

BOROUGH OF WENONAH

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COUNCIL MINUTES – BUSINESS MEETING

JANUARY 25, 2018

Pledge of Allegiance

Call to Order: 7:30 p.m. by Mayor John R. Dominy
Wenonah Municipal Building, 1 South West Avenue Wenonah, NJ 08090

Roll Call: Present: Barbato, Cox, Fini, Kaeferle, Norris, Sheppard
Absent:
Also present: Solicitor Matthew Lyons

Open Public Meetings Act Statement:

Adoption of the Agenda: JS/PK AIF

Open to the Public PK/DC

Resident Gary Odenbrett, 20 N. West Avenue, Shade Tree Chairperson gave an update. Atlantic City Electric has almost completed their tree removal.

Resident Don Sparks, 109 S. Princeton Avenue, asked Mayor and Council when and if his sewer lines will be repaired. Emergency Jetter services were called out on Dec. 25 & 26 because sewage was found on his driveway. This problem has been going on for a long time. The pipes need to be replaced. However, Mr. Sparks also wanted to thank Ken and the public works crew as they arrived quickly to give their assistance and he appreciated that. The Mayor indicated that this is an old town with old pipes and we will take steps to alleviate the problem. Councilman Kaeferle said they will address this issue in committee.

Resident Lauren Leer, 3 W. Buttonwood Street, addressed council regarding the parking problems that the dance studio creates. She requested that Council please do something about it. The Mayor responded that we are trying to remediate this problem.

Close to the Public JS/DC

Motion to approve: December 28, 2017 Business Meeting Minutes. BN/JS
Cox, Norris, Sheppard All in Favor: the rest abstain (not present)

Motion to approve: January 4, 2018 Re-organization Meeting Minutes JB/DC
Norris abstains (absent) All in Favor

Motion to approve: Ordinance No. O-2018-1: 2nd read
Amending Salaries of various Borough officials and Employees for 2018 JS/AF

Motion to Open Public Hearing BN/DC
No comments

Motion to Close Public Hearing JS/PK

Roll Call:
Ayes: Barbato, Cox, Fini, Kaeferle, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2018-22
Approving Participation with State of NJ in the Safe and Secure Grant for 2018 JS/BN

Roll Call:
Ayes: Barbato, Cox, Fini, Kaeferle, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2018-23
Awarding contract to the Pettit Group, LLC for Engineering Services PK/JS

Roll Call:
Ayes: Barbato, Cox, Fini, Kaeferle, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2018-24 Awarding Contract to
Bowman & Company for Auditing services. PK/DC

Roll Call:
Ayes: Barbato, Cox, Fini, Kaeferle, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2018-25
Awarding contract to Gebhardt & Kiefer for Legal Services PK/DC

Roll Call:
Ayes: Barbato, Cox, Fini, Kaeferle, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2018-26
Awarding contract to Robert Scharle for CFO services PK/DC
Roll Call:
Ayes: Barbato, Cox, Fini, Kaeferle, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2018-27
Awarding contract to Brian Slaugh, of Clark Caton Hintz PK/DC
for COAH Planning Services
Roll Call:
Ayes: Barbato, Cox, Fini, Kaeferle, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2018-28
Awarding contract to McManimon & Scotland PK/DC
for Bond Counsel Services
Roll Call:
Ayes: Barbato, Cox, Fini, Kaeferle, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2018-29 Approving 2017 Tonnage Grant PK/DC
Roll Call:
Ayes: Barbato, Cox, Fini, Kaeferle, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2018-30 JS/AF
Hiring a Patrolman #10, Ryan Dubiel
Roll Call:
Ayes: Barbato, Cox, Fini, Kaeferle, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Swearing in: Ryan Dubiel as Patrolman #10 by Mayor Dominy

COMMITTEE REPORTS

Public Safety & Personnel: J. Sheppard - See attached report.
Public Works: D. Cox - See attached report.
Human Services: A. Fini – No report
Finance & Budget: W. Norris – See attached reports and Treasurer's & Tax Collector's report.
Should have something from Vito Gagliardi and the Gateway funding analysis soon.
Legal & Ordinance: P. Kaferle – No report
Public Buildings & Grounds: J. Barbato – No report

Engineers Report: See attached Engineer's detailed report on all projects in town.

