

BOROUGH OF WENONAH

www.boroughofwenonah.com

COUNCIL MINUTES – BUSINESS MEETING

DECEMBER 19, 2019

Pledge of Allegiance

Call to Order: 7:30 p.m. by Mayor, John R. Dominy at the
Wenonah Municipal Building, 1 South West Avenue, Wenonah, NJ 08090

Roll Call: Present: Mayor Dominy, Councilpersons Barbato, Cox (arrived 8:03), Kaeferle, Mayer,
Absent: Fini, Norris
Also, present: Municipal Clerk/Adm. Karen Sweeney, Solicitor Matthew Lyons

Open Public Meetings Act Statement:

Adoption of the Agenda: Mayer/Kaeferle, All in Favor

Open to the Public: Mayer/Kaeferle, All in Favor
Resident Tamar Shelov, 104 N. Monroe, asked if the Woman’s Club could post the luminaries sales project on the digital sign. Mayor Dominy informed her that the sign is limited to Borough business and is used only for informational purposes to benefit Borough residents. He further explained that it could expose the Borough to risk of litigation. We cannot allow some groups to post and then exclude others. If Council acts as the decision maker as to what is acceptable, we can be sued by a group that is denied access.

Close to the Public Mayer/Kaeferle, All in Favor

Motion to Approve: November 21, 2019 meeting minutes Mayer/Barbato, All in Favor

Motion to Approve: Ordinance 2019-15, 2nd read, Repealing Chapter 24 entitled “Trash/Recycling” and amending to a new Trash Ordinance Mayer/Kaeferle

Open public hearing Mayer/Kaeferle, All in Favor

No comments

Close public hearing Mayer/Kaeferle

Roll Call:

Ayes: Barbato, Kaeferle, Mayer

Nays: None

Abstain: None

Absent: Cox, Fini, Norris

Motion Approved

Motion to Approve: Ordinance 2019-16: 2nd read: Amending Lake Fees Mayer/Kaeferle

Open public hearing

Kaeferle/Mayer, All in Favor

No comments

Close public hearing

Mayer/Kaeferle

Roll Call:

Ayes: Barbato, Kaeferle, Mayer

Nays: None

Abstain: None

Absent: Cox, Fini, Norris

Motion Approved

Motion to Approve: Resolution 2019-89: Approving year end vacation buy backs Mayer/Kaeferle

Roll Call:

Ayes: Barbato, Kaeferle, Mayer

Nays: None

Abstain: None

Absent: Cox, Fini, Norris

Motion Approved

Motion to Approve: Resolution 2019-90: Authorizing the Withdrawal of LOSAP funds for Michael Di Paolo, not to exceed \$39,000 Mayer/Kaeferle

Roll Call:

Ayes: Barbato, Kaeferle, Mayer

Nays: None

Abstain: None

Absent: Cox, Fini, Norris

Motion Approved

Motion to Approve Resolution 2019-91: Approving NJDOT Change Order #1 Final to Charles Marandino for drainage improvements of West Cherry Street; a decrease amount of \$14,580.14 Kaeferle/Mayer

Roll Call:

Ayes: Barbato, Kaeferle, Mayer

Nays: None

Abstain: None

Absent: Cox, Fini, Norris

Motion Approved

Motion to Approve Resolution 2019-92: Approving Borough Change Order #2 to Charles Marandino for Infrastructure improvement project increase in the amount of \$18,519.53 Kaeferle/Mayer

Roll Call:

Ayes: Barbato, Kaeferle, Mayer

Nays: None

Abstain: None

Absent: Cox, Fini, Norris

Motion Approved

Motion to Approve Resolution 2019-93: Approving tax collector

to cancel tax overpayments or delinquents amounts less than \$5.00

Kaeferle/Mayer

Motion to Approve Resolution 2019-94:

Approving transfer of budget appropriations

Kaeferle/Mayer

Roll Call:

Ayes: Barbato, Kaeferle, Mayer

Nays: None

Abstain: None

Absent: Cox, Fini, Norris

Motion Approved

Committee Reports:

- Public Safety & Personnel – Councilman Dan Cox – absent. See attached written reports.
- Chief Darren White read his written report - see attached.
- Mayor Dominy read on behalf of Chief Tim Nessler - see attached report
- Public Works - Councilwoman Susan Mayer - see attached written report.
- Human Services – Councilman Anthony Fini – absent- no report.
- Finance & Budget – Councilman Bill Norris - nothing to report; see attached written Tax Collector and Treasurer reports
- Legal & Ordinance – Councilman Phil Kaeferle - no written report;
- Public Buildings & Grounds - Councilman Jonathan Barbato –see attached report

Engineers Report: Dave Kreck. See attached Engineers Report for all projects going on in town.

