

# BOROUGH OF WENONAH

[www.boroughofwenonah.com](http://www.boroughofwenonah.com)

## COUNCIL MINUTES – BUSINESS MEETING

(Pursuant to Mayor Dominy's Emergency Proclamation the meeting was held via telephone AND in person)

**NOVEMBER 19, 2020**

### Pledge of Allegiance

**Call to Order:** 7:00 p.m. by Mayor John R. Dominy,  
Wenonah Municipal Building, 1 South West Avenue, Wenonah, NJ 08090

**Roll Call:** Physically present: Barbato, Cox, Mayer  
Solicitor Matthew Lyons, Clerk/Admin Karen L. Sweeney  
Phoned in: Doheny, Fini, Fu  
Absent: None

### Open Public Meetings Act Statement:

**Adoption of the Agenda:** Cox/Mayer All in Favor

**Open to the Public:** Cox/Mayer All in Favor

**Phoned in:** Tamar Shelov, 104 N. Monroe Avenue, gave an update on Gateway Regional High School sports programs. Tamar also spoke on behalf of the Wenonah Woman's club, indicating the Farmers Market was a great success. They are also holding a Holiday Farmers Market on Saturday Dec. 12, between 10-2pm. They are expecting 17 vendors.

**Phoned in:** Jennie McQuaide, 103 N. Jackson Avenue, also speaking on behalf of the Wenonah Woman's Club. Jenny spoke about extending the band stand in the park. They are in the beginning stages of talking about it and seeing if there is any fundraising interest in this project. Mayor suggested reaching out to Gary Odenbrett as he was attempting this same project. However, at the time there was not enough interest.

**In Person:** Tom Brett, 104 W. Willow, asked mayor and council if the old police station can be used as a police sub-station. Mayor Dominy indicated that it currently is being used by the Mantua Township Detectives Unit.

**Close to the Public** Cox/Mayer All in Favor

**Motion to Approve:** Council Minutes of October 22, 2020 Cox/Mayer All in Favor

**Motion to Approve: Ordinance 2020-17, 2nd read:** Amending Ordinance 2020-17 Approving the auction of property block 4, lot 39, 1415 Glassboro Road reserved for COAH affordable housing obligations. Cox/Mayer

**Open public hearing** Cox/Mayer

No Comments

**Close public hearing** Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

**Resolution 2020-85:** Authorizing the sale of surplus property: 1990 trash truck, 1985 dump truck. Cox/Mayer  
Roll Call:  
Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer  
Nays: None  
Abstain: None  
Absent: None  
Motion Approved

**Resolution 2020-86:** Authorizing the Tax Collector to transfer or refund overpayment of taxes. Cox/Mayer  
Roll Call:  
Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer  
Nays: None  
Abstain: None  
Absent: None  
Motion Approved

**Resolution 2020-87:** Authorizing the cancellation of taxes due to disabled veteran at 404.W. Poplar \$1313.33-4<sup>th</sup> Qtr.2020. and \$4,853.38-1<sup>st</sup> and 2<sup>nd</sup> quarter 2021. Cox/Mayer  
Roll Call:  
Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer  
Nays: None  
Abstain: None  
Absent: None  
Motion Approved

**Resolution 2020-88:** Awarding Contract to American Pipe Cleaning for second round of sewer CCTV inspection. Cox/Mayer  
Roll Call:  
Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer  
Nays: None  
Abstain: None  
Absent: None  
Motion Approved

**Resolution 2020-89:** Approving SCE proposal for the water system improvements necessary before taking the water tank out of service. Cox/Mayer  
Roll Call:  
Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer  
Nays: None  
Abstain: None  
Absent: None  
Motion Approved

**Ordinance 2020-18, 1<sup>st</sup> read:** Amending Chapter 51 Sewer Connection Fee. Cox/Mayer  
Roll Call:  
Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer  
Nays: None  
Abstain: None  
Absent: None  
Motion Approved

**Ordinance 2020-19, 1<sup>st</sup> read:** Chapter 71-3 Renaming the Wenonah Lake grounds to “The John and Kathy Howard Park at Wenonah Lake.”

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

**Ordinance 2020-20 1<sup>st</sup> read:** Chapter 72 Amending Solar Ordinance.

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

**Committee Reports:**

- Public Safety & Personnel: Susan Mayer - See attached report.  
Chiefs White and Nessler gave a brief review of their reports.
- Public Works: Dan Cox - See attached report.  
Brian Nicholson (Public Works Assistant Superintendent) gave a brief update on what has been happening in the Public Works Department. He requested residents to be patient as the leaf pickup will be on a continual basis until the end of December. Also, there will be changes next year to the Branch and Yard Waste schedule. We will keep you informed.
- Human Services: Anthony Fini – The Nov. 14, 2020 Clean Communities Day had a great turn out with 11 groups participating. See attached report
- Finance & Budget: Jessica Doheny – See attached Tax Collector and Treasurer reports
- Legal & Ordinance: Peter Fu –Nothing to report
- Public Buildings & Grounds: J. Barbato – Nothing to report

**Engineers Report:** Dave Kreck

- See attached Engineer’s detailed attached report on all projects in town. The NJDEP is requesting all municipalities amend their storm water ordinances. This will need to be done and adopted by March 2021.  
**Phoned in:** Suburban Engineer Eleni discussed and explained the proposal for improvements to 3 lift stations. Brief discussion ensued.