Motion to approve: Disbursements JS/BN
Roll Call:
Ayes: Barbato, Cox, Fini, Kaferle, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Miscellaneous:

Open to the Public: DC/PK
No comments
Close to the Public: DC/JS

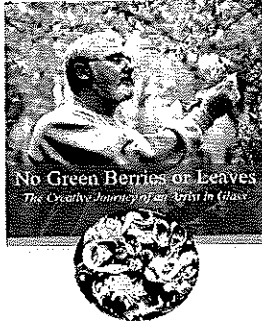
Motion to Adjourn: 8:10 pm BN/AF
All in favor

Minutes Submitted,



Karen L. Sweeney, RMC/Admin/Treasurer

Approved: February 22, 2018



PAUL STANKARD

Wenonah's Own Renowned Glass Artist
at the Wenonah Historical Society to
Talk About His New Book
Friday October 12th, 2007 at the Community Center 7:30 pm

Paul Stankard - A Wenonah Artist Extraordinaire

Report

To: Mayor Dominy, Members of Borough Council, & Karen Sweeney

Re: Public Safety & Personnel Committee Report

Committee Members: Jack C. Sheppard Jr. – Chair, Bill Norris & Dan Cox

Month: *January 2018*

Mayor Dominy & Borough Council,

Committee activities this past month included;

- Various meetings with Chief Rogers regarding the two vacant Police Officer positions.
- Hiring of Ryan Dubiel as a Police Officer to be approved by Borough Council Resolution at the January Council meeting.
- Committee meeting on 1/25 to discuss fire safety issues with Fire Chief Drew Sole and Fire Inspector Joe Buono.
- General planning for: Speed Initiative on Mantua Avenue and Maple Street, development of a Police Crime Log & Informational link from the Borough website.

Respectively submitted,

Jack


Jack Cornell Sheppard Jr., Member of Borough Council

Public Safety and Personnel Committee Chair

TO: Councilman Jack Sheppard
FROM: Chief William Rogers
DATE: January 25, 2018
REF: Police Activity- Month of December, 2017

- Officers responded to 6 medical calls
- Officers assisted the Fire Dept. 2 times
- Our officers assisted outside agencies 30 times during the Month.
Our officers conducted 39 Radar posts on Mantua Ave. & on Maple St.
- 5 Suspicious Persons/MV's
- 6 Alarm calls
- 3 Motor Vehicle crashes
- 6 Motor Vehicle complaints
- 1 Juvenile complaint
- 5 Animal complaints
- 2 C.D.S. Arrest
- 2 Fraud complaints
- 9 Public Assists
- 4 Well being checks

Training
ERT assignment – Ptlm. Basile


William L. Rogers
Chief of Police

Selected : 0

Show Map

Clear Map

Add New

Reset

Back

Refresh



Juris	Date	Call#	CFS	Location	
	12/02/17 10:17:00	17.005851	MVST	E Mantua AVE/S East AVE;S P623	AP623 MVV ✓
	12/01/17 11:17:00	17.005844	MVST	W Mantua AVE/S Jefferson A P623	AP623 MVS ✓

[PREV](#)