Approve Disbursements

Mayer/Kaeferle

Roll Call:

Ayes: Barbato, Kaeferle, Mayer

Nays: None

Abstain: None

Absent: Cox, Fini, Norris

Motion Approved

Miscellaneous: Mayor Dominy thanked Councilman Kaeferle (12 years) and Councilman Norris, (10 years) for their years of volunteer service on council. They will both be missed.

Mayer/Kaeferle, All in Favor

Open to the Public:

Drew Sole also wanted to thank outgoing Councilmen Kaeferle and Norris for their years of volunteer service on council.

Close to the Public:

Mayer/Kaeferle, All in Favor

(8:04 Councilman Cox arrived for this vote)

Motion to Approve: Ordinance 2019-9, 2nd Read: Approving Amending Bond Ordinance 2018-8, providing a supplemental appropriation of \$110,000 for water repairs on Jefferson and Monroe Avenues, to finance part of the cost.

(This is a do over from the special meeting of June 6 Bond Counsel, who indicated there were not enough votes)

Mayer/Cox

Mayer/Cox

Open public hearing

No comments

Close public hearing

Mayer/Kaeferle

Roll Call:

Ayes: Barbato, Cox, Kaeferle, Mayer,

Nays: None

Abstain: None

Absent: Norris

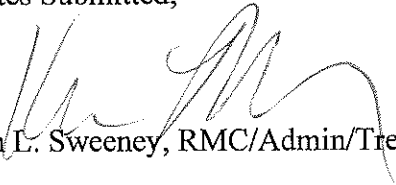
Motion Approved

Motion to Adjourn:

8:05 pm

Mayer/Cox, All in Favor

Minutes Submitted,



Karen L. Sweeney, RMC/Admin/Treasurer

Approved: Jan. 23, 2020

Public Works Report

Submitted by Ken Trovarelli, DPW Superintendent
For the month of December 2019 (10/25/19-11/21/19)

Road and Utility Maintenance and Compliance Testing

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Meters installed	4	6	3	2	0	0	31	0	1	25	11	12	95
Utility Mark outs	6	9	53	22	11	9	14	61	22	36	27	149	419
Water samples for NJDEP	4	4	4	4	4	4	4	4	4	4	4	4	48

Equipment maintenance

- Safety Briefing
- Replace belts Elm Street Pumping Station
- Check wells and lift stations daily

Road work

- Many potholes throughout the borough were filled / patched.

Other activities

Municipal Properties/Maintenance/Compliance

- Set up barricades and the corner for the Turkey Trot
- Prepare trucks for snow removal season
- Picked up Trees for Shade Tree Commission and planted 4
- Cleaned up around Christmas Tree for the Tree lighting
- Checked Bathroom plumbing at the Library
- Remove Church Sign at Mantua and Clinton
- Took water samples, water reports to DEP (Monthly)
- Trash/Recycle Collection - Collected trash and recycling at parks, municipal properties and businesses.

Bulk Leaf Collection, Yard Waste & Branch Collection, Chipping, Tree removal

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Leaves – cu yds	90	0	0	0	0	0	0	0	0	0	560	420	1070
Yard waste – cu yds	40	80	60	100	40	60	60	60	175	90	40*		
Branches chipped – cu yds	7	12	28	20	21	28	41	49	28	21			

*Indicates combined yard waste and branches

- 17 cu yd wood chips delivered to residents.

