

BOROUGH OF WENONAH

www.boroughofwenonah.com

COUNCIL MINUTES – BUSINESS MEETING

May 23, 2019

Pledge of Allegiance

Call to Order: 7:30 p.m. by Mayor John R. Dominy,
Wenonah Municipal Building, 1 South West Avenue, Wenonah, NJ 08090

Roll Call: Present: Mayor Dominy, Councilmen Barbato, Cox, Mayer, Norris
Absent: Fini, Kaeferle
Also, present: Municipal Clerk Sweeney, Solicitor Matthew Lyons

Open Public Meetings Act Statement:

Adoption of the Agenda: Mayer/Cox, All in Favor

Open to the Public Mayer/Barbato, All in Favor
Resident Brian Peisino, 109 S East Avenue, wanted to know why the water was flushed without the public being notified. Councilwoman Mayer indicated that since the flushing is a Fire Dept activity, the Borough must be made aware of the activity in order to inform the public. Going forward we will request the Fire Dept. to provide us with the information ahead of time. FYI, the procedure is to just run the water until it clears.

Close to the Public Mayer/Barbato, All in Favor

Open Public Hearing on the 2019 Municipal Budget Norris/Cox
CFO, Rob Scharle indicated 4.1 percent decrease; from 2015 thru 2019. The borough tax rate was reduced by 6.4 cents.

Close Public Hearing on the 2019 Municipal Budget Mayer/Norris

Motion to approve: Resolution 2019-57 Adopting the 2019
Municipal Budget read by title only Norris/Cox

Roll Call:
Ayes: Barbato, Cox, Norris, Mayer

Nays: None

Abstain: None

Absent: Fini, Kaeferle

Motion Approved

Motion to approve: Ordinance 2019-8 2nd read, Amending Chapter 51.
Sewer and Sewer rents/increase for the next 3 years; \$470 for 2019;
\$480 for 2020; \$490 for 2021

Mayer/Norris

Open Public Hearing

Cox/Mayer

Resident Judy Offner, 5. S. Marion Avenue asked if this is related to the street drains, Mayor indicated no; it is an increase in the ordinance fees.

Close Public Hearing

Mayer/Barbato

Roll Call:

Ayes: Barbato, Cox, Norris, Mayer

Nays: None

Abstain: None

Absent: Fini, Kaeferle

Motion Approved

Motion to approve: Resolution 2019-58, Approval of the Capital Budget Amendment

Norris/Mayer

Roll Call:

Ayes: Barbato, Cox, Norris, Mayer

Nays: None

Abstain: None

Absent: Fini, Kaeferle

Motion Approved

Motion to approve: Resolution 2019-59, Approval of the Woman’s Club usage agreement

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Norris, Mayer

Nays: None

Abstain: None

Absent: Fini, Kaeferle

Motion Approved

Motion to approve: Resolution 2019-60, Approval of the Mantua Detective usage agreement

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Norris, Mayer

Nays: None

Abstain: None

Absent: Fini, Kaeferle

Motion Approved

Motion to approve: Resolution 2019-61, Approval of Margaret A. Striebel LOSAP Withdrawal

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Norris, Mayer

Nays: None

Abstain: None

Absent: Fini, Kaeferle

Motion Approved

Motion to approve: Resolution 2019-62

Approving cancellation of 1st & 2nd taxes on Block 6,1 Lot 9 due to tax exemption

Norris/Mayer

Roll Call:

Ayes: Barbato, Cox, Norris, Mayer

Nays: None

Abstain: None

Absent: Fini, Kaeferle

Motion Approved

Motion to approve: Ordinance 2019- 9 1st read Amending
Bond Ordinance 2018-8

Mayer/Barbato

Roll Call:

Ayes: Barbato, Cox, Norris, Mayer

Nays: None

Abstain: None

Absent: Fini, Kaeferle

Motion Approved

Motion to approve: Ordinance 2019-10 1st read Amending
Animal Control Ordinance

Mayer/Norris

Roll Call:

Ayes: Barbato, Cox, Norris, Mayer

Nays: None

Abstain: None

Absent: Fini, Kaeferle

Motion Approved

Note: The 2nd read, public hearing, will be a special meeting on Thursday June 6, 2019 @ 5:30 pm.