Selected : 0

Show Map

Clear Map

Add New

Reset



Back

Refresh



Juris	Date	Call#	CFS	Location	
	12/31/17 22:17.00614	17.006147	MVST	Glassboro RD/E Buttonwood	P631 WS631 CN ✓
	12/31/17 20:17.00614	17.006146	MVST	E Mantua AVE/N Marion AVE	P631 WS631 CN ✓
	12/31/17 20:17.00614	17.006145	MVST	W Mantua AVE/S Jefferson A	P631 WS631 CN ✓
	12/31/17 20:17.00614	17.006144	MVST	Glassboro RD/Mohawk DR;S	P631 WS631 CN ✓
	12/31/17 10:17.00614	17.006141	MVST	W Mantua AVE/S Monroe AV	P623 AP623 MVS ✓
	12/30/17 23:17.00613	17.006133	MVST	Glassboro RD/E Mantua AVE	P621 SB621 CN ✓
	12/30/17 15:17.00612	17.006129	MVST	E Mantua AVE/N East AVE;S	P623 AP623 MVS ✓
	12/30/17 13:17.00612	17.006128	MVST	Glassboro RD/Salina RD;B,S	P623 AP623 FIN ✓
	12/28/17 22:17.00611	17.006114	MVST	Glassboro RD/E Mantua AVE	P628 MH628 CN ✓
	12/28/17 21:17.00611	17.006112	MVST	Ogden RD/Princeton BLVD;E	P628 MH628 CN ✓
	12/27/17 23:17.00610	17.006104	MVST	Glassboro RD/E Mantua AVE	P628 MH628 CN ✓
	12/23/17 02:17.00606	17.006067	MVST	S Princeton AVE/E Mantua A	P628 MH628 CN ✓
	12/22/17 22:17.00606	17.006063	MVST	Glassboro RD/E Buttonwood	P628 MH628 CN ✓
	12/22/17 15:17.00606	17.006062	MVST	Glassboro RD/E Maple ST;S,	P631 WS631 MVV ✓
	12/22/17 11:17.00606	17.006061	MVST	Ogden RD/Princeton BLVD;E	P631 WS631 MVV ✓
	12/21/17 08:17.00604	17.006047	MVST	E Mantua AVE/S Clinton AVE	P623 AP623 CN ✓
	12/21/17 00:17.00604	17.006045	MVST	Ogden Station RD/Rt 45;T;T	P621 SB621 TOT ✓
	12/20/17 09:17.00603	17.006035	MVST	E Maple ST/N Clinton AVE;S	P623 AP623 MVS ✓
	12/16/17 13:17.00600	17.006005	MVST	N Monroe AVE/W Elm ST;S,	P623 AP623 MVV ✓
	12/15/17 11:17.00598	17.005985	MVST	Mantua BLVD/Woodbury Gla	P631 WS631 MVV ✓
	12/11/17 10:17.00595	17.005959	MVST	S Jackson AVE/W Mantua AV	P623 AP623 MVS ✓
	12/11/17 09:17.00595	17.005957	MVST	W Mantua AVE/S Monroe AV	P623 AP623 MVS ✓
	12/10/17 20:17.00594	17.005948	MVST	Glassboro RD/E Maple ST;S,	P631 WS631 CN ✓
	12/09/17 23:17.00594	17.005941	MVST	1515 Glassboro RD;S	P631 WS631 ARR ✓
	12/08/17 21:17.00593	17.005934	MVST	E Mantua AVE/S Marion AVE	P628 MH628 ARR ✓
	12/08/17 00:17.00592	17.005928	MVST	E Mantua AVE/N Clinton AVE	P631 WS631 MVV ✓
	12/08/17 00:17.00592	17.005927	MVST	Bankbridge RD/Weybridge C	P631 WS631 CN x
	12/07/17 12:17.00592	17.005922	MVST	E Mantua AVE/Glassboro RD	P623 AP623 MVV ✓
	12/07/17 08:17.00592	17.005920	MVST	S East AVE/E Mantua AVE;S	P623 AP623 MVS ✓
	12/07/17 08:17.00591	17.005919	MVST	W Mantua AVE/S West AVE;	P623 AP623 MVV ✓
	12/07/17 03:17.00591	17.005916	MVST	Glassboro RD/Cattell RD;B,	P631 WS631 CN ✓
	12/06/17 22:17.00591	17.005912	MVST	Glassboro RD/Mohawk DR;S	P631 WS631 CN ✓
	12/06/17 21:17.00591	17.005911	MVST	Glassboro RD/Mohawk DR;S	P631 WS631 CN ✓
	12/06/17 20:17.00590	17.005908	MVST	Glassboro RD/Royal AVE;B;E	P631 WS631 CN ✓
	12/06/17 19:17.00590	17.005906	MVST	Fernshire CT/Bankbridge RD	P631 WS631 CN x
	12/06/17 13:17.00590	17.005902	MVST	S West AVE/W Mantua AVE;	P623 AP623 MVS ✓
	12/04/17 23:17.00588	17.005888	MVST	Ogden RD/Princeton BLVD;E	P631 WS631 CN ✓
	12/04/17 20:17.00588	17.005886	MVST	Glassboro RD/E Elm ST;S, W	P631 WS631 CN ✓
	12/04/17 18:17.00588	17.005885	MVST	Glassboro RD/Mail AVE;B, W	P631 WS631 CN ✓
	12/04/17 18:17.00588	17.005884	MVST	E Buttonwood ST/N Clinton /	P631 WS631 CN ✓
	12/04/17 15:17.00588	17.005881	MVST	N Clinton AVE/E Buttonwood	P631 WS631 MVV ✓
	12/04/17 15:17.00588	17.005880	MVST	500 N Jefferson AVE;S, Wen	P631 WS631 CN ✓
	12/04/17 15:17.00587	17.005879	MVST	Ogden RD/Princeton BLVD;E	P631 WS631 MVV ✓
	12/03/17 10:17.00586	17.005864	MVST	Princeton BLVD/Ogden RD;E	P623 AP623 CN ✓

