

# BOROUGH OF WENONAH

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JANUARY 28, 2021

## COUNCIL MINUTES – BUSINESS MEETING

(Pursuant to Mayor Dominy’s Emergency Proclamation the meeting was held via telephone AND in person)

### Pledge of Allegiance

**Call to Order:** 7:00 p.m. by Mayor John R. Dominy  
Wenonah Municipal Building, 1 South West Avenue, Wenonah, NJ 08090

**Roll Call:** Present: Conference called in: Doheny, Fini, Fu  
Physically present: Mayor Dominy, Barbato, Cox, Mayer,  
Solicitor Matthew Lyons, Clerk/Admin Karen L. Sweeney  
Absent: None

### Open Public Meetings Act Statement:

**Adoption of the Agenda:** Cox/Mayer  
All in Favor

**Open to the Public** Cox/Mayer  
No comments

**Close to the Public** Cox/Mayer

**Motion to Approve:** December 17, 2020 Business Meeting Minutes. Cox/Mayer  
All in Favor

**Motion to Approve:** January 7, 2021 Re-organization Meeting Minutes Cox/Mayer  
All in favor

**Motion to Approve:** Ordinance No. O-2021-1: 2<sup>nd</sup> read. Cox/Mayer  
Amending Salaries of various Borough officials and Employees for 2020.

**Motion to Open Public Hearing** Cox/Mayer  
No comments

**Motion to Close Public Hearing** Cox/Mayer

Roll Call:  
Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer  
Nays: None  
Abstain: None  
Absent: None  
Motion Approved

**Motion to approve:** Ordinance No. O-2021-2, 2<sup>nd</sup> read.  
Amending Chapter 72, Storm Water

Cox/Mayer

**Motion to Open Public Hearing**

No comments

Cox/Mayer

**Motion to Close Public Hearing**

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

**Motion to Approve: Consent agenda** Resolution 2021-21 through Resolution 2021-28 Cox/Mayer

Resolution 2021-21 Authorizing the cancellation of tax overpays or delinquent amounts less than \$5.00.

Resolution 2021-22 Authorizing the sale/scrap of surplus property.

Resolution 2021-23 Awarding contract to The Pettit Group, LLC for Engineering Services.

Resolution 2021-24 Awarding contract to Bowman & Associates for Auditing Services.

Resolution 2021-25 Awarding contract to Gebhardt & Kiefer for Legal Services.

Resolution 2021-26 Awarding contract to Robert Scharle for CFO Services.

Resolution 2021-27 Awarding contract to Brian Slauch, for COAH Planner Services.

Resolution 2021-28 Awarding contract to Wilentz, Goldman and Spitzer for Bond Counsel Services.

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

**Motion to Approve:** Resolution 2021-29 Approving 2020 Tonnage Grant. Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

**Motion to Approve:** Resolution 2021-30 Approving the authorization to advertise public bids for 2021 Infrastructure improvement project.

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

**Motion to Approve:** Resolution 2021-31 Approving the authorization to advertise public bids for the S. Marion Avenue Sewer Replacement Project.

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

**Motion to Approve:** Resolution 2021-32 Approving the (JIF) Insurance Personnel Policies and Procedures

Cox/Mayer  
All in Favor

**Motion to Approve:** Resolution 2021-33 Approving the (JIF) Insurance Employee Handbook

Cox/Mayer  
All in Favor

**Motion to Approve:** Resolution 2021-34 Approving the Borough's Civil Rights Policy

Cox/Mayer  
All in Favor

**Motion to Approve:** Resolution 2021-35 Approving the authorization to advertise public bids for Water System Improvements

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

### **Committee Reports:**

- Public Safety & Personnel: Susan Mayer - See attached reports.  
Brief discussion on Ken Trovarelli's retirement and the plans.  
We will be moving forward with the Lake 2021 season - more to come.  
Chief Darren White and Fire Chief Tim Nessler read the highlights of their reports.
- Public Works: Dan Cox - See attached report.  
Brian Nicholson, Assistant Superintendent gave an update on the pending snow, leaves, and yard waste removal coming soon.
- Human Services: Anthony Fini - Nothing to report
- Finance & Budget: Jessica Doheny, See attached Treasurer & Tax collector reports
- Legal & Ordinance: Peter Fu - Nothing to report
- Public Buildings & Grounds: J. Barbato - Nothing to report

### **Engineers Report:**

Dave Kreck

- Dave Kreck gave brief highlights from his report.  
We are scheduled to go out to bid on March 16, 2021 for S. Marion Avenue road work.  
See attached Engineer's detailed report on all projects in town.

