

BOROUGH OF WENONAH

www.boroughofwenonah.com

May 27, 2021

COUNCIL MINUTES – BUSINESS MEETING

(Pursuant to Mayor Dominy’s Emergency Proclamation the meeting was held via telephone AND in person)

Pledge of Allegiance

Call to Order: 7:00 p.m. by Mayor, John R. Dominy
Wenonah Municipal Building, 1 South West Avenue, Wenonah, NJ 08090

Roll Call: Present: Conference called in: Fini,
Physically present: Mayor Dominy, Barbato, Cox, Doheny, Fu
Absent: Mayer
Solicitor Matthew Lyons, Clerk/Admin Karen L. Sweeney

Open Public Meetings Act Statement:

Adoption of the Agenda: Cox/Barbato
All in Favor

Open to the Public Cox/Barbato
(In Person) Resident Joe Labinski, 305 W. Cherry Street, wanted to let Mayor and Council know that Code Enforcement has been out to his house 108 times and took over 300 pictures of his property.

(In Person) Resident Tom Brett, 104 W. Willow Street, complained about traffic issues on Mantua Avenue and the need of more police. Chief White indicated how the patrol zones work within the MTPD and Wenonah is included in their zones and patrolled. Mayor Dominy also explained again how this works.

(In Person) Resident John Forren, 400 N. Clinton, on behalf of the American Legion. The Legion is moving forward with the Memorial Day parade and requested Mayor and Council to walk with them the cemetery.

(In Person) Resident Derek Pedersen, 107 N. Marion, on behalf of the Wenonah fire Company. He said a small revision was made to the plan for the July 3 “Beer Garden” to the Wenonah Park to assist the American Legion’s and the Lions Club celebrations.

(In Person) Resident & OEM Richard Black gave an update to the Hazard Mitigation Plan for Gloucester County.

Close to the Public Cox/Barbato

Motion to Approve: April 22, 2021 Business Meeting Minutes Cox/Barbato
All in Favor

Motion to Approve: Ordinance 2021-4: 2nd Read, Amending Chapter 67, Handicapped Parking Elementary School Cox/Barbato

Motion to Open Public Hearing	Cox/Barbato
No Comments	
Motion to Close Public Hearing	Cox/Barbato
Roll Call:	
Ayes: Barbato, Cox, Doheny, Fini, Fu	
Nays: None	
Abstain: None	
Absent: Mayer	
Motion Approved	
Motion to Approve: Ordinance 2021-5: 2nd Read, Amending Chapter 72 "Land Use" Fences	Cox/Fu
Motion to Open Public Hearing	Cox/Fu
Resident Joe Labinski requested an explanation and Mayor Dominy explained it will now alleviate residents with the corner lots having to request a variance to fence in the yard the same way an inner lot variance would be done.	
Motion to Close Public Hearing	Cox/Fu
Roll Call:	
Ayes: Barbato, Cox, Doheny, Fini, Fu	
Nays: None	
Abstain: None	
Absent: Mayer	
Motion Approved	
Motion to Approve: Ordinance 2021-6: 2nd Read, Amending Chapter 72, "Land Use" Storm Water Control Ordinance	Cox/Fu
Open Public Hearing	Cox/Fu
No comments	
Close Public Hearing	Cox/Barbato
Roll Call:	
Ayes: Barbato, Cox, Doheny, Fini, Fu	
Nays: None	
Abstain: None	
Absent: Mayer	
Motion Approved	
Motion to Approve: Resolution 2021-54: Approving Resolution for Self-Examination of the 2021 Municipal Budget.	Cox/Fu
Roll Call:	
Ayes: Barbato, Cox, Doheny, Fini, Fu	
Nays: None	
Abstain: None	
Absent: Mayer	
Motion Approved	
Ordinance 2021-7: 1st Read	
Approving to exceed the municipal budget appropriation limits and to establish a cap bank (COLA) if needed.	Cox/Barbato
Roll Call:	
Ayes: Barbato, Cox, Doheny, Fini, Fu	
Nays: None	
Abstain: None	
Absent: Mayer	
Motion Approved	

Motion to Approve: Resolution 2021-55:
Introduce the 2021 Municipal Budget, read by title only
Roll Call: Cox/Barbato
Ayes: Barbato, Cox, Doheny, Fini, Fu
Nays: None
Abstain: None
Absent: Mayer
Motion Approved

Motion to Approve: Resolution 2021-56: Approving Water Restrictions for 2021
Roll Call: Cox/Barbato
Ayes: Barbato, Cox, Doheny, Fini, Fu
Nays: None
Abstain: None
Absent: Mayer
Motion Approved

Motion to Approve: Resolution 2021-57: Approving Wenonah Woman's Club
Indemnification Agreement
Roll Call: Cox/Barbato
Ayes: Barbato, Cox, Doheny, Fini, Fu
Nays: None
Abstain: None
Absent: Mayer
Motion Approved

