

BOROUGH OF WENONAH

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COUNCIL MINUTES – BUSINESS MEETING

(Pursuant to Mayor Dominy's Emergency Proclamation the meeting was held telephonically)

May 28, 2020

Pledge of Allegiance

Call to Order: 7:00 p.m. by Mayor John R. Dominy
Wenonah Municipal Building, 1 South West Avenue Wenonah, NJ 08090

Roll Call: Present: Conference called in: Mayor Dominy, Doheny, Fini, Fu
Physically present: Barbato, Cox, Mayer,
Solicitor Matthew Lyons, Clerk/Admin Karen L. Sweeney
Absent: None

Open Public Meetings Act Statement:

Adoption of the Agenda: Cox/Mayer
Motion to amend this agenda to include a Closed Session regarding litigation All in Favor

Open to the public: Cox/Mayer
Resident Jen Lindsey, 107 S. Clinton Ave., asked if there was any update on tax abatement.
Mayor Dominy answered that Planning Board has not been able to meet since the shutdown and
as the resolution had a short shelf life it would need to be reintroduced.

Close to public: Cox/Mayer
All in Favor

Motion to Approve: Minutes of April 23, 2020 and Cox/Mayer
Special meeting minutes of May 4, 2020 All in favor

Ordinance 2020-9, 1st read: Approve exceeding the municipal budget appropriation
limits, and to establish a cap bank (COLA) if needed. Cox/ Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to Approve: Resolution 2020-51: Approving Temporary Emergency Appropriations. Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to Approve: Resolution 2020-52:

Introduce the 2020 Municipal Budget, read by title only.

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to Approve: Resolution 2020-53: Approving Water Restrictions for 2020

Cox/Mayer
All in Favor

Motion to Approve: Resolution 2020-54: Approving Tax Collector to transfer or refund overpayment of taxes

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to Approve: Resolution 2020-55: Authorizing shared service agreement with West Deptford for the Disposal of Yard Waste

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Councilman Cox motioned to forgo discussing Committee Reports

Cox/Mayer
All in Favor

Committee Reports:

- Public Safety & Personnel: Susan Mayer - See attached report.
- Public Works: Dan Cox - See attached report.
- Human Services: Anthony Fini – No report
- Finance & Budget: Jessica Doheny – No report
(See attached Treasurer & Tax collector reports)
- Legal & Ordinance: Peter Fu – See attached report
- Public Buildings & Grounds: J. Barbato – No report
- Police Chief Darren White called in and read his committee report (See attached report)
- Fire Chief Tim Nessler called in and indicated that his department is 100% operational.
Call volume is up a bit, but in good shape. (See attached report)

Engineers Report:

Dave Kreck

- See attached Engineer’s detailed report on all projects in town. The 2019 infrastructure improvement project contractor has completed the project, including the additional roadway paving. We fixed a drainage problem at the lake. We need to select the NJDOT Street by June 25 meeting. Applications need to be in by July 1, 2020. 1st choice is Lenape and 2nd choice N. Clinton.

Motion to Approve: Disbursements

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Miscellaneous:

Motion to Move Forward: with the application process for the next NJDOT Grant

Mayer/Cox

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to Approve: Fire Company application Sean McCall

Cox/Mayer All in Favor

Motion to Approve: Fire Company Junior application Andrew Meeks

Cox/Mayer All in Favor

Open to the Public:

Cox/Mayer

Via telephone: Richard Black, Office of Emergency Management, called in to give an update on the COVID19 virus. The daily communication of a full breakdown of total cases is available on the county website. Antibody testing is now available to all Gloucester County Residents and virus tests as well. The state and county provided PPE continues to be supplied

Via telephone: Dennis McNulty, Office of Emergency Management, and County Representative, reiterated the above. He advised everyone to keep informed via the County website, as there is good information for everyone, including small businesses.

