

BOROUGH OF WENONAH

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September 23, 2021

COUNCIL MINUTES – BUSINESS MEETING

Call to Order: 7:00 p.m. by Mayor John R. Dominy
Wenonah Municipal Building, 1 South West Avenue, Wenonah, NJ 08090

Pledge of Allegiance

Roll Call: Present: Mayor Dominy, Councilpersons Cox, Doheny, Fini, Fu, Mayer
Solicitor Matthew Lyons, Clerk/Admin Karen L. Sweeney
Absent: Barbato

Open Public Meetings Act Statement:

Adoption of the Agenda: Cox/Mayer
All in Favor

Open to the Public Cox/Mayer
Brian Salvatore from the Lions Club, wanted to do something for all the volunteers that helped out with tornado recovery. He thought perhaps the proceeds could go to the Wenonah Home and School as they had to cancel their Fall Festival in the park because of the damage. Mayor Dominy indicated Council would need more details.
Close to the Public Cox/Mayer

Motion to Approve: August 26, 2021 meeting minutes Cox/Mayer
All in Favor, Cox abstains

Motion to Table: Ordinance 2021-11 2nd Read: Amending and Replacing Chapter 56, Article 1, Entitles "Streets and Sidewalks"
Construction and Maintenance of the code Mayer/Cox

Roll Call:

Ayes: Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: Barbato

Motion Approved

Motion to Approve: Resolution 2021-77: Motion to approve Huda Ijaz as Deputy Registrar for the Borough of Wenonah

Cox/Mayer

Roll Call:

Ayes: Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: Barbato

Motion Approved

Motion to Approve: Resolution 2021-78: Supporting the Establishment of Railroad "Quiet Zones" within the Borough of Wenonah limits.

Cox/Mayer

Roll Call:

Ayes: Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: Barbato

Motion Approved

Mayor Dominy told everyone that he and Public Works Superintendent Brian Nicholson, Fire Chief Tim Nessler, and Police Chief Darren White wanted to thank all those who helped out during the 9/1/21 tornado and its aftermath. Special mention to Rich Black OEM, the County, NJ DOT, and Scott Tucker from dispatch, to name a few. The community generously came together. Everyone worked many hours and continue to do so.

Committee Reports:

- Public Safety & Personnel - Susan Mayer; See attached Police and Fire Department reports.
- Police Chief Darren White gave the highlights from his report.
- Fire Chief Nessler - Tim Nessler wanted to thank Franklinville, Pitman, Woodbury, and all the community efforts who mobilized and gave much needed assistance following the Tornado.
- Public Works – Dan Cox; see attached Public Works Report. Brian Nicholson spoke about the tornado aftermath damage and clean up.
- Human Services - Anthony Fini; No report
- Budget & Finance - Jessica Doheny; No report See attached Tax Collector & Treasurers report.
- Legal & Ordinance - Peter Fu; See attached report. Councilman Fu and Mayor Dominy spoke about the price gouging that has been plaguing the town and our residents and how to report complaints to the authorities.
- Public Bldgs. & Grounds - Jonathan Barbato absent; Councilwoman Mayer read report. See attached report

Councilwoman Mayer indicated she is a professor at Rowan University and was planning to give her students a project based on Wenonah's use of their public grounds.

Engineers Report: Dave Kreck- Please see attached engineers report for all projects going on in town. Tornado Recovery: Dave Kreck and Brian Nicholson will be meeting with R.E. Pierson to review the town's hazardous removal repairs and prioritizing areas that are considered hazardous and fall under our emergency contract with FEMA (restoring utilities services affected by the storm, removing uprooted stumps, repairing sidewalks, curbs and roadways.) FEMA has indicated that they will pay 75/25 for most of this.

Motion to Approve: Disbursements

Mayer/Fini

Roll Call:

Ayes: Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: Barbato

Motion Approved

Miscellaneous:

Motion to Approve: Wenonah Woman's Club for an extension of the "Farmers Market" to October 14, 2021, and Saturday, December 4, 2021 for a "Holiday Market."

