

BOROUGH OF WENONAH

www.boroughofwenonah.com

COUNCIL MINUTES – BUSINESS MEETING

(Pursuant to Mayor Dominy’s Emergency Proclamation the meeting was held via telephone AND in person)

July 23, 2020

Pledge of Allegiance

Call to Order: 7:00 p.m. by Mayor John R. Dominy
Wenonah Municipal Building, 1 South West Avenue Wenonah, NJ 08090

Roll Call: Present: Conference called in: Barbato, Doheny, Fini, Fu
Physically present: Mayor Dominy, Cox, Mayer,
Solicitor Matthew Lyons, Clerk/Admin Karen L. Sweeney
Absent: None

Open Public Meetings Act Statement:

Adoption of the Agenda: Cox/Mayer
All in Favor

Open to the public: Cox/Mayer
Resident Kim Bersani, 5 Park Avenue, asked Mayor and Council if the Lake Association can still move forward with the planning of “One Night of Song and Dance” at the Lake on Saturday, September 26, 2020, with a rain date of Oct 3, 2020.

Kim indicated approximately 500 people usually attend, but think they will put a cap of 250. They will have a sign-in sheet, and probably those attending would also sign a hold harmless statement. The Lake Association will follow all the State rules for safety and also follow parameters the Board of Health requires for executing a safe plan for the event.

The Mayor requested they please keep the Mayor and Council updated on this event and how safety plans are coming together.

Close to public: Cox/Mayer
All in Favor

Motion to Approve: Minutes of June 25, 2020 Cox/Mayer
All in favor

Ordinance 2020-10, 2nd read:
General Capital Bond Ordinance for \$1,013,000 various roadway improvements. Cox/ Mayer

Open public hearing Cox/Mayer

No comments

Close public hearing Cox/Mayer

Roll Call:
Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None
Abstain: None
Absent: None
Motion Approved

Ordinance 2020-11, 2nd read: Utility Capital Bond Ordinance appropriating \$3,748,000 for the issuance of bonds or notes to various utility improvements Cox/ Mayer

Open public hearing Cox/Mayer

Resident Drew Sole, 8 Lenape Trail, asked for an explanation of the ordinance.
Rob Scharle, our CFO indicated the ordinance is for storm sewers on Lenape Trail; repairs to well #1; various water main replacements; and the rehabilitation of the water tank.

Close public hearing Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to Approve: Resolution 2020-68: Authorizing the Tax Collector to transfer or refund overpayment of taxes of \$1,595.82, Block 25, Lot 3. Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to Approve: Resolution 2020-69: Approving Municipal Alliance Fiscal Year 2020-2021 reduction of funds. Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to Approve: Resolution 2020-70: Approving the adjustment of the Municipal Alliance Allocation. Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to Approve: Resolution 2020-71: Approving the addition of Clean Communities funds of \$5,701.44 into the 2020 Municipal Budget. Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to Approve: Resolution 2020-72: Authorizing the cancellation of trust reserves and grant receivables in the amount of \$660.96.

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to Approve: Resolution 2020-73: Approving the withdrawal from LOSAP funds for Leonard Campbell.

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to Approve: Ordinance 2020-12: 1st read, Amending Chapter 72, Amending Low and Moderate Residential District entitled Zoning.

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to Approve: Ordinance 2020-13: 1st read, Amending Chapter 72 Amending Senior Citizen Overlay District entitled Zoning.

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to Approve: Ordinance 2020-14: 1st read, Adopting/Creating New Chapter 38: Pawn Shop.

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer
Nays: None
Abstain: None
Absent: None
Motion Approved

Councilman Cox motioned to forgo discussing Committee Reports.

Cox/Mayer

Committee Reports:

- Public Safety & Personnel: Susan Mayer - See attached report.
- Public Works: Dan Cox - See attached report.
- Human Services: Anthony Fini – No report.
- Finance & Budget: Jessica Doheny – See attached reports.
- Legal & Ordinance: Peter Fu – See attached report.
- Public Buildings & Grounds: J. Barbato – See attached report,

Fire Chief Tim Nessler called in to report that the Fire Company has returned to doing drills and meeting on Tuesday nights. All are happy to be back and they hope to see everyone come out for the hoagie sale this weekend. (See attached detailed report)

Chief Darren White called in to report that Captain Jeff Ferry retired. Also, our PD just purchased six new police vehicles with the lettering to include “Wenonah.” Mayor and Council thanked Chief Darren for putting out the radar sign on Glassboro road to prevent over 4-ton trucks from travelling on Maple Street. Mayor Dominy said this has been a long-time issue. (See attached detail report)

Engineers Report: Dave Kreck- absent

- See attached Engineer’s detailed attached report on all projects in town.

