

BOROUGH OF WENONAH

www.boroughofwenonah.com

COUNCIL MINUTES – BUSINESS MEETING

JUNE 28, 2018

Pledge of Allegiance

Call to Order: 7:30 p.m. by Mayor John R. Dominy at
Wenonah Municipal Building 1 South West Avenue Wenonah, NJ 08090

Roll Call: Present: Mayor Dominy, Councilmen Barbato, Cox, Fini, Kaeferle, Norris,
and Sheppard
Absent: None
Also, present: Municipal Clerk Sweeney, Solicitor Matthew Lyons

Open Public Meetings Act Statement:

Adoption of the Agenda: Sheppard/Kaeferle, AIF

Open to the Public Cox/Kaeferle, AIF

Tamar Shelov 104 N. Monroe resident gave an update on what is new and exciting at the Gateway Regional School

Close to the Public Sheppard/Cox AIF

Mayor Dominy swore in Kim Jaworski as Wenonah's New Tax Collector; replacing retired Beth Walls. The Mayor thanked Beth for her years of service.

Motion to approve: Special Meeting Minutes April 12, 2018 Norris/Fini
All in Favor

Motion to approve: Ordinance 2018-6: 2nd Read: Approving to exceed the municipal budget appropriation limits and to establish a cap bank (COLA) Norris/Sheppard

Mayor Dominy explained the Cost of Living Adjustment and that we do this every year in case we need it; however, we have never needed to use this.

Open Public Hearing Kaeferle/Fini

No comments

Close Public Hearing Sheppard/Norris

Roll Call:
Ayes: Barbato, Cox, Kaeferle, Fini, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Open Public Hearing on the 2018 Municipal Budget

Norris/Cox

No comments

Close Public Hearing on the 2018 Municipal Budget

Sheppard/Kaeferle

Motion to approve: Resolution 2018-60 Adopting the 2018
Municipal Budget read by title only

Norris/Kaeferle

Roll Call:
Ayes: Barbato, Cox, Fini, Kaeferle, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2018-61: Approving Chapter 159 Clean
Communities Money into the budget \$5,665.20

Fini/Sheppard

Roll Call:
Ayes: Barbato, Cox, Fini, Kaeferle, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2018-62: Approving the 2017 Annual Audit

Norris/Cox

Roll Call:
Ayes: Barbato, Cox, Kaeferle, Fini, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2018-63: Authorizing Transfer of Certain Surplus
Property to Mantua Township Police Department

Sheppard/Kaeferle

Roll Call:
Ayes: Barbato, Cox, Kaeferle, Fini, Norris, Sheppard
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2018-64: Authorizing the Purchase of 2019 Rear Load 20 Yard compactor to replace the 1990 compactor. Cox/Kaeferle

Roll Call:

Ayes: Barbato, Cox, Fini, Kaeferle, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to approve: Resolution 2018-65: Approving the participation with Gov deals.com Cox/Kaeferle

All in Favor

Motion to approve: Resolution 2018-66: Authorizing the Transfer of Police Vest to the Sherriff's office Sheppard/Kaeferle

Roll Call:

Ayes: Barbato, Cox, Fini, Kaeferle, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to approve: Resolution 2018-67: Approving the Municipal Alliance agreement with the County Sheppard/Fini

All in Favor

Motion to approve: Resolution 2018-57; Approving water restrictions for 2018 Cox/Kaeferle

All in Favor

COMMITTEE REPORTS:

Public Safety & Personnel – Jack C. Sheppard, Jr—See attached report

Public Works – Dan Cox—See attached report

Human Services – Anthony Fini-See attached report on Clean Communities

Finance & Budget – Bill Norris—the Annual Audit for 2017 was completed by

Bowman & Company. There were a few discussion items AND no findings. Great audit report.

Legal & Ordinance – Phil Kaeferle- No written report. Addressing a few ordinances to amend.

Public Buildings & Grounds – Jonathan Barbato—See attached report

ENGINEERS REPORT: See attached report- Dave Kreck Looking for council approval for the work to be done regarding the valve & hydrant CPS survey and GIS mapping work.

See attached report for all borough projects

Motion to Approve: Disbursements Sheppard/Fini

Roll Call:

Ayes: Barbato, Cox, Fini, Kaeferle, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approve

MISCELLANEOUS:

Motion to approve: Fire Truck rides for the 4th of July town celebration
All in Favor

Cox/Kaeferle

Motion to approve: Lake Association to give away at the parade
10 lake passes (good for 1 day).
All in Favor

Sheppard/Fini

Councilman Cox motioned to have engineer proceed to work with valve & hydrant
GPS survey and GIS mapping work, not to exceed \$5,800. Councilman Kaeferle seconded.

Roll Call:

Ayes: Barbato, Cox, Fini, Kaeferle, Norris, Sheppard

Nays: None

Abstain: None

Absent: None

Motion Approved

Open to the public:

Cox/Kaeferle

All in Favor

Resident John Showler, 1407 Glassboro Road, asked council if they had any plans to provide sewer service to him and his neighbors by getting tied into Wenonah's sewer lines. Several residents along Glassboro road in the north corner of town were required to sign a sewer easement in their back yards. The sewer line was installed with the anticipation of the development of the vacant lot. This is the lot that the borough bought to insure the borough obligation to the affordable housing obligations. Dave Kreck gave a little back ground on it. Brief discussion.