Cox/Mayer

Council gave a Tentative Approval to the Lions Club to plan a "Celebrating the Volunteers of the Town" Party at the Wenonah Lake sometime in late October/November. However, Council will need more information and details.

Open to the Public:

Cox/Mayer

Dave Kreck and Scott Barnes, Environment Commission, gave an overview of the tornado damage that was done to the conservation areas, trails, etc. They are currently assessing these damages.

Gary Odenbrett, Shade Tree Chairman, gave an overview of the damage in the clear zones and the Wenonah Park. Discussion regarding the donated funds and how to proceed followed.

Mayor Dominy spoke more about the tornado and the recovery process. He noted that thankfully no one was injured and mentioned Brian Nicholson and the public works crew again on a job well done.

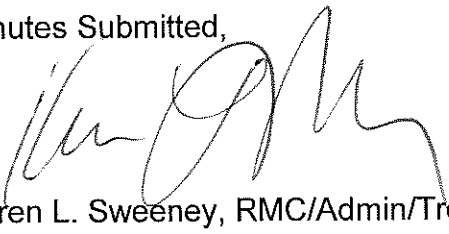
Close to the Public:

Doheny/Fu

Motion to Adjourn: 8:00 pm

Mayer/Fini
All in Favor

Minutes Submitted,



Karen L. Sweeney, RMC/Admin/Treasurer

Approved: October 28, 2021



Mantua Township Police Department

Proudly serving Mantua Township and Wenonah Borough



Darren E. White
Chief of Police

405 Main Street
Mantua, NJ 08051
mantuapd@mantuatownship.com
(856) 468-1920
Fax (856) 464-0237

Shaun J. Butler
Lieutenant

Brian L. Grady
Captain

September 23, 2021

To: Mr. Mayor and members of the Township Council
From: Chief White

Re: Workshop report

- We are considering putting out a public survey similar to the one recently put out about the administration
- The new outer vests are all in and officers are now allowed to wear them. They will look different than our current uniforms, although we will still be wearing the same uniform shirt underneath.
- We ordered vehicle specific first aid kits for all the cars which just came in recently. The new use of force policy specifically requires first aid by the officer to any individual who was involved in a use of force incident rather than calling for an ambulance.
- Ptl. Krieger obtained a county form specific to law enforcement where we can have our information removed from the online tax records. After the doxing threats came out last year or so, it was always frustrating that no matter how much personal information you could have removed from the internet, it was always available through the county tax records with an easy search. This should no longer be an issue for those who want their information removed.
- We put out a social media message about price gouging last week. We also contacted the Division of Consumer Affairs to inquire about specific information they need or investigative steps that are helpful for them when they investigate price gouging complaints.
- DWI Grant Results

○ DWI Arrests	-	3
○ Seat belt violations	-	9
○ Careless driving	-	8
○ Fugitives apprehended	-	10
○ Suspended licenses	-	11
○ Uninsured motorist	-	8
○ Speeding	-	3
○ Reckless driving	-	6
○ Drug arrests	-	3

0

- Other moving/non-moving - 139
- Other activity
 - Shoplifting, attempt to elude police (x6), criminal trespass (x4), burglary arrest, false ID
- Shooting response
 - For clarification, we do not handle the investigation, the state attorney general's office handles these types of investigations for all incidents of this type. This does not imply that anything wrong was done on the officer's behalf, it is just the process that is mandated in directive 2019-4. As a result, our main focus is ensuring that the entire department continues to function and that any officers who need additional care receive it.
 - Constant follow-ups with the guys, some in-person, most over the phone.
 - Informational pamphlets about first responder mental wellness were provided to all officers in the department.
 - Debriefing this past Monday specifically for the affected officers with an agency specifically designated to assist with these types of incidents. This is a normal and appropriate response to a critical incident.
 - Departmental meeting yesterday to go over the investigation process. The prosecutor graciously attended. I can tell them that X, Y, and Z needs to be done per directive 2019-4, but for me they are just words on a paper. Due to time at the Attorney General's Office, the county prosecutor has specific experience and can better relate how the various directives or other legislation are put into practice.
 - Although we were already planning on beginning an employee assistance program for Mantua on January 1st, we got this done sooner and it is now in effect.
 - We are getting information out to our officers as quickly as we can to avoid grapevine rumors.
 - Daily administrative round table discussions to discuss additional actions.
 - We put out a clarifying social media message regarding why there are no updates through the township and where they can look to get official information.