Motion to Approve: Disbursements

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Miscellaneous:

Motion to Approve: The Lake Association to begin planning for the “One night of Song and Dance” on September 26, 2020, and to submit the application for approval by mayor and council. They will follow all CDC guidelines and include all details on how this event will be done safely. Cox/Mayer
All in Favor

Open to the Public:

No comments

Cox/Mayer

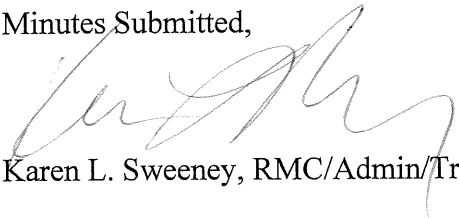
Close to the Public:

Cox/Mayer

Motion to Adjourn: 8:03 pm

Cox/Mayer
All in favor

Minutes Submitted,



Karen L. Sweeney, RMC/Admin/Treasurer

Approved: August 27, 2020



Mantua Township Police Department

Proudly serving Mantua Township and Wenonah Borough



Darren E. White
Chief of Police

Jeffrey F. Ferry
Captain

405 Main Street
Mantua, NJ 08051
mantuapd@mantuatownship.com
(856) 468-1920
Fax (856) 464-0237

Brian L. Grady
Lieutenant

Shaun J. Butler
Lieutenant

July 23, 2020

To: Mr. Mayor and members of the Borough Council

From: Chief White

Re: Monthly report

- Virtual court is continuing to go relatively well, although I still think everybody would prefer to go back to our normal court sessions. It is definitely nice as far as security is concerned as we do not have to use resources to scan everybody prior to allowing entry to the courtroom, but it still makes things more complicated.
- Our Safe and Secure paperwork was all submitted for this year's grant. I also submitted our final grant narrative for the 2019 grant.
- Captain Jeff Ferry is officially done working as of July 3rd. For his last day, we invited his family for lunch, had dispatch read his final radio signoff, and had general discussions with him about his impact on the police department and community. The signoff itself is a tradition around the county and highlights the retiring officer's impact throughout their career, and it can be a very emotional time for the officer as it is his last time on radio as a police officer. As a big Elvis fan, Capt. Ferry had to officially tell us he has officially "left the building."
- We also lost one of our special 1 officers, Tim Patterson, who left Mantua to begin a full-time law enforcement career. The Gloucester County Sheriff's Dept. hired him and he is beginning the police academy shortly. Tim worked with us for over two years and had been a Mantua Police Explorer long before that. He has been a big help to the police department overall, as well as the township, and we wish him luck in his future endeavors.
- Our three patrol vehicles that we have been waiting for almost a year for have arrived at the dealership. We did receive a credit from Ford due to the unexpected delay. Lt. Grady will be arranging for pickup and outfitting shortly as we can definitely use them at this point. We now have a K-9 car that is down until we can obtain a part for it which is apparently on a national backorder.
- I also just obtained an update on our new handguns that were ordered last year. They are coming directly from Germany, which obviously takes a while, but should be shipping by the end of

August with an estimated delivery date in September. This timing will allow us to conduct our end of year qualifications with these new guns, which will be more in depth than normal due to a totally different firearm than what we have carried for around 25-30 years.