Councilman Cox indicated that council is looking into all viable options

Close to public:

Sheppard/Cox

Motion to approve: Resolution 2018-68 Closed Executive Session;
Litigation with PBA; action may be taken.
All in Favor

Kaeferle/Fini

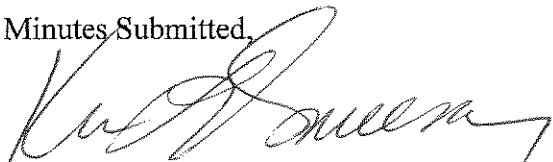
Come out of closed session

Sheppard/Kaeferle

Motion to adjourn: 8:50 pm

Norris/Cox AIF

Minutes Submitted,



Karen L. Sweeney, RMC/Admin/Treasurer

Approved: August 23, 2018



Mantua Township Police Department



Darren E. White
Chief of Police

405 Main Street
Mantua, NJ 08051
mantuapd@mantuatownship.com
(856) 468-1920
Fax (856) 464-0237

Brian L. Grady
Lieutenant

Jeffrey F. Ferry
Lieutenant

Shaun J. Butler
Lieutenant

June 28, 2018

To: Mr. Mayor and members of the Borough Council
From: Chief White
Re: Monthly report

Since Mantua taking over policing responsibilities for the borough, we have done the following:

- Officers have worked with the elementary school to help with their drop-off and pickup situation. Lt. Ferry and some of our special officers were on scene for several days to interact with the kids and observe.
- Lt. Grady and I met with the owners of Tricia Sloan Dance Studio to discuss the parking/drop-off situation there. There are a few ways that might help which are easy to implement and not really cost anything. These include:
 - Moving one of the “Passenger Loading/Unloading” signs to an area just past the ticket house (between the ticket house and the neighboring house).
 - Painting the curb yellow to delineate the loading/unloading area and possibly painting a hashed area in the roadway as well.
 - Simplifying the signs. Rather than say “Passenger Loading/Unloading” during the specified times, possibly just have them say “No Parking” during those times instead.

Obviously several things have been tried already and it is evident that there really are no easy solutions. Other options to consider may be to make the N. West Ave. one way (heading southbound) or adding additional parking in the area. It might be possible to add diagonal parking spots on N. West Ave. due to how wide the roadway is, but that may be something to discuss with the engineer. Creating a parking area across from the park on S. East Ave. has also been discussed, but that would also require money and the cooperation of the parents of the students to walk a block. No matter what is done, some will be happy and others will be upset.

- Lt. Butler and I met with the owners of Hawk’s Corner Deli to discuss the possibility of them hosting a Coffee with a Cop event. They agreed to host it and provide the coffee. We are hoping to have it sometime during the week of July 9-13 from 5-7 PM. I will let everybody know the day when we nail it down.



Darren E. White
Chief of Police

Jeffrey F. Ferry
Lieutenant

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Brian L. Grady
Lieutenant

Shaun J. Butler
Lieutenant

- I met with Gary Odenbrett of the Wenonah Shade Tree Commission. He explained their function and provided a copy of the permit. Much of his focus was on the issues with the dance studio, however, due to him living in the area.
- Officers assisted with traffic during a fun run that began at Wenonah Pool.
- All arrest, investigation, and firearms records have been removed from the police building and are stored in Mantua. This has allowed the detectives to begin sorting through the property and evidence that was removed. There are still some master name index cards that need to be removed.
- Everything is coordinated for officers to assist with the Fourth of July Parade, fun run, and beer garden.
- We are hosting a logo design competition at the elementary school. The participating students will have the summer to design a logo to be placed on the rearmost window on the side of our vehicles. The requirements are as follows:
 - Design should be the size of a full sheet of paper in portrait orientation.
 - Incorporates something historical about Wenonah.
 - Matches our existing vehicle design.
 - Includes the wording “Also serving Wenonah Borough” somewhere in the logo.

On top of having their design on our cars, the winner will also receive a staged ride-along to handle some calls, a free ride to school from their house in a police car for a week, a tour of our PD, a goodie bag, an opportunity to meet our canines, and an official police department jacket and plaque.

- Our traffic signs have been rotated to several locations throughout Wenonah, with one currently on Buttonwood. The display is off so that it can collect data without the sign interfering with the results.

Overall, things have been going relatively smoothly.



Mantua Township Police Department



Darren E. White
Chief of Police

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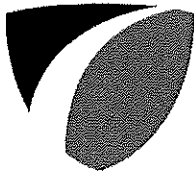
June 28, 2018

To: Councilman Cox
From: Chief White

Re: Buttonwood

I have included a speed summary report generated with data on Buttonwood from the 14th to the 27th. The display was turned off during this period so as to not interfere with the data. 3503 total vehicles were recorded with only 17 violators, or about half of one percent. Violators were defined as those traveling 30 MPH or more. Almost one-third (five vehicles) were between 2 and 3 AM, making it unlikely that they were even part of the complaints. Average speeds were below the speed limit for all time blocks, with most significantly less. As you can see, the reported issue does not seem to be as bad as has been relayed. Regardless, we will have officers conduct periodic radar posts in order to keep the residents happy. We will also rotate our signs onto the street as well. With an average of just over one violator per day, enforcement will be difficult.

