

BOROUGH OF WENONAH
www.boroughofwenonah.com
COUNCIL MINUTES – BUSINESS MEETING
February 27, 2020
Pledge of Allegiance

Call to Order: 7:30 p.m. by Mayor John R. Dominy
Wenonah Municipal Building, 1 South West Avenue Wenonah, NJ 08090

Roll Call: Present: Dominy, Barbato, Cox, Doheny, Fini, Fu, Mayer
Absent: None
Also present: Solicitor Matthew Lyons, Clerk/Admin Karen L. Sweeney

Open Public Meetings Act Statement:

Adoption of the Agenda: Mayer/Cox All in Favor

Motion to approve January 23, 2020 Business Meeting minutes Mayer/Barbato All in Favor

Motion to approve January 23, 2020 Closed Session Meeting minutes Mayer/Barbato All in Favor

Open to the Public Mayer/Cox

Resident Brian Pisano, 109 S. East Ave., asked about an extra trash cart.
Resident Danielle Williams, 402 E. Buttonwood and Mark Honabach, 109 S. Clinton expressed their concern regarding the 505 E. Buttonwood property and wanted to know if anything had been done. Mayor Dominy indicated that our property maintenance officer is aware and has issued a summons. A discussion ensued.

Close to the Public Mayer/Cox

Motion to approve: Resolution 2020-34: Authorizing Temporary Capital Budget Barbato/Cox

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to approve: Resolution 2020-35:

Authorizing 2019 Temporary Emergency Appropriation Reserves Barbato/Fini

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to approve: Resolution 2020-36: Awarding contract to National Forensics Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2020-37: Accepting the proposal of
The Pettit Group, for General Engineering Services Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2020-38:
Accepting the proposal of SCE, Inc., for Special Projects Engineering Services Mayer/Fini

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2020-39:
Certifying the List of Volunteer Firefighters who qualified for LOSAP Award 2019 Mayer/Fini

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2020-40: Approving Pettit Group proposal for
2020-21 Design & Construction Phase Engineering fees (\$116,600) Cox/Mayer

(Councilman Fu asked the Mayor if he could open the floor up for debate.
The Mayor replied it wasn't appropriate at this time)

(Cont'd)

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Mayer
Nays: Fu
Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2020-41:
Approving the LOSAP withdrawal of Richard Black not to exceed \$42,000 Mayer/Fini

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer
Nays: None
Abstain: None

Absent: None
Motion Approved

Motion to approve: Ordinance 2020-2: 1st Read
Approving Bond for 2020-21 Roadway Improvements

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Ordinance 2020-3: 1st Read
Approving Bond for 2020-21 Water Main & Storm Sewer Improvements

Cox/Barbato

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Ordinance 2020-4: 1st Read
Amending Chapter 70 of the Code "Water Rates"

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Ordinance 2020-5: 1st Read
Amending Chapter 51 of the Code Sewer rates

Cox/Barbato

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer
Nays: None
Abstain: None
Absent: None
Motion Approved

Committee Reports:

- Public Safety & Personnel: Susan Mayer - See attached report.
Councilwoman Doheny indicated that we need to ramp up the speed and get information out to the residents regarding Lake summer staffing.
- Public Works: Dan Cox - See attached report.
- Human Services: Anthony Fini – See attached report
- Finance & Budget: Jessica Doheny – No written report See attached Treasurer & Tax Collector reports.
- Legal & Ordinance: Peter Fu – No written report. Legal and Ordinance committee will be meeting shortly to amend chapter 40 of the code.
- Public Buildings & Grounds: J. Barbato – No report

Engineers Report:

Dave Kreck

- See attached Engineer’s detailed report on all projects in town.

Motion to approve: Disbursements

Barbato/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

There was a discussion on sending the Combined Planning Board a resolution regarding the “rehabilitation” of the borough for tax abatements. This involves a long process. Mayor Dominy’s suggestion was to have a certified planner compile a report which then would go to the Department of Community Affairs. Ultimately, the Department of Community Affairs decides whether we can declare our town in need of rehabilitation. Remember, we are talking about rehabilitation not redevelopment, an entirely separate criteria are involved. We have to incur the cost of the investigation and the planner. First, we need to find out if this is an option for us. This could take a while to get an answer either way as the Combined Planning Board has to set the parameters...which could be the age of your house, etc. It’s something Council is interested in pursuing. There is not really a downside to first see if we qualify.