**Motion to Approve:** Disbursements

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

**Open to the Public:**

Mayer/Cox

No Comments

**Close to the Public:**

Mayer/Cox

**Motion to Adjourn:** 7:20 pm

Cox/Mayer

All in favor

Minutes Submitted,



Karen L. Sweeney, RMC/Admin/Treasurer

Approved: February 25, 2021



# Mantua Township Police Department

Proudly serving Mantua Township and Wenonah Borough



**Darren E. White**  
Chief of Police

405 Main Street  
Mantua, NJ 08051  
mantuapd@mantuatownship.com  
(856) 468-1920  
Fax (856) 464-0237

**Brian L. Grady**  
Lieutenant

**Shaun J. Butler**  
Lieutenant

January 28, 2021

To: Mr. Mayor and members of the Borough Council

From: Chief White

Re: Monthly report

- Although we had a couple officers out on quarantine and return over the past month, we currently have four total out. Three were due to close personal contact for a prolonged period of time with a Wenonah resident, but do not actually have the virus to their knowledge. The other was positive for the virus, but is doing well.
- We organized and participated in an honor guard for Chief Jim Miller (Ret.), Wenonah’s former chief of police for 39 years. Everything went well overall, even with Covid restrictions, and Chief Miller was escorted to his final resting place after the service.
- Due to a delay in Ford delivering vehicles that we ordered in 2019, they sent us over \$2,200 in free Ford parts, including door panels, seat belts, and filters that we are using to “freshen up” our fleet.
- Several officers received their Covid vaccine a few weeks ago and are scheduled to get their second shot in the second week of February.
- We also just received another COVID flag notification for a residence where officers had responded, but fortunately their interaction was not of the kind that necessitated quarantine, only self monitoring.
- DUI Grant results
  - Total vehicles stopped..... 202
    - DWI..... 1
    - Seat belt..... 6
    - Careless..... 11

- Stolen vehicle..... 1
  - Fugitives apprehended..... 7
  - Suspended license..... 6
  - Uninsured..... 2
  - Reckless..... 2
  - Drug arrest..... 10
  - Cell phone violations..... 1
  - Other moving/non-moving..... 85
  - Other activity:
    - Possession of a handgun x 2, possession of an imitation firearm x 3, Robbery, & Burglary arrest x 5
- Corporal Brian Hauss received his certification as a Drug Recognition Evaluator (DRE). Contrary to driving under the influence of alcohol, there is no per set violation for drugs. As a result, DREs have been a valuable asset to our ability to prosecute drivers who are operating a vehicle while under the influence of drugs. Mantua has employed DREs since I attended back in 2006. Just the initial training is significant, so I imagine training as an instructor is pretty intense as well. With the approval of the legalization of marijuana in New Jersey, having a way to properly enforce the driving while impaired statues will be more important than it ever was.
  - While examining our new handguns, one of our new guns had its front sight completely fall off and was sent back for repair. These guns are still not being used yet as they arrived after our fall qualifications and are now waiting until spring qualifications. H & K was very apologetic and immediately took the slide back to replace the sight. A couple others has their sights slightly misaligned, which our armorer was able to fix with our sight tool. The company and gun are still supposed to be one of the most respected and best striker-fired handguns in the world, which I still believe to be the case. I qualified late last year and was able to use the new gun as a result. I shot better with it than I think I ever shot with our old handgun.
  - We transitioned all of our patrol shift to their new arrangement, which is something we do once per year in an effort to ensure that all officers are able to work effectively with each other.
  - I am working on (hopefully) hiring replacement Special Law Enforcement Officer (SLEO) IIs . We have always maintained a couple SLEO II (usually three) and SLEO I (usually two) officers, but we ended up hiring our last SLEO II full time and our SLEO I left to achieve other goals. It has not been a large issue for us due to Covid and the decrease in call volume combined with

court being held virtually, but this will not be an option as things (hopefully) get back to normal. We will also be losing five officers over the next two years to retirement and are trying to be proactive in maintaining staffing. If we hire SLEO II officers who work out well, then they can be transitioned to a full-time slot when it inevitably opens up.

- We have taken steps to proactively address so-called “First Amendment Auditors,” who have become popular on social media. While some are legitimately trying to make sure government workers are not impairing their rights, others seem to just want to instigate a reaction from the employee and then accuse them of violating willfully violating their rights. Our actions mainly ensure that our building has signage that explain what are public and private areas, where recording is taking place, and where individuals can record.
- All Movember and Decembeards have been shaved.