Committee Reports:

- Public Safety & Personnel – Councilman Dan Cox - see attached written report.
Chief White read his written report - see attached.
Councilman Cox read on behalf of Chief Nessler - see attached.
- Public Works – Councilwoman Susan Mayer - see attached written report
- Human Services – Councilman Anthony Fini - No Written Report; Absent
- Finance & Budget – Councilman Bill Norris – See attached Tax Collector and Treasurers Report; adopting the 2019 Municipal Budget tonight.
- Legal & Ordinance – Councilman Phil Kaeferle - No Report- Absent
- Public Buildings & Grounds – Councilman Jonathan Barbato- See attached report as of May 23
The Lake has sold 27 resident lake tags and 4 non-resident family memberships.

Engineers Report: See attached Engineers Report for all projects going on around town.

Bids were taken for the next road project. Charles Marandino, LLC, won the bid which we will be awarding at the next meeting. Rain Barrel workshop took place on June 2.

Approve Disbursements

Mayer/Norris

Roll Call:

Ayes: Barbato, Cox, Norris, Mayer

Nays: None

Abstain: None

Absent: Fini, Kaeferle

Motion Approved

Motion to approve: Fire Company membership application for Katie Schwartz, Steve Carr, and Justin Marchuck
Cox/Norris all in Favor

Motion to approve: Beth Brabson, 306 S. Princeton Avenue, to the Shade Tree Commission
Barbato/Mayer All in Favor

Recognition: The Borough of Wenonah has earned \$3,275.00 as a result of employee outstanding safety performances.

Open to public:

Mayer/Cox

Gary Odenbrett 20 N West Ave gave an update on trees planted and spoke about the solar panels and the shade trees that are in the way. He is asking for assistance with research and needs something in the ordinance to speak to this issue, so residents don't remove shade trees. He requested a regulation to cover this issue.

Councilwoman Mayer motioned to meet with solicitor Lyons to discuss and come up with something.

Councilman Norris seconded roll call

Roll Call:

Ayes: Barbato, Cox, Norris, Sheppard

Nays: None

Abstain: None

Absent: Fini, Kaeferle

Motion Approved

Close to public:

Mayer/Norris

Motion to approve: Resolution 2019-63 Closed Executive Session; Litigation.

Action may be taken.

Norris/Mayer All in Favor

Come out of closed session.

Mayer/Cox

Motion to adjourn: 8:45 pm

Norris/Mayer All in Favor

Minutes Submitted,



Karen L. Sweeney, RMC/Admin/Treasurer

Approved: July 25, 2019



Mantua Township Police Department

Proudly serving Mantua Township and Wenonah Borough



Darren E. White
Chief of Police

405 Main Street
Mantua, NJ 08051
mantuapd@mantuatownship.com
(856) 468-1920
Fax (856) 464-0237

Brian L. Grady
Lieutenant

Jeffrey F. Ferry
Captain

Shaun J. Butler
Lieutenant

May 23, 2019

To: Mr. Mayor and members of the Borough Council
From: Chief White

Re: Monthly report

- Jeff Ferry was promoted from lieutenant to captain. We are looking forward to the future with him as second in command of the police department.
- The application deadline for our selection process ended yesterday (5/22). Although we received less applications than I would have liked, I am confident that we will find two qualified full-time candidates out of the pool. Already being trained by the Police Training Commission was a prerequisite, so that likely resulted in receiving significantly less applications than if we were sending somebody to the academy. I am also hoping that one of the applicants who does not receive a full-time offer may be interested in a class 2 position.
- We are also going through a promotional process for Sergeant and Corporal, but this will likely not be complete until August.
- Our court day has moved from Monday to two Wednesdays per month with one Monday per month used as an overflow day/trial day.
- We are all prepared for the Memorial Day Parade.
- Although our vehicle that caught fire was a complete loss as far as the insurance company was concerned, we did work out a deal to purchase what is left of it for a very reasonable price. Everything in front of the firewall is still good, so we plan on pulling the motor to be used in another one of our cars whose motor is blown. Additionally, many of the emergency warning lights are likely still good, the rims (and possibly tires) are all still good, many body panels are usable, and the rear liftgate (other than the windshield, which was broken out to retrieve the rifle from the car) is still good.
- All supervisory and command personnel attended a two-day class about "Surviving Critical Incidents" held in West Deptford, which was enlightening about the effects of being involved in shootings and other serious incidents. Stories were relayed by south jersey officers and a Philadelphia officer who



