

# BOROUGH OF WENONAH

www.boroughofwenonah.com

March 25, 2021

## COUNCIL MINUTES – BUSINESS MEETING

(Pursuant to Mayor Dominy's Emergency Proclamation the meeting was held via telephone AND in person)

### Pledge of Allegiance

**Call to Order:** 7:00 p.m. by Council President Dan Cox  
Wenonah Municipal Building, 1 South West Avenue, Wenonah, NJ 08090

**Roll Call:** Present: Conference called in: Fini, Fu  
Physically present: Barbato, Cox, Mayer, Doheny  
Solicitor Matthew Lyons, Clerk/Admin Karen L. Sweeney  
Absent: Mayor Dominy

### Open Public Meetings Act Statement:

**Adoption of the Agenda:** Mayer/Barbato  
All in Favor

**Open to the Public** Mayer/Barbato

- Jonathan Funk (in person) representative of the Lions Club advised Council of their safe plan to have a successful Easter egg hunt in the park on Saturday April 3, 2021. It will start at 11:00 am and will be over by noon. They will publish on their social media all rules to follow, along with age groups.
- Gary Odenbrett (in person) Shade Tree chairman, gave Council an update. They have successfully planted 40 new trees in this year.

**Close to the Public** Mayer/Barbato

**Motion to Approve:** February 25, 2021 Business Meeting Minutes Mayer/Barbato  
All in Favor

**Motion to Approve:** Ordinance 2021-3: 2<sup>nd</sup> Read, Amending Chapter 67  
Handicapped Parking Mayer/Barbato

**Motion to Open Public Hearing** Mayer/Barbato  
Gerald Hutchison, owner of 4 East Elm Street, (on the phone) asked if this had anything to do with the parking in front of his home and the school. He reminded Council about the parking issue. Council President indicated this ordinance does not speak to his property.

**Motion to Close Public Hearing** Mayer/Barbato

Roll Call:  
Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer  
Nays: None  
Abstain: None  
Absent: None  
Motion Approved

**Motion to Approve:** Resolution 2021-40: Certifying LOSAP benefits for 2020  
Roll Call: Mayer/Barbato  
Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer  
Nays: None  
Abstain: None  
Absent: None  
Motion Approved

**Motion to Approve:** Resolution 2021-41: Updating the Green Team Advisory Committee  
Mayer/Barbato  
All in Favor

**Motion to Approve:** Resolution 2021-42: Authorizing the Tax Collector to transfer or refund overpayment of taxes for Block 33 lot 7.01 \$1,100  
Mayer/Barbato  
Roll Call:  
Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer  
Nays: None  
Abstain: None  
Absent: None  
Motion Approved

**Motion to Approve:** Resolution 2021-43: Authorizing Temporary Emergency Appropriation Reserves  
Mayer/Barbato  
Roll Call:  
Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer  
Nays: None  
Abstain: None  
Absent: None  
Motion Approved

**Motion to Approve:** Resolution 2021-44: Authorizing the lease/purchase state contract with GT Mid Atlantic/Groff for Backhoe Loader  
Mayer/Barbato  
Roll Call:  
Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer  
Nays: None  
Abstain: None  
Absent: None  
Motion Approved

**Motion to Approve:** Resolution 2021-45: Accepting donation from Wenonah Woman's Club for Wi-Fi in the Wenonah Park  
Mayer/Barbato  
Roll Call:  
Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer  
Nays: None  
Abstain: None  
Absent: None  
Motion Approved

**Motion to Approve:** Resolution 2021-46: Awarding contract to RE Pierson Construction for the 2021 infrastructure improvement project.  
Mayer/Barbato  
Roll Call:  
Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer  
Nays: None  
Abstain: None  
Absent: None  
Motion Approved

**Motion to Approve:** Resolution 2021-47: Awarding contract to RE Pierson for 2021 S. Marion Ave Sanitary Sewer Replacement

Mayer/Barbato

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer  
Nays: None  
Abstain: None  
Absent: None  
Motion Approved