Wenonah Incidents Summary Report

Call Type	1.23-2.27	2.27-3.26	3.26-4.20	4.20-5.26	5.27-6.25	6.25-7.22	7.23-8.25	8.26-9.23	9.24-10.21	10.22-11.17	11.18-12.15	12.16-1.28
911 Hang Up	0	0	1	0	0	0	1	1	1	0	0	8
911 Miss Dial	0	0	1	1	0	0	0	0	1	0	0	3
911 Open Line	0	0	0	1	1	0	0	0	0	1	1	0
Abandoned Vehicle	0	0	0	0	0	0	2	0	1	2	0	0
Abdominal Pain	1	0	0	0	0	0	0	1	0	1	0	0
Added Patrol	2	11	2	8	1	1	21	7	5	9	9	0
Administrative	0	2	0	0	0	0	0	0	1	0	0	0
Allergic Reaction	0	2	0	0	0	4	0	1	0	0	0	0
Animal Complaint	1	2	3	2	3	0	6	2	0	0	1	0
Arrest	0	0	1	0	0	0	0	0	0	0	0	0
Assault	0	0	0	1	1	0	0	0	0	0	0	0
Assist Other Agency	0	2	2	2	0	1	3	2	1	1	0	0
Bleeding	0	0	1	0	2	1	1	0	0	2	0	1
Brush Fire	0	5	0	1	0	0	0	0	0	0	0	1
Building Fire	0	0	0	0	0	0	0	0	0	0	0	1
Burglar Alarm Activation	4	0	4	3	5	8	5	3	3	4	8	7
Burglary Entering	1	0	0	0	1	2	1	0	0	3	0	1
Cardiac Arrest	0	0	0	1	1	0	0	0	0	0	0	0
Cardiac Emergency	0	0	0	0	0	0	0	0	0	0	1	3
Child Custody Exchange	0	0	1	2	4	1	1	0	0	1	2	0
Child Welfare	0	0	0	0	1	0	0	0	0	0	0	0
CO Alarm	1	1	1	1	1	0	1	0	0	0	0	0
Community Policing	0	0	0	1	0	0	1	4	4	2	1	0
Criminal Mischief Complaint	0	0	1	2	2	1	0	1	0	0	1	0
Damage to Property	0	0	0	0	1	0	0	0	1	0	2	0
Diabetic Emergency	0	0	0	0	0	0	0	2	0	0	0	0
Disabled MV	0	1	0	2	2	1	1	2	0	2	1	0
Disorderly Conduct	1	0	0	0	0	0	0	0	0	0	0	0
Dispute	2	1	1	3	0	0	0	0	0	0	1	1
Disturbance	0	0	0	1	0	0	0	0	0	0	0	0
Domestic	3	1	3	1	0	2	1	0	0	0	0	0
Downed/Arching Wires	0	0	2	0	1	1	2	1	0	2	0	0
Dwelling Fire	0	0	0	1	0	0	0	1	0	2	0	1
Escort	1	0	0	0	2	0	1	1	0	0	0	0
Fall Victim	0	2	0	2	2	3	5	3	3	2	0	1
Fight	1	0	1	1	0	0	0	1	0	0	0	0
Fingerprinting	0	0	0	0	0	1	0	0	0	0	0	0
Fire Alarm Activation	0	0	1	0	0	0	0	0	0	0	0	0
Fire Alarm System	0	0	0	0	1	2	1	3	0	0	0	1
Fireworks Complaints	0	0	0	0	0	1	1	0	0	0	0	0
Follow Up	1	0	0	3	1	1	3	3	2	0	1	7
Found Item	3	0	2	0	0	1	0	1	0	0	0	0
Fraud Complaint	0	0	0	0	0	0	0	1	1	1	0	1
Fumes Exterior	1	0	0	0	0	1	1	1	0	0	0	0
Fumes Interior	1	0	0	0	0	0	0	1	0	0	0	0
General	0	0	0	0	1	0	0	0	0	0	0	2
Harassment	1	0	0	2	0	0	0	1	1	0	0	1
Hazardous Road Condition	1	0	1	3	0	1	5	1	1	1	1	4
House Check	0	0	0	0	0	0	0	0	0	1	0	0
Hit and Run	0	0	0	1	0	0	0	0	1	0	0	1
Investigation	1	1	0	0	0	1	2	2	0	0	0	4
Investigation (FIRE)	0	0	0	0	1	0	0	0	0	0	0	0
JV Complaint	0	3	2	2	2	1	0	2	0	1	0	0
Local Ordinance	0	0	0	1	0	0	1	0	0	0	0	0
Lock Out	0	0	0	0	0	0	0	0	0	0	0	2
Loitering	0	0	0	0	0	0	0	0	1	0	0	0
Lost Item	0	0	0	1	0	0	1	0	0	0	0	0
Medical Alarm	0	0	0	0	0	0	1	0	0	0	0	0
Medical Emergency	0	4	4	2	0	4	2	3	2	2	1	1
Missing Person	0	0	0	1	0	0	0	1	1	0	0	1
MV Complaint	1	0	3	1	2	2	1	3	2	0	2	1
MV Crash	3	0	1	2	2	1	2	3	3	1	1	1
MV Stop	20	15	1	3	4	19	7	9	5	8	7	12
Narcotics	0	0	1	0	0	0	0	0	0	0	0	0
Neighbor Complaint	0	1	0	1	0	0	0	0	1	0	0	0
Noise Complaint	1	0	1	3	1	0	1	2	1	0	0	0
Notification/Informational	2	2	1	3	1	1	1	2	0	1	2	4
Panic Alarm	1	0	0	0	0	1	0	0	0	0	1	0
Parking Enforcement	2	1	0	1	1	2	1	0	3	0	1	0
Pedestrian Stop	0	1	0	1	0	1	2	0	1	1	1	1
Property Check	1	0	2	0	0	6	10	4	0	3	5	10
Psychiatric Emergency	0	0	4	0	0	1	0	0	1	2	1	0
Public Assist	0	3	0	0	2	1	2	2	0	1	0	1
Radar Enforcement	9	19	6	4	5	10	6	2	15	15	8	8
Radar Trailer Deployment	2	0	0	0	0	1	2	0	2	0	0	1
Respiratory Emergency	0	1	0	0	0	0	1	1	0	2	2	1
Rubbish Fire	0	0	0	0	0	0	0	0	0	0	1	0
School Crossing	0	0	0	0	0	0	0	1	0	0	0	0
Seizures	0	0	0	0	0	1	0	0	1	0	0	0
Solicitation	0	1	0	0	1	1	0	0	0	0	1	0
Speak to Officer	1	2	0	2	3	1	2	2	2	0	0	2
Special Detail	0	1	0	0	0	0	0	2	2	1	7	16
Stolen Vehicle	0	0	0	0	0	0	0	1	0	0	0	0
Stroke	1	0	0	0	3	1	0	3	1	0	1	1
Suicide, Suicidal Subject	0	0	0	0	0	0	1	0	0	0	0	0
Suspicious Incident	3	1	1	0	2	1	1	3	0	0	3	1
Suspicious MV	2	1	2	0	2	1	4	5	0	2	2	3
Suspicious Person	1	1	3	0	4	0	0	0	0	0	0	2
Temporary/Final Restraining Order	0	0	0	0	0	0	1	0	0	0	0	0
Terroristic Threats	0	0	0	0	1	0	0	0	0	0	1	0
Theft	2	0	1	0	0	1	2	1	1	1	0	3
Traffic Detail	0	0	0	0	0	1	2	1	0	0	1	3
Trespassing	1	0	0	0	0	0	0	1	0	0	0	0
Unconscious Person	1	2	0	0	1	1	1	1	0	1	1	2
Unwanted Person	0	0	0	0	1	0	0	0	0	0	0	0
Warrant	0	0	1	0	1	0	0	0	0	0	0	1
Water Restriction Complaint	0	0	0	0	0	0	0	1	0	0	0	0
Well Being Check	1	3	1	0	3	2	4	2	1	1	2	1
<b>Total</b>	<b>82</b>	<b>93</b>	<b>64</b>	<b>74</b>	<b>77</b>	<b>97</b>	<b>125</b>	<b>105</b>	<b>73</b>	<b>78</b>	<b>82</b>	<b>128</b>



