

BOROUGH OF WENONAH

www.boroughofwenonah.com

COUNCIL MINUTES – BUSINESS MEETING

(Pursuant to Mayor Dominy’s Emergency Proclamation the meeting was held via telephone AND in person)

SEPTEMBER 24, 2020

Pledge of Allegiance

Call to Order: 7:00 p.m. by Mayor John R. Dominy
Wenonah Municipal Building, 1 South West Avenue, Wenonah, NJ 08090

Roll Call: Present: Conference called in: Fu
Physically present: Mayor Dominy, Barbato, Cox, Doheny, Fini, Mayer,
Solicitor Matthew Lyons, Clerk/Admin Karen L. Sweeney
Absent: None

Open Public Meetings Act Statement:

Adoption of the Agenda: Cox/Mayer
All in Favor

Open to the public: Cox/Mayer
No comments

Close to public: Cox/Mayer
All in Favor

Motion to Approve: Resolution 2020-78:
Authorizing the Tax Collector to process transfers or refunds. Cox/Mayer
Roll Call:
Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to Approve: Resolution 2020-79: Approving submission of NJDOT
Local Aid Infrastructure Grant application for drainage improvements to
N. Jefferson, Mantua Ave to Buttonwood Cox/Mayer
Roll Call:
Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer
Nays: None
Abstain: None
Absent: None
Motion Approved

Motion to Approve: Resolution 2020-80: Approving SCES Sewer Asset
Management Plan additional services for CCTV Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Mayer

Nays: None

Abstain: None

Absent: Fu (dropped off the call)

Motion Approved

Motion to Approve: Resolution 2020-81: Approving SCE Borough Sewer System Collection System Rehab & Repairs Design Services.

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Mayer

Nays: None

Abstain: None

Absent: Fu (dropped off the call)

Motion Approved

Motion to Approve: Ordinance 2020-15: 1st read Amending Ordinance 2020-1 Borough employee salaries.

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Mayer

Nays: None

Abstain: None

Absent: Fu (dropped off the call)

Motion Approved

Public hearing will be heard on Oct. 22, 2020 at 7:00pm

Motion to Approve: Ordinance 2020-16: 1st read Ordinance adding Chapter 60 of the Code of the Borough of Wenonah entitled "Five Year Real Estate Tax Abatement"

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Mayer

Nays: None

Abstain: None

Absent: Fu (dropped off the call)

Motion Approved

Public hearing will be heard on Oct. 22, 2020 at 7:00pm

Committee Reports:

- Public Safety & Personnel: Susan Mayer - See attached report.
Chiefs White and Nessler gave a brief review of their reports.
- Public Works: Dan Cox - See attached report.
There has been some turnover in the Public Works Dept and you will see some new faces.
- Human Services: Anthony Fini – see attached report
Clean Communities day on August 29 was a big success despite the rain.
Thanks all the groups that participated

Committee Reports (cont'd):

- Finance & Budget: Jessica Doheny – See attached tax collector

- and treasurer reports.
- Legal & Ordinance: Peter Fu –No report.
- Public Buildings & Grounds: J. Barbato – See attached report,

Engineers Report: Dave Kreck

- See attached Engineer’s detailed attached report on all projects in town.
Possible grant opportunity for the Project addressing miscellaneous erosion problems?
At best we have a 50/50 shot of getting a grant. He asked Mayor and Council if he should pursue this particular grant, which would consist of 50-60 hours of work? Mayor Dominy indicated that committee will discuss and get back to you.

MOTION TO GO TO RECESS 5 MINUTES - Cox/Mayer
Technical difficulties

Motion to Approve: Disbursements Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Miscellaneous:

Motion to approve Dan Darnall and Michael Micken to the to the Wenonah Fire Company.

Both are “co-members” with Mantua Fire District

Mayer/Cox
All in Favor

Open to the Public:

Cox/Mayer

Resident Barb Capelli, 101 W Mantua, complained to Chief White about the lack of law enforcement on Mantua Ave. She wanted to know if, due to excessive speeding, there could be more control.

Chief White responded that officers are broken up into zones and Lieutenant Grady should be notified if there are any complaints regarding Mantua Avenue and speeding.

Council Fu (back on the phone line) thanked Chief White on behalf of some of his neighbors and himself for the great line of communication regarding package thieves and the prosecutors’ office.

Resident Tom Brett, 104 W. Willow, wanted to know who he could contact to get trash cans at the Tall Pines State Park. Mayor indicated that the park is not in the Borough of Wenonah.