Residential Recycling

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
# metal stops		22	16	15	29	94*	14	26*	53	66	56	17	
# e-waste stops		14	9	11	12		31		20	19	8	10	

*Indicates combined metal and e-waste

- Other points to share this month –

Future Plans:

December 18, 2019

Year End Report for Public Works Committee

In 2019 we focused on ways to organize the department and communications, as well as considering a transition plan for when Ken retires in the next few years. Accomplishments include:

- Revising the monthly report to include a running total of work activities to better understand Borough needs for both Streets and Water activities.
- Cleaning up the yard area by removing bicycles that have been stored for over a year

For 2020, we will continue to work on a transition plan, including both required training for personnel as well as increased understanding of budget vs. expenditures. Examples include monitoring costs and labor hours to repair older equipment as part of the plan and timing to replace older equipment with newer equipment.

Year End report for Human Services,

Throughout the year of 2019 the borough of Wenonah has performed several services for our community.

We held two Clean Communities Day, one in the late fall and one in the early spring where several organizations of this borough came out and help a great deal in keeping our town looking beautiful.

Also, we held two Senior Citizens gatherings. A breakfast and luncheon. Which was held at the Telford. I also have to say it was a joy seeing our seniors come and gather and hear Mantua's Police Force give a presentation on safety and security. I enjoyed immensely getting to know each person that joins these events.

And finally we had a wonderful Movie in the Park in June which was sponsored by Gloucester County Freeholders

I am looking forward to continue my role as head of Human Services for this town and will be meeting with my committee and brain storming some new ideas for Wenonah.


Thank you
Councilman Anthony Fini

TREASURER'S REPORT 2019

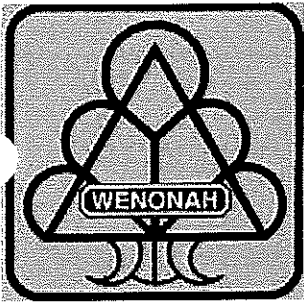
REVENUES:	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Property Tax Receipts													\$ -
Delinquent Taxes	\$ 12,836.43	\$ 13,125.36	\$ 44,128.38	\$ 7,937.70	\$ 7,665.70	\$ 421.30	\$ 141.37	\$ 7,546.49	\$ 3,181.65	\$ 307.66	\$ 1,865.96	\$ -	\$ 93,240.06
Interest on Delinquents	\$ 920.23	\$ 414,085.00	\$ 3,749.26	\$ 359.36	\$ 1,628.53	\$ 27,257.25	\$ 73,613.27	\$ 6,921.41	\$ 227,466.09	\$ 766,657.42	\$ 1,358,662.50	\$ -	\$ 433,581.73
Current Taxes	\$ 344,447.21	\$ 1,797,895.42	\$ 82,358.36	\$ 572,864.16	\$ 1,528,101.78	\$ 27,257.25	\$ 73,613.27	\$ 2,019,203.87	\$ 227,466.09	\$ 766,657.42	\$ 1,358,662.50	\$ -	\$ 8,798,527.33
Prepaid Taxes								\$ 12,972.80	\$ 2,186.91	\$ 2,073.44	\$ 10,452.58	\$ -	\$ 27,685.73
Tax Sale													\$ -
NSF					20.00								\$ 20.00
Other Revenues	\$ 28,621.43	\$ 14,677.80	\$ 49,404.90	\$ 20,051.29	\$ 15,375.55	\$ 16,253.39	\$ 19,060.98	\$ 13,771.40	\$ 28,237.97	\$ 8,056.84	\$ 13,934.32	\$ -	\$ 227,445.85
Dog/Cat Licenses	\$ 696.00	\$ 362.00	\$ 928.00	\$ 354.00		\$ 41.00	\$ 7.00	\$ 41.00					\$ 2,429.00
Utility Receipts													\$ -
Water/Sewer Rents	\$ 175.00	\$ 1,895.98	\$ 140,206.63	\$ 140,792.08	\$ 14,666.08	\$ 3,160.67	\$ 2,094.98	\$ 326.69	\$ 188,988.45	\$ 177,781.97	\$ 28,601.53	\$ -	\$ 698,690.06
Penalty	\$ 368.98	\$ 88.00	\$ 44.00	\$ 971.25	\$ 1,453.74	\$ 318.05	\$ 103.43		\$ 22.00	\$ 3,153.20	\$ 2,812.65	\$ -	\$ 9,335.30
Prior Year Rent	\$ 2,521.67	\$ 924.00	\$ 704.04	\$ 806.60			\$ 44.00						\$ 5,000.31
Other	\$ 68.70	\$ 128.70	\$ 3,322.07	\$ 3,395.16	\$ 2,258.70	\$ 3,198.70	\$ 581.86	\$ 2,863.70	\$ 563.70	\$ 73.30	\$ 388.70	\$ -	\$ 16,853.29
Appropriation Refund													\$ -
Lake Revenues													\$ -
Concession					100.00	\$ 848.00	\$ 1,271.00	\$ 633.00	\$ 173.32				\$ 3,025.32
Volley Ball Usage					393.00	\$ 1,552.00	\$ 3,658.00	\$ 2,252.00	\$ 648.00				\$ 8,703.00
Walk in					100.00	\$ 50.00	\$ 50.00	\$ 380.00					\$ 200.00
Pavilion Rental						\$ 112.00	\$ 135.00	\$ 380.00					\$ 627.00
Parties						\$ 96.00	\$ 32.00	\$ 96.00	\$ 16.00				\$ 240.00
Day Passes/W/mem													\$ -
Pass Books				70.00	\$ 150.00	\$ 150.00	\$ 400.00	\$ 50.00	\$ 25.00				\$ 820.00
Regular Membership				\$ 65.00	\$ 1,320.00	\$ 2,635.00	\$ 1,095.00	\$ 35.00					\$ 5,165.00
Non/Res Membership				\$ 300.00	\$ 2,100.00	\$ 3,600.00	\$ 600.00	\$ 110.00					\$ 6,710.00
Non/Res Single Membership													\$ -
Other													\$ -
TOTAL:	\$ 390,655.65	\$ 2,243,182.26	\$ 324,845.64	\$ 747,956.60	\$ 1,575,333.08	\$ 59,693.36	\$ 103,087.87	\$ 2,067,223.36	\$ 451,499.09	\$ 958,103.93	\$ 1,416,718.24	\$ -	\$ 10,338,298.98