To: Mayor Dominy and Council

From: Tim Nessler, Fire Chief

Subject: Incident and Activities Report for December 2020


Date: January 5, 2021

Summary of service, dispatched incidents, training, and mutual aid:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
# Service times	13	13	11	17	8	22	17	22	18	8	15	10	174
Alarm Systems	1	1	1	4	2	4	5	5	4	1	1		29
Animal Rescue													
Assist EMS					1		1						2
Brush				2		1	1						4
CO Alarms	1	2		2		2	1	2				1	11
Cover Assignment		1							1				2
Dwelling	2		3	4	1	2	2		2	1	6	2	25
Exterior Fumes	3	3			1		1	2	1			2	13
Incorrect Dispatch	1												1
Interior Fumes		1	2			2	1		2				8
Investigation			1		1			1				1	4
Motor Vehicle Crash	1		1					2		1	1	1	7
Rescue Assignment													
Rubbish Fire			1			1	1					1	4
Service Assignment				5	1	8		6			3		23
Structure Fire										1			1
Meetings/drills	4	4	2		1	2	3	3	3	3	3	1	29
Events		1					1	1	5	1	1	1	11
Staff Hours	114.13	201.9	48.69	53.27	30.68	48.79	119.6	113.4	158.9	111.4	109.4	58.93	1169.14

Monthly highlights:

- The company escorted Santa through town on the evening of December 22nd.



