

BOROUGH OF WENONAH

www.boroughofwenonah.com

COUNCIL MINUTES – BUSINESS MEETING

OCTOBER 25, 2018

Pledge of Allegiance

Call to Order: 7:30 p.m. by Mayor John R. Dominy at
Wenonah Municipal Building 1 South West Avenue Wenonah, NJ 08090

Roll Call: Present: Mayor Dominy, Councilmen Barbato, Norris, and Sheppard
Absent: Kaeferle
Also present: Municipal Clerk Sweeney, Solicitor Matthew Lyons

Open Public Meetings Act Statement:

Adoption of the Agenda: Sheppard/Fini, AIF

Open to the Public Norris/Cox, AIF

Resident J.J. Snyder, 107 S. Jackson Avenue., wanted to let council know that his drainage issue still exists. The Mayor suggested he get with the committee and work it out on that level.

Tamar Shelov, 104 N. Monroe Avenue, gave an update on the activities going on at Gateway High School.

Resident Tom Brett, 104 W. Willow Street, wanted to give an observation to Mayor and Council that the storm drains really need to be cleaned out. The Mayor indicated with the leaf season upon us our public works department will be working on them continually. Mr. Brett also asked if the Borough could start taking credit card payments. The Mayor indicated that we will try to get that done in the next year.

Close to the Public Sheppard/Cox AIF

Motion to approve: Resolution 2018-90:

Adopting the Form for the NJ Tort Claims Act

Sheppard/Barbato

Roll Call

Ayes: Barbato, Cox, Fini, Norris, Sheppard

Nays: None

Abstain: None

Absent: Kaeferle

Motion Approved

Motion to approve: Resolution 2018-91: Approving the award of Professional Services contract to Suburban Consulting Engineers, Inc for the WQAA Cox/Fini

Roll Call

Ayes: Barbato, Cox, Fini, Norris, Sheppard
Nays: None
Abstain: None
Absent: Kaeferle

Motion Approved

Motion to approve: Resolution 2018-92: Adopting the Personnel Policies and Procedures update. Sheppard/Norris

Roll Call

Ayes: Barbato, Cox, Fini, Norris, Sheppard
Nays: None
Abstain: None
Absent: Kaeferle

Motion Approved

Motion to approve: Resolution 2018-93: Authorizing the Appointment of a Municipal Humane Law Enforcement Officer Sheppard/Fini AIF

COMMITTEE REPORTS:

- Public Safety & Personnel – Jack C. Sheppard Jr.-See attached reports; Chief White gave Police Report
- Public Works – Dan Cox-See attached report
- Human Services – Anthony Fini-attended a Municipal Alliance awareness dinner. He also attended the Municipal Alliance Senior Luncheon with approximately 30 people. It was thoroughly enjoyed by all.
- Finance & Budget – Bill Norris- Nothing new to report. See attached Treasurers & Tax Collection report.
- Legal & Ordinance – Phil Kaeferle- Absent
- Public Buildings & Grounds – Jonathan Barbato-See attached report on the Lake.

ENGINEERS REPORT: See attached report indicating all projects going on within the Borough. Engineer Kreck indicated that there appears to be an erosion problem on Maple Street, across from the lake. The south side slope is coming close to the existing Maple Street curb. Engineer Kreck will attempt to identify a cost-effective solution with the assistance of the Soil Conservation District and County Engineer.

Motion to Approve: Disbursements Sheppard/Norris

Roll Call:

Ayes: Barbato, Cox, Fini, Norris, Sheppard
Nays: None
Abstain: None
Absent: Kaeferle

Motion Approved

MISCELLANEOUS:

Motion to approve the NJ Fireman's membership application of Peter Fu Fini/Norris AIF

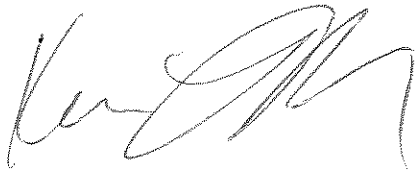
Open to the public: Cox/Sheppard

Mr. Brett asked Chief White to explain the Resolution 2018-93.
Chief White indicated that the County no longer does this job and that each municipality has to do their own humane enforcing and need to appoint someone.