NEXT

Add New Reset Back Refresh  

Juris	Date Time	CE Type	Citation#	Call#	Plate	Charge
	12/31/17	Traffic Vio	mj02814	39:3-33 , IMPRO DISF	Catalano, Jacquelin	17-0002 X
	12/31/17	Traffic Vio	mj028614	39:3-33 , IMPRO DISF	Catalano, Jacquelin	18-0000 X
	12/30/17	Traffic Vio	mj028613	39:4-144 , DISREG S	Messenger, Darrien	17-0002 X
	12/20/17	Traffic Vio	mj028612	39:4-215 , FAIL TO O	Gonzalez, Jonathan	17-0002 X
	12/11/17	Traffic Vio	mj028610	39:4-98.20 , SPEEDIN	Bradley, Marissa M	17-0002 X
	12/11/17	Traffic Vio	mj028611	39:3-29 , FAILURE TO	Bradley, Marissa M	17-0002 X
	12/11/17	Traffic Vio	mj028609	39:4-98.15 , SPEEDIN	Lara, Maricela R	17-0002 X
	12/09/17	Traffic Vio	MJ028633	17.005 PA-KNS1 39:3-47 , LAMPS REQ	Hayes, Dwayne	17-0002 X
	12/09/17	Traffic Vio	MJ028635	17.005 PA-KNS1 39:3-40 , DRIVING W	Hayes, Dwayne	17-0002 X
	12/09/17	Traffic Vio	MJ028636	17.005 PA-KNS1 39:4-49.1 , POSS CDS	Hayes, Dwayne	17-0002 X
	12/09/17	Traffic Vio	MJ028638	17.005 PA-KNS1 39:4-97 , CARELESS I	Hayes, Dwayne	17-0002 X
	12/09/17	Traffic Vio	MJ028639	17.005 PA-KNS1 39:3-37.1B , ALLOW U	Foxworth, Shanae	17-0002 X
	12/09/17	Traffic Vio	MJ082634	17.005 PA-KNS1 39:3-29A , FAIL POSS	Hayes, Dwayne	17-0002 X
	12/08/17	Traffic Vio	MJ028645	NJ-N65H 39:4-49.1 , POSS CDS	Starr, Noah B	17-0002 X
	12/08/17	Traffic Vio	MJ028647	NJ-N65H 39:3-75 , SAFETY GLA	Starr, Noah B	17-0002 X
	12/08/17	Traffic Vio	MJ028648	NJ-N65H 39:3-29B , FAIL TO PE	Starr, Noah B	17-0002 X
	12/08/17	Traffic Vio	MJ028649	NJ-N65H 39:3-29C , FAIL TO PE	Starr, Noah B	17-0002 X
	12/08/17	Traffic Vio	MJ028650	NJ-N65H 39:4-97 , CARELESS I	Starr, Noah B	17-0002 X
	12/08/17	Traffic Vio	MJ028652	NJ-N65H 39:6B-2 , UNINSURED	Starr, Noah B	17-0002 X
	12/08/17	Criminal C	SCJ001091	NJ-N65H 2C:35-24 , POSS CER	Starr, Noah B	17-0002 X
	12/08/17	Traffic Vio	MJ028646	NJ-N65H 39:4-144 , DISREG S	Starr, Noah B	17-0002 X
	12/07/17	Traffic Vio	mj028608	39:3-10A , DRIV WITI	Wilson, Michael A	17-0002 X
	12/07/17	Traffic Vio	mj028607	39:3-33 , IMPRO DISF	Spositi, Mary	17-0002 X
	12/06/17	Traffic Vio	mj028606	39:3-33 , IMPRO DISF	Rose, Janet L	17-0002 X
	12/05/17	Traffic Vio	MJ028643	NJ-N34G 39:4-97 , CARELESS I	Sigmund, Michael F	17-0002 X
	12/05/17	Traffic Vio	MJ028644	NJ-N34G 39:3-4 , UNREGISTER	Sigmund, Michael F	17-0002 X

To: Mayor Dominy and Members of Borough Council
From: Drew Sole, Fire Chief
Subject: Fire Chiefs Report for December, 2017
Date: January 2, 2018

The Wenonah Fire Company was in service fifteen times during the month of December. Eleven were calls for fire or rescue assistance, two weekly training activities and two extra service assignments. A summary of the alarms follows.


