

**DRAFT  
AGENDA  
BOROUGH OF WENONAH  
REGULAR BUSINESS MEETING  
March 25, 2021**

**I. OPENING:**

- a. Call to Order
- b. Flag Salute
- c. Roll Call
- d. Open Public Meetings Act Statement
- e. Adoption of Agenda

**II. PRIVILEGE OF THE FLOOR**

**Approval of February 25, 2021 Business Meeting Minutes**

**III. BUSINESS: RESOLUTIONS & ORDINANCES**

**ORDINANCE 2021-3: 2<sup>nd</sup> READ Amending Chapter 67 handicapped parking**

**OPEN PUBLIC HEARING – CLOSD PUBLIC HEARING—ROLL CALL**

**RESOLUTION 2021-40: Certifying LOSAP benefits for year 2020**

**RESOLUTION 2021-41: Updating the Green Team Advisory Committee**

**RESOLUTION 2021-42: Authorizing the Tax Collector to transfer or refund overpayment of taxes for Block 33 lot 7.01 \$1,100**

**RESOLUTION 2021-43: Authorizing Temporary Emergency Appropriation Reserves**

**RESOLUTION 2021-44: Authorizing the lease/purchase state contract with GT Mid Atlantic/Groff for Backhoe Loader**

**RESOLUTION 2021-45: Accepting donation from Wenonah Woman's Club for Wi-Fi in the Wenonah Park**

**RESOLUTION 2021-46: Awarding contract to RE Pierson Construction for the 2021 infrastructure improvement project.**

**RESOLUTION 2021-47: Awarding contract to RE Pierson for 2021 S. Marion Ave Sanitary Sewer Replacement**

**RESOLUTION 2021-48: Appointing Brian Nicholson as Acting Public Works & Utility Superintendent**

**COMMITTEE REPORTS:**

- a. Public Safety & Personnel – Susan Mayer
- b. Public Works – Dan Cox
- c. Human Services – Anthony Fini
- d. Finance & Budget – Jessica Doheny
- e. Legal & Ordinance – Peter Fu
- f. Public Buildings & Grounds – Jonathan Barbato

**II. ENGINEERS REPORT:**

**III. APPROVE DISBURSEMENTS**

**IV. MISCELLEANEOUS-**

**Motion to approve the Woman's Club of Wenonah application for Wenonah Park on Thursdays May 6 – Sept 30; They are formally requesting a waiver for Alcohol Ordinance 2020-8 4-3 B & H**

**V. PRIVILEGE OF THE FLOOR**

**Proclamation for Ken Trovarelli wishing him well on his retirement**

**VI. ADJOURN**

**NOTICE PURSUANT TO N.J.S.A 10:4-8(d)**

The items listed on this tentative agenda of the Mayor and Council of the Borough of Wenonah constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.

**PUBLIC NOTICE**  
**BOROUGH OF WENONAH**

**NOTICE OF CHANGE OF START TIME OF REGULAR COUNCIL MEETING AND  
PUBLIC PARTICIPATION FOR THE MEETING SCHEDULED FOR  
THURSDAY, March 25, 2021.**

PLEASE TAKE NOTICE. WE ARE RESUMING THE REGULAR COUNCIL MEETING START TIME 7:00  
**PM**

THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL  
BUILDING, 1 SOUTH WEST AVENUE, TO HYBRID MEETING ALLOWING TELECONFERENCE DUE TO  
COVID-19.

THE PUBLIC MAY ATTEND THIS MEETING VIA TELECONFERENCING AND COMMENT DURING THE  
DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS  
ACT. THE PUBLIC MAY ALSO ATTEND WITH LIMITED SEATING DUE TO THE EXECUTIVE ORDERS  
OF THE GOVERNOR.

**TO JOIN THE MEETING FROM A LANDLINE OR MOBILE PHONE:**  
**DIAL TELEPHONE#: 1 (425) 436-6386**  
**THEN ENTER ACCESS CODE: 897987#**

**OFFICIAL ACTION TO BE TAKEN.**

KAREN L. SWEENEY, RMC/ADM  
MUNICIPAL CLERK  
BOROUGH OF WENONAH

*POSTED: March 22, 2021*

**BOROUGH OF WENONAH  
COUNTY OF GLOUCESTER**

**ORDINANCE NO. 2021-3**

**AMENDING CHAPTER 67 RESIDENT PARKING PERMIT ORDINANCE TO  
DESIGNATE HANDICAPPED RESIDENT PARKING**

**WHEREAS**, *NJSA 39:4-197* permits municipalities to establish regulations for the parking of vehicles on streets and portions thereof; and

**WHEREAS**, the Borough of Wenonah deems it to be in the best interests of its residents and for the public safety and welfare of all persons to establish resident permit parking areas upon certain streets, hereinbelow recited, subject to the terms, qualifications and provisions hereof; and

**WHEREAS**, Chapter 67 of the Borough of Wenonah Code provides for the designation of a residential handicapped parking space; and

**WHEREAS**, the Borough of Wenonah has received a request for a designated Handicapped Resident Parking Permit at 107 North Clinton; and

**WHEREAS**, an onsite inspection was conducted to insure compliance with this Ordinance and the associated State Statutes.

**NOW, THEREFORE, BE IT ORDAINED**, the Mayor and Council of the Borough of Wenonah have determined that certain amendments to Chapter 67-3.1 – Handicapped Parking Zones - of the Code of the Borough of Wenonah are amended as follows (additions indicated in boldface and italics *thus*; deletions indicated with strike-through ~~thus~~):

SECTION 1. §67-3.1.a Handicapped Resident Parking

D. No operator of a vehicle shall stand or park a vehicle upon the following described streets or parts thereof unless theretofore issued and displaying a Handicapped Resident Parking permit as follows:

| Street                   | Side         | Location   | Time                |
|--------------------------|--------------|--|---------------------|
| <i>107 North Clinton</i> | <i>South</i> | <i>From 111 feet south of the south curb line of Elm Street to 136 feet south of the South curb line of Elm Street</i> | <i>At all times</i> |

**BE IT FURTHER ORDAINED** that the Borough of Wenonah shall erect the required signage prescribed by State Statute, designating Handicapped Parking.

