

**DRAFT
AGENDA
BOROUGH OF WENONAH
REGULAR BUSINESS MEETING
February 25, 2021**

I. OPENING:

- a. Call to Order
- b. Flag Salute
- c. Roll Call
- d. Open Public Meetings Act Statement
- e. Adoption of Agenda

II. PRIVILEGE OF THE FLOOR

Approval of January 14, 2021 Work Session & January 28, 2021 Business Meeting Minutes

III. BUSINESS: RESOLUTIONS & ORDINANCES

RESOLUTION 2021-36: Authorizing the contract amendment of SCE, INC for Sanitary Sewer Lift Stations

RESOLUTION 2021-37: Authorizing Temporary Emergency Appropriation Reserves

RESOLUTION 2021-38: Awarding Contract for snow removal services, (if needed)

RESOLUTION 2021-39: Accepting the proposal of SCE, Inc., for Special Projects Engineering Services

ORDINANCE 2021-3: 1ST READ Amending Chapter 67 handicapped parking

COMMITTEE REPORTS:

- a. Public Safety & Personnel – Susan Mayer
- b. Public Works – Dan Cox
- c. Human Services – Anthony Fini
- d. Finance & Budget – Jessica Doheny
- e. Legal & Ordinance – Peter Fu
- f. Public Buildings & Grounds – Jonathan Barbato

II. ENGINEERS REPORT:

III. APPROVE DISBURSEMENTS

IV. MISCELLEANEOUS-

Motion to approve the Firemen's Association application for membership, Kevin Bissell

**Motion to approve the Woman's Club of Wenonah application for Wenonah Park on Thursdays
May 6 – Sept 30; They are formally requesting a waiver for Chapter 40-15 A (1)(e) and (f)**

V. PRIVILEGE OF THE FLOOR

VI. ADJOURN

NOTICE PURSUANT TO N.J.S.A 10:4-8(d)

The items listed on this tentative agenda of the Mayor and Council of the Borough of Wenonah constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.

PUBLIC NOTICE
BOROUGH OF WENONAH

**NOTICE OF CHANGE OF START TIME OF REGULAR COUNCIL MEETING AND
PUBLIC PARTICIPATION FOR THE MEETING SCHEDULED FOR
THURSDAY, February 25, 2021.**

PLEASE TAKE NOTICE. WE ARE RESUMING THE REGULAR COUNCIL MEETING START TIME **7:00 PM**

THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL BUILDING, 1 SOUTH WEST AVENUE, TO HYBRID MEETING ALLOWING TELECONFERENCE DUE TO COVID-19.

THE PUBLIC MAY ATTEND THIS MEETING VIA TELECONFERENCING AND COMMENT DURING THE DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT. THE PUBLIC MAY ALSO ATTEND WITH LIMITED SEATING DUE TO THE EXECUTIVE ORDERS OF THE GOVERNOR.

**TO JOIN THE MEETING FROM A LANDLINE OR MOBILE PHONE:
DIAL TELEPHONE#: 1 (425) 436-6386
THEN ENTER ACCESS CODE: 897987#**

OFFICIAL ACTION TO BE TAKEN.

KAREN L. SWEENEY, RMC/ADM
MUNICIPAL CLERK
BOROUGH OF WENONAH

POSTED: February 22, 2021

RESOLUTION NO. 2021 - 36

**RESOLUTION
AUTHORIZING THE CONTRACT AMENDMENT OF
SUBURBAN CONSULTING ENGINEERS, INC.,
FOR THE BOROUGH SANITARY SEWER LIFT STATIONS**

WHEREAS, , pursuant to Resolution No. 2020-81, the Mayor and Council of the Borough of Wenonah approved and awarded a Contract with Suburban Consulting Engineers, Inc. (“SCE”) under the terms and conditions in the November 12, 2020, proposal, for the preparation of design documents and bid phase services for modifications and improvements to various Sanitary Sewer Lift Stations to the Borough’s Sewer Collection System, with a total estimated fee of \$113,400; and

WHEREAS, SCE, has submitted Proposal SCE-P11851.011 Contract Amendment #1, dated February 5, 2021, for additional professional engineering services, specifically the South Marion Avenue sanitary sewer replacement project for Bid Phase Services and Construction Administration and Observation, resulting in an overall increase of \$26,610, for a Final Projected Contract amount of \$140,010 (attached hereto as Exhibit A); and

WHEREAS, based upon this submission, it is the request and recommendation of SCE, that Contract Amendment #1 be approved by the Mayor and Council of the Borough of Wenonah; and

WHEREAS, the Borough of Wenonah QPA and the Borough Council have reviewed the Contract Amendment; and

WHEREAS, it is the intention of the Borough Council to enter into the Contract Amendment with SCE under the terms and conditions in the February 5, 2021, proposal with a total estimated fee of \$26,610; and

WHEREAS, the Borough of Wenonah Chief Financial Officer has certified that sufficient funds are available to award the Contract Amendment. (The C.A.F. is attached hereto as Exhibit B.)

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Wenonah, County of Gloucester, State of New Jersey, as follows:

1. SCE’s proposal SCE-P11851.011 Contract Amendment #1 for Professional Engineering Services including Bid Phase Services and Construction Administration and Observation for the South Marion Avenue sanitary sewer replacement project is approved.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Mayor and Clerk of the Borough of Wenonah, Gloucester County, New Jersey, are hereby authorized and directed to execute any documents necessary to effectuate the February 5, 2021, Contract Amendment.

ADOPTED at a regular meeting of the Mayor and Council of the Borough of Wenonah, County of Gloucester, State of New Jersey held on February 25th, 2021.