**Motion to Approve:** Resolution 2021-48: Appointing Brian Nicholson as Acting Public Works & Utility Superintendent

Mayer/Barbato

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer  
Nays: None  
Abstain: None  
Absent: None  
Motion Approved

**Committee Reports:**

- Public Safety & Personnel: Susan Mayer - See attached reports.  
The Lake is getting ready to interview for the 2021 Lake season.  
Chief Darren White (physically present) provided an update about enforcement efforts regarding pedestrian safety in the crosswalks. Chief White also read highlights of his report. Brief discussion on child safety seats.  
Fire Chief Tim Nessler (physically present) see attached report. He indicated the Fire Company was concerned about illegal fires on the trails. Advised residents to be vigilant and report to the police if they see something.
- Public Works: Dan Cox - See attached report.
- Human Services: Anthony Fini – Thanked Jonathan Funk, the Lions club and Laurie Christinzio for helping with the rabies clinic. The clinic had about 55 attendees.
- Finance & Budget: Jessica Doheny - Nothing to report  
See attached Treasurer & Tax collector reports.
- Legal & Ordinance: Peter Fu – No report
- Public Buildings & Grounds: J. Barbato – No report

**Engineers Report:**

Dave Kreck

- Dave Kreck (phoned in) and gave brief highlights from his report. He wished Ken Trovarelli well on his retirement. See attached Engineer’s detailed report on all projects in town.

**Motion to Approve:** Disbursements

Mayer/Barbato

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer  
Nays: None  
Abstain: None  
Absent: None  
Motion Approved

**Motion to Approve:** The Woman’s Club of Wenonah presented their application for Wenonah Park on Thursdays, May 6-Sept 30. They are formally requesting a waiver for Chapter 4 of the code of the Entitled Alcohol Ordinance 2020-8 4-3 B & H. Council person Doheny indicated that the ad hoc committee met and approved in consideration of the new Seasonal Farm Market Permit put forth by the state of New Jersey; and in addition, consultation with Joint Insurance Fund and the Mantua Township Police. This waiver is for a tasting event only, where consumption is limited to a maximum of three (3) 1-oz pours per person. This waiver is also limited in focus to permit only one vendor per occurrence of the Farmers Market, specifically Salem Oak Vineyards, on the named date.

**Motion to Approve (continued):**

If the Woman’s Club intends to schedule additional winery vendors for future dates, they must present an ABC permit, security procedures, and a map of designated service area prior to Council's approval. The waiver of designated police presence is limited to one vendor (offering alcohol tastings) per each instance of the market. This waiver will not apply in the instance where more than one alcohol vendor is scheduled for the same date.

Mayer/Barbato  
All in Favor

**Open to the Public:**

Mayer/Barbato

- Resident Kyle Tyacke, 3 W. Elm Street (phoned in) and complained about the lack of police presence at the cross walks. Chief Darren White spoke about this issue earlier. He stated that there were consistent posts scheduled at various crosswalks around town. We rely on residents to report where and when. The public has been requested to send cross walk complaints to an email address which will be posted in the Wenonah website.
- Resident Joe Labinski 305 W. Cherry Street (in person) complained that the property maintenance officer, Graham Land has been out to his property 104 times since 2012 taking pictures.
- Deptford Resident Brenda Cooper, 295 Wenonah Way, (in person). She currently is paying for Wenonah water and sewer only. She indicated that she does not want to pay for the water or sewer anymore. She also asked if we could do anything about it. She hopes that we do not shut her off during the pandemic when she stops paying for the Wenonah water and sewer. Solicitor Lyons indicated not until the executive order is lifted.
- Resident Tamar Shelov, 104 N. Monroe (phoned in) to thank Council for approving the waiver for the Woman’s Club

**Close to the Public:**

Mayer/Barbato

Councilwoman, Sue Mayer, read to Ken Trovarelli, a proclamation congratulating him on his retirement, as of March 31, 2021. We deeply appreciate his 25 years of service to the Borough of Wenonah. We will miss him and we wish him well. Thanks for everything!

