

BOROUGH OF WENONAH

www.boroughofwenonah.com

COUNCIL MINUTES – BUSINESS MEETING

SEPTEMBER 27, 2018

Pledge of Allegiance

Call to Order: 7:30 p.m. by Mayor John R. Dominy at
Wenonah Municipal Building 1 South West Avenue Wenonah, NJ 08090

Roll Call: Present: Mayor Dominy, Councilmen Barbato, Cox, Kaeferle, Sheppard
Absent: Norris
Also present: Municipal Clerk Sweeney, Solicitor Matthew Lyons

Open Public Meetings Act Statement:

Adoption of the Agenda: Sheppard/Kaeferle, AIF

Open to the Public Norris/Kaeferle, AIF

Tamar Shelov, 104 N. Monroe, gave an update on various activities within Gateway High School.

Resident, Richard Daughtery, 2 Alexander Drive, regarding ambulance and police presence called to his home. He stated that he thought the police took a long time to arrive. Also, he wanted to know if the curb in the alley behind the post office could be repaired.

Resident Joe Labinski, 305 W. Cherry Street, indicated that since Mantua has hired another Code Enforcement Director, he would prefer not to interact with Graham B. Land any longer. The Mayor indicated that due to your lawsuit with the borough of Wenonah, Mayor and council cannot discuss your issues.

Resident Giovanni Postorivo, 105 W. Mantua Avenue, representing the Lions Club, wanted to know if the Lions Club could decorate the train station for the holidays using LED lights and keeping them up all year round. The Mayor suggested he get together with Councilman Barbato in committee and work out the details.

Resident J. J. Snyder, 107 S. Jackson Avenue, advised council that he has a drainage issue and wanted permission to open the pipe in the road “right of way” as ground water is coming in his basement. Engineer Dave Kreck replied that it’s a little complicated because it’s a private property pipe vs a right of way private improvement on a public property. The Mayor stated that although he has no answer tonight, he is not opposed to looking into the ground water issue. Councilman Cox said he will take a drive over to check out the situation.

Resident Patrick Ream, 209 S. Jefferson, requested permission to put a wall up in the clear zone to prevent erosion in his driveway. Mayor replied that, per ordinance, nothing can go in the clear zone. However, he suggested perhaps getting some professional help and/or other suggestions to work out the erosion problem.

Resident John Forren, 400 N. Clinton Ave., representing the American Legion, would like permission to put two monuments, a bench, and pavers in the Wenonah Park. The American Legion will be fundraising for this to take place on July 4th in 2020. It will be a long-term project but wanted to get approval first. Following completion of the project he would like to have a celebration BBQ in the park included with 2020 4th of July festivities. John will report back as things unfold. Mayor and council all agreed and look forward to reviewing the American Legion plans.

Heidi Congalton, 9 W. Buttonwood Street, complained about the bright lights on Mantua Ave and wanted to know if something could be done about them. Councilman Sheppard replied that it was a slow process; however, we are working with ACE to accomplish a solution.

Close to the Public Sheppard/Kaeferle AIF

Motion to approve: July 26, 2018 Business Meeting Minutes Kaeferle/Norris AIF

Motion to approve: Ordinance 2018-7, 2nd read: Approving Bond Ordinance for the 2019 Road Program, W. Cherry Street/SW Ave/Garfield Ave. Cox/Kaeferle

Open Public Hearing Shepard/Cox

No comments

Close Public Hearing Sheppard/Cox

Roll Call:

Ayes: Barbato, Cox, Fini, Kaeferle, Sheppard

Nays: None

Abstain: None

Absent: Norris

Motion Approved

Motion to approve: Ordinance 2018-8: 2nd read: Approving re-appropriating/additional Bond Ordinance for the Utility Fund/improvements to Jefferson Ave/Princeton Ave/Monroe Cox/Kaeferle

Open Public Hearing Sheppard/Cox

Resident Dave Coates, 108 N. Monroe, asked what purpose of this ordinance.

Answer: Replacement of storm pipe.

Close Public Hearing Sheppard/Cox

Roll Call:

Ayes: Barbato, Cox, Fini, Kaeferle, Sheppard

Nays: None

Abstain: None

Absent: Norris

Motion Approved

Motion to approve: Ordinance 2018-9: 2nd read, Amending Chapter 70 Entitled “Water”
Open Public Hearing Sheppard/Cox
No comments
Close Public Hearing Cox/Fini
Roll Call:
Ayes: Barbato, Cox, Fini, Kaeferle, Sheppard
Nays: None
Abstain: None
Absent: Norris
Motion Approved

Motion to approve: Ordinance 2018-10: 2nd read, Amending Chapter 51 Entitled “Sewer.”
Open Public Hearing Sheppard/Cox
No comments
Close Public Hearing Kaeferle/Fini
Roll Call:
Ayes: Barbato, Cox, Fini, Kaeferle, Sheppard
Nays: None
Abstain: None
Absent: Norris
Motion Approved

Motion to approve: Resolution 2018-84: Approving Municipal Alliance Grant application for July 2019- June 2020 Sheppard Kaeferle
Roll Call:
Ayes: Barbato, Cox, Fini, Kaeferle, Sheppard
Nays: None
Abstain: None
Absent: Norris
Motion Approved

Motion to approve: Resolution 2018-85: Approving GovDeals on line auction for a 1992 Grumann Fire Truck Sheppard/Kaeferle
Roll Call:
Ayes: Barbato, Cox, Fini, Kaeferle, Sheppard
Nays: None
Abstain: None
Absent: Norris
Motion Approved

Motion to approve: Resolution 2018-86: Approving the submission of a grant for NJDOT application for 2019 S. Marion Cox/Fini
Roll Call:
Ayes: Barbato, Cox, Fini, Kaeferle, Sheppard
Nays: None
Abstain: None
Absent: Norris
Motion Approved

Motion to approve: Resolution 2018-87: Approving the submission of a grant for NJDOT application for 2019 W. Cherry Cox/Fini

Roll Call:

Ayes: Barbato, Cox, Fini, Kaeferle, Sheppard

Nays: None

Abstain: None

Absent: Norris

Motion Approved

Motion to approve: Resolution 2018-88: Approving the appointment of Eleni Giannikopoulos as Special WQAA Project Engineer Cox/Fini

Roll Call:

Ayes: Barbato, Cox, Fini, Kaeferle, Sheppard

Nays: None

Abstain: None

Absent: Norris

Motion Approved

COMMITTEE REPORTS:

- Public Safety & Personnel - Jack C. Sheppard Jr.-See attached report
Chief White read police report
- Public Works - Dan Cox-See attached report
- Human Services - Anthony Fini-No report
- Finance & Budget - Bill Norris-Absent- See attached
Treasurers & Tax Collection report.
- Legal & Ordinance - Phil Kaeferle- No written report.
Looking into amending the parking permit ordinance along
N. West Ave. Met with committee and residents
to discuss options.
- Public Buildings & Grounds - Jonathan Barbato-See attached report on the Lake.

