

# BOROUGH OF WENONAH

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## COUNCIL MINUTES – BUSINESS MEETING

May 24, 2018

### Pledge of Allegiance

**Call to Order:** 7:30 p.m. by Mayor John R. Dominy at  
Wenonah Municipal Building 1 South West Avenue Wenonah, NJ 08090

**Roll Call:** Present: Mayor Dominy, Councilmen Barbato, Cox, Kaeferle, Norris, and Sheppard  
Absent: Fini  
Also, present: Municipal Clerk Sweeney, Solicitor Matthew Lyons

### Open Public Meetings Act Statement:

**Adoption of the Agenda:** Sheppard/Kaeferle, AIF  
**Open to the Public** Kaeferle/Cox, AIF  
No comments  
**Close to the Public** Sheppard/Norris AIF

Motion to approve: Ordinance 2018-6: 1st Read: Approving to exceed the municipal budget appropriation limits and to establish a cap bank (COLA)

Mayor Dominy explained the Cost of Living Adjustment and that we do this every year in case we need it; however, we have never needed to use this. Norris/Kaeferle

Roll Call:

Ayes: Barbato, Cox, Kaeferle, Norris, Sheppard  
Nays: None  
Abstain: None  
Absent: Fini  
Motion Approved

Motion to approve: Resolution 2018-49: Self Examination of 2018 Budget Norris/Kaeferle

Roll Call:

Ayes: Barbato, Cox, Kaeferle, Norris, Sheppard  
Nays: None  
Abstain: None  
Absent: Fini  
Motion Approved

Motion to approve: Resolution 2018-50:

Introduce the 2018 Municipal Budget read by title only

Norris/Kaeferle

Roll Call:

Ayes: Barbato, Cox, Kaeferle, Norris, Sheppard

Nays: None

Abstain: None

Absent: Fini

Motion Approved

Motion to approve: Resolution 2018-51: Approving Change Order #4  
to Think Pavers, Mantua Ave Project for \$7,117.05

Cox/Kaeferle

Roll Call:

Ayes: Barbato, Cox, Kaeferle, Norris, Sheppard

Nays: None

Abstain: None

Absent: Fini

Motion Approved

Motion to approve: Resolution 2018-52: Approving Tax Refund for overpayment  
on Block 30 Lot 8 for \$2,503.48

Norris/Kaeferle

Roll Call:

Ayes: Barbato, Cox, Kaeferle, Norris, Sheppard

Nays: None

Abstain: None

Absent: Fini

Motion Approved

Motion to approve: Resolution 2018-53: Awarding contract to GWP Enterprises, Inc  
for 2018 NJDOT Road Program

Cox/Sheppard

Roll Call:

Ayes: Barbato, Cox, Kaeferle, Norris, Sheppard

Nays: None

Abstain: None

Absent: Fini

Motion Approved

Motion to approve: Resolution 2018-54: Amending the agreement between  
Wenonah and Mantua for Police Services

Sheppard/Norris

Roll Call:

Ayes: Barbato, Cox, Kaeferle, Norris, Sheppard

Nays: None

Abstain: None

Absent: Fini

Motion Approved

Motion to approve: Resolution 2018-55: Authorizing a Shared Service agreement

with the County of Gloucester to provide family movie entertainment

Cox/Kaeferle

Roll Call:

Ayes: Barbato, Cox, Kaeferle, Norris, Sheppard

Nays: None

Abstain: None

Absent: Fini

Motion Approved

Motion to approve: Resolution 2018-56: Ratifying payment to Think Pavers for \$77,893.41

Cox/Sheppard

Roll Call:

Ayes: Barbato, Cox, Kaeferle, Norris, Sheppard

Nays: None

Abstain: None

Absent: Fini

Motion Approved

Motion to approve: Resolution 2018-57; Approving water restrictions for 2018

Cox/Kaeferle AIF

**COMMITTEE REPORTS:**

Public Safety & Personnel – Jack C. Sheppard, Jr—See attached report

Public Works – Dan Cox—See attached report

Human Services – Anthony Fini--Absent

Finance & Budget – Bill Norris—Continuing to work with Vito Gagliardi.

Hope to have an update soon.

Rob Scharle Wenonah’s CFO spoke about the 2018 Budget.

He advised there is a reduction in the municipal tax rate. (0.0216)

He also explained the COLA ordinance.

See attached Summary of 2018 Budget.

Legal & Ordinance – Phil Kaeferle- No report

Public Buildings & Grounds – Jonathan Barbato—No report

**ENGINEERS REPORT:** See attached report- Dave Kreck

Dave also gave an explanation regarding the Mantua Ave new lights and how he was working on getting them dimmed.

Motion to Approve: Disbursements

Sheppard/Norris

Roll Call:

Ayes: Barbato, Cox, Kaeferle, Norris, Sheppard

Nays: None

Abstain: None

Absent: Fini

Motion Approved

**MISCELLANEOUS:**

Emily Pederson 309 Pitman Road request for a 5k run Sept 8, 2018

Motion to approve:

Sheppard/Kaeferle AIF

**Open to the public:**

Kaeferle/Cox, AIF

Two residents asked again about the COLA ordinance and Rob Scharle gave another explanation of the cost of living adjustment that the borough does every year when we adopt the budget.

Former resident and council person of Wenonah, Ed Ramsey from Pittsgrove Township read a letter to Mayor and Council. Mayor thanked him  
(See Attached letter)

**Close to public:**

Sheppard/Kaeferle

Motion to approve: Resolution 2018-58 Closed Executive Session;  
Litigation; contract negotiations; action may be taken.

Sheppard/Kaeferle AIF

Come out of closed session

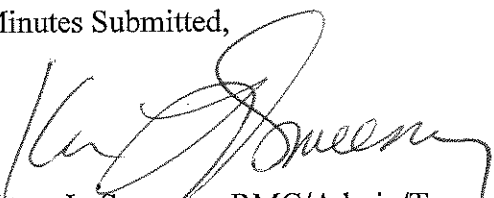
Kaeferle/Cox

Motion to approve: Resolution 2018-59: To approve a settlement agreement under Docket No. GLO-L-470-18 with specifically the crucial terms as set forth in Exhibit A.

**Motion to adjourn:** 8:54 pm

Norris/Kaeferle AIF

Minutes Submitted,



Karen L. Sweeney, RMC/Admin/Treasurer

Approved: July 26, 2018

**BOROUGH OF WENONAH**  
**Summary of 2018 Budget**  
**As of May 22, 2018**

**1. Revenues/Tax Levy**

**A. State Aid**

- We received the same State aid amounts for the last 8 years.

**B. Tax Levy**

- The Proposed Tax Levy is increased by \$61,037.31.
- NVT decreased by \$1,719,200 or .77% (2017 a decrease of \$1,086,600 or .48%) - Every penny is worth \$22,162.
- Proposing a 2.16 cent Tax Decrease
- We are under the TAX CAP by \$146,453.27.

**C. Fund Balance**

- Our Fund Balance increased to \$1,112,102. We have included \$510,000 in the 2018 budget.

**D. Other Revenues**

- **Tax Collections** – We collected 98.48% in 2017 that helped contribute to our increase in Fund Balance.
- History is as follows:
  - 2010 collections were 97.03%
  - 2011 collections were 95.42%
  - 2012 collections were 97.35%
  - 2013 collections were 97.49%
  - 2014 collections were 97.26%
  - 2015 collections were 98.81%
  - 2016 collections were 98.41%

**2. Appropriations**

**A. Significant Increases**

- Pension Liability \$29,539.61
- Debt Service Principal and Interest – increased by \$21,211 (add'l projects authorized in 2017 – i.e. Real Property; Road program; Mantua Ave project).