Tim Nessler

Fire Chief

# Public Works Report

Submitted by Ken Trovarelli, DPW Superintendent  
For the month of January 2021 (12/17/2020 – 1/28/2021)

## Road and Utility Maintenance and Compliance Testing

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Meters installed													
Utility Mark outs	29												
Water samples for NJDEP	4												

### Equipment maintenance

- Safety Briefings, Job site observation
- Health, safety, and wellness, ensuring employees are taking breaks, following COVID safety and health guidelines as well as safety on the job
- Check wells and lift stations daily
- Cleared sewer back-ups

### Road work

- Many potholes throughout the borough were filled / patched.

### Other activities

## Municipal Properties/Maintenance/Compliance

- Snow storm 12/16/2020 Salting operation and cleaning sidewalks. Minor clean up with plows on 12/17
- C&D finished upgrades to Marion Ave. lift station. Pump 2 went bad and caused damage to old equipment. C&D suggested we don't run pump 2 until it is replaced. Waiting for second quote on replacement.
- American Pipe Cleaning finished the second round of CCTV work in town. Waiting for reports from SEC, we should receive them the week of the 18<sup>th</sup>.
- Cleared downed tree at Linden and Clinton on Christmas Day.
- Chipped and cleaned Indian Trail clear zone of leaves and debris.
- Several sewer main backups requiring Deptford MUA to jet.
- Replaced Sewer lateral at 501 N. Clinton Ave.
- Had to camera sewer main on Birch after sewer main backup. Main has displaced joint and needs to be replaced. Garrison fixed broken section of pipe on 1/21/2021
- Building database on Ipad for sewer laterals and curb stops.
- 15 yards of logs picked up from Shade Tree
- All risk started the Re-hab at the Cedar Ave Snack Stand
- Cleared out catch basins for storms.
- Took water samples, water reports to DEP (Monthly)
- Trash/Recycle Collection - Collected trash and recycling at parks, municipal properties, and businesses.

## Bulk Leaf Collection, Yard Waste & Branch Collection, Chipping, Tree removal

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Leaves – cu yds													
Yard waste – cu yds	100												
Branches chipped – cu yds	7												

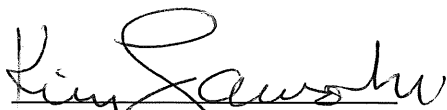
\*Indicates combined yard waste and branches

## Residential Recycling

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
# metal stops	38												
# e-waste stops	24												

\*Indicates combined metal and e-waste

Current Taxes	December	2020 To Date
Prepaid Taxes / 2021	24,711.17	66,799.81
2020 Taxes	33,422.95	9,016,487.01
2019 Taxes	0.00	119,336.90
6% Year End Penalty		3,851.10
Arrears		0.00
Tax Title Liens		0.00
Interest & Costs	584.53	24,702.86
Tax Searches		0.00
Cleanup		0.00
Advertising Costs		0.00
Tax Sale Premium		0.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee		0.00
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	58,718.65	9,231,177.68

  
 Kim M Jaworski  
 Tax Collector

Percentage of Collection at December 31, 2020	98.78%
Percentage of Collection at December 31, 2019	97.79%