Tax Collector's Statement of Cash Receipts

Current Taxes	November 2019	2019 To Date
Prepaid Taxes / 2020	10,452.58	27,685.73
2019 Taxes	1,355,653.33	8,795,147.27
2018 Taxes		90,784.63
6% Year End Penalty		2,455.43
Arrears		0.00
Tax Title Liens		0.00
Interest & Costs	1,825.96	23,395.19
Tax Searches		0.00
Cleanup		0.00
Advertising Costs		0.00
Tax Sale Premium		0.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee		0.00
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	1,367,931.87	8,939,468.25


Kim M Jaworski
Tax Collector

Percentage of Collection at November 30, 2019	97.15%
Percentage of Collection at November 30, 2018	97.25%



Public Buildings & Grounds

Jonathan Barbato, Chair
Committee Members, Phil Kaferle, Susan Mayer

Month: December, 2019

- Public Buildings and Grounds end of year report.

2019 was a busy year for the Public Buildings and Grounds committee. The committee met multiple times throughout the year. The committee worked with community organizations on approvals for the use of Wenonah public buildings and public grounds to host many community functions.

Public Buildings and Grounds Committee met in January to discuss the financial impact that the Wenonah Lake operations has on the overall budget. It was decided to proceed with the 2019 summer swimming season. In September the committee met and agreed to amend the Wenonah Lake fees in an effort to make needed improvements and for the anticipated wage increase in the 2020. In September the committee also agreed to make the Lake grounds accessible during the off season and to go forward with the 2020 swimming program.

In April 2019 an Ad-hoc Committee was formed for the Wenonah Park to further enhance the preservation and beautification of the park. An anonymous donor provided funding for landscaping. Approval for two new events this year to the Wenonah Park was the Farmers Market sponsored by the Wenonah Women's Club and a Beer Garden at the Harvest Festival sponsored by the Home and School. There was also approval for two new additions in the Park, the War Memorial to be dedicated in 2020 and a Season's Greetings display sponsored by the Wenonah Lions Club.

The Public Buildings and Grounds committee looks forward to continuing our efforts in 2020 and would like to wish the Mayor, Council and the Residents a Happy Holiday Season and prosperous New Year.