Open to the Public:

Mayer/Cox

Engineer Dave Kreck made some Brief comments related to out storm sewers.

We will be doing more videos of the piping.

Residents Jen Lindsay, 107 S. Clinton; Mark Honabach, 109 S. Clinton; and Danielle Williams, 402 E. Buttonwood; all thanked the mayor and council for agreeing to pursue the possibility with the Combined Planning Board to obtain a tax abatement status. by designating the borough “in need of rehabilitation.”

Close to the Public:

Mayer/Cox

Councilman Fu made a motion to go into closed session to discuss three matters of litigation

Councilwoman Doheny seconded the motion.

Roll Call:

Ayes: Doheny, Fu,

Nays: Barbato, Cox, Fini, Mayer

Abstain: None

Absent: None

Motion Denied

Motion to Adjourn: 8:40 pm

Mayer/Cox

All in favor

Minutes Submitted,

Karen L. Sweeney, RMC/Admin/Treasurer

Approved: April 23, 2020



Mantua Township Police Department

Proudly serving Mantua Township and Wenonah Borough



Darren E. White
Chief of Police

Jeffrey F. Ferry
Captain

405 Main Street
Mantua, NJ 08051
mantuapd@mantuatownship.com
(856) 468-1920
Fax (856) 464-0237

Brian L. Grady
Lieutenant

Shaun J. Butler
Lieutenant

February 27, 2020

To: Mr. Mayor and members of the Borough Council

From: Chief White

Re: Monthly report

- The display trailer was rotated to an area in front of the Dance Studio to remind people of the dropoff zone and other parking issues.
- Officers have been attending their first of two yearly mandatory recertification classes at the police academy.
- We also have all of our newly promoted supervisors attending supervision school and all officers are completing a mandatory S:ERV driving class through the JIF
- We finally got all of our newly purchased laptops for the vehicles programmed by the county. These were replaced due to the end of support for Windows 7 combined with their age and constant aircard issues. The new computers have built in aircards that seem to work much better than the USB detachable versions we have used for years. They are used in the patrol vehicles, so see some extra abuse compared to a normal desktop.
- In an effort to reduce costs wherever possible, we met with a Verizon representative to discuss switching our phones over to their service. While consulting, we brought up issues with one of Mantua's schools having cell service, which can be concerning if a teacher needed to call out and could not use a classroom phone for whatever reason. After doing an assessment, Verizon paid for a repeater for the school that will be installed shortly. If there are any specific areas in the borough specifically with public safety related cell coverage issues, please either let me or Captain Ferry know.
- In another effort to reduce costs, we finally filled up a training class that we are hosting in March. We were worried as we initially did not have many applicants. Hosting the class allows for us to receive four of our officers to attend for free (and a free t-shirt!). We plan on trying to host more so that we can continue to obtain free training.

- Finally, in our last recent effort to reduce costs, the PD contracted with a company called Phoenix Distributers to get rid of our confiscated weapons. We normally do a yearly burn of all weapons that we can legally dispose of. However, in the past we have paid to have them incinerated. This company goes through all of the weapons and takes the parts that are of value to them. We only have to destroy the portions of the weapons that have serial numbers, so any attachments and other items can be sold. Instead of paying to destroy the weapons, we actually made \$1200, which they provide as a credit towards future purchases.
- We are finally able to pick up the title to our HMMWV that we acquired through the US Government's 1033 military surplus program, which will allow us to sell it. It seemed like a good idea back when we got it, but with all of our police vehicles being all wheel drive it now seems unnecessary. We constantly scroll through all of the available equipment to see if there is anything we can use. There is no direct cost other than picking it up and is a great way for us to obtain the type of equipment that we would not normally be able to afford.
- I have been working on a pawn shop ordinance for Mantua that would require registration of all businesses that sell used items in a system that tracks it all, making it easier for us to keep track of stolen merchandise. It also helps to keep out some of the businesses that may be undesirable. I would be happy to discuss these ideas with the council and my reasoning as to why I think it would be helpful for the borough as well, and will get with Karen in the near future to discuss them.
- Sgt. James Hagerty was voted by his peers as the Mantua Police Department's Officer of the Year for 2019. I feel that this should be considered a great honor due to the votes coming from the rest of the officers with which the nominee works. He will receive a plaque and his name will be added to another plaque that hangs inside of the Mantua headquarters building.
- We are also nominating Ptl. Sal Oldrati for the Mantua VFW's Officer of the Year. This is selected by members of the administration as the person we feel is most deserving and the officer will be honored at an upcoming VFW meeting.
- Officers are participating in a Pinewood derby at the Wenonah Memorial Presbyterian Church this Saturday. The derby kit was provided to our Explorers to build the car, and they did a great job!
- We were contacted by a resident and will be providing a tour to some Brownie Troops in the near future. They are visiting public safety agencies around the area and already hit the Mullica Hill Fire Dept. and talked to some EMS employees. They chose us to represent the police portion of their goal to learn about first responders.
- The Mantua Cub Scouts will be choosing two scouts to be provided with a "Mantua Police Experience" where they will receive a ride in a police car to and from school.