Wenonah Incidents Summary Report

Call Type	January	February	March	April	May	June	July	August	September	October	November	December
911 Hang Up		1	1	2		1						
911 Miss Dial							1					
911 Open Line							1					
A CO Alarm					1	1						
Abandoned Vehicle												
Abdominal Pain		1		1								
Added Patrol	10	4	21	19	12	10	24	11				
Administrative												
Allergic Reaction			1			1	1					
Animal Complaint	4			1	2		2	3				
Arrest												
Assault		1				1	1	1				
Assist Other Agency			2	3		1	3	1				
Bleeding	1						1					
Brush Fire	1											
Building Fire	1					1						
Burglar Alarm Activation	3	6	3	4	9	8	10	8				
Burglary Entering	1		5				3					
Burglary Theft					1		6					
Cardiac Arrest												
Cardiac Emergency		1	1		1		1	2				
Child Custody Exchange												
Child Welfare												
Civil Matter Complaint				1								
CO Alarm			1									
Commercial MVC				1								
Community Policing		1	3		1			2				
Criminal Mischief Complaint					6		2	1				
Damage to Property		1										
Diabetic Emergency												
Disabled MV		2	2			1		1				
Disorderly Conduct												
Dispute	1		1							3		
Disturbance		1										
Domestic		1	1	1	1		2	1				
Downed/Arching Wires		3	2	1	2	1		5				
Dwelling Fire		1				1						
Escort			1									
Fall Victim		4	6	1	5		2	3				
Fight		1					1					
Fingerprinting												
Fire Alarm Activation			1			1						
Fire Alarm System	1	3		1	2		1	1				
Fireworks Complaints							1					
Follow Up	6	1	2	7	3	1	1	1				
Found Item							1	1				
Fraud Complaint	1	2			1			3				
Fumes Exterior		1				1						
Fumes Interior	1	1						1				
General	2	1				1	2					
Harassment	1			1				1				
Hazardous Road Condition		1		1		2	2					
House Check		2	3	1								
Hit and Run	1							1				
Identity Theft			1	1		1		1				
Illegal Dumping												
Investigation	4	2		2	1		1	1				
Investigation (FIRE)			1									
JV Complaint		1	1	1			2					
Local Ordinance							2					
Lock Out	1	1		1	2	1	1					
Loitering												
Lost Item												
Maternity				1								
Medical Alarm				1								
Medical Emergency		2	2	1	2	3	2					
Missing Person					1							
MV Complaint	1	3	2	8	3	3	4	1				
MV Crash		1	4	1	2	3	4					
MV Stop	11	6	16	20	15	8	16	14				
Narcotics			1									
Neighbor Complaint			1	1								
Noise Complaint				1	1			1				
Notification/Informational	3	2	7	3	2	2	1	1				
Panic Alarm												
Parking Enforcement				2		1	5					

Pedestrian Stop	1		1			8	1	1				
Property Check	8	12	7	4	3		10	1				
Psychiatric Emergency						1	1					
Public Assist	1			1		2	1	2				
Radar Enforcement	8	6	12	26	8	21	14	6				
Radar Trailer Deployment	1			2								
Repo Vehicle		1										
Respiratory Emergency	1	2		1	2	2	1					
Robbery			1									
Rubbish Fire						1	1					
School Crossing				1	4							
Seizures			1		1							
Sick Person		1										
Solicitation		1				1	1					
Speak to Officer	2	3	1	3	3	2	2					
Special Detail	13	4	3	1	4	1	1	1				
Stolen Vehicle			1									
Stroke		1										
Suicide, Suicidal Subject												
Suspicious Incident	2			3	1		1					
Suspicious MV	2	2	8	3	6	4	3	1				
Suspicious Phone Call			1		2							
Suspicious Person	2	1	3	2	2			2				
Temporary/Final Restraining Order		1			5	2						
Terroristic Threats				1								
Theft	1							2				
Training				1								
Traffic Detail	3	2		1			1	1				
Trespassing												
Unconscious Person	3	1		3	2	1	1					
Unwanted Person					1							
Warrant	1							1				
Water Restriction Complaint												
Well Being Check		3		6	2	2		2				
Total	104	101	132	149	122	104	146	90	0	0	0	0