TREASURER'S REPORT 2020

REVENUES:	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
<b>Property Tax Receipts</b>													
Delinquent Taxes	\$ 23,089.40	\$ 19,670.04	\$ 28,044.22	\$ 14,344.91	\$ 8,748.23	\$ 14,625.20	\$ 2,195.11	\$ 75.34	\$ 8,476.76	\$ 12,345.07	\$ 16.00	\$ 624.53	\$ -
Interest on Delinquents	\$ 1,006.56	\$ 4,455.94	\$ 3,352.63	\$ 2,998.47	\$ 671.42	\$ 1,113.85	\$ 1,598.45	\$ 1,286.01	\$ 2,930.61	\$ 3,164.11	\$ 2,368.69	\$ 33,422.95	\$ -
Current Taxes	\$ 711,808.78	\$ 1,467,469.64	\$ 76,623.61	\$ 543,114.78	\$ 1,545,438.05	\$ 94,190.27	\$ 466,900.67	\$ 1,772,587.17	\$ 93,239.02	\$ 603,076.74	\$ 1,604,760.63	\$ 24,711.17	\$ -
Prepaid Taxes							\$ 6,019.98	\$ 9,886.87	\$ 8,097.43	\$ 10,729.26	\$ 7,375.08	\$ -	\$ -
Tax Sale													
NSF													
<b>Other Revenues</b>	\$ 55,936.41	\$ 17,337.99	\$ 8,528.81	\$ 12,409.84	\$ 9,731.94	\$ 19,352.15	\$ 5,537.01	\$ 39,707.98	\$ 9,920.16	\$ 15,763.19	\$ 15,226.35	\$ 5,364.23	\$ -
Dog/Cat Licenses	\$ 516.00	\$ 336.00	\$ 728.00	\$ 98.00	\$ 230.00	\$ 87.00	\$ 45.00	\$ 7.00	\$ 55.00				
Utility Receipts													
Water/Sewer Rents	\$ 740.00	\$ 1,349.96	\$ 159,216.42	\$ 114,987.21	\$ 70,026.53	\$ 16,764.44	\$ 24,468.98	\$ 7,673.43	\$ 200,327.28	\$ 203,049.68	\$ 16,220.42	\$ 10,321.34	\$ -
Penalty			\$ 47.00			\$ 1,344.50	\$ 2,133.93	\$ 293.14	\$ 372.98	\$ 2,086.09	\$ 1,674.45	\$ 986.03	\$ -
Prior Year Rent			\$ 470.00					\$ 47.00	\$ 940.00				\$ -
Other	\$ 8.73	\$ 8.73	\$ 8.73	\$ 1,679.14	\$ 60.00	\$ 8.74	\$ 8.73	\$ 45.00	\$ 2,687.74	\$ 333.87	\$ 42.41	\$ 33.68	\$ -
<b>Appropriation Refund</b>													
<b>Lake Revenues</b>													
Concession						\$ 272.00	\$ 1,487.00	\$ 1,102.00	\$ 395.00				
Volley Ball Usage								\$ 4,825.00	\$ 2,180.00				
Walk In							\$ 100.00	\$ 100.00					
Pavilion Rental							\$ 25.00	\$ 325.00	\$ 15.00				
Parties								\$ 20.00					
Day Passes/w/mem								\$ 100.00	\$ 100.00				
Pass Books			\$ 50.00			\$ 300.00	\$ 300.00	\$ 100.00					
Regular Membership				\$ 65.00		\$ 3,535.00	\$ 2,970.00	\$ 440.00					
Non/Res Membership			\$ 350.00			\$ 3,850.00	\$ 1,750.00	\$ 175.00					
Non/Res Single Membership													
Other													
<b>TOTAL:</b>	\$ 793,105.88	\$ 1,510,628.30	\$ 277,419.42	\$ 689,697.35	\$ 1,634,906.17	\$ 155,443.15	\$ 521,889.86	\$ 1,838,675.94	\$ 329,736.98	\$ 850,548.01	\$ 1,647,624.03	\$ 75,463.93	\$ -



**THE PETTIT GROUP, LLC**  
Engineering • Architecture • Planning

**VIA E-MAIL ONLY**

January 26, 2021

Mayor and Council  
Borough of Wenonah  
1 South West Avenue  
Wenonah, NJ 08090

**RE: Monthly Engineering Report  
Borough of Wenonah  
Public Meeting: Thursday January 28, 2021  
Project Number WNOE012Q**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

**I. CONSTRUCTION PROJECTS:**

NONE TO REPORT

**II. GENERAL MUNICIPAL ENGINEERING:**

**2021 INFRASTRUCTURE IMPROVEMENT PROJECT:**

1. The video inspection of the existing 30” and 36” CMP Storm pipes in West Cherry Street, from Lincoln Avenue to Garfield Avenue, identified a total of four (4) unknown concrete structures located on the existing 36” CMP storm pipe, between Jackson Avenue and Garfield Avenue. As a result, the bid documents have been updated to account for said structures and the pipe video, and its accompanying Inspection Report, will become part of the bid documents for the project.
  - A. The revised design plans and specifications have been submitted to NJDOT for review and approval.
2. In anticipation of DOT approval, we have requested Council’s authorization to publicly bid the 2021 Infrastructure Improvement Project. It should be noted that award of contract must be made at the March 25, 2021 Council Meeting in order to comply with the conditions of the 2019 NJDOT Municipal Aid Grant for South Marion Avenue. Therefore, we anticipate bid advertisement in early February, with a bid opening scheduled for March 16, 2021.
  - A. See SANITARY SEWER SYSTEM for notes regarding the replacement of the existing Sanitary Sewer in South Marion Avenue.

3. The re-paving of Northwest Avenue has been incorporated into the 2021 Infrastructure Improvement Project, under the Alternate Bid for Miscellaneous Roadway Repairs, and therefore this work may be included in the contract should sufficient funds be available.
4. The project scope has been slightly expanded to address an existing drainage problem in East Cherry Street, west of Princeton Avenue.