- We will also be participating at some point in a fishing competition at some point with some other scouts, but details still need to be worked out.
- The PD should be participating at JMT school's yearly volleyball tournament. We won two years ago, but did not do as well last year. I think it was because I couldn't participate last year due to a prior engagement! These all seem like a great opportunity for the police department to do some community policing.
- We provided some free training opportunities to our chaplains, including the Holy Trinity Episcopal Church in Wenonah, that will allow them to better plan active shooter tabletop exercises within their churches. If anybody knows of other houses of worship that may be interested, please let me know.
- Our Canine Unit will be hosting their yearly K9 Klassic Wiffleball Tournament fundraiser on March 28 at Total Turf. There are 3-5 players per team with a \$150 registration fee, in case the council and/or municipal employees want to show the rest of us what they can do!
- Chik-Fil-A in Mantua on Glassboro Road is hosting another "Cookies for a Cause" event at our local restaurant. They did this several weeks ago, but felt that they did not raise enough money due to their lack of advertisement. As a result, they volunteered to host another event that they advertised better. Proceeds of all cookie sales (50 cents per cookie) will be donated to the Mantua PD for community-related events all day.
- Our reaccreditation will take place this Monday, March 2nd. I think we are well prepared for another successful process. If anybody on council or in attendance is interested, there is a public comment period where you can either call the PD between 10-11 AM at 856.468.1920 to speak with the assessors, send an email to the program director, Harry Delgado at hdelgado@njsacop.org, or send an email to mantuapd@mantuatownship.com that will subsequently be forwarded to the assessors.

Call Type	January Rpt.	February Rpt.	Average	Pct. Change From Prev. Month
911 Hang Up	1	0	0.5	0%
Abdominal Pain	0	1	0.5	100%
Added Patrol	5	2	3.5	40%
Administrative	1	0	0.5	0%
Animal Complaint	3	1	2	33%
Assault	2	0	1	0%
Assist Other Agency	3	0	1.5	0%
Brush Fire	1	0	0.5	0%
Burglar Alarm Activation	8	4	6	50%
Burglary Entering	0	1	0.5	-
Community Policing	1	0	0.5	0%
Criminal Mischief Complaint	1	0	0.5	0%
Diabetic Emergency	1	0	0.5	0%
Disabled MV	1	0	0.5	0%
Disorderly Conduct	0	1	0.5	-
Dispute	1	2	1.5	200%
Domestic	0	3	1.5	-
Escort	0	1	0.5	-
Fight	1	1	1	100%
Follow Up	6	1	3.5	17%
Found Item	1	3	2	300%
Fraud Complaint	3	0	1.5	0%
Fumes Exterior	1	1	1	100%
Fumes Interior	0	1	0.5	-
Harassment	0	1	0.5	-
Hazardous Road Condition	0	1	0.5	-
Hit and Run	1	0	0.5	0%
Investigation	0	1	0.5	-
JV Complaint	1	0	0.5	0%
Lock Out	1	0	0.5	0%
Lost Item	1	0	0.5	0%
Missing Person	1	0	0.5	0%
MV Complaint	1	1	1	100%
MV Crash	5	3	4	60%
MV Stop	21	20	20.5	95%
Noise Complaint	0	1	0.5	-
Notification/Informational	2	2	2	100%
Panic Alarm	0	1	0.5	-
Parking Enforcement	0	2	1	-
Property Check	4	1	2.5	25%
Psychiatric Emergency	1	0	0.5	0%
Public Assist	2	0	1	300%
Radar Enforcement	3	9	6	300%
Radar Trailer Deployment	0	2	1	-
School Crossing	1	0	0.5	0%
Speak to Officer	0	1	0.5	-
Special Detail	1	0	0.5	0%
Stroke	1	1	1	100%
Suspicious Incident	2	3	2.5	150%
Suspicious MV	2	2	2	100%
Suspicious Person	2	1	1.5	50%
Theft	0	2	1	-
Traffic Detail	2	0	1	0%
Trespassing	0	1	0.5	-
Unconscious Person	0	1	0.5	-
Well Being Check	1	1	1	100%
Total	97	81	89	84%