**Motion to Adjourn:** 7:40 pm

Mayer/Barbato  
All in Favor

Minutes Submitted,



Karen L. Sweeney, RMC/Admin/Treasurer

Approved: April 22, 2021



# Mantua Township Police Department

Proudly serving Mantua Township and Wenonah Borough



**Darren E. White**  
Chief of Police

405 Main Street  
Mantua, NJ 08051  
mantuapd@mantuatownship.com  
(856) 468-1920  
Fax (856) 464-0237

**Brian L. Grady**  
Lieutenant

**Shaun J. Butler**  
Lieutenant

March 25, 2021

To: Mr. Mayor and members of the Borough Council

From: Chief White

Re: Monthly report

- After completing all necessary advertising for an auction, our GovDeals listing is currently underway. We have bids for several items already, so it is looking like it will be a success.
  - Old Dodge Charger
  - Old Crown Victoria with rust all over
  - Old HMMWV
  - Old unused radar trailer
  - All of our old Mobile Vision dash camera equipment (replaced by Body Worn Cameras)
- The last 2019-ordered car that did not come in until late 2020 is finally on the road! We now have three vehicles on the road with the new logo with three more in our lot that we are getting outfitted.
- Sergeant Brian Hauss and Corporal Brian Crispin, who were mentioned on last month's report, have officially been sworn-in to these new positions and are becoming acclimated to them. We are all excited to see how they perform in a supervisory capacity.
- The old Wenonah evidence storage room is basically all set up as an interview room. We installed a camera, microphone, and small table and chairs inside of the room with monitoring equipment on the outside. A good coat of paint and it will be good to go.
- One of our officers is out for several weeks due to an operation.
- Officers have been dealing with some age-related building issues. A part of our fire alarm has stopped working and needed to be replaced. Our side door was not closing correctly/consistently. Finally, one of our roll-up sally port doors was not working, which are also used to secure prisoners when bringing them from the vehicles into the building or vice

versa. Although these can be safety issues for officers, we have been working through them and getting everything up-to-standard as soon as we can.

- We interviewed a subject for a class 1 officer position. These are officers who do not carry guns and can only perform limited law enforcement functions, but are very helpful nonetheless. He performed well and is currently having a background investigation being conducted.
- Some of our cars are having hood corrosion issues that have plagued Ford for many years. Currently anything newer than 2015 is being guaranteed by Ford or they will replace the hood, which one of our cars just had done. We are closely monitoring the remainder of them to ensure we get them fixed before any time periods to do so pass by.
- We are finally qualifying with the new handguns that arrived several months ago. These are replacing our older sidearm which was a design well over twenty years old (and some of the guns that old as well). So far, officers have been shooting consistently better and more accurately with them, which is exactly what we were hoping. Ammunition costs should be lower as well because they fire a smaller 9mm round, which is very important currently due to the cost of ammunition.
- We had serious internet issues which significantly impacted our ability to function for a couple days. We ultimately finally got Comcast out who replaced our router.
- We will be participating in the distracted driving grant through the month of April.
- Safe Kids is also starting up the child safety checkpoint, so we will be doing that again during the month of April. As a reminder, on the second Saturday of every month we have child safety seat technicians at the Sewell Fire Department to help people ensure that their child safety seats are installed correctly and safely. Covid had impacted our ability to conduct these with the supporting agency stopping everything on their end, so we are glad to be starting back up.
- We contingently passed out Dept. of Corrections inspection. We need to replace microphones in all four jail cells that were apparently never replaced when we received new cameras. We should be able to do this relatively cheaply and easily.
- I am sure you are all aware, but there have been some vehicles entered recently with change and other small items removed. These occur all throughout the state beginning around this time each year. They are crimes of opportunity and the actors will simply bypass locked vehicles. We send reminders out every year for residents to please lock their car doors as it is the simplest way to avoid becoming a victim.