**BE IT FURTHER ORDAINED** that this Ordinance shall take effect immediately upon final passage and adoption and publication according to law.

**BOROUGH OF WENONAH**

BY: \_\_\_\_\_  
Council President Dan Cox for  
**JOHN R. DOMINY, MAYOR**

ATTEST:

\_\_\_\_\_  
**KAREN L. SWEENEY, MUNICIPAL CLERK**

*I, Karen Sweeney, Municipal Clerk, hereby certify that the foregoing ordinance is a true and accurate copy of an ordinance introduced on February 25, 2021, and adopted on final reading by the Borough Committee of the Borough of Wenonah at a regular and duly convened meeting held on March 25, 2021.*

*In witness thereof, I have set my hand and affixed the seal of the Borough of Wenonah this 25 day of March 25, 2021.*

\_\_\_\_\_  
*Karen Sweeney, RMC/Administrator/QPA/CMR  
Municipal Clerk, Wenonah Borough*

**RESOLUTION #R-2021-40**

**“RESOLUTION OF THE BOROUGH OF WENONAH, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY CERTIFYING THE LIST OF VOLUNTEER FIREFIGHTERS WHO HAVE QUALIFIED FOR THE LENGTH OF SERVICE AWARD PROGRAM (LOSAP) BENEFITS FOR THE YEAR 2020”**

WHEREAS, pursuant to N.J.S.A. 40A: 14-191, the voters of the Borough of Wenonah approved by referendum, participation in the Length of Service Award Program (LOSAP) for the benefit of volunteer firefighters; and

WHEREAS, the Fire Chief of the Wenonah Volunteer Fire Company has submitted his list of volunteer firefighters who have met the qualification criteria established for the year 2020 (Exhibit 1 annexed hereto); and

WHEREAS, the volunteer firefighters on the attached list have met the criteria for LOSAP for the year 2020;

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Wenonah, County of Gloucester, State of New Jersey, that the list of volunteer firefighters attached hereto are hereby certified to have met the criteria for the Length of Service Award Program (LOSAP) Benefits for the year 2020.

March 25, 2021

\_\_\_\_\_  
Council President Dan Cox for  
Mayor, John R. Dominy

ATTEST: March 25, 2021

\_\_\_\_\_  
Municipal Clerk: Karen L. Sweeney

**CERTIFICATION**

I hereby certify that the above resolution is a true copy of a resolution adopted by the Council of the Borough of Wenonah, County of Gloucester, State of New Jersey, at a meeting held by the same on March 25, 2021 in the Borough's Municipal Building, 1 South West Avenue, Wenonah, New Jersey 08090.

\_\_\_\_\_  
Karen L. Sweeney  
Municipal Clerk

# RESOLUTION 2021-41

**WHEREAS**, the Borough Council of the Borough of Wenonah strives to save tax dollars, assure clean air and water, improve working and living environments to build a community that is sustainable economically, environmentally, and socially; a community which would thrive well into the new century, and;

**WHEREAS**, the Green Team Committee is a valued asset of our community, embodying the commitment of its citizens volunteering a for public service; and

**WHEREAS**, the Green Team Committee of Wenonah strives to build a model of government which benefits our residents now and far into the future with green community initiatives which are easy to replicate and affordable to implement; and

**WHEREAS**, Green Team Committee of Wenonah will advise the Borough Council on ways to improve municipal operations with “Green” initiatives that are economically and environmentally sound through research and evaluation; and

**WHEREAS**, Green Team Committee has played an important role in the effort to preserve our local shared environment; and

**WHEREAS**, Green Team Committee serves with distinction and purpose and;

**WHEREAS**, the Mayor and Council of the Borough of Wenonah wish to acknowledge Green Team Committee for his many endeavors through volunteerism that have so benefited our community;

**THEREFORE**, be it proclaimed, by the Mayor and the Council of the Borough of Wenonah, the municipality expresses its most heartfelt thanks to

The Green Team Advisory Committee

Sharon Ceravolo, Melissa Eckstein, Patrick Rehm, Jessica Doheny, Mike Matalavage, Rachael Raggio  
hereby designated.

ADOPTED: March 25, 2021

\_\_\_\_\_

Council President Dan Cox for  
MAYOR, JOHN R. DOMINY

ATTEST: Karen L. Sweeney, Adm/RMC. \_\_\_\_\_

**RESOLUTION 2021-42**

**RESOLUTION AUTHORIZING THE TAX COLLECTOR TO TRANSFER OR REFUND OVERPAYMENT OF TAXES**

**NOW THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Wenonah, County of Gloucester, and State of New Jersey, that it hereby authorizes the Tax Collector to process the following Transfers or refunds as noted:

Block 33      Lot 7.01      Corelogic      \$1,100.00 refund 1<sup>st</sup> qtr. 2021

CoreLogic Refunds Dept  
3001 Hackberry Road, Irving, TX 75063

Or PO Box 9202, Coppell, TX 75019

**BE IT RESOLVED**, that a certified copy of the resolution be forwarded to the Tax Collector, the Chief Financial Officer and the Municipal Auditor.

