

BOROUGH OF WENONAH

www.boroughofwenonah.com

COUNCIL MINUTES – BUSINESS MEETING

JANUARY 24, 2019

Pledge of Allegiance

Call to Order: 7:30 p.m. by Mayor John R. Dominy
Wenonah Municipal Building, 1 South West Avenue Wenonah, NJ 08090

Roll Call: Present: Dominy, Cox, Fini, Kaeferle, Mayer, Norris
Absent: Barbato
Also present: Solicitor Matthew Lyons

Open Public Meetings Act Statement:

Adoption of the Agenda: Kaeferle/Mayer

Open to the Public Norris/Kaeferle

Resident Duke Braun, 407 W. Mantua, on behalf of the Lake Association. They would like to do a one-day open house at the lake to promote membership. They are not sure of the date yet. Mayor Dominy indicated to reach out to Councilman Barbato

Resident Gary Odenbrett, 20 N. West Avenue, Shade Tree Chairperson, gave an update on Shade Tree activity. A solicitation of quotes went out for the removal of 25-30 trees for this year. Also, purchased were 40 new seedlings for planting.

Close to the Public Cox/Fini

Motion to approve: December 27, 2019 Business Meeting Minutes. Kaeferle/Cox
All in Favor; Mayer abstained

Motion to approve: January 3, 2019 Re-organization Meeting Minutes Cox/Fini
All in favor

Motion to approve: Ordinance No. O-2019–1: 2nd read
Amending Salaries of various Borough officials and Employees for 2019 Cox/Kaeferle

Motion to Open Public Hearing Kaeferle/Mayer
No comments

Motion to Close Public Hearing

Cox/Kaeferle

Roll Call:

Ayes: Cox, Fini, Kaeferle, Mayer, Norris

Nays: None

Abstain: None

Absent: Barbato

Motion Approved

Motion to approve: Resolution 2019-22

Approving agreement for the blue emergency warning light use

Cox/Fini

Roll Call:

Ayes: Cox, Fini, Kaeferle, Mayer, Norris

Nays: None

Abstain: None

Absent: Barbato

Motion Approved

Motion to approve: Resolution 2019-23

Awarding contract to the Pettit Group, LLC for Engineering Services

Mayer/Kaeferle

Roll Call:

Ayes: Cox, Fini, Kaeferle, Mayer, Norris

Nays: None

Abstain: None

Absent: Barbato

Motion Approved

Motion to approve: Resolution 2019-24 Awarding Contract to
Bowman & Company for Auditing services.

Norris/Kaeferle

Roll Call:

Ayes: Cox, Fini, Kaeferle, Mayer, Norris

Nays: None

Abstain: None

Absent: Barbato

Motion Approved

Motion to approve: Resolution 2019-25

Awarding contract to Gebhardt & Kiefer for Legal Services

Kaeferle/Fini

Roll Call:

Ayes: Cox, Fini, Kaeferle, Mayer, Norris

Nays: None

Abstain: None

Absent: Barbato

Motion Approved

Motion to approve: Resolution 2019-26
Awarding contract to Robert Scharle for CFO services Norris/Kaeferle
Roll Call:
Ayes: Cox, Fini, Kaeferle, Mayer, Norris
Nays: None
Abstain: None
Absent: Barbato
Motion Approved

Motion to approve: Resolution 2019-27
Awarding contract to Brian Slauch, of Clark Caton Hintz for
COAH Planning Services Kaeferle/Mayer
Roll Call:
Ayes: Cox, Fini, Kaeferle, Mayer, Norris
Nays: None
Abstain: None
Absent: Barbato
Motion Approved

Motion to approve: Resolution 2019-28
Awarding contract to McManimon & Scotland for Bond Counsel Services Kaeferle/Fini
Roll Call:
Ayes: Cox, Fini, Kaeferle, Mayer, Norris
Nays: None
Abstain: None
Absent: Barbato
Motion Approved

Motion to approve: Resolution 2019-29 Approving 2018 Tonnage Grant Mayer/Kaeferle
Roll Call:
Ayes: Cox, Fini, Kaeferle, Mayer, Norris
Nays: None
Abstain: None
Absent: Barbato
Motion Approved