To: Mayor Dominy and Council

From: Tim Nessler, Fire Chief

Subject: Incident and Activities Report for August 2021

Date: September 21, 2021

Summary of service, dispatched incidents, training, and mutual aid:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
# Service times	10	14	16	17	27	34	30	42					
Alarm Systems	2	3	2	3	11	6	9	21					
Animal Rescue													
Assist EMS				1			1						
Brush	1		3	3	1	2							
Building Fire	1					1	1						
CO Alarms			1		1	3	2	2					
Cover Assignment						2		1					
Dwelling Fire	1	3	1	1	1	5	4	1					
Exterior Fumes	1	2				2							
Incorrect Dispatch								1					
Interior Fumes	1	1		3		2	1	2					
Investigation			1				1	1					
Motor Vehicle Crash		1	1		1	1	2	3					
Rescue Assignment								1					
Rapid Intervention	1												
Rubbish Fire						2	2						
Service Assignment		1	1	1	6	3	2	5					
Structure Fire						1							
Vehicle Fire							1	1					
Meetings/drills	2	3	5	4	4	4	2	3					
Events			1	1	2		2						
Staff Hours	89.33	95.51	146.2	109.6	132.4	151.3	195.3	92.59					

Monthly highlights:

Tim Nessler
Fire Chief



1 South West Avenue | Wenonah, NJ 08090 | www.boroughofwenonah.com

Via Email

To: John Dominy, Dan Cox, Jessica Doheny, Matt Lyons, Karen Sweeney, Rich Black, Darren White, Tim Nessler, Drew Sole
From: Peter Fu
Date: 20 July 2020
Re: **Consumer Protection Guidance**

Purpose: On 01 September 2021, a state of emergency was declared to exist throughout the Borough of Wenonah (“Wenonah”) due to the catastrophic losses suffered by Wenonah residents during Hurricane Ida’s landfall over southern New Jersey. New Jersey Executive Order No. 259. As a result of the natural disaster, dozens of vendors have attempted to solicit business from Wenonah residents impacted by hurricane related property damage. The purpose of this memorandum is to align Borough of Wenonah (“Wenonah”) municipal resources for the (i) protection of Wenonah residents from unfair consumer practices and (ii) mitigation of harm already inflicted on Wenonah residents due to unfair consumer practices.

Action Items: Consistent with direction from the New Jersey Office of the Attorney General (“OAG”) and in consultation with Wenonah municipal representatives, the following action items are requested:

Item No.	Responsible Party / Parties	Req. Completion Date	Task
1	Dominy	11 September 2021	Request for the Resident No. 1, whose identity has been redacted from this report, to file an official complaint at the following link: https://njconsumeraffairs.state.nj.us/file-a-complaint/ .
2	Fu	11 September 2021	Request for the Resident No. 2, whose identity has been redacted from this report, to file an official complaint at the following link: https://njconsumeraffairs.state.nj.us/file-a-complaint/ .
3	Doheny	10 September 2021	Assess effectiveness of current social media outreach with respect to mayoral updates.
4	Black Dominy Fu	11 September 2021	Determine date or dates to host representatives from the OAG to intake Wenonah resident claims regarding potential price gouging.
5	Dominy	10 September 2021	Advise Sweeney that the Wenonah borough hall may be used by the OAG for in-person claims intake and interviews.
6	Dominy	10 September 2021	Request permission from Nessler and Sole to utilize the Wenonah fire company (“WFC”) property for in-person OAG claims intake and interviews.
7	Doheny Dominy Fu	11 September 2021	Draft message to all Wenonah residents regarding availability of online and in-person methods for submitting claims regarding potential price gouging to the OAG.
8	Doheny Nessler White Sweeney	<i>Pending</i>	After the completion of Action Item No. 7, request that the social media pages and posts regarding potential price gouging claims by the Wenonah borough council (“Council”), WFC, and Mantua police department all reference the availability of online and in-person claims reporting.