ENGINEERS REPORT: See attached report indicating all projects going on within the borough.

Motion to Approve: Disbursements Sheppard/Fini

Roll Call:

Ayes: Barbato, Cox, Fini, Kaeferle, Sheppard

Nays: None

Abstain: None

Absent: Norris

Motion Approved

MISCELLANEOUS:

Open to the public:

Sheppard/Fini

Resident Jennifer Lindsey, 107 S. Clinton Ave., requested an update on the police side of the building. Councilman Sheppard answered that although the basic cleaning has been completed, a large amount of paperwork had to be sorted between regular and special files/locations, the entire area required painting, and the floors needed to be cleaned as well. Also, the Evidence closet required special handling. Mantua may have possible use for this space.

Close to public:

Sheppard/Fini

Motion to approve: Resolution 2018-89, Closed Executive Session; Litigation with PBA; and contract negotiation regarding Gateway Study/ Action may be taken.

Sheppard/Norris AIF

Come out of closed session

Sheppard/Fini

Councilman Sheppard motioned to the following:

To take no further action with regard to the Gateway Study and the services of Vito Gagliardi

Councilman Fini seconded

Motion to adjourn: 9:40 pm

Norris/Barbato AIF

Minutes Submitted,



Karen L. Sweeney, RMC/Admin/Treasurer

Approved: Nov. 29, 2018



Mantua Ave. circa 1900 in Wenonah

Report

To: Mayor Dominy, Members of Borough Council, & Karen Sweeney

Re: Public Safety & Personnel Committee Report

Committee Members: Jack C. Sheppard Jr. – Chair, Bill Norris & Dan Cox

Month: September 2018

Mayor Dominy & Borough Council,

Committee activities this past month included;

- Attended a meeting at the Wenonah School regarding the preparation and application for a grant to provide funds for making a safer student commute to and from the Wenonah Elementary School via walking and biking.
- The police station floors were cleaned in September in preparation for the future use of the space.
- The MTPD monthly report to Council will be presented by Chief White.

Respectively submitted,

Jack

Jack Cornell Sheppard Jr., Member of Borough Council

Public Safety and Personnel Committee Chair

wenonahclerk@comcast.net

From: White, Darren <dewhite@mantuatownship.com>
Sent: Thursday, September 27, 2018 10:13 AM
To: wenonahclerk@comcast.net
Subject: Meeting Report
Attachments: ButtonwoodVolumeBySpeedReport 9.26.18.pdf; Ending 9.27.18.doc;
ButtonwoodComplianceAndRiskReport 9.26.18.pdf

Attached is my report for tonight. I also included a report from the speed sign that is on Buttonwood. It's been out there for a while and the report that I ran shows only one speeder, and they are only between 25-30MPH. We will put it in another location as well at some point to see if the results are consistent.

Darren E. White
Chief of Police
Mantua Township Police Department
405 Main St.
Mantua, NJ 08051
856.468.1920, Extension 1532
dewhite@mantuatownship.com



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Mantua Township Police Department



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Brian L. Grady
Lieutenant

Jeffrey F. Ferry
Lieutenant

Shaun J. Butler
Lieutenant

September 27, 2018

To: Mr. Mayor and members of the Borough Council
From: Chief White
Re: Monthly report

- Community service has been picking up slightly as the probation officer advised that it should. I am hopeful that we will have enough participants to get them out and about in both Wenonah and Mantua
- A speed sign has been out on Buttonwood with its display off for several weeks. In a report that I ran from 9/19 to 9/25, the data showed that only one car was speeding, and that was between 25-30 MPH. I plan on having the sign moved to another location as well to see if the results repeat. It is worth mentioning that the display was off so as to not interfere with the data. Additionally, although it is currently mounted to a stop sign, the radar is powerful enough that it should be capturing vehicles from the majority of the length of the Buttonwood for cars traveling westbound.
- We have finally settled on Axon for our body cameras. The last model that we waited for stopped functioning within the first week of its evaluation, so that made the decision easy. As soon as we can work out financing details, we should have officers equipped with them.
- With the start of school, officers were out at drop-off interacting with the students, parents, and teachers. They were also able to watch vehicle traffic in the area. Everything went well.
- The contest that was announced at the end of last school year to come up with a logo for our police cars has been extended. Apparently the school only received one submission, so they are encouraging more students to participate. As a reminder, on top of having their logo on the police cars, they will also receive a ride-along with an officer to handle mock calls for service, a ride to school in a police car for a week, a tour of the PD and vehicles, a goodie bag, time to meet and hang out with the Canines, and a custom police department jacket and plaque.
- All but one of the recently hired officers have completed their field training and are out patrolling the borough and township to help increase our presence.



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- Officers participated in “Pop’s Bike Rodeo” in Deptford recently in the Raymour and Flanigan parking lot. This was a charity event that provides “a new bicycle to an under-served child and grocery gift cards to their families.” Officers also performed a skills demonstration and talked about bicycle safety.
- So far I have four interested representatives from houses of worship who will be attending Department Chaplain training that the Prosecutor’s Office is sponsoring next month. It is very in-depth and takes place over two eight-hour days. Three participants are from Mantua and one from Wenonah. I expect there to be a couple more as well. Ideally, we will have as many faiths represented as possible. Chaplains can be a huge asset to a police department. Not only can they help officers through difficult times or calls that are likely to have a significant impact on them, they can help to create a cooperative atmosphere around town as well. The county is looking to have a countywide program as well for any municipal chaplains
- We are in the process of hiring some class two officers. These are part-time officers with full police powers. They are a huge asset to supplement manpower and assist at special events.
- The Canine Unit started a GoFundMe campaign to raise money for the unit. For those who are unaware, the unit is almost entirely self-funded. They hold fundraising activities throughout the year for support with a Whiffleball tournament coming up at Total Turf Experience on November 3rd beginning at 3PM. If you have never been in the Total Turf building, it is very impressive and just added a microbrewery.
- We will be participating in National Coffee with a Cop day next Wednesday the 3rd at the new Wawa store on Glassboro Road in Mantua. We will have goodie bags for kids, police cars to check out, Canine officers, and a horse from the NJSP! The event is from 5P to 7P and is meant to be very simple where people can come out and talk about whatever they want.
- Drive Sober or Get Pulled Over results:
 - Total vehicles stopped - 509
 - DWI arrests - 1 (I consider this a good thing)
 - Seat belt - 25
 - Careless driving - 2
 - Fugitives apprehended - 20



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Chief of Police

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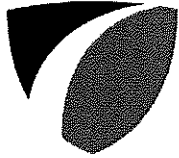
Brian L. Grady
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Lieutenant

- Suspended licenses - 13
- Speeding - 6
- Reckless driving - 4
- Drug arrests - 4
- Other moving/non-moving - 127
- Other activity - Possession of a handgun arrest and eluding arrest

These are not Wenonah specific, but Wenonah was included in the patrols.