Motion to Approve: Resolution 2021-58: Authorizing the Withdrawal of not to exceed \$8,000
LOSAP Funds for Marc Tohanczyn
Roll Call: Cox/Barbato
Ayes: Barbato, Cox, Doheny, Fini, Fu
Nays: None
Abstain: None
Absent: Mayer
Motion Approved

Motion to Approve: Resolution 2021-59: Authorizing the Withdrawal of not to exceed \$12,000
LOSAP Funds for Matthew Tohanczyn
Roll Call: Cox/Barbato
Ayes: Barbato, Cox, Doheny, Fini, Fu
Nays: None
Abstain: None
Absent: Mayer
Motion Approved

Motion to Approve: Resolution 2021-60: Acknowledging change of subcontractors
for S. Marion Ave
Roll Call: Cox/Barbato
Ayes: Barbato, Cox, Doheny, Fini, Fu
Nays: None
Abstain: None
Absent: Mayer
Motion Approved

<p>Motion to Approve: Resolution 2021-61: Approving change order for S. Marion Ave. Sewer Laterals</p> <p>Roll Call:</p> <p>Ayes: Barbato, Cox, Doheny, Fini, Fu</p> <p>Nays: None</p> <p>Abstain: None</p> <p>Absent: Mayer</p> <p>Motion Approved</p>	Cox/Barbato
<p>Motion to Approve: Resolution 2021-62: Authorizing the contract amendment of SCE water system improvement project.</p> <p>Roll Call:</p> <p>Ayes: Barbato, Cox, Doheny, Fini, Fu</p> <p>Nays: None</p> <p>Abstain: None</p> <p>Absent: Mayer</p> <p>Motion Approved</p>	Cox/Barbato
<p>Motion to Approve: Resolution 2021-63: Approving the tax refund for Block 33 Lot 7.01 for \$1900.11.</p> <p>Roll Call:</p> <p>Ayes: Barbato, Cox, Doheny, Fini, Fu</p> <p>Nays: None</p> <p>Abstain: None</p> <p>Absent: Mayer</p> <p>Motion Approved</p>	Cox/Barbato
<p>Motion to Approve: Ordinance 2021-8,1st read: Reappropriating \$76,700 Bond Ordinance 2019-12 for Purchase of a Backhoe.</p> <p>Roll Call:</p> <p>Ayes: Barbato, Cox, Doheny, Fini, Fu</p> <p>Nays: None</p> <p>Abstain: None</p> <p>Absent: Mayer</p> <p>Motion Approved</p>	Cox/Barbato
<p>Motion to Approve: Ordinance 2021-9,1st read: Authorizing the sale of Borough owned property at 1415 Glassboro Road.</p> <p>Roll Call:</p> <p>Ayes: Barbato, Cox, Doheny, Fini, Fu</p> <p>Nays: None</p> <p>Abstain: None</p> <p>Absent: Mayer</p> <p>Motion Approved</p>	Cox/Barbato
<p>Motion to Approve: Ordinance 2021-10,1st read: Authorizing the "Prohibiting the operation of all classes of Cannabis business."</p> <p>Roll Call:</p> <p>Ayes: Barbato, Cox, Fini</p> <p>Nays: Fu</p> <p>Abstain: Doheny</p> <p>Absent: Mayer</p> <p>Motion Approved</p>	Cox/Barbato

Committee Reports:

- Public Safety & Personnel – Susan Mayer absent; see attached Police and Fire Department reports. Chief Darren White spoke to the highlights on his report.
- Public Works – Dan Cox; see attached Public Works Report.
- Human Services – Anthony Fini; advised Clean Communities Day was a huge success as was Movie Night; See attached report.
- Budget & Finance – Jessica Doheny; Rob Scharle spoke briefly regarding the introduction of the Municipal Budget that was introduced tonight, with a zero-tax increase. He explained the COLA Ordinance. See attached Tax Collector & Treasurers report.
- Legal & Ordinance – Peter Fu See attached report
- Public Bldgs. & Grounds – Jonathan Barbato See attached report

- **Engineers Report:** Dave Kreck (in person)
See Engineers report attached for all update on all projects in town.
Dave reported that the contractor is currently installing the sanitary sewer improvements on S. Marion Avenue and following completion will be scheduled to begin construction of the roadway improvements. The crew will then be relocated to W. Cherry Street to replace existing water services where conditions warrant it. A decision is needed to decide the next NJDOT street for resurfacing: E. Maple, N. Clinton, or N. Jefferson.

Motion to approve disbursements

Cox/Barbato

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu

Nays: None

Abstain: None

Absent: Mayer

Motion Approved

Miscellaneous:

Motion to approve: The Lions Club to hold the 4th of July Parade activities and Beer Garden on Saturday, July 3, 2021

Cox/Barbato
All in Favor

Open to the Public:

No comments

Cox/Barbato

Close to the Public:

Cox/Barbato

Mayor Dominy announced that moving forward all Council Meetings will be going back to "in person" starting June 24, 2021. He then wished everyone a happy Memorial Day.