**2022 INFRASTRUCTURE IMPROVEMENT PROJECT:**

1. Now that \$265,000 in NJDOT Municipal Aid funding for Lenape Trail has been secured, our office will prepare a fee proposal for the engineering design, contract administration, and construction inspection for the 2022 Borough Infrastructure Improvement Project, which would potentially include the following work in addition the Drainage and Roadway Improvements to Lenape Trail:
  - A. Roadway Improvements to Mohawk Drive, from Lenape Trail to Woodbury-Glassboro Road (*Estimated Construction Cost: \$35,000*) (*Borough funded*)
  - B. Roadway Improvements to East Poplar Street, from Clinton Avenue to Princeton Avenue (*Borough funded*) (*Estimated Construction Cost: \$140,000*)
  - C. Roadway Improvements to Monroe Avenue, from Poplar Street to Mantua Avenue (*Estimated Construction Cost: \$70,000*)

**2021 NJDOT LOCAL AID INFRASTRUCTURE PROGRAM:**

1. The NJDOT has yet to complete their review of the Local Aid Infrastructure funding application for roadway and drainage improvements North Jefferson Avenue, from Mantua Avenue to Buttonwood Street.

**PY 2020-2021 CDBG APPLICATION: BARRIER FREE IMPROVEMENTS AT LISLE FIELD**

1. No such Solicitations received as of the date of this report.

**WENONAH LIBRARY:**

1. No change since last report.

**WENONAH ELEMENTARY SCHOOL:**

1. A field investigation into the possible expansion of the teachers parking lot is tentatively scheduled for late January/early February.

**WENONAH LAKE:**

1. Our office is working with the Public Works Department on the remediation of a drainage problem in the east side of the parking lot which appears to be the result of a collapsed storm pipe.



**COMEYS LAKE:**

1. The following work at the Comey's Lake Dam has been delayed as a result of staffing changes at the Public Works Department.
  - A. The clearing of debris from the outfall structures.
  - B. The backfilling and stabilization of the eroded slope of the earthen dam.
  - C. The video inspection of the clogged inflow pipe.

We will coordinate the completion of this work as staffing and time permits.

**LIGHT RAIL**

1. No change since last report.

**CONRAIL**

1. No change since last report.

**SANITARY SEWER SYSTEM**

1. We await direction regarding the construction of the necessary infrastructure improvements for providing sewer service for the residents on north Woodbury-Glassboro Road.
  - A. Our office has obtained a second quote for the new pump station and piping improvements and, based upon said quotes, a public bid contract may not be warranted.
  - B. We have confirmed with NJDEP that said improvements will require Treatment Works (TWA) Approval.
2. We are attempting to locate the original sewer design plans for the Woods of Wenonah to confirm the feasibility of a gravity controlled public sewer extension for the residents on Indian Trail.
3. It is our understanding that SCE will be letting a contract for the replacement of the existing sanitary sewer in S. Marion Avenue, from Mantua Avenue to Willow Street, and an authorization to publicly bid the project is anticipated at the January 28<sup>th</sup> Meeting.
  - A. Our office will coordinate this Contract with the impending South Marion Avenue Paving and Water Main Replacement Contract.
4. We have reviewed the recently completed sanitary sewer video inspection report and SCE's rehabilitation recommendations and noted that only a few isolated locations will require pipe replacement. The remaining problem areas can be rectified with heavy duty pipe cleaning, root and lateral cutting, and CIPP Lining.



- A. It is our understanding that the recommendation for rehabilitative measures, as proposed by SCE, will be incorporated into a future contract for sewer system improvements.
- B. It is also our understanding that the Borough Sewer Maps will be upgraded by SCE based upon the findings of the video inspection.

#### **BIRCH STREET SEWER COLLAPSE**

1. A recently collapsed sanitary sewer main, in Birch Street, has been repaired.

#### **GLOUCESTER COUNTY UTILITIES AUTHORITY (GCUA)**

2. No change since last report.

#### **BOROUGH WATER TOWER AND WELLS**

1. In preparation for the Rehabilitation of the Borough Water Tower, we are assisting in coordinating the temporary removal, and subsequent replacement, of the Borough's remote water meter reading infrastructure located atop the Water Tower.
2. Our office defers detailed status reports on the Borough Water Tower and Wells to Suburban Consulting Engineers (SCE).

#### **DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT**

1. Our office recently received notice from the DRBC that the Borough's 2020 Water System Audit is due March 31, 2021. We will work with the Utility Department, and possibly SCE, on the completion of the Audit.

#### **NJDEP WATER ALLOCATION**

1. The Borough's total water usage for the Year 2021 was approximately 59.27 million gallons, which is almost 13 million gallons below the Annual Allocation Limit of 72.07 million gallons.