BOROUGH OF WENONAH

JOHN R. DOMINY, Mayor

ATTEST:

KAREN L. SWEENEY, Municipal Clerk

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Council of the Borough of Wenonah, County of Gloucester, State of New Jersey, at a meeting held by the same on February 25th, 2021, in the Borough's Municipal Building, 1 South West Avenue, Wenonah, New Jersey 08090.

KAREN L. SWEENEY
Municipal Clerk

RESOLUTION NO. 2021-37

BOROUGH OF WENONAH

COUNTY OF GLOUCESTER

2021 TEMPORARY EMERGENCY RESOLUTION

WHEREAS, N.J.S.A. 40A:4-20 provides that temporary emergency appropriations may be made for the period between the beginning of the fiscal year and the date of adoption of the budget for said year; and

WHEREAS, the date of this resolution is not within the first thirty days of January, 2021; and

NOW THEREFORE BE IT RESOLVED, that the following temporary emergency appropriations for 2021 be made, and that a certified copy of this resolution be forwarded to the Chief Financial Officer for his records:

CURRENT FUND

Administrative & Executive:	
Other Expenses:	
Printing and Legal Advertising	\$ 1,500.00
Miscellaneous	2,500.00
Elections:	
Other Expenses	1,000.00
Financial Administration:	
Salaries and Wages	20,000.00
Other Expenses	8,000.00
Annual Audit	10,000.00
Collection of Taxes:	
Salaries and Wages	2,000.00
Other Expenses	1,500.00
Legal Services and Costs:	
Other Expenses	5,000.00
Engineering Services:	
Other Expenses	10,000.00
Operation of Lake:	
Salaries and Wages	20,000.00
Other Expenses	6,000.00
Planning Board:	
Other Expenses	2,000.00
Insurance:	
Liability Insurance	(5,000.00)
Workers Compensation Insurance	(3,000.00)
Group Insurance	29,000.00
Health Benefit Waivers	1,000.00
Emergency Management:	
Other Expenses	300.00
Aid to Volunteer Fire Company	600.00
Fire:	
Other Expenses	10,000.00
Garbage & Trash:	
Other Expenses	6,000.00
Road Repair and Maintenance:	
Salaries and Wages	26,000.00
Other Expenses	13,000.00

CURRENT FUND (CONT'D)

Public Buildings & Grounds:	
Other Expenses	\$ 8,000.00
Electricity	5,000.00
Shade Tree:	
Other Expenses	5,000.00
Environmental Commission:	
Other Expenses	3,000.00
Maintenance of Free Public Library	20,000.00
Street Lighting:	
Other Expenses	12,000.00
Sanitary Landfill:	
Other Expenses	9,000.00
PERS	56,149.00
Interlocal Const. Code Agreement - Mantua Twp.	15,000.00
Interlocal Municipal Court Agreement - Mantua Twp.	10,000.00
Interlocal Police Services Agreement - Mantua Twp.	143,000.00
Interlocal Services Agreement -- Logan Township	
Garbage & Trash	25,000.00
Social Security	2,869.44
	<hr/>
<i>Total Current Fund Temporary Emergency</i>	
<i>Appropriations</i>	<u><u>\$ 481,418.44</u></u>

WATER & SEWER UTILITY FUND

Salaries and Wages	\$ 57,000.00
Other Expenses	56,000.00
Gloucester County Sewer System - Share of Costs	50,000.00
Social Security	2,537.87
	<hr/>
<i>Total Water & Sewer Utility Fund</i>	
<i>Emergency Appropriations</i>	<u><u>\$ 165,537.87</u></u>

The foregoing Resolution was adopted by the Borough Council of the Borough of Wenonah by not less than 2/3 vote of the full membership thereof at a meeting held on February 25, 2021.

DATED: February 25, 2021

MAYOR, JOHN R. DOMINY _____

ADOPTED: **ATTEST: Karen L. Sweeney, Municipal Clerk** _____

RESOLUTION NO. 2021 - 38

**RESOLUTION AWARDING A CONTRACT TO
FOR SNOW REMOVAL SERVICES**

WHEREAS, the Borough of Wenonah Qualified Purchasing Agent (“QPA”)has heretofore solicited quotes for Snow Removal Services; and

WHEREAS, on February 23, 2021, all quotes were received by the QPA; and

WHEREAS, quotes received February 23, 2021, for Snow Removal Services be awarded to Impact Landscapes, LLC, LPS Management NJ, beginning February 26, 2021, to February 25, 2022, at the following rates:

\$126.00 per hour for pick-up truck with snow plow;
\$126.00 for plow truck with salt spreader; and
Not to exceed a total amount \$6,600,

said quote being in the best interest of the Borough of Wenonah; and

WHEREAS, the Chief Financial Officer has certified that the funds for the contract to be awarded herein are available.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Wenonah, County of Gloucester, State of New Jersey, that said contract for Snow Removal Services be and the same is awarded to Impact Landscapes, LLC, LPS Management, NJ, on their quote at the above stated Rates, said quote being considered in the best interest of the Borough of Wenonah, and the QPA be and the same is hereby authorized and directed to issue purchase order contract for the same in behalf of the Borough; and

ADOPTED at a regular meeting of the Mayor and Council of the Borough of Wenonah, County of Gloucester, State of New Jersey held on February 25, 2021.