Motion to Adjourn: 8:05 pm

Cox/Barbato
All in Favor

Minutes Submitted,


Karen L. Sweeney, RMC/Admin/Treasurer

Approved: June 24, 2021



Mantua Township Police Department

Proudly serving Mantua Township and Wenonah Borough



Darren E. White
Chief of Police

405 Main Street
Mantua, NJ 08051
mantuapd@mantuatownship.com
(856) 468-1920
Fax (856) 464-0237

Brian L. Grady
Lieutenant

Shaun J. Butler
Lieutenant

May 27, 2021

To: Mr. Mayor and members of the Borough Council
From: Chief White

Re: Monthly report

- We had radar displays and our trailer out at a couple different locations on Mantua Ave. to collect data for the borough's newly purchased speed signs. They have also been on Maple and Lincoln as well.
- Our previously mentioned SLEO I applicant is done all of his background investigation stuff and we are only waiting on the state for some testing results.
- The police department is still figuring out its way through the various new police-related legislation and directives that have been put out over the past year. It has been very tedious and stressful trying to understand what is now being asked of us and how we are expected to perform our jobs. Beginning June 1st all departments will be required to have body worn cameras. Fortunately, we purchased them prior to now so we do not have to rush to get them and should be receiving reimbursement money through a grant from the state. There are several new policy changes that are being implemented with this as well beginning on that date. Drastic changes to the use of force policy are coming at the end of the year and there are several required training classes that the state wants all officers to attend, which will be logistically difficult. There will definitely be a learning curve with all of this stuff, but I am confident all will slow down soon.
- The partnering program to Straight to Treatment called Road to Recovery launched this past Monday. This program is court focused with an advocate on site during court days to help coordinate substance treatment for those who the prosecutor feels might benefit from it.
- The distracted driving grant is complete. Results are:
 - 331 Stops
 - 1 DWI, 17 seat belt tickets, 10 felony arrests, 12 fugitives apprehended, 24 suspended licenses, 9 uninsured motorists, 5 speeding, 2 reckless driving, 11 drug arrests, 11 cell phone/texting, and 158 other moving and non-moving offenses
- The seatbelt grant started on 5/24 and runs until 6/6.

- We, along with most other municipalities in the state, have been getting hammered with extremely extensive OPRA requests. One of these we estimate will take almost an entire week of work between one of our police clerks and a lieutenant to help redact.
- The police department will be ready to help out with the Memorial Day parade and will have our motorcycle and a vehicle with our new logo design in the parade.
- We will also be ready to help out with the 4th of July Parade as well.
- We are slightly modifying our uniforms. Currently, some officers wear an outer ballistic vest carrier that goes over their uniform shirt. It looks just like the shirt but allows them to remove the vest when in the station completing a report or something similar. We are switching to a different version of this. It is a dark blue with the officer otherwise still wearing their same uniform underneath. It has places to attach certain pre-approved equipment so that the officers can get this off their waist, which has caused many of us back issues. It is a similar system to what the military uses, who I assume use it for good reason. All of the equipment amounts to about another fifteen pounds of gear carried for twelve-hour shifts, so it can get very uncomfortable, especially in the summer. Some officers will still choose and be allowed to wear their vest under their existing uniform shirt.

To: Mayor Dominy and Council

From: Tim Nessler, Fire Chief

Subject: Incident and Activities Report for April 2021

Date: May 4, 2021

Summary of service, dispatched incidents, training, and mutual aid:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
# Service times	10	14	16	17									
Alarm Systems	2	3	2	3									
Animal Rescue													
Assist EMS				1									
Brush	1		3	3									
Building Fire	1												
CO Alarms			1										
Cover Assignment													
Dwelling Fire	1	3	1	1									
Exterior Fumes	1	2											
Incorrect Dispatch													
Interior Fumes	1	1		3									
Investigation			1										
Motor Vehicle Crash		1	1										
Rescue Assignment													
Rapid Intervention	1												
Rubbish Fire													
Service Assignment		1	1	1									
Structure Fire													
Meetings/drills	2	3	5	4									
Events			1	1									
Staff Hours	89.33	95.51	146.2	109.6									

Monthly highlights:

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Tim Nessler
Fire Chief

Public Works Report

Submitted by Brian Nicholson, Acting DPW Superintendent
For the month of May 2021 (4/23/2021 – 5/27/2021)

Road and Utility Maintenance and Compliance Testing

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Meters installed		1		1	4								
Utility Mark outs	29	45	96	71	45								
Water samples for NJDEP	4	4	4	4	4								

Equipment maintenance

- o Safety Briefings, Job site observations
- o Health, safety, and wellness, ensuring employees are taking breaks, following COVID safety and health guidelines as well as safety on the job
- o Check wells and lift stations daily
- o Cleared 3 sewer back-ups

Road work

- o Many potholes throughout the borough were filled / patched.

