

BOROUGH OF WENONAH

www.boroughofwenonah.com

COUNCIL MINUTES – BUSINESS MEETING

JANUARY 23, 2020

Pledge of Allegiance

Call to Order: 7:30 p.m. by Mayor John R. Dominy
Wenonah Municipal Building, 1 South West Avenue Wenonah, NJ 08090

Roll Call: Present: Dominy, Barbato, Cox, Doheny, Fini, Fu, Mayer
Absent: None
Also present: Solicitor Matthew Lyons, Clerk/Admin Karen L. Sweeney

Open Public Meetings Act Statement:

Adoption of the Agenda:

Motion to add an additional contract discussion to closed session. Mayer/Cox All in Favor

Heidi Congalton, sworn in by Mayor Dominy to the Wenonah Shade Tree Commission.

Open to the Public

Cox/Mayer

Resident Jenifer Lindsey and Mark Honabach, 207 and 109 S. Clinton, wanted to revisit the tax abatement question again. They requested the new council members to be brought up to date and think the new provisions should be considered more closely to see if Wenonah qualifies as a redevelopment area. Does Wenonah meet the definition of it? Solicitor Lyons will investigate it and give an opinion.

Resident Gary Odenbrett, 20 N. West Avenue, Shade Tree Chairperson, gave an update on Shade Tree activity. A solicitation of quotes went out for the removal of trees for this year. New seedlings for planting were purchased. Also, Shade Tree removed some trees and stumps in the park to improve the park's appearance.

Close to the Public

Cox/Fini

Motion to approve: December 19, 2019 Business Meeting Minutes. Mayer/Cox
All in Favor; Doheny & Fu abstained

Motion to approve: January 3, 2020 Re-organization Meeting Minutes Barbato/Fini
All in favor

Motion to approve: Ordinance No. O-2020-1: 2nd read
Amending Salaries of various Borough officials and Employees for 2020 Cox/Mayer

Motion to Open Public Hearing

Mayer/Fini

No comments

Motion to Close Public Hearing

Mayer/Cox

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to approve: Resolution 2020-21

Authorizing the cancellation of property taxes at 104 N. Marion Ave, due to the property owner, Javier Gomez, meeting the requirements of a 100% disabled veteran. Barbato/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to approve: Resolution 2020-22

Authorizing the Tax Collector to transfer or refund overpayment of taxes

Barbato/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to table: Resolution 2020-23 until after closed session.

Re: Awarding contract to the Pettit Group, LLC for Engineering Services

Fu/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to approve: Resolution 2020-24 Awarding Contract to Bowman & Company for Auditing services.

FU/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to approve: Resolution 2020-25
Awarding contract to Gebhardt & Kiefer for Legal Services Fu/Mayer
Roll Call:
Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2020-26
Awarding contract to Robert Scharle for CFO Services Fu/Mayer
Roll Call:
Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2020-27
Awarding contract to Brian Slaugh, of Clark Caton Hintz for COAH Planning Services Fu/Barbato
Roll Call:
Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2020-28
Awarding contract to McManimon & Scotland for Bond Counsel Services Fu/Fini
Roll Call:
Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2020-29 Approving 2019 Tonnage Grant Cox/Mayer
Roll Call:
Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to approve: Resolution 2020-30: Approving Appropriation Transfers Doheny/Mayer
Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to approve: Resolution 2020-31 Adopting Written Indoor Air Quality Program
Cox/Mayer All in Favor

Committee Reports:

- Public Safety & Personnel: Susan Mayer - See attached report.
- Public Works: Dan Cox - See attached report.
- Human Services: Anthony Fini – No report
- Finance & Budget: Jessica Doheny – No report See attached Treasurer & Tax collector reports
- Legal & Ordinance: Peter Fu – No report
- Public Buildings & Grounds: J. Barbato – No report

Engineers Report: Dave Kreck – Absent.

- See attached Engineer's detailed report on all projects in town.