- There was another fire on Woodstream Court last month. Fires in condominiums can obviously be very concerning, but the fire department was able to extinguish it relatively quickly. It is not believed to be suspicious.
- We sold the motorcycle that was provided to us by Wenonah when we took over policing responsibilities for them. It was a tough decision regarding its sale as I know Wenonah took a lot of pride in it and it participated in their annual Fourth of July parade for many years, but ultimately we had no use for it and did not want it to just sit around for no reason when it could be used by somebody else who would appreciate it.
- Representatives from the schools and the police department have been meeting very regularly to come up with an opening plan, should that occur at the beginning of the school year. They are planning for several options, including a full opening, work from home, and a hybrid approach. There are still too many unknowns still to make a specific decision yet, so everything is being planned for as much as possible.
- All went well for the Fourth of July. There were a significant and abnormal amount of fireworks complaints leading up to the holiday, which I think was the case all over the country even considering the holiday, but that has since died down.
- The police department is still receiving an unusual amount of motor vehicle complaints. We are responding to them through the use of education by our signboards and enforcement through radar post assignments.
- We have also still been receiving more firearms applications than I have ever seen or heard about. It takes a coordinated effort to complete the process on our end which is time consuming, but we are getting through all of them as quickly as we can.
- Finally, below is a photo of a similar vehicle design to what we are considering for the new cars. Currently, all of our cars use a low visibility subdued decal designed to mainly be visible only when light shines on it. However, I feel that they should have a design that makes them stand out more to the public. There are still a few modifications likely to be made, but general idea should be pretty close to the final decal.



Wenonah Incidents Summary Report

Call Type	1.23-2.27	2.27-3.26	3.26-4.20	4.20-5.26	5.27-6.25	6.25-7.22
911 Hang Up	0	0	1	0	0	0
911 Miss Dial	0	0	1	1	0	0
911 Open Line	0	0	0	1	1	0
Abdominal Pain	1	0	0	0	0	0
Added Patrol	2	11	2	8	1	1
Administrative	0	2	0	0	0	0
Allergic Reaction	0	2	0	0	0	4
Animal Complaint	1	2	3	2	3	0
Arrest	0	0	1	0	0	0
Assault	0	0	0	1	1	0
Assist Other Agency	0	2	2	2	0	1
Bleeding	0	0	1	0	2	1
Brush Fire	0	5	0	1	0	0
Burglar Alarm Activation	4	0	4	3	5	8
Burglary Entering	1	0	0	0	1	2
Cardiac Arrest	0	0	0	1	1	0
Child Custody Exchange	0	0	1	2	4	1
Child Welfare	0	0	0	0	1	0
CO Alarm	1	1	1	1	1	0
Community Policing	0	0	0	1	0	0
Criminal Mischief Complaint	0	0	1	2	2	1
Damage to Property	0	0	0	0	1	0
Diabetic Emergency	0	0	0	0	0	0
Disabled MV	0	1	0	2	2	1
Disorderly Conduct	1	0	0	0	0	0
Dispute	2	1	1	3	0	0
Disturbance	0	0	0	1	0	0
Domestic	3	1	3	1	0	2
Downed/Arching Wires	0	0	2	0	1	1
Dwelling Fire	0	0	0	1	0	0
Escort	1	0	0	0	2	0
Fall Victim	0	2	0	2	2	3
Fight	1	0	1	1	0	0
Fingerprinting	0	0	0	0	0	1
Fire Alarm Activation	0	0	1	0	0	0
Fire Alarm System	0	0	0	0	1	2
Fireworks Complaints	0	0	0	0	0	1
Follow Up	1	0	0	3	1	1
Found Item	3	0	2	0	0	1
Fraud Complaint	0	0	0	0	0	0
Fumes Exterior	1	0	0	0	0	1
Fumes Interior	1	0	0	0	0	0
General	0	0	0	0	1	0
Harassment	1	0	0	2	0	0
Hazardous Road Condition	1	0	1	3	0	1
Hit and Run	0	0	0	1	0	0
Investigation	1	1	0	0	0	1
Investigation (FIRE)	0	0	0	0	1	0
JV Complaint	0	3	2	2	2	1
Local Ordinance	0	0	0	1	0	0
Lock Out	0	0	0	0	0	0
Lost Item	0	0	0	1	0	0
Medical Emergency	0	4	4	2	0	4
Missing Person	0	0	0	1	0	0
MV Complaint	1	0	3	1	2	2
MV Crash	3	0	1	2	2	1
MV Stop	20	15	1	3	4	19
Narcotics	0	0	1	0	0	0
Neighbor Complaint	0	1	0	1	0	0
Noise Complaint	1	0	1	3	1	0
Notification/Informational	2	2	1	3	1	1
Panic Alarm	1	0	0	0	0	1
Parking Enforcement	2	1	0	1	1	2
Pedestrian Stop	0	1	0	1	0	1
Property Check	1	0	2	0	0	6
Psychiatric Emergency	0	0	4	0	0	1
Public Assist	0	3	0	0	2	1
Radar Enforcement	9	19	6	4	5	10
Radar Trailer Deployment	2	0	0	0	0	1
Respiratory Emergency	0	1	0	0	0	0
School Crossing	0	0	0	0	0	0
Seizures	0	0	0	0	0	1
Solicitation	0	1	0	0	1	1
Speak to Officer	1	2	0	2	3	1
Special Detail	0	1	0	0	0	0
Stroke	1	0	0	0	3	1
Suspicious Incident	3	1	1	0	2	1
Suspicious MV	2	1	2	0	2	1
Suspicious Person	1	1	3	0	4	0
Terroristic Threats	0	0	0	0	1	0
Theft	2	0	1	0	0	1
Traffic Detail	0	0	0	0	0	1
Trespassing	1	0	0	0	0	0
Unconscious Person	1	2	0	0	1	1
Unwanted Person	0	0	0	0	1	0
Warrant	0	0	1	0	1	0
Well Being Check	1	3	1	0	3	2
Total	82	93	64	74	77	97