1 South West Avenue | Wenonah, NJ 08090 | www.boroughofwenonah.com

Procedural Background: The New Jersey Consumer Fraud Act (“Act”) prohibits any person or entity from selling or offering to sell any product or service at an *excessive price increase*¹ within 30 days after the declaration of a state of emergency (“Price Gouging Violation”). N.J.S.A. 56:8-109. Pursuant to the Act, the OAG is empowered to investigate, prosecute, and penalize New Jersey vendors for all violations of the Act. N.J.S.A. 56:8-3 and N.J.S.A. 56:8-13.

Substantive Background: During the period 04 September 2021 to 06 September 2021, various members of the Wenonah borough council learned of instances where Wenonah residents were offered tree removal and/or home improvement services that may have constituted Price Gouging Violations (“Potential Claims”).

In one instance, on or around 02 September 2021, a Wenonah resident was pressured to accept an offer for tree removal services, with respect to three downed trees, in the amount of \$41,000.00. During the interaction, the vendor (i) refused to leave the resident’s property until the resident agreed to listen to the vendor’s proposal, and (ii) encouraged the resident to misrepresent the location of the downed trees to the resident’s insurance company. The resident ultimately accepted the vendor’s services. On or around 05 September 2021, the resident was approached by the vendor, after services were performed, to sign a document stating that the vendor had not coerced the resident and that the resident voluntarily agreed to the price of the services.

In another instance, on or around 02 September 2021, a Wenonah resident was pressured to accept an offer for tree removal services, with respect to two downed trees, in the amount of \$28,000.00. During the interaction, the vendor (i) refused to leave the resident’s property until the resident agreed to listen to the vendor’s proposal and (ii) misrepresented the scope of the resident’s loss. The resident refused the offer, and the vendor only left the resident’s property after the resident advised that the resident would discuss the offer with the resident’s significant other, an attorney.

OAG Guidance: On 07 September 2021, Fu, after consultation with Dominy and Lyons, contacted the OAG for guidance on how the Council and Wenonah residents could request assistance on determining if Price Gouging Violations occurred. On 09 September 2021, Fu met with Jeremy Hollander, Assistant Attorney General, and Greg Turner, Assistant Deputy of Enforcement, representatives from the OAG’s Office of Consumer Protection to discuss the Potential Claims (“OAG Information Session”).

During the OAG Information Session, Fu requested that OAG investigators canvas Wenonah to directly discuss resident interactions with vendors because (i) sections of Wenonah remain without internet access and (ii) the reluctance of some Wenonah residents to seek information or assistance due to embarrassment. In response, the OAG advised that the OAG could not canvas Wenonah due to statutory obligations under New Jersey law, but are able to attend a Council meeting or visit the Wenonah emergency command center to provide education or claim intake upon request.

After consultation between Dominy, Fu, and Lyons, it was determined that Wenonah resources will (i) assess the viability of in-person claims intake by examining the effect of social media outreach and (ii) commence the action items listed in this memorandum.