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were previously involved in these types of incidents who detailed all of the ancillary effects that occurred to them as a result. It was eye opening.

- All administrator's phones and the shift supervisor phone have access to the Wenonah Elementary School surveillance system. This can be a huge asset if there were to be a serious incident occurring within the school.
- The police department's website pages were all recently updated and should be accurate.
- The gear we ordered for the chaplains is all in. The next step is for them to participate in some ride-alongs with officers. I plan on getting us all together to sit down and discuss the program as well. I put a standard operating procedure together as well and sent it to them for their input. Reverend Ben Maddison from the Holy Trinity Episcopal Church on North Monroe Ave. is participating. I am looking forward to working with them.
- Sgt. Hayes will be teaching the Police Explorers defensive tactics at one of his gyms this week on his own time. The program is not just for Mantua, so if you know of anybody who might be interested, have them reach out. It is open to those aged between 14-20 and includes a two-hour instruction period with active participation two Thursdays a month, from 7 p.m. to 9 p.m. Instruction is in Police procedures, law, traffic control, and related police subjects. We also invite guest speakers several times a year to explain all of the various different possibilities a law enforcement career can take, including the FBI, Fish & Game, State Police, etc. Tours of various law enforcement-related agencies are also conducted. They also help with traffic control at events (in parking lots, not on the roadways) and participate in ride-alongs with officers. Additional, details are available on our website.
- The annual Gloucester County Awards Ceremony was held on May 6th. We had four officers who received awards:
 - **Layton** - Exceptional Duty for 3.7.18 assistance with stabbing incident in Deptford
 - **Hauss** - Exceptional Duty for 3.7.18 assistance with stabbing incident in Deptford
 - **Bair** - Distinguished Service for 9.1.18 MV stop where he recovered a loaded handgun in possession of a convicted felon and a small amount of cocaine
 - **Herner** - Distinguished Service for 4.24.18 MV stop resulting in 492 grams of marijuana and \$3236 in cash, 5.8.18 MV stop that resulted in 3.3 lbs of marijuana, and 7.30.18 MV stop that resulted in 383 grams of cocaine and \$457 cash



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- Ptl. Lipsett was also honored at the Mantua VFW's 2018 Officer of the Year dinner.
- The Click-It-Or-Ticket campaign is coming up soon. Make sure to wear your seatbelts!
- U Text. U Drive. U Pay 2019 Results:

Total stops.....	546
DWI.....	2
Seat Belt.....	36
Child Restraint.....	1
Suspended License.....	18
Uninsured Motorist.....	4
Speeding.....	9
Reckless Driving.....	3
Cell Phone Violations.....	12
Other Moving/Non-Moving...	162
Felony Arrest.....	8
Fugitives Apprehended.....	18
Drug Arrests.....	9

Other Activity Arrests for eliding, shoplifting, and simple assault

- Finally, I will have more free time as I have officially completed my Master of Public Administration degree earlier this month!