To: President Sole and Members

From: Tim Nessler, Fire Chief

Subject: Incident and Activities Report for June 2020

Date: July 7, 2020

Summary of service, dispatched incidents, training, and mutual aid:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
# Service times	13	13	11	17	8	22							82
Alarm Systems	1	1	1	4	2	4							13
Animal Rescue													
Assist EMS					1								1
Brush				2		1							3
CO Alarms	1	2		2		2							7
Cover Assignment		1											1
Dwelling	2		3	4	1	2							12
Exterior Fumes	3	3			1								7
Incorrect Dispatch	1												1
Interior Fumes		1	2			2							5
Investigation			1		1								2
Motor Vehicle Crash	1		1										2
Rescue Assignment													
Rubbish Fire			1			1							2
Service Assignment				5	1	8							14
Meetings/drills	4	4	2		1	2							13
Events		1											1
Staff Hours	114.13	201.9	48.69	53.27	30.68	48.79							

Monthly highlights:

- Due to the COVID-19 pandemic and subsequent government safety measures put into place, regular drills were suspended as of mid-March. Line officers have been meeting on Tuesdays for equipment inspections and administrative work. Social distancing measures were instituted during fire calls and additional PPE measures were put into place for all calls.



Tim Nessler

Fire Chief

Public Works Report

Submitted by Ken Trovarelli, DPW Superintendent
For the month of July 2020 (6/26/2020 – 7/23/2020)

Road and Utility Maintenance and Compliance Testing

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Meters installed	7	52	1	0	0	0	1						
Utility Mark outs	36	62	22	106	22	120	80						
Water samples for NJDEP	4	4	4	4	4	4	4						

Equipment maintenance

- Safety Briefings
- Health and wellness, ensuring employees are taking breaks and drinking water in the heat
- Check wells and lift stations daily

Road work

- Many potholes throughout the borough were filled / patched.

Other activities

Municipal Properties/Maintenance/Compliance

- Lake: Tent for Life Guards, took chairs down, put new motor in exhaust fan in concession stand, fix basketball backboard at lake.
- Adjust the Police Department Front door
- Replaced the fan belts at the Elm Street pumping station
- Finished clearing sidewalks on Glassboro Road from the bank to Elm Street
- Trimmed Branches blocking traffic signs throughout the whole town
- Hung patriotic swags at the Municipal Building
- Replace 2 crosswalk signs Mantua Ave. at East and West
- Worked on Electric in park, AC Electric had to be called in, it was their issue
- Did trimming by guard rail on Maple across from Lake
- Picked up Realtors Advertisement Flags throughout the Borough
- Delivered 33 Cubic Yards of Chips
- Ponte took 60 Cubic yards of Logs
- Fixed the toilet at the lake, replaced the flush valve
- Cut and trim grass on municipal properties (18 acres)
- Cleared out catch basins for storms
- Took water samples, water reports to DEP (Monthly)
- Trash/Recycle Collection - Collected trash and recycling at parks, municipal properties and businesses.
- Switched the trash can in front of Hawks to the Library

Bulk Leaf Collection, Yard Waste & Branch Collection, Chipping, Tree removal

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Leaves – cu yds	20	0	0	0	0	0							
Yard waste – cu yds	25	9	54	0	350	400	120						
Branches chipped – cu yds	27	9	28	0	0		40						