Call Type	January Rpt.	February Rpt.	Average	Pct. Change From Prev. Month
911 Hang Up	1	0	0.5	0%
Abdominal Pain	0	1	0.5	100%
Added Patrol	5	2	3.5	40%
Administrative	1	0	0.5	0%
Animal Complaint	3	1	2	33%
Assault	2	0	1	0%
Assist Other Agency	3	0	1.5	0%
Brush Fire	1	0	0.5	0%
Burglar Alarm Activation	8	4	6	50%
Burglary Entering	0	1	0.5	-
Community Policing	1	0	0.5	0%
Criminal Mischief Complaint	1	0	0.5	0%
Diabetic Emergency	1	0	0.5	0%
Disabled MV	1	0	0.5	0%
Disorderly Conduct	0	1	0.5	-
Dispute	1	2	1.5	200%
Domestic	0	3	1.5	-
Escort	0	1	0.5	-
Fight	1	1	1	100%
Follow Up	6	1	3.5	17%
Found Item	1	3	2	300%
Fraud Complaint	3	0	1.5	0%
Fumes Exterior	1	1	1	100%
Fumes Interior	0	1	0.5	-
Harassment	0	1	0.5	-
Hazardous Road Condition	0	1	0.5	-
Hit and Run	1	0	0.5	0%
Investigation	0	1	0.5	-
JV Complaint	1	0	0.5	0%
Lock Out	1	0	0.5	0%
Lost Item	1	0	0.5	0%
Missing Person	1	0	0.5	0%
MV Complaint	1	1	1	100%
MV Crash	5	3	4	60%
MV Stop	21	20	20.5	95%
Noise Complaint	0	1	0.5	-
Notification/Informational	2	2	2	100%
Panic Alarm	0	1	0.5	-
Parking Enforcement	0	2	1	-
Property Check	4	1	2.5	25%
Psychiatric Emergency	1	0	0.5	0%
Public Assist	2	0	1	300%
Radar Enforcement	3	9	6	300%
Radar Trailer Deployment	0	2	1	-
School Crossing	1	0	0.5	0%
Speak to Officer	0	1	0.5	-
Special Detail	1	0	0.5	0%
Stroke	1	1	1	100%
Suspicious Incident	2	3	2.5	150%
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Criminal Mischief Complaint	1	0	0.5	0%
Diabetic Emergency	1	0	0.5	0%
Disabled MV	1	0	0.5	0%
Disorderly Conduct	0	1	0.5	-
Dispute	1	2	1.5	200%
Domestic	0	3	1.5	-
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JV Complaint	1	0	0.5	0%
Lock Out	1	0	0.5	0%
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Speak to Officer	0	1	0.5	-
Special Detail	1	0	0.5	0%
Stroke	1	1	1	100%
Suspicious Incident	2	3	2.5	150%
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Theft	0	2	1	-
Traffic Detail	2	0	1	0%
Trespassing	0	1	0.5	-
Unconscious Person	0	1	0.5	-
Well Being Check	1	1	1	100%
Total	97	81	89	84%