Motion to approve: Resolution 2019-30: Approving appropriation transfers Norris/Kaeferle
Roll Call:
Ayes: Cox, Fini, Kaeferle, Mayer, Norris
Nays: None
Abstain: None
Absent: Barbato
Motion Approved

Motion to approve: Resolution 2019-31 Approving cancellation of tax overpayment or delinquent amounts less than \$5.00

Norris/Kaeferle

Roll Call:

Ayes: Cox, Fini, Kaeferle, Mayer, Norris

Nays: None

Abstain: None

Absent: Barbato

Motion Approved

Motion to approve: Resolution 2019-32 Approving Ryan Sole Public Works employee to Laborer #2

Norris/Kaeferle

Roll Call:

Ayes: Cox, Fini, Kaeferle, Mayer, Norris

Nays: None

Abstain: None

Absent: Barbato

Motion Approved

Motion to approve: Ordinance 2019-2 1st Read Amending, revise, and supplement Ordinance 67-1.1 4-way stop signs

Mayer/Cox

Roll Call:

Ayes: Cox, Fini, Kaeferle, Mayer, Norris

Nays: None

Abstain: None

Absent: Barbato

Motion Approved

COMMITTEE REPORTS

- Public Safety & Personnel: Dan Cox - See attached report.
- Public Works: Susan Mayer - See attached report.
- Human Services: Anthony Fini – No report
- Finance & Budget: William Norris – See attached Treasurer & Tax collector Reports
- Legal & Ordinance: P. Kaeferle – Currently working on the Parking ordinance
- Public Buildings & Grounds: J. Barbato – Absent
- Engineers Report: Dave Kreck – Absent.
See attached Engineer's detailed report on all projects in town.

Motion to approve: Disbursements

Norris/Kaeferle

Roll Call:

Ayes: Cox, Fini, Kaeferle, Mayer, Norris

Nays: None

Abstain: None

Absent: Barbato

Motion Approved

Miscellaneous: Motion to approve the NJ Fireman's membership application of Storm Bersani

Cox/Kaeferle All in Favor

Open to the Public:

Cox/Norris

No comments

Close to the Public:

Mayer/Kaeferle

Motion to go into closed session: Resolution R-2019-33
Session for Litigation – contract negotiations pursuant to
NJSA 10:4-12(b)(7) and NJSA 10:4-12(b)(8) with PBA Local 122.

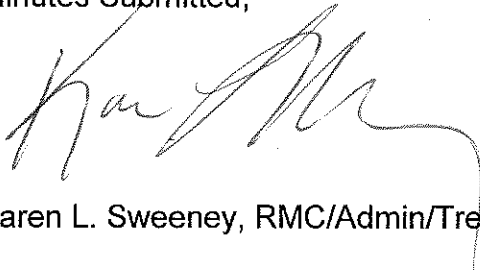
Kaeferle/Mayer

Motion to Adjourn: 8:15 pm

Fini/Mayer

All in favor

Minutes Submitted,



Karen L. Sweeney, RMC/Admin/Treasurer

Approved: February 28, 2019



Mantua Township Police Department



Darren E. White
Chief of Police

405 Main Street
Mantua, NJ 08051
mantuapd@mantuatownship.com
(856) 468-1920
Fax (856) 464-0237

Brian L. Grady
Lieutenant

Jeffrey F. Ferry
Lieutenant

Shaun J. Butler
Lieutenant

January 24, 2019

To: Mr. Mayor and members of the Borough Council
From: Chief White
Re: Monthly report

- Litter patrol still is not consistent. We did have one this past Sunday, but need more in order to be able to get the large amount of litter that is perpetually all over.
- We are down one patrol officer who was injured during a recent force incident. He has been placed on light duty and is helping us sort through some old records at the police department.
- A couple of minor IT issues are being worked out with the move into the old headquarters building. It is nothing major however, and we are continuing to find the most efficient way to use the newfound space, both in Wenonah and in Mantua.
- All of the police administrators attended two separate training events for customer service that was hosted by a representative from Rowan University. They were a nice reminder of why we are all in the positions that we hold.
- The body cameras are still proving helpful.
- I have completed all of the paperwork for the police department's Safe and Secure Grant. This provides the department with money towards the salaries of two officers with the goal of increasing community service. Additionally, the Body Camera Grant has all been completed and final paperwork is waiting to be approved and mailed to the state.
- Ptl. Donovan and Boomer are officially done with the academy and back on the road. Both are doing great.
- We are in the process of hiring another class 2 to get us back up to where we were in the past. The selection process is complete and we are just waiting on the results of some of the required testing to come back.
- I am sure everybody heard about the incident in Logan from the 14th. We did have several officers present on scene, one as a member of SWAT, two from ERT, and one who was working his shift who responded as part of mutual aid. Everybody is safe and doing well.