Other activities

Municipal Properties/Maintenance/Compliance

- o Finished painting at the lake and placed sand on beach and volleyball court
- o Covered the town 2 times for yard waste collection and 2 times for branch collection
- o Water service leak on Pine Street repaired by Wenonah DPW.
- o Fire hydrant on Marion and Birch installed and back in service.
- o Removed 2 Shade trees
- o Mowed and trimmed Borough properties
- o South Marion road and infrastructure project started.
- o Cleared out catch basins for storms.
- o Took water samples, water reports to DEP (Monthly)
- o Trash/Recycle Collection - Collected trash and recycling at parks, municipal properties, and businesses.

Bulk Leaf Collection, Yard Waste & Branch Collection, Chipping, Tree removal

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Leaves – cu yds													
Yard waste – cu yds	100	20	120	80	100	80							
Branches chipped – cu yds	7					2							

*Indicates combined yard waste and branches

Residential Recycling

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
# metal stops	38	50	52	47	65								
# e-waste stops	24	17	22	18	26								

*Indicates combined metal and e-waste

LAKE REVENUE 2021

REVENUES:	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Lake Revenues													\$ -
Concession													\$ -
Volley Ball Usage													\$ -
Walk In													\$ -
Pavilion Rental				\$ 25.00	\$ 100.00								\$ 100.00
Parties													\$ -
Day Passes/w/mem													\$ -
Pass Books			\$ 50.00										\$ 50.00
Regular Membership			\$ 380.00	\$ 210.00	\$ 1,285.00								\$ 1,875.00
Non/Res Membership			\$ 700.00		\$ 350.00								\$ 1,050.00
Non/Res Single Membership													\$ -
Other													\$ -
TOTAL:	\$ -	\$ -	\$ 1,130.00	\$ 235.00	\$ 1,735.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,075.00

↑ up to today May 27, 2021

101 TAGS TOTAL

87 IN TOWN

14 OUT OF TOWN



Borough of
Wenonah

1 South West Avenue, Wenonah, NJ 08090
Finance Office: (856) 468-5228 Fax: (856) 468-0390

TAX COLLECTOR'S LIST OF DELINQUENT TAXES

BELIEVED NOT COLLECTIBLE

PURSUANT TO N.J.S.A. 54-91.1, 54-91.2

On or before May first annually, in all taxing districts, the tax collector must file with the Governing Body, a list of delinquent taxes that he/she believes is not collectible by reason of fictitious, double, or other palpably erroneous assessment.

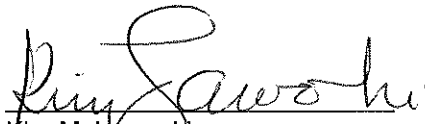
I am pleased to report that we do not have any delinquent taxes, which I believe to be uncollectible. I am filing this report, as it is a requirement of our audit.

Respectfully submitted,

Kim M. Jaworski, C.T.C.
Tax Collector

Dated: May3, 2021

Current Taxes	April	2021 To Date
Prepaid Taxes / 2022	0.00	0.00
2021 Taxes	635,967.20	2,939,487.94
2020 Taxes	75.83	38,398.26
6% Year End Penalty		1,201.54
Arrears		0.00
Tax Title Liens		0.00
Interest & Costs	104.18	6,908.69
Tax Searches		0.00
Cleanup		0.00
Advertising Costs		0.00
Tax Sale Premium		0.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee		0.00
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	636,147.21	2,985,996.43


 Kim M Jaworski
 Tax Collector

Percentage of Collection at April 30, 2021	67.56%
Percentage of Collection at April 30, 2020	63.97%

Karen Sweeney

From: Anthony Fini <anthonyfini@comcast.net>
Sent: Thursday, May 27, 2021 12:48 AM
To: Karen Sweeney; Darren White; Cox, Dan; Jessica Doheny; John Dominy; Jonathan Barbato; Peter Fu; Susan Mayer
Subject: Re: CAN I PLEASE HAVE YOUR COMMITTEE REPORTS? THANK YOU.

Clean Communities Day was held on May 8th -

We had 7 organizations

Boy Scouts Troop 50

Holy Nativity Lutheran Church

Women's Club of Wenonah

Friends of the Wenonah Library

Wenonah Lake

Environmental Commission

Post 192 American Legion

53 bags of trash was collected along with 14 bags of recyclable material.

Movie Night in the Park was held on May 14TH -

Trolls World Tour

Both events was a huge success and I would like to personally thank each and everyone who helped in making these events happen !