To: Mayor Dominy and Borough Council

From: Tim Nessler, Fire Chief

Subject: Incident and Activities Report for February 2021

Date: March 2, 2021

Summary of service, dispatched incidents, training, and mutual aid:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
# Service times	10	14											
Alarm Systems	2	3											
Animal Rescue													
Assist EMS													
Brush	1												
Building Fire	1												
CO Alarms													
Cover Assignment													
Dwelling Fire	1	3											
Exterior Fumes	1	2											
Incorrect Dispatch													
Interior Fumes	1	1											
Investigation													
Motor Vehicle Crash		1											
Rescue Assignment													
Rapid Intervention	1												
Rubbish Fire													
Service Assignment		1											
Structure Fire													
Meetings/drills	2	3											
Events													
Staff Hours	89.33	95.51											

Monthly highlights:

- The Squad and Utility responded into Mantua Township to assist with a working dwelling fire.
- Many thanks go to Drew Sole, Derek Pedersen, and John Sakoff with their dedicated hard work at getting our house siren back in service after it suffered a mechanical failure.

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Tim Nessler  
Fire Chief

# Public Works Report

Submitted by Ken Trovarelli, DPW Superintendent  
For the month of March 2021 (2/26/2021 – 3/25/2021)

## Road and Utility Maintenance and Compliance Testing

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Meters installed		1											
Utility Mark outs	29	45	96										
Water samples for NJDEP	4	4											

### Equipment maintenance

- o Safety Briefings, Job site observations
- o Health, safety, and wellness, ensuring employees are taking breaks, following COVID safety and health guidelines as well as safety on the job
- o Check wells and lift stations daily
- o Cleared sewer back-ups

### Road work

- o Many potholes throughout the borough were filled / patched.

### Other activities

## Municipal Properties/Maintenance/Compliance

- o AC Schultes replaced sewer pump #2 at S. Marion Lift Station
- o Replaced Screen door at Lake. Waiting for weather to start painting, beach and volleyball court and parking lot repairs
- o Painted over the graffiti on walk over bridge
- o Covered the town 5 times for yard waste collection
- o Cleared 6 sewer back ups
- o Reviewed drawings from SCE for Well and Interconnect bid.
- o Meeting with WVFC and Joe Buono (Fire Official) about fire support at start of Water Tower Rehab
- o Eastcom Assoc. demonstrated a sewer lateral camera. Waiting on quote for pricing.
- o Cedar Ave. Snack Stand reconstruction should be completed by end of March
- o Cleared out catch basins for storms.
- o Took water samples, water reports to DEP (Monthly)
- o Trash/Recycle Collection - Collected trash and recycling at parks, municipal properties, and businesses.

## Bulk Leaf Collection, Yard Waste & Branch Collection, Chipping, Tree removal

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Leaves – cu yds													
Yard waste – cu yds	100	20	120										
Branches chipped – cu yds	7												

\*Indicates combined yard waste and branches


## Residential Recycling

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
# metal stops	38	50	52										
# e-waste stops	24	17	22										

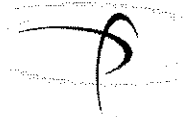
\*Indicates combined metal and e-waste



Current Taxes	February	2020 To Date
Prepaid Taxes / 2022	0.00	0.00
2021 Taxes	1,541,258.10	2,200,105.21
2020 Taxes	12,552.30	31,152.20
6% Year End Penalty		687.48
Arrears		0.00
Tax Title Liens		0.00
Interest & Costs	760.52	2,308.56
Tax Searches		0.00
Cleanup		0.00
Advertising Costs		0.00
Tax Sale Premium		0.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee		0.00
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	1,554,570.92	2,234,253.45

  
 Kim M. Jaworski  
 Tax Collector

Percentage of Collection at February 28, 2021	49.54%
Percentage of Collection at February 29, 2020	49.54%