**Motion to Approve:** Disbursements

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

**Miscellaneous:**

**Phoned in:** Rebecca Kreck, 408 W. Cherry, wanted to inform Mayor and Council that there will be a "Christmas Bike Ride."

**Open to the Public:**

Cox/Mayer

No comments

**Close to the Public:**

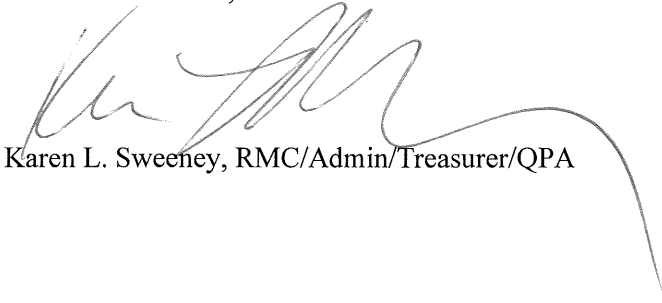
Cox/Mayer

**Motion to Adjourn:**

7:58 pm

Cox/Mayer All in favor

Minutes Submitted,



Karen L. Sweeney, RMC/Admin/Treasurer/QPA

Approved: Dec. 17, 2020



# Mantua Township Police Department

Proudly serving Mantua Township and Wenonah Borough



**Darren E. White**  
Chief of Police

405 Main Street  
Mantua, NJ 08051  
mantuapd@mantuatownship.com  
(856) 468-1920  
Fax (856) 464-0237

**Brian L. Grady**  
Lieutenant

**Shaun J. Butler**  
Lieutenant

November 19, 2020

To: Mr. Mayor and members of the Borough Council

From: Chief White

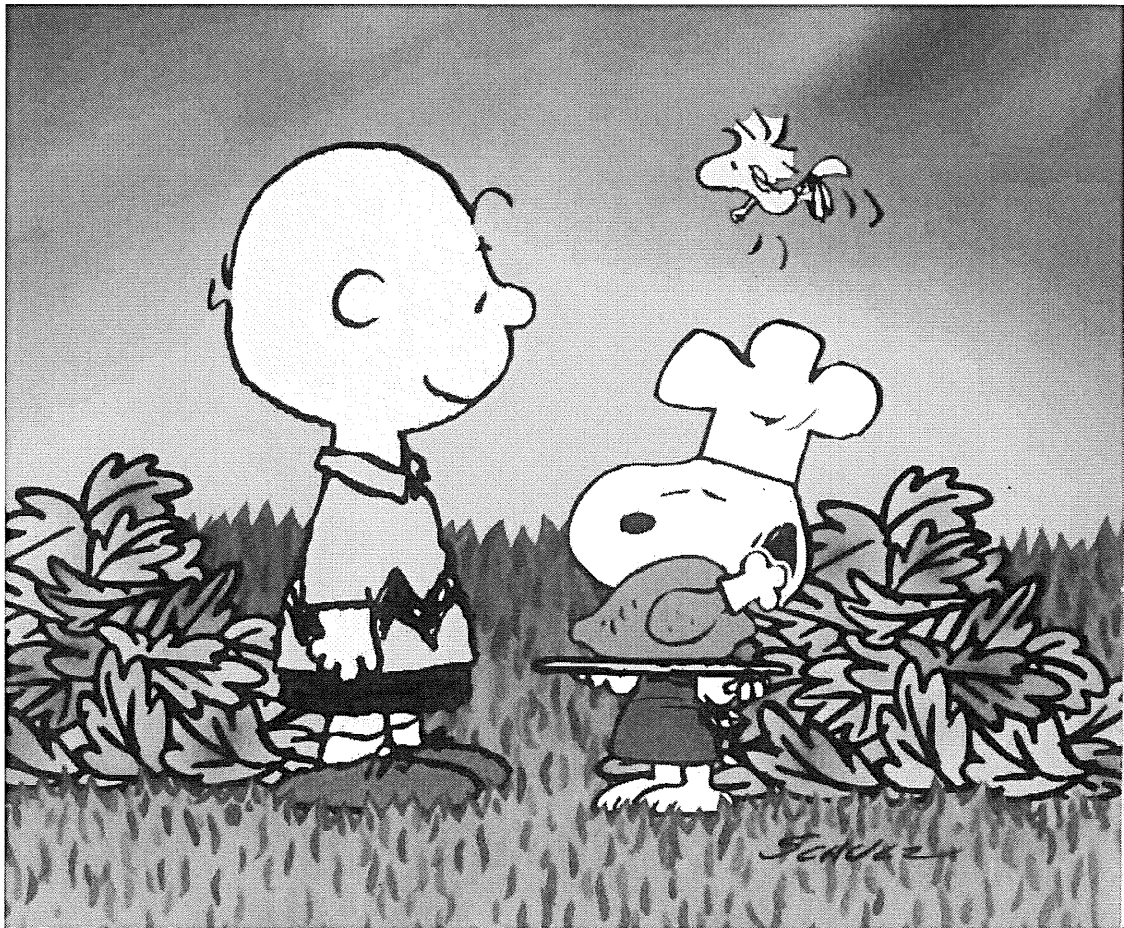
Re: Monthly report

- We have been looking into organizing an employee assistance program. Although most programs require an annual fee for their services, the psychiatrist that we normally use as part of our background investigations offers a program where we only need to pay if/when we use her. Details still need to be worked out, but it seems like a good candidate. EAPs are strongly recommended for municipalities and help the internal affairs process as an intermediate step that can be taken prior to needing to send an employee for a fitness for duty evaluation.
- All officers have completed their required recertification classes, which was unusual this year. Instead of attending the academy as would normally be done, the officers attended online downstairs in our training room.
- Active shooter training will be taking place throughout the next couple of weeks at the old Sony building on Glassboro Road using the Simunitions inserts that were purchased last year. Although we initially had an officer scheduled to attend a train the trainer class earlier in the year, it was cancelled due to COVID. As a result, we have recruited the SWAT team's Simunitions instructor to assist us for now.
- We have done some significant rearranging of the crossing guards due to an issue with one of them. We had to replace him and also recruited a couple more alternates who are used when an existing guard is unable to man their normal post for some reason. The new guards are currently performing their mandatory 20 hours of observation of an existing crossing guard and will be allowed to work on their own when this is complete.
- In response to the vote on legalizing marijuana, the AG put out interim guidance to make it clear that marijuana is not currently legalized or decriminalized, and that enabling legislation and regulations still need to take place. The concerns for us obviously have to do with enforcing marijuana statutes, to which the AG mentioned law enforcement and prosecutors having broad discretion in dealing with marijuana cases. While this may be the case for prosecutors, it has been NJ policy since the early 90s per the Statewide Narcotics Action Plan that police do not have discretion when enforcing drug laws, so we are trying to get better clarification.