BOROUGH OF WENONAH

JOHN R. DOMINY, Mayor

ATTEST:

KAREN L. SWEENEY, Municipal Clerk

**BOROUGH OF WENONAH
GLOUCESTER COUNTY, NEW JERSEY**

RESOLUTION 2021-39

**RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT TO
SUBURBAN CONSULTING ENGINEERS, INC. FOR PROFESSIONAL SERVICES AS
SPECIAL PROJECT ENGINEER FOR THE BOROUGH OF WENONAH**

WHEREAS, the Borough of Wenonah has requested assistance for a Special Project Engineer for the Borough of Wenonah, County of Gloucester, New Jersey; and

WHEREAS, Suburban Consulting Engineering, Inc., has submitted a professional Special Project Engineering Contract dated January 29, 2021 (copy of which is attached hereto as Exhibit A), to the Mayor & Council of the Borough of Wenonah; and

WHEREAS, the Borough of Wenonah QPA and the Borough Council have reviewed the proposal; and

WHEREAS, SCE has completed and submitted a Business Entity Disclosure Certification which certifies that SCE has not made any reportable contributions to a political or candidate committee in the Borough of Wenonah in the previous one year, and that the contract will prohibit SCE from making any reportable contributions through the term of this contract; and

WHEREAS, Suburban Consulting Engineering, Inc. will provide the following scope of services:

1. Serve as a Special Project Engineering consultant to the Municipal Governing Body and other Municipal officials, boards, commissions and bodies of the Borough from January 1, 2021 through December 31, 2021.
2. Attend meetings as required of the Municipal governing body and provide general special project engineering as well as technical advice to the Borough as requested including various employees, agents, department units and committees.
3. Furnish pertinent reports, counseling, and advice to the Borough as required.
4. Assist the Borough with construction, repair, alterations or demolition Projects. The Special Project Engineer will observe as a design professional, the progress and quality of the executed work of Contractor(s) and to determine if such work is proceeding in accordance with Contracts Documents for the project.
5. Prepare, review and approve construction plans and specifications for all improvements and public works contracts as well as maintain maps, plans, specifications, surveys and other records as may be needed for public work and facilities.

6. Provide services for Tax Map revisions; Subdivision and Site Plan proposals; Construction Observation; Certificates and Permits; Reports and Studies; Judicial and Quasi-Judicial Proceedings as well as any additional miscellaneous special project engineering services not otherwise classified herein.

WHEREAS, Suburban Consulting Engineers, Inc. will provide the above referenced scope of services at an hourly rate (copy of which is attached hereto as Exhibit B).

WHEREAS, the Borough of Wenonah Chief Financial Officer has certified that sufficient funds are available to award the contract. (The C.A.F. is attached hereto as Exhibit C)

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Wenonah, County of Gloucester, State of New Jersey, as follows:

1. A Professional Services Contract is hereby awarded to Suburban Consulting Engineers, Inc., 96 U.S. Highway 206, Suite 101 in Flanders, New Jersey 07836; and the Mayor and Municipal Clerk of the Borough of Wenonah are hereby authorized to execute the Contract;
2. A copy of the Contract is on file with the office of the Municipal Clerk; and
3. This Resolution shall take effect immediately.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Mayor and Clerk of the Borough of Wenonah, Gloucester County, New Jersey, are hereby authorized and directed to execute any documents necessary to effectuate the January 29, 2021, proposal.

ADOPTED at a regular meeting of the Mayor and Council of the Borough of Wenonah, County of Gloucester, State of New Jersey held on February 25, 2021.

BOROUGH OF WENONAH

JOHN R. DOMINY, Mayor

ATTEST:

KAREN L. SWEENEY, Municipal Clerk

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Council of the Borough of Wenonah, County of Gloucester, State of New Jersey, at a meeting held by the same on February 25, 2021 in the Borough's Municipal Building, 1 South West Avenue, Wenonah, New Jersey 08090.

KAREN L. SWEENEY
Municipal Clerk/Administrator/QPA

**BOROUGH OF WENONAH
COUNTY OF GLOUCESTER**

ORDINANCE NO. 2021-3

**AMENDING CHAPTER 67 RESIDENT PARKING PERMIT ORDINANCE TO
DESIGNATE HANDICAPPED RESIDENT PARKING**

WHEREAS, *NJSA 39:4-197* permits municipalities to establish regulations for the parking of vehicles on streets and portions thereof; and

WHEREAS, the Borough of Wenonah deems it to be in the best interests of its residents and for the public safety and welfare of all persons to establish resident permit parking areas upon certain streets, hereinbelow recited, subject to the terms, qualifications and provisions hereof; and

WHEREAS, Chapter 67 of the Borough of Wenonah Code provides for the designation of a residential handicapped parking space; and

WHEREAS, the Borough of Wenonah has received a request for a designated Handicapped Resident Parking Permit at 107 North Clinton; and

WHEREAS, an onsite inspection was conducted to insure compliance with this Ordinance and the associated State Statutes.

NOW, THEREFORE, BE IT ORDAINED, the Mayor and Council of the Borough of Wenonah have determined that certain amendments to Chapter 67-3.1 – Handicapped Parking Zones - of the Code of the Borough of Wenonah are amended as follows (additions indicated in boldface and italics *thus*; deletions indicated with strike-through ~~thus~~):

SECTION 1. §67-3.1.a Handicapped Resident Parking

D. No operator of a vehicle shall stand or park a vehicle upon the following described streets or parts thereof unless theretofore issued and displaying a Handicapped Resident Parking permit as follows:

Street	Side	Location	Time
<i>107 North Clinton</i>	<i>South</i>	<i>From 111 feet south of the south curb line of Elm Street to 136 feet south of the South curb line of Elm Street</i>	<i>At all times</i>

BE IT FURTHER ORDAINED that the Borough of Wenonah shall erect the required signage prescribed by State Statute, designating Handicapped Parking.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon final passage and adoption and publication according to law.