Volume By Speed Report

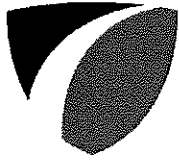
Generated by Darren White from Township of Mantua Police Department on Sep 26, 2018 at 11:58:19 AM

Time View: By Hour (Avg Volumes)
 Speed Bins: Size 5, Range 1 to 100
 Site: Buttonwood

Time of Day: 0:00 to 23:59
 Dates: 9/19/2018 to 9/25/2018

Hour	Spd Lim	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	Avg Spd	Avg #	
0:00	25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	0
1:00	25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	0
2:00	25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	0
3:00	25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	0
4:00	25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	0
5:00	25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	0
6:00	25	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12.0	2
7:00	25	0	1	2	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	16.6	5
8:00	25	0	1	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	13.0	3
9:00	25	0	1	1	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17.6	5
10:00	25	0	2	2	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	15.9	7
11:00	25	1	1	0	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	15.8	5
12:00	25	0	1	1	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	15.3	4
13:00	25	0	0	1	3	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17.9	5
14:00	25	0	0	0	3	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.4	4
15:00	25	0	1	1	3	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	16.8	7
16:00	25	0	0	1	3	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17.5	6
17:00	25	0	0	1	3	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17.6	8
18:00	25	0	1	0	2	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17.7	6
19:00	25	0	0	1	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17.4	5
20:00	25	0	0	0	3	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.7	5
21:00	25	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	16.7	3
22:00	25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	0
23:00	25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	0
Avg #		0	0	1	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	11.0	3

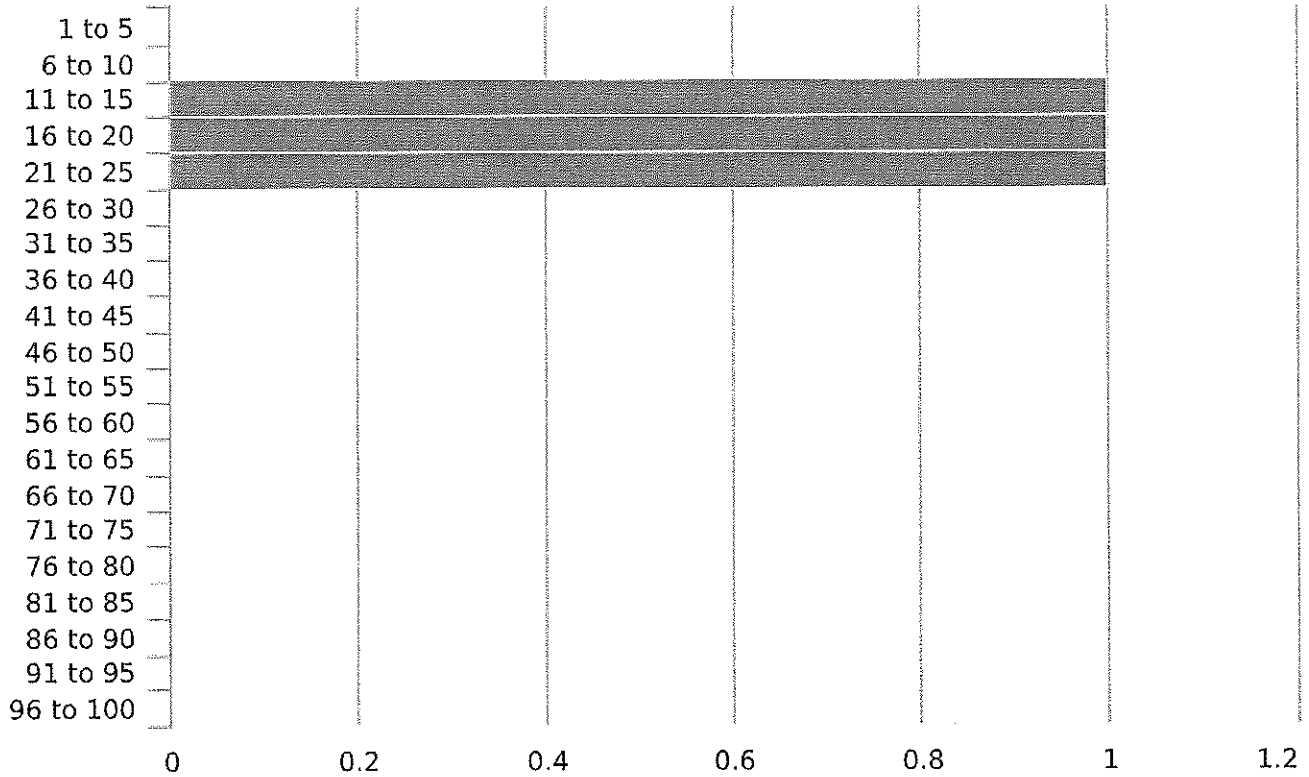
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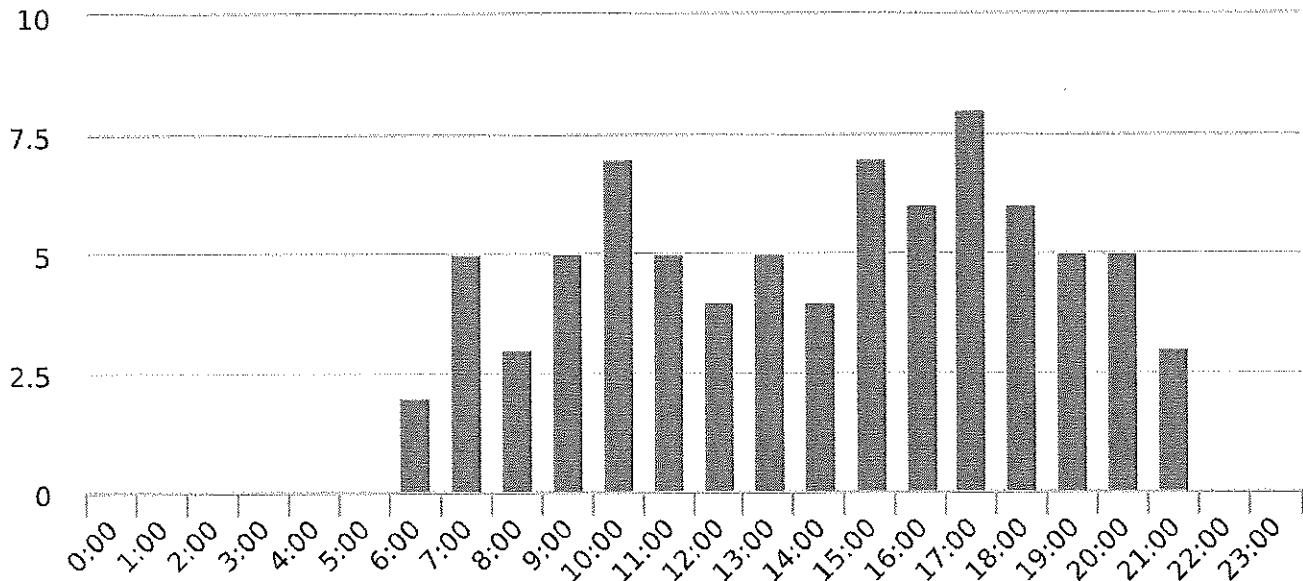
Time View: By Hour (Avg Volumes)
 Speed Bins: Size 5, Range 1 to 100
 Site: Buttonwood