Mantua Township Police
405 Main Street
Mantua New Jersey 08051
(856) 468-1920

Incidents Summary List

Printed On: 05/23/19 13:10

Reporting Period : 04/25/2019 - 05/23/2019

	Mantua Police Department	Total
911 Open Line	1	1
Added Patrol	7	7
Animal Complaint	3	3
Burglar Alarm Activation	10	10
Cardiac Emergency	1	1
Community Policing	2	2
Dispute	1	1
Domestic	2	2
Down/Arcing Wires	1	1
Fall Victim	1	1
Fire Alarm System	2	2
Fireworks Complaint	1	1
Follow Up	2	2
Food Complaint	1	1
Fumes Interior	1	1
General	1	1
Hazardous Road Condition	2	2
Hit And Run	1	1
Investigation	1	1
Law Enforcement Against Drugs	1	1
Motor Vehicle Complaint	1	1
Motor Vehicle Crash	4	4
Motor Vehicle Stop	16	16
Notification/Informational	2	2
Pedestrian Stop	1	1
Property Check	1	1
Psychiatric Emergency	1	1
Public Assist	1	1
Radar Enforcement	2	2
Speak To Officer	5	5
Special Detail	2	2
Suspicious Incident	1	1
Suspicious Motor Vehicle	2	2
Temporary/Final Restraining Or	1	1
Traffic Detail	1	1
Unconscious Person	3	3
Walk In Complaint	1	1
Well Being Check	1	1



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Incidents Summary List

Printed On: 05/23/19 13:10

Reporting Period : 04/25/2019 - 05/23/2019

	Mantua Police Department	Total
Total	88	88

To: Mayor Dominy and Borough Council
From: Tim Nessler, Fire Chief
Subject: Incident and Activity Report for April 2019
Date: May 7, 2019

Summary

The Wenonah Fire Company was in service a total of 29 times during the month of April including dispatched incidents and weekly training.

Incidents

Borough of Wenonah and Automatic Mutual Aid

Alarm System -	5
Brush Fire -	1
Dwelling -	1
Interior Fumes -	1
Investigate Smoke -	2
Wires -	5

Non-Automatic Mutual Aid

Assist Mantua Twp -	4
Cover Woodbury -	2
Cover Wash. Twp. -	1

Activities

Meetings/Drills -	5
Fundraisers -	2

Totals

During the month of April 2019, the Wenonah Fire Company responded to 22 incidents within the Borough and our mutual aid communities. The company also assembled for training and activities 7 times for a monthly total of 203.98 staff hours of service.

Respectfully Submitted:



Tim Nessler
Fire Chief

Public Works Report

Submitted by Ken Trovarelli, DPW Superintendent
For the month of May 2019 (4/25/19-5/23/19)

Road and Utility Maintenance and Compliance Testing

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Meters installed	4	6	3										
Utility Mark outs	6	9	53	11									
Water samples for NJDEP	4	4	4	4									

Equipment maintenance

- Check wells and lift stations daily and performed minor maintenance
- Put brake pads on 2015 Pick up
- Replaced belts at Elm Street Pumping Station
- Replace Solenoid valve at Well #1
- Changed batteries on Emergency Exits as per Fire Marshall

Road work

- Many potholes throughout the borough were filled / patched.

Other activities

Municipal Properties and Maintenance

- Get lake ready to open: Put down 80 Yards of Playground Mulch, rake sand, cut grass, clean parking lot.
- Remove dead Beaver from Lake area
- Cut and trimmed grass at all municipal properties
- Put fence back at Cedar Field and installed the Gate for WAA
- Clean Community day: picked up and delivered 12 flats flowers from Wenonah Greenhouse, gloves, rakes, wheelbarrow, tarps, trash bags and Mulch
- Installed 20 brackets and banners on Lampposts
- Put up new buntings on Municipal Building and 3 flags
- Cut grass at 6 Shawnee
- Ran Sewer Machine at 204 N. Monroe
- Repair Catch Basin at Cherry and East, Mud up Joints
- Cleared catch basins throughout the borough
- Check well and lift stations
- Took water samples, water reports to DEP (Monthly)
- Trash/Recycle Collection - Collected trash and recycling at parks, municipal properties and businesses.

Bulk Leaf Collection, Yard Waste & Branch Collection, Chipping, Tree removal

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Leaves – cu yds													
Yard waste – cu yds	40	80	60	100									
Branches chipped – cu yds	7	12	28	20									

- 12 cubic yards of logs to homeowner. We pick them up from Shade tree commission and Ponte sets a dumpster (40 yard) and takes them at no charge.
- 24 cu yd wood chips delivered to residents.

