

BOROUGH OF WENONAH

www.boroughofwenonah.com

JUNE 24, 2021

COUNCIL MINUTES – BUSINESS MEETING

Pledge of Allegiance

Call to Order: 7:00 p.m. by Mayor, John R. Dominy
Wenonah Municipal Building, 1 South West Avenue, Wenonah, NJ 08090

Roll Call: Physically present: Mayor Dominy, Barbato, Cox, Doheny, Mayer
Absent: Fini, Fu
Solicitor Matthew Lyons, Clerk/Admin Karen L. Sweeney

Open Public Meetings Act Statement:

Adoption of the Agenda: Cox/Mayer
All in Favor

Open to the Public Cox/Mayer
No comments

Close to the Public Cox/Mayer

Motion to Approve: May 27, 2021 Business Meeting Minutes Cox/Mayer
Mayer abstains, others All in Favor

Motion to Approve: Ordinance 2021-7: 2ND read Cox/Mayer
Approve to exceed the municipal budget appropriation limits and to establish
a cap bank (COLA) if needed

Motion to Open Public Hearing Cox/Mayer
CFO Rob Scharle explained that we do this every year and never had to use it;
just a safe measure to have in place.

Motion to Close Public Hearing Cox/Mayer

Roll Call:
Ayes: Barbato, Cox, Doheny, Mayer
Nays: None
Abstain: None
Absent: Fini, Fu

Motion Approved

Motion to Open Public Hearing on the 2021 Municipal Budget read by title only Cox/Mayer
No Comments

Motion to Close Public Hearing Cox/Mayer

Roll Call:
Ayes: Barbato, Cox, Doheny, Mayer
Nays: None
Abstain: None
Absent: Fini, Fu

Motion Approved

Motion to Approve: Resolution 2021-64: 2021 Municipal Budget read by title only
Roll Call
Motion to Open Public Hearing
No Comments
Motion to Close Public Hearing
Roll Call:
Ayes: Barbato, Cox, Doheny, Mayer
Nays: None
Abstain: None
Absent: Fini, Fu
Motion Approved

Cox/Mayer

Cox/Mayer

Cox/Mayer

Motion to Approve: Ordinance 2021-8: 2nd read: Reappropriating \$76,700 Bond
Ordinance 2019-12 for Purchase of Backhoe
Motion to Open Public Hearing
No Comments
Motion to Close Public Hearing
Roll Call:
Ayes: Barbato, Cox, Doheny, Mayer
Nays: None
Abstain: None
Absent: Fini, Fu
Motion Approved

Cox/Mayer

Cox/Mayer

Cox/Mayer

Motion to Approve: Ordinance 2021-9: 2nd read Authorizing the Sale of
Borough owned property at 1415 Glassboro Road
Motion to Open Public Hearing
No Comments
Motion to Close Public Hearing
Roll Call:
Ayes: Barbato, Cox, Doheny, Mayer
Nays: None
Abstain: None
Absent: Fini, Fu
Motion Approved

Cox/Mayer

Cox/Mayer

Cox/Barbato

Motion to Approve: Ordinance 2021-10: 2nd read Authorizing the Prohibiting of the
Operation of all classes of Cannabis Business
Motion to Open Public Hearing
No Comments
Motion to Close Public Hearing
Roll Call:
Ayes: Barbato, Cox, Mayer
Nays: Doheny
Abstain: None
Absent: Fini, Fu
Motion Approved

Cox/Mayer

Cox/Mayer

Cox/Mayer

Motion to Approve: Resolution 2021-65: Approving Chapter 159 insertion into the 2021 budget for Clean Communities \$6065.77.