Close to the Public:

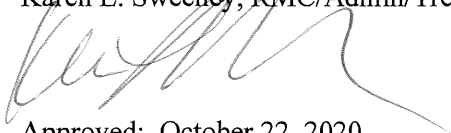
Cox/Mayer

Motion to Adjourn: 7:36 pm

Cox/Mayer
All in favor

Minutes Submitted,

Karen L. Sweeney, RMC/Admin/Treasurer



Approved: October 22, 2020

PUBLIC NOTICE
BOROUGH OF WENONAH

**NOTICE OF CHANGE OF START TIME OF REGULAR COUNCIL MEETING AND
PUBLIC PARTICIPATION FOR THE MEETING SCHEDULED FOR
THURSDAY, SEPTEMBER 24, 2020.**

PLEASE TAKE NOTICE. WE ARE RESUMING THE REGULAR COUNCIL MEETING START TIME **7:00 PM**

THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL BUILDING, 1 SOUTH WEST AVENUE, TO HYBRID MEETING ALLOWING TELECONFERENCE DUE TO COVID-19.

THE PUBLIC MAY ATTEND THIS MEETING VIA TELECONFERENCING AND COMMENT DURING THE DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT. THE PUBLIC MAY ALSO ATTEND WITH LIMITED SEATING DUE TO THE EXECUTIVE ORDERS OF THE GOVERNOR.

TO JOIN THE MEETING FROM A LANDLINE OR MOBILE PHONE:
DIAL TELEPHONE#: 1 (425) 436-6386
THEN ENTER ACCESS CODE: 897987#

OFFICIAL ACTION TO BE TAKEN.

KAREN L. SWEENEY, RMC/ADM
MUNICIPAL CLERK
BOROUGH OF WENONAH

POSTED: September 22, 2020



Mantua Township Police Department

Proudly serving Mantua Township and Wenonah Borough



Darren E. White
Chief of Police

Jeffrey F. Ferry
Captain

405 Main Street
Mantua, NJ 08051
mantuapd@mantuatownship.com
(856) 468-1920
Fax (856) 464-0237

Brian L. Grady
Lieutenant

Shaun J. Butler
Lieutenant

September 24, 2020

To: Mr. Mayor and members of the Borough Council

From: Chief White

Re: Monthly report

- Our speed signs have been consistently out and are currently in Wenonah near the elementary school and the rest in Mantua at our schools. Officers have been out at the schools as well to ensure that back to school time is successful.
- The new decal came in. We only ordered one for now to make sure everything looks good with it. There was a little concern with the colors matching up with our patch so we wanted to make sure all was good before spending a more significant amount on the rest of the decals, which adds up quickly. After having it installed, we are going to move forward with this decal design for the rest of our new cars. You should expect to see this vehicle on the road next week, and the remaining cars will be out as soon as we can get them ready.



- We finally received our last vehicle that was ordered last year as well as the repaired vehicle that we had initially sent back the same day we received it due to having several inches of water in the spare tire compartment.
- In an effort to replace another one of the detective bureau cars, we located another used vehicle with extremely low miles (only around 11,000) that we are looking to purchase.
- We ordered several more rifles to further equip as many officers as possible with them. Getting these into the hand of trained officers is an important part of our overall plan to prepare for active shooter situations. Sgt. Murphy has also started the classroom portion of this training, with the hands-on element occurring during our fall range qualification. This is all in an attempt to get the entire county on the same page so that if/when this type of situation occurs in the future, all officers will be taking the same steps and have the same expectations regardless of what town they are in.
- Our Simunitions inserts finally came in, which will allow us to train in real buildings using our assigned handguns, which creates as realistic of a situation as possible for training. As soon as our new handguns come in, which are replacing the outdated model that we currently carry, these inserts will be able to go into all our existing firearms to shoot non-marking non-lethal paint rounds.
- All supervisors have completed the training required by our insurance carrier in the protection and treatment of minors.
- Although the state has cancelled funding for their DWI patrols, which is something we have participated in for as long as I can remember, we will be finding ways to have our own increased patrols to help curb impaired driving throughout the upcoming holiday season.
- Lt. Grady, Lt. Butler and I attended a two-day training session last week for the resiliency program that the state is in the process of implementing. It has been adapted from similar programs by the FBI and military to help officers become stronger mentally, physically, socially, and spiritually and seeks to enhance flexible coping mechanisms to help officers destress after being involved with stressful life events. Every department in the state has assigned a resiliency program officer and the county has several master resiliency officers, with Sgt. Murphy from our department being one. Everything is still in the beginning stages, but in the near future the county will be conducting training on all of our officers.
- With the assistance of the state's mobile inspection unit, we held an inspection checkpoint earlier today. On top of enforcing inspection statutes, any vehicles who currently need to be inspected have it conducted on the spot.