- Rifle qualifications are complete. They are required four times per year, two familiarizations and two actual live fire events.
- We will be participating in a DWI grant from the state set to begin the night before Thanksgiving and continuing throughout December.
- Our last remaining class 1 officer is out of work due to a crash (personal not work-related). She, and the rest of the special 1 and 2 officers, are extremely helpful in the enforcement of nuisance complaints, traffic complaints, and other items of concern around the township as their entire shift can be dedicated to these issues without having to worry about calls for service. One of our class 3 officers is also out due to contact with a person with COVID.
- Officers are once again participating in “Movember” and are allowed to grow neatly trimmed facial hair until the end of the month. Participants have to contribute money that is pooled and donated at the end of the month. Although normally it is for men’s health charities, this year we will be donating to breast cancer research due to an officer’s wife going through difficulties with this type of cancer.
- The lieutenants participated in a class by the state chiefs titled “How to Impress a Hearing Officer.” Although it could have been better, there were still a couple things taught that were worthwhile.
- We just picked up a free mobile radio (car) from the county. These radios are not cheap, so it was a great item to obtain.
- I just received and will be completing our Safe and Secure grant packet for 2021.
- I was also contacted by a resident of Wenonah regarding possibly setting up a “Take Me Home” program based on ideas from the Autism Society. Basically, we would generate a registry including personal identifying information and a photo that can be accessed by officers. To my understanding, this is already in place in at least one other Gloucester County department, so it should not be difficult to establish in Mantua. I would also train officers on recognizing and interacting with those with autism.
- Lt. Grady and I attended “Handle With Care” symposium training on Tuesday (held online). This is a new upcoming program beginning at the end of the year for easy notification from law

enforcement to the schools if we respond to a call that may be difficult for one of their students to cope with so that they can make proper arrangements to assist.

- Obviously COVID numbers are reportedly spiking recently. We are taking action on our end to ensure continuity of service. The special order that I put out at the beginning of the pandemic is still active, however I plan on putting out a reminder to all officers regarding the steps that we should all be taking.
- We ordered some official Mantua Police Department masks and neck gators to encourage usage and also uniformity.
- Happy Thanksgiving!