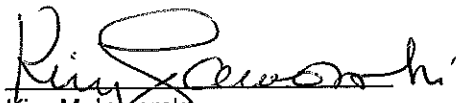
Residential Recycling

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
# metal stops		22	16	15	29								
# e-waste stops		14	9	11	12								

- Other points to share this month –

Tax Collector's Statement of Cash Receipts

Current Taxes	April 2019	2019 To Date
Prepaid Taxes / 2020		
2019 Taxes	572,864.16	2,797,565.15
2018 Taxes	7,937.70	75,572.44
6% Year End Penalty		2,455.43
Arrears		0.00
Tax Title Liens		0.00
Interest & Costs	359.36	9,129.70
Tax Searches		0.00
Cleanup		0.00
Advertising Costs		0.00
Tax Sale Premium		0.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee		0.00
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	581,161.22	2,884,722.72


Kim M Jaworski
Tax Collector

Percentage of Collection at April 30, 2019	64.37%
Percentage of Collection at April 30, 2018	70.06%

Range: Block: First to Last
 Lot:
 Qual:
 Range of Codes: First to Last
 Range of Batch Ids: First to Last
 Range of Sections: First to Last
 Range of Spec Tax Codes: First to Last
 Payment Type Includes: Tax: Y Sp Charges: Y
 Animal: Y Misc: Y
 Payment Method Includes: Cash: Y Check: Y
 Print Miscellaneous w/Block/Lot/Qual: N

Range of Accounts: First to Last
 Range of Years: First to 2020
 Range of Periods: 1 to 12
 Range of Dates: 04/01/19 to 04/30/19
 Name to Print: Bill To
 Print Ref Num: N Print Utility w/Block/Lot/Qual: N
 Lien: Y Sp Assmnt: Y Water: Y Sewer: Y
 Credit: Y Range of Installment Due Dates: First to Last
 Print Only Miscellaneous w/Block/Lot/Qual: N

Code Description	Count	Principal			Pnlty/Intr	Total
		Arrears/Other	2018	2019		
100 Property Taxes	253	0.00	7,937.70	572,864.16	0.00	581,161.22
Tax Payments	253	0.00	7,937.70	572,864.16	0.00	581,161.22
110 Sewer - Arrears	1	8.70	0.00	0.00	0.00	8.70
Sp Charges Payments	1	8.70	0.00	0.00	0.00	8.70
008 Water Rental	379	256.46	322.60	134,897.92	0.00	136,404.23
Water Payments	379	256.46	322.60	134,897.92	0.00	136,404.23
002 Sewer Rental	10	3,130.00	484.00	0.00	44.00	3,658.00
Sewer Payments	10	3,130.00	484.00	0.00	44.00	3,658.00
CAT	5	68.00	0.00	0.00	0.00	68.00
DOG DOG/CAT LICENSING	23	286.00	0.00	0.00	0.00	286.00
Animal Lic Payments	28	354.00	0.00	0.00	0.00	354.00
Payments Total:	671	3,749.16	8,744.30	707,762.08	0.00	721,586.15
Cash O/S Total:	0	0.00	0.00	0.00	0.00	0.00
NSF Reversals Total:	0	0.00	0.00	0.00	0.00	0.00
Total:	671	3,749.16	8,744.30	707,762.08	0.00	721,586.15

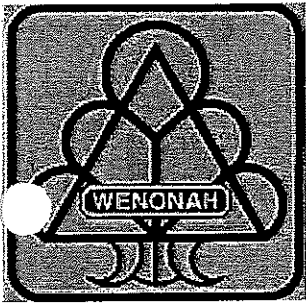
Total Cash: 6,435.68
 Total Check: 709,867.02
 Total Credit: 5,283.45

Sewer Overpayments 3,130.00
 Water Overpayments 256.46
 Total Overpayments 3,386.46

May 16, 2019
02:17 PM

WENONAH BOROUGH
Cash Receipts Totals from 04/01/19 to 04/30/19

de Description	Count	Arrears/Other	Principal			Pnlty/Intr	Total
			2018	2019	2020		
Total License Fee:		184.40					
Total Dupl. Fee:		0.00					
Total Local Pop Fee:		0.00					
Total NJ Pop Fee:		5.00					
Total NJ Clinic Fee:		4.60					
Total NJ Reg Fee:		0.00					
Total Late Fee:		160.00					