Motion to approve: Disbursements

Mayer/Cox

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Open to the Public:

Mayer/Cox

Brief comments related to storm sewer

Close to the Public:

Mayer/Cox

Motion to go into closed session: Resolution R-2020-32

Mayer/Cox

Discussion involving real property Block 4, Lot 39
and contract negotiation

Come out of closed:

Motion to approve: Resolution R-2020-32

Obtaining an appraisal on Block 4, lot 29

Fini/Mayer

Roll Call

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: None

Motion approved

Motion to approve: Resolution R-2020-23 awarding a contract to the Pettit Group, LLC for Engineering Services for 90 days

Fu/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: None

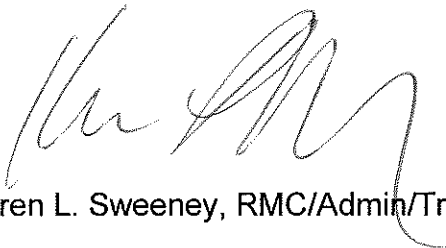
Motion approved

Motion to Adjourn: 9:01 pm

Fini/Mayer

All in favor

Minutes Submitted,



Karen L. Sweeney, RMC/Admin/Treasurer

Approved: February 27, 2020



Mantua Township Police Department

Proudly serving Mantua Township and Wenonah Borough



Darren E. White
Chief of Police

405 Main Street
Mantua, NJ 08051
mantuapd@mantuatownship.com
(856) 468-1920
Fax (856) 464-0237

Brian L. Grady
Lieutenant

Jeffrey F. Ferry
Captain

Shaun J. Butler
Lieutenant

January 23, 2020

To: Mr. Mayor and members of the Borough Council

From: Chief White

Re: Monthly report

- Community service hit Glassboro Road from Maple to Barkbridge and then down along Barkbridge Road.
- Our newest hired full-time officer, Drew Smick, is officially done his field training and is being placed on a patrol shift by himself. We are looking forward to seeing what he can do.
- During the Christmas season, Wenonah experienced a few package thefts. We developed some leads after the first ones occurred in early December. Then, when another occurred in early January an employee of the school happened to be outside to witness them running away with the package. This, along with the information previously obtained, allowed officers to respond to the home of the suspects and make an arrest.
- We have replaced all of our computers recently in order to be in compliance with the FBI security policy. They require all computers that access criminal justice information to run a current operating system. When we learned that Microsoft was ending support for Windows 7 a few months, we evaluated our current situation and decided that it made sense to replace the computers, most of which were all at their end of life.
- We hosted our 2019 kids Christmas party a few days before Christmas. It is a time where those officers with kids bring them in to hang out and play at the PD prior to meeting Santa, who arrives in a fire truck. We all usually have a good time, and this year was no different.
- Officers on patrol shifts were transitioned to different shifts. We do this at the beginning of every year to ensure that all officers can work with one another and so that officers do not become too comfortable with each other.
- As previously relayed, our Captain lost both his father and father-in-law within 24 hours of each other right around Christmas. The department had a very good attendance at the viewings and was able to assist with both processions to the cemetery. Overall, the Captain is doing well and is back at work.
- One of our patrols was damaged slightly while pulling over to allow a fire truck to pass by, but the officer is fine and the vehicle did not have to be taken off the road.

- Several organizations stopped by to show their support for Law Enforcement Appreciation Day, which was very appreciated. As much as some officers may try to show that they do not care about that kind of stuff, they really do enjoy when people stop in to show their support.
- I am working on ride along policy as I would like to encourage others to occasionally ride along with officers to see what our job is like (lots of boredom with spurts of adrenaline-fueled calls sprinkled in). If you are interested, feel free to reach out!
- Our accreditation re-assessment is scheduled for March 1st and 2nd. This is our third re-accreditation (on top of the initial). Lt. Butler has been working hard on our files and I am confident that we will have few issues. There will be a public call-in period where people can call to the assessors with feedback (either positive or negative). Will be doing a press release shortly with all of the details.
- Officers will be entering a Pinewood Derby fundraiser on 2.22.20 at the Wenonah Memorial Presbyterian Church to benefit Wenonah Cub Scout Pack 231. The scouts were told we will not take it easy on them!
- All officers completed their annual CPR recertification. We were able to save money by using the Mantua Fire Department's instructor.
- The Wenonah Municipal Alliance ordered t-shirts for all of the elementary school kids.
- Quick update on adding a reference to Wenonah on the patrol vehicles. We ordered three cars many months ago and have been waiting to order decals until these come in. Unfortunately, regardless of where we order the vehicles from, they take forever. I believe the Captain, who handles our patrol vehicle fleet, has an idea on what he wants to put on the cars.