To: Mayor Dominy and Members of Council

From: Tim Nessler, Fire Chief

Subject: Incident and Activities Report for January, 2020


Date: February 27, 2020

Summary of service, dispatched incidents, training, and mutual aid:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
# Service times	13												
Alarm Systems	1												
Animal Rescue													
Brush													
CO Alarms	1												
Cover Assignment													
Dwelling	2												
Exterior Fumes	3												
Incorrect Dispatch	1												
Interior Fumes													
Motor Vehicle Crash	1												
Rescue Assignment													
Tree Down													
Wires													
Meetings/drills	4												
Events													
Staff Hours	114.13												

Monthly highlights:

- Sean McCall began his training at Camden County Fire Academy. He will be in training through May.
- On January 9, Station 13-1 was dispatched to assist Mantua Township with an All-Hands dwelling fire. Squad 1311 and Utility 1317 responded and assisted with exposure protection and overhaul.
- The Chiefs from Wenonah, Woodbury Heights, Westville, and National Park have decided to collaborate on an event at Gateway to recruit Juniors and Seniors into their respective fire companies. This will be happening sometime in the Spring.



Tim Nessler

Fire Chief

Public Works Report

Submitted by Ken Trovarelli, DPW Superintendent
For the month of February 2020 (1/24/2020-2/27/2020)

Road and Utility Maintenance and Compliance Testing

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Meters installed	7	52											
Utility Mark outs	36	62											
Water samples for NJDEP	4	4											

Equipment maintenance

- Safety Briefing
- Changed oil in backhoe and in 2015 Pick up
- Check wells and lift stations daily

Road work

- Many potholes throughout the borough were filled / patched.

Other activities

- Inspect recycle cans and adhere violation stickers started 2/11/20 ...72 violations 1st week and 66 violations 2nd week

Municipal Properties/Maintenance/Compliance

- Removed graffiti from water tower
- Put new lights at cedar field basketball court
- Maintenance on Elm Street Pumping Station
- Replaced 3 no parking signs in front of tax office
- Put up 2 large Mantua Ave. cross walk signs that the heavy winds blew down
- Delivered 3 cu. yd. wood chips to residents
- Cleaned up the park
- Cleared out catch basins for storms
- Took water samples, water reports to DEP (Monthly)
- Trash/Recycle Collection - Collected trash and recycling at parks, municipal properties and businesses.

Bulk Leaf Collection, Yard Waste & Branch Collection, Chipping, Tree removal

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Leaves – cu yds	20												
Yard waste – cu yds	25	9											
Branches chipped – cu yds	27	9											

*Indicates combined yard waste and branches

- Disposed 40 Cu yd wood to Ponte's at no cost to the Borough

Residential Recycling

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
# metal stops	34	60											
# e-waste stops	6	18											


*Indicates combined metal and e-waste

- Other points to share this month –

Future Plans:

Tax Collector's Statement of Cash Receipts

Current Taxes	January	2020 To Date
Prepaid Taxes / 2021	0.00	0.00
2020 Taxes	714,520.65	714,520.65
2019 Taxes	17,310.42	17,310.42
6% Year End Penalty		
Arrears		0.00
Tax Title Liens		0.00
Interest & Costs	669.02	
Tax Searches		0.00
Cleanup		0.00
Advertising Costs		0.00
Tax Sale Premium		0.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee		0.00
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	732,500.09	732,500.09


 Kim M Jaworski
 Tax Collector

Percentage of Collection at January 31, 2020	17.53%
Percentage of Collection at January 31, 2019	9.16%

From: Anthony <anthonyjfini@comcast.net>
Sent: Thursday, February 27, 2020 6:49 PM
To: Karen L Sweeney

1) Human Services committee met and crafted a communications plan for council. Step one of the plan was to include Communications as a new arm of the HS Committee. The mayor is in support of this and agreed to our moving forward with the Communications Plan.

2) The primary goals of the Communications Plan are to

- Be proactive in sharing a variety of information in a way that is clear and designed to reach as many people in as many ways as possible.
- Demonstrate to residents that they are valued, through open, clear, informed, and thorough communication.
- Serve as the voice of the Mayor and Council on policy and procedure
- Foster positive engagement surrounding what a wonderful community Wenonah is – for current residents of all ages, for potential new residents, and for our neighboring communities.
- Serve as a centralized, neutral voice to share information about our many community organizations and happenings.