Thank you
Anthony Fini

On 05/26/2021 9:46 AM Karen Sweeney <wenonahclerk@comcast.net> wrote:



1 South West Avenue | Wenonah, NJ 08090 | www.boroughofwenonah.com

Via Email

To: Borough Council
From: Legal and Ordinance Committee
Date: 22 May 2021
Re: Committee Report

Introduction

The Legal and Ordinance Committee ("Committee") met during the current session to discuss the following items:

- Drafting and approval of a waiver and disclaimer ("Disclaimer") for use of property of the Borough of Wenonah ("Borough") by resident organizations.
- Clarification of proposed Ordinance No. 2021-5 ("Fence Ordinance"), with respect to Article VII, Section 711, Subsection P, revision of the definitions for "Front Yards" and "Corner Lots" to reduce fencing variance burdens on residents.
- Preliminary insights regarding the effect of Senate Bill No. 21 ("S21") on certain activities in the Borough.

Action Items

- Approved draft Disclaimer and forwarded for review by Mayor and Borough solicitor.
- Confirmed nature of drawings for introduction into Fence Ordinance second reading.

Additional Notes

At the request of the Borough Council President, the Committee performed preliminary research into the question of the applicability of S21 to the Borough.

Consistent with the S21, the State of New Jersey has authorized the New Jersey Department of Health - Cannabis Regulatory Commission to issue the following six classes of cannabis licenses: Class 1 Cannabis Cultivation License, Class 2 Cannabis Manufacturer License, Class 3 Cannabis Wholesaler License, Class 4 Cannabis Distributor License, Class 5 Cannabis Retailer License, Class 6 Cannabis Delivery License. *S21* at Page 6, Lines 22-35.

S21 restricts operation of Class 1, 2, 3, and 4 licenses to industrial zones as "permitted uses". *S21* at Page 116, Lines 6-9. Consistent with the Wenonah Master Plan, Wenonah currently does not contain any industrial zones. As such, Wenonah is not required to permit any Class 1, 2, 3, or 4 license.

S21 restricts operation of Class 5 and 6 licenses to commercial or retail zones as "conditional uses." *S21* at Page 116, Lines 11-15. Under New Jersey law, a "conditional use" application for a Class 5 or 6 license is "subject to meeting the conditions set forth in any applicable zoning ordinance or receiving a variance from one or more of those conditions in accordance with the Municipal Land Use Law. *S21* at Page 116, Lines 14-16.

Consistent with the Wenonah Master Plan, Wenonah contains 3 commercial zones and no retail zones. Chapter 19A of the Wenonah Municipal Code prohibits the consumption, sale, or use of alcohol or drugs within 1,000 feet of school property. 2 of Wenonah's commercial zones are within 1,000 feet of school property. The remaining Wenonah commercial zone is located in Wenonah's designated COAH area.



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As a result of the existing limitations imposed by the Wenonah Master Plan, as authorized by S21 and the New Jersey Municipal Land Use Law, it does not appear Wenonah is required to take any action regarding S21.

S21 can be found here: https://www.njleg.state.nj.us/2020/Bills/S0500/21_11.PDF

The Wenonah Master Plan can be found here:

<https://www.boroughofwenonah.com/images/stories/PDF/WENONAH-ZONE-MAP-24x36---12-20-17.pdf>



Public Buildings & Grounds

Jonathan Barbato, Chair

Committee Members: Peter Fu, Susan Mayer

Month: May 2021

- Wenonah Lake :

In preparation for the opening of Wenonah Lake for the 20221 season, I would like to report the work completed and acknowledge some of the groups that assisted with getting the Wenonah Lake ready for the members/public to enjoy.

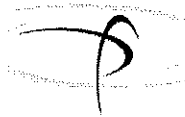
- Interior and Exterior of Snack Stand has been painted
- Staffing is complete for opening but working on hiring two additional lifeguards
- Lake grounds and beach area cleaned. Removed branches and unclog the storm drains
- Kayaks / paddle boats have been inspected and power washed
- Several private parties booked and three school events scheduled over the next few weeks
- New lifeguard canopy and volleyball net installed
- Lake Association open house scheduled for Saturday June 5th

- Acknowledgements:

- Public Works
- Lake Association
- Karen Sweeney, Laurie Christinzio
- Lions Club

Thank you to all for working to make the Wenonah Lake 2021 opening a success.

Jonathan Barbato



THE PETTIT GROUP, LLC
Engineering • Architecture • Planning

VIA E-MAIL ONLY

May 25, 2021

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday May 27, 2021
Project Number WNOE012Q**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

2021 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. The Contractor has substantially completed all water main work in South Marion Avenue and the tree removal work in both South Marion Avenue and West Cherry Street. Consequently, our office has submitted a recommendation to Council for the approval of the first contract payment.
 - A. Due to delays in the activation of the new water main, the Contractor will be relocating his utility crew to West Cherry Street, beginning May 26th, to investigate and replace existing water services where conditions warrant.
2. The Contractor is currently installing the sanitary sewer improvements in South Marion Avenue. Upon completion, the Contractor is scheduled to begin construction of the roadway improvements in S. Marion Avenue
3. Due to the construction activity in South Marion Avenue, we will be assisting the American Legion with the staging for the Memorial Day Parade.