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Mayer

Nays: None

Abstain: None

Absent: Fini, Fu

Motion Approved

Motion to Approve: Resolution 2021-66: Approving the Shared Services Agreement with Gloucester County for "Movie Night"

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Mayer

Nays: None

Abstain: None

Absent: Fini, Fu

Motion Approved

Motion to Approve: Resolution 2021-67: Authorizing Change Order #1 \$75,500 W. Cherry Street water main replacement - RE Pierson

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Mayer

Nays: None

Abstain: None

Absent: Fini, Fu

Motion Approved

Motion to Approve: Resolution 2021-68: Approving Block 39 lot 3.02 - \$3,278.77 overpayment of taxes

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Mayer

Nays: None

Abstain: None

Absent: Fini, Fu

Motion Approved

Motion to Approve: Resolution 2021-69: Approving the application to NJDOT for N. Clinton Ave

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Mayer

Nays: None

Abstain: None

Absent: Fini, Fu

Motion Approved

Motion to Approve: Resolution 2021-70: Approving Change Order #3 (\$6,995.00) & Change Order #4 (23,530.00) to RE Pierson for a final contract value of \$134,295

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Mayer

Nays: None

Abstain: None

Absent: Fini, Fu

Motion Approved

Committee Reports:

- Public Safety & Personnel – Susan Mayer introduced our new employee, Huda Ijaz See attached Police and Fire Department reports. Chief Darren White gave the highlights of his report. He also mentioned that the new solar speed signs were put into place on Mantua Avenue. Fire Chief Nessler encouraged the residents to be responsible with the 4th of July events coming up; especially with fireworks.
- Public Works – Dan Cox; indicated that Public Works has been very busy. See attached Public Works Report.
- Human Services – Anthony Fini; absent - No report.
- Budget & Finance – Jessica Doheny; The 2021 Municipal Budget has been adopted tonight. See attached -Tax Collector & Treasurers report.
- Legal & Ordinance – Peter Fu absent - No report
- Public Bldgs. & Grounds – Jonathan Barbato See attached report; As of today, Lake membership: Resident Families 98, (296 tags) Non-resident Families 17, (95 tags)

Engineers Report: Dave Kreck. See Engineers report attached for updates on all projects in town. There were a number of water main breaks experienced during construction in West cherry Street, from Jackson Ave to Garfield Street. It was determined that the water main was in such a poor condition it would likely fail as a result of the paving operations. The contractor has completed approximately 50% of the concrete work on S. Marion. Dave also spoke about Maple Street; the water usage is up a lot.

Motion to Approve disbursements

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Mayer

Nays: None

Abstain: None

Absent: Fini, Fu

Motion Approved

Miscellaneous:

Motion to approve: The Woman’s Club Farmers Market requested additional relief under Chapter 4 Section 4-3 specifically to approve a total of 2 vendors, one each of beer and wine. Cox/Mayer

The beer or wine is NOT for consumption in the park. The vendors are required to post “Not for consumption in the park” on their stand. All in Favor

Open to the Public:

Cox/Mayer

Mayor Dominy thanked Scott Barnes and the Environmental Commission on a job well done on Clay Hill. It looks great!!

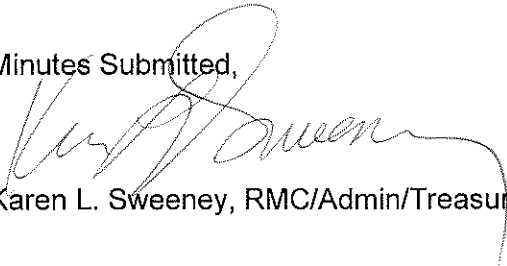
Close to the Public:

Cox/Mayer

Motion to Adjourn: 7:42 pm

Cox/Mayer
All in Favor

Minutes Submitted,



Karen L. Sweeney, RMC/Admin/Treasurer

Approved: August 26, 2021



Mantua Township Police Department

Proudly serving Mantua Township and Wenonah Borough



Darren E. White
Chief of Police

405 Main Street
Mantua, NJ 08051
mantuapd@mantuatownship.com
(856) 468-1920
Fax (856) 464-0237

Brian L. Grady
Lieutenant

Shaun J. Butler
Lieutenant

June 24, 2021

To: Mr. Mayor and members of the Borough Council

From: Chief White

Re: Monthly report

- Our temporary speed signs have been out on North Clinton and on North Lincoln and Elm Avenues. The more permanent solar powered signs are up on Mantua Ave. in about the best locations we can find that have a combination of sun and visibility.
- All of our new rifles that were purchased with 2020 capital are qualified with and assigned to officers. The rifles are not easily transferable between officers as they are individually sighted in, so each rifle officer needs to have their own. We also obtained almost \$10,000 in scopes for free through the 1033 military surplus program. These are very helpful for fast and accurate acquisition of targets, which is why the military uses them. Otherwise, we would still use iron sights similar to those that have been around since the invention of the firearm. These iron sights will remain on the gun for backups since the optical sights need power to work.
- Lt. Butler and I attended a leadership class titled Ivory Tower, which involved topics such as:
 - Officer Wellness and alignment of personal/professional lives
 - Career enhancement, morale improvement, personal fulfillment
 - Development for prospective/current leaders
 - Leadership perspective shift and self-assessment
 - Transformational vs. Transactional behaviors
 - Societal influence on the industry and balancing strategies
 - Analysis of inner circles and effects on performance management
 - Empowerment of the team-based approach to leadership
- The new mandatory body worn camera mandate began June 1st. Since we already had them, we didn't have to go crazy scrambling to find some. Our policy was changed to reflect the additional requirements in the state's directive. There was also a grant for the purchase of them, which I applied for since it can still be used for purchases up to 2025.
 - We will be receiving an award of \$73,368 from the body worn camera grant. However, it will not be able to get the money until we actually make a purchase when our existing contract is over, which is around 2023. The amount per camera is just over \$2000, which is significantly more than the current cost of the cameras. The remainder can be used for

accessories and storage. It is not clear what, if any, continuing support will be offered from the state after this grant.

- We hired a new class one officer who has been working on catching up on a significant amount of policies, memos, and departmental training, which can take quite a while and also helping on little things around town. He previously worked in Woodbury, so he is not completely green and can help out on certain things already.
- We are very concerned about the future of our current narcotic patrol dogs. There is a significant chance that they will have to be retired well before their normal retirement date due to the changes that have already been made to the marijuana statute as well as the upcoming changes to the use of force policies. Depending on what that says, it may not be practical to have them work any longer. If that is the case, I still do not want to discontinue the unit all together, but some significant modifications in training and policy will be required, as well as new dogs.
 - On a more positive note, we have an opportunity to prepare a little for the potential upcoming changes and the changes that already took place. We have an individual who wants to donate a five month old Belgian Malinois that we are going to accept. He will attend the narcotics academy beginning in November and we will then hold off on the patrol academy until we see what the state might come out with regarding use of force.



- The new major discipline directive was finalized and approved by the courts which will result in us having to report any discipline that results in a suspension of five or more days, demotion, or termination. We were always required to report on discipline of more than ten days, but no names or anything. This was changed and backdated with a report from June 1st 2020 to December 31st 2020 by August 9th. However, our report is currently online and reflects that we did not have any qualifying discipline for the period.

- Seatbelt Grant Totals:
 - Seatbelt – 21
 - Speeding – 1
 - Reckless Driving – 2
 - Careless – 4
 - Suspended Licenses – 15
 - Other Traffic Violations – 78
 - Other Arrests – contempt, obstruction, fugitive from justice, resisting arrest, eluding, possession of a weapon, possession of hollow points.

- We are still working through the results of a significant amount of legislative and policy changes put out by the state, which is keeping the lieutenants and I very busy.

- All supervisors attended mandatory supervisor training held by the MEL, which provided a lot of insight into how to prevent employee-related claims. This is required every year, but we had several new supervisors attend who had not been to it yet, so it can be eye opening.