Close to the Public:

Cox/Mayer

Motion to Approve: Resolution 2020-56, Closed Session

Cox/Mayer
All in Favor

Motion to Adjourn: 8:14 pm

Cox/Mayer
All in favor

Minutes Submitted,


Karen L. Sweeney, RMC/Admin/Treasurer

Approved: June 25, 2020

To: Mayor Dominy and Council

From: Tim Nessler, Fire Chief

Subject: Incident and Activities Report for April 2020

Date: May 5, 2020

Summary of service, dispatched incidents, training, and mutual aid:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
# Service times	13	13	11	17									54
Alarm Systems	1	1	1	4									7
Animal Rescue													
Brush				2									2
CO Alarms	1	2		2									5
Cover Assignment		1											1
Dwelling	2		3	4									9
Exterior Fumes	3	3											6
Incorrect Dispatch	1												1
Interior Fumes		1	2										3
Investigation			1										1
Motor Vehicle Crash	1		1										2
Rescue Assignment													
Rubbish Fire			1										1
Service Assignment				5									5
Meetings/drills	4	4	2										10
Events		1											1
Staff Hours	114.13	201.9	48.69	53.27									

Monthly highlights:

- On Saturday, April 25th the station was dispatched to the 400 block of N. Marion Ave. for a reported dwelling fire. Upon arrival, 1301 confirmed the resident's report that there was fire behind the wall in the dining area. The power was isolated and 1312's crew made access to the smouldering fire and quickly brought it under control. Rapid action by our company limited the amount of damage to the property.
- Due to the COVID-19 pandemic and subsequent government safety measures put into place, regular drills were suspended as of mid-March. Line officers have been meeting on Tuesdays for equipment inspections and administrative work. Social distancing measures were instituted during fire calls and additional PPE measures were put into place for all calls.

Tim Nessler
Fire Chief



Mantua Township Police Department

Proudly serving Mantua Township and Wenonah Borough



Darren E. White
Chief of Police

Jeffrey F. Ferry
Captain

405 Main Street
Mantua, NJ 08051
mantuapd@mantuatownship.com
(856) 468-1920
Fax (856) 464-0237

Brian L. Grady
Lieutenant

Shaun J. Butler
Lieutenant

May 28, 2020

To: Mr. Mayor and members of the Borough Council

From: Chief White

Re: Monthly report

- Our monthly child safety seat checkpoints are still on hold for the time being. However, residents can still contact the police department to arrange for an installation separately.
- The Mantua Education Association donated a bunch of care packages to the police department for Melanoma Awareness Month. They included sunscreen, chapstick, and some other items to assist in the prevention of melanoma and increase overall health.
- Another company that we had previously contacted right when the shutdown began to buy disinfectant, but they did not have anything, just donated some N-95 masks and hand sanitizer. There have been several companies who have donated much needed supplies, which is incredible to see.
- Phil Kaeferle donated a few boxes of face shields that he said he had laying around. It was perfect timing and much needed as I ordered 150 of them a while ago, but they have yet to come in.
- We also received some more personal protective equipment that we ordered and are doing well overall.
- We are continuing to work with the farmer's market to ensure that they can still have as many vendors as possible while also being in line with the executive orders and directives. The guidance for the state is not that great and I do not immediately have answers to all their questions, but I do have contacts for those who do and am happy to reach out to them.
- We have received some extensive OPRA requests recently which are difficult to deal with due to limited staff, but we are doing our best to get them out as soon as is practical.

- The state has made several adjustments to our required training regimen, which are welcomed. Firearms qualifications were also modified for both handguns and rifles, so the range will be used less this year and ammunition costs will be slightly decreased as well.
- We have been looking for alternative means to receive other non-required training, not just because in-person classes are unavailable, but because we are trying to cut training costs as well while still keeping a well-trained department.
- We have been coming up with a multilayered plan for our transition back to relative normal operations.
- Our call volume is down pretty significantly overall through April, which in my opinion is good as it indicates that people have been doing what they are supposed to. With the state reopening things, I expect this to go back up.
- Graham Land, former Mantua police chief, was honored as a lifetime New Jersey State Association of Chiefs of Police member at this month's meeting, which was held via Zoom for the first time in history.
- Patrolman Brian Hauss obtained his Traffic Safety Specialist Level 1 Certification. He is the first Mantua officer to ever complete this certification process, which is not easy.
 - Below is a summary of this program:
 - The Traffic Safety Specialist (TSS) Program was first established in Maryland with funding provided by the Maryland Highway Safety Office to support the Maryland Strategic Highway Safety Plan. The TSS designation is a statewide consistent recognition of police officers who attained notable experience, education, training, and proficiency in Highway Safety and Traffic Enforcement methods and procedures. The program began in 2011 and was opened to police agencies that performed law enforcement duties. Designations were developed by a Criteria Selection Committee, in coordination with the Maryland Police and Correctional Training Commissions. The committee also includes representatives from the Maryland Police Chief's Association, the Maryland Sheriff's Association, and the Maryland Police and Correctional Training Commissions (MPCTC). The New Jersey Traffic Safety Specialist (TSS) Program intends to promote highway safety among police officers, as well as provide a mechanism for support, acknowledgement, recognition, and prestige among officers who have achieved advanced levels of training proficiency. This award program serves to motivate officers who have attained notable levels of proficiency in safety. A long-term commitment to the program is required, which results in outside recognition of highway safety efforts. This designation is not considered an advanced rank, nor does it qualify for an increase in pay compensation, but has been recognized as a testament to an officer's level of training in the court of law.