**3. Water/Sewer Utility**

- A. Our Utility Fund Balance decreased to \$279,734. We included \$95,000 in the 2018 budget, a decrease of 5,517 less than last year.

Borough of Wenonah  
2018 Budget Worksheet  
Municipal Tax Rate Calculation

	2016		2017		2018		
	Est.	Actual	Est.	Actual	Est.	Actual	
County	\$ 1,550,000.00	\$ 1,520,141.00	\$ 1,550,000.00	\$ 1,493,612.00	\$ 1,550,000.00	\$ 1,550,000.00	
Local School	Est. 2,800,000.00	Actual 2,765,447.00	Est. 2,850,000.00	Actual 2,817,271.00	Est. 2,900,000.00	Actual 2,900,000.00	
Regional School	Est. 2,900,000.00	Actual 2,864,947.00	Est. 2,950,000.00	Actual 3,001,286.00	Est. 3,200,000.00	Actual 3,200,000.00	
Total Est. School & County		\$ 7,250,000.00		\$ 7,350,000.00		\$ 7,650,000.00	
Total Appropriations		2,323,673.47		2,373,601.24		2,391,171.77	
Total		9,573,673.47		9,723,601.24		10,041,171.77	
Less Revenues		(798,323.87)		(862,258.70)		(949,447.06)	
Subtotal		\$ 8,775,349.60		\$ 8,861,342.54		\$ 9,091,724.71	
Percentage		0.9700		0.9700		0.9700	
Subtotal		9,046,752.16		9,135,404.68		9,372,912.07	
Less Est. School & County		(7,250,000.00)		(7,350,000.00)		(7,650,000.00)	
Tax Levy		1,796,752.16		1,785,404.68		1,722,912.07	
LESS - Required Library Appropriation		(75,453.10)		(74,600.64)		(73,143.34)	
Net Tax Levy		1,721,299.06		1,710,804.04		1,649,768.73	
Net Val. Taxable		224,428,800		223,342,200		221,623,000	
Tax Rate		0.7660		0.7660		0.7444	
Prior Year Tax Rate		0.7660		0.7660		0.7660	
Increase/(Decrease)		-		-		(0.0216)	
Required Library Appropriation		75,453.10		74,600.64		73,143.34	
Library Tax		0.0336		0.0334		0.0330	
						Over (Under)	(146,453.27)
							ALMAX Tax Cap
							1,796,220.00
							0.8105
							0.7660
							0.0445

Borough of Wenonah  
2018 Budget Worksheet  
Current Fund Revenues

	2 0 1 5		2 0 1 6		2 0 1 7		2018
	Budget	Actual	Budget	Actual	Budget	Actual	Anticipated
Fund Balance	\$ 275,000.00	\$ 503,611.07	\$ 331,000.00	\$ 416,416.53	\$ 394,000.00	\$ 472,697.25	\$ 510,000.00
	= Represents F/B Generated		= Represents F/B Generated		= Represents F/B Generated		
Municipal Court	17,000.00	14,387.66	14,000.00	18,000.02	16,000.00	13,682.18	15,000.00
Interest and Costs on Taxes	20,000.00	14,242.73	14,200.00	22,841.49	16,200.00	27,256.39	20,000.00
Interest on Investments	8,000.00	9,455.21	9,400.00	11,380.26	10,000.00	12,563.21	11,000.00
Lake Fees and Rentals	22,000.00	21,450.43	21,400.00	19,580.42	19,000.00	17,000.20	17,000.00
Legislative Initiative Block Grant					9,833.00	9,833.00	5,815.00
Council Municipal Property Tax Relief	10,654.00	10,654.00	10,654.00	10,654.00	150,119.00	150,119.00	154,137.00
Energy Receipts Tax	149,298.00	149,298.00	149,298.00	149,298.00			
Supplemental Energy Receipts Tax							
Homeband Security Assistance							
Municipal Property Tax Assistance							
Uniform Construction Code Fees	28,000.00	33,284.80	30,000.00	35,330.20	32,000.00	39,139.35	35,000.00
Grants:							
Clean Communities	6,096.40	6,096.40	6,971.75	6,971.75	5,972.94	5,972.94	10,011.00
Municipal Drug Alliance	10,011.00	10,011.00	10,011.00	10,011.00	10,011.00	10,011.00	10,011.00
Safe & Secure Communities Program	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
Body Armor Fund	1,006.11	1,006.11	2,066.55	2,066.55			
NJ Forestry Program	3,000.00	3,000.00	2,441.19	2,441.19	1,981.60	1,981.60	4,612.49
State Recycling Program	3,364.18	3,364.18	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
TRICO JIF Safety Program	1,500.00	1,500.00	2,275.00	2,275.00	2,275.00	2,275.00	2,275.00
JIF Safety Incentive Program	2,275.00	2,275.00	1,707.02	1,707.02			
Drunk Driving Enforcement Fund							
Other Items:							
Lease Agreements	70,000.00	116,249.87	75,000.00	123,002.30	75,000.00	130,951.27	75,000.00
Reserve for Payment of Notes	4,485.94	4,485.94	4,432.50	4,432.50	4,339.10	4,339.10	18,096.57
General Capital Fund Balance	2,389.96	2,389.96	-	-	-	-	-
Delinquent Taxes	90,000.00	99,485.36	90,000.00	80,111.87	90,000.00	112,485.36	70,000.00
Total	754,080.59	1,036,247.72	806,357.01	948,020.10	868,181.64	1,043,760.89	949,447.06
Tax Levy	1,724,757.97	1,894,100.33	1,721,299.06	1,857,965.35	1,710,804.04	1,870,906.68	1,649,766.73
Required Library Appropriation	77,910.98	77,910.98	75,453.10	75,453.10	74,600.64	74,600.64	73,145.34
Total	\$ 2,556,749.54	\$ 3,008,259.03	\$ 2,603,109.17	\$ 2,881,438.55	\$ 2,653,586.32	\$ 2,989,268.21	\$ 2,672,359.13