Emergency Responses

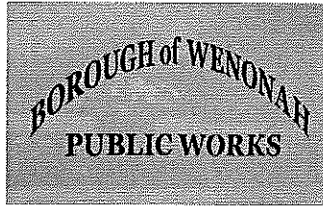
Alarm System Investigation	2
Assist Gloucester County EMS	1
Brush Fire	1
Cover Station Assignment	2
Request for Mutual Aide	5

Extra Service Assignments

1. Attend a viewing for a former WFC Assistant Chief Don Gehring's spouse.
2. Attend a funeral service for retired Woodbury Hts. Assistant Chief Frank Basile.

During the month of December, the fire company responded to eleven calls of need to our town and our neighboring communities and trained on two occasions for a total of 134.33 staff hours of service. The Fire Company also had the pleasure of escorting Santa around the town on December 12, 2017.

Respectfully submitted,

Drew Sole, Fire Chief



Public Works Report

Submitted by Ken Trovarelli, DPW Superintendent

January 25, 2018

- **Road and Utility Maintenance and Compliance Testing:**
 - **Snow removal:** Plowed streets; salted, and shoveled walkways at municipal complex, library, community center, park and walk over bridge by school.
 - **Air relief valve at Lenape pumping station failure during snowstorm; ordered rebuild kit, repaired and replaced.**
 - **Replaced hot water heater in police station.**
 - **Water meter readings for pit meters and offline meters.**
 - **4 sewer back up plunges.**
 - Monthly water reports sent to DEP.
 - Water/sewer markouts from Synnott to Hayes on Mantua Ave. for project.
 - Collected water samples, 4 per month.
 - Cold patched pot holes throughout the Borough.

- **Municipal Properties and Maintenance:**
 - **Demo original building at well #2.**
 - Check wells and lift stations 7 days per week.
 - Trash/Recycle Collection - Collected trash and recycling at ball fields, parks, municipal properties and businesses.

- **Bulk Leaf Collection, Yard Waste & Branch Collection, Chipping, Tree removal:**
 - **Picked up 36 Cu. Yd. logs from Tree Cutters / Atlantic City Electric.**
 - **Collected 120 Cu. Yd. Containerized Yard Waste.**
 - **Chipped 14 Cu. Yd. Branches.**

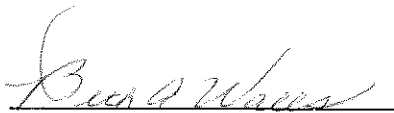
- **Residential Recycling:**
 - Collected metal items per residents' requests.
 - E-waste pick up per residents' requests.