- We continue to participate in drive by wave parades for people as we understand that many residents are looking for alternative ways to celebrate milestones. It helps to break up the day for the officers as well with something slightly different.

Wenonah Incidents Summary Report

Call Type	1.23-2.27	2.27-3.26	3.26-4.20	4.20-5.26
911 Hang Up	0	0	1	0
911 Miss Dial	0	0	1	1
911 Open Line	0	0	0	1
Abdominal Pain	1	0	0	0
Added Patrol	2	11	2	8
Administrative	0	2	0	0
Allergic Reaction	0	2	0	0
Animal Complaint	1	2	3	2
Arrest	0	0	1	0
Assault	0	0	0	1
Assist Other Agency	0	2	2	2
Bleeding	0	0	1	0
Brush Fire	0	5	0	1
Burglar Alarm Activation	4	0	4	3
Burglary Entering	1	0	0	0
Cardiac Arrest	0	0	0	1
Child Custody Exchange	0	0	1	2
Community Policing	0	0	0	1
Criminal Mischief Complaint	0	0	1	2
Diabetic Emergency	0	0	0	0
Disabled MV	0	1	0	2
Disorderly Conduct	1	0	0	0
Dispute	2	1	1	3
Disturbance	0	0	0	1
Domestic	3	1	3	1
Downed/Arching Wires	0	0	2	0
Dwelling Fire	0	0	0	1
Escort	1	0	0	0
Fail Victim	0	2	0	2
Fight	1	0	1	1
Fire Alarm Activation	0	0	1	0
Follow Up	1	0	0	3
Found Item	3	0	2	0
Fraud Complaint	0	0	0	0
Fumes Exterior	1	0	0	0
Fumes Interior	1	0	0	0
Harassment	1	0	0	2
Hazardous Road Condition	1	0	1	3
Hit and Run	0	0	0	1
Investigation	1	1	0	0
JV Complaint	0	3	2	2
Local Ordinance	0	0	0	1
Lock Out	0	0	0	0
Lost Item	0	0	0	1
Medical Emergency	0	4	4	2
Missing Person	0	0	0	1
MV Complaint	1	0	3	1
MV Crash	3	0	1	2
MV Stop	20	15	1	3
Narcotics	0	0	1	0
Neighbor Complaint	0	1	0	1
Noise Complaint	1	0	1	3
Notification/Informational	2	2	1	3
Panic Alarm	1	0	0	0
Parking Enforcement	2	1	0	1
Pedestrian Stop	0	1	0	1
Property Check	1	0	2	0
Psychiatric Emergency	0	0	4	0
Public Assist	0	3	0	0
Radar Enforcement	9	19	6	4
Radar Trailer Deployment	2	0	0	0
Respiratory Emergency	0	1	0	0
School Crossing	0	0	0	0
Solicitation	0	1	0	0
Speak to Officer	1	2	0	2
Special Detail	0	1	0	0
Stroke	1	0	0	0
Suspicious Incident	3	1	1	0
Suspicious MV	2	1	2	0
Suspicious Person	1	1	3	0
Theft	2	0	1	0
Traffic Detail	0	0	0	0
Trespassing	1	0	0	0
Unconscious Person	1	2	0	0
Warrant	0	0	1	0
Well Being Check	1	3	1	0
Total	81	92	63	73

Public Works Report

Submitted by Ken Trovarelli, DPW Superintendent
For the month of May 2020 (5/24/2020-5/28/2020)

Road and Utility Maintenance and Compliance Testing

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Meters installed	7	52	1	0	0								
Utility Mark outs	36	62	22	106	22								
Water samples for NJDEP	4	4	4	4	4								

Equipment maintenance

- Safety Briefing
- Check wells and lift stations daily

Road work

- Many potholes throughout the borough were filled / patched.