As of May 22, 2018

Borough of Wenonah  
2018 Budget Worksheet

Current Fund Expenditures

	2016			2017			FCOA	Appropriations
	Original	As Amended	Actual	Original	As Amended	Actual		
Admin & Executive:								
Other Expenses:	3,500.00	3,500.00	2,853.51	3,500.00	5,500.00	3,829.80	20	3,500.00
Printing and Legal Advertising	2,500.00	2,500.00	2,500.00	2,500.00	5,500.00	1,410.40	20	2,500.00
Codification of Borough Ordinances	18,550.00	18,550.00	12,461.06	19,950.00	19,950.00	14,177.98	20	19,950.00
Miscellaneous								
Elections:	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	20	2,700.00
Other Expenses								
Financial Administration:								
Salaries and Wages	63,000.00	66,000.00	65,170.82	66,800.00	67,800.00	64,771.65	20	84,500.00
Other Expenses	24,061.00	24,061.00	21,759.11	25,967.00	25,967.00	21,851.58	20	26,500.00
Annual Audit	14,125.00	14,125.00	14,125.00	14,375.00	14,375.00	14,375.00	20	14,500.00
Collection of Taxes:								
Salaries and Wages	11,220.00	11,220.00	11,219.99	11,445.00	11,445.00	11,444.40	20	11,673.00
Other Expenses	4,800.00	4,800.00	3,917.93	4,800.00	4,800.00	3,743.81	20	4,800.00
Legal Services and Costs:								
Other Expenses	23,000.00	25,500.00	22,741.68	63,000.00	63,000.00	33,329.32	20	35,000.00
Engineering Services and Costs:								
Other Expenses	25,000.00	25,000.00	23,116.45	25,000.00	25,000.00	25,000.00	20	26,000.00
Public Buildings and Grounds								
Other Expenses	42,230.00	39,550.00	29,853.71	30,130.00	30,130.00	21,615.87	26	30,830.00
Other Expenses	16,000.00	16,000.00	4,354.35	13,000.00	13,000.00	10,348.27	31	14,000.00
Heating Oil/Gas	19,000.00	19,000.00	17,488.47	19,000.00	19,000.00	17,864.62	31	19,000.00
Telephone	38,000.00	30,000.00	24,627.32	32,000.00	32,000.00	25,856.31	31	32,000.00
Electricity								
Planning Board:								
Salaries and Wages	1,500.00	1,500.00	1,500.00	1,530.00	1,530.00	1,530.00	21	1,530.00
Other Expenses	8,150.00	8,150.00	6,652.70	8,150.00	8,150.00	6,621.07	21	6,150.00
Human Services:								
Other Expenses	500.00	500.00	420.38	500.00	500.00	426.13	27	500.00
Shade Tree:								
Other Expenses	12,400.00	12,400.00	12,157.36	12,400.00	12,400.00	12,400.00	26	12,400.00
Environmental Commission:								
Other Expenses	6,500.00	6,500.00	6,500.00	6,500.00	6,500.00	6,500.00	27	6,500.00



Borough of Wenonah  
2018 Budget Worksheet  
Current Fund Expenditures

	2016			2017			FCOA	Appropriations
	Original	As Amended	Actual	Original	As Amended	Actual		
Insurance:								
Group Insurance Plans	207,697.00	227,697.00	222,645.75	202,000.00	202,000.00	188,009.02	23	176,500.00
HB Waivers	14,500.00	14,500.00	14,500.00	11,000.00	11,000.00	11,000.00	23	5,300.00
Liability Insurance	75,000.00	75,000.00	75,000.00	70,000.00	70,000.00	70,000.00	23	70,000.00
Workers Comp. Ins.	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	23	31,263.00
Temporary Disability Insurance	800.00	800.00	433.32	700.00	700.00	-	23	700.00
Fire:								
Other Expenses	35,000.00	35,000.00	34,994.75	35,000.00	35,000.00	34,862.74	25	25,800.00
Fire Prevention:								
Salaries and Wages	2,626.00	2,626.00	2,626.00	2,680.00	2,680.00	2,650.00	25	2,703.00
Aid to Volunteer Fire Company	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	-	25	1,500.00
Police								
Salaries and Wages	547,000.00	547,000.00	522,859.15	550,000.00	557,000.00	532,956.31	25	320,000.00
Other Expenses	46,150.00	46,150.00	40,978.34	49,150.00	42,150.00	36,945.23	25	15,000.00
Emergency Management Services:								
Other Expenses	1,000.00	1,000.00	297.46	700.00	700.00	-	25	700.00
Road Repair and Maintenance:								
Salaries and Wages	91,000.00	97,000.00	96,700.79	106,000.00	109,000.00	102,456.38	26	113,000.00
Other Expenses	39,700.00	39,700.00	29,507.30	39,700.00	39,700.00	23,895.64	26	41,000.00
Gasoline	30,000.00	20,000.00	12,910.59	30,000.00	30,000.00	16,702.41	31	30,000.00
Garbage & Trash:								
Other Expenses	6,000.00	6,000.00	3,592.17	6,000.00	6,000.00	2,722.18	26	6,000.00
Street Lighting:								
Other Expenses	32,000.00	32,000.00	29,580.22	32,000.00	32,000.00	27,719.89	31	32,000.00
Sanitary Landfill:								
Other Expenses	68,000.00	73,000.00	57,154.96	68,000.00	68,000.00	60,088.42	32	68,000.00

Borough of Wenonah  
2018 Budget Worksheet  
Current Fund Expenditures

	2016			2017			2018		
	Original	As Amended	Actual	Original	As Amended	Actual	FCOA	Appropriations	
Operation of Lake:									
Salaries and Wages	38,000.00	32,500.00	32,346.31	38,000.00	31,000.00	30,990.43	28	38,000.00	
Other Expenses	9,000.00	4,700.00	4,559.69	9,000.00	7,000.00	6,811.40	28	9,000.00	
Celebration of Public Events									
Other Expenses	500.00	500.00	-	500.00	500.00	-	30	500.00	
<b>Statutory Expenditures:</b>									
Social Security	65,000.00	59,000.00	58,711.36	65,000.00	65,000.00	58,649.70	36	44,500.00	
Unemployment Insurance	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	23	5,000.00	
PERS Contribution	35,967.00	35,967.00	35,967.00	39,116.00	39,116.00	39,116.00	36	42,701.61	
PERS Contribution	87,682.00	87,682.00	87,682.00	93,137.00	93,137.00	93,137.00	36	119,091.00	
<b>APPROPRIATION CAP</b>	<b>1,805,158.00</b>	<b>1,805,158.00</b>	<b>1,684,967.00</b>	<b>1,846,730.00</b>	<b>1,846,730.00</b>	<b>1,672,788.96</b>		<b>1,552,791.61</b>	
Maintenance of Free Public Library	75,453.10	75,453.10	69,131.70	74,600.64	74,600.64	69,799.19	29	73,145.34	
Interlocal Service Agmt - Mantua Twp:									
Construction Code	42,000.00	42,000.00	41,857.65	42,000.00	42,000.00	41,936.10	42	44,000.00	
Municipal Court	39,780.00	39,780.00	29,090.00	40,000.00	40,000.00	29,250.00	42	40,000.00	
LOSAP	15,000.00	15,000.00	-	15,000.00	15,000.00	-	36	16,000.00	
Group Insurance (CAP Exclusion)	3,340.00	3,340.00	3,340.00	-	-	-	23	-	
Interlocal Service Agmt - Mantua Twp:									
Police Services								320,833.33	
Interlocal - East Greenwich/Logan Twp -									
Garbage & Trash (Host)	105,000.00	105,000.00	95,472.00	97,400.00	97,400.00	95,472.00	42	98,000.00	
Recycling Tax	2,500.00	2,500.00	1,502.49	2,000.00	2,000.00	1,059.42	26	2,000.00	