Close to public: Sheppard/Norris

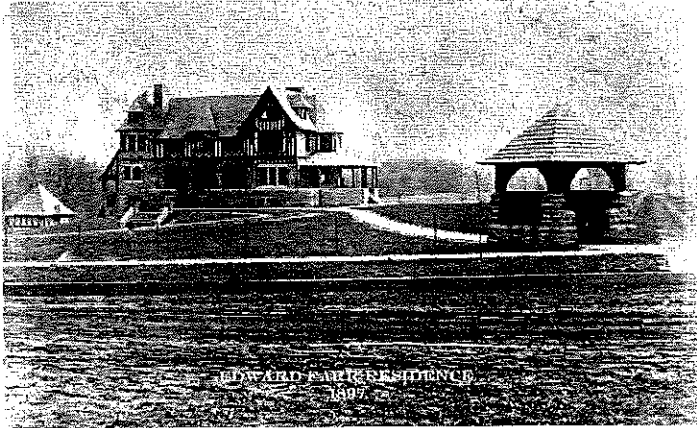
Motion to adjourn: 8:02 pm Norris/Cox AIF

Minutes Submitted,



Karen L. Sweeney, RMC/Admin/Treasurer

Approved: Nov. 29, 2018



Edward Farr Residence

Report

To: Mayor Dominy, Members of Borough Council, & Karen Sweeney

Re: Public Safety & Personnel Committee Report

Committee Members: Jack C. Sheppard Jr. – Chair, Bill Norris & Dan Cox

Month: October 2018

Mayor Dominy & Borough Council,

Committee activities this past month included;

- Wenonah Fire Company Monthly Report
- The MTPD monthly report to Council will be presented by Chief White.

Respectively submitted,

Jack

Jack Cornell Sheppard Jr., Member of Borough Council

Public Safety and Personnel Committee Chair



Mantua Township Police Department



Darren E. White
Chief of Police

405 Main Street
Mantua, NJ 08051
mantuapd@mantuatownship.com
(856) 468-1920
Fax (856) 464-0237

Brian L. Grady
Lieutenant

Jeffrey F. Ferry
Lieutenant

Shaun J. Butler
Lieutenant

October 25, 2018

To: Mr. Mayor and members of the Borough Council
From: Chief White
Re: Monthly report

- There were no community service participants this past weekend again. I have contacted the probation officer responsible for them who was able to provide a few contacts for other agencies that may be able to help increase participation.
- Our radar trailer had been out on Mantua Ave. for a couple weeks advertising the pedestrian crossing. October 10th was “Put the Brakes on Fatalities” day which seeks to raise awareness for the major causes of transportation fatalities. They encourage all pedestrians, bicyclists, and motorcyclists to be extra careful on that day in an attempt to decrease fatal crashes. The police department participates in several grants each year, including those to enforce DWI laws, seatbelt laws, and distracted driving laws. Some quick stats:
 - In 2015, speeding was a contributing factor in 27 percent of all fatal crashes – with 9,557 lives lost in such crashes. The economic cost of speeding-related crashes in the U.S. is estimated to be \$52 billion per year. (Source: Traffic Safety Facts 2015 Speeding)
 - Among passenger vehicle occupant fatalities, the age groups 13 to 15 and 21 to 44 had the highest percentage of occupants killed that were unbuckled. Of the 8,649 casualties where seat belt use was known, 5,029 (58 percent) were unrestrained. (Source: Traffic Safety Facts 2015 Occupant Protection)
 - Drunk driving continues to be a serious problem in the United States. Alcohol-involved crashes killed 10,265 people, accounting for 29 percent of all motor vehicle traffic fatalities in 2015. An average of one alcohol-impaired driving fatality occurred every 51 minutes. (Source: Traffic Safety Facts 2015 Alcohol-Impaired Driving)
 - Distracted driving is a behavior dangerous to drivers, passengers and pedestrians alike. Distractions including talking on a cell phone, texting, eating and programming/ looking at a GPS injured an estimated 391,000 people in motor vehicle crashes in 2015, while killing 3,477 others. For drivers 15-19 years old involved in fatal crashes in the U.S., nine percent of the distracted drivers were distracted at the time of their fatal crash. (Traffic Safety Facts - Research Note: Distracted Driving 2015)
- We have begun the ordering process for Axon body cameras. I expect that these should be in by the end of the year.