Also, just so you understand the speed percentiles referened on the report, the 50th percentile is the speed at which half of the vehicles are traveling slower and half are traveling faster. The 85th percentile is the the same concept using a different percentage. The 85th percentile speed is generally assumed to be the highest safe speed for a roadway section. At 23.2 MPH, it is right in line with the speed limit.



Generated by Darren White from Township of Mantua Police Department on Jun 28, 2018 at 11:33:14 AM

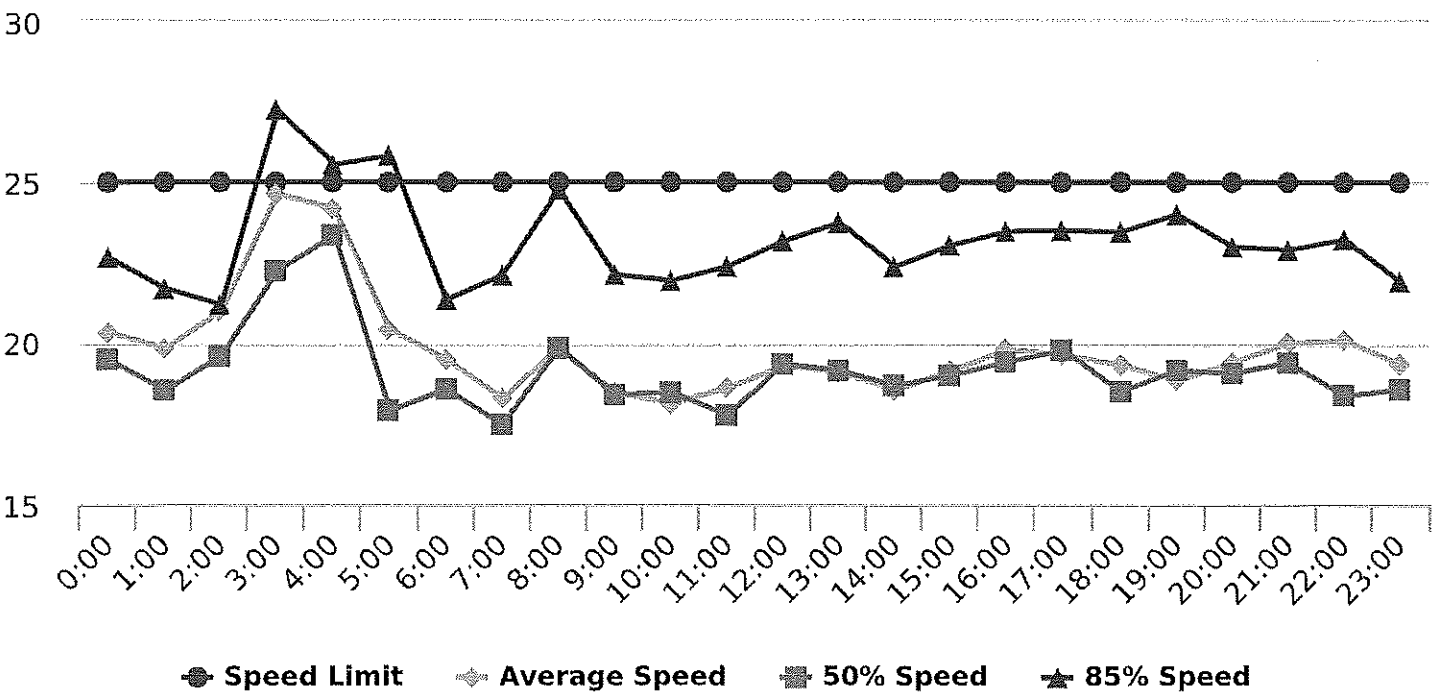
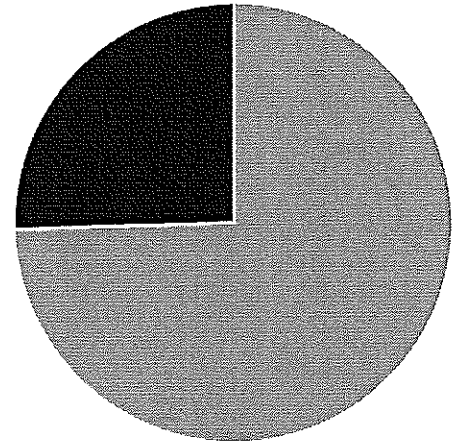
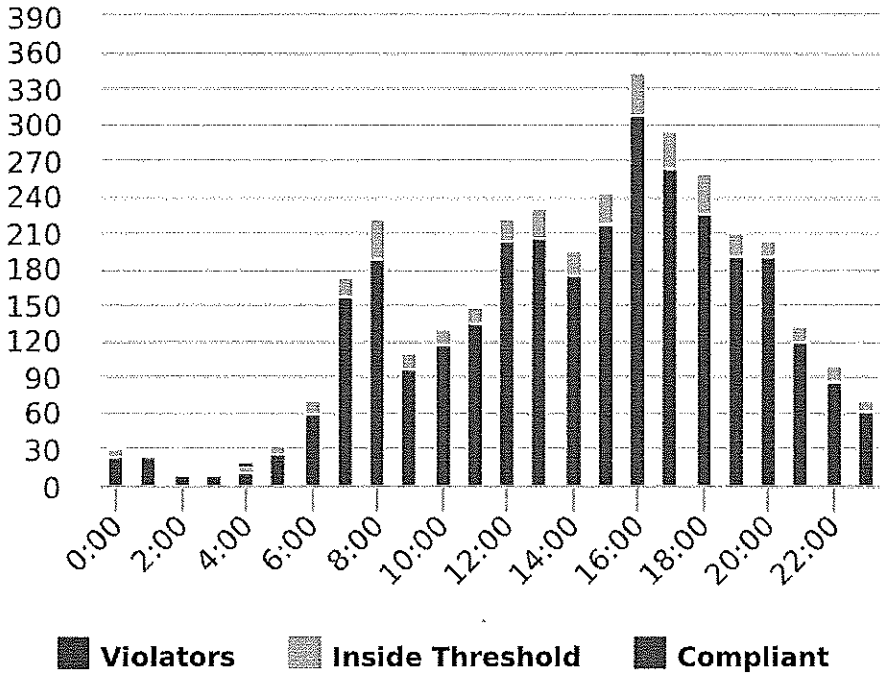
Time of Day: 0:00 to 23:59
 Dates: 6/14/2018 to 6/27/2018