Time of Day: 0:00 to 23:59
 Dates: 9/19/2018 to 9/25/2018

Average Vehicles by Speed Bin



Average Volume by Hour





Generated by Darren White from Township of Mantua Police Department on Sep 26, 2018 at 11:59:34 AM

Time of Day: 0:00 to 23:59

Dates: 9/19/2018 to 9/25/2018

Medium Risk Threshold: Speed Limit + 5

High Risk Threshold: Speed Limit + 15

Time View: By Hour (Avg Volumes)

Speed Bins: Size 5, Range 1 to 100

Site: Buttonwood

Date/Time Range	Speed Limit	Mode	Compliant	Low Risk	Medium Risk	High Risk	Total Num Vehicles
0:00	25	Daily Schedule	0	0	0	0	0
1:00	25	Daily Schedule	0	0	0	0	0
2:00	25	Daily Schedule	0	0	0	0	0
3:00	25	Daily Schedule	0	0	0	0	0
4:00	25	Daily Schedule	0	0	0	0	0
5:00	25	Daily Schedule	0	0	0	0	0
6:00	25	Daily Schedule	2	0	0	0	2
7:00	25	Daily Schedule	4	0	0	0	5
8:00	25	Daily Schedule	3	0	0	0	3
9:00	25	Daily Schedule	5	0	0	0	5
10:00	25	Daily Schedule	7	0	0	0	7
11:00	25	Daily Schedule	4	0	0	0	5
12:00	25	Daily Schedule	4	0	0	0	4
13:00	25	Daily Schedule	5	0	0	0	5
14:00	25	Daily Schedule	4	0	0	0	4
15:00	25	Daily Schedule	7	0	0	0	7
16:00	25	Daily Schedule	6	0	0	0	6
17:00	25	Daily Schedule	7	1	0	0	8
18:00	25	Daily Schedule	6	0	0	0	6
19:00	25	Daily Schedule	5	0	0	0	5
20:00	25	Daily Schedule	5	0	0	0	5
21:00	25	Daily Schedule	3	0	0	0	3
22:00	25	Daily Schedule	0	0	0	0	0
23:00	25	Daily Schedule	0	0	0	0	0
Avg # Vehicles			3	0	0	0	3



Generated by Darren White from Township of Mantua Police Department on Sep 26, 2018 at 11:59:34 AM

Time of Day: 0:00 to 23:59

Dates: 9/19/2018 to 9/25/2018

Medium Risk Threshold: Speed Limit + 5

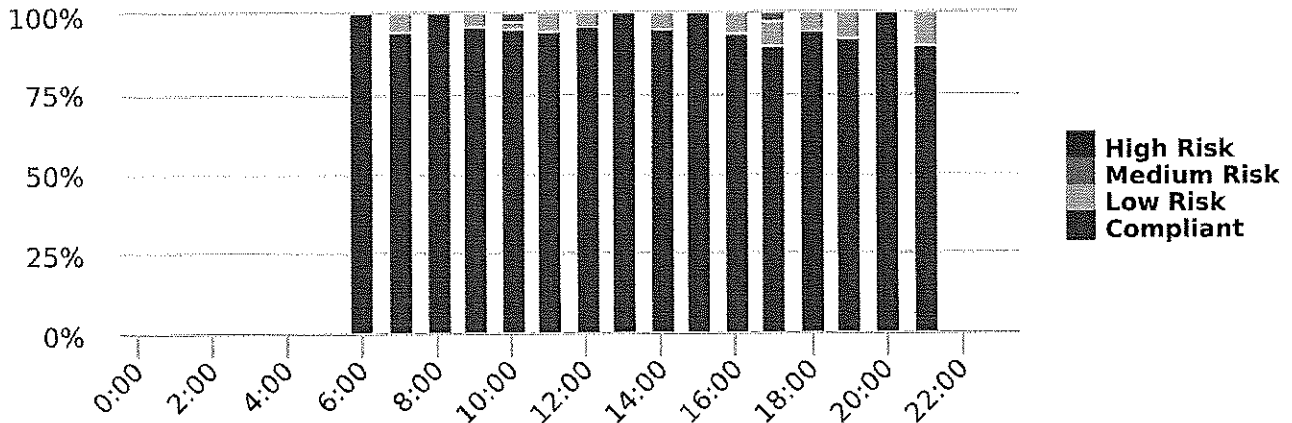
High Risk Threshold: Speed Limit + 15

Time View: By Hour (Avg Volumes)