Wenonah Incidents Summary Report

Call Type	1.23-2.27	2.27-3.26	3.26-4.20	4.20-5.26	5.27-6.25	6.25-7.22	7.23-8.25	8.26-9.23
911 Hang Up	0	0	1	0	0	0	1	1
911 Miss Dial	0	0	1	1	0	0	0	0
911 Open Line	0	0	0	1	1	0	0	0
Abandoned Vehicle	0	0	0	0	0	0	2	0
Abdominal Pain	1	0	0	0	0	0	0	1
Added Patrol	2	11	2	8	1	1	21	7
Administrative	0	2	0	0	0	0	0	0
Allergic Reaction	0	2	0	0	0	4	0	1
Animal Complaint	1	2	3	2	3	0	6	2
Arrest	0	0	1	0	0	0	0	0
Assault	0	0	0	1	1	0	0	0
Assist Other Agency	0	2	2	2	0	1	3	2
Bleeding	0	0	1	0	2	1	1	0
Brush Fire	0	5	0	1	0	0	0	0
Burglar Alarm Activation	4	0	4	3	5	8	5	3
Burglary Entering	1	0	0	0	1	2	1	0
Cardiac Arrest	0	0	0	1	1	0	0	0
Child Custody Exchange	0	0	1	2	4	1	1	0
Child Welfare	0	0	0	0	1	0	0	0
CO Alarm	1	1	1	1	1	0	1	0
Community Policing	0	0	0	1	0	0	1	4
Criminal Mischief Complaint	0	0	1	2	2	1	0	1
Damage to Property	0	0	0	0	1	0	0	0
Diabetic Emergency	0	0	0	0	0	0	0	2
Disabled MV	0	1	0	2	2	1	1	2
Disorderly Conduct	1	0	0	0	0	0	0	0
Dispute	2	1	1	3	0	0	0	0
Disturbance	0	0	0	1	0	0	0	0
Domestic	3	1	3	1	0	2	1	0
Downed/Arching Wires	0	0	2	0	1	1	2	1
Dwelling Fire	0	0	0	1	0	0	0	1
Escort	1	0	0	0	2	0	1	1
Fall Victim	0	2	0	2	2	3	5	3
Fight	1	0	1	1	0	0	0	1
Fingerprinting	0	0	0	0	0	1	0	0
Fire Alarm Activation	0	0	1	0	0	0	0	0
Fire Alarm System	0	0	0	0	1	2	1	3
Fireworks Complaints	0	0	0	0	0	1	1	0
Follow Up	1	0	0	3	1	1	3	3
Found Item	3	0	2	0	0	1	0	1
Fraud Complaint	0	0	0	0	0	0	0	1
Fumes Exterior	1	0	0	0	0	1	1	1
Fumes Interior	1	0	0	0	0	0	0	1
General	0	0	0	0	1	0	0	0
Harassment	1	0	0	2	0	0	0	1
Hazardous Road Condition	1	0	1	3	0	1	5	1
Hit and Run	0	0	0	1	0	0	0	0
Investigation	1	1	0	0	0	1	2	2
Investigation (FIRE)	0	0	0	0	1	0	0	0
JV Complaint	0	3	2	2	2	1	0	2
Local Ordinance	0	0	0	1	0	0	1	0
Lock Out	0	0	0	0	0	0	0	0
Lost Item	0	0	0	1	0	0	1	0
Medical Alarm	0	0	0	0	0	0	1	0
Medical Emergency	0	4	4	2	0	4	2	3
Missing Person	0	0	0	1	0	0	0	1
MV Complaint	1	0	3	1	2	2	1	3
MV Crash	3	0	1	2	2	1	2	3
MV Stop	20	15	1	3	4	19	7	9
Narcotics	0	0	1	0	0	0	0	0
Neighbor Complaint	0	1	0	1	0	0	0	0
Noise Complaint	1	0	1	3	1	0	1	2
Notification/Informational	2	2	1	3	1	1	1	2
Panic Alarm	1	0	0	0	0	1	0	0
Parking Enforcement	2	1	0	1	1	2	1	0
Pedestrian Stop	0	1	0	1	0	1	2	0
Property Check	1	0	2	0	0	6	10	4
Psychiatric Emergency	0	0	4	0	0	1	0	0
Public Assist	0	3	0	0	2	1	2	2
Radar Enforcement	9	19	6	4	5	10	6	2
Radar Trailer Deployment	2	0	0	0	0	1	2	0
Respiratory Emergency	0	1	0	0	0	0	1	1
School Crossing	0	0	0	0	0	0	0	1
Seizures	0	0	0	0	0	1	0	0
Solicitation	0	1	0	0	1	1	0	0
Speak to Officer	1	2	0	2	3	1	2	2
Special Detail	0	1	0	0	0	0	0	2
Stolen Vehicle	0	0	0	0	0	0	0	1
Stroke	1	0	0	0	3	1	0	3
Suicide, Suicidal Subject	0	0	0	0	0	0	1	0
Suspicious Incident	3	1	1	0	2	1	1	3
Suspicious MV	2	1	2	0	2	1	4	5
Suspicious Person	1	1	3	0	4	0	0	0
Temporary/Final Restraining Order	0	0	0	0	0	0	1	0
Terroristic Threats	0	0	0	0	1	0	0	0
Theft	2	0	1	0	0	1	2	1
Traffic Detail	0	0	0	0	0	1	2	1
Trespassing	1	0	0	0	0	0	0	1
Unconscious Person	1	2	0	0	1	1	1	1
Unwanted Person	0	0	0	0	1	0	0	0
Warrant	0	0	1	0	1	0	0	0
Water Restriction Complaint	0	0	0	0	0	0	0	1
Well Being Check	1	3	1	0	3	2	4	2
Total	82	93	64	74	77	97	125	105