Wenonah Incidents Summary Report

Call Type	1.23-2.27	2.27-3.26	3.26-4.20	4.20-5.26	5.27-6.25	6.25-7.22	7.23-8.25	8.26-9.23	9.24-10.21	10.22-11.17
911 Hang Up	0	0	1	0	0	0	1	1	1	0
911 Miss Dial	0	0	1	1	0	0	0	0	1	0
911 Open Line	0	0	0	1	1	0	0	0	0	1
Abandoned Vehicle	0	0	0	0	0	0	2	0	1	2
Abdominal Pain	1	0	0	0	0	0	0	1	0	1
Added Patrol	2	11	2	8	1	1	21	7	5	9
Administrative	0	2	0	0	0	0	0	0	1	0
Allergic Reaction	0	2	0	0	0	4	0	1	0	0
Animal Complaint	1	2	3	2	3	0	6	2	0	0
Arrest	0	0	1	0	0	0	0	0	0	0
Assault	0	0	0	1	1	0	0	0	0	0
Assist Other Agency	0	2	2	2	0	1	3	2	1	1
Bleeding	0	0	1	0	2	1	1	0	0	2
Brush Fire	0	5	0	1	0	0	0	0	0	0
Burglar Alarm Activation	4	0	4	3	5	8	5	3	3	4
Burglary Entering	1	0	0	0	1	2	1	0	0	3
Cardiac Arrest	0	0	0	1	1	0	0	0	0	0
Child Custody Exchange	0	0	1	2	4	1	1	0	0	1
Child Welfare	0	0	0	0	1	0	0	0	0	0
CO Alarm	1	1	1	1	1	0	1	0	0	0
Community Policing	0	0	0	1	0	0	1	4	4	2
Criminal Mischief Complaint	0	0	1	2	2	1	0	1	0	0
Damage to Property	0	0	0	0	1	0	0	0	1	0
Diabetic Emergency	0	0	0	0	0	0	0	2	0	0
Disabled MV	0	1	0	2	2	1	1	2	0	2
Disorderly Conduct	1	0	0	0	0	0	0	0	0	0
Dispute	2	1	1	3	0	0	0	0	0	0
Disturbance	0	0	0	1	0	0	0	0	0	0
Domestic	3	1	3	1	0	2	1	0	0	0
Downed/Arching Wires	0	0	2	0	1	1	2	1	0	2
Dwelling Fire	0	0	0	1	0	0	0	1	0	2
Escort	1	0	0	0	2	0	1	1	0	0
Fall Victim	0	2	0	2	2	3	5	3	3	2
Fight	1	0	1	1	0	0	0	1	0	0
Fingerprinting	0	0	0	0	0	1	0	0	0	0
Fire Alarm Activation	0	0	1	0	0	0	0	0	0	0
Fire Alarm System	0	0	0	0	1	2	1	3	0	0
Fireworks Complaints	0	0	0	0	0	1	1	0	0	0
Follow Up	1	0	0	3	1	1	3	3	2	0
Found Item	3	0	2	0	0	1	0	1	0	0
Fraud Complaint	0	0	0	0	0	0	0	1	1	1
Fumes Exterior	1	0	0	0	0	1	1	1	0	0
Fumes Interior	1	0	0	0	0	0	0	1	0	0
General	0	0	0	0	1	0	0	0	0	0
Harassment	1	0	0	2	0	0	0	1	1	0
Hazardous Road Condition	1	0	1	3	0	1	5	1	1	1
House Check	0	0	0	0	0	0	0	0	0	1
Hit and Run	0	0	0	1	0	0	0	0	1	0
Investigation	1	1	0	0	0	1	2	2	0	0
Investigation (FIRE)	0	0	0	0	1	0	0	0	0	0
JV Complaint	0	3	2	2	2	1	0	2	0	1
Local Ordinance	0	0	0	1	0	0	1	0	0	0
Lock Out	0	0	0	0	0	0	0	0	0	0
Loitering	0	0	0	0	0	0	0	0	1	0
Lost Item	0	0	0	1	0	0	1	0	0	0
Medical Alarm	0	0	0	0	0	0	1	0	0	0
Medical Emergency	0	4	4	2	0	4	2	3	2	2
Missing Person	0	0	0	1	0	0	0	1	1	0
MV Complaint	1	0	3	1	2	2	1	3	2	0
MV Crash	3	0	1	2	2	1	2	3	3	1
MV Stop	20	15	1	3	4	19	7	9	5	8
Narcotics	0	0	1	0	0	0	0	0	0	0
Neighbor Complaint	0	1	0	1	0	0	0	0	1	0
Noise Complaint	1	0	1	3	1	0	1	2	1	0
Notification/Informational	2	2	1	3	1	1	1	2	0	1
Panic Alarm	1	0	0	0	0	1	0	0	0	0
Parking Enforcement	2	1	0	1	1	2	1	0	3	0
Pedestrian Stop	0	1	0	1	0	1	2	0	1	1
Property Check	1	0	2	0	0	6	10	4	0	3
Psychiatric Emergency	0	3	4	0	0	1	0	0	1	2
Public Assist	0	3	0	0	2	1	2	2	0	1
Radar Enforcement	9	19	6	4	5	10	6	2	15	15
Radar Trailer Deployment	2	0	0	0	0	1	2	0	2	0
Respiratory Emergency	0	1	0	0	0	0	1	1	0	2
School Crossing	0	0	0	0	0	0	0	1	0	0
Seizures	0	0	0	0	0	1	0	0	1	0
Solicitation	0	1	0	0	1	1	0	0	0	0
Speak to Officer	1	2	0	2	3	1	2	2	2	0
Special Detail	0	1	0	0	0	0	0	2	2	1
Stolen Vehicle	0	0	0	0	0	0	0	1	0	0
Stroke	1	0	0	0	3	1	0	3	1	0
Suicide, Suicidal Subject	0	0	0	0	0	0	1	0	0	0
Suspicious Incident	3	1	1	0	2	1	1	3	0	0
Suspicious MV	2	1	2	0	2	1	4	5	0	0
Suspicious Person	1	1	3	0	4	0	0	0	0	0
Temporary/Final Restraining Order	0	0	0	0	0	0	1	0	0	0
Terroristic Threats	0	0	0	0	1	0	0	0	0	0
Theft	2	0	1	0	0	1	2	1	1	1
Traffic Detail	0	0	0	0	0	1	2	1	0	0
Trespassing	1	0	0	0	0	0	0	1	0	0
Unconscious Person	1	2	0	0	1	1	1	1	0	1
Unwanted Person	0	0	0	0	1	0	0	0	0	0
Warrant	0	0	1	0	1	0	0	0	0	0
Water Restriction Complaint	0	0	0	0	0	0	0	1	0	0
Well Being Check	1	3	1	0	3	2	4	2	1	1
<b>Total</b>	<b>82</b>	<b>93</b>	<b>64</b>	<b>74</b>	<b>77</b>	<b>97</b>	<b>125</b>	<b>105</b>	<b>73</b>	<b>78</b>