Mantua Township Police Department



Darren E. White
Chief of Police

405 Main Street
Mantua, NJ 08051
mantuapd@mantuatownship.com
(856) 468-1920
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Brian L. Grady
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Shaun J. Butler
Lieutenant

- Officer Krista Sheilds was selected by her peers as the Mantua Police Department Officer of the year for 2018. This is an honor that began in 2000, and she is the first female officer to receive it. We are proud of her accomplishments and are looking forward to seeing what she can do in 2019.
- Overall, things are going relatively smoothly.
- Drive Sober or Get Pulled Over Stats:
 - 447 vehicles stopped
 - DWI - 1
 - Seat Belt - 14
 - Child restraint - 3
 - Careless - 10
 - Fugitives apprehended - 21
 - Suspended licenses - 16
 - Uninsured motorists - 5
 - Speeding - 8
 - Reckless driving - 4
 - Drug arrests - 10
 - Other moving/non-moving - 158
 - Also made arrests for shoplifting, eluding, simple assault, criminal mischief, trespassing, and lewdness



Mantua Township Police
405 Main Street
Mantua New Jersey 08051
(856) 468-1920

Incidents Summary List

Printed On: 01/24/19 12:14

Reporting Period : 12/27/2018 - 01/24/2019

	Mantua Police Department	Total
911 Hang Up	1	1
911 Miss Dial	2	2
Abdominal Pain	1	1
Added Patrol	10	10
Animal Complaint	3	3
Assist Other Agency	1	1
Burglar Alarm Activation	8	8
Cardiac Emergency	1	1
CO Alarm	1	1
Diabetic Emergency	1	1
Dispute	1	1
Disturbance	1	1
Escort	1	1
Fall Victim	5	5
Fire Alarm System	1	1
Follow Up	1	1
Foot Patrol	1	1
Found Item	1	1
Fumes Exterior	1	1
General	1	1
Hazardous Road Condition	2	2
House Check	1	1
Investigation	3	3
Motor Vehicle Complaint	1	1
Motor Vehicle Stop	37	37
Notification/Informational	1	1
Parking Enforcement	1	1
Property Check	12	12
Psychiatric Emergency	2	2
Radar Enforcement	3	3
Seizures	1	1
Sick Person	1	1
Solicitation	1	1
Speak To Officer	2	2
Special Detail	1	1
Suspicious Incident	2	2
Suspicious Motor Vehicle	4	4
Suspicious Person	1	1



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405 Main Street
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Incidents Summary List

Printed On: 01/24/19 12:14

Reporting Period : 12/27/2018 - 01/24/2019

	Mantua Police Department	Total
Terroristic Threats	1	1
Theft	2	2
Traffic Detail	1	1
Transport	1	1
Unconscious Person	1	1
Unknown Medical Emergency	1	1
Warrant	3	3
Well Being Check	2	2
Total	131	131

To: Mayor Dominy and Members of Borough Council
From: Drew Sole, Fire Chief
Subject: Fire Chiefs Report for December 2018
Date: January 2, 2019

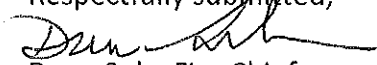
The Wenonah Fire Company was in service seventeen times during the month of December. Fifteen were calls for fire or rescue assistance and two weekly training activities. A summary of the alarms follows.

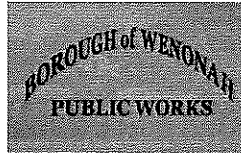
Emergency Responses

Alarm System Investigation	1
Cover Station	1
Dwelling (Investigate burning smell)	1
Exterior Fumes Investigation	2
Interior Fumes Investigation	1
Request for Mutual Aide	9

During the month of December, the fire company responded to fifteen calls of need to our town and our neighboring communities and trained on two occasions for a total of 125.05 staff hours of service.