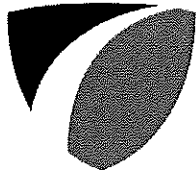
Site: Buttonwood

Overall Summary

Total Days of Data: 14
 Speed Limit: 25
 Average Speed: 19.82
 50th Percentile Speed: 19.17
 85th Percentile Speed: 23.2
 Pace Speed Range: 15.0-25.0

Minimum Speed: 5.0
 Maximum Speed: 43.0
 Display Status: Display Off
 Average Volume per Day: 250.2
 Total Volume: 3503.0





Time of Day: 0:00 to 23:59

Site: Buttonwood

Dates: 6/14/2018 to 6/27/2018

Hours	Sign Mode	Speed Limit	Total # Vehicles	Total # Violator	% Violator	Avg # Vehicles	Avg # Violator	Min Speed	Max Speed	Avg Speed	50% Speed	85% Speed	Sign Effectiveness
0:00	Display Off	25	32.0	0.0	0.0 %	2.9	0.0	12.0	33.0	20.3	19.5	22.7	76.4 %
1:00	Display Off	25	27.0	0.0	0.0 %	2.5	0.0	6.0	27.0	19.8	18.5	21.7	82.1 %
2:00	Display Off	25	10.0	0.0	0.0 %	2.0	0.0	9.0	33.0	21.0	19.6	21.2	80.0 %
3:00	Display Off	25	14.0	2.0	14.3 %	2.0	0.3	14.0	37.0	24.6	22.3	27.3	83.4 %
4:00	Display Off	25	19.0	3.0	15.8 %	2.1	0.3	15.0	40.0	24.2	23.4	25.5	79.7 %
5:00	Display Off	25	33.0	0.0	0.0 %	2.8	0.0	5.0	34.0	20.4	17.9	25.8	59.6 %
6:00	Display Off	25	71.0	0.0	0.0 %	5.5	0.0	6.0	35.0	19.5	18.6	21.4	67.9 %
7:00	Display Off	25	172.0	0.0	0.0 %	13.2	0.0	5.0	30.0	18.3	17.5	22.1	71.9 %
8:00	Display Off	25	221.0	0.0	0.0 %	17.0	0.0	5.0	34.0	19.8	19.8	24.8	69.8 %
9:00	Display Off	25	110.0	0.0	0.0 %	9.2	0.0	5.0	33.0	18.5	18.4	22.1	70.7 %
10:00	Display Off	25	130.0	0.0	0.0 %	10.8	0.0	5.0	29.0	18.1	18.5	21.9	71.0 %
11:00	Display Off	25	151.0	2.0	1.3 %	11.6	0.2	5.0	41.0	18.6	17.8	22.4	68.7 %
12:00	Display Off	25	221.0	0.0	0.0 %	17.0	0.0	5.0	30.0	19.3	19.4	23.2	70.0 %
13:00	Display Off	25	233.0	2.0	0.9 %	17.9	0.2	5.0	38.0	19.1	19.2	23.8	79.4 %
14:00	Display Off	25	195.0	1.0	0.5 %	15.0	0.1	5.0	38.0	18.5	18.7	22.4	72.8 %
15:00	Daily Schedul	25	244.0	0.0	0.0 %	17.4	0.0	5.0	34.0	19.1	19.0	23.0	83.5 %
16:00	Daily Schedul	25	344.0	1.0	0.3 %	24.6	0.1	5.0	36.0	19.8	19.4	23.5	76.8 %
17:00	Display Off	25	294.0	0.0	0.0 %	21.0	0.0	5.0	32.0	19.6	19.8	23.5	71.6 %
18:00	Display Off	25	261.0	2.0	0.8 %	18.6	0.1	5.0	39.0	19.3	18.5	23.5	71.7 %
19:00	Display Off	25	210.0	0.0	0.0 %	15.0	0.0	5.0	33.0	18.8	19.2	24.0	77.1 %
20:00	Display Off	25	205.0	1.0	0.5 %	14.6	0.1	5.0	39.0	19.4	19.1	23.0	77.8 %
21:00	Display Off	25	135.0	2.0	1.5 %	9.6	0.1	6.0	43.0	20.0	19.4	22.9	83.3 %
22:00	Display Off	25	100.0	1.0	1.0 %	7.1	0.1	8.0	37.0	20.1	18.4	23.2	77.4 %
23:00	Display Off	25	71.0	0.0	0.0 %	5.1	0.0	5.0	31.0	19.4	18.6	21.9	66.6 %
Total Volumes/Avg Speeds	Display Off	25	3503.0	17.0	1.5 %	264.6	1.5	5.0	43.0	19.8	19.2	23.2	74.5 %
Total/Avg w/o Feedback			2915.0	16.0	1.7 %	222.6	1.4	5.0	43.0	19.9	19.2	23.2	74.0 %
Total/Avg w/ Feedback			588.0	1.0	0.1 %	42.0	0.1	5.0	36.0	19.5	19.2	23.3	80.2 %