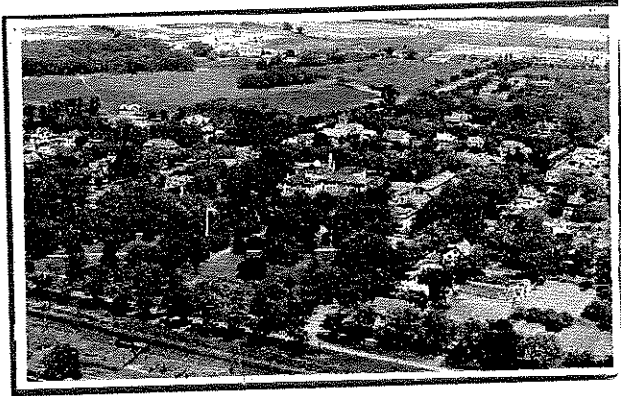
As of May 22, 2018

Borough of Wenonah  
2018 Budget Worksheet  
Current Fund Expenditures

	2016			2017			FCOA	2018 Appropriations
	Original	As Amended	Actual	Original	As Amended	Actual		
<b>Grants:</b>								
Safe & Secure Neighborhoods	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	25	-
Drunk Driving Enforcement	1,707.02	1,707.02	1,707.02	-	-	-	25	-
Clean Communities	6,971.75	6,971.75	6,971.75	5,922.94	5,922.94	5,922.94	26	-
Municipal Drug Alliance	12,514.00	12,514.00	12,514.00	12,514.00	12,514.00	12,514.00	25	12,514.00
Body Armor Fund	1,005.16	2,066.55	2,066.55	-	-	-	25	-
State Recycling	2,441.19	2,441.19	2,441.19	1,981.60	1,981.60	1,981.60	26	4,612.49
TRICO JIF Safety Award	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	25	1,500.00
JIF Safety Incentive Program	2,275.00	2,275.00	2,275.00	2,275.00	2,275.00	2,275.00	25	2,275.00
Matching Funds for Grants								
Drunk Driving Enforcement Fund								
NJ Forestry Program								
<b>Capital Improvement Fund</b>	45,000.00	45,000.00	45,000.00	33,000.00	33,000.00	33,000.00	44	30,000.00
<b>Debt Service:</b>								
Note Principal	133,000.00	133,000.00	132,320.00	158,600.00	158,600.00	158,580.00	45	163,500.00
Note Interest	6,000.00	6,000.00	5,262.57	16,000.00	16,000.00	13,708.83	45	30,000.00
<b>Subtotal</b>	2,323,673.47	2,331,706.61	2,167,418.92	2,373,601.24	2,379,524.18	2,169,788.04		2,391,171.77
Reserve for Uncollected Taxes	271,402.56	271,402.56	271,402.56	274,062.14	274,062.14	274,062.14	50	281,187.36
<b>Total</b>	2,595,076.03	2,603,109.17	2,438,821.48	2,647,663.38	2,653,586.32	2,443,850.18		2,672,359.13

**Borough of Wenonah**  
**2018 Budget Worksheet**  
**Water and Sewer Utility**

	2016			2017			2018	
	Budgeted	Realized	Excess/Deficit	Budgeted	Realized	Excess/Deficit		
<b>WATER &amp; SEWER Revenues</b>							<b>Budget</b>	
Surplus	\$ 86,811.00	\$ 128,077.20	\$ 41,266.20	\$ 100,517.00	\$ 88,053.84	(12,463.16)	\$ 95,000.00	
		= Represents F/B Generated			= Represents F/B Generated			
Rents	650,000.00	676,007.94	26,007.94	665,000.00	715,747.29	50,747.29	675,000.00	
Add'l Rents			-			-	-	
Utility Capital Fund Balance			-			-	-	
Reserve for Payment of BAN's								
Total Revenues	736,811.00	804,085.14	67,274.14	765,517.00	803,801.13	38,284.13	770,000.00	
		2016			2017			2018
<b>Appropriations</b>	<b>Original</b>	<b>As Amended</b>	<b>Expended</b>	<b>Original</b>	<b>As Amended</b>	<b>Expended</b>	<b>Appropriations</b>	
Salaries and Wages	203,000.00	211,000.00	209,639.20	220,000.00	220,000.00	218,401.48	221,400.00	
Other Expenses	176,111.00	181,611.00	172,417.38	197,517.00	193,517.00	176,436.63	194,600.00	
Gloucester Cty Sewer System -- Share of Costs	163,000.00	149,500.00	145,734.89	148,000.00	148,000.00	141,458.32	148,000.00	
Capital Improvement Fund								
Debt Service:								
Note Principal	162,000.00	162,000.00	161,125.00	165,000.00	165,000.00	163,625.00	167,000.00	
Note Interest	17,000.00	17,000.00	13,665.44	18,000.00	22,000.00	19,643.95	22,000.00	
Contribution to:								
PERS								
Social Security	15,700.00	15,700.00	15,336.17	17,000.00	17,000.00	15,960.46	17,000.00	
Total Appropriations	\$ 736,811.00	\$ 736,811.00	\$ 717,918.08	\$ 765,517.00	\$ 765,517.00	\$ 735,525.84	\$ 770,000.00	



*Photo of the Wenonah Military Academy circa 1930*

## **Report**

**To:** Mayor Dominy, Members of Borough Council, & Karen Sweeney

**Re:** Public Safety & Personnel Committee Report

**Committee Members:** Jack C. Sheppard Jr. – Chair, Bill Norris & Dan Cox

**Month:** *May 2018*

Mayor Dominy & Borough Council,

### **Committee activities this past month included;**

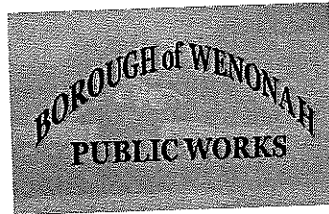
Committee review of current safety risk exposures with future discussion and implementation of remedies. The list includes,

- Meeting with Chief White, Mantua Township Police Department regarding policing services post 6/1/2018.
- Development of a letter to residents regarding an introduction of the Mantua Township Police Department to be mailed by May 29<sup>th</sup>.
- Discussions with David Kreck on the potential purchase of movable Speed Humps for traffic calming on secondary streets.

Respectively submitted,

*Jack*

Jack Cornell Sheppard Jr., Member of Borough Council



## **Public Works Report**

Submitted by Ken Trovarelli, DPW Superintendent  
May 24, 2018

- **Road and Utility Maintenance and Compliance Testing:**
  - Painted 2 crosswalks on Maple.
  - Checked meter readings.
  - Installed 1 water meter
  - Cleared 5 sewer main back ups.
  - Collected 4 routine water samples for NJDEP.
  - Many potholes throughout the borough were filled / patched.
  
- **Municipal Properties and Maintenance:**
  - Opening Lake for the season
  - Cut, trim and routine lawn maintenance for Municipal public grounds.
  - Turned water on at Hayes Ave. ball fields
  - Got gloves, vests, tarps, rakes, and 5 yards of black mulch and 9 Flats of flowers for Clean Community day.
  - Picked up 41 boxes at the tax office for shredding.
  - Dumped 22 Cu. Yd. wood chips at the site of the new well (well #3) where the trees were cleared...DPW has been working hard to clean up/improve the area.
  - Checked wells and lift stations.
  - 24 Mark outs.
  - Trash/Recycle Collection - Collected trash and recycling at ball fields, parks, municipal properties and businesses.
  
- **Bulk Leaf Collection, Yard Waste & Branch Collection, Chipping, Tree removal:**
  - Collected 200 Cu. Yd. of containerized yard waste.
  - Chipped 35 yards of branches
  - Covered the Borough for Scheduled branch and containerized Yard Waste collection and clearing of storm drains.
  
- **Residential Recycling:**
  - Delivered 30 yards of mulch to residents and 30 yards to the farm at no charge.
  - Collected metal items per residents' requests.
  - E-waste pick up per residents' requests.

To: Mayor Dominy and Members of Borough Council  
From: Drew Sole, Fire Chief  
Subject: Fire Chiefs Report for April, 2018  
Date: May 1, 2018

The Wenonah Fire Company was in service thirteen times during the month of April. Six were calls for fire or rescue assistance, four weekly training activities and three extra service assignments. A summary of the alarms follows.