On December 18, 2018 the fire company once again had the privilege of hosting Santa and riding through the town. The event drew a large number of well wishers as Santa toured the town.

Respectfully submitted,

Drew Sole, Fire Chief



Public Works Report

**Submitted by Ken Trovarelli, DPW Superintendent
January 24, 2019**

○ Road and Utility Maintenance and Compliance Testing:

- - Repaired water main break by church on Lenape
 - Had a few sewer back ups that needed to be plunged
 - Replaced/Installed 6 water meters
 - 15 Utility Mark outs
 - Readied equipment for snow and ice storms, salted roads and kept sidewalks clear of snow and ice
 - Check wells and lift stations daily and performed minor maintenance
 - Added chlorine and small repairs at well
 - Monthly, Quarterly and Yearly water reports completed
 - Clear catch basins before rain
 - Collected 4 routine water samples for NJDEP.
 - Many potholes throughout the borough were filled / cold patched.

○ Municipal Properties and Maintenance:

- - Replaced steps at the community center bilco door and cleaned gutters
 - Replaced ballast and bulbs in the tax office.
 - Trash/Recycle Collection - Collected trash and recycling at parks, municipal properties and businesses.

○ Bulk Leaf Collection, Yard Waste & Branch Collection, Chipping, Tree removal:


- - Removed 5 trees for Shade Tree Commission
 - Branches picked up and 20 cu. yd. chipped.
 - Containerized yard waste picked up.

○ Residential Recycling:

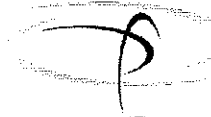
- - Collected metal items per residents' requests.
 - E-waste pick up per residents' requests

Tax Collector's Statement of Cash Receipts

Current Taxes	December 2018	2018 To Date
Prepaid Taxes / 2019	17,582.91	49,646.35
2018 Taxes	46,618.42	8,207,350.65
2017 Taxes		77,316.94
6% Year End Penalty		1,305.51
Arrears		0.00
Tax Title Liens		0.00
Interest & Costs	936.76	14,306.89
Tax Searches		0.00
Cleanup		0.00
Advertising Costs		281.03
Tax Sale Premium		0.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee		100.00
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	65,138.09	8,350,307.37


Kim M Jaworski
 Tax Collector

Percentage of Collection at December 31, 2018	98.75%
Percentage of Collection at December 31, 2017	98.50%



THE PETTIT GROUP, LLC
Engineering • Architecture • Planning

VIA E-MAIL ONLY

January 24, 2019

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday January 24, 2019
Project Number WNOE0120**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

BOROUGH POTABLE WATER WELL #3 & MODIFICATIONS TO WELL #1

1. Suburban Consulting Engineers, Inc. (SCE) is continuing with their engineering evaluation of the new Treatment Systems and our office, along with Public Works, is responding to their various inquiries. The completed evaluation is anticipated within the next few weeks.
2. The Well Design Engineer (PS&S) has obtained the necessary NJDEP Permits to allow for the installation and operation of the supplemental treatment devices at both Well #1 & Well #3.

We are also in receipt of the materials required to install the re-circulation system that was recently recommended by the dosing pump supplier (JP Jager) and the Treatment System Supplier (Lonza).

These supplementary installations are on hold pending the Engineering Evaluation referenced above.

3. Public Works must install a number of trees to satisfy the conditions of the NJDEP Flood Hazard Permit. This work is in exchange for other work that was completed for the Public Works Department by Level-1 Construction.

2014 NJDOT TRANSPORTATION ALTERNATIVES PROGRAM (TAP):

1. No Change Since Last Report.

2017 NJDOT LOCAL AID INFRASTRUCTURE GRANT - 2018 ROAD PROGRAM:

1. The Contractor has substantially completed the Project.
2. As previously reported, the Asphalt Core Test results revealed NJDOT penalties for Air Voids and Thickness. The total penalty amount has been calculated to be \$5,690.89. The Contractor has submitted a request for full payment and has proposed an extended Maintenance Bond for three (3) additional years (total of 5 years) to compensate for the NJDOT penalties. In essence, the Borough would be paying \$5,690.89 for an additional 3 years on the Maintenance Bond.
 - A. Prior to making a decision, we will perform a financial analysis of the project to ensure that the Borough is able to take full advantage of the \$350,000 DOT Grant.
3. Final Change Orders, Final Payment, and Contract Closeout is being delayed pending a decision on the above.