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- Ptl. Donovan and Canine Boomer are doing well in the academy. Boomer has imprinted five scents so far and is in the beginning states of learning human scents. If the council wants, I will make sure we bring him to a meeting to introduce him to everybody when he completes his academy training. He is a yellow lab and very friendly.
- All recently hired officers have completed their field training programs and are assigned to shifts.
- Our class 2 selection process is not going well. The person we were most interested in who appeared well qualified and was bi-lingual, failed his background check for several reasons. Another candidate was hired full time in another department. There is one more that we like who has worked as a class 1 officer for us in the past. He was certified as a class 2 officer and worked in a short town this past summer. We are hoping to bring him back as a class 2.
- The chaplains attended their training this past Monday and Tuesday. There were two from Wenonah who attended, one from the Wenonah Methodist Church and one from Holy Trinity Episcopal Church. I plan on following up with them in the very near future to see how things went and meet them in person. I was in a rush before the training to find as many interested parties as possible because I was accidentally left off of the email chain that initially notified that the training was coming up.
- Our Coffee with a Cop event was held on National Coffee with a Cop day on October 3rd at the new Wawa on Glassboro Road and Lambs Road in Mantua. Although the location was in Mantua, the goal was to talk to people from all over. It was disappointing that the NJSP Mounted Unit horse, Elvis, was injured prior to the event and could not make it as scheduled.
- We have limited time off for officers and will have additional personnel working for Mischief Night and Halloween. We equip our officers with candy to hand out to trick-or-treaters, so if you see an officer out and about, feel free to say hi. On top of candy, we will take pictures and let them check out the police cars too.
- For those who may not be familiar, we conduct child safety seat inspections every second Saturday at the Mantua Fire Department, 155 Union Ave., Sewell. This is open to anybody who wants to have their seat inspected. It normally takes approximately a half hour as the goal is to teach you how to properly install the seat as opposed to installing it for you.
- As we have done for the past few years, I have allowed any interested officers to participate in "Movember." If you see some officers with more facial hair, that is why. In order to qualify, any interested officers have to pay a fee, which will be donated at the end of the month. We



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have saved up the fees for the past few years and over \$600 so far, not including this year. We have chosen a charity that supports renal cancer due to one of our officer's recent bouts with it. Of course we will also have to choose a winner at the end of the month for best mustache, which will be posted to our social media accounts...



Mantua Township Police
405 Main Street
Mantua New Jersey 08051
(856) 468-1920

Incidents Summary List

Printed On: 10/26/18 16:22

Reporting Period : 09/27/2018 - 10/25/2018

	Mantua Police Department	Total
911 Open Line	1	1
Abandoned Vehicle	1	1
Abdominal Pain	2	2
Added Patrol	20	20
Allergic Reaction	1	1
Animal Complaint	1	1
Assault	1	1
Assist Other Agency	1	1
Burglar Alarm Activation	7	7
Community Policing	6	6
Domestic	1	1
Dwelling Fire	1	1
Follow Up	2	2
Found Item	1	1
Hazardous Road Condition	1	1
Hit And Run	2	2
House Check	1	1
Lock Out	1	1
Medical Alarm	1	1
Medical Emergency	1	1
Missing Person	1	1
Motor Vehicle Complaint	1	1
Motor Vehicle Crash	2	2
Motor Vehicle Stop	23	23
Notification/Informational	4	4
Parking Enforcement	1	1
Property Check	9	9
Psychiatric Emergency	4	4
Public Assist	1	1
Radar Enforcement	4	4
Respiratory Emergency	1	1
Seizures	2	2
Speak To Officer	3	3
Stolen Vehicle	1	1
Suspicious Motor Vehicle	4	4
Suspicious Person	1	1
Suspicious Phone Call	1	1
Temporary/Final Restraining Or	1	1



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Incidents Summary List

Printed On: 10/26/18 16:22

Reporting Period : 09/27/2018 - 10/25/2018

	Mantua Police Department	Total
Unconscious Person	1	1
Unwanted Person	1	1
Well Being Check	5	5
Total	124	124

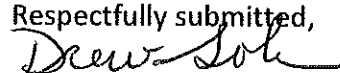
To: Mayor Dominy and Members of Borough Council
From: Drew Sole, Fire Chief
Subject: Fire Chiefs Report for September 2018
Date: October 2, 2018

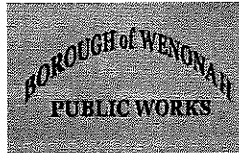
The Wenonah Fire Company was in service fourteen times during the month of September. Eleven were calls for fire or rescue assistance and three weekly training activities. A summary of the alarms follows.