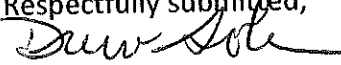
#### Emergency Responses

Assist Gloucester County EMS (Cardiac Arrest) .....	1
Carbon Monoxide Detector Investigation .....	1
Cover Station Assignment .....	1
Request for Mutual Aide .....	2
Rescue Assignment (recalled en route) .....	1

#### Extra Service Assignments

1. Assist with the Athletic Association Opening Day parade and also held a hoagie sale fundraiser.
2. LDH drill in Franklin Township at Delsea Middle School.
3. Held a hoagie sale fundraiser.

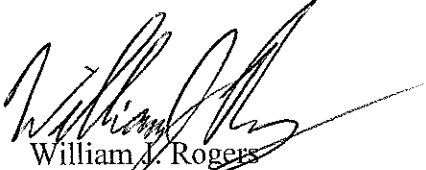
During the month of April, the fire company responded to six calls of need to our town and our neighboring communities and trained on four occasions for a total of 170.46 staff hours of service.

Respectfully submitted,  
  
Drew Sole, Fire Chief

TO: Councilman Jack Sheppard  
FROM: Chief William Rogers  
DATE: May 24, 2018  
REF: Police Activity- Month of April, 2018

- Officers responded to 9 medical calls
- Officers assisted Fire department 3 times
  
- Our officers assisted outside agencies 24 times during the Month.  
Our officers conducted 23 Radar posts on Mantua Ave. & on Maple St.
  
- 11 Suspicious Persons/MV's
  
- 2 Alarm calls
  
- 5 Motor Vehicle crashes
  
- 2 Motor Vehicle complaints
  
- 4 Animal complaints
  
- 2 Criminal mischief complaints
  
- 2 Warrant Arrest
  
- 1 Domestic assault
  
- 2 Fraud complaints
  
- 1 Theft complaint
  
- 1 Harassment complaint
  
- 2 Soliciting complaints
  
- Assisted with the little league parade

Training  
ERT assignment – Ptlm. Basile  
Teaching LEAD – Ptlm. Stranahan



  
William A. Rogers  
Chief of Police



Call Search - 2412

Selected : 0 Show Map Clear Map Add New Reset Back Refresh

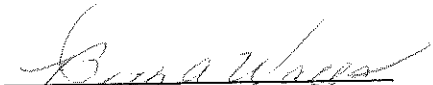
Juris	Date	Call#	CFS	Location			
<input type="checkbox"/>	04/30/18 07:18.001654	18.001654	MVST	E Mantua AVE/N Marion AVE	P632	RD632 MVV	✓
<input type="checkbox"/>	04/29/18 21:18.001641	18.001641	MVST	W Mantua AVE/N Monroe AV	P631	WS631 CN	✓
<input type="checkbox"/>	04/28/18 14:18.001634	18.001634	MVST	Glassboro RD/Cattell RD;B,	P631	WS631 CN	✓
<input type="checkbox"/>	04/27/18 12:18.001625	18.001625	MVST	E Mantua AVE/Alexander DR	P631	WS631 CN	✓
<input type="checkbox"/>	04/27/18 12:18.001624	18.001624	MVST	Maple RD/Ward DR;B, Deptf	P631	WS631 CN	✓
<input type="checkbox"/>	04/26/18 16:18.001614	18.001614	MVST	W Mantua AVE/S Jackson AV	P623	AP623 MVV	✓
<input type="checkbox"/>	04/26/18 11:18.001611	18.001611	MVST	E Mantua AVE/N Synnott AV	P623	AP623 MVW	✓
<input type="checkbox"/>	04/26/18 07:18.001608	18.001608	MVST	W Mantua AVE/S Jefferson A	P623	AP623 MVS	✓
<input type="checkbox"/>	04/26/18 07:18.001607	18.001607	MVST	W Mantua AVE/S Lincoln AV	P623	AP623 MVS	✓
<input type="checkbox"/>	04/25/18 08:18.001601	18.001601	MVST	701 Woodbury Glassboro RD	P605	WR605 CN	✓
<input type="checkbox"/>	04/22/18 03:18.001564	18.001564	MVST	200 N Clinton AVE,1;S, Wen	P632	RD632 CN	✓
<input type="checkbox"/>	04/21/18 23:18.001559	18.001559	MVST	500 N Clinton AVE;S, Wenor	P632	RD632 CN	✓
<input type="checkbox"/>	04/20/18 21:18.001553	18.001553	MVST	500 N Jefferson AVE;S, Wen	P632	RD632 CN	✓
<input type="checkbox"/>	04/19/18 12:18.001542	18.001542	MVST	E Mantua AVE/S East AVE;S	P605	WR605 MVV	✓
<input type="checkbox"/>	04/18/18 10:18.001535	18.001535	MVST	W Mantua AVE/N Monroe AV	P631	WS631 CN	✓
<input type="checkbox"/>	04/15/18 18:18.001514	18.001514	MVST	Elm AVE/West Jersey AVE;W	P628	MH628 CN	✓
<input type="checkbox"/>	04/11/18 15:18.001500	18.001500	MVST	W Mantua AVE/S Jefferson A	P623	AP623 CN	✓
<input type="checkbox"/>	04/11/18 15:18.001499	18.001499	MVST	E Mantua AVE/S East AVE;S	P623	AP623 CN	✓
<input type="checkbox"/>	04/11/18 07:18.001495	18.001495	MVST	W Mantua AVE/S Monroe AV	P623	AP623 CN	✓
<input type="checkbox"/>	04/11/18 07:18.001494	18.001494	MVST	E Mantua AVE/S Clinton AVE	P623	AP623 MVS	✓
<input type="checkbox"/>	04/10/18 12:18.001490	18.001490	MVST	Ogden RD/Princeton BLVD;E	P631	WS631 CN	✓
<input type="checkbox"/>	04/10/18 08:18.001486	18.001486	MVST	E Mantua AVE/N Synnott AV	P631	WS631 CN	✓
<input type="checkbox"/>	04/09/18 11:18.001479	18.001479	MVST	Ogden RD/Princeton BLVD;E	P631	WS631 CN	✓
<input type="checkbox"/>	04/09/18 09:18.001477	18.001477	MVST	Parkville Station RD/Saint R	P631	WS631 CN	✓
<input type="checkbox"/>	04/09/18 08:18.001474	18.001474	MVST	West Jersey AVE/Maple AVE	P631	WS631 CN	✓
<input type="checkbox"/>	04/08/18 12:18.001468	18.001468	MVST	Auburn RD/High Hill RD;X, S	P623	AP623 CN	✓
<input type="checkbox"/>	04/06/18 16:18.001450	18.001450	MVST	600 N Stockton AVE;S, Wen	P632	RD632 CN	✓
<input type="checkbox"/>	04/05/18 11:18.001439	18.001439	MVST	Ogden RD/Howard AVE;B, W	P631	WS631 CN	✓
<input type="checkbox"/>	04/04/18 20:18.001428	18.001428	MVST	N Lincoln AVE/W Mantua AV	P628	MH628 CN	✓
<input type="checkbox"/>	04/03/18 21:18.001417	18.001417	MVST	390 Wenonah AVE;J, Mantua	P632	RD632 MVV	✓
<input type="checkbox"/>	04/02/18 23:18.001411	18.001411	MVST	E Mantua AVE/S Princeton A	P632	RD632 CN	✓
<input type="checkbox"/>	04/02/18 22:18.001410	18.001410	MVST	W Mantua AVE/S West AVE;	P632	RD632 MVW	✓
<input type="checkbox"/>	04/02/18 10:18.001402	18.001402	MVST	E Mantua AVE/S Clinton AVE	P623	AP623 CN	✓
<input type="checkbox"/>	04/01/18 12:18.001394	18.001394	MVST	S East AVE/E Cherry ST;S, V	P628	MH628 CN	✓
<input type="checkbox"/>	04/01/18 10:18.001393	18.001393	MVST	Glassboro RD/Royal AVE;B,	P628	MH628 CN	✓
<input type="checkbox"/>	04/01/18 09:18.001392	18.001392	MVST	Glassboro RD/Mohawk DR;S	P628	MH628 CN	✓