BOROUGH OF WENONAH

BY: _____
JOHN R. DOMINY, MAYOR

ATTEST:

KAREN L. SWEENEY, MUNICIPAL CLERK

I, Karen Sweeney, Municipal Clerk, hereby certify that the foregoing ordinance is a true and accurate copy of an ordinance introduced on February 25, 2021, and adopted on final reading by the Borough Committee of the Borough of Wenonah at a regular and duly convened meeting held on _____.

In witness thereof, I have set my hand and affixed the seal of the Borough of Wenonah this ____ day of _____ 2021.

*Karen Sweeney, RMC/CMR
Municipal Clerk, Wenonah Borough*



Mantua Township Police Department

Proudly serving Mantua Township and Wenonah Borough



Darren E. White
Chief of Police

405 Main Street
Mantua, NJ 08051
mantuapd@mantuatownship.com
(856) 468-1920
Fax (856) 464-0237

Brian L. Grady
Lieutenant

Shaun J. Butler
Lieutenant

February 24, 2021

To: Mr. Mayor and members of the Borough Council
From: Chief White

Re: Monthly report

- The PD is selling some of our older unused items on GovDeals, which we try to do every so often so as to not build up unnecessary equipment.
 - Old Dodge Charger
 - Old Crown Victoria with rust all over
 - Old HMMWV
 - Old unused radar trailer
 - All of our old Mobile Vision dash camera equipment (replaced by Body Worn Cameras)
- A few more post-covid in-person classes are opening up and we are going to register officers some officers for same.
- We lost all three of our surveillance system monitors that were each about two years old, which is frustrating. I am replacing them with basic LCD TVs rather than an official “monitor,” which is cheaper and easier.
- All officers are working on a 1.5 hour long “1st Amendment Auditor” training. I sent out other training material on this from the State Chiefs several months ago, but this video is much more detailed. I recommend this for any municipal employees who have not either attended in-person or seen the recorded video, which I have if wanted.
- Our officer who had COVID is back to work. Our three other quarantining officers from earlier this month are also back to work.
- Our Mantua building had some roof leaks after one of the recent storms which was repaired and some additional downspouts added to help with runoff.
- All interested officers have received their second COVID vaccination and are doing well.

- The new car graphics that we were so excited about are failing and a claim has been submitted with the manufacturer. We sent three kits back and are waiting to hear what the resolution will be for the two cars that are lettered up already. The company from which we purchased them has been very helpful and assisting us with our claim against 3M as it was apparently a known defect.
- We transitioned all of our patrol shift to their new arrangement, which is something we do once per year in an effort to ensure that all officers are able to work effectively with each other.
- We had our annual fire inspection which resulted in a few issues, but nothing that cannot be easily remedied.
- We also have our annual Department of Corrections inspection coming up soon too.
- Officers participated in their required semiannual recertification classes.
- Our firearms Unit had two “work” days where they assembled our new rifles and got ready to distribute our new handguns. Cleaned and organized as well.
 - On top of the issues we had with the sight falling off one of the handguns and three others being misaligned, one of the rifles is not cycling rounds. It will need to go back to Springfield Armory to have them evaluate it.
- We have been working through a lot of upcoming changes to the way in which policing is handled throughout the state. There are a ridiculous amount of changes that are currently happening and will be happening within the next year that we should have not been given any guidance, training, or preparation for and it is now taking a lot of time to make preparations. This has resulted in a lot of roundtable discussions, meetings, and training that has been occurring or needs to occur throughout the state’s law enforcement agencies, governor’s office, AG’s office, and prosecutor’s office. After the changes are instituted, they will require much more time-consuming administrative-level evaluations and other tasks.