II. GENERAL MUNICIPAL ENGINEERING:

2022 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. In addition to Drainage and Roadway Improvements to Lenape Trail, we are seeking Council's input regarding the inclusion of the following additional public roadway improvements in the 2022 Infrastructure Improvement Project:

- A. Roadway Improvements to Mohawk Drive, from Lenape Trail to Woodbury-Glassboro Road (*Estimated Construction Cost: \$35,000*)
- B. Roadway Improvements to East Poplar Street, from Clinton Avenue to Princeton Avenue (*Estimated Construction Cost: \$140,000*)
- C. Roadway Improvements to Monroe Avenue, from Poplar Street to Mantua Avenue (*Estimated Construction Cost: \$70,000*)

Subsequent to Council's decision, our office will prepare a fee proposal for the engineering design, contract administration, and construction inspection.

2022 NJDOT MUNICIPAL AID PROGRAM:


- 1. The solicitation for Year 2022 NJDOT Municipal Aid Applications was issued by the NJDOT on April 26, 2020 and applications are due on **July 1, 2021**.
- 2. Based upon their deteriorated conditions, we recommend that the Borough consider the submission of a Municipal Aid funding application for one of the following:
 - A. North Clinton Avenue, from Elm Street to Maple Street (*This was last year's Priority 2 Application*)
 - B. East Maple Street, from N. Marion Avenue to Woodbury-Glassboro Rd.
 - 1. It should be noted that the Speed Hump statute (C.39:4-8.9) precludes the installation of speed humps on roadways with a traffic volume in excess of 3,000 vehicles per day. Therefore, we suggest that the Borough refrain from submitting an application for East Maple Street until we have had the opportunity to perform the necessary traffic counts.
 - C. North Jefferson Avenue, from Mantua Avenue to Buttonwood Street. (*This Roadway is currently the subject of an NJDOT Local Aid Infrastructure Application that was submitted in September of 2020 and remains under review*)
- 3. Please note that the necessary Resolutions in support of the NJDOT Municipal Aid Applications will have to be adopted at the June Meeting.

NJDOT LOCAL AID INFRASTRUCTURE PROGRAM:

- 1. The NJDOT has yet to complete their review of the Local Aid Infrastructure funding application for roadway and drainage improvements North Jefferson Avenue, from Mantua Avenue to Buttonwood Street.

NJDOT GRANT MANAGEMENT & PROJECT TRACKING:

- 1. The NJDOT is launching a new platform for documenting the various milestones associated with NJDOT Grant funded projects. Our office has recently attended a training session on the new Project Management and Reporting System (PMRS) and it is our understanding that the new system will take effect with the management of the 2022 Municipal Aid Projects.
 - A. We will cooperatively work with the Mayor and Clerk on setting up the necessary account information for the new PMRS System.



PY 2021-2022 CDBG APPLICATION: BARRIER FREE IMPROVEMENTS AT LISLE FIELD

1. No such Solicitations received as of the date of this report.

HAZARD MITIGATION PLAN

1. The Borough's Hazard Mitigation Plan is scheduled for its requisite five-year update for purposes of maintaining eligibility for federal hazard mitigation grants that are made available to assist communities implement measures to reduce risk.
2. An initial Hazard Mitigation Plan (HMP) meeting was held at the Borough Hall on May 25th to review the current HMP and to assign the appropriate individuals to perform updates to Municipal Appendices of the Borough's HMP. A second coordination meeting is scheduled for June 1st to review the progress of the updates.

WENONAH LIBRARY:

1. The Gloucester County Master Gardeners completed the re-planting of the Library Rain Garden on May 4th. Post-planting pictures and a map of the various rain garden plants have been forwarded to the Library for purposes of documentation and maintenance. This project will satisfy one of the required Community Involvement Activities of the Borough's MS4 Stormwater Permit.

WENONAH ELEMENTARY SCHOOL:

1. It is our understanding that a second read of the enacting Ordinance for the reservation of two (2) on-street handicap parking stalls, which are to be located on the north side of East Elm Street (west of Clinton Avenue), is scheduled for the May 27th meeting.

WENONAH LAKE:

1. To address an existing drainage problem, the Public Works Department will be replacing the collapsed storm pipe that runs beneath the Lake Manager parking area. Additional work will include some regrading and the clearing of debris from the pipe entrance.
 - A. The restoration of the disturbed asphalt parking area will most likely be performed under a Change Order to the 2021 Infrastructure Improvement Project.

COMEYS LAKE:

1. The following work at the Comey's Lake Dam remains to be completed.
 - A. The clearing of debris from the outfall structures.
 - B. The backfilling and stabilization of the eroded slope of the earthen dam.
 - C. The video inspection of the clogged inflow pipe.

We will coordinate the completion of this work with the Public Works Department as staffing and time permits.