Property Check	8	12	7	4	3							
Psychiatric Emergency												
Public Assist	1			1								
Radar Enforcement	8	6	12	26	8							
Radar Trailer Deployment	1			2								
Repo Vehicle		1										
Respiratory Emergency	1	2		1	2							
Robbery			1									
Rubbish Fire												
School Crossing				1	4							
Seizures			1		1							
Sick Person		1										
Solicitation		1										
Speak to Officer	2	3	1	3	3							
Special Detail	13	4	3	1	4							
Stolen Vehicle			1									
Stroke		1										
Suicide, Suicidal Subject												
Suspicious Incident	2			3	1							
Suspicious MV	2	2	8	3	6							
Suspicious Phone Call			1		2							
Suspicious Person	2	1	3	2	2							
Temporary/Final Restraining Order		1			5							
Terroristic Threats				1								
Theft	1											
Training				1								
Traffic Detail	3	2		1								
Trespassing												
Unconscious Person	3	1		3	2							
Unwanted Person					1							
Warrant	1											
Water Restriction Complaint												
Well Being Check		3		6	2							
Total	104	101	132	149	122	0	0	0	0	0	0	0

To: Mayor Dominy and Council

From: Tim Nessler, Fire Chief

Subject: Incident and Activities Report for May 2021


Date: June 1, 2021

Summary of service, dispatched incidents, training, and mutual aid:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
# Service times	10	14	16	17	27								
Alarm Systems	2	3	2	3	11								
Animal Rescue													
Assist EMS				1									
Brush	1		3	3	1								
Building Fire	1												
CO Alarms			1		1								
Cover Assignment													
Dwelling Fire	1	3	1	1	1								
Exterior Fumes	1	2											
Incorrect Dispatch													
Interior Fumes	1	1		3									
Investigation			1										
Motor Vehicle Crash		1	1		1								
Rescue Assignment													
Rapid Intervention	1												
Rubbish Fire													
Service Assignment		1	1	1	6								
Structure Fire													
Meetings/drills	2	3	5	4	4								
Events			1	1	2								
Staff Hours	89.33	95.51	146.2	109.6	132.4								

Monthly highlights:

- The company trained with Mantua Fire District on water supply in non-hydranted areas utilizing tender and port-a-pond operations.
- Squad 1311 responded into the City of Woodbury to assist with an all-hands dwelling fire.
- The company participated in the Wenonah Memorial Day Parade and assisted with power supply at Wenonah Cemetery for the service.



Tim Nessler

Fire Chief

Public Works Monthly report for June 2021(5/28/21 to 6/22/21)

Submitted by Brian Nicholson

2 Yard waste and 2 branch pickups throughout town with 80 yards of yard waste and branches disposed of with no cost to the Borough. We have been able to take advantage of a local farmers need to fill in drainage holes on his property which has allowed the Borough to save dumping fees we would normally have to pay to West Deptford.

Installed 2 solar powered speed signs on Matua Ave. One was placed at Marion and Mantua for west bound traffic and the other on Jefferson and Mantua for east bound traffic. Immediately after installation we notice traffic slowing down hopefully the trend continues.

Water main leak on Cherry St minor loss of water and fixed with the help of Pierson Constructions pipe crew. The leak has brought to our attention the fragile condition of the water main on Cherry St(See Dave Krecks Report)

Infrastructure works continues and the PW Department has been busy with small issues that have occurred, but overall, We are pleased with the progress and professionalism of the entire RE Pierson construction crews.

Water Tower project is moving along. Bids for the project have been opened and prices have come in less than Engineers estimates.