**ADOPTED** at meeting of the Borough Council of the Borough of Wenonah, County of Gloucester and State of New Jersey held March 25, 2021

**BOROUGH OF WENONAH**

**BY:** \_\_\_\_\_  
**Council President Dan Cox for  
JOHN R. DOMINY, Mayor**

**ATTEST:**

\_\_\_\_\_  
**KAREN L. SWEENEY  
Municipal Clerk**

**RESOLUTION NO. 2021-43**

**BOROUGH OF WENONAH**

**COUNTY OF GLOUCESTER**

**2021 TEMPORARY EMERGENCY RESOLUTION**

**WHEREAS**, N.J.S.A. 40A:4-20 provides that temporary emergency appropriations may be made for the period between the beginning of the fiscal year and the date of adoption of the budget for said year; and

**WHEREAS**, the date of this resolution is not within the first thirty days of January, 2021; and

**NOW THEREFORE BE IT RESOLVED**, that the following temporary emergency appropriations for 2021 be made, and that a certified copy of this resolution be forwarded to the Chief Financial Officer for his records:

**CURRENT FUND**

|  |    |                   |
|--|----|-------------------|
| Administrative & Executive:                                  |    |                   |
| Other Expenses:  |    |                   |
| Codification of Borough Ordinances                           | \$ | 8,200.00          |
| Miscellaneous  |    | 5,800.00          |
| Elections:   |    |                   |
| Other Expenses   |    | 1,000.00          |
| Financial Administration:                                    |    |                   |
| Salaries and Wages   |    | 10,000.00         |
| Other Expenses   |    | 2,000.00          |
| Legal Services and Costs:                                    |    |                   |
| Other Expenses   |    | 10,000.00         |
| Engineering Services:  |    |                   |
| Other Expenses   |    | 10,000.00         |
| Operation of Lake:   |    |                   |
| Other Expenses   |    | 4,000.00          |
| Planning Board:  |    |                   |
| Salaries and Wages   |    | 250.00            |
| Fire Prevention:   |    |                   |
| Salaries and Wages   |    | 1,000.00          |
| Road Repair and Maintenance:                                 |    |                   |
| Other Expenses   |    | 14,000.00         |
| Gasoline   |    | 3,000.00          |
| Public Buildings & Grounds:                                  |    |                   |
| Other Expenses   |    | 20,000.00         |
| Heating Oil/Gas  |    | 4,000.00          |
| Telephone  |    | 4,000.00          |
| Shade Tree:  |    |                   |
| Other Expenses   |    | 5,000.00          |
| Street Lighting:   |    |                   |
| Other Expenses   |    | 10,000.00         |
|  |    | <hr/>             |
| <i>Total Current Fund Temporary Emergency Appropriations</i> | \$ | <u>112,250.00</u> |

The foregoing Resolution was adopted by the Borough Council of the Borough of Wenonah by not less than 2/3 vote of the full membership thereof at a meeting held on March 25, 2021.

**DATED: March 25, 2021**      Council President Dan Cox for MAYOR, JOHN R. DOMINY \_\_\_\_\_

**ADOPTED: MARCH 25, 2021**    ATTEST: KAREN L. SWEENEY \_\_\_\_\_



**RESOLUTION NO. 2021-44**

**BOROUGH OF WENONAH  
COUNTY OF GLOUCESTER**

**AUTHORIZING THE PURCHASE OF EQUIPMENT FOR  
THE DEPARTMENT OF PUBLIC WORKS UNDER THE  
SOURCEWELL COOPERATIVE PURCHASING AGREEMENT  
FOR A CASE 580 SUPER N T4 FINAL BACKHOE LOADER  
FROM GROFF TRACTOR MID ATLANTIC (CO-OP #032119CNH)  
IN THE TOTAL AMOUNT OF \$76,631.85**

**WHEREAS**, the Department of Public Work of the Borough of Wenonah has determined they are in need of a replacement backhoe loader and requesting authorization to trade in the existing backhoes (the 1991 Case 580K backhoe, serial number JYG0165337; and the 2002 Case 580M backhoe, serial number JYG028329T) and to lease/purchase a 2021 Case 580 Super N T4 Final Backhoe Loader; and

**WHEREAS**, pursuant to N.J.S.A. 52:34-6.2(b)(3), the Borough Council of the Borough of Wenonah has authorized the use of Sourcewell Co-Op, previously known as National Joint Powers Alliance or NJPA, to contract with various vendors for goods and services; and

**WHEREAS**, N.J.S.A. 52:34-6.2(b)(3) permits the award of a contract without the necessity of competitive bidding; and

**WHEREAS**, Groff Tractor Mid Atlantic is an authorized vendor under Sourcewell Co-Op #032119CNH and has submitted a proposal (Exhibit A); and

**WHEREAS**, the Director of Public Works recommends award of a contract to Groff Tractor Mid Atlantic for the purchase of the 2021 Case 580 Super N T4 Final Backhoe Loader; and

**WHEREAS**, the total cost to lease/purchase the 2020 Case 580 Super N T4 Final Backhoe Loader, is \$76, 631.85, at an interest rate of 3.99%, to be paid in sixty (60) monthly payments of \$1,432.55, with a final payment of \$1.00.

**WHEREAS**, the Borough of Wenonah Chief Financial Officer has certified funds in the amount of \$76,631.85, at sixty (60) monthly payments of \$1,432.55. (The C.A.F. # is attached hereto as Exhibit B.)

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Committee of the Borough of Wenonah, County of Gloucester in the State of New Jersey, that the Department of Public Works is hereby authorized to purchase the 2021 Case 580S N T4 Final Backhoe Loader from Groff Tractor Mid Atlantic subject to the issuance of purchase orders to Groff Tractor Mid-Atlantic.

**ADOPTED** at a regular meeting of the Borough Council of the Borough of Wenonah held on March 25, 2021

BOROUGH OF WENONAH

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Council President Dan Cox for  
JOHN R. DOMINY, Mayor

ATTEST:

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KAREN L. SWEENEY, Municipal Clerk

**CERTIFICATION**

I hereby certify that the above resolution is a true copy of a resolution adopted by the Council of the Borough of Wenonah, County of Gloucester, State of New Jersey, at a meeting held by the same on March 25, 2021, in the Borough's Municipal Building, 1 South West Avenue, Wenonah, New Jersey 08090.