Other activities

Municipal Properties/Maintenance/Compliance

- Standing water at lake drainage project
- Replaced 6 crosswalk signs in center line of streets
- Checked Recycle carts and placed rejected stickers on and put Info stickers on tops
- 3 Sewer Backups that were plunged
- Cut and trim grass on municipal properties
- Cleared wooded area by trail head and Pressure Reduce Valve at Maple and East
- Shade tree logs to Ponte's 30 yards at no cost
- Replaced 5 lights in the park with new ones
- Trim 3 trees for Shade Tree Commission
- Cleared out catch basins for storms
- Took water samples, water reports to DEP (Monthly)
- Trash/Recycle Collection - Collected trash and recycling at parks, municipal properties and businesses.

Bulk Leaf Collection, Yard Waste & Branch Collection, Chipping, Tree removal

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Leaves – cu yds	20	0	0	0	0								
Yard waste – cu yds	25	9	54	0	350								
Branches chipped – cu yds	27	9	28	0	0								

*Indicates combined yard waste and branches

- Delivered 15 Cu yd of mulch to residents

Residential Recycling

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
# metal stops	34	60	49	26	76								
# e-waste stops	6	18	6	5	22								


*Indicates combined metal and e-waste

- Other points to share this month –

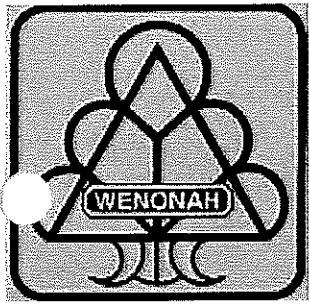
Future Plans:

Tax Collector's Statement of Cash Receipts

Current Taxes	April	2020 To Date
Prepaid Taxes / 2021	0.00	0.00
2020 Taxes	574,299.34	2,830,175.62
2019 Taxes	14,344.91	75,314.01
6% Year End Penalty		1,408.68
Arrears		0.00
Tax Title Liens		0.00
Interest & Costs	2,998.47	11,390.39
Tax Searches		0.00
Cleanup		0.00
Advertising Costs		0.00
Tax Sale Premium		0.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee		0.00
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	591,642.72	2,918,288.70


Kim M Jaworski
Tax Collector

Percentage of Collection at April 30, 2020 63.97%
Percentage of Collection at April 30, 2019 64.37%



Public Buildings & Grounds

Jonathan Barbato, Chair

Committee Members: Peter Fu, Susan Mayer

Month: May 2020

- Wenonah Lake – New lake manager hired. Our start to the season has been postponed with current restrictions due to Covid 19. The Committee Members are working hard to determine a practical path forward. With the current restrictions from the State it is possible that our beloved lake could face tough and costly challenges for us to manage. Strong efforts are being put forward in hopes of having a swimming season.
- Wenonah Park - New lamp posts were installed along the walkway through the park.



THE PETTIT GROUP, LLC
Engineering • Architecture • Planning

VIA E-MAIL ONLY

May 27, 2020

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday May 28, 2020
Project Number WNOE012P**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

2019 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. The Contractor has completed the Project, including the additional roadway paving. Therefore, we have forwarded the Final Change Order and Contract Closeout Documents to the Contractor for execution and have requested the 2 Year Maintenance Bond.
2. Upon receipt of the aforementioned documents, and acceptance of same by the Borough Solicitor, we will prepare the final contract payment request.

II. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:

STOCKTON AVENUE EXTENSION

1. No Change Since Last Report.

#207 EAST WILLOW

1. No Change Since Last Report.

AT&T CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No change since last report

III. GENERAL MUNICIPAL ENGINEERING:

2020-2021 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. Design work is underway.
2. Due to the potential for irreparable damage to a number of existing large diameter street trees in the north side of West Cherry Street, we are investigating the option of performing the in-situ lining of the existing storm sewer in lieu of pipe replacement.
 - A. We have also reached out to NJDOT to inquire as to whether the in-situ lining is eligible for grant reimbursement.
3. We will coordinate SCE's sewer replacement project in S. Marion Avenue, from Cherry Street to Willow Street, such that any underground utility work is completed prior to any roadway paving.