DWI Grant Summary (both Mantua and Wenonah)

•	DWI Arrests (Alcohol).....	5
•	DWI (Drugs).....	1
•	Seat Belt	10
•	Careless Driving	8
•	Fugitives Apprehended.....	15
•	Suspended Licenses.....	14
•	Uninsured Motorist.....	2
•	Speeding	3
•	Reckless Driving	6
•	Drug Arrests	11
•	Cell Phone/Texting.....	1
•	Other MV Activity	129

Other Activity – Possession of a handgun, Shoplifting, Endangering the welfare of a child (DWI with a minor in the vehicle), Assault by Auto, and Hindering Apprehension



Mantua Township Police
405 Main Street
Mantua New Jersey 08051
(856) 468-1920

Incidents Summary List

Printed On: 01/23/20 13:04

Reporting Period : 12/20/2019 - 01/23/2020

	Mantua Police Department	Total
911 Hang Up	1	1
Added Patrol	5	5
Administrative	1	1
Animal Complaint	4	4
Assault	2	2
Assist Other Agency	3	3
Brush Fire	1	1
Burglar Alarm Activation	8	8
Criminal Mischief Complaint	1	1
Diabetic Emergency	1	1
Disabled Motor Vehicle	1	1
Dispute	1	1
Fight	1	1
Follow Up	6	6
Found Item	1	1
Fraud Complaint	3	3
Fumes Exterior	1	1
Hit And Run	1	1
Juvenile Complaint	1	1
Lock Out	1	1
Lost Item	1	1
Missing Person	1	1
Motor Vehicle Complaint	1	1
Motor Vehicle Crash	5	5
Motor Vehicle Stop	22	22
Notification/Informational	2	2
Property Check	4	4
Psychiatric Emergency	1	1
Public Assist	2	2
Radar Enforcement	3	3
School Crossing	1	1
Special Detail	1	1
Stroke	1	1
Suspicious Incident	2	2
Suspicious Motor Vehicle	2	2
Suspicious Person	2	2
Traffic Detail	2	2
Well Being Check	1	1



Mantua Township Police
405 Main Street
Mantua New Jersey 08051
(856) 468-1920

Incidents Summary List

Printed On: 01/23/20 13:04

Reporting Period : 12/20/2019 - 01/23/2020

	Mantua Police Department	Total
Total	98	98

To: Mayor Dominy and Members of Council
From: Tim Nessler, Fire Chief
Subject: Incident and Activity Report for December 2019
Date: January 7, 2020

Summary

The Wenonah Fire Company was in service a total of 14 times during the month of December including dispatched incidents and weekly training.

Incidents

Borough of Wenonah and Automatic Mutual Aid

Alarm System -	1
Brush -	1
Dwelling -	3
Exterior Fumes -	3
Interior Fumes -	1
Motor Veh. Crash -	2

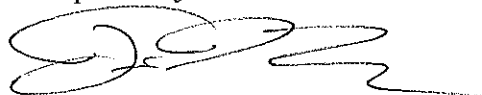
Activities

Meetings/Drills -	2
Santa Run -	1

Totals

During the month of December 2019, the Wenonah Fire Company responded to 11 incidents within the Borough and our mutual aid communities. The company also assembled for training and activities 3 times for a monthly total of 150.73 staff hours of service.

Respectfully Submitted:



Tim Nessler
Fire Chief

Public Works Report

Submitted by Ken Trovarelli, DPW Superintendent
For the month of January 2020 (12/19/19-1/23/20)

Road and Utility Maintenance and Compliance Testing

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Meters installed	7												
Utility Mark outs	36												
Water samples for NJDEP	4												

Equipment maintenance

- Safety Briefing
- Replaced the Hydraulic line on the backhoe
- Check wells and lift stations daily

Road work

- Many potholes throughout the borough were filled / patched.