Add New    Reset    Back    Refresh        

Juris	Date Time	CE Type	Citation#	Call#	Plate	Charge
	04/26/18	Traffic Vio	MJ029984	39:3-4 , UNREGISTER	HINES, BRANDEN	18-00010 ✓
	04/26/18	Traffic Vio	mj029983	39:3-33 , IMPRO DISI	RYAN, JANENE	18-00010 X
	04/19/18	Traffic Vio	MJ029977	18.001 NJ-PLH2 39:4-97 , CARELESS	Norris, Bryan C.	18-00010 X
	04/11/18	Traffic Vio	MJ029982	39:3-33 , IMPRO DISI	DAVIS, MICHAEL	18-00010 ✓
	04/02/18	Traffic Vio	MJ029981	39:3-33 , IMPRO DISI	VANCE, ABIGAIL	18-00009 ✓
	04/01/18	Traffic Vio	MJ028716	NJ-F40G 39:4-98.20 , SPEEDIN	RICCI, NICHOLAS	18-00009 ✓

Tax Collector's Statement of Cash Receipts

Current Taxes	April 2018	2018 To Date
Prepaid Taxes / 2019		0.00
2018 Taxes	501,018.06	2,499,166.04
2017 Taxes	15,613.00	66,220.91
6% Year End Penalty		1,305.51
Arrears		0.00
Tax Title Liens		0.00
Interest & Costs	1,553.93	6,395.60
Tax Searches		0.00
Cleanup		0.00
Advertising Costs	100.00	100.00
Tax Sale Premium		0.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee		100.00
Bankruptcy & Foreclosure Fees		0.00
 Total Receipts	 518,284.99	 2,573,288.06

  
Beth A. Walls  
 Beth A. Walls  
 Tax Collector

Percentage of Collection at April 30, 2018	70.06%
Percentage of Collection at April 30, 2017	64.33%



May 24, 2018

Wenonah Borough Clerk  
Borough of Wenonah  
Gloucester County, NJ

Re: Correspondence

Good Evening,

My name is Ed Ramsay of Pittsgrove Township, Salem County.

In light of your recent public decision, I'm here requesting Wenonah Borough Council take specific action against the root cause for your decision.

Our State Government

Each of the three branches, the executive, legislative and judicial have run amuck through unlimited spending, bonding, taxing, surcharging, regulating and mandating. Regard for oath of office, duty and allegiance simply does not exist in Trenton anymore.

State government has intruded into every facet of municipal government. You and Mantua cut an arm's length deal to each municipality's comfort, effectively at the state's long held urging to share services, and then the state said, "Oh, But."

The State blames the municipalities for New Jersey's tax woes. They harp, "Home Rule is an obstacle to good government."

When in fact, municipal governments are efficient, cost effective and most direct to the consumer form of government tax money can buy.

Home Rule is not about authority or control; it's about a municipality's identity, its values, beliefs and traditions. Home Rule is about the freedom to self-govern who a municipality is. Home Rule is Good Government.

Our real estate taxes, in particular a municipalities portion, represents a sliver compared with state taxes such as; income tax, sales tax, business tax, franchise tax, 911 tax, casino tax, tourism tax, farm preservation tax, gas tax, and the list goes on.

Yet the state cannot balance their budget without raiding protected accounts, the state cannot meet their pension or their Abbott obligations and that list goes on. The State bond rating, which directly affects the bond rating of all municipalities, is a disgrace in comparison to the average municipality. The rating is at or near the bottom amongst the 50 states.

The State wants your pension fund because it is solvent and theirs is not. The State, at your cost, has regulated and mandated you, capped your ability to meet your needs and shamed you as the cause.

Do we really trust state government to reform programs without making things worse and more litigious?

The \$400 per household savings, regardless of how you utilize it, will cause the state to tax you an additional \$800 somewhere else. We have grown accustomed to it. Or as the Mayor stated in his letter to the residents, "The cycle continues."

Some of your residents found the decision a defining moment in Wenonah's history, to others, just another chip at Wenonah's identity.

However, the anger you endured leading to the decision was not directed at you. You are not the problem.

The anger was a sincere display of the frustration over State taxation, regulation and mandates. The frustration is felt by all of us, daily.

Five (5) years from now the anger may again be displayed when Public Works or Administrative Departments begin to look expensive. To council's credit, you studied the Fire Department prior to committing \$500,000 on a new pumper. The rescue truck, if you have not already replaced it, was purchased roughly a year later.

I challenge Wenonah Borough Council to make this a defining moment in Wenonah's history, by pushing back against the State.

I ask council to create, by ordinance, a State Oversight Advisory Commission, much along the lines of your environmental commission.

The purpose of the commission should be:

1. Continually review current and pending State legislative matters and Agency regulation as they pertain to Wenonah's interests.
2. Identify and define employee hours expended on State matters.
3. Identify and define other Borough resources expended on State matters.
4. Identify and define options available to push back on matters which negatively impact Wenonah and its schools.
5. Present for Council's consideration areas of concern and options available to address those concerns.
6. Assist Council in the execution of approved options.

I am confident your residents will respond to this commission in membership, purpose and ideas abound. Your residents have a vested interest.

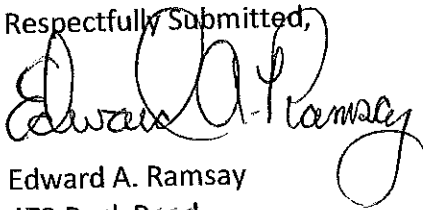
Wenonah has led the way before with:

1. The Wenonah Woodlands Council
2. Segal Construction Co. vs. Wenonah Board of Adjustments {134 N.J. Super 421 (1975), 341 A.2d 667}
3. The 5" Hose Program
4. And most recently the Tall Pines Preserve

I ask Wenonah to lead this endeavor as well.

Thank you for your consideration. I would be please to answer any questions on the subject.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Edward A. Ramsay". The signature is written in a cursive style with a large, stylized initial "E".