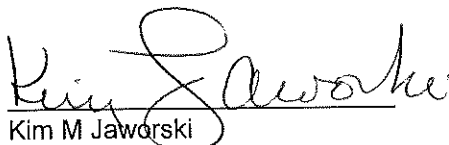
Well 3 improvement project should be started with in the month. An issue has been brought to our attention, Lead time for the new permanent generator is 18 weeks. This is normally a much shorter lead time but do the current environment of the supply chain everything is being delayed. I will keep everyone updated and hopefully this does not become a larger issue as we get closer to the Water Tower project.

Routine Monthly Task:

- ✓ 5 sewer back ups
- ▷ 3 Meters installed
- ✓ 23 Utility Markouts
- ✓ 4 Water samples
- ✓ 72 Metal pick ups
- ✓ 35 E waste pick ups

Mowed and trimmed Borough properties, Cleaned Catch basis, Filled Potholes, Trash and recycle collected at borough properties.

Current Taxes	May	2021 To Date
Prepaid Taxes / 2022	0.00	0.00
2021 Taxes	1,427,566.57	4,367,054.51
2020 Taxes	13,796.02	52,194.28
6% Year End Penalty	1,264.68	2,466.22
Arrears		0.00
Tax Title Liens		0.00
Interest & Costs	2,604.81	9,513.50
Tax Searches		0.00
Cleanup		0.00
Advertising Costs		0.00
Tax Sale Premium		0.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee		0.00
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	1,445,232.08	4,431,228.51


 Kim M Jaworski
 Tax Collector

Percentage of Collection at May 31, 2021
 Percentage of Collection at May 31, 2020

98.48%
 98.09%



Public Buildings & Grounds

Jonathan Barbato, Chair

Committee Members: Peter Fu, Susan Mayer

Month: June 2021

- Wenonah Lake :

Official opening day of Wenonah Lake was Memorial Day 2021

Membership Data and Events:

Resident Families – 98, (296 Tags)

Non-Resident Families – 17, (95 Tags)

Scheduled Party Events – 7

- Continue to work on hiring two or more additional lifeguards
 - Thank you to the Wenonah Lake Association for offering an incentive of \$320 reimbursement for all lifeguards who work through this season
 - Parking spot spacing and overflow parking signage at Public Works under review
 - Snack Stand fully operational
 - Lifeguard tents assembled
 - Efforts underway to increase membership during July
 - Training or re-training of gate staff on assisting public with membership documents
- Happy to report through the efforts of Lake Manager, Erica Walker and staff the lake is operational and all projects complete.

Jonathan Barbato



THE PETTIT GROUP, LLC
Engineering • Architecture • Planning

VIA E-MAIL ONLY

June 22, 2021

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday June 24, 2021
Project Number WNOE012Q**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

2021 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. The Contractor has completed approximately 50% of the concrete work in South Marion Avenue, the new storm sewer installation in West Cherry Street, and most of the water service replacement work in West Cherry Street. Consequently, our office has submitted a recommendation to Council for the approval of the second contract payment.
2. It should be noted that a number of water main breaks were experienced during construction in West Cherry Street, from Jackson Avenue to Garfield Street, and it was determined that the water main was in such a poor condition that it would likely fail as a result of the paving operations.

Therefore, in addition to Payment #2, our office has submitted Contract Change Order #1 for the Borough's consideration. Said Change Order reflects the replacement of the existing 3" cast iron water main in West Cherry Street, from Jackson Avenue to Garfield Street, and is inclusive of the following work:

- A. Replacement of 400+/- LF of existing 3" Cast Iron Water Main with 6" Ductile Iron Water Main, including two (2) 6" valves, ten (10) fittings, two (2) water service connections, pipe re-connections, pressure testing, disinfection, and trench restoration.

It should be noted that the approval of Contract Change Order #1 will result in an overall increase of \$75,500.00 (or 7.28%) above the original Contract Amount of \$1,036,925.68, for a Final Projected Contract amount of \$1,112,425.68.

3. Due to the construction activity in South Marion Avenue, we will be assisting the Lions Club with the staging for the July 4th Parade.