*Indicates combined yard waste and branches

Residential Recycling

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
# metal stops	34	60	49	26	76	14	39						
# e-waste stops	6	18	6	5	22	2	9						

*Indicates combined metal and e-waste

- **Other points to share this month –**
- **Future Plans:**

wenonahclerk@comcast.net

Subject: FW: DRAFT AGENDA

From: Anthony <anthonyjfini@comcast.net>

Sent: Wednesday, July 22, 2020 9:57 AM

To: wenonahclerk@comcast.net; Jess Doheny <jessdoheny@gmail.com>; Jonathan Barbato <jbarbato410@comcast.net>

Subject: Re: DRAFT AGENDA

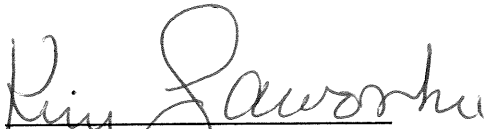
Human Services Report

- Community yard sale is this Saturday. As of Tuesday 44 residents have signed up.
- Movie in the Park was cancelled and will not be rescheduled due to COVID-19.
- Social media and email communications are working effectively with a lot of positive engagement from community members.
- Clean Communities Day has received \$5,701.44

Thank you
Anthony Fini

Tax Collector's Statement of Cash Receipts

Current Taxes	June	2020 To Date
Prepaid Taxes / 2021	0.00	0.00
2020 Taxes	94,190.27	4,445,592.61
2019 Taxes	14,625.20	96,244.62
6% Year End Penalty		3,851.10
Arrears		0.00
Tax Title Liens		0.00
Interest & Costs	1,113.85	13,176.06
Tax Searches		0.00
Cleanup		0.00
Advertising Costs		0.00
Tax Sale Premium		0.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee		0.00
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	109,929.32	4,558,864.39


Kim M Jaworski
Tax Collector

Percentage of Collection at June 30, 2020	99.04%
Percentage of Collection at June 30, 2019	98.70%



1 South West Avenue | Wenonah, NJ 08090 | www.boroughofwenonah.com

Via Email

To: Borough Council
From: Legal and Ordinance Committee
Date: 23 July 2020
Re: Committee Report

Introduction

The Legal and Ordinance Committee ("Committee") met during the current session to discuss the following items:

- Clarification of proposed Ordinance No. 2020-14 ("Pawn Shop Ordinance"), regarding the adoption of Chapter 38 of the Code of the Borough of Wenonah ("Code") entitled "Dealers in Precious Metals, Gems and Gemstones, and Dealers in Secondhand Goods" to address certain law enforcement inquiries.
- Clarification of proposed Ordinance No. 2020-15 ("Parking Ordinance"), regarding the amendment of Chapter 67 of the Code entitled "Vehicles and Traffic" to address certain constituent inquiries.
- Preliminary insights regarding the permissibility of the consumption of alcohol at commercial property in the Borough of Wenonah ("Borough");
- Satisfaction of the Borough's compliance with the requirements of the New Jersey Council on Affordable Housing ("COAH") in July 2020.

Action Items

- All appropriate committees for the Borough of Wenonah Council ("Council") have provided insight and feedback on the proposed Pawn Shop Ordinance. At the advice of the Borough solicitor, the proposed Pawn Shop Ordinance is being submitted for first reading at the July Council meeting.
- The amendments drafted for the proposed Parking Ordinance address handicap parking concerns near the Wenonah Elementary School, day-time parking permitting near the Wenonah Elementary School, and overnight commercial vehicle weight restrictions. Additional feedback from Public Safety and Public Buildings committees is pending. At the advice of the Council President, action regarding the proposed Parking Ordinance will be deferred to the August Council meeting.

Additional Notes

At the request of the Council President, the Committee performed preliminary research into the question of whether a private business operating in Wenonah is permitted to allow the on-site consumption of customer-supplied alcohol ("BYO Policy"). The Committee has found no current prohibition in the Code or New Jersey state law against a BYO Policy, nor did the Committee find any current requirement that Borough approval is needed before, during, or after the institution of a BYO Policy. The Committee's findings were confirmed by the Borough solicitor.