2021 NJDOT MUNICIPAL AID PROGRAM:

1. 2021 NJDOT Municipal Aid Applications are due on **July 1, 2020**.
2. Based upon our discussions with NJDOT, we recommend that the Borough consider the submission of Municipal Aid funding applications for the following:
 - A. Lenape Trail, from Mohawk Drive to Mohawk Drive (*Priority 1 Application*)
 - B. North Clinton Avenue, from Elm Street to Maple Street (*Priority 2 Application*)
3. Additional candidates for Municipal Aid Applications to consider would be:
 - A. North Jefferson Avenue, from Mantua Avenue to Buttonwood Street
 - B. East Maple Street, from N. Marion Avenue to Woodbury-Glassboro Rd.
 1. It should be noted that the Speed Hump statute (C.39:4-8.9) precludes the installation of speed humps on roadways with a traffic volume in excess of 3,000 vehicles per day. Therefore, we suggest that the Borough refrain from submitting an application for East Maple Street until we have had the opportunity to perform the necessary traffic counts.
4. Please note that the necessary Resolutions in support of the NJDOT Municipal Aid Applications will have to be adopted at the June Meeting.



NJ ENVIRONMENTAL INFRASTRUCTURE FINANCING PROGRAM

1. Our office defers status reports on Infrastructure Funding to Suburban Consulting Engineers (SCE).

PY 2020-2021 CDBG APPLICATION: BARRIER FREE IMPROVEMENTS AT LISLE FIELD

1. Grant Solicitations are typically issued in March-April. No such Solicitations received as of the date of this report.

WENONAH LIBRARY:

1. No change since last report.

WENONAH LAKE:

1. Our office assisted Public Works in addressing a persistent drainage problem in the vicinity of the playground. Improvements included the installation of an underdrain piping system and replacement of the existing poorly draining soils with sandy soils. It should be noted that the underdrain system has been set up for future connections should it be found that additional remedial measures are necessary.
2. The existing drainage problem located east of the parking lot has been temporarily resolved by the clearing of a buried drainage pipe that was discovered during the completion of a recent topographic survey. It should be noted that additional drainage improvements for the northern portion of the parking lot may be found necessary, however, we recommend no action be taken at this time.
3. We will continue to monitor both areas to ensure their effectiveness.

LIGHT RAIL

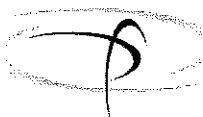
1. No change since last report.

CONRAIL

1. No change since last report.

SANITARY SEWER SYSTEM

1. In addition to the replacement of the existing sewer in South Marion Avenue, we recommend that Council consider the following Sewer System Upgrades, provided that funding is available:
 - A. Installation of a new sewer between Pine St./Clinton Ave and Cedar St./Southeast Ave. for the purposes of abandoning the existing and partially collapsed sewer mains that are located within the heavily wooded area between Langston Field and Southwest Avenue.



B. Installation of the sewer system improvements which are found necessary to provide sewer service for the residents on Woodbury-Glassboro Road.

It is our recommendation that this work also be incorporated into the 2020-21 Infrastructure Improvement Project.

2. Our office has been made aware that additional funds are available in the Sewer Inspection Contract and therefore, we have coordinated additional sewer video inspections with Suburban Consulting Engineers (SCE), including an inspection of the existing sewers in N. Clinton Avenue, from Elm Street to Maple Street, which will be the subject of the 2021 NJDOT Municipal Aid Grant Application. However, we have yet to obtain confirmation from SCE that this work has been added to the scope.
3. Upon completion of all sewer inspection work, it is our understanding that the Borough Sewer Maps will be upgraded by SCE.

GLOUCESTER COUNTY UTILITIES AUTHORITY (GCUA)

1. No change since last report.

BOROUGH WATER TOWER AND WELLS

1. Our office defers status reports on the Borough Water Tower and Wells to Suburban Consulting Engineers (SCE).

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. No change since last report.

NJDEP WATER ALLOCATION

1. The Borough's total water usage for April 2020 was almost identical to that for the month of April 2017, which projects to the Borough being under the annual allocation limit by over 11 million gallons.
2. As required by the conditions of the Borough's Water Allocation Permit, our office will prepare and submit the Borough's 2020 Water Conservation & Drought Management Plan to NJDEP.