Emergency Responses

Alarm system Investigation	1
Dwelling (Electrical issue)	1
Motor Vehicle Crash	1
Request for Mutual Aide	6
Service Assignment (Clear storm drains during flooding rains) ..	1
Smoke Investigation (Possible brush fire, unfounded)	1

During the month of September, the fire company responded to eleven calls of need to our town and our neighboring communities and trained on three occasions for a total of 122.42 staff hours of service.

Respectfully submitted,

Drew Sole, Fire Chief



Public Works Report

**Submitted by Ken Trovarelli, DPW Superintendent
October 22, 2018**

- **Road and Utility Maintenance and Compliance Testing:**
 - Replaced 7 faded Stop Signs
 - Replaced/Installed 9 water meters
 - 16 Mark outs
 - Check wells and lift stations daily and performed minor maintenance
 - Collected 4 routine water samples for NJDEP.
 - Many potholes throughout the borough were filled / patched.

- **Municipal Properties and Maintenance:**
 - Cut and trimmed trees at the tax office parking lot
 - Delivered 110 yards of wood chips to residents
 - Replaced 50 4 foot fluorescent lights on the police side of the municipal building
 - Changed the starter on the 2005 F-250
 - Picked up wood at Home Depot and delivered it to West Cedar for Conservation.
 - Took 4 Trees Down for Shade Tree Commission
 - Cut, trim and routine lawn maintenance for Municipal public grounds, including lots on Glassboro Rd. (18 acres)
 - Trimmed around stop signs where branches are blocking them
 - Trash/Recycle Collection - Collected trash and recycling at ball fields, parks, municipal properties and businesses.

- **Bulk Leaf Collection, Yard Waste & Branch Collection, Chipping, Tree removal:**
 - Collected 40 cubic yards of containerized yard waste.
 - Chipped 21 cubic yards of branches
 - Covered the Borough for Scheduled branch and containerized Yard Waste collection and clearing of storm drains and started bulk leaf pick up.


- **Residential Recycling:**
 - Collected metal items per residents' requests.
 - E-waste pick up per residents' requests