2018 NJDOT MUNICIPAL AID PROGRAM – 2019 INFRASTRUCTURE IMPROVEMENT PROJECT (FORMERLY THE 2019 ROAD PROGRAM):

1. The completion of the Plans and Specifications is on track for Public Bid Advertisement in late February-early March 2019.

II. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:

STOCKTON AVENUE EXTENSION

1. No Change Since Last Report.

#207 EAST WILLOW

1. No Change Since Last Report.

#404 S. CLINTON AVENUE

1. No Change Since Last Report.

AT&T CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. T-Mobile will soon be installing a new generator within their existing ground-based compound.
2. T-Mobile has submitted plans for replacing and upgrading three (3) of the nine (9) existing panel antennae that are currently mounted to the Water Tower. Each of the three (3) new antennae shall also be provided with a new Remote Radio Head (RRH).



All of the improvements described above shall be installed upon the existing pipe masts that are mounted atop the Water Tower.

- A. The six (6) other panel antenna and appurtenances shall remain as existing, with no modifications.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No change since last report

III. GENERAL MUNICIPAL ENGINEERING:

2019 NJDOT MUNICIPAL AID PROGRAM:

1. No Change Since Last Report

NJ ENVIRONMENTAL INFRASTRUCTURE FINANCING PROGRAM

1. It is our understanding that Suburban Consulting Engineers, Inc. (SCE) is preparing the necessary Grant submission documents and our office will continue to provide our assistance on an as needed basis.

SAFE ROUTES TO SCHOOL GRANT APPLICATION (SRTS)

1. No Change Since Last Report.

PY 2017-18 CDBG APPLICATION: BARRIER FREE IMPROVEMENTS AT LISLE FIELD

1. No change since last report.

WENONAH LIBRARY:

1. No change since last report.

WENONAH LAKE:

1. No change since last report.

LIGHT RAIL

1. No change since last report.

CONRAIL

1. No change since last report.



GLOUCESTER COUNTY UTILITIES AUTHORITY (GCUA)

1. It is our understanding that the GCUA is proposing a 1.98% rate increase for Sewer Treatment services.

USEPA SANITARY SEWER COMPLIANCE EVALUATION INSPECTION

1. No change since last report.

PUBLIC SEWER FOR WOODBURY-GLASSBORO RD PROPERTIES

1. No change since last report.

NJDEP WATER QUALITY ACCOUNTABILITY ACT

1. The GPS Survey for the Borough's Water System Valves and Fire Hydrants has been completed and the Borough's GIS Map has been updated and circulated to various Borough officials for review and comment.
 - A. We will be forwarding the GIS Map to the Borough's Asset Management Consultant Suburban Consulting Engineers, Inc., for performing future updates, especially as it relates to the Borough's Asset Management Plan.
2. It is our understanding that Pubic Works is addressing the DEP requirement for permanently marking all Borough wide fire hydrants with a name, number, symbol, or other distinguishing mark.
3. It is our understanding that Pubic Works is addressing the DEP requirement for Inspecting and Operating the water system valves and blow-offs, and for Testing and Flushing the existing fire hydrants.

BOROUGH WATER TOWER AND WELLS

1. See "NJ ENVIRONMENTAL INFRASTRUCTURE FINANCING PROGRAM" for information regarding funding for the Water Tower Project.
2. See "BOROUGH POTABLE WATER WELL #3 & MODIFICATIONS TO WELL #1" for information regarding Well #'s 1 & 3.

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. No change since last report.

WATER METER UPGRADES

1. No change since last report.



NJDEP WATER ALLOCATION

1. The Borough's total water usage for the Year 2018 was approximately 62.38 million gallons, which is approximately 9.7 million gallons below the Annual Allocation Limit of 72.07 million gallons.