To: Mayor Dominy and Council

From: Tim Nessler, Fire Chief

Subject: Incident and Activities Report for August 2020

Date: September 1, 2020

Summary of service, dispatched incidents, training, and mutual aid:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
# Service times	13	13	11	17	8	22	17	22					121
Alarm Systems	1	1	1	4	2	4	5	5					23
Animal Rescue													
Assist EMS					1		1						2
Brush				2		1	1						4
CO Alarms	1	2		2		2	1	2					10
Cover Assignment		1											1
Dwelling	2		3	4	1	2	2						14
Exterior Fumes	3	3			1		1	2					10
Incorrect Dispatch	1												1
Interior Fumes		1	2			2	1						6
Investigation			1		1			1					3
Motor Vehicle Crash	1		1					2					4
Rescue Assignment													
Rubbish Fire			1			1	1						3
Service Assignment				5	1	8		6					20
Meetings/drills	4	4	2		1	2	3	3					19
Events		1					1	1					3
Staff Hours	114.13	201.9	48.69	53.27	30.68	48.79	119.6	113.4					

Monthly highlights:

- Firefighter Sean McCall completed his training at Camden County Fire Academy, becoming our newest NJ State certified member. Well done Sean!



Tim Nessler

Fire Chief

Public Works Report

Submitted by Ken Trovarelli, DPW Superintendent
For the month of September 2020 (8/28/2020 – 9/24/2020)

Road and Utility Maintenance and Compliance Testing

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Meters installed	7	52	1	0	0	0	1	0	2				
Utility Mark outs	36	62	22	106	22	120	80	33	12				
Water samples for NJDEP	4	4	4	4	4	4	4	4	4				

Equipment maintenance

- Safety Briefings
- Health and wellness, ensuring employees are taking breaks and drinking water in the heat
- Check wells and lift stations daily

Road work

- Many potholes throughout the borough were filled / patched.

Other activities

Municipal Properties/Maintenance/Compliance

- Get Hayes Ball Field Ready and put fence back up at dugout
- Mulched around tax office
- Took Buntings down at tax office
- Removed Mud Wasp and Honeycomb nests from Municipal Building and Train Station
- Removed dead deer from the Lake parking lot
- Picked up new freezer for the Lake
- Took down obsolete light in park for Bob Bevilacqua
- Poured Concrete Pad for new memorial bench in the park
- Plunged 2 Sewer back ups
- Cut and trim grass on municipal properties (18 acres)
- Cleared out catch basins for storms
- Took water samples, water reports to DEP (Monthly)
- Trash/Recycle Collection - Collected trash and recycling at parks, municipal properties, and businesses.

Bulk Leaf Collection, Yard Waste & Branch Collection, Chipping, Tree removal

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Leaves – cu yds	20	0	0	0	0	0							
Yard waste – cu yds	25	9	54	0	350	400	120	100	80				
Branches chipped – cu yds	27	9	28	0	0		40	20					

*Indicates combined yard waste and branches

Residential Recycling

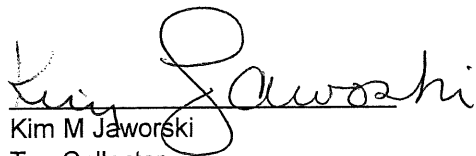
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
# metal stops	34	60	49	26	76	14	39	74	36				
# e-waste stops	6	18	6	5	22	2	9	15	9				