Wenonah Incidents Summary Report

Call Type	2.27-3.26	3.26-4.20	4.20-5.26	5.27-6.25	6.25-7.22	7.23-8.25	8.26-9.23	9.24-10.21	10.22-11.17	11.18-12.15	12.16-1.28	1.29-2.25
911 Hang Up	0	1	0	0	0	1	1	1	0	0	8	1
911 Miss Dial	0	1	1	0	0	0	0	1	0	0	3	0
911 Open Line	0	0	1	1	0	0	0	0	1	1	0	0
Abandoned Vehicle	0	0	0	0	0	2	0	1	2	0	0	0
Abdominal Pain	0	0	0	0	0	0	1	0	1	0	0	0
Added Patrol	11	2	8	1	1	21	7	5	9	9	0	5
Administrative	2	0	0	0	0	0	0	1	0	0	0	0
Allergic Reaction	2	0	0	0	4	0	1	0	0	0	0	0
Animal Complaint	2	3	2	3	0	6	2	0	0	1	0	1
Arrest	0	1	0	0	0	0	0	0	0	0	0	0
Assault	0	0	1	1	0	0	0	0	0	0	0	1
Assist Other Agency	2	2	2	0	1	3	2	1	1	0	0	0
Bleeding	0	1	0	2	1	1	0	0	2	0	1	0
Brush Fire	5	0	1	0	0	0	0	0	0	0	1	0
Building Fire	0	0	0	0	0	0	0	0	0	0	1	0
Burglar Alarm Activation	0	4	3	5	8	5	3	3	4	8	7	6
Burglary Entering	0	0	0	1	2	1	0	0	3	0	1	0
Cardiac Arrest	0	0	1	1	0	0	0	0	0	0	0	0
Cardiac Emergency	0	0	0	0	0	0	0	0	0	1	3	1
Child Custody Exchange	0	1	2	4	1	1	0	0	1	2	0	0
Child Welfare	0	0	0	1	0	0	0	0	0	0	0	0
CO Alarm	1	1	1	1	0	1	0	0	0	0	0	0
Community Policing	0	0	1	0	0	1	4	4	2	1	0	1
Criminal Mischief Complaint	0	1	2	2	1	0	1	0	0	1	0	0
Damage to Property	0	0	0	1	0	0	0	1	0	2	0	1
Diabetic Emergency	0	0	0	0	0	0	2	0	0	0	0	0
Disabled MV	1	0	2	2	1	1	2	0	2	1	0	2
Disorderly Conduct	0	0	0	0	0	0	0	0	0	0	0	0
Dispute	1	1	3	0	0	0	0	0	0	1	1	0
Disturbance	0	0	1	0	0	0	0	0	0	0	0	1
Domestic	1	3	1	0	2	1	0	0	0	0	0	0
Downed/Arching Wires	0	2	0	1	1	2	1	0	2	0	0	3
Dwelling Fire	0	0	1	0	0	0	1	0	2	0	1	1
Escort	0	0	0	2	0	1	1	0	0	0	0	0
Fall Victim	2	0	2	2	3	5	3	3	2	0	1	3
Fight	0	1	1	0	0	0	1	0	0	0	0	1
Fingerprinting	0	0	0	0	1	0	0	0	0	0	0	0
Fire Alarm Activation	0	1	0	0	0	0	0	0	0	0	0	3
Fire Alarm System	0	0	0	1	2	1	3	0	0	0	1	0
Fireworks Complaints	0	0	0	0	1	1	0	0	0	0	0	0
Follow Up	0	0	3	1	1	3	3	2	0	1	7	1
Found Item	0	2	0	0	1	0	1	0	0	0	0	0
Fraud Complaint	0	0	0	0	0	0	1	1	1	0	1	2
Fumes Exterior	0	0	0	0	1	1	1	0	0	0	0	2
Fumes Interior	0	0	0	0	0	0	1	0	0	0	0	1
General	0	0	0	1	0	0	0	0	0	0	2	1
Harassment	0	0	2	0	0	0	1	1	0	0	1	0
Hazardous Road Condition	0	1	3	0	1	5	1	1	1	1	4	0
House Check	0	0	0	0	0	0	0	0	1	0	0	2
Hit and Run	0	0	1	0	0	0	0	1	0	0	1	0
Illegal Dumping	0	0	0	0	0	0	0	0	0	0	0	1
Investigation	1	0	0	0	1	2	2	0	0	0	4	2
Investigation (FIRE)	0	0	0	1	0	0	0	0	0	0	0	0
JV Complaint	3	2	2	2	1	0	2	0	1	0	0	1
Local Ordinance	0	0	1	0	0	1	0	0	0	0	0	0
Lock Out	0	0	0	0	0	0	0	0	0	0	2	0
Loitering	0	0	0	0	0	0	0	1	0	0	0	0
Lost Item	0	0	1	0	0	1	0	0	0	0	0	0
Medical Alarm	0	0	0	0	0	1	0	0	0	0	0	0
Medical Emergency	4	4	2	0	4	2	3	2	2	1	1	2
Missing Person	0	0	1	0	0	0	1	1	0	0	1	0
MV Complaint	0	3	1	2	2	1	3	2	0	2	1	3
MV Crash	0	1	2	2	1	2	3	3	1	1	1	7
MV Stop	15	1	3	4	19	7	9	5	8	7	12	0
Narcotics	0	1	0	0	0	0	0	0	0	0	0	0
Neighbor Complaint	1	0	1	0	0	0	0	1	0	0	0	0
Noise Complaint	0	1	3	1	0	1	2	1	0	0	0	0
Notification/Informational	2	1	3	1	1	1	2	0	1	2	4	2
Panic Alarm	0	0	0	0	1	0	0	0	0	1	0	0
Parking Enforcement	1	0	1	1	2	1	0	3	0	1	0	0
Pedestrian Stop	1	0	1	0	1	2	0	1	1	1	1	0
Property Check	0	2	0	0	6	10	4	0	3	5	10	11
Psychiatric Emergency	0	4	0	0	1	0	0	1	2	1	0	0
Public Assist	3	0	0	2	1	2	2	0	1	0	1	0
Radar Enforcement	19	6	4	5	10	6	2	15	15	8	8	6
Radar Trailer Deployment	0	0	0	0	1	2	0	2	0	0	1	0

To: Mayor Dominy and Council

From: Tim Nessler, Fire Chief

Subject: Incident and Activities Report for January 2021

Date: February 9, 2021

Summary of service, dispatched incidents, training, and mutual aid:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
# Service times	10												
Alarm Systems	2												
Animal Rescue													
Assist EMS													
Brush	1												
Building Fire	1												
CO Alarms													
Cover Assignment													
Dwelling Fire	1												
Exterior Fumes	1												
Incorrect Dispatch													
Interior Fumes	1												
Investigation													
Motor Vehicle Crash													
Rescue Assignment													
Rapid Intervention	1												
Rubbish Fire													
Service Assignment													
Structure Fire													
Meetings/drills	2												
Events													
Staff Hours	89.33												

Monthly highlights:

- In the early hours of New Year's Day morning, the task force was dispatched to the area of the Cedar Ave. ballfields for a building fire. Upon arrival, 1301 encountered fire showing from the snack stand. 1312 arrived and quickly extinguished the fire. The cause was determined to be carelessly discarded firework remnants in trash bins located next to the structure.
- The company assisted Deptford Twp. Fire Department on a working dwelling fire in the Oak Valley section.
- The squad responded into the Borough of Paulsboro to act as the Rapid Intervention Crew on an all-hands dwelling fire.