**THE PETTIT GROUP, LLC**  
Engineering • Architecture • Planning

**VIA E-MAIL ONLY**

March 23, 2021

Mayor and Council  
Borough of Wenonah  
1 South West Avenue  
Wenonah, NJ 08090

**RE: Monthly Engineering Report  
Borough of Wenonah  
Public Meeting: Thursday March 25, 2021  
Project Number WNOE012Q**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

**I. CONSTRUCTION PROJECTS:**

**2021 INFRASTRUCTURE IMPROVEMENT PROJECT:**

1. Bids were opened on March 16<sup>th</sup> and the apparent Low Bidder for the 2021 Infrastructure Improvement Project, i.e. Base Bid #'s 1 & 2, and Alternate Bid #'s 1-4, without add-deducts, was Think Pavers Landscaping, LLC in the amount of \$1,023,504.00. However, upon review of the bid documents, the bid submitted by Think Pavers Landscaping, LLC was found to be materially deficient.
2. The next responsive low bidder was determined to be Richard E. Pierson Construction Co., Inc., in the total amount of \$1,036,925.68 for Base Bid #'s 1 & 2, and Alternate Bid #'s 1-4, without add-deducts.
3. Our office has completed a review of Richard E. Pierson Construction Co., Inc.'s unit pricing and checked their references, project history, and qualifications. Based upon our findings, we recommend that the project be awarded to Richard E. Pierson Construction Co., Inc. in the amount of \$1,036,925.68.
  - A. It should be noted that the NJDOT must officially concur with the Borough's Award of the Contract before construction can begin. Therefore, our office will forward the relevant bid documents and Resolution of Award to NJDOT and will track the status of their approval.
5. Subsequent to award by Council, our office will perform the following:
  - A. Return all but the three low Bidders' Documents

- B. Issue the Notice of Award and solicit the necessary Performance Bonds and Insurance Certificates from the Contractor. *(The two remaining low bidders' documents shall be returned upon approval of Richard E. Pierson Construction Co., Inc.'s Performance/Payment Bonds and Insurance Certificates).*
  - C. Prepare and submit the Initial Reimbursement Vouchers to the NJDOT for the state funded work.
  - D. Arrange for a pre-construction meeting and issue the Notice to Proceed.
6. At this time, construction is expected to begin late May/early June and be completed by the end of August.

## II. GENERAL MUNICIPAL ENGINEERING:

### 2022 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. In addition to Drainage and Roadway Improvements to Lenape Trail, we are seeking Council's input regarding the inclusion of the following additional public roadway improvements in the 2022 Infrastructure Improvement Project:
  - A. Roadway Improvements to Mohawk Drive, from Lenape Trail to Woodbury-Glassboro Road *(Estimated Construction Cost: \$35,000)*
  - B. Roadway Improvements to East Poplar Street, from Clinton Avenue to Princeton Avenue *(Estimated Construction Cost: \$140,000)*
  - C. Roadway Improvements to Monroe Avenue, from Poplar Street to Mantua Avenue *(Estimated Construction Cost: \$70,000)*

Subsequent to Council's decision, our office will prepare a fee proposal for the engineering design, contract administration, and construction inspection.

### 2021 NJDOT LOCAL AID INFRASTRUCTURE PROGRAM:

1. The NJDOT has yet to complete their review of the Local Aid Infrastructure funding application for roadway and drainage improvements North Jefferson Avenue, from Mantua Avenue to Buttonwood Street.

### PY 2021-2022 CDBG APPLICATION: BARRIER FREE IMPROVEMENTS AT LISLE FIELD

1. No such Solicitations received as of the date of this report.

### WENONAH LIBRARY:

1. No change since last report.

### WENONAH ELEMENTARY SCHOOL:

1. No change since last report.



**WENONAH LAKE:**

1. To address an existing drainage problem, the Public Works Department will be replacing the collapsed storm pipe that runs beneath the Lake Manager parking area. Additional work will include some regrading and the clearing of debris from the pipe entrance.
  - A. The restoration of the disturbed asphalt parking area will most likely be performed under a Change Order to the 2021 Infrastructure Improvement Project.