Other activities

Municipal Properties/Maintenance/Compliance

- 115 Lincoln repair sewer clean out that tree roots grew around
- Cleaned up trash in front of municipal properties and ran blowers to clean up leaves
- Cleaned up leaves around Community Center
- Cleared out catch basins for storms
- Took water samples, water reports to DEP (Monthly)
- Trash/Recycle Collection - Collected trash and recycling at parks, municipal properties and businesses.

Bulk Leaf Collection, Yard Waste & Branch Collection, Chipping, Tree removal

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Leaves – cu yds	20												
Yard waste – cu yds	25												
Branches chipped – cu yds	27												

*Indicates combined yard waste and branches

- Disposed of 40 Cu yd of logs at no cost to the Borough

Residential Recycling

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
# metal stops	34												
# e-waste stops	6												

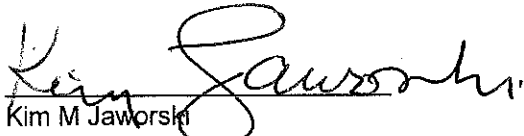
*Indicates combined metal and e-waste

- **Other points to share this month –**

Future Plans:

Tax Collector's Statement of Cash Receipts

Current Taxes	December	2019 To Date
Prepaid Taxes / 2020	32,912.42	60,598.15
2019 Taxes	55,473.96	8,852,464.60
2018 Taxes		90,784.63
6% Year End Penalty		2,455.43
Arrears		0.00
Tax Title Liens		0.00
Interest & Costs	1,326.07	24,714.87
Tax Searches		0.00
Cleanup		0.00
Advertising Costs		0.00
Tax Sale Premium		0.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee		0.00
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	89,712.45	9,031,017.68


Kim M Jaworski
Tax Collector

Percentage of Collection at December 31, 2019	98.77%
Percentage of Collection at December 31, 2018	98.75%



THE PETTIT GROUP, LLC
Engineering • Architecture • Planning

VIA E-MAIL ONLY

January 22, 2020

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday January 23, 2020
Project Number WNOE012P**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

BOROUGH POTABLE WATER WELL #3 & MODIFICATIONS TO WELL #1

1. The installation of the new Treatment System at Well #3 is complete and the system delivery settings are being finalized between Public Works and the Contractor.
2. In order to help satisfy a condition of the NJDEP Flood Hazard Permit which was issued for the new Well, we are coordinating the planting of a number of new trees with both the Shade Tree and Environmental Commission.

2019 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. The Project is substantially completed and only Punchlist items remain. However, as previously reported, there is approximately \$25,000 remaining in the construction contract and we have earmarked those funds for additional roadway paving work in Southwest Avenue and in West Willow Street, as well as the installation of a new handicap ramp on Elm Street, at the Elementary School. This additional work has been postponed until the Spring.
2. Upon completion of the additional work, our office will finalize the Contract Amount, coordinate the Final Borough Change Order with the Contractor, issue the Contract Closeout Documents, and request the 2 Year Maintenance Bond.

3. The NJDOT has executed the Final State Change Order and the grant management website indicates that the closeout documents have been approved and therefore, the \$67,500 final reimbursement should be received by the Borough within a few weeks.

II. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:

STOCKTON AVENUE EXTENSION

1. No Change Since Last Report.

#207 EAST WILLOW

1. No Change Since Last Report.

AT&T CELLULAR ANTENNAE INSTALLATION

1. AT&T will soon be replacing/upgrading a number of the existing panel antennae, Remote Radio Heads (RRH's), and Surge Suppression Devices located atop the Water Tower, including the modifications to the existing equipment mounts for additional structural stability. The scope work also includes a number of additions, upgrades, and/or, replacements of certain existing ground-based equipment.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No change since last report