*Indicates combined metal and e-waste

- **Other points to share this month –**
- **Future Plans:**

Tax Collector's Statement of Cash Receipts

Current Taxes	August	2020 To Date
Prepaid Taxes / 2021	9,866.87	15,886.85
2020 Taxes	1,769,493.84	6,681,987.12
2019 Taxes	75.34	98,515.07
6% Year End Penalty		3,851.10
Arrears		0.00
Tax Title Liens		0.00
Interest & Costs	1,286.02	16,060.53
Tax Searches		0.00
Cleanup		0.00
Advertising Costs		0.00
Tax Sale Premium		0.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee		0.00
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	1,780,722.07	6,816,300.67


 Kim M Jaworski
 Tax Collector

Percentage of Collection at August 31, 2020
 Percentage of Collection at August 31, 2019

73.92%
 72.76%

TREASURER'S REPORT 2020

REVENUES:	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Property Tax Receipts													
Delinquent Taxes	\$ 23,089.40	\$ 19,670.04	\$ 28,044.22	\$ 14,344.91	\$ 8,748.23	\$ 14,625.20	\$ 2,195.11	\$ 75.34					\$ -
Interest on Delinquents	\$ 1,006.56	\$ 4,455.94	\$ 3,352.63	\$ 2,998.47	\$ 671.42	\$ 1,113.85	\$ 1,598.45	\$ 1,286.01					
Current Taxes	\$ 711,808.78	\$ 1,467,469.64	\$ 76,623.61	\$ 543,114.78	\$ 1,545,438.05	\$ 94,190.27	\$ 466,900.67	\$ 1,772,587.17					
Prepaid Taxes							\$ 6,019.98	\$ 9,866.87					
Tax Sale													
NSF													
Other Revenues	\$ 55,936.41	\$ 17,337.99	\$ 8,528.81	\$ 12,409.84	\$ 9,731.94	\$ 19,352.15	\$ 5,537.01	\$ 39,707.98					
Dog/Cat Licenses	\$ 516.00	\$ 336.00	\$ 728.00	\$ 98.00	\$ 230.00	\$ 87.00	\$ 45.00	\$ 7.00					
Utility Receipts													
Water/Sewer Rents	\$ 740.00	\$ 1,349.96	\$ 159,216.42	\$ 114,987.21	\$ 70,026.53	\$ 16,764.44	\$ 24,488.98	\$ 7,673.43					
Penalty			\$ 47.00			\$ 1,344.50	\$ 2,133.93	\$ 293.14					
Prior Year Rent			\$ 470.00				\$ 47.00	\$ 47.00					
Other	\$ 8.73	\$ 8.73	\$ 8.73	\$ 1,679.14	\$ 60.00	\$ 8.74	\$ 8.73	\$ 45.00					
Appropriation Refund													
Lake Revenues						\$ 272.00	\$ 1,487.00	\$ 1,102.00					
Concession													
Volley Ball Usage													
Walk in							\$ 6,450.00	\$ 4,825.00					
Pavilion Rental								\$ 100.00					
Parties							\$ 25.00	\$ 325.00					
Day Passes/w/mem								\$ 20.00					
Pass Books			\$ 50.00			\$ 300.00	\$ 300.00	\$ 100.00					
Regular Membership				\$ 65.00		\$ 3,535.00	\$ 2,970.00	\$ 440.00					
Non/Res Membership			\$ 350.00			\$ 3,850.00	\$ 1,750.00	\$ 175.00					\$ -
Non/Res Single Membership													\$ -
Other													\$ -
TOTAL:	\$ 793,105.88	\$ 1,510,628.30	\$ 277,419.42	\$ 689,697.35	\$ 1,634,906.17	\$ 155,443.15	\$ 521,889.86	\$ 1,838,675.94	\$ -	\$ -	\$ -	\$ -	\$ -

Additional info

2020

LAKE REVENUE 2020

REVENUES:	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Lake Revenues													
Concession						\$ 272.00	\$ 1,487.00	\$ 1,102.00	\$ 395.00				\$ 3,256.00
Volley Ball Usage							\$ 6,450.00	\$ 4,825.00	\$ 2,180.00				\$ 13,455.00
Walk in								\$ 100.00					\$ 100.00
Pavilion Rental							\$ 25.00	\$ 325.00	\$ 15.00				\$ 365.00
Parties								\$ 20.00					\$ 20.00
Day Passes/w/mem			\$ 50.00			\$ 300.00	\$ 300.00	\$ 100.00	\$ 100.00				\$ 850.00
Pass Books				\$ 65.00		\$ 3,535.00	\$ 2,970.00	\$ 440.00					\$ 7,010.00
Regular Membership			\$ 350.00			\$ 3,850.00	\$ 1,750.00	\$ 175.00					\$ 6,125.00
Non/Res Membership													
Other													
TOTAL:	\$ -	\$ -	\$ 400.00	\$ 65.00	\$ -	\$ 7,957.00	\$ 12,982.00	\$ 7,087.00	\$ 2,690.00	\$ -	\$ -	\$ -	\$ 31,181.00