Edward A. Ramsay  
473 Buck Road  
Pittsgrove, NJ 08318



**THE PETTIT GROUP, LLC**  
Engineering • Architecture • Planning

VIA E-MAIL ONLY

May 23, 2018

Mayor and Council  
Borough of Wenonah  
1 South West Avenue  
Wenonah, NJ 08090

**RE: Monthly Engineering Report  
Borough of Wenonah  
Public Meeting: Thursday May 24, 2018  
Project Number WNOE012N**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

**I. CONSTRUCTION PROJECTS:**

**BOROUGH POTABLE WATER WELL #3 & MODIFICATIONS TO WELL #1**

1. The new Treatment System at Well #1 is 90% complete and the Motor Starter has been installed. We expect that Well #1 will be returned to service before the end of the month and a test run for the Portable Generator will be scheduled shortly thereafter.
2. Our office will prepare and issue the project punchlist, determine the Final Contract Amount, address any remaining Change Orders, issue Contract Closeout Documents and request the Two (2) Year Maintenance Bond.
3. Remaining work at the Well #3 site includes the installation of a number of trees to satisfy the conditions of the NJDEP Flood Hazard Permit. It is our understanding that Public Works will be performing this work in exchange for other work that was completed for the Public Works Department by Level-1 Construction.
4. As reported last month, it has been recommended that Well #3 be provided with a supplemental treatment device to reduce the alkalinity of the raw water and reduce the calcification. We have reached out to the Well Design Engineer (PS&S) who will be preparing the necessary NJDEP BWSE Temporary Treatment Permit application for the supplemental treatment device. The Well Design Engineer is preparing said application at no additional cost to the Borough.
  - A. The Well Design Engineer is currently awaiting details of the supplemental treatment system from the Supplier so they may complete the NJDEP application.
  - B. Upon DEP approval, the Treatment System Supplier will install the supplemental treatment device at no additional cost to the Borough.



**2014 NJDOT TRANSPORTATION ALTERNATIVES PROGRAM (TAP):**

1. The Construction Engineering Consultant has prepared project Change Order #4 to reflect the following:

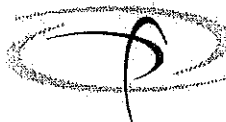
- A. A reduction in the amount of Edge Restraint, which was approved under Change Order #1, based upon as-built measurements.
- B. The replacement of an additional 400± LF of dilapidated curb in Mantua Avenue, between Monroe Avenue and West Avenue.
- C. There are no Time Extensions pursuant to this work

It is our understanding that a Resolution approving of Change Order #4 is on the agenda for adoption. Once approved by Council, a formal Change Order request will be prepared and submitted to NJDOT in their specified format.

2. We have obtained the County's approval to remove a number of obsolete "No Parking" signs that are no longer valid as a result of the installation of the curb extensions, which allow for vehicle parking to be located within 10 feet of a crosswalk or sideline of an intersecting street. We have also coordinated this work with the Public Works Department.
3. Pursuant to the perception of an "over-brightness" of the newly installed pedestrian streetlights. Atlantic City Electric (ACE) performed a nighttime investigation and found that a number of the lights were not properly installed to the correct orientation. As a result, the existing shields within the lights are not sufficiently obscuring the light spillover in the manner for which they were designed. ACE has assured our office that they will be rotating the lights to the proper orientation.
- A. In preparation for this work, Atlantic City Electric has marked each of the street lights with masking tape to indicate the proper degree of adjustment needed.
  - B. Should this solution not address the brightness concerns, we will pursue other options with ACE such as Lunar Optical Cutoff Shields or replacement of the LED fixtures with HPS fixtures.
4. It is our understanding that the new Borough Sign has been delivered to the Contractor. We are currently awaiting a schedule for its installation.

**2017 NJDOT LOCAL AID INFRASTRUCTURE GRANT - 2018 ROAD PROGRAM:**

1. Bids were opened on May 8<sup>th</sup> and the apparent Low Bidder for the Base Bid (S. Clinton Ave and S. Marion Ave.) combined with Alternate Bid #'s 1-4, was GWP Enterprises, Inc. in the amount of \$426,771.00. Our office has completed a review of the low bidder's unit pricing and checked the low bidder's references, project history, and qualifications. Based upon our findings, we are satisfied with the bid submitted and consequently recommend that the project be awarded to GWP Enterprises, Inc., in the amount of \$426,771.00.



2. Subsequent to award by Council, we will perform the following:
  - A. Return all but the three low Bidders' Documents
  - B. Issue the Notice of Award and solicit the necessary Performance Bond and Insurance Certificates from the Contractor. *(The two remaining low bidders' documents shall be returned upon approval of GWP Enterprises, Inc's Performance/Payment Bonds and Insurance Certificates).*
  - C. Prepare and submit the Initial Reimbursement Voucher to the NJDOT for 75% of the grant amount, or \$262,500.00.
  - D. Arrange for a pre-construction meeting and issue the Notice to Proceed.
4. At this time, construction is expected to begin during the month of June and be completed by the end of August.
5. It should be noted that the NJDOT must officially concur with the Borough's Award of the Contract before construction can begin. Therefore, our office will forward the relevant bid documents and Resolution of Award to NJDOT and will track the status of their approval.

## II. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:

### STOCKTON AVENUE EXTENSION

1. No Change Since Last Report.

### #207 EAST WILLOW

1. No Change Since Last Report.

### #107 S. CLINTON AVENUE

1. No change since last report.

### AT&T CELLULAR ANTENNAE INSTALLATION

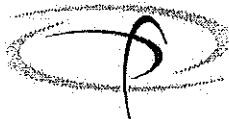
1. No change since last report.

### T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. The Borough has been contacted by T-Mobile with a request for approval of the installation of a new generator within their ground-based compound. We have since requested plans of the improvements from T-Mobile to confirm whether Planning Board approval will be required.

### VERIZON CELLULAR ANTENNAE INSTALLATION

1. No change since last report



### **III. GENERAL MUNICIPAL ENGINEERING:**

#### **2018 NJDOT MUNICIPAL AID PROGRAM – 2019 ROAD PROGRAM:**

1. Now that we have confirmed that the paving of West Elm Street and North Jackson Avenue can be completed under the 2018 Road Program, we recommend that the following roadways be considered for inclusion in the 2019 Borough Road Program:

- A. Southwest Avenue, from E. Cedar Street to the Dead End
- B. South Garfield Street, from Mantua Avenue to W. Cherry Street

Upon concurrence of Council, our office will investigate the existing conditions, confirm the scope of improvements required, and prepare the corresponding construction cost estimates for purposes of determining the 2019 Road Program Bond Amount.

2. Once the local roadways for the 2019 Road Program are confirmed, our office will also provide Council with a scope and fee proposal for engineering design, contract administration, and construction inspection.

#### **NJ ENVIRONMENTAL INFRASTRUCTURE TRUST FUND (NJEIT)**

1. We await the rescheduling of the previously postponed meeting between NJEIT Representatives and the Borough to initiate discussions about the potential for submitting an NJEIT Grant/Loan application for the purposes of funding various Borough-wide Infrastructure Improvements.

- A. Such improvements would consist of the Rehabilitation of the Water Tower, the preparation of an Asset Management Plan, the replacement of troublesome water mains, the replacement of dilapidated sewer mains and pump stations, and the replacement of failing storm sewers and erosive outfalls.

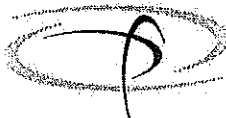
#### **PY 2017-18 CDBG APPLICATION: BARRIER FREE IMPROVEMENTS AT LISLE FIELD**

1. Our office has prepared and submitted the CDBG Program Year 2018-19 Grant Application for "The Removal of Architectural Barriers at the Lisle Field Facility". Typically, grant award notices are issued in October/November.