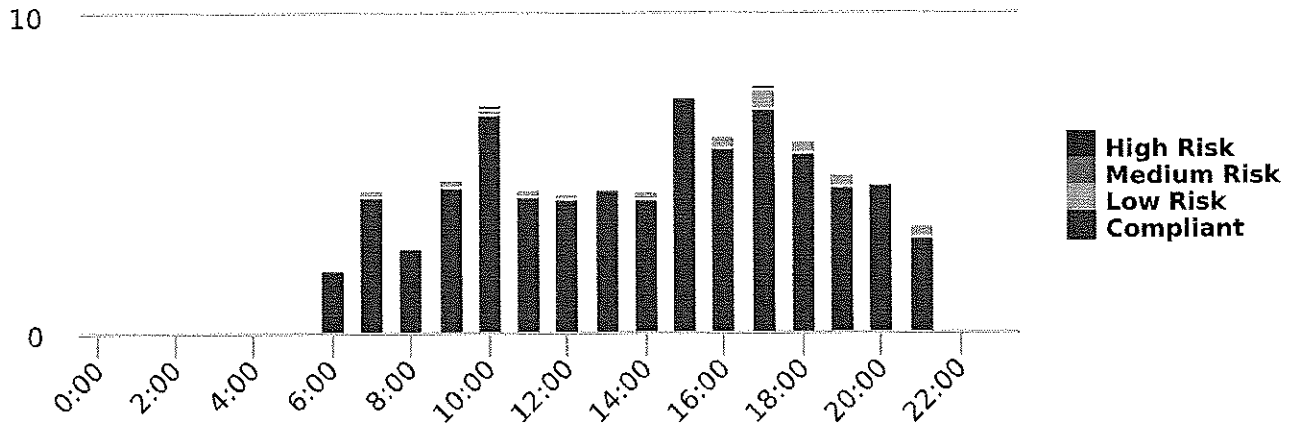
Speed Bins: Size 5, Range 1 to 100

Site: Buttonwood

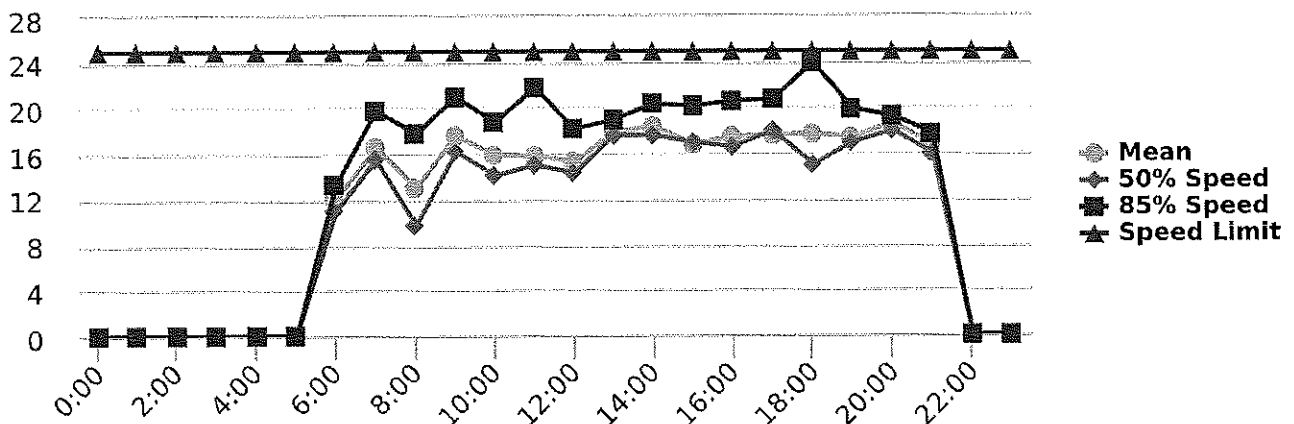
Compliance % by Hour



Compliance by Hour



Speeds



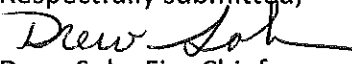
To: Mayor Dominy and Members of Borough Council
From: Drew Sole, Fire Chief
Subject: Fire Chiefs Report for August, 2018
Date: September 4, 2018

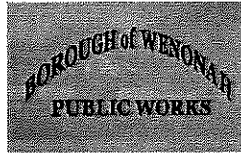
The Wenonah Fire Company was in service fifteen times during the month of August. Eleven were calls for fire or rescue assistance and four weekly training activities. A summary of the alarms follows.

Emergency Responses

Cover Station Assignment	1
Dwelling (Investigate smoke)	2
Exterior Fumes	2
Request for Mutual Aide	6

During the month of August, the fire company responded to eleven calls of need to our town and our neighboring communities and trained on four occasions for a total of 114.59 staff hours of service.

Respectfully submitted,

Drew Sole, Fire Chief



Public Works Report

**Submitted by Ken Trovarelli, DPW Superintendent
September 27, 2018**

- **Road and Utility Maintenance and Compliance Testing:**
 - Ordered 30 Stop Signs
 - Changed Oil in Backhoe and 2015 Pick-up
 - Grading on South West with Millings
 - Replaced/Installed 7 water meters
 - 10 Mark outs
 - Check wells and lift stations daily
 - Collected 4 routine water samples for NJDEP.
 - Many potholes throughout the borough were filled / patched.

- **Municipal Properties and Maintenance:**
 - Painted 14 crosswalks around Elementary School
 - Removed Gym equipment from attic
 - Delivered 32 yards of wood chips to residents
 - Replaced Belts at Elm Street Pump Station
 - Took 5 Trees Down for Shade Tree Commission
 - Cut, trim and routine lawn maintenance for Municipal public grounds, including lots on Glassboro Rd. (18 acres)
 - Trimmed around stop signs where branches are blocking them
 - Trash/Recycle Collection - Collected trash and recycling at ball fields, parks, municipal properties and businesses.

- **Bulk Leaf Collection, Yard Waste & Branch Collection, Chipping, Tree removal:**
 - Collected 60 cubic yards of containerized yard waste.
 - Chipped 21 cubic yards of branches
 - Covered the Borough for Scheduled branch and containerized Yard Waste collection and clearing of storm drains.


- **Residential Recycling:**
 - Collected metal items per residents' requests.
 - E-waste pick up per residents' requests

TREASURER'S REPORT 2018

REVENUES:	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Property Tax Receipts													\$ -
Delinquent Taxes	\$ 12,487.52	\$ 25,618.94	\$ 13,806.96	\$ 15,613.00	\$ 9,817.62	\$ 1,153.41							\$ 78,497.45
Interest on Delinquents	\$ 776.84	\$ 2,629.35	\$ 1,435.48	\$ 1,553.93	\$ 2,386.66	\$ 687.27	\$ 72.50	\$ 581.13					\$ 10,123.16
Current Taxes	\$ 998,328.43	\$ 926,418.76	\$ 82,400.79	\$ 501,018.06	\$ 1,377,131.62	\$ 32,924.15	\$ 24,785.08	\$ 2,009,570.19					\$ 5,952,577.08
Prepaid Taxes				\$ 100.00				\$ 14,302.51					\$ 14,402.51
Tax Sale					\$ 181.03								\$ 181.03
NSF	\$ 40.00		\$ 20.00										\$ 60.00
Other Revenues	\$ 607.00	\$ 559.00	\$ 1,132.00	\$ 292.00	\$ 17,630.69	\$ 17,478.48	\$ 25,161.08	\$ 8,122.01					\$ 120,118.52
Dog/Cat Licenses						\$ 109.00	\$ 2.00	\$ 31.00					\$ 2,732.00
Utility Receipts													\$ -
Water/Sewer Rents	\$ 710.00	\$ 5,685.29	\$ 162,524.02	\$ 129,658.68	\$ 18,669.86	\$ 4,583.00	\$ 2,519.47	\$ 2,624.41					\$ 326,974.73
Penalty	\$ 96.74	\$ 27.52	\$ 88.00	\$ 1,842.91	\$ 1,800.10	\$ 282.24	\$ 22.00						\$ 4,159.51
Prior Year Rent	\$ 1,070.80	\$ 319.20	\$ 880.04	\$ 440.00	\$ 128.74	\$ 8.74	\$ 50.00						\$ 2,897.52
Other	\$ 60.00	\$ 8.74	\$ 79.28	\$ 11.44		\$ 240.00	\$ 8.74	\$ 8.74					\$ 416.94
Appropriation Refund													\$ -
Lake Revenues													\$ -
Concession						\$ 150.00	\$ 1,160.00	\$ 687.00	\$ 125.00				\$ 2,122.00
Volley Ball Usage							\$ 10.00						\$ 10.00
Walk in						\$ 1,109.00	\$ 3,690.00	\$ 2,481.00	\$ 238.00				\$ 7,518.00
Pavilion Rental							\$ 50.00	\$ 75.00					\$ 125.00
Parties						\$ 210.00		\$ 470.00					\$ 680.00
Day Passes/w/mem						\$ 16.00							\$ 16.00
Pass Books						\$ 200.00	\$ 250.00	\$ 100.00					\$ 550.00
Regular Membership						\$ 1,335.00	\$ 1,545.00	\$ 55.00					\$ 2,935.00
Non/Res Membership						\$ 1,950.00	\$ 1,500.00						\$ 3,450.00
Non/Res Single Membership						\$ 150.00							\$ 150.00
Other													\$ -
TOTAL:	\$ 1,014,177.33	\$ 975,753.57	\$ 278,137.11	\$ 671,998.97	\$ 1,427,746.32	\$ 62,436.29	\$ 60,925.87	\$ 2,039,157.99	\$ 363.00	\$ -	\$ -	\$ -	\$ 6,530,696.45