TREASURER'S REPORT 2018

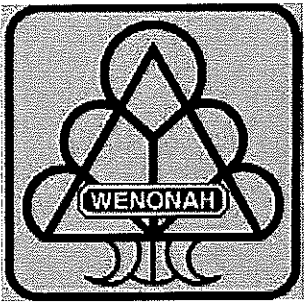
REVENUES:	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Property Tax Receipts	\$ 12,487.52	\$ 25,618.94	\$ 13,806.96	\$ 15,613.00	\$ 9,817.62	\$ 1,153.41							\$ -
Delinquent Taxes	\$ 776.94	\$ 2,629.35	\$ 1,435.48	\$ 1,553.93	\$ 2,386.66	\$ 687.27	\$ 72.50	\$ 581.13	\$ 972.71				\$ 11,095.87
Interest on Delinquents	\$ 998,328.43	\$ 926,418.76	\$ 82,400.79	\$ 501,018.06	\$ 1,377,131.62	\$ 32,924.15	\$ 24,785.08	\$ 2,009,570.19	\$ 172,155.54				\$ 6,124,732.82
Current Taxes				\$ 100.00				\$ 14,302.51	\$ 3,503.21				\$ 17,905.72
Prepaid Taxes													\$ 181.03
Tax Sale					\$ 181.03								\$ 181.03
NSF	\$ 40.00		\$ 20.00										\$ 60.00
Other Revenues		\$ 14,486.77	\$ 15,770.54	\$ 21,468.95	\$ 17,630.69	\$ 17,478.48	\$ 25,161.08	\$ 8,122.01	\$ 13,989.93				\$ 133,518.45
Dog/Cat Licenses	\$ 607.00	\$ 559.00	\$ 1,132.00	\$ 292.00		\$ 109.00	\$ 2.00	\$ 31.00	\$ 36.00				\$ 2,768.00
Utility Receipts													\$ -
Water/Sewer Rents	\$ 710.00	\$ 5,685.29	\$ 162,524.02	\$ 129,658.68	\$ 18,669.86	\$ 4,583.00	\$ 2,519.47	\$ 2,624.41	\$ 151,540.00				\$ 478,514.73
Penalty	\$ 96.74	\$ 27.52	\$ 88.00	\$ 1,842.91	\$ 1,800.10	\$ 282.24	\$ 22.00	\$ 50.00					\$ 4,159.51
Prior Year Rent	\$ 1,070.80	\$ 319.20	\$ 880.04	\$ 440.00	\$ 128.74	\$ 8.74	\$ 8.74	\$ 8.74	\$ 8.74				\$ 2,897.52
Other	\$ 60.00	\$ 8.74	\$ 79.28	\$ 11.44		\$ 240.00	\$ 8.74	\$ 8.74	\$ 8.74				\$ 425.58
Appropriation Refund													\$ -
Lake Revenues													\$ -
Concession						\$ 150.00	\$ 1,160.00	\$ 687.00	\$ 125.00				\$ 2,122.00
Volley Ball Usage							\$ 10.00						\$ 10.00
Walk in						\$ 1,109.00	\$ 3,690.00	\$ 2,481.00	\$ 238.00				\$ 7,518.00
Pavilion Rental							\$ 50.00	\$ 75.00					\$ 125.00
Parties						\$ 210.00		\$ 470.00					\$ 680.00
Day Passes/w/mem						\$ 16.00							\$ 16.00
Pass Books						\$ 200.00	\$ 250.00	\$ 100.00					\$ 550.00
Regular Membership						\$ 1,335.00	\$ 1,545.00	\$ 55.00					\$ 2,935.00
Non/Res Membership						\$ 1,950.00	\$ 1,500.00						\$ 3,450.00
Non/Res Single Membership						\$ 150.00							\$ 150.00
Other													\$ -
TOTAL:	\$ 1,014,177.33	\$ 975,753.57	\$ 278,137.11	\$ 671,998.97	\$ 1,427,746.32	\$ 62,436.29	\$ 60,925.87	\$ 2,039,157.99	\$ 342,104.13	\$ -	\$ -	\$ -	\$ 6,872,437.58

Tax Collector's Statement of Cash Receipts

Current Taxes	September t2018	2018 To Date
Prepaid Taxes / 2019	3,503.21	17,805.72
2018 Taxes	172,155.54	6,115,736.43
2017 Taxes	125.00	77,316.94
6% Year End Penalty		1,305.51
Arrears		0.00
Tax Title Liens		0.00
Interest & Costs	972.71	11,092.06
Tax Searches		0.00
Cleanup		0.00
Advertising Costs		281.03
Tax Sale Premium		0.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee		100.00
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	176,756.46	6,223,537.69


Kim M Jaworski
Tax Collector

Percentage of Collection at September 31, 2018	99.34%
Percentage of Collection at September 31, 2017	74.22%



Public Buildings & Grounds

Jonathan Barbato, Chair
Committee Members, Phil Kaefeler, Anthony Finni

Month: October 2018

Wenonah Park

Wenonah Park – Wenonah Elementary Home and School Association fall festival is scheduled for Saturday, October 27th from 11:00am to 4:00pm. Due to the possibility of inclement weather a decision will be made on Friday, October 26th to relocate the festival to the Wenonah gymnasium.

Wenonah Lake

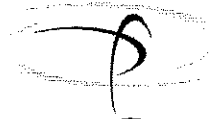
The Wenonah Lake Association will be hosting a “Haunted Trail” on Friday, October 26th from 7:00pm to 11:00pm. Tickets will be sold for \$5.00 at the gate. Parental discretion is advised for young children.