2020
 Approx 890 homes Resident TAGS SOLD 317 = 104 Families
 Non Resident TAGS SOLD 108 = 17 Families
 Resident 2019 - 103 Families
 Non Resident 2019 - 17 Families
 Resident 2018 - 78 Families

2020 - Payroll Expenses \$39,820.81
 2020 - Other Expenses \$11,200.00 - Pending figure

wenonahclerk@comcast.net

From: Anthony <anthonyjfini@comcast.net>
Sent: Wednesday, September 23, 2020 1:23 PM
To: Karen L Sweeney
Subject: Human service report

Wenonah Clean Communities Day, held on August 29th, was a success despite the rain. We had participants from 8 groups. With each group getting 350.00 dollars.

These groups are

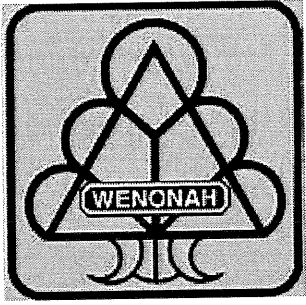
Wenonah Cub Scouts pack 231
Wenonah Athletic Association
Holy Nativity Lutheran Church
American Legion
Wenonah Environmental Commission
Wenonah Boy Scouts troop 7050
Friends of Wenonah Library
Women's Club of Wenonah

I would like to thank each group in volunteering and their continued support with the Clean Communities Day program.

Also ,

The Communications plan is expanding to include more outreach to new residents. We will be putting together Welcome Packets for new residents to include information about Borough services and resources where new residents can learn more about everything Wenonah has to offer. We will begin outreach to realtors who sell homes regularly in town to be able to reach new residents soon after they are settled here.

Thank you
Chairman of Human Service Committee
Anthony Fini



Public Buildings & Grounds

Jonathan Barbato, Chair

Committee Members: Peter Fu, Susan Mayer

Month: September 2020

- Wenonah Lake – Financial Summary Report (Draft) – 2020
 - Revenue: \$31,181.00 Firm
 - Payroll Expenses: \$39,820.81 Firm
 - Other Expenses: \$11,200.00 Pending

- Tags Sold:
 - Resident 317 (104 Families)
 - Non-Resident 108 (17 Families)

Note: The Wenonah Lake organization overall had a successful swimming season this year despite our setbacks with restrictions due to Covid-19. I would like to thank Public Works, Sue Mayer, Laurie Christinzio and Erica Walker for a great team effort in making sure we were able to have a swimming season. The Public Buildings and Grounds committee will work hard this year to review expenses and implement creative ideas to improve membership and boost our revenue stream.



THE PETTIT GROUP, LLC
Engineering • Architecture • Planning

VIA E-MAIL ONLY

September 23, 2020

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday September 24, 2020
Project Number WNOE012P**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

NONE TO REPORT

II. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:

STOCKTON AVENUE EXTENSION

1. No Change Since Last Report.

#207 EAST WILLOW

1. No Change Since Last Report.

AT&T CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No change since last report

III. GENERAL MUNICIPAL ENGINEERING:

2020-2021 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. Design work is 90% complete. Upon completion, we will forward the design plans and specifications to the NJDOT for their review and subsequent authorization to place the project out for Public Bid.
 - A. It should be noted that the terms of the NJDOT 2019 Municipal Aid Grant Agreement for South Marion Avenue require that the project be awarded by March of 2021 or otherwise jeopardize funding.

2021 NJDOT MUNICIPAL AID PROGRAM:

1. No Change Since Last Report.

2020 NJDOT LOCAL AID INFRASTRUCTURE PROGRAM:

1. A 2020 NJDOT Local Aid Infrastructure (LAIF) Program Application for Drainage Improvements and Reconstruction of North Jefferson Avenue, from Mantua Avenue to Buttonwood Street has been submitted electronically.
2. A Resolution in support of the Application will have to be adopted at the September 24th Meeting. Once adopted, our office will forward the Resolution to NJDOT to complete the application process.

2020 TRANSPORTATION ALTERNATIVES SET-ASIDE PROGRAM:

1. Our office has investigated the Transportation Alternatives Set-Aside Program and have identified a potential and eligible Environmental Mitigation project for the addressing the following erosion problems that are the result of highway runoff:
 - A. West Cherry Street drainage ditch/bridge bulkhead.
 - B. Shawnee Drive Storm Sewer Easement.
 - C. Comeys Lake Earthen Dam
 - D. Existing ravine located within Block 13.
 - E. Intermittent stream in northeast quadrant, parallel with Synnott Avenue

It should be noted that the Grant funds are provided on a reimbursement basis and are available for both construction and engineering design.