Tax Collector's Statement of Cash Receipts

Current Taxes	August 2018	2018 To Date
Prepaid Taxes / 2019	14,302.51	14,302.51
2018 Taxes	2,009,570.19	5,943,580.89
2017 Taxes		77,191.94
6% Year End Penalty		1,305.51
Arrears		0.00
Tax Title Liens		0.00
Interest & Costs	581.13	10,119.35
Tax Searches		0.00
Cleanup		0.00
Advertising Costs		281.03
Tax Sale Premium		0.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee		100.00
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	2,024,453.83	6,046,781.23


Kim M Jaworski
Tax Collector

Percentage of Collection at August 31, 2018	97.12%
Percentage of Collection at August 31, 2017	73.28%

LAKE REPORT 2018

REVENUES:	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Lake Revenues													\$ -
Concession					\$ 32.00	\$ 150.00	\$ 1,160.00	\$ 687.00	\$ 125.00				\$ 2,154.00
Volley Ball Usage							\$ 10.00						\$ 10.00
Walk in					\$ 158.00	\$ 1,109.00	\$ 3,690.00	\$ 2,481.00	\$ 238.00				\$ 7,676.00
Pavilion Rental					\$ 150.00		\$ 50.00	\$ 75.00					\$ 275.00
Parties						\$ 210.00		\$ 470.00					\$ 680.00
Day Passes/w/mem					\$ 16.00	\$ 16.00							\$ 32.00
Pass Books					\$ 50.00	\$ 200.00	\$ 250.00	\$ 100.00					\$ 600.00
Regular Membership					\$ 515.00	\$ 1,335.00	\$ 1,545.00	\$ 55.00					\$ 3,450.00
Non/Res Membership					\$ 300.00	\$ 1,950.00	\$ 1,500.00						\$ 3,750.00
Non/Res Single Membership							\$ 150.00						\$ 150.00
Other													\$ -
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ 1,221.00	\$ 4,970.00	\$ 8,385.00	\$ 3,868.00	\$ 363.00	\$ -	\$ -	\$ -	\$ 18,777.00

WENONAH LAKE REPORT SEPTEMBER 2018

The lake season came to a close on Labor Day. There were quite a few people at the lake in spite of the hot weather. The lake attendance the later part of August was up from past years.

Overall, the season went very well. There were many day passes sold. (They are the biggest source of lake revenue) Town membership still seems low. There were about 10 to 15 out of town memberships.

Katie and I put up a new menu board for the snack board. All equipment was inventoried and put away. The boats and lines were pulled from the lake and Public Works was notified that they were ready for storage.

The hot water shower broke the 3rd week of August. Public works still needs to fix it.

I have provided the Borough with an inventory of equipment, calendar checklist, and shopping list for the lake.

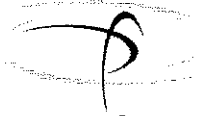
I was able to save \$2,000 from the petty cash so I contacted Ephrim Landscapers to continue with the patio wall. They were the contractors who put in the wall last year. Work should be completed in September. (I checked with Karen for the approval)

Repairs/ maintenance for next year:

1. Repair or replace the basketball pole protectors. The ends are coming off. They are over 12 years old.
2. Repaint the lines in the parking lot.
3. Have Public Works take away the brush pile by the manager's parking (2nd year for this request)
4. Have Public works kill the poison ivy by the trash cans in the parking area.
5. Trim back the overgrowth at the "cages" across the driveway where the old recycle cans were kept. (3rd year for this request.)
6. Scrape and paint the pavilion roof inside. (2nd year requested)
7. Repair loose boards on the pirate ship, fix gangplank (rough boards) seal the wood. The painting on the pirate ship was never finished so the wood was never sealed. Now some of the boards are wrapped or rotting. The ship has had no maintenance since installed (except for the painting we did last year). It is 11+ years old.
8. Check the chains on the swings. They are rusty and may need to be replaced.

(Coordinate with the Lake Assoc for items 6 and 7)

This is my last year as Lake manager. I have truly enjoyed the lake and working all of the people over the years, but it is time for me to retire.



THE PETTIT GROUP, LLC
Engineering • Architecture • Planning

VIA E-MAIL ONLY

September 26, 2018

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday September 27, 2018
Project Number WNOE012N**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

BOROUGH POTABLE WATER WELL #3 & MODIFICATIONS TO WELL #1

1. Public Works must install a number of trees to satisfy the conditions of the NJDEP Flood Hazard Permit. This work is in exchange for other work that was completed for the Public Works Department by Level-1 Construction.
2. The Well Design Engineer has submitted the NJDEP Permit applications for the supplemental treatment device at Well #3, which is required to reduce the alkalinity of the raw water and eliminate the calcification that is currently being experienced.
 - A. Upon DEP approval, the Treatment System Supplier will install the supplemental treatment device at no additional cost to the Borough.
3. The Well Design Engineer has prepared the NJDEP Permit applications for the supplemental treatment device that is required at Well #1. The Permit Application Form has been submitted to the Borough for signature.
 - A. Upon DEP approval, the Treatment System Supplier will install the supplemental treatment device at no additional cost to the Borough.
4. We are in the process of scheduling an extended field visit with the dosing pump supplier (JP Jager) for the purposes of integrating the chemical feed pumps with the chlorine analyzer such that the pumps will automatically adjust their output based upon the chlorine residual readings.
 - A. Pending the results of the above, we will assess the need to address the Well Designer's recommendation to relocate the chlorine sample tap.

2014 NJDOT TRANSPORTATION ALTERNATIVES PROGRAM (TAP):

1. The Borough's Construction Consultant is assisting in the process of closing out the project with the NJDOT, including coordination of the Final Change Order, the required post-construction Certifications, and Final Grant Reimbursement.
2. Upon receiving NJDOT's notification that all necessary documentation has been submitted and accepted, Final Payment for the release of the 2% contract retainage will be authorized and Final Grant Reimbursement will be pursued with NJDOT.