Peter Fu
Chair, Legal and Ordinance Committee

Subject: FW: Monthly Lake Report

As of July 21, 2020
77 Resident Memberships (255 tags)
16 Non-Resident (103 tags)

From: Erica Walker <erica@snapgravity.com>
Sent: Monday, July 20, 2020 1:49 PM
To: Jonathan Barbato <jbarbato410@comcast.net>; Karen L.Sweeney - Municipal Clerk <wenonahclerk@comcast.net>
Subject: Monthly Lake Report

Good afternoon,

According to the records available to me at the lake presently we had 22 resident memberships and 2 non- residents. The dates I have in receipt books are from July 4-present. There were 303 day passes sold as well. On July 16th I sold 3 memberships at Wenonah farmers market and created a lot of interest from residents.

We were open 12-8 every day with the exception of July 6th closing at 2:30 due to severe weather and closed entirely July 10th. On July 11th staff had to come in early to address several issues caused from the storm the following day. The snack stand was flooded, the boat and canoe were almost completely under water due to flooding, the chairs had blown around the lake, the trampoline broke free and had to be located and reset, the lifeguards tent came apart, and the storm drainage created a large trench from the step entrance of the shore all the way down to the water.

Public works was able to replace the motor in the snack stand ceiling fan allowing the snack stand to reduce heat by 10° saving the food from excessive heat exposure. They also fixed the south side basketball backboard as it was broken during use. The handicap toilet in the women's restroom required a new handle which was ordered and replaced July 20th. They also removed a broken microwave along with several broken chairs and replaced them with chairs they had been previously storing.

On July 2nd the playground reopened along with the trampoline and day passes. We have had guests arrive every weekend and occasionally on the weekday at 11am as our hours are still posted online as 11-8 daily. The staff has been setting alarms for every 20 minutes to begin their cleaning routine and sitting next to the life vests to clean as often as possible. We have been notifying guests as they enter masks are mandatory if they are unable to socially distance and to request assistance if needed. The trampoline anchor had been becoming dislocated on numerous occasions resulting in the need for a secondary anchor which was installed on July 20th.

Please let me know if I am forgetting any information or if anything needs clarification.

Thank you,
Erica Walker



THE PETTIT GROUP, LLC
Engineering • Architecture • Planning

VIA E-MAIL ONLY

July 20, 2020

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday July 23, 2020
Project Number WNOE012P**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

NONE TO REPORT

II. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:

STOCKTON AVENUE EXTENSION

1. No Change Since Last Report.

#207 EAST WILLOW

1. No Change Since Last Report.

AT&T CELLULAR ANTENNAE INSTALLATION

1. AT&T will soon be adding a WCS Filter to the existing Sector One pipe mast located atop the Water Tower.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No change since last report

III. GENERAL MUNICIPAL ENGINEERING:

2020-2021 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. Design work is 85% complete.
2. We are currently awaiting cost estimates for the in-situ lining of the existing storm sewer from Jefferson Avenue to Garfield Avenue. We have also confirmed with NJDOT that the potential pipe lining is fundable under the current Municipal Aid Grant and therefore, we intend to include this work within the scope of the construction contract.
3. We will coordinate SCE's sewer replacement project in S. Marion Avenue, from Cherry Street to Willow Street, such that any underground utility work is completed prior to any roadway paving.

2021 NJDOT MUNICIPAL AID PROGRAM:

1. No Change Since Last Report.

NJ ENVIRONMENTAL INFRASTRUCTURE FINANCING PROGRAM

1. Our office defers status reports on Infrastructure Funding to Suburban Consulting Engineers (SCE).

PY 2020-2021 CDBG APPLICATION: BARRIER FREE IMPROVEMENTS AT LISLE FIELD

1. No such Solicitations received as of the date of this report.

WENONAH LIBRARY:

1. No change since last report.

WENONAH LAKE:

1. No change since last report.

LIGHT RAIL

1. No change since last report.

CONRAIL

1. No change since last report.

SANITARY SEWER SYSTEM

1. In addition to the replacement of the existing sewer in South Marion Avenue, we recommend that Council consider the following Sewer System Upgrades, provided that funding is available:



- A. Installation of a new sewer between Pine St./Clinton Ave and Cedar St./Southeast Ave. for the purposes of abandoning the existing and partially collapsed sewer mains that are located within the heavily wooded area between Langston Field and Southwest Avenue.
- B. Installation of the sewer system improvements which are found necessary to provide sewer service for the residents on Woodbury-Glassboro Road.