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KAREN L. SWEENEY  
Municipal Clerk

**RESOLUTION NO. 2021 - 45**

**RESOLUTION ACCEPTING DONATIONS**

**WHEREAS**, the Borough of Wenonah is authorized to accept and maintain donations of real and personal property pursuant to New Jersey Statute 40:12-29 ; and

**WHEREAS**, the Wenonah Women's Club have offered to contribute the donation set forth below to the Borough:

1. The necessary equipment to provide free Wi-Fi at the Wenonah Park, located at 2-6 East Mantua Avenue, Wenonah, New Jersey; and

**WHEREAS**, the terms of conditions of the donations, are that the Borough allows access to the park to the contracts to install the equipment; and

**WHEREAS**, the Borough Council agrees to pay the electric costs associated with the services, but no other costs; and

**WHEREAS**, this acceptance is conditions upon the appropriate disclaimer being placed on the right-of-way dedication; and

**WHEREAS**, all such donations have been contributed to the Borough for the benefit of its citizens, as allowed by law; and

**WHEREAS**, the Borough of Wenonah finds that it is appropriate to accept the donation offered.

**WHEREAS**, the Chief Financial Officer has certified that the funds for the contract to be awarded herein are available.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Wenonah, County of Gloucester, State of New Jersey, as follows:

1. the donation described above is accepted and shall be used as allowed by law;
2. the Clerk of the Borough of Wenonah is hereby directed to issue receipt to the donor acknowledging the Borough's receipt of the donor's donation.

**ADOPTED** at a regular meeting of the Mayor and Council of the Borough of Wenonah, County of Gloucester, State of New Jersey held on March 25, 2021.

BOROUGH OF WENONAH

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Council President Dan Cox for  
**JOHN R. DOMINY, Mayor**

ATTEST:

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**KAREN L. SWEENEY, Municipal Clerk**

**CERTIFICATION**

I hereby certify that the above resolution is a true copy of a resolution adopted by the Council of the Borough of Wenonah, County of Gloucester, State of New Jersey, at a meeting held by the same on March 25, 2021, in the Borough's Municipal Building, 1 South West Avenue, Wenonah, New Jersey 08090.

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**KAREN L. SWEENEY**  
Municipal Clerk

**RESOLUTION NO. 2021 - 46**

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF WENONAH, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY, AWARDING CONTRACT TO RICHARD E. PIERSON CONSTRUCTION CO., INC. FOR THE 2021 BOROUGH OF WENONAH INFRASTRUCTURE IMPROVEMENT PROJECT**

**WHEREAS**, bids were advertised to be received and opened on March 16, 2021, for the 2021 Borough of Wenonah Infrastructure Improvement Project; and

**WHEREAS**, eight (8) bids were received by the Borough's Municipal Clerk; and

**WHEREAS**, although the bid submitted by Think Pavers Hardscaping, LLC, in the sum of \$1,023,504.00, was found to be the lowest monetary bid, said bid is materially defective for the following reasons:

Said bidder failed to comply with the substantive and procedural requirements in the bid specifications, said non-compliance deprives the Borough of the assurance that the contract would be entered into and said non-compliance adversely affects the competitive bidding process

**WHEREAS**, for the aforementioned reasons, the bid submitted by the apparent low bidder, Think Pavers Hardscaping, LLC, is rejected as being materially defective, and, therefore, non-waivable by Borough Council; and

**WHEREAS**, the bid submitted by Richard E. Pierson Construction Co., Inc., in the sum of \$1,036,925.68, inclusive of the following:

1. \$247,442.54 for Base Bid #1.
2. \$131,506.00 for Base Bid #2.
3. \$460,027.64 for Alternate Bid #1, without ADD-Deducts
4. \$147,959.50 for Alternate Bid #2
5. \$22,990.00 for Alternate Bid #3
6. \$27,000.00 for Alternate Bid #4

is the lowest monetary responsive bid; and

**WHEREAS**, the Borough's Engineer has determined that the bid is in conformance with the Bid Specifications and recommends the award of contract to Richard E. Pierson Construction Co., Inc.; and

**WHEREAS**, the Borough Council has reviewed the recommendations made by the Borough's Engineer and Solicitor on said bids; and

**WHEREAS**, the Borough's Chief Financial Officer has determined sufficient funds are available to award the Contract as set forth in the attached CAF; and

**WHEREAS**, portions of the 2021 Borough of Wenonah Infrastructure Improvement Project are funded by the New Jersey Department of Transportation's (NJDOT) Municipal Aid Program, as follows:

1. Base Bid #1: Roadway Improvements to South Marion Avenue, from Mantua Avenue to Willow Street (NJDOT FY 2019 Municipal Aid);

2. Alternate Bid #1: Drainage Improvements and Reconstruction of West Cherry Street, without ADD-Deducts (NJDOT FY 2020 Municipal Aid).

And, therefore, the bid award is contingent upon approval by the New Jersey Department of Transportation (NJDOT).

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Wenonah, Gloucester County, New Jersey, that the Contract for the 2021 Borough of Wenonah Infrastructure Improvement Project be awarded to Richard E. Pierson Construction Co., Inc., for its total bid in the sum of \$1,036,925.68, inclusive of the Base Bid #1 (\$247,442.54), Base Bid #2 (\$131,506.00), Alternate Bid #1, without Add-Deducts (\$460,027.64), Alternate Bid #2 (\$147,959.50), Alternate Bid #3 (\$22,990.00), and Alternate Bid #4 (\$27,000.00); and

**BE IT FURTHER RESOLVED** that the Mayor and Municipal Clerk are hereby authorized and directed to execute the Contract for same; and

**BE IT FURTHER RESOLVED** that the Bid Bonds or certified checks of the (2) lowest unsuccessful bidders are to be returned upon receipt of a fully executed Contract and other required documents by the lowest responsive bidder, Richard E. Pierson Construction Co., Inc.; and

**BE IT FURTHER RESOLVED** that the Bid Bonds or certified checks of the remaining unsuccessful bidders are to be returned upon adoption of this Resolution.

**ADOPTED** at a regular meeting of the Mayor and Council of the Borough of Wenonah, County of Gloucester, State of New Jersey held on March 25, 2021.

**BOROUGH OF WENONAH**

**BY:** \_\_\_\_\_  
Council President Dan Cox for  
**JOHN R. DOMINY, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**KAREN L. SWEENEY, Municipal Clerk**

**CERTIFICATION**

I hereby certify that the above resolution is a true copy of a resolution adopted by the Council of the Borough of Wenonah, County of Gloucester, State of New Jersey, at a meeting held by the same on March 25, 2021 in the Borough's Municipal Building, 1 South West Avenue, Wenonah, New Jersey 08090.