Public Buildings & Grounds

Jonathan Barbato, Chair

Committee Members, Phil Kaeferle, Susan Mayer

Month: May 2019

- Wenonah Lake – Wenonah Lake will open this weekend Saturday, May 25th. Tags sold so far: We have sold 27 resident lake tags and 4 non-resident family membership as of 5/23/19.
- Wenonah Park Ad-hoc Committee – The vacant area of the Park where foliage was removed will be replenished with a 7 – 8 ft. American Holly tree on the south side of the Park and either a Hemlock or Crape Myrtle on the north side. Plan is to have these trees planted by the 4th of July.

Other properties:

Nothing to report



Borough of
Wenonah

1 South West Avenue, Wenonah, NJ 08090
Phone: (856) 468-5228 Fax: (856) 468-0390

April 29, 2019

Borough of Wenonah Mayor and Council
1 South West Avenue
Wenonah, NJ 08090

Re: Report of Taxes not Collectible

Dear Mayor and Council Members:

In accordance with N.J.S.A. 54:4-91.1, I herewith submit the following list of property taxes which I believe are uncollectible for the year 2018:

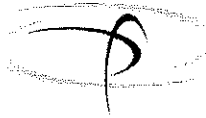
<u>Owner</u>	<u>Block/Lot</u>	<u>Tax Year/Type</u>	<u>Amount</u>	<u>Reason</u>
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None to report

These taxes may be cancelled by resolution within sixty days. Please let me know if you require any additional information.

Respectfully submitted,

Kim M Jaworski, C.T.C.
Tax Collector



THE PETTIT GROUP, LLC
Engineering • Architecture • Planning

VIA E-MAIL ONLY

May 22, 2019

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday May 23, 2019
Project Number WNOE0120**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

BOROUGH POTABLE WATER WELL #3 & MODIFICATIONS TO WELL #1

1. PS&S' proposal to replace the ConstantChlor Calcium Hypochlorite Treatment Systems with Sodium Hypochlorite Treatment Systems at both Wells has yet to be accepted by the Borough and consequently, the May 16th field meeting was cancelled.
2. In lieu of the Sodium Hypochlorite Treatment Systems being proposed by PS&S, Public Works has expressed their desire for the incorporation of Calcium Hypochlorite AccuTab Treatment Systems. In support, SCE has provided the Borough with a memo which supports the installation of the Calcium Hypochlorite AccuTab Treatment Systems. It is our understanding that negotiations on this matter are on-going.
3. Public Works must install a number of trees to satisfy the conditions of the NJDEP Flood Hazard Permit. This work is in exchange for other work that was completed for the Public Works Department by Level-1 Construction

2017 NJDOT LOCAL AID INFRASTRUCTURE GRANT - 2018 ROAD PROGRAM:

1. The NJDOT grant management website indicates that the closeout documents have been approved and therefore, the \$87,500 final reimbursement should be received by the Borough within a few weeks.

2018 NJDOT MUNICIPAL AID PROGRAM – 2019 INFRASTRUCTURE IMPROVEMENT PROJECT (FORMERLY THE 2019 ROAD PROGRAM):

1. Bids were opened on May 9th and the apparent Low Bidder for the Base Bid (W. Cherry Street) combined with Alternate Bid #'s 1-5, was Charles Marandino, LLC in the amount of \$702,828.50. Our office has completed a review of the low bidder's unit pricing and checked the low bidder's references, project history, and qualifications. Based upon our findings, we are satisfied with the bid submitted and consequently recommend that the project be awarded to Charles Marandino, LLC, in the amount of \$702,828.50.
2. It should be noted that the total bid amount exceeds the amount of the Borough funds which are currently dedicated to the project and therefore, it is our understanding that a Bond Ordinance Amendment has been prepared for adoption to allow for the award of the project in its entirety.
3. Subsequent to award by Council, we will perform the following:
 - A. Return all but the three low Bidders' Documents
 - B. Issue the Notice of Award and solicit the necessary Performance Bond and Insurance Certificates from the Contractor. *(The two remaining low bidders' documents shall be returned upon approval of Charles Marandino, LLC's Performance/Payment Bonds and Insurance Certificates).*
 - C. Prepare and submit the Initial Reimbursement Voucher to the NJDOT for 75% of the grant amount, or \$202,500.00.
 - D. Arrange for a pre-construction meeting and issue the Notice to Proceed.
4. At this time, construction is expected to begin during the month of June and be completed by the end of August.
5. It should be noted that the NJDOT must officially concur with the Borough's Award of the Contract before construction can begin. Therefore, our office will forward the relevant bid documents and Resolution of Award to NJDOT and will track the status of their approval.

II. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:

STOCKTON AVENUE EXTENSION

1. No Change Since Last Report.

#207 EAST WILLOW

1. No Change Since Last Report.



AT&T CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. Prior to recommending that the Borough sign a Consent to Modify allowing TMobile to upgrade and replace three (3) of the nine (9) existing panel antennae, we are awaiting TMobile's verification that the existing and proposed cables located within the ladder access tube are in compliance with the applicable OSHA, or other safety standards, as it pertains to safe climbing conditions.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No change since last report

III. GENERAL MUNICIPAL ENGINEERING:

2019 NJDOT MUNICIPAL AID PROGRAM - 2020 BOROUGH ROAD PROGRAM:

1. After consultation with Public Works Department, we recommend that the following roadways be considered for inclusion in the 2020 Borough Road Program:
 - A. East Poplar Street, from Clinton Ave to Marion Ave
 - B. Remainder of Mohawk Drive, from Lenape Trail to Woodbury-Glassboro Rd
 - C. Lenape Trail, from Mohawk Drive to Mohawk Drive (*This roadway will also require storm sewer repairs*)

Upon concurrence of Council, our office will investigate the existing conditions, confirm the scope of improvements required, and prepare the corresponding construction cost estimates for purposes of determining the 2020 Road Program Bond Amount.

2. Once the local roadways for the 2020 Road Program are confirmed, our office will also provide Council with a scope and fee proposal for engineering design, contract administration, and construction inspection.

2020 NJDOT MUNICIPAL AID PROGRAM:

1. The solicitation for Year 2020 NJDOT Municipal Aid Applications was issued by the NJDOT on May 13, 2019 and applications are due on **July 19, 2019**.
2. Based upon their deteriorated conditions, we recommend that the Borough consider the submission of a Municipal Aid funding application for one of the following
 - A. W. Cherry Street, from Jefferson Ave. to Garfield Ave., including storm sewer replacement (*This was last year's Priority 2 Application*)
 - B. East Maple Street, from N. Marion Avenue to Woodbury-Glassboro Rd



C. North Clinton Avenue, from Elm Street to Maple Street

3. Please note that the necessary Resolutions in support of the NJDOT Municipal Aid Applications will have to be adopted at the June Meeting.

NJ ENVIRONMENTAL INFRASTRUCTURE FINANCING PROGRAM

1. Our office will continue to assist Suburban Consulting Engineers, Inc. (SCE) with the preparation and submission of the grant application documents on an as needed basis.

SAFE ROUTES TO SCHOOL GRANT APPLICATION (SRTS)

1. No Change Since Last Report.

PY 2019-2020 CDBG APPLICATION: BARRIER FREE IMPROVEMENTS AT LISLE FIELD

1. Our office has prepared and submitted the CDBG Program Year 2019-20 Grant Application for "The Removal of Architectural Barriers at the Lisle Field Facility". Typically, grant award notices are issued in October/November.

WENONAH LIBRARY:

1. No Change Since Last Report.

WENONAH LAKE:

1. Based upon a recent inspection, it would appear as if the recently installed drainage improvements located in the vicinity of the playground are serving their purpose of drying out the saturated soils.