Mantua Avenue circa 1900

Report

To: Mayor Dominy, Members of Borough Council, & Karen Sweeney

Re: Public Safety & Personnel Committee Report

Committee Members: Jack C. Sheppard Jr. – Chair, Bill Norris & Dan Cox

Month: June 2018 for *May 2018*

Mayor Dominy & Borough Council,

Committee activities this past month included;

Committee review of current safety risk exposures with future discussion and implementation of remedies. The list includes,

- Developed a letter to the residents introducing the Mantua Township Police Department including Public Safety information and Policing Plans
- Completed the repainting of the pedestrian crosswalks on Maple Street
- Assisted the Wenonah School with new student Drop-Off and Pick-Up procedures in cooperation with the Mantua Township Police Department
- Compiled lists of the Wenonah Police Department assets
- Committee discussions on monthly and on-going communications with Chief White and Borough Council
- Mutual review and transfer of the Evidence Room materials to the MTPD

Respectively submitted,

Jack

Jack Cornell Sheppard Jr., Member of Borough Council

Public Safety and Personnel Committee Chair

To: Mayor Dominy and Members of Borough Council
From: Drew Sole, Fire Chief
Subject: Fire Chiefs Report for May, 2018
Date: June 5, 2018

The Wenonah Fire Company was in service sixteen times during the month of May. Seven were calls for fire or rescue assistance, five weekly training activities and four extra service assignments. A summary of the alarms follows.

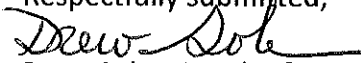
Emergency Responses

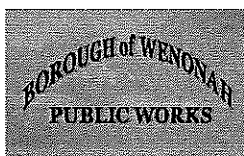
Carbon Monoxide Detector Investigation	1
Dwelling Fire	1
Motor Vehicle Crash	1
Request for Mutual Aide	4

Extra Service Assignments

1. Attended a funeral for a member of the Oak Valley Fire Company.
2. Attended a St. Florian Service in Woodbury.
3. Attended the Memorial Day parade and provided generator power at the Wenonah Cemetery.
4. Held a hoagie sale fundraiser.

During the month of May, the fire company responded to seven calls of need to our town and our neighboring communities and trained on five occasions for a total of 190.25 staff hours of service.

Respectfully submitted,

Drew Sole, Fire Chief



Public Works Report

Submitted by Ken Trovarelli, DPW Superintendent

June 28, 2018

- **Road and Utility Maintenance and Compliance Testing:**
 - Ran Jetter at blockage on N. Monroe and on Princeton between Willow and Cherry
 - Installed 12 water meters
 - Check wells and lift stations daily
 - Collected 4 routine water samples for NJDEP.
 - Replaced 16 wheels on Trash Cans
 - Many potholes throughout the borough were filled / patched.

- **Municipal Properties and Maintenance:**
 - Get Lake ready to open
 - Completed repairs on the dock
 - Cut, trim and routine lawn maintenance for Municipal public grounds, including lots on Glassboro Rd. (18 acres)
 - Trimmed at Barkbridge so cars pulling out can see
 - Trimmed around stop signs where branches are blocking them
 - Repaired 2 Crosswalk signs
 - Replaced Buttonwood and East Street sign from accident
 - Installed CO2 detectors Municipal Building, Community Center and Public Works
 - Installed Mail Box at the Municipal Building
 - Hooked up Electricity for new sign, Trenched 70 feet ran 125 feet in ceiling
 - Took "No Parking" signs down on Mantua Ave from Marion to Monroe
 - Cut 4 Trees for Shade Tree Commission
 - Picked up 15 Cu. Yd. Logs from Shade Tree Commission
 - 32 Mark outs.
 - Trash/Recycle Collection - Collected trash and recycling at ball fields, parks, municipal properties and businesses.

- **Bulk Leaf Collection, Yard Waste & Branch Collection, Chipping, Tree removal:**
 - Collected 80 Cu. Yd. of containerized yard waste.
 - Chipped 49 yards of branches
 - Covered the Borough for Scheduled branch and containerized Yard Waste collection and clearing of storm drains.