To: Mayor Dominy and Council

From: Tim Nessler, Fire Chief

Subject: Incident and Activities Report for October 2020

Date: November 3, 2020

Summary of service, dispatched incidents, training, and mutual aid:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
# Service times	13	13	11	17	8	22	17	22	18	8			147
Alarm Systems	1	1	1	4	2	4	5	5	4	1			28
Animal Rescue													
Assist EMS					1		1						2
Brush				2		1	1						4
CO Alarms	1	2		2		2	1	2					10
Cover Assignment		1							1				2
Dwelling	2		3	4	1	2	2		2	1			17
Exterior Fumes	3	3			1		1	2	1				11
Incorrect Dispatch	1												1
Interior Fumes		1	2			2	1		2				8
Investigation			1		1			1					3
Motor Vehicle Crash	1		1					2		1			5
Rescue Assignment													
Rubbish Fire			1			1	1						3
Service Assignment				5	1	8		6					20
Structure Fire										1			1
Meetings/drills	4	4	2		1	2	3	3	3	3			25
Events		1					1	1	5	1			9
Staff Hours	114.13	201.9	48.69	53.27	30.68	48.79	119.6	113.4	158.9	111.4			

Monthly highlights:

- The company conducted MAYDAY training with the Gloucester County Fire Academy this month. Highlights of the course were firefighter survival and escape strategies.



Tim Nessler

Fire Chief

# Public Works Report

Submitted by Ken Trovarelli, DPW Superintendent  
For the month of November 2020 (10/23/2020 – 11/19/2020)

## Road and Utility Maintenance and Compliance Testing

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Meters installed	7	52	1	0	0	0	1	0	2	15			
Utility Mark outs	36	62	22	106	22	120	80	33	12	23	28		
Water samples for NJDEP	4	4	4	4	4	4	4	4	4	4	4		

### Equipment maintenance

- Safety Briefings, Job site observation
- Health, safety, and wellness, ensuring employees are taking breaks, following COVID safety and health guidelines as well as safety on the job
- Check wells and lift stations daily

### Road work

- Many potholes throughout the borough were filled / patched.

### Other activities

## Municipal Properties/Maintenance/Compliance

- Picked up Bulk trash that was missed by Logan Twp. At 3 locations
- Deptford Township Jetter on 2 sewer Mains
- Dumped 30 cu. yd. logs to Ponte's at No Charge to the Borough
- AC Electric called in for Power Outage at Jefferson Pump Station
- C + D Electronics out to Upgrade to the Control Panel at Marion Pump Station
- Level 1 Contractor repaired the storm drain on Buttonwood
- Ordered a new lock for the door in the Community Center
- Received new Recycle and Trash Carts, 81 of each
- Cleared out catch basins for storms
- Took water samples, water reports to DEP (Monthly)
- Trash/Recycle Collection - Collected trash and recycling at parks, municipal properties, and businesses.

## Bulk Leaf Collection, Yard Waste & Branch Collection, Chipping, Tree removal

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Leaves – cu yds	20	0	0	0	0	0					460		
Yard waste – cu yds	25	9	54	0	350	400	120	100	80				
Branches chipped – cu yds	27	9	28	0	0		40	20					

\*Indicates combined yard waste and branches

## Residential Recycling

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
# metal stops	34	60	49	26	76	14	39	74	36	23	39		
# e-waste stops	6	18	6	5	22	2	9	15	9	7	11		

\*Indicates combined metal and e-waste

- **Other points to share this month –**
- **Future Plans:**

wenonahclerk@comcast.net

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**From:** Anthony <anthonyjfini@comcast.net>  
**Sent:** Thursday, November 19, 2020 9:46 AM  
**To:** 'Tim Nessler'; Cox, Dan; Jessica Doheny; John Dominy; Jonathan Barbato; Peter Fu; Susan Mayer; wenonahclerk@comcast.net  
**Subject:** Re: Does anyone have their committee reports yet?

Human Services Committee Report

We had another great turn out for Clean Community Day. Last outing we had 8 groups and this time we had 11.

These organizations are

American Legion  
Wenonah's Women's Club  
Friends of Wenonah Library  
WAA  
Gloucester County Women's Club  
Environmental Commission  
Boy Scouts  
Historical Society  
Lions Club  
Home and School  
Holy Nativity

2 large trash bags were collected at the lake and 10 trash bags were collected at the Train Station, Borough Hall, Park and the train track areas.

I would like to thank all of the organizations in participating in the Clean Community Program.