Mantua Township Police Department

Proudly serving Mantua Township and Wenonah Borough



Darren E. White
Chief of Police

405 Main Street
Mantua, NJ 08051
mantuapd@mantuatownship.com
(856) 468-1920
Fax (856) 464-0237

Brian L. Grady
Lieutenant

Jeffrey F. Ferry
Captain

Shaun J. Butler
Lieutenant

December 19, 2019

To: Mr. Mayor and members of the Borough Council

From: Chief White

Re: Monthly report

- The signboard was located on Glassboro Road for a period due to complaints of speeding. It was brought back in and is with the mechanic due to having issues staying charged.
- Community service cleaned down Mantua Ave.
- Our new class 2 officer, Kevin Flem, is progressing well through his field training. Although hard to come by these days, we have found class 2 officers to be a valuable asset to us in assisting with a gamut of different things. He has already proven to be a huge help in court.
- Additionally, our most recently hired full-time officer, Drew Smick, is also doing really well and should complete his field training within the next month. He will then be on his own without another officer shadowing his every move.
- Our new handguns have started coming in. An order for simunitions inserts will also be placed shortly, This will allow for officers to train in shoot/don't shoot situations with realistic recoil, sound, and ballistics, thereby allowing them to have already experienced these types of active shooter situations and train for them in a realistic environment should they ever have to become involved in something similar in the future. There are non-marking simunition rounds that would allow us to train basically anywhere without damaging the property.
- Investigator Lawrence, who had rolled his ankle while at work, is now back in full capacity.
- One of the lieutenants and I attended a few OPRA classes at the League of Municipalities Conference. It appears that the majority of municipalities are just as frustrated with the current OPRA legislation and it was helpful to hear some insight from representatives from the league and from the Government Records Council itself.
- November was officially a success. Several officers participated and we raised money for charity in the process.

- As is normal for this time of year, Wenonah has experienced several package thefts. We have two suspects identified and are following up with this information. Additionally, a resident located several of the packages in the woods while out for a walk.
- Radar posts were on Buttonwood for a while but have been postponed due to the gas line work taking place in the area.



Mantua Township Police
405 Main Street
Mantua New Jersey 08051
(856) 468-1920

Incidents Summary List

Printed On: 12/19/19 13:23

Reporting Period : 11/22/2019 - 12/18/2019

	Mantua Police Department	Total
911 Hang Up	1	1
Abandoned Vehicle	1	1
Added Patrol	2	2
Allergic Reaction	1	1
Animal Complaint	1	1
Burglar Alarm Activation	7	7
Community Policing	2	2
Criminal Mischief Complaint	1	1
Disabled Motor Vehicle	1	1
Disorderly Conduct	1	1
Dispute	1	1
Down/Arcing Wires	1	1
Follow Up	5	5
Found Item	1	1
House Check	1	1
Intoxicated Person	1	1
Investigation	2	2
Juvenile Complaint	1	1
Lost Item	1	1
Medical Emergency	1	1
Motor Vehicle Complaint	2	2
Motor Vehicle Crash	2	2
Motor Vehicle Stop	9	9
Property Check	2	2
Psychiatric Emergency	1	1
Radar Enforcement	9	9
Radar Trailer Deployment	1	1
Speak To Officer	1	1
Suspicious Incident	2	2
Suspicious Motor Vehicle	2	2
Theft	11	11
Traffic Detail	2	2
Walk In Complaint	1	1
Total	78	78

To: Mayor Dominy and Council
From: Tim Nessler, Fire Chief
Subject: Incident and Activity Report for November 2019
Date: December 19, 2019

Summary

The Wenonah Fire Company was in service a total of 19 times during the month of November including dispatched incidents and weekly training.

Incidents

Borough of Wenonah and Automatic Mutual Aid

Alarm System -	4
Brush -	1
CO Alarm -	3
Exterior Fumes -	1
Interior Fumes -	1
Investigation -	1
Motor Veh. Crash -	2
Tree Down -	1
Wires -	1

Activities

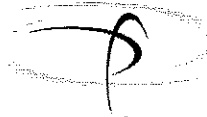
Meetings/Drills -	4
-------------------	---

Totals

During the month of November 2019, the Wenonah Fire Company responded to 15 incidents within the Borough and our mutual aid communities. The company also assembled for training and activities 4 times for a monthly total of 133.17 staff hours of service.