- **Residential Recycling:**
 - Delivered 16 Cu. Yd. Mulch
 - Collected metal items per residents' requests.
 - E-waste pick up per residents' requests (9 TV's).

wenonahclerk@comcast.net

From: Anthony J Fini <anthonyjfini@comcast.net>
Sent: Wednesday, June 27, 2018 1:59 PM
To: wenonahclerk@comcast.net
Subject: Re: Clean comm

Hi Karen

Report for Clean communities day.

We had 7 groups of 10 people for a total 70 people. Representing where Wenonah home and school, American Legion, Girl Scouts Troop 68130, The Environmental Committee , The Boy Scouts, Holy Nativity Lutheran Church and The Woman's Club


21 bags of trash and Recyclables collected.

Thank you to everyone that came out and helped take party in making our focal points stand out and look beautiful!

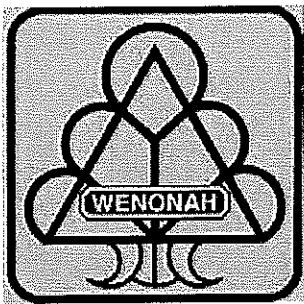
Thank you
Anthony Fini

Tax Collector's Statement of Cash Receipts

Current Taxes	May 2018	2018 To Date
Prepaid Taxes / 2019		0.00
2018 Taxes	1,377,135.43	3,876,301.47
2017 Taxes	9,817.62	76,038.53
6% Year End Penalty		1,305.51
Arrears		0.00
Tax Title Liens		0.00
Interest & Costs	2,382.85	8,778.45
Tax Searches		0.00
Cleanup		0.00
Advertising Costs	181.03	281.03
Tax Sale Premium		0.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee		100.00
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	1,389,516.93	3,962,804.99


Beth A. Walls
Beth A. Walls
Tax Collector

Percentage of Collection at May 31, 2018	100.29%
Percentage of Collection at May 31, 2017	97.70%



Public Buildings & Grounds

Jonathan Barbato, Chair

Committee Members, Phil Kaeferle, Anthony Finni

Month: June 2018

Wenonah Park

Wenonah Park is now ready for the 63rd annual Wenonah 4th of July festivities.

Wenonah Lake

The summer season has kicked off at the Wenonah Lake. Thank you to all the staff for your hard work. There is also time to get your lake pass for the season. I met with the lake manager Dianne Clement to discuss the Wenonah Lake grounds and possible improvements.

Wenonah Lions 4th of July 5k Fun Run

Just a reminder about the Wenonah Lions 4th of July 5k Fun Run, the 5k run starts at 5:00pm at the Wenonah Park on July 4th. Registration for the run can be made at JTF Racing.com. This race is free to kids 15 and younger.

Other Properties

Nothing new to report.

Lake Report June 2018

The first three weekends in June were slow due to the weather; we had to close early some days.

School picnics were held at the lake.

Memberships are being sold, but the number is below normal. Most membership are from out of town, not Wenonah residents. With the end of school, attendance has increased, mostly due to day passes.

Some new food items were added to the menu at the snack bar.

The lake association bought 24 new chairs. They also bought and installed a new PA system.

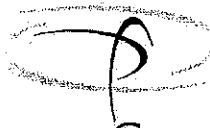
The diving dock was repaired and the diving board and new ladder installed (6/18/18) The main dock also needs some minor repairs.

The lake opened full time on Monday, June 18.

The horseshoe pits were installed by John and Joe. (gate guards). New wheels replaced worn ones on the wagon. A new large umbrella was purchased to provide shade by the shuffleboard court. More new kayak paddles were purchased.

A step is needed onto the beach at one wall opening for safety reasons. Options are being investigated.

The playground has been mowed but the wet conditions still exist.



THE PETTIT GROUP, LLC
Engineering • Architecture • Planning

VIA E-MAIL ONLY

June 27, 2018

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday June 28, 2018
Project Number WNOE012N**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

BOROUGH POTABLE WATER WELL #3 & MODIFICATIONS TO WELL #1

1. We have determined the Final Contract Amount (\$750,850.13) and are in receipt of the Contractor's Closeout Documents and Maintenance Bond, which have been forwarded to the Borough Solicitor for approval. There are no more Change Orders required for this project.
2. The Contractor is currently completing the Project Punchlist and therefore, we anticipate the authorization of Final Payment at the July 26th Meeting, contingent upon the Borough Solicitor's approval of the Contractor's Closeout Documents and Maintenance Bond.
3. Based upon discussions with Public Works, there have been some recurring problems with the new Treatment Systems installed at both Wells. The most concerning of which is the inability to hold a consistent chlorine residual. Therefore, we have scheduled a field meeting with the Design Engineer (PS&S), Treatment System Supplier (Lonza), and Contractor (Level One) for Friday June 29th at 10 AM to resolve the issues.
4. Remaining work at the Well #3 site includes the installation of a number of trees to satisfy the conditions of the NJDEP Flood Hazard Permit. It is our understanding that Public Works will be performing this work in exchange for other work that was completed for the Public Works Department by Level-1 Construction.

5. The Well Design Engineer is preparing the NJDEP Permit applications for the supplemental treatment device that is required to reduce the alkalinity of the raw water and eliminate the calcification that is currently being experienced. This work is being performed at no costs to the Borough
 - A. Upon DEP approval, the Treatment System Supplier will install the supplemental treatment device at no additional cost to the Borough.