Anthony (TJ) Fini

Sent from Xfinity Connect App

----- Original Message -----

*Karen L. Sweeney, RMC/QPA/CMR  
Municipal Clerk/Administrator/Treasurer  
Borough of Wenonah  
1 South West Avenue  
Wenonah, NJ 08090  
856-468-6713  
856-468-7467 Fax*



**THE PETTIT GROUP, LLC**  
Engineering • Architecture • Planning

**VIA E-MAIL ONLY**

November 18, 2020

Mayor and Council  
Borough of Wenonah  
1 South West Avenue  
Wenonah, NJ 08090

**RE: Monthly Engineering Report  
Borough of Wenonah  
Public Meeting: Thursday November 19, 2020  
Project Number WNOE012P**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

**I. CONSTRUCTION PROJECTS:**

NONE TO REPORT

**II. GENERAL MUNICIPAL ENGINEERING:**

**2021 INFRASTRUCTURE IMPROVEMENT PROJECT:**

1. We anticipate the submission of the design plans and specifications to NJDOT for review and approval by the end of November.
2. Once approved, we will coordinate the Public Bid with the Borough Clerk, which anticipated for late January/early February 2021. Award of contract is expected at the March 2021 Council Meeting.

**2021 NJDOT MUNICIPAL AID PROGRAM:**

1. No Change Since Last Report.

**2021 NJDOT LOCAL AID INFRASTRUCTURE PROGRAM:**

1. No Change Since Last Report.

**NORTH WEST AVENUE PAVING**

1. We will address the re-paving of Northwest Avenue in the 2021 Infrastructure Improvement Project, under the Line Item for Miscellaneous Roadway Repairs.

**PY 2020-2021 CDBG APPLICATION: BARRIER FREE IMPROVEMENTS AT LISLE FIELD**

1. No such Solicitations received as of the date of this report.

**WENONAH LIBRARY:**

1. No change since last report.

**WENONAH ELEMENTARY SCHOOL:**

1. No Change Since Last Report.

**WENONAH LAKE:**

1. The field survey of the Wenonah Lake property is complete. The drafting of the plan is underway. Copies of the completed survey plan will be distributed to the appropriate parties as requested by Council.

**COMEYS LAKE:**

1. The following work at the Comey's Lake Dam has been delayed as a result of staffing changes at the Public Works Department.
  - A. The clearing of debris from the outfall structures.
  - B. The backfilling and stabilization of the eroded slope of the earthen dam.
  - C. The video inspection of the clogged inflow pipe.

We will coordinate the completion of this work as staffing and time permits.

**LIGHT RAIL**

1. A Draft Environmental Impact Statement was recently released for public comment on November 2<sup>nd</sup> and the comment period extends to December 17<sup>th</sup>. Two virtual Public Hearings were held on November 17<sup>th</sup> and November 19<sup>th</sup>. The Draft EIS can be reviewed at this website [http://glassborocamdenline.com/post/draft\\_eis\\_document](http://glassborocamdenline.com/post/draft_eis_document)

Based upon a cursory review of the EIS, the following impacts to the Borough of Wenonah were noted:

**Environmental:**

- A. The EIS estimated that 0.02 Acres of Conservation Lands will be permanently affected, including 0.06 miles of the Mantua Creek Trail located at the Trestle Bridge. The trail itself will experience a temporary impact during construction but will not result in a permanent impact to the use or access to the trail.



1. The Study also estimated the loss of approximately 1.59 Acres of forested habitat within the Wenonah Ravine, an identified significant natural resource, which is inclusive of the Wenonah Trail system located south of Monongahela Brook.
  2. A comprehensive survey will be performed within the Wenonah Ravine for the presence of the endangered Shingle Oak Tree, two (2) of which were identified in the vicinity of the Trestle Bridge.
- B. There are potential impacts to existing wetlands located adjacent to Dilks Pond and adjacent to the east and west of the railroad tracks located south of Cedar Field.
- C. The EIS estimated that 0.02 Acres of Cedar Field will be impacted and 0.02 acres of Public Works Yard property will be impacted during construction.
1. Cedar Field would entail a 0.01 Acre temporary construction easement located adjacent to the existing Tracks. No permanent impacts were identified.
  2. The Public Works Yard property would entail a 0.02 Acre temporary construction acquisition located adjacent to the existing Tracks. Permanent impact includes the removal of one (1) tree.

Community:

- A. The EIS concluded that the proposed project would not physically divide neighborhoods, reduce access to, or disrupt the cohesion of existing communities. It would also not be likely to alter neighborhood boundaries or the setting in which these neighborhoods exist as access to neighborhoods would not be severed.
- B. The EIS anticipates the potential for transit patrons to utilize neighborhood streets for parking. Overflow parking in neighborhoods would affect available on-street parking for residents, as well as introduce additional traffic.
- C. Adverse aesthetic impacts related to the views of proposed Train Station from adjacent streets and neighboring residential properties in the immediate vicinity are anticipated. It was recommended that appropriate landscaping strategies be coordinated with the Borough, with input from the public.
- D. The EIS anticipates that noise and vibration impacts would occur at 64 residential units within the Borough.
- E. The EIS did not identify the Borough as a community with a large concentration of transit dependent residents.