II. GENERAL MUNICIPAL ENGINEERING:

2022 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. In addition to Drainage and Roadway Improvements to Lenape Trail, it was determined that the following additional public roadway improvements should be considered for inclusion in the scope of the 2022 Infrastructure Improvement Project:
 - A. Roadway Improvements to Mohawk Drive, from Lenape Trail to Woodbury-Glassboro Road (*Estimated Construction Cost: \$40,000*)
 - B. Roadway Improvements to East Poplar Street, from Clinton Avenue to Princeton Avenue (*Estimated Construction Cost: \$150,000*)
 - C. Roadway Improvements to Monroe Avenue, from Poplar Street to Mantua Avenue (*Estimated Construction Cost: \$82,000*)

All cost estimates have been updated to reflect recent increases in the cost of construction materials and therefore, we will review the potential construction cost increases with the CFO and Borough Clerk, for purposes of collectively determining the scope of the 2022 Infrastructure Improvement Project. Subsequent to this determination, our office will prepare a fee proposal for the engineering design, contract administration, and construction inspection.

2022 NJDOT MUNICIPAL AID PROGRAM:

1. Our office will be preparing and submitting a 2022 NJDOT Municipal Aid Application for North Clinton Avenue, from Elm Street to Maple Street, prior to the July 1, 2021 deadline.
 - A. Although the NJDOT application will focus on the replacement of the existing dilapidated roadway features, i.e. asphalt paving, curbs, and driveway aprons, we will also consult with the Police Department and Elementary School on the incorporation of any special measures to assist with traffic control during drop-off and pick-up times, such as additional signage and a possibly a separate drop-off zone.
2. It is our understanding that a Resolution in support of the 2022 NJDOT Municipal Aid Application is scheduled for adoption at the June 24th Meeting.
 - A. The NJDOT's new PMRS System will also require that the Borough provide an electronic endorsement the Resolution within thirty days of application submission. We will coordinate said electronic endorsement with the Mayor and Borough Clerk.



NJDOT LOCAL AID INFRASTRUCTURE PROGRAM:

1. The NJDOT has yet to complete their review of the Local Aid Infrastructure funding application for roadway and drainage improvements North Jefferson Avenue, from Mantua Avenue to Buttonwood Street.

NJDOT GRANT MANAGEMENT & PROJECT TRACKING:

1. The NJDOT has launched a new Project Management and Reporting System (PMRS) for documenting the various milestones associated with NJDOT Grant funded projects. We are currently working with the Mayor and Clerk on setting up the necessary accounts in the new PMRS System, which will take effect with the management of the 2022 Municipal Aid Projects.

PY 2021-2022 CDBG APPLICATION: BARRIER FREE IMPROVEMENTS AT LISLE FIELD

1. No such Solicitations received as of the date of this report.

HAZARD MITIGATION PLAN

1. Our office continues to assist the OEM Department in the requisite five-year update of the Borough's Hazard Mitigation Plan.

WENONAH LIBRARY:

1. We are currently in the process of updating the Maintenance Manual for the recently restored Library Rain Garden. Once complete, we will proceed with the maintenance inspections and coordinate any corrective work which may be found necessary. We will also update the Borough's Stormwater Pollution Prevention Plan (SPPP), as required by the MS4 Stormwater Permit.

WENONAH ELEMENTARY SCHOOL:

1. No Change Since Last Report.

WENONAH LAKE:

1. The existing drainage problem that was located beneath the Lake Manager parking area has appeared to have resolved itself. It was suspected that a turtle may have been hibernating within the pipe and was blocking the flow of stormwater. Public Works has confirmed that the obstruction in the pipe is clear and no further action is required at this time. This is yet another reason supporting the purchase of a pipe video camera.



COMEYS LAKE:

1. The following work at the Comey's Lake Dam remains to be completed.
 - A. The clearing of debris from the outfall structures.
 - B. The backfilling and stabilization of the eroded slope of the earthen dam.
 - C. The video inspection of the clogged inflow pipe.