BOROUGH WATER SYSTEM RECORD KEEPING

1. No Change Since Last Report.

STORM SEWER SYSTEM

1. In light of the Asset Management Plans being prepared for the Borough's Water and Sanitary Sewer Systems, considerations should be made for the preparation of an Asset Management Plan and GIS Map for the Borough's Storm Sewer System.



- A. It should be noted that the Borough is required to provide NJDEP with a GIS Map of the Borough-wide Outfalls by December 1, 2020. It is assumed that the Borough will retain SCE for this work and our office will provide SCE with the outfall coordinates upon authorization of the work.

NJPDES STORMWATER DISCHARGE PERMIT

1. The Elementary School has made arrangements for the annual Americorps Ambassador classroom presentations to be held via remote video. However, the annual Stream Trips have been cancelled.
2. On March 2, 2020, the State adopted a number of amendments to the statewide Stormwater Regulations that will subsequently require the Borough to amend the current Stormwater Ordinance. The Borough's deadline for adoption of the new Regulations is March 3, 2021.
 - A. We recommend that the Borough not take any action until it is confirmed whether the County will be providing a "Model" Stormwater Ordinance Amendment for use by the county-wide municipalities.

FLOODING INVESTIGATION IN SOUTHEAST AVENUE

1. No change since last report.

NORTH JEFFERSON AVENUE SIDEWALK EXTENSION

1. Our office met with Councilman Cox to investigate the possibility of closing a gap in the public sidewalk located in the west side of Jefferson Avenue, north of Buttonwood Street. During the investigation, it was found that the sidewalk gap coincides with the extension of the Garfield Avenue roadway, which has been partially vacated by the Borough.
2. The extent of the improvements required to properly address the sidewalk circulation gap would also entail new curbing along Jefferson Avenue, across the full width of the Garfield Avenue roadway, and the installation of a driveway apron for #206 N. Jefferson Avenue. As a result of the construction costs combined with the potential for this issue to be resolved in a future NJDOT Municipal Aid Project, it was decided to address the sidewalk extension at a later date.

NORTH WEST AVENUE PAVING

1. In response to a resident inquiry, our office investigated the condition of the existing roadway/common driveway paving in North West Avenue, north of Buttonwood Street. Based upon our investigation, it is our opinion that a mill and overlay, along with minor base repairs be performed. Estimated construction costs are \$15,000.
 - A. It should be noted that this section of Northwest Avenue was the subject of a prior Planning Board approval that may have assigned the maintenance responsibilities



for the roadway/common driveway to the residents. We are currently investigating the status of the roadway, public or private, and recommend that no action be taken by the Borough until maintenance responsibilities are confirmed.

ON-STREET ADA PARKING STALL FOR ELEMENTARY SCHOOL

1. The installation of a new ADA Ramp and on-street ADA Parking Stall in the north side of Elm Street has been temporarily postponed.
2. It should be noted that an amendment to Section 67-3.1 of the Borough Code will have to be adopted by Ordinance in order to reserve the on-street ADA Parking Stall.

TRAFFIC CALMING MEASURES

1. Due to the recurring issues with excessive vehicular speeds on a number of local roadways, we recommend that a meeting be arranged with the Public Works Committee to review the various options for Traffic Calming Measures.
 - A. In 2004, our office prepared a Report which included an analysis of various traffic calming measures and recommendations for their implementation. The Report remains valid and can be used as a guideline for the selection of any proposed Traffic Calming Measures being contemplated for the Borough.

#107 S. CLINTON AVENUE

1. No change since last report.

NORTH LINCOLN AVENUE RIGHT OF WAY VACATION

1. The property owner is performing deed research to confirm that the existing property lines extend out to the center of the Right of Way for N. Lincoln Avenue.

BLOCK 13 EROSION PROBLEM (NORTHWEST OF JEFFERSON & ELM)

1. No Change Since Last Report.

IV. PLANNING BOARD ACTIVITY:

1. No Significant Activity. The May 11th Meeting was cancelled.
2. It is our understanding that Council has referred the Resolution for Rehabilitation Designation to the Board for review and endorsement. We recommend that the Board Planner be made available at the next scheduled meeting to address any questions of the Board.



WNOE012P
Mayor and Council
May 27, 2020
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If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,
THE PETTIT GROUP, LLC



David Kreck, PE, CME
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)
Laurie Christinzio, Planning Board Secretary (via e-mail)