Traffic & Parking:

- A. Increased wait times at the at-grade crossing locations are expected. However, the EIS concluded that negative impacts to automobile travel patterns and accessibility are not anticipated within the local neighborhoods.



- B. The at-grade crossings at Maple Street, Mantua Avenue, and Willow Street will cause minor vehicular delays. Potentially high impacts are anticipated for both Maple Street and Mantua Avenue, while a low impact is anticipated for Willow Street. Regardless, all three crossings are anticipated to operate at a Level of Service of "A". Improvements such as the addition, relocation, and/or upgrade of existing gates and flashers is anticipated.
- C. Traffic volumes will increase at the intersection of Northeast Avenue and Mantua Avenue during the peak AM and PM travel times. Regardless, the intersection is anticipated to operate at a Level of Service of "A".
- D. Parking along N. West Avenue and N. East Avenue immediately adjacent to the proposed Train Station, will be affected.
- E. The existing parking spaces on the west side of Northeast Avenue will be removed to accommodate the new Train Station. The EIS concludes that the loss of the eleven (11) existing spaces will not result in an adverse impact due to the availability of on-street parking.

Train Track and Station Related:

- A. There will be a three (3) track system north of Maple Street, consisting of two (2) Light Rail Tracks and one (1) track for Conrail Freight Lines.
- B. There will be a two (2) track system south of Maple Street, consisting of one (1) Light Rail Track and one (1) track to be shared by Light Rail and Conrail Freight.
- C. A new walk up, at-grade Train Station is being proposed and platforms are to be installed to the east and west sides of the railroad tracks, between the Jack Sheppard Sr Community Center and Poplar Street.
  - 1. The removal of mature trees is anticipated and the EIS recommends that the removal of the trees be mitigated with new landscaping improvements.
  - 2. No displacement or impacts to existing land uses were anticipated.
  - 3. The omission of the new walk up, at-grade Train Station was cited as an Alternative.
- D. Two (2) parcels will be affected but no properties will require full acquisition.
  - 1. Lot #3; Block 75 will require the acquisition of a 900± SF wooded area.
  - 2. Lot #7.06; Block 75 will require the acquisition of a 900± SF area.Both properties are located on South Clinton Avenue, south of Cedar Field.
- E. Construction of the improvements may require temporary road closures in both Northeast and Northwest Avenues, including the temporary closure of the existing roadside parking areas.



- F. Impacts to Architectural resources, including the Municipal Building and Community Center, were not assessed within the EIS as additional detailed design information is required.

### CONRAIL

1. No change since last report.

### SANITARY SEWER SYSTEM

1. We await direction regarding the construction of the necessary infrastructure improvements for providing sewer service for the residents on north Woodbury-Glassboro Road
  - A. Our office still pursuing a second quote for the new pump station and piping improvements. Based upon the quote amounts, a public bid for the proposed pump station and its connections may be warranted.
  - B. We have conformed with NJDEP that said improvements will require Treatment Works (TWA) Approval.
  - C. Sewer system improvements for providing sewer service for the residents in Woods of Wenonah
2. We are attempting to locate the original sewer design plans for the Woods of Wenonah to confirm the feasibility of a gravity controlled public sewer extension for the residents on Indian Trail.
3. It is our understanding that SCE will be letting a contract for various sewer system improvements in the near future. Our office, in conjunction with the Public Works Department, will coordinate the proposed sewer improvements with SCE which are anticipated to include the following:
  - A. Replacement of the existing sewer in S. Marion Avenue from Cherry Street to Willow Street.
  - B. Repair of the collapsed portion of the existing sewer located between Cedar Field and Southwest Avenue.
4. SCE has submitted a proposal for various improvements related to the following pump stations:
  - A. Elm Street Pump Station.
  - B. Mantua Ave Pump Station.
  - C. Lenape Trail Pump Station

Prior to executing the proposal, we recommend that Council allow our office to review the scope of work and discuss the proposed improvements with SCE's Engineer to ensure





that that the scope of work is appropriate and that some of the work being proposed hasn't already been completed by our office.

5. SCE has accepted bids and has recommended and award of contract for additional sewer video inspections which, based upon our recommendations includes video inspection of the existing sewers within the limits of the future roadway projects for N. Clinton Avenue, from Elm Street to Maple Street, and for N. Jefferson, from Mantua Avenue to Buttonwood Street.

A. Upon completion of all sewer inspection work, it is our understanding that the Borough Sewer Maps will be upgraded by SCE.

#### **GLOUCESTER COUNTY UTILITIES AUTHORITY (GCUA)**

1. No change since last report.

#### **BOROUGH WATER TOWER AND WELLS**

1. We have reviewed SCE's proposal for the Water System Improvements required for the Water Tower Rehabilitation Project. Based upon review and prior discussions with SCE, we have no objection to the approval of said proposal.
2. Our office defers detailed status reports on the Borough Water Tower and Wells to Suburban Consulting Engineers (SCE)

#### **DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT**

1. No change since last report.

#### **NJDEP WATER ALLOCATION**

1. The Borough's total water usage up to and including October 2020 projects to the Borough being under the annual allocation limit by more than 11 million gallons.