It is our recommendation that this work also be incorporated into the 2020-21 Infrastructure Improvement Project.

2. Our office has been made aware that additional funds are available in the Sewer Inspection Contract and therefore, we are attempting to coordinate additional sewer video inspections with Suburban Consulting Engineers (SCE), including an inspection of the existing sewers in N. Clinton Avenue, from Elm Street to Maple Street, which will be the subject of the 2021 NJDOT Municipal Aid Grant Application. However, we have yet to obtain confirmation from SCE that this work has been added to the scope.
3. Upon completion of all sewer inspection work, it is our understanding that the Borough Sewer Maps will be upgraded by SCE.

GLOUCESTER COUNTY UTILITIES AUTHORITY (GCUA)

1. No change since last report.

BOROUGH WATER TOWER AND WELLS

1. Our office defers status reports on the Borough Water Tower and Wells to Suburban Consulting Engineers (SCE).

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. No change since last report.

NJDEP WATER ALLOCATION

1. The Borough's total water usage for June 2020 was almost exactly the same as that for the month of June 2017, which projects to the Borough being under the annual allocation limit by over 11 million gallons.

BOROUGH WATER SYSTEM RECORD KEEPING

1. No Change Since Last Report.

STORM SEWER SYSTEM

1. In light of the Asset Management Plans being prepared for the Borough's Water and Sanitary Sewer Systems, considerations should be made for the preparation of an Asset Management Plan and GIS Map for the Borough's Storm Sewer System.



- A. It should be noted that the Borough is required to provide NJDEP with a GIS Map of the Borough-wide Outfalls by December 1, 2020. It is assumed that the Borough will retain SCE for this work and our office will provide SCE with the outfall coordinates upon authorization of the work.

NJPDES STORMWATER DISCHARGE PERMIT

1. On March 2, 2020, the State adopted a number of amendments to the statewide Stormwater Regulations that will subsequently require the Borough to amend the current Stormwater Ordinance. The Borough's deadline for adoption of the new Regulations is March 3, 2021.
 - A. We recommend that the Borough not take any action until it is confirmed whether the County will be providing a "Model" Stormwater Ordinance Amendment for use by the county-wide municipalities.

NORTH WEST AVENUE PAVING

1. It is our understanding that Council has decided to incorporate the paving of Northwest Avenue, from Buttonwood Street to the Dead End, as a Borough funded improvement in a future construction project.

ON-STREET ADA PARKING STALL FOR ELEMENTARY SCHOOL

1. The installation of a new ADA Ramp and on-street ADA Parking Stall in the north side of Elm Street has been temporarily postponed.
2. It should be noted that an amendment to Section 67-3.1 of the Borough Code will have to be adopted by Ordinance in order to reserve the on-street ADA Parking Stall.

BOROUGH TRUCK TRAFFIC

1. It is our understanding that the Borough is investigating the validity of the current Ordinance pertaining to the restriction of Truck Traffic throughout the Borough Roadway System. Our office will continue to assist in the evaluation of the existing Ordinance and, if found necessary, assist in the development of a new Truck Traffic Control Ordinance.

TRAFFIC CALMING MEASURES

1. Due to the recurring issues with excessive vehicular speeds on a number of local roadways, we recommend that a meeting be arranged with the Public Works Committee to review the various options for Traffic Calming Measures.
 - A. In 2004, our office prepared a Report which included an analysis of various traffic calming measures and recommendations for their implementation. The Report remains valid and can be used as a guideline for the selection of any proposed Traffic Calming Measures being contemplated for the Borough.



#107 S. CLINTON AVENUE

1. No change since last report.

NORTH LINCOLN AVENUE RIGHT OF WAY VACATION

1. It is our understanding that the property owner is performing deed research to confirm that the existing property lines extend out to the center of the Right of Way for N. Lincoln Avenue.

BLOCK 13 EROSION PROBLEM (NORTHWEST OF JEFFERSON & ELM)

1. No Change Since Last Report.

IV. PLANNING BOARD ACTIVITY:

1. The Board approved of a variance for the installation of a basketball court at #11 South Princeton Avenue at the June 22nd Meeting.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,
THE PETTIT GROUP, LLC



David Kreck, PE, CME
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)
Laurie Christinzio, Planning Board Secretary (via e-mail)