**COMEYS LAKE:**

1. The following work at the Comey's Lake Dam remains to be completed.
  - A. The clearing of debris from the outfall structures.
  - B. The backfilling and stabilization of the eroded slope of the earthen dam.
  - C. The video inspection of the clogged inflow pipe.

We will coordinate the completion of this work with the Public Works Department as staffing and time permits.

**LIGHT RAIL**

1. No change since last report.

**CONRAIL**

1. Our office has prepared a formal report which includes an evaluation and subsequent recommendations for addressing the current and recurring flooding problem in Southeast Avenue, at Cedar Street, and the erosion problems currently being experienced along the west side of Langston Field. We suggest that the Report be forwarded to Conrail by the Borough Solicitor along with a request for corrective action.

**SANITARY SEWER SYSTEM**

1. SCE has accepted bids for the replacement of the existing sanitary sewer in S. Marion Avenue, from Mantua Avenue to Willow Street. It is our understanding that the Low Bidder was Richard E. Pierson Construction Co., Inc. and that Council is prepared to award the construction contract at the March 25<sup>th</sup> Council Meeting.
  - A. Our office will coordinate this Contract with the 2021 Infrastructure Improvement Project for roadway paving and water main improvements in South Marion Avenue.
2. Our office has solicited and accepted Contractor quotes for the construction of the necessary infrastructure improvements for providing sewer service for the residents on north Woodbury-Glassboro Road.
  - A. A total of four (4) Contractors were solicited and only one (1) quote was obtained.



- B. We will review the Quote and the Scope of Work with the Public Works Committee to determine a course of action.
  - C. It has been confirmed with NJDEP that the proposed sewer infrastructure improvements will require Treatment Works (TWA) Approval
3. We are assisting SCE with miscellaneous sanitary sewer investigations pursuant to their forthcoming sanitary sewer rehabilitation contract.

**GLOUCESTER COUNTY UTILITIES AUTHORITY (GCUA)**

- 1. No change since last report.

**BOROUGH WATER TOWER AND WELLS**

- 1. Our office has been assisting SCE in their efforts pursuant to the Rehabilitation of the Borough Water Tower and defers detailed status reports on the Borough Water Tower Project to Suburban Consulting Engineers (SCE).
  - A. We have recently reviewed preliminary designs for the water system modifications which are being proposed in preparation the Water Tower being taken out of service. We are currently evaluating the most cost efficient method for maintaining adequate fire flow for the duration of the Water Tower Rehabilitation Project.
- 2. Our office defers detailed status reports on the existing Borough Water System Wells to Suburban Consulting Engineers (SCE)

**DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT**

- 1. The 2020 DRBC Annual Water System Audit was submitted on March 11<sup>th</sup>.

**NJDEP WATER ALLOCATION**

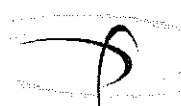
- 1. The Borough's total water usage for February 2021 is consistent with prior years' water usage for the month of February and projects to be safely below the annual allocation limit of 72.07 million gallons per year.

**BOROUGH WATER SYSTEM RECORD KEEPING**

- 1. No Change Since Last Report.

**STORM SEWER SYSTEM**

- 1. In light of the Asset Management Plans being prepared for the Borough's Water and Sanitary Sewer Systems, considerations should be made for the preparation of an Asset Management Plan and GIS Map for the Borough's Storm Sewer System.