3) The Borough will continue to communicate through our existing channels, including our website, quarterly newsletter, the digital sign, and emergency text alerts and phone calls. We will work to make more residents aware that we offer the text alerts, and ask them to supply their cell phone numbers to be added to the list.

4) We will begin a focused social media campaign on Instagram and Facebook to share news and information in a positive and constructive way.

Sent from XFINITY Connect App



THE PETTIT GROUP, LLC
Engineering • Architecture • Planning

VIA E-MAIL ONLY

February 26, 2020

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday February 27, 2020
Project Number WNOE012P**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

BOROUGH POTABLE WATER WELL #3 & MODIFICATIONS TO WELL #1

See BOROUGH WATER TOWER AND WELLS.

2019 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. Based upon discussions with the Contractor, the additional roadway paving work in Southwest Avenue and in West Willow Street will be completed in the month of March. In addition, the installation of a new handicap ramp on the north side of Elm Street, at the Elementary School, will be completed in March.
2. Upon completion of the aforementioned work, our office will finalize the Contract Amount, coordinate the Final Borough Change Order with the Contractor, issue the Contract Closeout Documents, and request the 2 Year Maintenance Bond.

II. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:

STOCKTON AVENUE EXTENSION

1. No Change Since Last Report.

#207 EAST WILLOW

1. No Change Since Last Report.

AT&T CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No change since last report

III. GENERAL MUNICIPAL ENGINEERING:

2020-2021 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. Our office has provided Council with a fee proposal for the engineering design, contract administration, and construction inspection for the 2020-21 Borough Infrastructure Improvement Project which will be inclusive of the following:
 - A. Roadway Reconstruction in S. Marion Avenue, from Mantua Avenue to Willow Street (Funded by 2019 NJDOT Municipal Aid)
 - B. Water Main replacement in S. Marion Avenue, from Mantua Avenue to Willow Street (*Borough funded*)
 - C. Drainage and Roadway Improvements to West Cherry Street, from Jefferson Avenue to Garfield Avenue (Funded by 2020 NJDOT Municipal Aid)
 - D. Roadway Improvements to Princeton Avenue, from Cherry Street to Willow Street (*Borough funded*)
2. In addition to the work described above, it should be noted that the existing sanitary sewer in S. Marion Avenue, from Cherry Street to Willow Street, must also be replaced. However, it is our understanding that this project will be addressed by SCE in order to remain eligible for funding under the H2Loan Program.
 - A. It is assumed that SCE's sewer replacement project will be coordinated with our office such that any underground utility work is completed prior to any roadway paving in S. Marion Avenue.

NJ ENVIRONMENTAL INFRASTRUCTURE FINANCING PROGRAM

1. Our office defers status reports on Infrastructure Funding to Suburban Consulting Engineers (SCE).



PY 2020-2021 CDBG APPLICATION: BARRIER FREE IMPROVEMENTS AT LISLE FIELD

1. Grant Solicitations are expected in March-April 2020.

WENONAH LIBRARY:

1. No change since last report.

WENONAH LAKE:

1. The lake has been returned back to normal levels in accordance with the February 1, 2020 deadline.

LIGHT RAIL

1. No change since last report.

CONRAIL

1. No change since last report.

SANITARY SEWER SYSTEM

1. As previously reported, the recently performed CCTV inspection led to a recommendation for the replacement of the existing sanitary sewer in South Marion Avenue, between Cherry Street and Willow Street.
 - A. It is our understanding that the design and inspection of this project is to be completed by SCE and subsequently incorporated into the 2020-21 Infrastructure Improvement Project.
2. In addition to the replacement of the existing sewer in South Marion Avenue, it was also recommended that a new sewer be installed from Pine St./Clinton Ave to Cedar St./Southeast Ave. for the purposes of abandoning the existing and partially collapsed sewer mains that are located within the heavily wooded area between Langston Field and Southwest Avenue.
 - A. It is our recommendation that this work also be incorporated into the 2020-21 Infrastructure Improvement Project.
3. Our office has been made aware that additional funds are available in the Sewer Inspection Contract and therefore, we have coordinated additional sewer video inspections with Suburban Consulting Engineers (SCE), including an inspection of the existing sewers in N. Clinton Avenue, from Elm Street to Maple Street, which will be the subject of the 2021 NJDOT Municipal Aid Grant Application.
4. Upon completion of all sewer inspection work, it is our understanding that the Borough Sewer Maps will be upgraded by SCE.