LIGHT RAIL

1. No change since last report.

CONRAIL

1. No change since last report.

SANITARY SEWER SYSTEM

1. The replacement of the existing sanitary sewer in S. Marion Avenue, from Mantua Avenue to Willow Street, is underway.
 - A. Our office is coordinating the sewer replacement Contract with the 2021 Infrastructure Improvement Project for roadway paving and water main improvements in South Marion Avenue.
2. Our office has solicited and accepted Contractor quotes for the construction of the necessary infrastructure improvements for providing sewer service for the residents on north Woodbury-Glassboro Road.
 - A. A total of four (4) Contractors were solicited and only one (1) quote was obtained.
 - B. We will review the Quote and the Scope of Work with the Public Works Committee to determine a course of action.
 - C. It has been confirmed with NJDEP that the proposed sewer infrastructure improvements will require Treatment Works (TWA) Approval
3. Suburban Consulting Engineers (SCE) have forwarded their Sewer System Rehabilitation Plans to our office for review and comment. We will review the plans with the Public Works Department and return any comments to SCE.

GLOUCESTER COUNTY UTILITIES AUTHORITY (GCUA)

1. No change since last report.

BOROUGH WATER TOWER AND WELLS

1. We defer detailed status reports on the Contract for Water System Modifications which are to be performed in preparation for the Rehabilitation of the Borough Water Tower to Suburban Consulting Engineers (SCE).
2. Our office defers detailed status reports on the existing Borough Water System Wells to Suburban Consulting Engineers (SCE)

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. No Change Since Last Report.



NJDEP WATER ALLOCATION

1. The Borough's total water usage for April 2021 is slightly higher than prior years' water usage for the month of April but still projects to be safely below the annual allocation limit of 72.07 million gallons per year.

FIRE HYDRANT DAMAGE

1. The existing damaged fire hydrant located on Birch Street has been replaced.

MANTUA AVENUE WATER SERVICE LEAK – PAVEMENT REPAIR

1. Our office will help coordinate the necessary roadway repair work through a Change Order to the 2021 Infrastructure Improvement Project.

BOROUGH WATER SYSTEM RECORD KEEPING

1. No Change Since Last Report.

STORM SEWER SYSTEM

1. In light of the Asset Management Plans being prepared for the Borough's Water and Sanitary Sewer Systems, considerations should be made for the preparation of an Asset Management Plan and GIS Map for the Borough's Storm Sewer System.

NJPDES STORMWATER DISCHARGE PERMIT (MS4)

1. A Rain Garden Workshop was held at the Wenonah Library on May 4th. The Gloucester County Master Gardeners provided volunteers, tools, and plants and completed the re-planting of the Rain Garden along with the attending public.
 - A. It should be noted that this Community Event was publicly advertised as required by the Borough's MS4 Permit.
 - B. The event has also been documented in the Borough's 2021 Stormwater Pollution Prevention Plan (SPPP).
 - C. Our office has updated the Rain Garden Maintenance Manual and will be performing the required maintenance inspections and coordinating any required maintenance activities which are found to be necessary. Inspection and Maintenance Logs will be kept in the SPPP for record purposes.
2. The Wenonah Elementary School, in conjunction with the Americorps Ambassadors Program, completed a number of virtual Classroom Presentations on May 13th. These presentations serve to satisfy the "School Youth Education and Activities" element of the MS4 Permit and therefore, have been documented in the 2021 SPPP.
3. The County has requested a number of minor revisions to the Borough's Stormwater Control Ordinance (SCO). Our office has revised the Borough's SCO accordingly and it is our understanding that the amended Ordinance is scheduled for a 2nd read at the May 27th Council Meeting.



SOUTH JERSEY GAS IMPROVEMENTS:

1. The Contractor for South Jersey Gas has been restoring the disturbed areas resulting from the construction of the natural gas infrastructure improvements within the Borough. In order to ensure that the post-construction restoration is satisfactorily performed, our office, in cooperation with the Public Works Department, will inspect the project, prepare a punchlist, and coordinate its completion with the Contractor.

BOROUGH TRUCK TRAFFIC

1. No Change Since Last Report.

TRAFFIC CALMING & SAFETY MEASURES

1. Our office is investigating various non-intrusive options for traffic control for both Maple Street and Marion Avenue, including painted traffic stripes/markings and roadside delineators.
2. Our office will work with the Public Works Department on the identification of intersections that are in need of crosswalk striping to facilitate pedestrian street crossings. The focus area will include those intersections that are located within 500 feet of a school or public park.

NORTH LINCOLN AVENUE RIGHT OF WAY VACATION

1. No Change Since Last Report.

BLOCK 13 EROSION PROBLEM (NORTHWEST OF JEFFERSON & ELM)

1. We still await notification from NJDOT regarding the Borough's Local Aid Infrastructure Grant Application for Reconstruction and Drainage Improvements to North Jefferson Avenue whose scope of work would include measures to prevent runoff from discharging from the roadway and into the Borough's Conservation Area.
2. An additional solution to prevent the on-going migration of silt into the wetlands, would be the installation of coir logs at the base of the eroded slope and/or across the channel, upstream from the trail bridge. However, prior to placement of any materials, a survey will be required to delineate private property from Borough property.
 - A. In lieu of a survey, we would need written permission to install the coir logs from the property owner at #205 West Elm Street.