**NJPDES STORMWATER DISCHARGE PERMIT (MS4)**

1. We have updated the Borough's Outfall Mapping to document a number of existing outfalls that discharge to the Conrail Right of Way, between Mantua Avenue and Cedar Street. The updated maps and maintenance logs have been incorporated into the 2021 Public Works Stormwater Maintenance Manual.
2. To satisfy the "School Youth Education and Activities" element of the Permit, the Wenonah Elementary School, in conjunction with the Americorps Ambassadors Program, will be performing a number of virtual Classroom Presentations tentatively scheduled for the month of May. Our office will document these activities in the 2021 SPPP.
3. The County has reviewed the Borough's Stormwater Control Ordinance (SCO) and have notified our office that they will be requesting a number of miscellaneous minor revisions. Upon receipt of the County's review comments, we will revise the SCO accordingly and will coordinate re-adoption of the Ordinance.
4. Our office is in receipt of the NJDEP's 2021 Annual Fee Report and Assessment of Fees which indicates that the Borough's 2021 annual fee remains at \$1,050. The full Report can be viewed at <http://www.nj.gov/dep/dwq/njpdessfees.html>. Virtual public hearings are scheduled for the 2021 Annual Fee Report on March 17<sup>th</sup>, March 18<sup>th</sup>, and April 6<sup>th</sup>. The link to the public hearing is [https://www.nj.gov/dep/dwq/Virtual\\_Public\\_Hearings.html?utm\\_medium=email&utm\\_source=govdelivery](https://www.nj.gov/dep/dwq/Virtual_Public_Hearings.html?utm_medium=email&utm_source=govdelivery) and the public comment period expires when all testimony has been solicited.

**BOROUGH TRUCK TRAFFIC**

1. No Change Since Last Report.

**TRAFFIC CALMING MEASURES**

1. No Change Since Last Report.

**NORTH LINCOLN AVENUE RIGHT OF WAY VACATION**

1. No Change Since Last Report.

**BLOCK 13 EROSION PROBLEM (NORTHWEST OF JEFFERSON & ELM)**

1. We await notification from NJDOT regarding the Borough's Local Aid Infrastructure Grant Application for Reconstruction and Drainage Improvements to North Jefferson Avenue whose scope of work would include measures to prevent runoff from discharging from the roadway and into the Borough's Conservation Area.
2. An additional solution to prevent the on-gong migration of silt into the wetlands, would be the installation of coir logs at the base of the eroded slope and/or across the channel,



upstream from the trail bridge. However, prior to placement of any materials, a survey will be required to delineate private property from Borough property.

- A. In lieu of a survey, we would need written permission to install the coir logs from the property owner at #205 West Elm Street.

#### **CONSERVATION AREA EROSION PROBLEMS**

1. Our office will continue to work with the Public Works Department and Environmental Commission on addressing the following erosive areas within the Borough's Conservation Lands:
  - A. Eldridge Trail at Pine Street
  - B. West Cherry drainage ditch/bridge bulkhead.
  - C. Eroded side slope of Comey's Lake Earthen Dam.
  - D. Existing ravine located within Block 13 (see above).

#### **LAND USE ORDINANCE MODIFICATIONS**

1. It is our understanding that the revisions to the Fence Ordinance are temporarily on hold until further discussion.

### **III. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:**

#### **STOCKTON AVENUE EXTENSION**

1. No Change Since Last Report.

#### **#9 SHAWNEE DRIVE**

1. Our office was recently notified that the height of the Solar Arrays has been reduced and a follow up inspection was performed by our office. Additional work remaining includes the installation of a landscape buffer to screen the arrays from public view. Once all work is completed, a final inspection will be performed to verify compliance with the Board's Conditions of Approval.

#### **#207 EAST WILLOW**

1. No Change Since Last Report.

#### **AT&T CELLULAR ANTENNAE INSTALLATION**

1. No Change Since Last Report.

#### **T-MOBILE CELLULAR ANTENNAE INSTALLATION**

1. No Change Since Last Report.



**VERIZON CELLULAR ANTENNAE INSTALLATION**

1. No change since last report

**IV. PLANNING BOARD ACTIVITY:**

1. No significant Activity.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,  
**THE PETTIT GROUP, LLC**



David Kreck, PE, CME  
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)  
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)  
Laurie Christinzio, Planning Board Secretary (via e-mail)