Wenonah Library

The Wenonah Library will be hosting a “Spooky” story night on mischief night October 30th from 6:30pm to 7:30pm for children ages 3 to 10. Costumes are welcome. Apple Cider and donuts will be served. Rain location will be at the Wenonah Train Station.

Other Properties

Nothing new to report.



THE PETTIT GROUP, LLC
Engineering • Architecture • Planning

VIA E-MAIL ONLY

October 24, 2018

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday October 25, 2018
Project Number WNOE012N**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

BOROUGH POTABLE WATER WELL #3 & MODIFICATIONS TO WELL #1

1. Public Works must install a number of trees to satisfy the conditions of the NJDEP Flood Hazard Permit. This work is in exchange for other work that was completed for the Public Works Department by Level-1 Construction.
2. The Well Design Engineer has submitted the NJDEP Permit applications for the supplemental treatment device at Well #1, which is required to reduce the alkalinity of the raw water and eliminate the calcification that is currently being experienced.
 - A. Upon DEP approval, the Treatment System Supplier will install the supplemental treatment device at no additional cost to the Borough.
3. We met with the dosing pump supplier (JP Jager) to troubleshoot a number of problems being experienced with the current treatment system, including the integration of the chemical feed pumps with the chlorine analyzer, such that the pumps will automatically adjust their output based upon the chlorine residual readings. Based upon the meeting, we offer the following:
 - A. Due to concerns regarding the clogging of the chlorine feed lines and the subsequent potential for an inconsistent delivery of the chlorine solution, it was decided that the integration of chemical feed pumps with the chlorine analyzer would not be appropriate at this time and therefore, the pumps will continue to be manually operated.
 - B. To aid in addressing the clogging/calcification of the chlorine feed lines, it was recommended that the treatment system be modified to allow for the chlorine solution to be re-circulated through the system.

- 1) It should also be noted that the purpose of the supplemental treatment device, as mentioned above, is to address the clogging/calcification of the chlorine feed lines
- C. Upon installation of the supplemental treatment device and the re-circulation piping, we will assess the need to address the Well Designer's recommendation to relocate the chlorine sample tap.

2014 NJDOT TRANSPORTATION ALTERNATIVES PROGRAM (TAP):

1. The Borough's Construction Consultant has prepared and submitted a Partial Payment Request (#3), including the supporting documents, to the NJDOT for reimbursement.
2. Upon receiving NJDOT's notification that all project related documentation has been submitted and accepted, the Final Contract Payment to the Contractor for the release of the 2% contract retainage will be authorized and the Final Grant Reimbursement will be pursued with NJDOT, including reimbursement for payments made to Atlantic City Electric for the new street lights.

2017 NJDOT LOCAL AID INFRASTRUCTURE GRANT - 2018 ROAD PROGRAM:

1. The Contractor has substantially completed the Project, including the Project Punchlist.
2. Upon receipt of the Asphalt Core Test results, our office will coordinate the Final Change Orders (NJDOT & Borough), finalize the Contract Amount, issue the Contract Closeout Documents to the Contractor, and request for the 2 Year Maintenance Bond.
3. Upon receipt of the aforementioned documents from the Contractor, and acceptance of same by the Borough Solicitor, we will prepare the final contract payment request and will begin pursuing final grant reimbursement from the NJDOT.

2018 NJDOT MUNICIPAL AID PROGRAM - 2019 INFRASTRUCTURE IMPROVEMENT PROJECT (FORMERLY THE 2019 ROAD PROGRAM):

1. The field surveys have been completed and the design work is underway in anticipation for Public Bid Advertisement in Winter 2019.

II. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:

STOCKTON AVENUE EXTENSION

1. No Change Since Last Report.

#207 EAST WILLOW

1. No Change Since Last Report.



#404 S. CLINTON AVENUE

1. Our office has reviewed and approved of the revised Grading plans and, upon submission of an application for Inspection of Lot Grading, we will inspect the improvements for compliance with the Plan and subsequently provide the Construction Code Office with a recommendation for a Certificate of Occupancy.