2. The Grant is similar to that which was used to fund the Mantua Avenue Streetscape Improvements and therefore, the application process is both lengthy and costly as it requires the following:
 - A. Letters/Resolutions of Support from various organizations, departments, and businesses throughout the Borough.



- B. Maintenance Commitments from the Stakeholders, i.e. Borough.
 - C. Detailed Project Narrative, including description of public benefits
 - D. Cost Estimate
 - E. Schedule for Completion.
3. It should be noted that the Borough has already met the Federal Eligibility requirements. However, one item of concern is the "Equity Considerations" which are similar to those that are used in the CDBG Grant Evaluations for which the Borough has not been successful in recent years. Therefore, the decision to pursue this Grant should be carefully considered as the costs for the preparation of the application are somewhat substantial.
 4. The Grant Applications are due on November 24, 2020 and therefore, we must begin the application process as soon as possible. Accordingly, we ask if Council would like to pursue this grant opportunity

NJ ENVIRONMENTAL INFRASTRUCTURE FINANCING PROGRAM

1. It is our understanding that Suburban Consulting Engineers (SCE) is coordinating NJIB funding for both CCTV Inspections and the rehabilitation of certain sanitary sewer infrastructure.
2. As a result of the historically low interest rates, the Borough will be bonding for all other utility infrastructure improvements including Sanitary Pump Station upgrades, Water Tower Rehabilitation, Well #1 repairs/upgrades, and water main replacements.

PY 2020-2021 CDBG APPLICATION: BARRIER FREE IMPROVEMENTS AT LISLE FIELD

1. No such Solicitations received as of the date of this report.

WENONAH LIBRARY:

1. No change since last report.

WENONAH LAKE:

1. We have obtained a quote for completing a topographic survey of the improved portions of the Lake property and have forwarded to the Borough Clerk and Councilman Cox for consideration. It is our understanding that various Borough funds must be re-appropriated before the survey is authorized and therefore, the work is being placed on hold until November.



COMEYS LAKE:

1. Our office met on site with the Public Works Department to review the work to be performed in order to prevent any future damage to the existing dam, inclusive of the following:
 - A. Clear the debris from the primary and secondary overflow structures to ensure that they are operating at full capacity.
 - 1) May require partial reconstruction of the dock.
 - B. Backfill the tree roots in the eroded slope to help stabilize the tree, place rip rap on the backfilled slope, cover the rip-rap with soil, and plant woody vegetation atop the rip rap to help prevent future erosion should the dam be overtopped in the future.
2. Regarding the clogged inlet pipe, it was confirmed that there is approximately 3-4 feet of silt atop the pipe and therefore, rather than permanently seal and disable the inlet pipe and eliminate any possibility of lowering the lake in the future, Public Works will borrow a camera from a neighboring municipality and perform a video inspection of the pipe. Based upon the results of the video, a course of action will be formulated.
3. The long term/permanent solution would be to build a new dam structure with new inlet pipe, overflow weir, etc. as well as the reconstruction of the dock. However, we question the viability of the project given the fact that a new dam would have to obtain permit approval from NJDEP and the NJDEP has not acted favorably on similar types of projects in the past, i.e. reconstruction of un-regulated dams.

LIGHT RAIL

1. No change since last report.

CONRAIL

1. No change since last report.

SANITARY SEWER SYSTEM

1. Now that bonding has been secured for Borough-wide utility upgrades, we recommend that consideration be made for the installation of a new sewer between Pine St./Clinton Ave and Cedar St./Southeast Ave. for the purposes of abandoning the existing and partially collapsed sewer mains that are located within the heavily wooded area between Langston Field and Southwest Avenue.

Should Council concur, our office will coordinate this potential infrastructure improvements with SCE.
2. Pursuant to a resident inquiry regarding public sewer service for the residents on North Woodbury-Glassboro Road, we have obtained a cost estimate from a Contractor for the



necessary sewer system improvements and have confirmed that the project will require NJDEP Treatment Works Approval.

- A. We recommend that a meeting be arranged with the Public Works Committee to review the scope and cost of the potential project.
3. The construction contract for the replacement of the sanitary sewer in S. Marion Avenue shall be coordinated by SCE. It is anticipated that construction will be completed prior to the start of the 2020-2021 Infrastructure Improvement Project which entails the paving of South Marion Avenue, from Mantua Avenue to Willow Street.
4. It is our understanding that SCE will be letting a contract for additional sewer video inspections in the near future. Our office, in conjunction with the Public Works Department, has provided SCE with a list of existing sewers that would benefit from a CCTV inspection, including the future roadway projects for N. Clinton Avenue, from Elm Street to Maple Street, and for N. Jefferson, from Mantua Avenue to Buttonwood Street.
 - A. Upon completion of all sewer inspection work, it is our understanding that the Borough Sewer Maps will be updated by SCE.