2017 NJDOT LOCAL AID INFRASTRUCTURE GRANT - 2018 ROAD PROGRAM:

1. The Contractor has substantially completed the Project. Consequently, our office has submitted a recommendation to Council for the approval of the second contract payment. Remaining work includes the completion of the Project Punchlist.
2. Our office is currently negotiating the following final contract Change Orders with the Contractor:
 - A. NJDOT Change Order #1(Final): For reconciliation of all as-built quantities for the NJDOT funded improvements to both South Clinton and South Marion Avenue.
 - B. Borough Change Order #2(Final): For reconciliation of all as-built quantities for the Borough funded improvements, including N. Jackson Avenue, West Elm Street, and the various roadway repairs performed throughout the Borough.

Upon completion, we will determine the final contract amount and will begin the process of closing out the project with the Contractor and pursuing final grant reimbursement from the NJDOT.

2018 NJDOT MUNICIPAL AID PROGRAM - 2019 INFRASTRUCTURE IMPROVEMENT PROJECT (FORMERLY THE 2019 ROAD PROGRAM):

1. The field surveys have been completed and the design work is underway for the following streets:
 - A. West Cherry Street, from Southwest Avenue to Jefferson Avenue, including Drainage Improvements (*NJDOT Funded*)
 - B. Southwest Avenue, from E. Cedar Street to the Dead End (*Borough funded*)
 - C. South Garfield Street, from Mantua Avenue to W. Cherry Street (*Borough funded*)
 - D. Sanitary Sewer Replacement in Monroe Avenue, from Mantua Avenue to Poplar Street (*Borough funded*)
 - E. Sanitary Sewer Replacement in Princeton Avenue, from Cherry Street to Willow Street (*Borough funded*)



II. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:

STOCKTON AVENUE EXTENSION

1. No Change Since Last Report.

#207 EAST WILLOW

1. No Change Since Last Report.

#404 S. CLINTON AVENUE

1. The applicant is revising the proposed grading design to reflect a number of constructed improvements that deviated from the previously approved Grading Plans. Our office will review the revised plans to ensure compliance with the Borough's Grading Ordinance.

AT&T CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. Our office has reviewed T-Mobile's plans for the installation of a new generator within their ground-based compound. Based upon review, we have determined that Planning Board approval will not be required and therefore, we have provided the Borough with our recommendation to approve of T-Mobile's request for "Consent to Modify".

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No change since last report

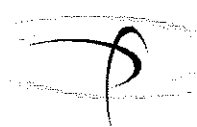
III. GENERAL MUNICIPAL ENGINEERING:

SANITARY SEWER REPLACEMENT – MONROE AVE. & PRINCETON AVE.:

1. See "2019 INFRASTRUCTURE IMPROVEMENT PROJECT"

2019 NJDOT MUNICIPAL AID PROGRAM:

1. The following applications for Year 2019 NJDOT Municipal Aid Projects are currently being prepared and will be submitted to NJDOT along with the approving Resolutions by the October 8th deadline:
 - A. Roadway Improvements to South Marion Avenue, from Willow Street to Mantua Avenue. (*Priority 1*)
 - B. Drainage and Roadway Improvements to West Cherry Street, from Jefferson Avenue to Garfield Avenue. (*Priority 2*)
2. It is our understanding that the necessary Resolutions in support of the abovementioned NJDOT Municipal Aid Applications are ready for adoption at the September Meeting.



NJ ENVIRONMENTAL INFRASTRUCTURE TRUST FUND (NJEIT)

1. It is our understanding that the Borough intends to engage a consultant to assist in making application to the NJIV/Nanno Loan Program (formerly known as the NJEIT Grant/Loan Program) for the purposes of funding various Borough-wide Infrastructure Improvements, including the following.
 - A. The Rehabilitation of the Water Tower and Site Improvements to the Water Tower Property.
 - B. The preparation of an Asset Management Plan, as required by NJDEP.
 - C. The possible replacement of troublesome water mains, dilapidated sewer mains and pump stations, and failing storm sewers and erosive outfalls.
2. Our office will assist in the loan application process on an as-needed basis.

SAFE ROUTES TO SCHOOL GRANT APPLICATION (SRTS)

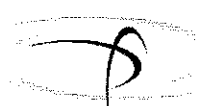
1. In preparation for the next round of grant solicitations for the Safe Routes to School Program, a meeting was held at the Wenonah Elementary School to initiate discussions about the scope of the Grant and to coordinate the parties responsible for providing the various items required by the SRTS Grant Application.
2. Based the meeting, it was agreed that the Elementary School will take the lead in the Grant Application process, including the preparation of a Travel Plan for the School and development of recommendations for improvements.
3. Our office will assist in the preparation of any required Concept Plans and costs estimates for the recommended improvements, as well as assisting the preparation of the various Grant Application narratives. Our office will also assist the School in coordinating with outside agencies such as CONRAIL and Gloucester County, as warranted.
4. Provided that the DOT maintains the same schedule for Grant Solicitations, the SRTS Grant Application will not be due until the Fall of 2019.

PY 2017-18 CDBG APPLICATION: BARRIER FREE IMPROVEMENTS AT LISLE FIELD

1. No change since last report.

WENONAH LIBRARY:

1. Our office met with the Library Director to review and assess the cause of a recent drainage problem and to develop a plan to remediate. Based upon our investigations, it would appear as if the cause of the drainage problem was a combination of extraordinary heavy rains, the rain gutter's inability to accommodate the volume of water, and a surface grading issue.



2. We have since met with the Public Works Department to review a number of corrective measures to help prevent recurrence of the drainage problem in the future, including the regrading of the problem area, the cleaning of the gutters, and the clearing of obstructions in the roof drain pipe.

WENONAH LAKE:

1. No change since last report.

LIGHT RAIL

1. No change since last report.

CONRAIL

1. No change since last report.

GCUA SANITARY SEWER EFFLUENT MONITORING REPORT

1. No change since last report.

USEPA SANITARY SEWER COMPLIANCE EVALUATION INSPECTION

1. No change since last report.

PUBLIC SEWER FOR WOODBURY-GLASSBORO RD PROPERTIES

1. No change since last report.

NJDEP WATER AND WASTEWATER SYSTEMS RESILIENCY GUIDE & SECURITY BEST PRACTICES

1. In preparation for the impending Water Tower Project, we will review the NJDEP Water and Wastewater Systems Resiliency Guide & Security Best Practices and identify any requirements that should be incorporated into the scope of the Water Tower Project.

NJDEP WATER QUALITY ACCOUNTABILITY ACT

1. The GPS Survey for the Borough's Water System Valves and Fire Hydrants is underway.
2. It is our understanding that Pubic Works will be addressing the DEP requirement for permanently marking all Borough wide fire hydrants with a name, number, symbol, or other distinguishing mark.
3. It is our understanding that the Borough intends to engage a consultant to assist in the preparation of the NJDEP required Asset Management Plan. Our office will assist the Consultant on an as-needed basis.