BOROUGH WATER SYSTEM RECORD KEEPING

1. No Change Since Last Report.

STORM SEWERS

1. We recommend that all necessary storm sewer replacement work be inventoried and included in the impending NJ Environmental Infrastructure Financing Program Funding Application.

See "NJ ENVIRONMENTAL INFRASTRUCTURE FINANCING PROGRAM" for additional information.

NJPDES STORMWATER DISCHARGE PERMIT

1. Our office has obtained the completed 2018 Stormwater Maintenance Manual from the Public Works Department and we are currently in the process of assembling the necessary information for completion of the 2018 Annual Report. The Annual Report is due on May 1st.
2. Our office has prepared and/or updated the various Borough Maintenance Plans, Maintenance Logs, and Training Logs which are required for compliance with the new 2019 Stormwater Permit Requirements.
 - A. Similar to last year, our office will coordinate the 2019 Training requirements with Borough Council and Board Members.
3. The 2019 Training Session with the Public Works Department on both the current and new Stormwater Permit requirements has been completed.

MANTUA AVENUE PEDESTRIAN LIGHTS

1. No change since last report.

ELECTRICAL UPGRADES AT WENONAH PARK

1. No change since last report.

STOP SIGN INSTALLATIONS

1. Our office has prepared an Engineering Report to analyze the feasibility of providing 4-Way stop controls at the following intersections:
 - A. S. Clinton Avenue and E. Willow Street.



- B. N. Marion Avenue and E. Elm Street.
- C. N. Marion Avenue and E. Buttonwood Street

Based upon our evaluation, four-way stop controls can be justified for all of the intersections listed above.

TRAFFIC CALMING MEASURES

- 1. No change since last report.

BLOCK 13 EROSION PROBLEM (NORTHWEST OF JEFFERSON & ELM)

- 1. No Change Since Last Report.

IV. PLANNING BOARD ACTIVITY:

- 1. No significant activity.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,
THE PETTIT GROUP, LLC



David Kreck, PE, CME
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)
Laurie Christinzio, Planning Board Secretary (via e-mail)



Dear Wenonah Borough Council Members,

Happy 2019 to you all, and thank you for everything you have done for Wenonah in 2018.

We wanted to kick off the new year, and the second half of the school year, by sharing some important developments at Gateway:

1. 50% reduction in student absenteeism

Along with its significant increase in standardized test scores last year, Gateway is continuing to improve the metrics that contribute to low rankings on school and real estate websites. One of those measurements is student absenteeism, which has been a statewide challenge for New Jersey in recent years. Last year Gateway's student absenteeism rate was higher than the state average. We are pleased to announce that with a concerted effort by administrators and faculty, including a revised policy on contacting parents of absent students and the involvement of our new full-time mental health specialist, **Gateway has reduced its absenteeism rate by half for the first semester of the current school year.** Gateway's rate is now just over 12% - nearly a full percentage point below the state average.

2. Expanded school security = a safer, calmer school environment

You may remember that last year, for the first time, Gateway contracted with a private security firm to add a student resource officer (SRO) to its staff. This year, with a goal of making our school the safest environment possible for students, we have revamped and expanded the SRO program, contracting directly with the Woodbury Heights Police Department to hire a team of SROs who share coverage of the building on a rotating basis.. Our four SROs, two of whom are present in the building each school day, are all retired police officers who have sought out SRO positions because they are interested in working in schools with kids. Their connection to Gateway's local police department ensures optimal communication and continuity in dealing with emergency and disciplinary issues. **We are pleased to report that disciplinary incidents are down 86% since the program began.**

3. Possible Gateway computer science program

Curriculum director Amy Mount has applied for a state grant that would allow Gateway to hire a dedicated computer science faculty member and introduce classes in computer science. If Gateway is awarded the grant, we could offer our students exposure to one of the world's fastest growing fields. Stay tuned!

4. Honoring Gateway's Teacher and Professional of the Year

Congratulations to our teacher of the year, Desiree Brennan, and our professional of the year, Melissa Powell, who received the most votes from our selection committee from a list of nominees.

Desiree Brennan has taught French at Gateway for 17 years and is also a certified English as a Second Language (ESL) teacher. She is known as a thorough