Respectfully Submitted:

Tim Nessler
Fire Chief



THE PETTIT GROUP, LLC
Engineering • Architecture • Planning

VIA E-MAIL ONLY

December 18, 2019

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday December 19, 2019
Project Number WNOE0120**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

BOROUGH POTABLE WATER WELL #3 & MODIFICATIONS TO WELL #1

1. The installation of the new Treatment System at Well #3 is being coordinated with the Contractor.
2. In order to help satisfy a condition of the NJDEP Flood Hazard Permit which was issued for the new Well, we are coordinating the planting of a number of new trees with both the Shade Tree and Environmental Commission.

2019 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. The Project is substantially completed and only Punchlist items remain. Consequently, our office has prepared and forwarded the following documents to Borough Council for approval:
 - A. Payment Certificate #4, in the amount of \$36,454.77.
 - B. Borough Change Order #2.
 - C. NJDOT Change Order #1(Final)

As a result of the abovementioned Change Orders, the original contract amount of \$702,828.50 has been decreased by \$23,604.61 (3.36%), for a projected final contract amount is \$679, 223.89.

2. As indicated above, there is approximately \$25,000 remaining in the construction contract and therefore, we are coordinating additional roadway paving work in Southwest Avenue and in West Willow Street, as well as the installation of a new handicap ramp on Elm Street, at the Elementary School. This additional work was originally scheduled to be completed within the next week. However, due to the inclement weather and the approaching Holiday Season, the work is being postponed until further notice.
3. Upon completion of the additional work, our office will finalize the Contract Amount, coordinate the Final Borough Change Order with the Contractor, issue the Contract Closeout Documents, and request the 2 Year Maintenance Bond.
4. Upon adoption of State Change Order #1 (Final), the NJDOT funded portion of the Contract will be complete and therefore, we will begin pursuing final grant reimbursement from the NJDOT.

II. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:

STOCKTON AVENUE EXTENSION

1. No Change Since Last Report.

#207 EAST WILLOW

1. No Change Since Last Report.

AT&T CELLULAR ANTENNAE INSTALLATION

1. AT&T will soon be replacing/upgrading a number of the existing panel antennae, Remote Radio Heads (RRH's), and Surge Suppression Devices located atop the Water Tower, including the modifications to the existing equipment mounts for additional structural stability. The scope work also includes a number of additions, upgrades, and/or, replacements of certain existing ground-based equipment.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No change since last report

III. GENERAL MUNICIPAL ENGINEERING:

2020 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. Our office has provided Council with a fee proposal for the engineering design, contract administration, and construction inspection for the 2020 Borough Infrastructure



Improvement Project. In addition, we have provided a recommendation for a project bond amount, which would potentially include the following:

- A. Roadway Reconstruction in S. Marion Avenue, from Mantua Avenue to Willow Street (NJDOT Funded)
- B. Water Main replacement in S. Marion Avenue, from Mantua Avenue to Willow Street (*Borough funded*)
- C. Roadway Improvements to East Poplar Street, from Clinton Avenue to Marion Avenue (*Borough funded*)
- D. Roadway Improvements to Mohawk Drive, from Lenape Trail to Woodbury-Glassboro Road (*Borough funded*)

Due to its potential construction cost of \$580,000, we have excluded the Roadway & Utility Improvements to Lenape Trail at this time. Should the Borough desire to include Lenape Trail in the scope of work for the 2020 Infrastructure Project, we will supplement our engineering proposal and provide an updated recommendation for the bond amount

2. It should be noted that the condition of the existing sanitary sewer in S. Marion Avenue will be assessed by Suburban Consulting Engineers (SCE) under the Borough-wide video inspection contract. Any required improvements to the sanitary sewer, as identified during the video inspection, will be addressed by SCE and coordinated with our office such that any underground utility work is completed prior to the paving of S. Marion Avenue.

2020 NJDOT MUNICIPAL AID PROGRAM:

1. The funding application for Drainage and Roadway Improvements to West Cherry Street, from Jefferson Avenue to Garfield Avenue. (*Priority 1*) was approved by the NJDOT, in the amount of \$270,000. The total amount requested in the grant was \$476,914.
 - A. The Borough should consider including West Cherry Street within the scope of the 2020 Infrastructure Improvement Project for the purposes of enticing more bidders and obtaining better unit pricing.
2. The application for Roadway Improvements to North Clinton Avenue, from Elm Street to Maple Street (*Priority 2*) was not approved for funding and therefore, should be considered as the Priority 1 application for the 2021 Municipal Aid Program.

