding funding for the Water Tower Project.
4. See "BOROUGH POTABLE WATER WELL #3" for information regarding Well #1 & Well #3.

NJDEP WATER SYSTEM SANITARY SURVEY/COMPLIANCE INSPECTION

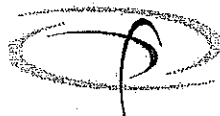
1. No change since last report.

PORTABLE GENERATOR FOR WATER SYSTEM

1. Subsequent to the completion of the improvements at Well #1, we will schedule a test for the portable generator.

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. Our office is working with the Borough on the completion of the 2017 Water System Audit which is due March 31, 2018.



WATER METER UPGRADES

1. No change since last report.

NJDEP WATER ALLOCATION

1. The Borough's total water usage for January 2018 was approximately 1,885,000 gallons above that for the month of January 2017. We attribute the unusually high usage amounts to the Jefferson Avenue water main leak that was repaired in January.

BOROUGH WATER SYSTEM RECORD KEEPING

1. At the request of the Public Works Department, via NJDEP, our office has recently updated the Lead and Copper Sites Water System Map.

STORM SEWERS

1. The potential for slip lining a number of the Borough's failing storm sewers by a local pipe lining contractor was investigated and found to be commensurate with the cost for removing and replacing the pipe. Therefore, we recommend that all necessary storm sewer replacement work be inventoried and included in the impending NJEIT Funding Application.

See "NJ ENVIRONMENTAL INFRASTRUCTURE TRUST FUND (NJEIT)" for additional information.

NJPDES STORMWATER DISCHARGE PERMIT

1. Our office has obtained the completed 2017 Stormwater Maintenance Manual from the Public Works Department and we are currently in the process of assembling the necessary information for completion of the 2017 Annual Report. The Annual Report is due on May 1st.
2. The NJDEP has renewed the Tier A Municipal Separate Storm Sewer Permit, with an effective date of January 1, 2018. To assist in understanding the new permit conditions and requirements, our office will be providing the Borough with a summary report of same, including a table which specifies the new requirements, their deadlines for implementation, and the parties involved in achieving compliance.

ELECTRICAL UPGRADES AT WENONAH PARK

1. No change since last report.

#107 S. CLINTON AVENUE

1. No change since last report.



ZONING MAP UPDATES

1. An electronic copy of the updated Zoning Map has been distributed to Council and to the Combined Planning Board. Hard copies will be provided as requested.

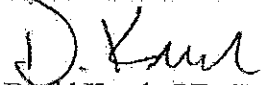
IV. PLANNING BOARD ACTIVITY:

1. There have been no Board Meetings since the last report.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,

THE PETTIT GROUP, LLC



David Kreck, PE, CME
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Brian Duffield, Esq., Borough Solicitor (via e-mail)
Sandra Christina, Planning Board Secretary (via e-mail)