We will coordinate the completion of this work with the Public Works Department as staffing and time permits.

LIGHT RAIL

1. No change since last report.

CONRAIL

1. No change since last report.

SANITARY SEWER SYSTEM

1. It is our understanding that the replacement of the existing sanitary sewer in S. Marion Avenue, from Mantua Avenue to Willow Street, is substantially complete. We defer detailed status reports regarding this project to Suburban Consulting Engineers (SCE)
2. Our office has solicited and accepted Contractor quotes for the construction of the necessary infrastructure improvements for providing sewer service for the residents on north Woodbury-Glassboro Road.
 - A. A total of four (4) Contractors were solicited and only one (1) quote was obtained.
 - B. We have reviewed the Quote and the Scope of Work with the Public Works Committee and have determined that the project will entail a combination of work which will be completed by the Public Works Department and work which will be completed under a public contract.
 1. It was determined that financing for this project will be considered in the Borough's 2022 utility budget.
 - C. It has been confirmed with NJDEP that the proposed sewer infrastructure improvements will require Treatment Works (TWA) Approval
3. It is our understanding that the Public Works Department has reviewed the Sewer System Rehabilitation Plans, as prepared by Suburban Consulting Engineers (SCE), and are in concurrence with the scope of work which includes a combination of in-situ lining of existing sanitary sewers, two (2) separate point repairs, manhole rehabilitation, and installation of one (1) new manhole in Woodbury-Glassboro Road, south of Maple Street.



GLOUCESTER COUNTY UTILITIES AUTHORITY (GCUA)

1. No change since last report.

BOROUGH WATER TOWER AND WELLS

1. Bid opening for the Water Tower Rehabilitation Project was scheduled for Tuesday, June 22, 2021. It is our understanding that Suburban Consulting Engineers (SCE) will be preparing a summary of bids and providing a recommendation for Contract Award.
2. The Contract for Water System Modifications which are required in preparation for the Rehabilitation of the Borough Water Tower is underway. We defer detailed status reports on the progress of work to Suburban Consulting Engineers (SCE).
3. Our office defers detailed status reports on the existing Borough Water System Wells to Suburban Consulting Engineers (SCE)

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. No Change Since Last Report.

NJDEP WATER ALLOCATION

1. The Borough's total water usage for May 2021 is over 20% higher than prior years' water usage for the month of May but still projects to be safely below the annual allocation limit of 72.07 million gallons per year.
 - A. The increase in water usage is assumed to be attributed to an increase in landscape irrigation due to a hotter and drier month of May than is typically experienced.

MANTUA AVENUE WATER SERVICE LEAK – PAVEMENT REPAIR

1. Our office will help coordinate the necessary roadway repair work through a Change Order to the 2021 Infrastructure Improvement Project.

BOROUGH WATER SYSTEM RECORD KEEPING

1. No Change Since Last Report.

STORM SEWER SYSTEM

1. In light of the Asset Management Plans being prepared for the Borough's Water and Sanitary Sewer Systems, considerations should be made for the preparation of an Asset Management Plan and GIS Map for the Borough's Storm Sewer System.

NJPDES STORMWATER DISCHARGE PERMIT (MS4)

1. No Significant Activity Since Last Report.



SOUTH JERSEY GAS IMPROVEMENTS:

1. The Contractor for South Jersey Gas has been restoring the disturbed areas resulting from the construction of the natural gas infrastructure improvements within the Borough. In order to ensure that the post-construction restoration is satisfactorily performed, our office, in cooperation with the Public Works Department, will inspect the project, prepare a punchlist, and coordinate its completion with the Contractor.