Tim Nessler
Fire Chief

Public Works Report

Submitted by Ken Trovarelli, DPW Superintendent
For the month of February 2021 (1/29/2021 – 2/25/2021)

Road and Utility Maintenance and Compliance Testing

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Meters installed		1											
Utility Mark outs	29	45											
Water samples for NJDEP	4	4											

Equipment maintenance

- Safety Briefings, Job site observations
- Health, safety, and wellness, ensuring employees are taking breaks, following COVID safety and health guidelines as well as safety on the job
- Check wells and lift stations daily
- Cleared sewer back-ups

Road work

- Many potholes throughout the borough were filled / patched.

Other activities

Municipal Properties/Maintenance/Compliance

- 12 days of snow events for the month, 332 man hours and we used 53 tons of salt
- Storm Water training for the department performed by Dave Kreck
- South Marion Sewer lift station pump and motor went bad, received 2 quotes and authorized AC Schultes to replace.
- 8 sewer back ups
- All Risk will be starting reconstruction of Cedar Ave. Snack Bar this month.
- Received report from SEC on second round of CCTV of sewer mains, no major concerns were found.
- Cleared out catch basins for storms.
- Took water samples, water reports to DEP (Monthly)
- Trash/Recycle Collection - Collected trash and recycling at parks, municipal properties, and businesses.

Bulk Leaf Collection, Yard Waste & Branch Collection, Chipping, Tree removal

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Leaves – cu yds													
Yard waste – cu yds	100	20											
Branches chipped – cu yds	7												

*Indicates combined yard waste and branches

Residential Recycling

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
# metal stops	38	50											
# e-waste stops	24	17											

*Indicates combined metal and e-waste

TAX COLLECTOR'S CASH RECEIPTS SUMMARY

Arrears/Other Collected	114,861.23	
2020 Tax Collected	9,016,487.01	
2021 Tax Collected	66,799.81	
Tax Sale	4,475.67	
Municipal Lien Redemptions	0.00	
		9,202,623.72


MISCELLANEOUS COLLECTION

Interest on Delinquent Taxes	24,702.86	
Tax Sale Cost	0.00	
6% Penalty	3,851.10	
Tax Searches	0.00	
		28,553.96
Total Collections- 2020		9,231,177.68
Total Interest earned on Redemption account		3.55
Premium account		15.77
Total Collected plus Interest Earned		9,231,197.00
Total deposited by the Collector into the current account in 2020		<u>9,231,197.00</u>

Respectfully Submitted,

Kim M. Jaworski, C.T.C.
Tax Collector
Borough of Wenonah
Dated 1/25/2021

Current Taxes	January	2020 To Date
Prepaid Taxes / 2022	0.00	0.00
2021 Taxes	658,847.11	658,847.11
2020 Taxes	18,599.90	18,599.90
6% Year End Penalty	687.48	687.48
Arrears		0.00
Tax Title Liens		0.00
Interest & Costs	1,548.04	1,548.04
Tax Searches		0.00
Cleanup		0.00
Advertising Costs		0.00
Tax Sale Premium		0.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee		0.00
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	679,682.53	679,682.53


 Kim M Jaworski
 Tax Collector

Percentage of Collection at January 31, 2021	16.16%
Percentage of Collection at January 31, 2020	17.53%



1 South West Avenue | Wenonah, NJ 08090 | www.boroughofwenonah.com

Via Email

To: Borough Council
From: Legal and Ordinance Committee
Date: 25 February 2021
Re: Committee Report

Introduction

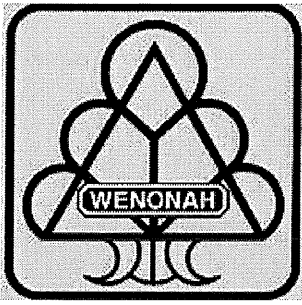
The Legal and Ordinance Committee ("Committee") met during the current session to discuss the following items:

- Potential Amendment of Chapter 40 of the Code of the Borough of Wenonah ("Peddler's Ordinance"), with respect to § 40-15 part (E), revision of the requirement that a non-resident of the Borough of Wenonah ("Borough") wishing to conduct or solicit sales within Borough boundaries to submit their name, address, date of birth, and social security number to the Borough clerk.
- Potential Amendment of the Peddler's Ordinance, with respect to § 40-15 part (F), revision of the requirement that a non-resident of the Borough wishing to conduct or solicit sales within Borough boundaries to submit a current criminal background history report to the Borough clerk.
- Amendment of proposed Ordinance No. 2020-15 ("Parking Ordinance"), regarding the amendment of Chapter 67 of the Code entitled "Vehicles and Traffic" to address certain constituent inquiries and in light of parking solutions arising from proposed water tower upgrades.
- Installation of Wi-Fi antenna at 99 Southeast Avenue to supply public Wi-Fi at Borough Park ("Park Wi-Fi").

Discussion Notes

- A request has been submitted to the Borough clerk for a waiver of the informational disclosures required by § 40-15(E) & (F) with respect to food truck vendors during an annual Borough event. A possible compromise to require a food truck vendor to designate a single responsible person to submit the § 40-15(E) & (F) documentation to the Borough clerk.
- Installation of the Park Wi-Fi will require the utility provider, Comcast, to bury an utility line from a pole on the corner of Mantua and East, down the left side of the sidewalk to the lamp post ("Signal Tower") to the left of the Christmas tree. A radio antenna will then be attached to the Signal Tower to serve as a connection point at the Borough Park.