AT&T CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. T-Mobile has been approved for and will soon be installing a new generator within their existing ground-based compound.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No change since last report

III. GENERAL MUNICIPAL ENGINEERING:

2019 NJDOT MUNICIPAL AID PROGRAM:

1. We have submitted the Resolutions in support of the following NJDOT Municipal Aid Applications and await notification of grant approval from NJDOT:
 - A. Roadway Improvements to South Marion Avenue, from Willow Street to Mantua Avenue. *(Priority 1)*
 - B. Drainage and Roadway Improvements to West Cherry Street, from Jefferson Avenue to Garfield Avenue. *(Priority 2)*

NJ ENVIRONMENTAL INFRASTRUCTURE TRUST FUND (NJEIT)

1. It is our understanding that the Borough has engaged a consultant to assist in making application to the NJIV/Nanno Loan Program (formerly known as the NJEIT Grant/Loan Program) for the purposes of funding various Borough-wide Infrastructure Improvements, including the following.
 - A. The Rehabilitation of the Water Tower and Site Improvements to the Water Tower Property, as required by NJDEP in 2019. Site Improvements to possibly include:
 - 1) Security Fencing around the base of the Water Tower.
 - 2) The removal of a dilapidated storage shed and installation of a new storage shed.
 - 3) The potential expansion of the Elementary School Parking Lot.



- B. The preparation of an Asset Management Plan, as required by NJDEP in April 2019.
 - C. The possible replacement of troublesome water mains, dilapidated sewer mains and pump stations, and failing storm sewers and erosive outfalls.
2. Our office will assist in the loan application process on an as-needed basis.

SAFE ROUTES TO SCHOOL GRANT APPLICATION (SRTS)

1. No Change Since Last Report.

PY 2017-18 CDBG APPLICATION: BARRIER FREE IMPROVEMENTS AT LISLE FIELD

1. No change since last report.

WENONAH LIBRARY:

1. The Lions Club recently cleared the overgrown vegetation from the Rain Garden and performed some re-grading at the northeast corner of the building to address a drainage problem. The Library is currently coordinating the re-planting of the Rain Garden with the Gloucester County Master Gardeners, including the possible assistance from the Elementary School students.

WENONAH LAKE:

1. No change since last report.

LIGHT RAIL

1. No change since last report.

CONRAIL

1. No change since last report.

GCUA SANITARY SEWER EFFLUENT MONITORING REPORT

1. No change since last report.

USEPA SANITARY SEWER COMPLIANCE EVALUATION INSPECTION

1. No change since last report.

PUBLIC SEWER FOR WOODBURY-GLASSBORO RD PROPERTIES

1. No change since last report.



NJDEP WATER AND WASTEWATER SYSTEMS RESILIENCY GUIDE & SECURITY BEST PRACTICES

1. In preparation for the impending Water Tower Project, we will review the NJDEP Water and Wastewater Systems Resiliency Guide & Security Best Practices and identify any requirements that should be incorporated into the scope of the Water Tower Project.

NJDEP WATER QUALITY ACCOUNTABILITY ACT

1. The GPS Survey for the Borough's Water System Valves and Fire Hydrants is underway.
2. It is our understanding that Public Works is addressing the DEP requirement for permanently marking all Borough wide fire hydrants with a name, number, symbol, or other distinguishing mark.
3. It is our understanding that Public Works is addressing the DEP requirement for Inspecting and Operating the water system valves and blow-offs, and for Testing and Flushing the existing fire hydrants.
4. The Borough must provide the NJDEP with a signed Certification that the Borough is in compliance with various NJDEP Water System requirements.
 - A. Based upon the recent submission of the Borough's Water Conservation Plan combined with the ongoing maintenance and reporting activities of the Public Works Department, it is our understanding that the Borough is in compliance.
5. Our office will assist the Asset Management Plan Consultant on an as-needed basis.
6. We continue to work out the details associated with the preparation and periodic maintenance of a GIS Water System Map, in accordance with the specific requirements of the NJDEP Water Quality Accountability Act. Once the details are confirmed, including the appropriate platform, we will provide the Borough with a scope and fee proposal for consideration.
 - A. We will also investigate methods for integrating various Water System maintenance activities and the Borough's Asset Management Plan into the GIS Water System Map.

BOROUGH WATER TOWER AND WELLS

1. See "NJ ENVIRONMENTAL INFRASTRUCTURE TRUST FUND (NJEIT)" for information regarding funding for the Water Tower Project.
2. See "BOROUGH POTABLE WATER WELL #3" for information regarding Well #3.