2014 NJDOT TRANSPORTATION ALTERNATIVES PROGRAM (TAP):

1. The Project is substantially complete and the Contractor is currently working on the project punchlist. The Borough's Construction Consultant is in the process of closing out the project, inclusive of the following work:
 - A. Preparation of the final Contract Change Order for reconciliation of as-built quantities.
 - B. Preparation of the Contract Closeout Documents and coordination with the Contractor, including 2 Year Maintenance Bond.
 - C. Coordination of the Final Change Order and Final Payment with both the Borough and the NJDOT.
2. Mayor Dominy, Councilman Shepard, and myself met with a representative from Atlantic City Electric (ACE) in an attempt to address comments from the residents about the brightness of the new lights. Not only did we find that a number of the lights have yet to be correctly oriented, but we have found that the LED Lights have an inherent dimming capability that can be activated through a minor modification to each light, as well as the purchase and implementation of software that would allow the Borough to control the lighting levels from the Municipal Building. We are currently pursuing this option with ACE. More to follow.

2017 NJDOT LOCAL AID INFRASTRUCTURE GRANT - 2018 ROAD PROGRAM:

1. The Notice of Award has been issued to the Contractor and a Pre-construction Meeting was held at the Borough Hall on June 14th. Pre-construction Meeting Minutes have been prepared and will be distributed to all parties, including the Mantua Police Department.
2. The Contractor's Performance Bonds and Insurance Certificates have been forwarded to the Borough Solicitor for approval. Upon said approval, we recommend that the Contracts be executed by the Borough.
3. The NJDOT has approved the Borough's Award of Contract and Initial Reimbursement Voucher in the amount of \$262,500.00. Payment/direct deposit should be forthcoming.
4. The Notice to Proceed is being tentatively delayed until the first week of August, with a completion date in late October.



A. There is a possibility that the Contractor will have the ability to start both the miscellaneous asphalt repair work throughout the Borough and the water service investigations/replacement in S. Clinton Avenue prior to the first week of August. Should this be the case, we will accelerate the Notice to Proceed.

5. Our office has requested submission of the shop drawings for review and approval.

II. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:

STOCKTON AVENUE EXTENSION

1. No Change Since Last Report.

#207 EAST WILLOW

1. No Change Since Last Report.

#107 S. CLINTON AVENUE

1. No change since last report.

AT&T CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. The Borough has been contacted by T-Mobile with a request for approval of the installation of a new generator within their ground-based compound. We have since requested plans of the improvements from T-Mobile to confirm whether Planning Board approval will be required.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No change since last report

III. GENERAL MUNICIPAL ENGINEERING:

2018 NJDOT MUNICIPAL AID PROGRAM – 2019 ROAD PROGRAM:

1. As reported last month, the paving of West Elm Street and North Jackson Avenue will be completed under the 2018 Road Program. Therefore, we recommend that the following roadways be considered for inclusion in the 2019 Borough Road Program as Borough funded improvements:

- A. Southwest Avenue, from E. Cedar Street to the Dead End
- B. South Garfield Street, from Mantua Avenue to W. Cherry Street



Upon concurrence of Council, our office will investigate the existing conditions, confirm the scope of improvements required, and prepare the corresponding construction cost estimates for purposes of determining the 2019 Road Program Bond Amount.

2. Once the local roadways for the 2019 Road Program are confirmed, our office will also provide Council with a scope and fee proposal for engineering design, contract administration, and construction inspection.

NJ ENVIRONMENTAL INFRASTRUCTURE TRUST FUND (NJEIT)

1. We await the rescheduling of the previously postponed meeting between NJEIT Representatives and the Borough to initiate discussions about the potential for submitting an NJEIT Grant/Loan application for the purposes of funding various Borough-wide Infrastructure Improvements.
 - A. Such improvements would consist of the Rehabilitation of the Water Tower, the preparation of an Asset Management Plan, the replacement of troublesome water mains, the replacement of dilapidated sewer mains and pump stations, and the replacement of failing storm sewers and erosive outfalls.

PY 2017-18 CDBG APPLICATION: BARRIER FREE IMPROVEMENTS AT LISLE FIELD

1. No change since last report.

SAFE STREETS TO SCHOOL AND TA SET-ASIDE GRANT SOLICITATION

1. As reported last month, the NJDOT is soliciting Grant Applications for both the Safe Streets to School (SRTS) Program and the Transportation Alternatives Set-Aside Program. Applications are due on August 23, 2018. Therefore, we ask for input from Council as to a potential project.

WENONAH LIBRARY:

1. No change since last report.

WENONAH LAKE:


1. No change since last report.

LIGHT RAIL

1. No change since last report.

CONRAIL

1. No change since last report.



GCUA SANITARY SEWER EFFLUENT MONITORING REPORT

1. No change since last report.

USEPA SANITARY SEWER COMPLIANCE EVALUATION INSPECTION

1. No change since last report.

PUBLIC SEWER FOR WOODBURY-GLASSBORO RD PROPERTIES

1. Our office has investigated the potential for providing public sewer service to the residential properties located on Woodbury-Glassboro Road between Linden Ave and the Wenonah Meadows Property. The improvements would consist of a pump station and approximately 460 LF of force main. The construction costs are estimated to be \$40,000 - \$45,000 and will require a Treatment Works Approval from NJDEP

NJDEP WATER AND WASTEWATER SYSTEMS RESILIENCY GUIDE & SECURITY BEST PRACTICES

1. As a follow up to our summary report, we will review the Borough's current policies and procedures with the Public Works Department and assess them for compliance with the guidance and recommendations provided within the NJDEP Water and Wastewater Systems Resiliency Guide & Security Best Practices.