III. GENERAL MUNICIPAL ENGINEERING:

2020-2021 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. The Borough has been awarded NJDOT funding for the 2019 Municipal Aid Application for Roadway Improvements to South Marion Avenue, from Mantua Avenue to Willow Street, and for the 2020 Municipal Aid Application Roadway and Drainage Improvements to West Cherry Street, from Jefferson Avenue to Garfield Avenue.
 - A. The NJDOT deadline for awarding a contract for South Marion Avenue is March 25, 2021, or otherwise jeopardize the NJDOT Funding.
 - B. The NJDOT deadline for awarding a contract for West Cherry Street is November 21, 2021.
2. In addition to the NJDOT funded roadways described above, our office has developed the following list of candidates for Borough Funded infrastructure improvements based upon discussion with Public Works and input from members of Council:



- A. Water Main replacement in S. Marion Avenue, from Mantua Avenue to Willow Street. (*Estimated Construction Cost: \$130,000*)
 - 1) The water main replacement must be performed prior to the NJDOT funded roadway paving.
 - B. Sewer Main replacement in S. Marion Avenue, from Cherry Street to Willow Street. (*Estimated Construction Cost: \$65,000*)
 - 1) The sewer main replacement must be performed prior to the NJDOT funded roadway paving.
 - 2) *Coordination with SCE will be required to assure that the sewer main replacement is eligible for funding.*
 - C. Roadway Improvements to East Poplar Street, from Clinton Avenue to Marion Avenue (*Estimated Construction Cost: \$70,000*)
 - D. Roadway Improvements to East Poplar Street, from Marion Avenue to Stockton Avenue (*Estimated Construction Cost: \$65,000*)
 - E. Roadway Improvements to Princeton Avenue, from Cherry Street to Willow Street (*Estimated Construction Cost: \$130,000*)
 - F. Roadway Improvements to Monroe Avenue, from Poplar Street to Mantua Avenue (*Estimated Construction Cost: \$70,000*)
 - G. Roadway Improvements to Mohawk Drive, from Lenape Trail to Woodbury-Glassboro Road (*Estimated Construction Cost: \$35,000*)
 - H. Water Main, Storm Sewer, and Roadway Improvements to Lenape Trail, from Mohawk Drive to Mohawk Drive (*Estimated Construction Cost: \$580,000*)
3. Upon final determination of the scope of the 2020-2021 Borough Infrastructure Improvement Project, our office will provide Council with a fee proposal for the engineering design, contract administration, and construction inspection. In addition, we will provide a recommendation for a project bond amount.

2020 NJDOT MUNICIPAL AID PROGRAM:

1. The funding application for Drainage and Roadway Improvements to West Cherry Street, from Jefferson Avenue to Garfield Avenue. (*Priority 1*) was approved by the NJDOT, in the amount of \$270,000. The total amount requested in the grant was \$476,914.
 - A. Considerations should be made for including West Cherry Street within the scope of the 2020 Infrastructure Improvement Project for the purposes of enticing more bidders and obtaining better unit pricing.

NJ ENVIRONMENTAL INFRASTRUCTURE FINANCING PROGRAM

1. Our office defers status reports on Infrastructure Funding to Suburban Consulting Engineers (SCE).



PY 2020-2021 CDBG APPLICATION: BARRIER FREE IMPROVEMENTS AT LISLE FIELD

1. Grant Solicitations are expected in March-April 2020.

WENONAH LIBRARY:

1. No change since last report.

WENONAH LAKE:

1. The lake must be returned back to normal levels before February 1, 2020.

LIGHT RAIL

1. No change since last report.

CONRAIL

1. No change since last report.

SANITARY SEWER SYSTEM

1. A meeting was held on January 14 to review the results of the recently completed sewer video inspections. In general, the sewers inspected were in satisfactory operable condition. In summary, it was found that:
 - A. A number of existing terra cotta sewers displayed minor cracking, slight joint displacement, and root intrusion.
 - B. A number of existing cast iron sewers showed evidence of internal tuberculation, i.e. rust buildup.

These are not uncommon characteristics of older sewer mains and it was recommended that the deficiencies be addressed by in-situ lining.