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. No change since last report.



WATER METER UPGRADES

1. No change since last report.

NJDEP WATER ALLOCATION

1. The Borough's total water usage for the month of September 2018 was slightly lower than for the month of September 2017. The total water usage for the year to date is approximately 2.19 Million gallons higher than that for 2017. However, based on prior year's water usage history, the Borough should fall well below the annual DEP Allocation limit.

BOROUGH WATER SYSTEM RECORD KEEPING

1. The Borough's Water System Map was recently updated to incorporate the installation of Well #3 and abandonment of Well #2.

STORM SEWERS

1. We recommend that all necessary storm sewer replacement work be inventoried and included in the impending NJEIT Funding Application.

See "NJ ENVIRONMENTAL INFRASTRUCTURE TRUST FUND (NJEIT)" for additional information.

NJPDES STORMWATER DISCHARGE PERMIT

1. Our office continues to complete various tasks and perform periodic updates to the Borough's 2018 Stormwater Pollution Prevention Program (SPPP), as required by the Permit, including the coordination of the 2018-2019 Classroom Presentations, preparation of a display at the October 27th Harvest Fair, restoration of the Library Rain Garden, and completion of the required Stormwater Review Course offered by NJDEP.

MANTUA AVENUE PEDESTRIAN LIGHTS

1. We are still awaiting Atlantic City Electric's installation of the lower wattage LED Lighting between Clinton Avenue and Marion Avenue for the purposes of evaluating whether all pedestrian lights should be replaced with the lower wattage fixtures.
2. Our office has submitted a number of Street Light Service Requests to Atlantic City Electric for the replacement of the malfunctioning LED Fixtures.

ELECTRICAL UPGRADES AT WENONAH PARK

1. No change since last report.



STOP SIGN INSTALLATIONS

1. The following intersections are currently being evaluated for the implementation of 4-way stop controls:
 - A. S. Clinton Avenue and Willow Street.
 - B. N. Marion Avenue and Elm Street.
 - C. N. Marion Avenue and Buttonwood Street
2. Prior to our office preparing the necessary Engineering Report to either support or deny the adoption of an Ordinance(s) for the installation of the stop signs, we must obtain a clarification from NJDOT regarding the intent of the Law as it pertains to the requirement that the street for which the stop signs are to be installed must be located within 500 feet of, and contiguous with, an existing school or playground.

TRAFFIC CALMING MEASURES

1. No change since last report.

MAPLE STREET EROSION PROBLEM

1. As a result of the recent heavy rains, a fairly significant erosion problem was discovered on the south side of Maple Street, approximately 50 feet west of Jefferson Avenue. The eroded area is approaching the edge of the roadway and therefore, there is a concern regarding the future stability of the road and safety for pedestrians.
2. In an attempt to identify a cost-effective solution, we have requested the assistance of the Soil Conservation District and County Engineer. In the meantime, Public Works has coned off the area. More details to follow.

107 S. JACKSON AVENUE

1. It is our understanding that the Resident is seeking direction from the Borough pursuant to the replacement of a privately owned failed drain pipe that extends from the property, across the Jackson Avenue Right of Way, and discharges onto Borough property.
2. In light of the uniqueness of the situation and the lack of any documentation regarding ownership and maintenance, it is our recommendation that a drainage easement be prepared and executed which would provide the legal authority for the resident to replace, and subsequently own and maintain, the drain pipe within the Borough's Right of Way.

410 S. MARION AVENUE

1. The resident contacted the Borough regarding an existing drain pipe that was located while excavating a new French Drain. Upon investigation, the origin of the drain pipe could not be located. However, it was determined that the drain pipe was not located on Borough property, nor was it located within an existing drainage easement and therefore, the pipe was considered as a private improvement and the Borough had no ownership or maintenance responsibilities.



IV. PLANNING BOARD ACTIVITY:

1. A fence variance to exceed the setback limitations at #400 West Mantua Avenue was approved by the Board.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,
THE PETTIT GROUP, LLC



David Kreck, PE, CME
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)
Sandra Christina, Planning Board Secretary (via e-mail)