BOROUGH TRUCK TRAFFIC

1. No Change Since Last Report.

TRAFFIC CALMING & SAFETY MEASURES

1. In preparation for a future NJDOT Municipal Aid Grant Application for East Maple Street, from N. Marion Avenue to Woodbury-Glassboro Rd., and the corresponding possibility that a condition for receipt of NJDOT Funding would require the removal of the existing speed humps, our office is investigating various non-intrusive options for traffic calming in Maple Street, including painted traffic stripes/markings and roadside delineators.
 - A. It should be noted that the Speed Hump statute (C.39:4-8.9) precludes the installation of speed humps on roadways with a traffic volume in excess of 3,000 vehicles per day. Therefore, we suggest that the Borough take the opportunity to perform the necessary traffic counts prior to preparation of any future NJDOT Municipal Aid Grant Application.
2. Our office will work with the Public Works Department on the identification of locations throughout the Borough that are in need of new or replacement pavement markings to assist with promoting public safety. Considerations will be made for the following:
 - A. Intersections that are in need of crosswalk striping to facilitate pedestrian street crossings. The focus area will include those intersections that are located within 500 feet of a school or public park.
 - B. Centerline striping in Marion Avenue, from Barkbridge Road to Mantua Avenue.
 - C. Stop bar striping to visually enhance existing stop signs.

Once the scope of work is identified and costs estimates prepared, we will coordinate a contract for completion of the necessary improvements.

NORTH LINCOLN AVENUE RIGHT OF WAY VACATION

1. No Change Since Last Report.



BLOCK 13 EROSION PROBLEM (NORTHWEST OF JEFFERSON & ELM)

1. We still await notification from NJDOT regarding the Borough's Local Aid Infrastructure Grant Application for Reconstruction and Drainage Improvements to North Jefferson Avenue whose scope of work would include measures to prevent runoff from discharging from the roadway and into the Borough's Conservation Area.
 - A. Due to the continued delay in the NJDOT's decision regarding the grant application, we will complete a partial survey of the area in questions and, as a pro-active measure, design the necessary improvements for possible inclusion in the scope of the 2022 Infrastructure Improvement Project.
2. An additional solution to prevent the on-gong migration of silt into the wetlands, would be the installation of coir logs at the base of the eroded slope and/or across the channel, upstream from the trail bridge. However, prior to placement of any materials, a survey will be required to delineate private property from Borough property.
 - A. In lieu of a survey, we would need written permission to install the coir logs from the property owner at #205 West Elm Street.

CONSERVATION AREA EROSION PROBLEMS

1. The following Conservation Area erosion problems were reviewed during a recent Public Works Meeting:
 - A. Eldridge Trail at Pine Street
 - B. West Cherry drainage ditch/bridge bulkhead.
 - C. Eroded side slope of Comey's Lake Earthen Dam.
 - D. Existing ravine located within Block 13 (see above).

Our office will continue to work with the Public Works Department and Environmental Commission on addressing these erosive areas within the Borough's Conservation Lands.

LAND USE ORDINANCE MODIFICATIONS

1. No Change Since Last Report.

III. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:

STOCKTON AVENUE EXTENSION

1. No Change Since Last Report.

#9 SHAWNEE DRIVE

1. Additional work remaining includes the installation of a landscape buffer to screen the arrays from public view. Once all work is completed, a final inspection will be performed to verify compliance with the Board's Conditions of Approval.



#207 EAST WILLOW

1. No Change Since Last Report.

AT&T CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. T-Mobile has submitted a request for Consent to Modify their facilities located atop the Water Tower. Our office will review the T-Mobile Plans to verify whether the improvements can be approved administratively, without requiring action from the Planning Board.
 - A. T-Mobile is aware of the forthcoming Water Tower painting project and therefore, the proposed improvements will not be installed until the Water Tower Painting Project is completed.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No change since last report

IV. PLANNING BOARD ACTIVITY:

1. No meetings since last report.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,
THE PETTIT GROUP, LLC



David Kreck, PE, CME
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)
Laurie Christinzio, Planning Board Secretary (via e-mail)