CONSERVATION AREA EROSION PROBLEMS

1. Our office will continue to work with the Public Works Department and Environmental Commission on addressing the following erosive areas within the Borough's Conservation Lands:
 - A. Eldridge Trail at Pine Street



- B. West Cherry drainage ditch/bridge bulkhead.
- C. Eroded side slope of Comey's Lake Earthen Dam.
- D. Existing ravine located within Block 13 (see above).

LAND USE ORDINANCE MODIFICATIONS

- 1. It is our understanding that the second read of the revised Borough's Fence Ordinance is scheduled for the May 27th meeting.

III. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:

STOCKTON AVENUE EXTENSION

- 1. No Change Since Last Report.

#9 SHAWNEE DRIVE

- 1. Additional work remaining includes the installation of a landscape buffer to screen the arrays from public view. Once all work is completed, a final inspection will be performed to verify compliance with the Board's Conditions of Approval.

#207 EAST WILLOW

- 1. No Change Since Last Report.

AT&T CELLULAR ANTENNAE INSTALLATION

- 1. No Change Since Last Report.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

- 1. T-Mobile has submitted a request for Consent to Modify their facilities located atop the Water Tower. Our office will review the T-Mobile Plans to verify whether the improvements can be approved administratively, without requiring action from the Planning Board.
 - A. T-Mobile is aware of the forthcoming Water Tower painting project and therefore, the proposed improvements will not be installed until the Water Tower Painting Project is completed.

VERIZON CELLULAR ANTENNAE INSTALLATION

- 1. No change since last report



WNOE012Q
Mayor and Council
May 25, 2021
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IV. PLANNING BOARD ACTIVITY:

1. Our office reviewed the proposed changes to the Borough's Fence Ordinance with the Planning Board. Endorsement from the Board is anticipated in advance of the 2nd Read and adoption of the enacting Ordinance by Council.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,
THE PETTIT GROUP, LLC



David Kreck, PE, CME
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)
Laurie Christinzio, Planning Board Secretary (via e-mail)



July 4, 2021 Proposal

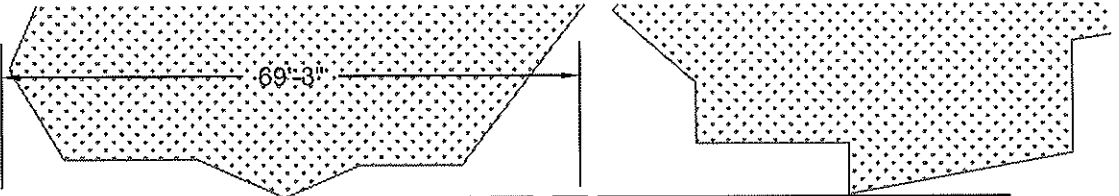
The Wenonah Fire Company requests approval to move the July 4 beer garden to the park to assist the American Legion's celebrations on this day. The area in question is the north/west corner of the park (see attached drawing). Below are some notes about the event:

- Currently there are no NJ state imposed restrictions limiting this event – the outdoor social distancing requirement will be lifted on Friday, May 28, 2021. There is currently no mask requirement in place for outdoor gatherings. Should any restrictions come back, the WFC will accommodate them as needed
- The area will be fenced off similar to what is typically done at our event. The exact perimeter is still being discussed.
- The area is approximately 4,000 square feet or 43% larger than what is typically done at the Firehouse. There will be plenty of space for people to social distance should they choose to do so.
- Hand sanitizer will be available at two locations in the enclosure
- The line for mug sales will have plenty of length for people to properly distance themselves if needed
- WFC will request the permit from the state
- Event will be held from 11 am (estimated) to 2pm (last call 1:30pm)
- The beer trailer will be located on Mantua ave
- No food sales for this year. Only beer (three per guest max), water and soda will be available
- Patrons will be required to show ID to purchase a mug with wrist band. Only those wearing a wristband (with tabs) can then exchange the three tabs for beer. This is the same its been in past years.

Any questions please contact Derek Pedersen at (215) 908-1410.

MANTUA AVE

TRAILER



- MUG SALES
- BEER FILL
- SODAWATER

- TOILETS

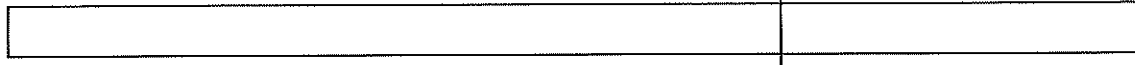
CLEANING/SANITIZE STATION

FENCED AREA
APROX 14,000 SF

172'-11"

CLEANING/SANITIZE STATION

ENTER/EXIT



SOUTHEAST AVE