\_\_\_\_\_  
Karen Sweeney, Municipal Clerk

**RESOLUTION NO. 2021 - 47**

**RESOLUTION  
AUTHORIZING THE PROPOSAL REVIEW AND RECOMMENDATION OF SUBURBAN  
CONSULTING ENGINEERS, INC.,  
TO RICHARD E. PIERSON CONSTRUCTION CO., INC.,  
FOR THE SOUTH MARION AVENUE SANITARY SEWER REPLACEMENT**

**WHEREAS**, SCE has recommended the bid of Richard E. Pierson Construction Co., Inc., in the amount of \$109,320.00 for the South Marion Avenue Sanitary Sewer Replacement; and

**WHEREAS**, based upon this submission, it is the request and recommendation of SCE that the bid of Richard E. Pierson Construction Co., Inc., be approved by Mayor and Council of the Borough of Wenonah; and

**WHEREAS**, the CFO has certified the availability of funds in the amount of \$109,320.00, per CAF (Attached hereto as Exhibit "A").

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Wenonah, County of Gloucester, State of New Jersey, that the bid of Richard E. Pierson Construction Co., Inc., in the amount of \$109,320.00, is hereby approved.

Be it further resolved that the Mayor and the Clerk are authorized to execute all documents required to effectuate this contract.

**ADOPTED** at a regular meeting of the Borough Council of the Borough of Wenonah held on March 25, 2021.

BOROUGH OF WENONAH

\_\_\_\_\_  
Council President Dan Cox for  
JOHN R. DOMINY, Mayor

ATTEST:

\_\_\_\_\_  
KAREN L. SWEENEY, Municipal Clerk

**CERTIFICATION**

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\_\_\_\_\_  
KAREN L. SWEENEY  
Municipal Clerk



# Mantua Township Police Department

Proudly serving Mantua Township and Wenonah Borough



**Darren E. White**  
Chief of Police

405 Main Street  
Mantua, NJ 08051  
mantuapd@mantuatownship.com  
(856) 468-1920  
Fax (856) 464-0237

**Brian L. Grady**  
Lieutenant

**Shaun J. Butler**  
Lieutenant

March 25, 2021

To: Mr. Mayor and members of the Borough Council

From: Chief White

Re: Monthly report

- After completing all necessary advertising for an auction, our GovDeals listing is currently underway. We have bids for several items already, so it is looking like it will be a success.
  - Old Dodge Charger
  - Old Crown Victoria with rust all over
  - Old HMMWV
  - Old unused radar trailer
  - All of our old Mobile Vision dash camera equipment (replaced by Body Worn Cameras)
- The last 2019-ordered car that did not come in until late 2020 is finally on the road! We now have three vehicles on the road with the new logo with three more in our lot that we are getting outfitted.
- Sergeant Brian Hauss and Corporal Brian Crispin, who were mentioned on last month's report, have officially been sworn-in to these new positions and are becoming acclimated to them. We are all excited to see how they perform in a supervisory capacity.
- The old Wenonah evidence storage room is basically all set up as an interview room. We installed a camera, microphone, and small table and chairs inside of the room with monitoring equipment on the outside. A good coat of paint and it will be good to go.
- One of our officers is out for several weeks due to an operation.
- Officers have been dealing with some age-related building issues. A part of our fire alarm has stopped working and needed to be replaced. Our side door was not closing correctly/consistently. Finally, one of our roll-up sally port doors was not working, which are also used to secure prisoners when bringing them from the vehicles into the building or vice



versa. Although these can be safety issues for officers, we have been working through them and getting everything up-to-standard as soon as we can.

- We interviewed a subject for a class 1 officer position. These are officers who do not carry guns and can only perform limited law enforcement functions, but are very helpful nonetheless. He performed well and is currently having a background investigation being conducted.
- Some of our cars are having hood corrosion issues that have plagued Ford for many years. Currently anything newer than 2015 is being guaranteed by Ford or they will replace the hood, which one of our cars just had done. We are closely monitoring the remainder of them to ensure we get them fixed before any time periods to do so pass by.
- We are finally qualifying with the new handguns that arrived several months ago. These are replacing our older sidearm which was a design well over twenty years old (and some of the guns that old as well). So far, officers have been shooting consistently better and more accurately with them, which is exactly what we were hoping. Ammunition costs should be lower as well because they fire a smaller 9mm round, which is very important currently due to the cost of ammunition.
- We had serious internet issues which significantly impacted our ability to function for a couple days. We ultimately finally got Comcast out who replaced our router.
- We will be participating in the distracted driving grant through the month of April.
- Safe Kids is also starting up the child safety checkpoint, so we will be doing that again during the month of April. As a reminder, on the second Saturday of every month we have child safety seat technicians at the Sewell Fire Department to help people ensure that their child safety seats are installed correctly and safely. Covid had impacted our ability to conduct these with the supporting agency stopping everything on their end, so we are glad to be starting back up.
- We contingently passed out Dept. of Corrections inspection. We need to replace microphones in all four jail cells that were apparently never replaced when we received new cameras. We should be able to do this relatively cheaply and easily.
- I am sure you are all aware, but there have been some vehicles entered recently with change and other small items removed. These occur all throughout the state beginning around this time each year. They are crimes of opportunity and the actors will simply bypass locked vehicles. We send reminders out every year for residents to please lock their car doors as it is the simplest way to avoid becoming a victim.