2. It should also be noted that the following sewers were found to be compromised and, after review and discussion, recommended to be replaced:
 - A. The existing terra cotta sewer that is aligned with Pine Street and extends through Langston Field has a collapse and requires a point repair. However, for system efficiency purposes, it was recommended that a new sewer be installed from Pine St./Clinton Ave to Cedar St./Southeast Ave. for the purposes of abandoning the existing sewer mains that are located within the heavily wooded area between Langston Field and Southwest Avenue.
 - B. The existing sewer in South Marion Avenue, between Cherry Street and Willow Street, is mis-aligned and is in need of replacement. *It should be noted that this block of S. Marion Avenue is also the subject of an NJDOT Grant for roadway reconstruction and therefore, it is recommended that the sewer replacement work be performed prior to any roadway paving.*



3. It should be noted that additional funds are available in the Sewer Inspection Contract and therefore, we have coordinated additional sewer video inspections with the Public Works Department and Suburban Consulting Engineers (SCE).
4. Upon completion of the sewer inspection work, it is our understanding that the Borough Sewer Maps will be upgraded by SCE.
5. If available, we recommend that funds be dedicated to the installation of a bypass system for the Lenape Trail Pump Station.

GLOUCESTER COUNTY UTILITIES AUTHORITY (GCUA)

1. No change since last report.

PUBLIC SEWER FOR WOODBURY-GLASSBORO RD PROPERTIES

1. No change since last report.

BOROUGH WATER TOWER AND WELLS

1. Our office defers status reports on the Borough Water Tower and Wells to Suburban Consulting Engineers (SCE).

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. No change since last report.

NJDEP WATER ALLOCATION

1. The Borough's total water usage for the Year 2019 was approximately 57.11 million gallons, which is approximately 15 million gallons below the Annual Allocation Limit of 72.07 million gallons.

BOROUGH WATER SYSTEM RECORD KEEPING

1. No Change Since Last Report.

STORM SEWER SYSTEM

1. In light of the Asset Management Plans being prepared for the Borough's Water and Sanitary Sewer Systems, considerations should be made for the preparation of an Asset Management Plan and GIS Map for the Borough's Storm Sewer System.
 - A. It should be noted that the Borough is required to provide NJDEP with a GIS Map of the Borough-wide Outfalls by December 1, 2020. It is assumed that the Borough will retain SCE for this work and our office will provide SCE with the outfall coordinates upon authorization of the work.



NJPDES STORMWATER DISCHARGE PERMIT

1. Our office has prepared and/or updated the various Borough Maintenance Plans, Maintenance Logs, and Training Logs which are required for compliance with the 2020 Stormwater Permit Requirements.
 - A. Similar to last year, our office will coordinate the 2019 Training requirements with Borough Council and Board Members.
2. The 2019 Maintenance Manual review and 2020 Training Session with the Public Works Department on the current Stormwater Permit requirements is anticipated for late January/early February.

FLOODING INVESTIGATION IN SOUTHEAST AVENUE

1. No change since last report.

#107 S. CLINTON AVENUE

1. No change since last report.

ON-STREET ADA PARKING STALL FOR ELEMENTARY SCHOOL

1. We have coordinated the installation of a new Ramp and on-street ADA Parking Stall in the north side of Elm Street, adjacent to the Elementary School.
2. It should be noted that an amendment to Section 67-3.1 of the Borough Code will have to be adopted by Ordinance in order to reserve the on-street ADA Parking Stall.

TRAFFIC CALMING MEASURES

1. No change since last report.

NORTH LINCOLN AVENUE RIGHT OF WAY VACATION

1. The property owner is performing deed research to confirm that the existing property lines extend out to the center of the Right of Way for N. Lincoln Avenue.

BLOCK 13 EROSION PROBLEM (NORTHWEST OF JEFFERSON & ELM)

1. No Change Since Last Report.

IV. PLANNING BOARD ACTIVITY:

1. Re-organization Meeting scheduled for January 27th.



WNOE012P
Mayor and Council
January 22, 2020
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If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,
THE PETTIT GROUP, LLC



David Kreck, PE, CME
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)
Laurie Christinzio, Planning Board Secretary (via e-mail)