#### **BOROUGH WATER SYSTEM RECORD KEEPING**

1. No Change Since Last Report.

#### **STORM SEWER SYSTEM**

1. In light of the Asset Management Plans being prepared for the Borough's Water and Sanitary Sewer Systems, considerations should be made for the preparation of an Asset Management Plan and GIS Map for the Borough's Storm Sewer System.





**NJPDES STORMWATER DISCHARGE PERMIT**

1. It is our understanding that a 2<sup>nd</sup> Read for the adoption of the Borough's Amended Stormwater Control Ordinance (SCO) is scheduled for January 28, 2021, thus complying with the NJDEP's March 3, 2021 deadline.
2. Our office has prepared and/or updated the various Borough Maintenance Plans, Maintenance Logs, and Training Logs which are required for compliance with the 2021 Stormwater Permit Requirements.
  - A. Similar to last year, our office will coordinate the 2021 Training requirements with Borough Public Works Department and Planning Board Members.
3. The 2020 Maintenance Manual review and 2021 Training Session with the Public Works Department on the current Stormwater Permit requirements is anticipated for late January/early February.

**BOROUGH TRUCK TRAFFIC**

1. No Change Since Last Report.

**TRAFFIC CALMING MEASURES**

1. Due to the recurring issues with excessive vehicular speeds on a number of local roadways, we recommend that a meeting be arranged with the Public Works Committee to review the various options for Traffic Calming Measures.
  - A. In 2004, our office prepared a Report which included an analysis of various traffic calming measures and recommendations for their implementation. The Report remains valid and can be used as a guideline for the selection of any proposed Traffic Calming Measures being contemplated for the Borough.

**#107 S. CLINTON AVENUE**

1. No change since last report.

**NORTH LINCOLN AVENUE RIGHT OF WAY VACATION**

1. It is our understanding that the property owner is working with the Borough Solicitor on the potential vacation of the existing Right of Way for N. Lincoln Avenue, north of West Elm Street.

**BLOCK 13 EROSION PROBLEM (NORTHWEST OF JEFFERSON & ELM)**

1. We await notification from NJDOT regarding the Borough's Local Aid Infrastructure Grant Application for Reconstruction and Drainage Improvements to North Jefferson Avenue whose scope of work would include measures to prevent runoff from discharging from the roadway and into the Borough's Conservation Area.



2. An additional solution to prevent the on-going migration of silt into the wetlands, would be the installation of coir logs at the base of the eroded slope and/or across the channel, upstream from the trail bridge. However, prior to placement of any materials, a survey will be required to delineate private property from Borough property.
  - A. In lieu of a survey, we would need written permission to install the coir logs from the property owner at #205 West Elm Street.

### **CONSERVATION AREA EROSION PROBLEMS**

1. Our office will work with the Public Works Department and Environmental Commission on addressing the following erosive areas within the Borough's Conservation Lands:
  - A. West Cherry drainage ditch/bridge bulkhead.
  - B. Eroded side slope of Comey's Lake Earthen Dam.
  - C. Existing ravine located within Block 13 (see above).
  - D. Eldridge Trail entrance @ Pine Street.

### **LAND USE ORDINANCE MODIFICATIONS**

1. Pursuant to the Planning Board's recent approval, it is our understanding that the second read for the adoption of the Amended Stormwater Control Ordinance is scheduled for the January 28<sup>th</sup> Council Meeting.
2. It is our understanding that the revisions to the Fence Ordinance are temporarily on hold until further discussion.

## **III. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:**

### **STOCKTON AVENUE EXTENSION**

1. No Change Since Last Report.

### **#207 EAST WILLOW**

1. No Change Since Last Report.

### **AT&T CELLULAR ANTENNAE INSTALLATION**

1. No Change Since Last Report.

### **T-MOBILE CELLULAR ANTENNAE INSTALLATION**

1. No Change Since Last Report.



**VERIZON CELLULAR ANTENNAE INSTALLATION**

1. No change since last report

**IV. PLANNING BOARD ACTIVITY:**

1. At the December Meeting, the Board approved of an application for a number of bulk variances pursuant to the construction of an asphalt paved parking lot at #9 Shawnee Drive.
2. At the January Meeting, the Board approved of an application for a solar energy variance at #306 Lenape Trail.
3. As a pre-requisite for a 2<sup>nd</sup> read and subsequent adoption by Council, the Board approved of a Resolution in support of the Amended Stormwater Control Ordinance #2021-2.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,  
**THE PETTIT GROUP, LLC**



David Kreck, PE, CME  
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)  
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)  
Laurie Christinzio, Planning Board Secretary (via e-mail)