TREASURER'S REPORT 2017

REVENUES:	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Property Tax Receipts													
Delinquent Taxes	\$ 21,195.74	\$ 6,306.50	\$ 9,365.80	\$ 41,246.72	\$ 6,369.65	\$ 14,735.51		\$ 500.00	\$ 250.00	\$ 789.95	\$ 4.90		\$ 100,758.77
Interest on Delinquents	\$ 982.69	\$ 1,083.75	\$ 1,898.33	\$ 6,049.01	\$ 1,819.53	\$ 2,485.84		\$ 758.72	\$ 1,873.49	\$ 2,622.55	\$ 744.55	\$ 2,852.98	\$ 23,487.09
Current Taxes	\$ 397,129.79	\$ 1,690,779.26	\$ 89,319.90	\$ 512,403.98	\$ 1,481,408.48	\$ 54,005.58	\$ 35,581.35	\$ 2,215,827.85	\$ 84,965.50	\$ 353,780.53	\$ 1,828,610.27	\$ 57,014.71	\$ 8,810,827.20
Prepaid Taxes									\$ 173,006.00				\$ 784,742.55
Special Assessment						\$ 250.00							\$ 250.00
NSF					40.00								\$ 40.00
Other Revenues	\$ 42,052.32	\$ 13,156.08	\$ 13,368.16	\$ 52,777.00		\$ 18,981.73	\$ 23,595.19	\$ 15,233.91	\$ 14,336.95	\$ 37,366.28	\$ 18,378.35		\$ 249,245.97
Dog/Cat Licenses	\$ 696.00	\$ 438.00	\$ 1,266.00	\$ 377.00	41.00	\$ 34.00	14.00	23.00	16.00	21.00	12.00		\$ 2,938.00
Utility Receipts													
Water/Sewer Rents	\$ 1,014.96	\$ 778.97	\$ 150,033.10	\$ 145,172.93	\$ 15,163.94	\$ 12,723.37	\$ 2,719.93	\$ 2,254.45	\$ 135,204.50	\$ 198,694.66	\$ 22,639.22	\$ 16,722.90	\$ 504,646.27
Penalty	\$ 40.00		\$ 80.00	\$ 1,017.81	\$ 1,498.21	\$ 1,137.33	\$ 168.99	\$ 44.07	\$ 14,113.00	\$ 1,686.79	\$ 2,261.25	\$ 1,548.74	\$ 23,598.19
Prior Year Rent	\$ 180.00		\$ 800.04	\$ 2,110.03		\$ 2,080.00	\$ 60.00	\$ 60.00			\$ 8.74		\$ 5,298.81
Other	\$ 80.00		\$ 3,360.00	\$ 1,606.32	\$ 12,750.00	\$ 2,764.04	\$ 13,082.50	\$ 536.65	\$ 4,103.00	\$ 27.02		\$ 534.00	\$ 38,843.53
Appropriation Refund													\$ -
Lake Revenues													\$ -
Concession						\$ 374.00	\$ 680.00	\$ 450.00	\$ 44.20				\$ 1,548.20
Volley Ball Usage						\$ 40.00							\$ 40.00
Walk In						\$ 1,296.00	\$ 3,242.00	\$ 1,849.00	\$ 448.00				\$ 6,835.00
Pavilion Rental					\$ 75.00	\$ 50.00	\$ 50.00	\$ 500.00	\$ 88.00				\$ 1,060.00
Parties					\$ 160.00	\$ 312.00		\$ 500.00					\$ 1,060.00
Day Passes					\$ 30.00	\$ 24.00	\$ 112.00	\$ 56.00					\$ 222.00
Pass Books					\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00					\$ 400.00
Regular Membership					\$ 350.00	\$ 1,675.00	\$ 735.00	\$ 215.00					\$ 3,045.00
Non/Res Membership					\$ 1,200.00	\$ 1,650.00	\$ 600.00						\$ 3,450.00
Non/Res Single Membership								\$ 75.00					\$ 75.00
Other													\$ -
TOTAL:	\$ 463,371.50	\$ 1,712,534.56	\$ 269,491.33	\$ 782,830.80	\$ 1,591,025.81	\$ 114,718.40	\$ 81,056.61	\$ 2,238,483.65	\$ 428,448.64	\$ 396,296.12	\$ 1,879,461.24	\$ 683,807.92	\$ 10,561,526.58

Tax Collector's Statement of Cash Receipts

Current Taxes	December 2017	2017 To Date
Prepaid Taxes / 2018	605,134.59	627,013.32
2017 Taxes	57,014.71	8,813,550.44
2016 Taxes		98,436.33
6% Year End Penalty		2,308.89
Arrears		12,687.04
Tax Title Liens		0.00
Interest & Costs	2,852.98	23,883.34
Tax Searches		0.00
Cleanup		0.00
Advertising Costs		750.47
Tax Sale Premium		25,200.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee		140.00
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	665,002.28	9,603,969.83



Beth A. Walls
Tax Collector

Percentage of Collection at December 31, 2017	98.50%
Percentage of Collection at December 31, 2016	98.43%



THE PETTIT GROUP, LLC
Engineering • Architecture • Planning

VIA E-MAIL ONLY

January 24, 2018

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday January 25, 2018
Project Number WNOE012N**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

BOROUGH POTABLE WATER WELL #3

1. Based upon discussions with the Contractor, we anticipate that Well #1 will be temporarily taken out of service during the last week of January/first week of February to accommodate the remaining Treatment System work and Motor Starter installation. Once complete, Well #1 will be returned to full service.
2. The completion of the work at Well #1 essentially closes out the Contract with Level-1 Construction and therefore, we will determine the Final Contract Amount, address any remaining Change Orders, issue Contract Closeout Documents and request the Two (2) Year Maintenance Bond. Our office will also prepare and issue the project punchlist.
3. The Public Works Department has demolished the old Well #2 Building. Remaining work includes the installation of a number of trees to satisfy the conditions of the NJDEP Flood Hazard Permit.