To: Mayor Dominy and Borough Council

From: Tim Nessler, Fire Chief

Subject: Incident and Activities Report for February 2021

Date: March 2, 2021

Summary of service, dispatched incidents, training, and mutual aid:

|                     | Jan   | Feb   | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total |
|---------------------|-------|-------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| # Service times     | 10    | 14    |     |     |     |     |     |     |     |     |     |     |       |
| Alarm Systems       | 2     | 3     |     |     |     |     |     |     |     |     |     |     |       |
| Animal Rescue       |       |       |     |     |     |     |     |     |     |     |     |     |       |
| Assist EMS          |       |       |     |     |     |     |     |     |     |     |     |     |       |
| Brush               | 1     |       |     |     |     |     |     |     |     |     |     |     |       |
| Building Fire       | 1     |       |     |     |     |     |     |     |     |     |     |     |       |
| CO Alarms           |       |       |     |     |     |     |     |     |     |     |     |     |       |
| Cover Assignment    |       |       |     |     |     |     |     |     |     |     |     |     |       |
| Dwelling Fire       | 1     | 3     |     |     |     |     |     |     |     |     |     |     |       |
| Exterior Fumes      | 1     | 2     |     |     |     |     |     |     |     |     |     |     |       |
| Incorrect Dispatch  |       |       |     |     |     |     |     |     |     |     |     |     |       |
| Interior Fumes      | 1     | 1     |     |     |     |     |     |     |     |     |     |     |       |
| Investigation       |       |       |     |     |     |     |     |     |     |     |     |     |       |
| Motor Vehicle Crash |       | 1     |     |     |     |     |     |     |     |     |     |     |       |
| Rescue Assignment   |       |       |     |     |     |     |     |     |     |     |     |     |       |
| Rapid Intervention  | 1     |       |     |     |     |     |     |     |     |     |     |     |       |
| Rubbish Fire        |       |       |     |     |     |     |     |     |     |     |     |     |       |
| Service Assignment  |       | 1     |     |     |     |     |     |     |     |     |     |     |       |
| Structure Fire      |       |       |     |     |     |     |     |     |     |     |     |     |       |
|                     |       |       |     |     |     |     |     |     |     |     |     |     |       |
| Meetings/drills     | 2     | 3     |     |     |     |     |     |     |     |     |     |     |       |
| Events              |       |       |     |     |     |     |     |     |     |     |     |     |       |
| Staff Hours         | 89.33 | 95.51 |     |     |     |     |     |     |     |     |     |     |       |

Monthly highlights:

- The Squad and Utility responded into Mantua Township to assist with a working dwelling fire.
- Many thanks go to Drew Sole, Derek Pedersen, and John Sakoff with their dedicated hard work at getting our house siren back in service after it suffered a mechanical failure.

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Tim Nessler  
Fire Chief

# Public Works Report

Submitted by Ken Trovarelli, DPW Superintendent  
For the month of March 2021 (2/26/2021 – 3/25/2021)

## Road and Utility Maintenance and Compliance Testing

|                         | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | TOTAL |
|-------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Meters installed        |     | 1   |     |     |     |     |     |     |     |     |     |     |       |
| Utility Mark outs       | 29  | 45  | 96  |     |     |     |     |     |     |     |     |     |       |
| Water samples for NJDEP | 4   | 4   |     |     |     |     |     |     |     |     |     |     |       |

### Equipment maintenance

- Safety Briefings, Job site observations
- Health, safety, and wellness, ensuring employees are taking breaks, following COVID safety and health guidelines as well as safety on the job
- Check wells and lift stations daily
- Cleared sewer back-ups

### Road work

- Many potholes throughout the borough were filled / patched.

### Other activities

## Municipal Properties/Maintenance/Compliance

- AC Schultes replaced sewer pump #2 at S. Marion Lift Station
- Replaced Screen door at Lake. Waiting for weather to start painting, beach and volleyball court and parking lot repairs
- Painted over the graffiti on walk over bridge
- Covered the town 5 times for yard waste collection
- Cleared 6 sewer back ups
- Reviewed drawings from SCE for Well and Interconnect bid.
- Meeting with WVFC and Joe Buono (Fire Official) about fire support at start of Water Tower Rehab
- Eastcom Assoc. demonstrated a sewer lateral camera. Waiting on quote for pricing.
- Cedar Ave. Snack Stand reconstruction should be completed by end of March
- Cleared out catch basins for storms.
- Took water samples, water reports to DEP (Monthly)
- Trash/Recycle Collection - Collected trash and recycling at parks, municipal properties, and businesses.

## Bulk Leaf Collection, Yard Waste & Branch Collection, Chipping, Tree removal

|                           | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | TOTAL |
|---------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Leaves – cu yds           |     |     |     |     |     |     |     |     |     |     |     |     |       |
| Yard waste – cu yds       | 100 | 20  | 120 |     |     |     |     |     |     |     |     |     |       |
| Branches chipped – cu yds | 7   |     |     |     |     |     |     |     |     |     |     |     |       |

\*Indicates combined yard waste and branches

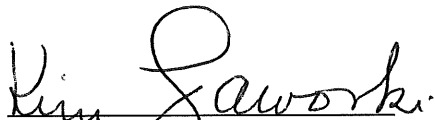
## Residential Recycling

|                 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | TOTAL |
|-----------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| # metal stops   | 38  | 50  | 52  |     |     |     |     |     |     |     |     |     |       |
| # e-waste stops | 24  | 17  | 22  |     |     |     |     |     |     |     |     |     |       |

\*Indicates combined metal and e-waste



| Current Taxes                 | February     | 2020 To Date |
|-------------------------------|--------------|--------------|
| Prepaid Taxes / 2022          | 0.00         | 0.00         |
| 2021 Taxes                    | 1,541,258.10 | 2,200,105.21 |
| 2020 Taxes                    | 12,552.30    | 31,152.20    |
| 6% Year End Penalty           |              | 687.48       |
| Arrears                       |              | 0.00         |
| Tax Title Liens               |              | 0.00         |
| Interest & Costs              | 760.52       | 2,308.56     |
| Tax Searches                  |              | 0.00         |
| Cleanup                       |              | 0.00         |
| Advertising Costs             |              | 0.00         |
| Tax Sale Premium              |              | 0.00         |
| Lien Recording                |              | 0.00         |
| Dup. Tax Sale cert. Fee       |              | 0.00         |
| NSF Fee                       |              | 0.00         |
| Bankruptcy & Foreclosure Fees |              | 0.00         |
| <br>                          |              |              |
| Total Receipts                | 1,554,570.92 | 2,234,253.45 |