Links to References

New Jersey Executive Order No. 256: <https://nj.gov/infobank/eo/056murphy/pdf/EO-259.pdf>

New Jersey Consumer Fraud Act: <https://www.njconsumeraffairs.gov/Statutes/Consumer-Fraud-Act.pdf>

¹ An “excessive price increase” is deemed to occur if:

1. The price exceeds by more than 10 percent the price at which the good or service was sold or offered for sale by the seller in the usual course of business immediately prior to the state of emergency, unless the price charged by the seller is attributable to additional costs imposed by the seller's supplier or other costs of providing the good or service during the state of emergency; or
2. In those situations where the increase in price is attributable to additional costs imposed by the seller's supplier or additional costs of providing the good or service during the state of emergency, the price represents an increase of more than 10 percent in the amount of markup from cost, compared to the markup customarily applied by the seller in the usual course of business immediately prior to the state of emergency.



Public Buildings & Grounds

Jonathan Barbato, Chair

Committee Members: Peter Fu, Susan Mayer

Month: September 23, 2021

On September 1, 2021, Wenonah and surrounding towns were struck by a tornado. A tornado that sliced through the heart of Wenonah resulting in widespread destruction.

I would like to start by thanking the Wenonah Borough Employees, many Volunteers and organizations that ran into action to help others while many of their own homes and properties were badly damaged.

Volunteers of the past have pushed Wenonah forward and many of our present day volunteers are continuing that tradition.

Summary of storm damage:

- Public grounds and buildings suffered severe damage
- Wenonah Park suffered severe damage with many of our mature trees falling victim to the storm. Cleanup is still ongoing and the park remains closed until further notice. Meetings planned to discuss a master plan for the park.
- Conservation land and Trails between S West Ave and S Jefferson suffered severe damage and remain impassable. Please proceed with caution on any of our conservation land.
- Fire House has extensive damage to the roof and two air conditioning units
- Train station has major roof damage. Inspection performed by a structural engineer was completed and a report to be provided.

Note: There is still a number of trees, root bulbs and sidewalk damage. The Mayor and Council members would like to ask for your understanding and patience while we work on resolving each case.

Jonathan Barbato

Wenonah Shade Tree Report to Council 9/23/21 – Tornado impact

The tornado hit early evening Wednesday September 1st – an unwelcome present for my wife's 65 birthday.

Following two days of personal recovery and assisting neighbors - members of the STC starting taking inventory of damage to street trees. We recorded when possible:

- A) Street trees down in full
- B) Street trees still standing but in need of removal
- C) Street trees that if trimmed could survive
- D) Stumps remaining from trees that had fallen and were cut for street clearance.
- E) Inventory of Wenonah Park tree damage

On September 6th, 8th and 10th I directed and worked with Timbercut for full days removing widow makers from street trees to avoid further injury to people, homes or cars. That week members continued their surveys. We have plans to undertake further trimming of immediate hazards.

Almost immediately following the tornado the STC received numerous calls from individuals or volunteer groups looking to donate or fundraise for tree replantings.

The STC and Boro Council appreciate resident's genuine caring and willingness to contribute to our town's tree rebirth. I will assist as directed by Council in guiding those individuals and groups in their goal of rebuilding Tree City USA. We have been awarded Tree City USA status for 25 consecutive years and we will continue that legacy for the generations of future Wenonah residents.

I would like to thank the STC members who spent many hours responding to this disaster. Also special thanks to Brian at Public Works, Rich Black of Emergency Management, Chief Nessler of the Wenonah Fire Dept, the Wenonah Women's Club and all the public and private responders who served residents in their time of need. Mayor Dominy was a calming force following the winds of destruction. The Shade Tree Commission stands with you all.

Submitted by Gary Odenbrett – Wenonah STC Chair



September 09, 2021

Via Electronic Mail (wenonahclerk@comcast.net)

Borough of Wenonah
1 South West Avenue
Wenonah, New Jersey 08090

Attn.: Karen Sweeney, Administrator/Clerk

Re.: Borough of Wenonah, County of Gloucester, State of New Jersey
Professional Engineering Services
Monthly/Project Status Report – August 2021
File No.: SCE-R10301.011

Dear Ms. Sweeney:

SUBURBAN CONSULTING ENGINEERS, INC. (SCE) is pleased to provide the following status report of our work on active projects for the month of August 2021 for the Borough of Wenonah.