2014 NJDOT TRANSPORTATION ALTERNATIVES PROGRAM (TAP):

1. The issues regarding the non-compliant handicap ramps have been resolved with DOT and have resulted in no construction delays. However, work was suspended during the week of January 8th as a result of winter weather conditions. The DOT has requested that the Contractor log all time delays for the purposes of submitting an overall comprehensive Change Order for Contract Time Extension should it become necessary. Despite the weather delay, the Contract Completion date remains on schedule for March 1, 2018.

2. We are currently working with NJDOT to determine the potential for reimbursement for the following Change Orders:
 - A. New Borough Sign.
 - B. Fieldstone curb wall.
 - C. Bluestone edging.Once determined, we will coordinate the preparation of the appropriate Change Order(s) with both the Borough and the DOT, and direct the Contractor accordingly.
3. The next Progress Meeting is scheduled for January 31, 2018.

II. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:

STOCKTON AVENUE EXTENSION

1. The property owner has recently inquired about a Permanent Certificate of Occupancy. We advised the owner that the final top paving must be completed beforehand. We are currently awaiting a schedule from the paving contractor.

#207 EAST WILLOW

1. No Change Since Last Report.

AT&T CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

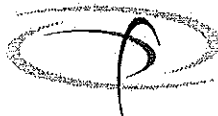
VERIZON CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

III. GENERAL MUNICIPAL ENGINEERING:

2017 NJDOT LOCAL AID INFRASTRUCTURE GRANT - 2018 ROAD PROGRAM:

1. The DOT funded roadway designs for Marion Avenue and Clinton Avenue have been completed. Roadway designs for West Elm Street and North Jackson Avenue are in progress. Bid specifications are also being prepared. Once complete, the Plans and Specifications will be submitted to NJDOT for approval, as a pre-requisite for public advertisement and bidding.



2018 NJDOT MUNICIPAL AID PROGRAM:

1. Applications for Drainage Improvements to West Cherry Street are still under review.

NJ ENVIRONMENTAL INFRASTRUCTURE TRUST FUND (NJEIT)

1. In light of the impending Water Tower Project, the various requirements of the Water Quality Accountability Act, and the recent adoption of the WISE Act, it is our understanding that the Borough is reconsidering the submission of an application for funding under the NJEIT's Grant/Low Interest Loan Program. Consequently, we recommend that a meeting be held with the Public Works Department to develop a comprehensive "list" of both short and long term Water System improvements to include in the NJEIT application for funding.

PY 2017-18 CDBG APPLICATION: BARRIER FREE IMPROVEMENTS AT LISLE FIELD

1. No change since last report.

WENONAH LIBRARY:

1. It has come to our attention that the Library would like a new handicap ramp installed along the east side of N. Clinton Avenue. To assist, our office will obtain a quote from the Mantua Avenue Contractor and will coordinate the ramp installation work with both the Borough Clerk and the Wenonah Library.

WENONAH LAKE:

1. No change since last report.

LIGHT RAIL

1. No change since last report.

CONRAIL

1. No change since last report.

GCUA SANITARY SEWER EFFLUENT MONITORING REPORT

1. No change since last report.

USEPA SANITARY SEWER COMPLIANCE EVALUATION INSPECTION

1. No change since last report.

LENAPE TRAIL PUMP STATION

1. The Lenape Trail Pump Station experienced a significant clog that led to the temporary failure and subsequent shutdown of the pump station. The wet well was pumped out, the



clog was ultimately cleared, and the pump station brought back into service prior to any sewage leaking out of the wet well.

The apparent reason for the clog was due to the flushing of baby wipes and rags, which cannot be disintegrated by the grinder pump and therefore, we suggest that the Borough post a message on the website notifying residents that baby wipes and rags must be disposed of in the trash, and not flushed down the toilet.