  
 Kim M Jaworski  
 Tax Collector

|   |        |
|---|--------|
| Percentage of Collection at February 28, 2021 | 49.54% |
| Percentage of Collection at February 29, 2020 | 49.54% |



**THE PETTIT GROUP, LLC**  
Engineering • Architecture • Planning

**VIA E-MAIL ONLY**

March 23, 2021

Mayor and Council  
Borough of Wenonah  
1 South West Avenue  
Wenonah, NJ 08090

**RE: Monthly Engineering Report  
Borough of Wenonah  
Public Meeting: Thursday March 25, 2021  
Project Number WNOE012Q**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

**I. CONSTRUCTION PROJECTS:**

**2021 INFRASTRUCTURE IMPROVEMENT PROJECT:**

1. Bids were opened on March 16<sup>th</sup> and the apparent Low Bidder for the 2021 Infrastructure Improvement Project, i.e. Base Bid #'s 1 & 2, and Alternate Bid #'s 1-4, without add-deducts, was Think Pavers Landscaping, LLC in the amount of \$1,023,504.00. However, upon review of the bid documents, the bid submitted by Think Pavers Landscaping, LLC was found to be materially deficient.
2. The next responsive low bidder was determined to be Richard E. Pierson Construction Co., Inc., in the total amount of \$1,036,925.68 for Base Bid #'s 1 & 2, and Alternate Bid #'s 1-4, without add-deducts.
3. Our office has completed a review of Richard E. Pierson Construction Co., Inc.'s unit pricing and checked their references, project history, and qualifications. Based upon our findings, we recommend that the project be awarded to Richard E. Pierson Construction Co., Inc. in the amount of \$1,036,925.68.
  - A. It should be noted that the NJDOT must officially concur with the Borough's Award of the Contract before construction can begin. Therefore, our office will forward the relevant bid documents and Resolution of Award to NJDOT and will track the status of their approval.
5. Subsequent to award by Council, our office will perform the following:
  - A. Return all but the three low Bidders' Documents



- B. Issue the Notice of Award and solicit the necessary Performance Bonds and Insurance Certificates from the Contractor. (*The two remaining low bidders' documents shall be returned upon approval of Richard E. Pierson Construction Co., Inc.'s Performance/Payment Bonds and Insurance Certificates*).
  - C. Prepare and submit the Initial Reimbursement Vouchers to the NJDOT for the state funded work.
  - D. Arrange for a pre-construction meeting and issue the Notice to Proceed.
6. At this time, construction is expected to begin late May/early June and be completed by the end of August.

## **II. GENERAL MUNICIPAL ENGINEERING:**

### **2022 INFRASTRUCTURE IMPROVEMENT PROJECT:**

1. In addition to Drainage and Roadway Improvements to Lenape Trail, we are seeking Council's input regarding the inclusion of the following additional public roadway improvements in the 2022 Infrastructure Improvement Project:
  - A. Roadway Improvements to Mohawk Drive, from Lenape Trail to Woodbury-Glassboro Road (*Estimated Construction Cost: \$35,000*)
  - B. Roadway Improvements to East Poplar Street, from Clinton Avenue to Princeton Avenue (*Estimated Construction Cost: \$140,000*)
  - C. Roadway Improvements to Monroe Avenue, from Poplar Street to Mantua Avenue (*Estimated Construction Cost: \$70,000*)

Subsequent to Council's decision, our office will prepare a fee proposal for the engineering design, contract administration, and construction inspection.

### **2021 NJDOT LOCAL AID INFRASTRUCTURE PROGRAM:**

1. The NJDOT has yet to complete their review of the Local Aid Infrastructure funding application for roadway and drainage improvements North Jefferson Avenue, from Mantua Avenue to Buttonwood Street.

### **PY 2021-2022 CDBG APPLICATION: BARRIER FREE IMPROVEMENTS AT LISLE FIELD**

1. No such Solicitations received as of the date of this report.

### **WENONAH LIBRARY:**

1. No change since last report.

### **WENONAH ELEMENTARY SCHOOL:**

1. No change since last report.



**WENONAH LAKE:**

1. To address an existing drainage problem, the Public Works Department will be replacing the collapsed storm pipe that runs beneath the Lake Manager parking area. Additional work will include some regrading and the clearing of debris from the pipe entrance.
  - A. The restoration of the disturbed asphalt parking area will most likely be performed under a Change Order to the 2021 Infrastructure Improvement Project.

**COMEYS LAKE:**

1. The following work at the Comey's Lake Dam remains to be completed.
  - A. The clearing of debris from the outfall structures.
  - B. The backfilling and stabilization of the eroded slope of the earthen dam.
  - C. The video inspection of the clogged inflow pipe.

We will coordinate the completion of this work with the Public Works Department as staffing and time permits.

**LIGHT RAIL**

1. No change since last report.

**CONRAIL**

1. Our office has prepared a formal report which includes an evaluation and subsequent recommendations for addressing the current and recurring flooding problem in Southeast Avenue, at Cedar Street, and the erosion problems currently being experienced along the west side of Langston Field. We suggest that the Report be forwarded to Conrail by the Borough Solicitor along with a request for corrective action.

**SANITARY SEWER SYSTEM**

1. SCE has accepted bids for the replacement of the existing sanitary sewer in S. Marion Avenue, from Mantua Avenue to Willow Street. It is our understanding that the Low Bidder was Richard E. Pierson Construction Co., Inc. and that Council is prepared to award the construction contract at the March 25<sup>th</sup> Council Meeting.
  - A. Our office will coordinate this Contract with the 2021 Infrastructure Improvement Project for roadway paving and water main improvements in South Marion Avenue.
2. Our office has solicited and accepted Contractor quotes for the construction of the necessary infrastructure improvements for providing sewer service for the residents on north Woodbury-Glassboro Road.
  - A. A total of four (4) Contractors were solicited and only one (1) quote was obtained.