LIGHT RAIL

1. No change since last report.

CONRAIL

1. No change since last report.

GLOUCESTER COUNTY UTILITIES AUTHORITY (GCUA)

1. No change since last report.

USEPA SANITARY SEWER COMPLIANCE EVALUATION INSPECTION

1. No change since last report.

PUBLIC SEWER FOR WOODBURY-GLASSBORO RD PROPERTIES

1. No change since last report.



NJDEP WATER QUALITY ACCOUNTABILITY ACT

1. It is our understanding that Suburban Consulting Engineers, Inc. has completed the Water System Asset Management Plan and will be forwarding the plan to the Borough for review and comment.
2. It is our understanding that Pubic Works is addressing the DEP requirement for permanently marking all Borough wide fire hydrants with a name, number, symbol, or other distinguishing mark.
3. It is our understanding that Pubic Works is addressing the DEP requirement for Inspecting and Operating the water system valves and blow-offs, and for Testing and Flushing the existing fire hydrants.

BOROUGH WATER TOWER AND WELLS

1. It is our understanding that SCE continues to pursue funding opportunities for the Water Tower Project.
2. Public Works notified our office of a recent issue regarding the failure of the Water Tower's overflow pipe which resulted in the discharge of water within the tower structure itself. We are currently attempting to locate plans for the Water Tower for the purposes of identifying where the pipe failure may have potentially occurred.
3. The chlorine circulation pump for the new treatment system at Well #3 has failed and required replacement. The warranty for the pump was for one (1) year.
4. See "BOROUGH POTABLE WATER WELL #3 & MODIFICATIONS TO WELL #1" for information regarding Well #'s 1 & 3.

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. No change since last report.

NJDEP WATER ALLOCATION

1. The total 2019 water usage up to and including the month of April projects out to the Borough being under the annual allocation limit by over 11 million gallons.

BOROUGH WATER SYSTEM RECORD KEEPING

1. No Change Since Last Report.

STORM SEWERS

1. No Change Since Last Report.



NJPDES STORMWATER DISCHARGE PERMIT

1. The 2018 Annual Report and 2108 Stormwater Pollution Prevention Plan (SPPP) have been completed and have been posted on the Borough's website, as required by the Permit.
2. A Rain Barrel Workshop has been publicly advertised and scheduled for June 2, 2019, at the Jack C. Sheppard, Sr Community Center, from 11 AM to 1PM. This event will serve to satisfy the "Community Involvement Activities" requirement of the Permit.
3. To satisfy the "School Youth Education and Activities" element of the Permit, the Wenonah Elementary School, in conjunction with the Americorps Ambassadors Program, will be performing a number of Classroom Presentations and Stream Trips during late May/early June. Our office will document these activities in the 2019 SPPP.
4. Our office continues to perform periodic updates to the Borough's 2019 Stormwater Pollution Prevention Program (SPPP), as required by the Permit.

NORTH LINCOLN AVENUE RIGHT OF WAY VACATION

1. Our office has reviewed the proposed vacation of the N. Lincoln Avenue Right of Way, north of Elm Street, with both the Planning Board and the Environmental Commission. Neither had an objection to the proposed vacation.
2. We have yet to review the deeds for Block 13; Lot #1, 3, & 5 and Block 12; Lot #1 as it is our understanding that this potential Right of Way vacation is on hold.
 - A. Our office has confirmed that Lot #'s 1, 3, & 5 have been merged into one overall 1.18 Acre Lot, i.e. Lot #5.

TRAFFIC CALMING MEASURES

1. The striping and pavement marking improvements for the proposed drop off zone have been included within the scope of the 2019 Infrastructure Improvement Project.
 - A. Our office will coordinate signage improvements with the Public Works Department subsequent to award of contract and receipt of construction schedule from the Contractor.

BLOCK 13 EROSION PROBLEM (NORTHWEST OF JEFFERSON & ELM)

1. No Change Since Last Report.



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Mayor and Council
May 22, 2018
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IV. PLANNING BOARD ACTIVITY:

1. The Board approved of a Variance Application to permit a proposed swimming pool and accessory structures to exceed the maximum allowable Accessory Building Area at #9 West Buttonwood Street.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,
THE PETTIT GROUP, LLC



David Kreck, PE, CME
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)
Laurie Christinzio, Planning Board Secretary (via e-mail)