GLOUCESTER COUNTY UTILITIES AUTHORITY (GCUA)

1. No change since last report.

BOROUGH WATER TOWER AND WELLS

1. Our office defers status reports on the Borough Water Tower and Wells to Suburban Consulting Engineers (SCE).

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. No change since last report.

NJDEP WATER ALLOCATION

1. The Borough's total water usage up to and including August 2020 was almost identical to that from 2017, which projects to the Borough being under the annual allocation limit by almost 11 million gallons.

BOROUGH WATER SYSTEM RECORD KEEPING

1. No Change Since Last Report.

STORM SEWER SYSTEM

1. In light of the Asset Management Plans being prepared for the Borough's Water and Sanitary Sewer Systems, considerations should be made for the preparation of an Asset Management Plan and GIS Map for the Borough's Storm Sewer System.



- A. It should be noted that the Borough is required to provide NJDEP with a GIS Map of the Borough-wide Outfalls by December 21, 2020. It is assumed that the Borough will retain SCE for this work and our office will provide SCE with the outfall coordinates upon authorization of the work.

NJPDES STORMWATER DISCHARGE PERMIT

1. The NJDEP has recently reached out to our office regarding the following:
 - A. Confirmation of compliance with the web posting requirements.
 - B. Reminder to prepare and adopt an amended Stormwater Control Ordinance by March 3, 2021 (see #2, below).
 - C. Reminder to prepare and submit an electronic copy of the Borough's Outfall Pipe Map by December 21, 2020 (see STORM SEWER SYSTEM, above).
2. The Borough's original Stormwater Ordinance was based upon a "Model" Ordinance that was prepared by the County. That Ordinance differs in many ways from the "Model" Ordinance that was prepared by the NJDEP and therefore, we recommend that the Borough not take any action until we confirm whether the County will be providing a "Model" Amendment for use by the county-wide municipalities.
 - A. Our office has reached out to both the County Engineer and County Planner but have yet to receive a response.

NORTH WEST AVENUE PAVING

1. No Change Since Last Report.

ON-STREET ADA PARKING STALL FOR ELEMENTARY SCHOOL

1. No Change Since Last Report.

BOROUGH TRUCK TRAFFIC

1. No Change Since Last Report.

TRAFFIC CALMING MEASURES

1. Due to the recurring issues with excessive vehicular speeds on a number of local roadways, we recommend that a meeting be arranged with the Public Works Committee to review the various options for Traffic Calming Measures.
 - A. In 2004, our office prepared a Report which included an analysis of various traffic calming measures and recommendations for their implementation. The Report remains valid and can be used as a guideline for the selection of any proposed Traffic Calming Measures being contemplated for the Borough.



#107 S. CLINTON AVENUE

1. No change since last report.

NORTH LINCOLN AVENUE RIGHT OF WAY VACATION

1. It is our understanding that the property owner is working with the Borough Solicitor on the potential vacation of the existing Right of Way for N. Lincoln Avenue, north of West Elm Street.

BLOCK 13 EROSION PROBLEM (NORTHWEST OF JEFFERSON & ELM)

1. Our office has prepared and submitted an NJDOT Grant Application which would address the roadway improvements required to divert the runoff into the Borough's Storm sewer system and away from the eroded ravine.
2. An additional solution to prevent the on-going migration of silt into the wetlands, would be the installation of coir logs at the base of the eroded slope and/or across the channel, upstream from the trail bridge. However, prior to placement of any materials, a survey will be required to delineate private property from Borough property.

CONSERVATION AREA EROSION PROBLEMS

1. Our office recently performed a site inspection of the following erosive areas within the Borough's Conservation Lands with a local resident from the NJ State Department of Agriculture.
 - A. West Cherry drainage ditch/bridge bulkhead.
 - B. Comey's Lake Dam.
 - C. Existing ravine located within Block 13 (see above).
 - D. Eldridge Trail entrance @ Pine Street.

We have collectively developed solutions for addressing the erosion problems cited above and will work with both Public Works and the Environmental Commission on their implementation.

IV. PLANNING BOARD ACTIVITY:

1. There have been no Board Meetings since the last Report.
2. The Board received the first variance application from the new Solar Energy Ordinance. Said application is on the September 28th Board Agenda.



WNOE012P
Mayor and Council
September 23, 2020
Page 8

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,
THE PETTIT GROUP, LLC



David Kreck, PE, CME
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)
Laurie Christinzio, Planning Board Secretary (via e-mail)