4. We continue to work out the details associated with the preparation and periodic maintenance of a GIS Water System Map, in accordance with the specific requirements of the NJDEP Water Quality Accountability Act. Once the details are confirmed, including the appropriate platform, we will provide the Borough with a scope and fee proposal for consideration.
 - A. We will also investigate methods for integrating various Water System maintenance activities and the Borough's Asset Management Plan into the GIS Water System Map.

BOROUGH WATER TOWER AND WELLS

1. Our office has forwarded two (2) scope and fee proposals from Water Resource Engineering Consultants for the engineering design work associated with the Water Tower Rehabilitation Project. Our office will collectively review the proposals with the Public Works Committee and select the appropriate consultant in anticipation of meeting the NJDEP Deadline for advertising the Project for Bid in 2018, and subsequent construction in 2019.
2. Once the Water Resource Consultant is identified, our office will prepare and submit a comprehensive proposal to the Borough for the full scope of the Water Tower Rehabilitation Project, which will include the necessary improvements required to address the NJDEP Water and Wastewater Systems Resiliency Guide & Security Best Practices.
 - A. We will also provide a cost estimate for budgeting/bonding purposes.
3. Our office met with Councilman Sheppard at the Water Tower Site to review a number of site improvements that may potentially be incorporated into the Water Tower Rehabilitation Project. Such improvements consisted of the following:
 - A. Security Fencing around the base of the Water Tower.
 - B. The removal of a dilapidated storage shed and installation of a new storage shed.
 - C. The potential expansion of the Elementary School Parking Lot.

It was determined that additional meetings will be necessary, including coordination with the Elementary School Officials, in order to fully ascertain the scope of the improvements to the Water Tower Site.

4. See "NJ ENVIRONMENTAL INFRASTRUCTURE TRUST FUND (NJEIT)" for information regarding funding for the Water Tower Project.
5. See "BOROUGH POTABLE WATER WELL #3" for information regarding Well #3.

NJDEP WATER SYSTEM SANITARY SURVEY/COMPLIANCE INSPECTION

1. No change since last report.

A handwritten signature in black ink, appearing to be a stylized 'P' or similar character, enclosed within a faint, hand-drawn oval border.

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. No change since last report.

WATER METER UPGRADES

1. No change since last report.

NJDEP WATER ALLOCATION

1. The Borough's total water usage for the month of August 2018 was slightly higher than for the month of August 2017. The total water usage for the year to date is approximately 2.61 Million gallons higher than that for 2017. However, based on prior year's water usage history, the Borough should fall well below the annual DEP Allocation limit.

BOROUGH WATER SYSTEM RECORD KEEPING

1. No change since last report.

STORM SEWERS

1. We recommend that all necessary storm sewer replacement work be inventoried and included in the impending NJEIT Funding Application.

See "NJ ENVIRONMENTAL INFRASTRUCTURE TRUST FUND (NJEIT)" for additional information.

NJPDES STORMWATER DISCHARGE PERMIT

1. Our office continues to perform periodic updates to the Borough's 2018 Stormwater Pollution Prevention Program (SPPP), as required by the Permit, including the coordination of the 2018-2019 Classroom Presentations and registration for the required Stormwater Review Course offered by NJDEP, which is scheduled for late October.

ELECTRICAL UPGRADES AT WENONAH PARK

1. No change since last report.

STOP SIGN INSTALLATIONS

1. The following intersections are currently being evaluated for the implementation of 4-way stop controls:
 - A. S. Clinton Avenue and Willow Street.
 - B. N. Marion Avenue and Elm Street.
 - C. N. Marion Avenue and Buttonwood Street



Upon cursory review of the governing State law, more specifically Chapter 39:4-197(1)j, as amended by Public Law 2008, Chapter 110, it would appear as if a 4-way stop can be installed at the intersection of S. Clinton Avenue and Willow Street due to the intersection being located within 500 feet of a school or playground and the street for which the stop signs are to be installed (Clinton Avenue) is contiguous with the school or playground.

However, the installation of a 4-way stops at the intersections of N. Marion Avenue & Elm Street and at N. Marion Avenue & Buttonwood Street are in question based upon a specific provision in the law that requires that the street for which the stop signs are to be installed (Marion Avenue) be contiguous with the school or playground and Marion Avenue does not meet that criteria.

2. Upon clarification of the intent of the Law, our office will prepare the necessary Engineering Report with recommendations to either support or deny the adoption of an Ordinance for the installation of the stop signs at the locations described above.

TRAFFIC CALMING MEASURES

1. No change since last report.

107 S. JACKSON AVENUE

1. Our office met with both the Public Works Department and the resident to review the current drainage problem. Based upon the site meeting, it was discovered that there is an existing drainage system that diverts an underground "stream" from beneath the dwelling and out to the wooded portion of the Jackson Avenue Right of Way. The resident has attempted to repair the problem and, in doing so, has confirmed that the portion of the drain pipe that is located within the Jackson Avenue Right of Way has failed and needs to be replaced.
2. At this time, the resident has already replaced the drain pipe located within his property but has refrained from replacing the portion of the pipe that lies within the Jackson Avenue Right of Way due to concerns regarding underground infrastructure. Therefore, the resident has requested assistance from the Public Works Department with the installation of the pipe located within the Right of Way. The resident has also offered to participate in the purchase of the materials necessary to replace the existing drain pipe.
3. Due to the fact that the existing pipe is undocumented within the Borough records, it is unclear who holds the ownership and maintenance responsibilities and hence, it is unclear who is responsible for replacing the failed pipe. Therefore, a determination must be made as to whether the portion of the drain pipe that is located within public property is the responsibility of the Borough or the responsibility of the property owner.
4. Should it be determined that the Borough be responsible for the portion of the pipe located within the public Right of Way, our office will assist Public Works in its



replacement and will address the stormwater pipe and outfall within the Borough's Stormwater Discharge Permit.

5. Should it be determined that the Resident be responsible for the portion of the pipe located within the public Right of Way, the resident shall be responsible for its replacement and will be required to obtain a Road Opening Permit. In addition, the resident will be required to develop a Maintenance Plan for the pipe which must be approved by our office and subsequently filed with the property deed. Furthermore, the resident will be required to demonstrate compliance with the Maintenance Plan on an annual basis, as mandated by the Borough's Stormwater Discharge Permit.

209 S. JEFFERSON AVENUE

1. It is our understanding that the resident is seeking to install a retaining wall within the Borough's Right of Way. Upon review of the governing Ordinance (Article I; Chap 56-3.), the full width of the clear zone extends to a distance of 12 feet from the curblin. Furthermore, the Ordinance restricts the installation of any obstruction within the Clear Zone. The proposed retaining wall will be required to comply with the Ordinance.

IV. PLANNING BOARD ACTIVITY:

1. The resident at #209 S. Jefferson Avenue approached the Board to discuss the installation of a retaining wall within the clear zone. The Board advised the resident to appear before Council as the Board had no jurisdiction in the matter.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,
THE PETTIT GROUP, LLC



David Kreck, PE, CME
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)
Sandra Christina, Planning Board Secretary (via e-mail)