Peter Fu
Chair, Legal and Ordinance Committee



Public Buildings & Grounds

Jonathan Barbato, Chair

Committee Members: Peter Fu, Susan Mayer

Month: February 2021

- Wenonah Lake:
 - Council person Jess Doheny and myself met with the Wenonah Lake Association to discuss ways to make the swimming program and grounds financially and structurally more sustainable for the future.
 - Cedar Field snack bar – Payment of the claims for the fire have been approved and construction should be starting within 30 days.



THE PETTIT GROUP, LLC
Engineering • Architecture • Planning

VIA E-MAIL ONLY

February 23, 2021

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday February 25, 2021
Project Number WNOE012Q**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

NONE TO REPORT

II. GENERAL MUNICIPAL ENGINEERING:

2021 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. The project is out to bid with a Bid Opening scheduled for March 16th at 10AM.
 - A. Currently, there are a total of eight (8) potential Bidders.

2022 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. In addition to Drainage and Roadway Improvements to Lenape Trail, we are seeking Council's input regarding the inclusion of the following additional public roadway improvements in the 2022 Infrastructure Improvement Project:
 - A. Roadway Improvements to Mohawk Drive, from Lenape Trail to Woodbury-Glassboro Road (*Estimated Construction Cost: \$35,000*)
 - B. Roadway Improvements to East Poplar Street, from Clinton Avenue to Princeton Avenue (*Estimated Construction Cost: \$140,000*)
 - C. Roadway Improvements to Monroe Avenue, from Poplar Street to Mantua Avenue (*Estimated Construction Cost: \$70,000*)

Subsequent to Council's decision, our office will prepare a fee proposal for the engineering design, contract administration, and construction inspection.

2021 NJDOT LOCAL AID INFRASTRUCTURE PROGRAM:

1. The NJDOT has yet to complete their review of the Local Aid Infrastructure funding application for roadway and drainage improvements North Jefferson Avenue, from Mantua Avenue to Buttonwood Street.

PY 2021-2022 CDBG APPLICATION: BARRIER FREE IMPROVEMENTS AT LISLE FIELD

1. No such Solicitations received as of the date of this report.

WENONAH LIBRARY:

1. No change since last report.

WENONAH ELEMENTARY SCHOOL:

1. Our office performed a field investigation to assess impacts to public safety and to obtain measurements for the location of two (2) reserved on-street handicap parking stalls for the Elementary School. The stalls will be located on the north side of Elm Street, west of Clinton Avenue. The measurements for the stalls were forwarded to the Borough in anticipation of the adoption of the enacting Ordinance.
2. Our office has prepared a Conceptual Plan for the expansion of the teachers parking lot for review and consideration. The plan entailed the reconfiguration/re-striping of the existing parking lot as well as the expansion of the parking lot into the area located between the Verizon compound and Buttonwood Street. The plan results in a total of 23-26 parking spaces whereas the existing parking lot maintains capacity for 15-16 spaces, i.e. net gain of 8-10 spaces.

WENONAH LAKE:

1. Our office, along with the Public Works Department has determined that the current drainage problem in the parking lot can be addressed by the replacement of the collapsed storm pipe that runs beneath the Lake Manager parking area. Additional work would include some regrading and the clearing of debris from the pipe entrance.
 - A. The restoration of the disturbed asphalt parking area will most likely be performed under a Change Order to the 2021 Infrastructure Improvement Project.

COMEYS LAKE:

1. The following work at the Comey's Lake Dam remains to be completed.
 - A. The clearing of debris from the outfall structures.
 - B. The backfilling and stabilization of the eroded slope of the earthen dam.
 - C. The video inspection of the clogged inflow pipe.

We will coordinate the completion of this work with the Public Works Department as staffing and time permits.



LIGHT RAIL

1. No change since last report.

CONRAIL

1. The Public Works Department recently called our attention to a drainage and erosion problem that appears to be attributed to the lack of maintenance of the existing storm sewer outfall pipes located within the Conrail Right of Way. Based upon a field investigation, it was noted that a number of the outflow pipes are either compromised, partially buried, or a combination of both. The deficiencies are resulting in the frequent flooding of the intersection of Cedar Street and Southeast Avenue, as well as an ever-increasing erosion problem along the western fence line of Langston Field.
 - A. For purposes of public safety, we recommend that the Borough reach out to Conrail and request that the appropriate maintenance activities be performed in order to remediate the current drainage and erosion problems.
 - B. It should be noted that we have experienced and addressed similar problems within the Conrail Right of Way in the past. Most recently, in August of 2019, where our office prepared a comprehensive report that was forwarded by the Borough, to Conrail, along with a request for remediation.

SANITARY SEWER SYSTEM

1. Our office, in conjunction with the Public Works Department, is currently soliciting Contractor quotes for the construction of the necessary infrastructure improvements for providing sewer service for the residents on north Woodbury-Glassboro Road.
 - A. A total of four (4) Contractors have been solicited and Quotes are due on March 4th.
 - B. We have confirmed with NJDEP that said improvements will require Treatment Works (TWA) Approval.
 - C. Should the costs be found as excessive for the intended purpose of providing public sewer service to a maximum of six (6) residential properties, we will investigate alternative solutions, including a possible Shared Services Agreement with the Deptford Township MUA.
2. We are attempting to locate the original sewer design plans for the Woods of Wenonah to confirm the feasibility of a gravity controlled public sewer extension for the residents on Indian Trail.
3. SCE is currently bidding a contract for the replacement of the existing sanitary sewer in S. Marion Avenue, from Mantua Avenue to Willow Street. The Bid Opening is scheduled for March 16th at 11AM.
 - A. Our office will coordinate this Contract with the impending South Marion Avenue Paving and Water Main Replacement Contract.