#### **SAFE STREETS TO SCHOOL AND TA SET-ASIDE GRANT SOLICITATION**

1. The NJDOT is soliciting Grant Applications for both the Safe Streets to School (SRTS) Program and the Transportation Alternatives Set-Aside Program. These Grant Applications are primarily geared towards non-vehicular transportation improvements. More specifically, as follows:

- A. The SRTS Grant makes funding available for projects and activities that support and encourage grades K-8 students to walk and bicycle to school. All projects funded under this program must be located within two miles of an elementary or middle school.



- 1) It should be noted that the SRTS Grant Applications are highly competitive and the success rate is not ideal, i.e. less than 20%. It should also be noted that a prior Safe Streets to School Grant Application for new sidewalks in Northeast Avenue, from Mantua Avenue to Elm Street was denied twice.
- B. The Transportation Alternatives Set-Aside Grant makes funding available for the following types of projects which are applicable to the Borough:
  - 1) Design and construction of on-road and off-road trail facilities for pedestrians, bicyclists, and other non-motorized forms of transportation.
  - 2) Community improvement activities, specifically: streetscaping and corridor landscaping.

Both Grant Program Applications are due on August 23, 2018. Therefore, we ask for input from Council as to a potential project.

**WENONAH LIBRARY:**

1. No change since last report.

**WENONAH LAKE:**

1. No change since last report.

**LIGHT RAIL**

1. No change since last report.

**CONRAIL**

1. No change since last report.

**GCUA SANITARY SEWER EFFLUENT MONITORING REPORT**

1. No change since last report.


**USEPA SANITARY SEWER COMPLIANCE EVALUATION INSPECTION**

1. No change since last report.

**NJDEP WATER AND WASTEWATER SYSTEMS RESILIENCY GUIDE & SECURITY BEST PRACTICES**

1. As a follow up to our summary report, we will review the Borough's current policies and procedures with the Public Works Department and assess them for compliance with the guidance and recommendations provided within the NJDEP Water and Wastewater Systems Resiliency Guide & Security Best Practices.

See "NJ ENVIRONMENTAL INFRASTRUCTURE TRUST FUND (NJEIT)" for information regarding potential funding.

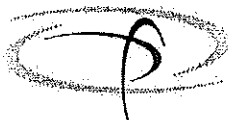


### NJDEP WATER QUALITY ACCOUNTABILITY ACT

1. We are in receipt of two (2) proposals for field locating the Water System Valves and Fire Hydrants via GPS Survey and the subsequent GIS mapping in accordance with NJDEP protocols. We have reviewed each proposal and confirmed matching scope and therefore, offer the following pricing for Council's consideration:
  - A. Rodriguez Consulting in the amount of \$5,000.
  - B. New Jersey Water Association in the amount of \$5,810.Strictly based upon pricing, we recommend Rodriguez Consulting for this work. In addition, Rodriguez Consulting has already prepared a preliminary GIS Map of the Borough's Water System. Should Council concur with our recommendation, we will employ Rodriguez Consulting as a subcontractor to our firm so the Borough need only deal with one point of contact.
2. It is our understanding that Public Works will be addressing the DEP requirement for permanently marking all Borough wide fire hydrants with a name, number, symbol, or other distinguishing mark.
3. We continue to work out the details associated with the preparation and periodic maintenance of a GIS Water System Map, in accordance with the specific requirements of the NJDEP Water Quality Accountability Act. Once the details are confirmed, including the appropriate platform, we will provide the Borough with a scope and fee proposal for consideration.
4. We are performing the necessary research in order to determine the scope of the NJDEP required Asset Management Plan, including identifying those who would, or could, be responsible for performing the various Asset Management related tasks, including the Borough's CFO.
  - A. We will also investigate methods for integrating the Borough's Asset Management Plan into the GIS Water System Map.
5. It should be noted that all of the abovementioned tasks described in Item #'s 1-4 above must be completed by the Borough prior to the NJDEP mandated deadline of April 2019.
6. See "NJ ENVIRONMENTAL INFRASTRUCTURE TRUST FUND (NJEIF)" for information regarding potential funding for the preparation of the Asset Management Program.

### BOROUGH WATER TOWER AND WELLS

1. Our office is in receipt of two (2) scope and fee proposals from Water Resource Engineering Consultants for the engineering design work associated with the Water Tower Rehabilitation Project. Our office will collectively review the proposals with the



Public Works Committee and select the appropriate consultant in anticipation of meeting the NJDEP Deadline for advertising the Project for Bid in 2018, and subsequent construction in 2019.

2. Once the Water Resource Consultant is identified, our office will prepare and submit a comprehensive proposal to the Borough for the full scope of the Water Tower Rehabilitation Project, which will include the necessary improvements required to address the NJDEP Water and Wastewater Systems Resiliency Guide & Security Best Practices.
  - A. We will also provide a cost estimate for budgeting/bonding purposes.
3. See "NJ ENVIRONMENTAL INFRASTRUCTURE TRUST FUND (NJEIT)" for information regarding funding for the Water Tower Project.
4. See "BOROUGH POTABLE WATER WELL #3" for information regarding Well #1 & Well #3.

#### **NJDEP WATER SYSTEM SANITARY SURVEY/COMPLIANCE INSPECTION**

1. No change since last report.

#### **DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT**

1. No change since last report.

#### **WATER METER UPGRADES**

1. No change since last report.

#### **NJDEP WATER ALLOCATION**

1. The Borough's total water usage for April 2018 was approximately 154,000 gallons less than that for the month of April 2017. Total water usage for the year to date is approximately 2.15 Million gallons higher than that for 2017. This is mostly attributable to the water main leak in Jefferson Avenue that was repaired in mid-January.

#### **BOROUGH WATER SYSTEM RECORD KEEPING**

1. At the request of the Public Works Department, via NJDEP, our office has recently updated the Lead and Copper Sites Water System Map.

#### **STORM SEWERS**

1. We recommend that all necessary storm sewer replacement work be inventoried and included in the impending NJEIT Funding Application.  
See "NJ ENVIRONMENTAL INFRASTRUCTURE TRUST FUND (NJEIT)" for additional information.



### NJPDES STORMWATER DISCHARGE PERMIT

1. Our office continues to perform periodic updates to the Borough's 2018 Stormwater Pollution Prevention Program (SPPP), as required by the Permit. Most recently, we have coordinated and documented a number of Public Education Activities with the Wenonah Elementary School.

### ELECTRICAL UPGRADES AT WENONAH PARK

1. No change since last report.

### TRAFFIC CALMING MEASURES

1. As requested by Council, we have researched a number of options for controlling the speed of vehicular traffic in the local Borough Roadways. Based upon our research, we are recommending that Council consider the use of temporary speed cushions, speed humps, and/or speed tables due to their effectiveness and their ability to be relocated to other roadways within the Borough.
2. We are currently awaiting pricing from the Supplier on the three types of temporary speed control devices and will provide Council with additional information and a final recommendation after receipt of pricing and installation guidelines.

### ZONING MAP UPDATES

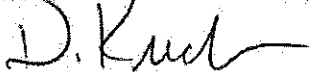
1. An electronic copy of the updated Zoning Map has been distributed to Council and to the Combined Planning Board. Hard copies will be provided as requested.

### **IV. PLANNING BOARD ACTIVITY:**

1. The Board approved of a Minor Subdivision, with Variances, for the properties at #204 & 208 East Pine Street.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,  
**THE PETTIT GROUP, LLC**



David Kreck, PE, CME  
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)  
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)  
Sandra Christina, Planning Board Secretary (via e-mail)