- B. We will review the Quote and the Scope of Work with the Public Works Committee to determine a course of action.
  - C. It has been confirmed with NJDEP that the proposed sewer infrastructure improvements will require Treatment Works (TWA) Approval
3. We are assisting SCE with miscellaneous sanitary sewer investigations pursuant to their forthcoming sanitary sewer rehabilitation contract.

#### **GLOUCESTER COUNTY UTILITIES AUTHORITY (GCUA)**

1. No change since last report.

#### **BOROUGH WATER TOWER AND WELLS**

1. Our office has been assisting SCE in their efforts pursuant to the Rehabilitation of the Borough Water Tower and defers detailed status reports on the Borough Water Tower Project to Suburban Consulting Engineers (SCE).
  - A. We have recently reviewed preliminary designs for the water system modifications which are being proposed in preparation the Water Tower being taken out of service. We are currently evaluating the most cost efficient method for maintaining adequate fire flow for the duration of the Water Tower Rehabilitation Project.
2. Our office defers detailed status reports on the existing Borough Water System Wells to Suburban Consulting Engineers (SCE)

#### **DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT**

1. The 2020 DRBC Annual Water System Audit was submitted on March 11<sup>th</sup>.

#### **NJDEP WATER ALLOCATION**

1. The Borough's total water usage for February 2021 is consistent with prior years' water usage for the month of February and projects to be safely below the annual allocation limit of 72.07 million gallons per year.

#### **BOROUGH WATER SYSTEM RECORD KEEPING**

1. No Change Since Last Report.

#### **STORM SEWER SYSTEM**

1. In light of the Asset Management Plans being prepared for the Borough's Water and Sanitary Sewer Systems, considerations should be made for the preparation of an Asset Management Plan and GIS Map for the Borough's Storm Sewer System.



**NJPDES STORMWATER DISCHARGE PERMIT (MS4)**

1. We have updated the Borough's Outfall Mapping to document a number of existing outfalls that discharge to the Conrail Right of Way, between Mantua Avenue and Cedar Street. The updated maps and maintenance logs have been incorporated into the 2021 Public Works Stormwater Maintenance Manual.
2. To satisfy the "School Youth Education and Activities" element of the Permit, the Wenonah Elementary School, in conjunction with the Americorps Ambassadors Program, will be performing a number of virtual Classroom Presentations tentatively scheduled for the month of May. Our office will document these activities in the 2021 SPPP.
3. The County has reviewed the Borough's Stormwater Control Ordinance (SCO) and have notified our office that they will be requesting a number of miscellaneous minor revisions. Upon receipt of the County's review comments, we will revise the SCO accordingly and will coordinate re-adoption of the Ordinance.
4. Our office is in receipt of the NJDEP's 2021 Annual Fee Report and Assessment of Fees which indicates that the Borough's 2021 annual fee remains at \$1,050. The full Report can be viewed at <http://www.nj.gov/dep/dwq/njpdseffees.html>. Virtual public hearings are scheduled for the 2021 Annual Fee Report on March 17<sup>th</sup>, March 18<sup>th</sup>, and April 6<sup>th</sup>. The link to the public hearing is [https://www.nj.gov/dep/dwq/Virtual\\_Public\\_Hearings.html?utm\\_medium=email&utm\\_source=govdelivery](https://www.nj.gov/dep/dwq/Virtual_Public_Hearings.html?utm_medium=email&utm_source=govdelivery) and the public comment period expires when all testimony has been solicited.

**BOROUGH TRUCK TRAFFIC**

1. No Change Since Last Report.

**TRAFFIC CALMING MEASURES**

1. No Change Since Last Report.

**NORTH LINCOLN AVENUE RIGHT OF WAY VACATION**

1. No Change Since Last Report.

**BLOCK 13 EROSION PROBLEM (NORTHWEST OF JEFFERSON & ELM)**

1. We await notification from NJDOT regarding the Borough's Local Aid Infrastructure Grant Application for Reconstruction and Drainage Improvements to North Jefferson Avenue whose scope of work would include measures to prevent runoff from discharging from the roadway and into the Borough's Conservation Area.
2. An additional solution to prevent the on-gong migration of silt into the wetlands, would be the installation of coir logs at the base of the eroded slope and/or across the channel,



upstream from the trail bridge. However, prior to placement of any materials, a survey will be required to delineate private property from Borough property.

- A. In lieu of a survey, we would need written permission to install the coir logs from the property owner at #205 West Elm Street.

### **CONSERVATION AREA EROSION PROBLEMS**

1. Our office will continue to work with the Public Works Department and Environmental Commission on addressing the following erosive areas within the Borough's Conservation Lands:
  - A. Eldridge Trail at Pine Street
  - B. West Cherry drainage ditch/bridge bulkhead.
  - C. Eroded side slope of Comey's Lake Earthen Dam.
  - D. Existing ravine located within Block 13 (see above).

### **LAND USE ORDINANCE MODIFICATIONS**

1. It is our understanding that the revisions to the Fence Ordinance are temporarily on hold until further discussion.

## **III. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:**

### **STOCKTON AVENUE EXTENSION**

1. No Change Since Last Report.

### **#9 SHAWNEE DRIVE**

1. Our office was recently notified that the height of the Solar Arrays has been reduced and a follow up inspection was performed by our office. Additional work remaining includes the installation of a landscape buffer to screen the arrays from public view. Once all work is completed, a final inspection will be performed to verify compliance with the Board's Conditions of Approval.

### **#207 EAST WILLOW**

1. No Change Since Last Report.

### **AT&T CELLULAR ANTENNAE INSTALLATION**

1. No Change Since Last Report.

### **T-MOBILE CELLULAR ANTENNAE INSTALLATION**

1. No Change Since Last Report.



**VERIZON CELLULAR ANTENNAE INSTALLATION**

1. No change since last report

**IV. PLANNING BOARD ACTIVITY:**

1. No significant Activity.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,  
**THE PETTIT GROUP, LLC**



David Kreck, PE, CME  
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)  
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)  
Laurie Christinzio, Planning Board Secretary (via e-mail)