GLOUCESTER COUNTY UTILITIES AUTHORITY (GCUA)

1. No change since last report.

PUBLIC SEWER FOR WOODBURY-GLASSBORO RD PROPERTIES

1. No change since last report.

BOROUGH WATER TOWER AND WELLS

1. Our office defers status reports on the Borough Water Tower and Wells to Suburban Consulting Engineers (SCE).

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. Our office is working with the Borough on the completion of the 2019 Water System Audit which is due March 31, 2020.

NJDEP WATER ALLOCATION

1. The Borough's total water usage for January 2020 was nearly identical to that for the month of January 2019.

BOROUGH WATER SYSTEM RECORD KEEPING

1. No Change Since Last Report.

STORM SEWER SYSTEM

1. In light of the Asset Management Plans being prepared for the Borough's Water and Sanitary Sewer Systems, considerations should be made for the preparation of an Asset Management Plan and GIS Map for the Borough's Storm Sewer System.
 - A. It should be noted that the Borough is required to provide NJDEP with a GIS Map of the Borough-wide Outfalls by December 1, 2020. It is assumed that the Borough will retain SCE for this work and our office will provide SCE with the outfall coordinates upon authorization of the work.

NJPDES STORMWATER DISCHARGE PERMIT

1. Having obtained the completed 2019 Stormwater Maintenance Manual from the Public Works Department, we have finalized the 2019 Stormwater Pollution Prevention Plan (SPPP). Furthermore, we have completed and submitted the 2019 Annual Report to NJDEP. The Annual Report is due on May 1st.
 - A. As required by the MS4 Permit, the 2019 Annual Report and 2019 Stormwater Pollution Prevention Plan (SPPP) have been forwarded to the Borough for posting on the website.



3. Our office continues to perform periodic updates to the Borough's 2020 Stormwater Pollution Prevention Plan (SPPP). Most recently, we coordinated the 2020 Planning Board Training and completed the 2020 Training Session with the Public Works Department.
4. Our office has updated the Borough's Stormwater Facility Map to clarify the locations of various drainage easements and to update the plan with the locations of newly installed inlets. Both an electronic file and a large-scale colorized copy of the updated Stormwater Facility Map has been delivered to the Public Works Department.

FLOODING INVESTIGATION IN SOUTHEAST AVENUE

1. No change since last report.

#107 S. CLINTON AVENUE

1. No change since last report.

ON-STREET ADA PARKING STALL FOR ELEMENTARY SCHOOL

1. We have coordinated the installation of a new Ramp and on-street ADA Parking Stall in the north side of Elm Street, adjacent to the Elementary School.
2. It should be noted that an amendment to Section 67-3.1 of the Borough Code will have to be adopted by Ordinance in order to reserve the on-street ADA Parking Stall.

TRAFFIC CALMING MEASURES

1. No change since last report.

NORTH LINCOLN AVENUE RIGHT OF WAY VACATION

1. The property owner is performing deed research to confirm that the existing property lines extend out to the center of the Right of Way for N. Lincoln Avenue.

BLOCK 13 EROSION PROBLEM (NORTHWEST OF JEFFERSON & ELM)

1. No Change Since Last Report.

IV. PLANNING BOARD ACTIVITY:

1. In response to a notice of violation pursuant to a recently approved application for the construction of a ground-based solar panel array at 9 Shawnee Drive, the applicant appeared before the Board in January and was advised to submit an amended Site Plan Application to identify all items that are out of compliance with the prior approval and to request any additional relief as may be identified during review of the Amended Application.



WNOE012P
Mayor and Council
February 26, 2020
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If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,
THE PETTIT GROUP, LLC



David Kreck, PE, CME
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)
Laurie Christinzio, Planning Board Secretary (via e-mail)