GLOUCESTER COUNTY UTILITIES AUTHORITY (GCUA)

1. No change since last report.

BOROUGH WATER TOWER AND WELLS

1. Our office has been assisting SCE in their efforts pursuant to the Rehabilitation of the Borough Water Tower and defers detailed status reports on the Borough Water Tower Project to Suburban Consulting Engineers (SCE).
2. Our office defers detailed status reports on the existing Borough Water System Wells to Suburban Consulting Engineers (SCE)

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. Our office is working with the Borough on the completion of the 2020 Water System Audit which is due March 31, 2021.

NJDEP WATER ALLOCATION

1. The Borough's total water usage for January 2021 was slightly more than that for the month of January 2020, but still projects to be safely below the annual allocation limit of 72.07 million gallons per year.

BOROUGH WATER SYSTEM RECORD KEEPING

1. No Change Since Last Report.

STORM SEWER SYSTEM

1. In light of the Asset Management Plans being prepared for the Borough's Water and Sanitary Sewer Systems, considerations should be made for the preparation of an Asset Management Plan and GIS Map for the Borough's Storm Sewer System.

NJPDES STORMWATER DISCHARGE PERMIT (MS4)

1. The Borough's Amended Stormwater Control Ordinance (SCO) has been forwarded to both the County Planning Department and to the NJDEP, as required by the current MS4 Permit.
2. Having obtained the completed 2020 Stormwater Maintenance Manual from the Public Works Department, we have finalized the 2020 Stormwater Pollution Prevention Plan (SPPP). Furthermore, we have completed and submitted the 2020 Annual Report to NJDEP. The Annual Report is due on May 1st.
 - A. As required by the MS4 Permit, the 2020 Annual Report and 2020 Stormwater Pollution Prevention Plan (SPPP) have been forwarded to the Borough for posting on the website.



3. Our office continues to update to the Borough's 2021 Stormwater Pollution Prevention Plan (SPPP). Most recently, we coordinated the 2021 Planning Board Training and completed the 2021 Training Session with the Public Works Department.

HANDICAP PARKING STALL AT #107 N. CLINTON AVENUE

1. In response to a resident request for a reserved handicap parking stall at #107 N. Clinton Avenue, our office performed a field investigation to assess impacts to public safety and to obtain measurements for the location of the stall. The information was forwarded to the Borough in anticipation of the adoption of the enacting Ordinance.
 - A. During our investigation, it was noted that #107 North Clinton Avenue has a substantially sized driveway with a capacity for no less than six (6) vehicles and therefore, we question the need for a reserved on-street parking stall for this particular property.

BOROUGH TRUCK TRAFFIC

1. No Change Since Last Report.

TRAFFIC CALMING MEASURES

1. We recently met with the Public Works Department to review the various options for Traffic Calming Measures in Maple Street and have determined that a number of options cited in the 2004 Report are not necessarily feasible and therefore, the existing Speed Humps appear to be the most appropriate Traffic Calming option for Maple Street.

NORTH LINCOLN AVENUE RIGHT OF WAY VACATION

1. It is our understanding that the property owner is working with the Borough Solicitor on the potential vacation of the existing Right of Way for N. Lincoln Avenue, north of West Elm Street.

BLOCK 13 EROSION PROBLEM (NORTHWEST OF JEFFERSON & ELM)

1. We await notification from NJDOT regarding the Borough's Local Aid Infrastructure Grant Application for Reconstruction and Drainage Improvements to North Jefferson Avenue whose scope of work would include measures to prevent runoff from discharging from the roadway and into the Borough's Conservation Area.
2. An additional solution to prevent the on-going migration of silt into the wetlands, would be the installation of coir logs at the base of the eroded slope and/or across the channel, upstream from the trail bridge. However, prior to placement of any materials, a survey will be required to delineate private property from Borough property.
 - A. In lieu of a survey, we would need written permission to install the coir logs from the property owner at #205 West Elm Street.



CONSERVATION AREA EROSION PROBLEMS

1. In cooperation with the Public Works Department, we have determined a solution to the current erosion problem at the Pine Street entrance for the Eldridge Trail. The solution would require the installation of a barrier curb to re-direct the Pine Street roadway runoff away from the trail and onto a heavily vegetated slope located adjacent to the trail.
2. Our office will continue to work with the Public Works Department and Environmental Commission on addressing the following erosive areas within the Borough's Conservation Lands:
 - A. West Cherry drainage ditch/bridge bulkhead.
 - B. Eroded side slope of Comey's Lake Earthen Dam.
 - C. Existing ravine located within Block 13 (see above).

LAND USE ORDINANCE MODIFICATIONS

1. It is our understanding that the revisions to the Fence Ordinance are temporarily on hold until further discussion.

III. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:

STOCKTON AVENUE EXTENSION

1. No Change Since Last Report.

#9 SHAWNEE DRIVE

1. Our office, in cooperation with the Planning/Zoning Board Solicitor, is ensuring that the Conditions pursuant to the Board's approval of a variance for a new ground-based Solar Array are being satisfactorily addressed by the Applicant.

#207 EAST WILLOW

1. No Change Since Last Report.

AT&T CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.



T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No change since last report

IV. PLANNING BOARD ACTIVITY:

1. No significant Activity.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,
THE PETTIT GROUP, LLC



David Kreck, PE, CME
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)
Laurie Christinzio, Planning Board Secretary (via e-mail)