NJ ENVIRONMENTAL INFRASTRUCTURE FINANCING PROGRAM

1. Our office defers status reports on Infrastructure Funding to Suburban Consulting Engineers.

PY 2019-2020 CDBG APPLICATION: BARRIER FREE IMPROVEMENTS AT LISLE FIELD

1. No change since last report.



WENONAH LIBRARY:

1. No change since last report.

WENONAH LAKE:

1. The lake must be returned back to normal levels before February 1, 2016.

LIGHT RAIL

1. No change since last report.

CONRAIL

1. No change since last report.

SANITARY SEWER SYSTEM

1. The Borough-wide sanitary sewer jet cleaning and video inspection program continues. Upon completion, our office will coordinate the necessary upgrades with future roadway improvement projects, including those roadways being considered for upgrades in 2020, i.e. S. Marion Avenue, East Poplar Street, & Mohawk Drive.
2. If available, we recommend that funds be dedicated to the installation of a bypass system for the Lenape Trail Pump Station.

GLOUCESTER COUNTY UTILITIES AUTHORITY (GCUA)

1. No change since last report.

PUBLIC SEWER FOR WOODBURY-GLASSBORO RD PROPERTIES

1. No change since last report.

BOROUGH WATER TOWER AND WELLS

1. Our office defers status reports on the Borough Water Tower and Wells to Suburban Consulting Engineers (SCE).

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. No change since last report.

NJDEP WATER ALLOCATION

1. The total 2019 water usage, up to and including the month of November, is 53.28 million gallons and projects out to be approximately 15 million gallons below the Annual Allocation Limit of 72.07 million gallons per year.



BOROUGH WATER SYSTEM RECORD KEEPING

1. No Change Since Last Report.

STORM SEWER SYSTEM

1. In light of the Asset Management Plans being prepared for the Borough's Water and Sanitary Sewer Systems, considerations should be made for the preparation of an Asset Management Plan and GIS Map for the Borough's Storm Sewer System.
 - A. It should be noted that the Borough is required to provide NJDEP with a GIS Map of the Borough-wide Outfalls by December 1, 2020. It is assumed that the Borough will retain SCE for this work and our office will provide SCE with the outfall coordinates upon authorization of the work.

NJPDES STORMWATER DISCHARGE PERMIT

1. Our office continues to perform periodic updates to the Borough's 2019 Stormwater Pollution Prevention Program (SPPP) in preparation for the filing of the 2019 Annual Report.
2. Our office has prepared and/or updated the various Borough Maintenance Plans, Maintenance Logs, and Training Logs which are required for compliance with the 2020 Stormwater Permit Requirements.
3. The 2019 Maintenance Manual review and 2020 Training Session with the Public Works Department on the current Stormwater Permit requirements is tentatively scheduled for early January.

FLOODING INVESTIGATION IN SOUTHEAST AVENUE

1. No change since last report.

#107 S. CLINTON AVENUE

1. No change since last report.

ON-STREET ADA PARKING STALL FOR ELEMENTARY SCHOOL

1. We have coordinated the installation of a new Ramp and on-street ADA Parking Stall in the north side of Elm Street, adjacent to the Elementary School.
2. It should be noted that an amendment to Section 67-3.1 of the Borough Code will have to be adopted by Ordinance in order to reserve the on-street ADA Parking Stall.

TRAFFIC CALMING MEASURES

1. No change since last report.



NORTH LINCOLN AVENUE RIGHT OF WAY VACATION

1. The property owner is performing deed research to confirm that the existing property lines extend out to the center of the Right of Way for N. Lincoln Avenue.

BLOCK 13 EROSION PROBLEM (NORTHWEST OF JEFFERSON & ELM)

1. No Change Since Last Report.

IV. PLANNING BOARD ACTIVITY:

1. No Significant Activity.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,
THE PETTIT GROUP, LLC



David Kreck, PE, CME
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)
Laurie Christinzio, Planning Board Secretary (via e-mail)