NJDEP WATER AND WASTEWATER SYSTEMS RESILIENCY GUIDE & SECURITY BEST PRACTICES

1. As a follow up to our summary report, we will review the Borough's current policies and procedures with the Public Works Department and assess them for compliance with the guidance and recommendations provided within the NJDEP Water and Wastewater Systems Resiliency Guide & Security Best Practices.

NJDEP WATER QUALITY ACCOUNTABILITY ACT

1. As indicated in our Summary Report to Council, the NJDEP Water Quality Accountability Act requires the implementation of an Asset Management Program for the Borough's Water System Infrastructure. Consequently, we advise that the Borough prepare to set aside an appropriate budget for the development of the Asset Management Plan, including the purchase of the appropriate GIS software. Our office will assist in the development of a budget as requested.

See "NJ ENVIRONMENTAL INFRASTRUCTURE TRUST FUND (NJEIT)" for information regarding potential funding.

BOROUGH WATER TOWER AND WELLS

1. As required by NJDEP, the Borough must adhere to the timeline for preparing and executing a Public Bid Contract for addressing the recommendations of the Water Tower Conditions Assessment Report, and that timeline requires that a Project be advertised for bid in 2018, with construction taking place in 2019.
2. Our office will be submitting a proposal for engineering services which will also identify the proposed scope of work and cost estimate for budgeting purposes.
3. See "NJ ENVIRONMENTAL INFRASTRUCTURE TRUST FUND (NJEIT)" for information regarding funding for the Water Tower Project.
4. See "BOROUGH POTABLE WATER WELL #3" for information regarding Well #1 & Well #3.

NJDEP WATER SYSTEM SANITARY SURVEY/COMPLIANCE INSPECTION

1. Pursuant to the November 17, 2017 DEP Water System Compliance Inspection, the DEP issued a letter, dated January 8, 2018, confirming that the Borough is in compliance with all applicable Department Regulations and/or Permit Conditions.



PORTABLE GENERATOR FOR WATER SYSTEM

1. Subsequent to the completion of the improvements at Well #1, we will schedule a test for the portable generator.

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. No change since last report.

WATER METER UPGRADES

1. No change since last report.

NJDEP WATER ALLOCATION

1. The Borough's total water usage for the Year 2017 was approximately 61.43 million gallons, which is approximately 10.5 million gallons below the Annual Allocation Limit of 72.07 million gallons.

BOROUGH WATER SYSTEM RECORD KEEPING

1. No change since last report.

JEFFERSON AVENUE WATER MAIN LEAK

1. A significant water main leak in Jefferson Avenue, south of Maple Street, was found and repaired during the 2nd week of January. The source of the leak was difficult to locate because it was discharging through a storm sewer outfall located in the wooded area west of Jefferson Avenue. It is suspected that the leak may have been running since late December and it is estimated that the leak resulted in the loss of over 1.5 million gallons of water.

STORM SEWERS

1. In cooperation with the Public Works Department, we have reached out to a local pipe lining contractor to investigate the possibility of slip lining a number of the Borough's failing storm sewers. The Contractor has indicated an interest and therefore, we will continue to pursue this potential opportunity to repair the Borough storm sewers.

NJPDES STORMWATER DISCHARGE PERMIT

1. The NJDEP has renewed the Tier A Municipal Separate Storm Sewer Permit, with an effective date of January 1, 2018. To assist in understanding the final permit conditions and requirements, our office shall provide the Borough with a summary report of same, including a comparison of the changes made between the former 2009 Permit to the new 2018 Permit.



RELOCATION OF OVERHEAD ELECTRIC WIRES TO UNDERGROUND CONDUITS

1. No change since last report.

ELECTRICAL UPGRADES AT WENONAH PARK

1. No change since last report.

#107 S. CLINTON AVENUE

1. No change since last report.

ZONING MAP UPDATES

1. An electronic copy of the updated Zoning Map has been distributed to Council and to the Combined Planning Board. Hard copies will be provided as requested.

IV. PLANNING BOARD ACTIVITY:

1. The Board held its re-organization Meeting on January 22nd.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,

THE PETTIT GROUP, LLC



David Kreck, PE, CME
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Brian Duffield, Esq., Borough Solicitor (via e-mail)
Sandra Christina, Planning Board Secretary (via e-mail)