#### **BOROUGH WATER SYSTEM RECORD KEEPING**

1. No Change Since Last Report.

#### **STORM SEWER SYSTEM**

1. In light of the Asset Management Plans being prepared for the Borough's Water and Sanitary Sewer Systems, considerations should be made for the preparation of an Asset Management Plan and GIS Map for the Borough's Storm Sewer System.

#### **NJPDES STORMWATER DISCHARGE PERMIT**

1. As previously reported, the NJDEP is requiring all municipalities to adopt certain Amendments to their Municipal Stormwater Control Ordinances by March 2021. In response, our office contacted the County regarding the status of the Amendments to



the County's Model Stormwater Control Ordinance, which was the basis for the Borough's Stormwater Control Ordinance. Based upon our conversations, the County WILL NOT be taking the lead role in this effort and therefore, it will be the Borough's responsibility to amend the Stormwater Control Ordinance prior to the March 2021 deadline.

- A. We highly recommend that the Borough query the other Gloucester County Municipalities in an effort to cooperatively prepare and adopt the amendments, which will essentially be the same from municipality to municipality.
2. As previously reported, the Borough is required to provide NJDEP with a GIS Map of the Borough-wide Outfalls by December 1, 2020. The County has indicated that they would provide the Borough with their GIS Mapping Files for submission to NJDEP.

#### **EAST CHERRY STREET DRAINAGE PROBLEM**

1. A drainage problem in the northerly gutterline of East Cherry Street, west of Princeton Avenue, was recently brought to our attention. We will address the drainage problem in the 2021 Infrastructure Improvement project scheduled for construction in the Spring/Summer of 2021.

#### **EAST BUTTONWOOD STREET STORM SEWER REPAIR**

1. The repair of a collapsed inlet, deteriorated storm sewer pipe, and eroded slope located on the south side of East Buttonwood Street, west of Synnott Avenue has been completed.

#### **BOROUGH TRUCK TRAFFIC**

1. No Change Since Last Report.

#### **TRAFFIC CALMING MEASURES**

1. Due to the recurring issues with excessive vehicular speeds on a number of local roadways, we recommend that a meeting be arranged with the Public Works Committee to review the various options for Traffic Calming Measures.
  - A. In 2004, our office prepared a Report which included an analysis of various traffic calming measures and recommendations for their implementation. The Report remains valid and can be used as a guideline for the selection of any proposed Traffic Calming Measures being contemplated for the Borough.

#### **#107 S. CLINTON AVENUE**

1. No change since last report.



**NORTH LINCOLN AVENUE RIGHT OF WAY VACATION**

1. It is our understanding that the property owner is working with the Borough Solicitor on the potential vacation of the existing Right of Way for N. Lincoln Avenue, north of West Elm Street.

**BLOCK 13 EROSION PROBLEM (NORTHWEST OF JEFFERSON & ELM)**

1. We await notification from NJDOT regarding the Borough's Local Aid Infrastructure Grant Application for Reconstruction and Drainage Improvements to North Jefferson Avenue whose scope of work would include measures to prevent runoff from discharging from the roadway and into the Borough's Conservation Area.
2. An additional solution to prevent the on-going migration of silt into the wetlands, would be the installation of coir logs at the base of the eroded slope and/or across the channel, upstream from the trail bridge. However, prior to placement of any materials, a survey will be required to delineate private property from Borough property.
  - A. In lieu of a survey, we would need written permission to install the coir logs from the property owner at #205 West Elm Street.

**CONSERVATION AREA EROSION PROBLEMS**

1. Our office will work with the Public Works Department and Environmental Commission on addressing the following erosive areas within the Borough's Conservation Lands:
  - A. West Cherry drainage ditch/bridge bulkhead.
  - B. Eroded side slope of Comey's Lake Earthen Dam.
  - C. Existing ravine located within Block 13 (see above).
  - D. Eldridge Trail entrance @ Pine Street.

**LAND USE ORDINANCE MODIFICATIONS**

1. We have recently recommended revisions to the Borough's Land Use Ordinances for Fences and for Solar Energy Systems. It is our understanding that Council is prepared to adopt a first read on the Ordinance Revisions for the Solar Energy Ordinance and the revisions to the Fence Ordinance will require further discussion.

**III. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:**

**STOCKTON AVENUE EXTENSION**

1. No Change Since Last Report.

**#207 EAST WILLOW**

1. No Change Since Last Report.



**AT&T CELLULAR ANTENNAE INSTALLATION**

1. No Change Since Last Report.

**T-MOBILE CELLULAR ANTENNAE INSTALLATION**

1. No Change Since Last Report.

**VERIZON CELLULAR ANTENNAE INSTALLATION**

1. No change since last report

**IV. PLANNING BOARD ACTIVITY:**

1. The Board approved of an Amended Site Plan Application for a solar array at #9 Shawnee Drive, subject to a number of conditions which included the installation of a more sufficient landscape screen.
2. The Board determined that the conversion of an existing circular driveway to a parking lot at #9 Shawnee Drive will require a variance from the Accessory Structure Ordinance and advised the property owner to submit an application to the Board. A hearing on the matter is expected at the December 28<sup>th</sup> meeting.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,  
**THE PETTIT GROUP, LLC**



David Kreck, PE, CME  
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)  
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)  
Laurie Christinzio, Planning Board Secretary (via e-mail)