See "NJ ENVIRONMENTAL INFRASTRUCTURE TRUST FUND (NJEIT)" for information regarding potential funding.

NJDEP WATER QUALITY ACCOUNTABILITY ACT

1. Our office has submitted a lump sum/not to exceed proposal, in the amount of \$5,800, for field locating the Water System Valves and Fire Hydrants via GPS Survey, including the subsequent GIS mapping updates in accordance with NJDEP protocols. We kindly ask for Council's approval to proceed with the work.
2. It is our understanding that Pubic Works will be addressing the DEP requirement for permanently marking all Borough wide fire hydrants with a name, number, symbol, or other distinguishing mark.
3. We continue to work out the details associated with the preparation and periodic maintenance of a GIS Water System Map, in accordance with the specific requirements of the NJDEP Water Quality Accountability Act. Once the details are confirmed, including the appropriate platform, we will provide the Borough with a scope and fee proposal for consideration.



4. We are performing the necessary research in order to determine the scope of the NJDEP required Asset Management Plan, including identifying those who would, or could, be responsible for performing the various Asset Management related tasks, including the Borough's CFO.
 - A. We will also investigate methods for integrating the Borough's Asset Management Plan into the GIS Water System Map.
5. It should be noted that all of the abovementioned tasks described in Item #'s 1-4 above must be completed by the Borough prior to the NJDEP mandated deadline of April 2019.
6. See "NJ ENVIRONMENTAL INFRASTRUCTURE TRUST FUND (NJEIT)" for information regarding potential funding for the preparation of the Asset Management Program.

BOROUGH WATER TOWER AND WELLS

1. Our office is in receipt of two (2) scope and fee proposals from Water Resource Engineering Consultants for the engineering design work associated with the Water Tower Rehabilitation Project. Our office will collectively review the proposals with the Public Works Committee and select the appropriate consultant in anticipation of meeting the NJDEP Deadline for advertising the Project for Bid in 2018, and subsequent construction in 2019.
2. Once the Water Resource Consultant is identified, our office will prepare and submit a comprehensive proposal to the Borough for the full scope of the Water Tower Rehabilitation Project, which will include the necessary improvements required to address the NJDEP Water and Wastewater Systems Resiliency Guide & Security Best Practices.
 - A. We will also provide a cost estimate for budgeting/bonding purposes.
3. See "NJ ENVIRONMENTAL INFRASTRUCTURE TRUST FUND (NJEIT)" for information regarding funding for the Water Tower Project.
4. See "BOROUGH POTABLE WATER WELL #3" for information regarding Well #1 & Well #3.

NJDEP WATER SYSTEM SANITARY SURVEY/COMPLIANCE INSPECTION

1. No change since last report.

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. No change since last report.



WATER METER UPGRADES

1. No change since last report.

NJDEP WATER ALLOCATION

1. The Borough's total water usage for May 2018 was essentially equal to that for the month of May 2017. Total water usage for the year to date is approximately 2.14 Million gallons higher than that for 2017. This is mostly attributable to the water main leak in Jefferson Avenue that was repaired in mid-January.

BOROUGH WATER SYSTEM RECORD KEEPING

1. No change since last report.

STORM SEWERS

1. We recommend that all necessary storm sewer replacement work be inventoried and included in the impending NJEIT Funding Application.

See "NJ ENVIRONMENTAL INFRASTRUCTURE TRUST FUND (NJEIT)" for additional information.

NJPDES STORMWATER DISCHARGE PERMIT

1. Our office continues to perform periodic updates to the Borough's 2018 Stormwater Pollution Prevention Program (SPPP), as required by the Permit. Most recently, we have coordinated and documented the Borough's compliance with the training requirement for Combined Planning Board Members.
2. Our office is in receipt of the NJDEP's 2018 Annual Fee Report and Assessment of Fees which indicates that the Borough's 2018 annual fee remains at \$1,050. The full Report can be viewed at <http://www.nj.gov/dep/dwq/njpdesfees.html>. A public hearing was scheduled for June 6th at the NJDEP Trenton Offices and the public comment period expired on June 6th.

ELECTRICAL UPGRADES AT WENONAH PARK

1. No change since last report.

TRAFFIC CALMING MEASURES

1. We have provided both product and pricing information for the potential purchase of three different types of temporary speed control devices as well as our recommendation for the use of "Speed Cushions". It is our understanding that the product information for all three types of devices has also been forwarded to the Mantua Police Department for their review and recommendation.



ZONING MAP UPDATES

1. An electronic copy of the updated Zoning Map has been distributed to Council and to the Combined Planning Board. Hard copies will be provided as requested.

IV. PLANNING BOARD ACTIVITY:

1. No Significant Activity.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,

THE PETTIT GROUP, LLC



David Kreck, PE, CME
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)
Sandra Christina, Planning Board Secretary (via e-mail)