I. WATER SYSTEM

A. WATER SYSTEM IMPROVEMENTS (CONSTRUCTION CONTRACT 1)

SCE-R10302.031

Authorization: \$80,950.00
Billed to Date: \$49,877.16 (62%)

The project scope entails construction of water system improvements to be to be in operation prior to removing the elevated storage tank from service for painting, as well as address the free ammonia issue at Well No. 3.

The hydrants, variable frequency drive (VFD), automatic transfer switch (ATS) and chlorinator improvements must all be in place and functional prior to removing the tank from service.

The variable frequency drive has been installed. Well 3 control shall be changed from tank level control to pressure maintaining control once the improvements to the chlorinator have been constructed.

One of the two hydrants to be constructed at the Woodbury interconnections was constructed on September 8, 2021. The second is scheduled for construction the week of September 13, 2021.

The Borough has arranged for a generator to be borrowed from the County to remain on standby at Well 3 while the tank is out of service. The generator is scheduled to be delivered the week of September 13, 2021. The contractor has provided a change order proposal to setup and connect the generator to the automatic transfer switch.



SCE to obtain a schedule for the installation of the ATS and temporary generator. The permanent generator is scheduled for delivery the last week of October 2021.

Some of the parts necessary for upgrades to the chlorinator have been received. The VFD for the chlorinator has not yet been received. The Contractor has not been able to get a delivery date from the manufacturer for the VFD yet.

Construction is anticipated to be completed in November pending delivery of the generator.

B. TANK REHABILITATION (CONSTRUCTION CONTRACT 2)

SCE-R10302.011:

Total Authorization: \$108,420.00

Billed to Date: \$61,804.86 (57%)

Project Scope Overview:

The project scope entails water tank rehabilitation including removal and replacement of interior and exterior coatings, construction of an active mixing system and other associated improvements, such as a new frost proof vent, a new tank access manway and foundation repairs. The contract was awarded to US Tank.

Contract documents have been executed by all parties and delivered. The notice to proceed will be issued once the date the tank can be removed from service has been determined based on the in-service date of the Water System Improvements project.

The Borough has arranged for the temporary water storage/equalization tanks to be located in the parking lot of the Wenonah Swim Club. The tanks are scheduled for delivery on September 9, 2021.

The Borough has made arrangements for AT&T to submit request for reimbursement for their costs to relocate and reinstall their cellular equipment on the tank.

SCE to complete our review the shop drawings received from the Contractor on September 8, 2021.

Contract construction duration is 120 calendar days.

C. ASSET MANAGEMENT WEB HOSTING FOR THE WATER DISTRIBUTION SYSTEM

SCE-R10303.021

Total Authorization: \$5,000.00

Billed to Date: \$3,587.50 (72%)

Project Scope Overview:

The project scope entails establishing a data collection system for water system assets including capturing hydrant flushing data and valve assessment data for documenting compliance with the Water Quality Accountability Act (WQAA).



SCE remains available to answer questions when the Borough begins to collect hydrant flushing data and create service valve data.

II. SANITARY SEWER SYSTEM

A. SANITARY SEWER AND MANHOLE REHABILITATION

SCE-R11851.011

Total Authorization: \$55,745.00
Billed to Date: \$51,630.61 (92.6%)

Project Scope Overview:

Rehabilitation of priority locations of sanitary sewer mains and manholes.

South Marion Sewer Replacement Contract

Work on the sewer portion of the South Marion improvements has been completed. The contractor's final payment application for the release of the retainage had been received and a payment recommendation letter sent to the Borough.

Sanitary Sewer Rehab Contract

SCE submitted the design documents for the sewer rehabilitation work to the NJDEP for the I-Bank funding in July. SCE will continue to be in contact with the NJDEP regarding the document reviews and approvals for I-Bank funding.

Current projected schedule for the sewer and manhole rehabilitation project is as follows:

- July – September 2021 NJDEP Review
- October 2021 Bid Advertisement
- November 2021 Bid Receipt
- November 2021 Contract Award
- December 2021 Pre-Construction Meeting
- January 2022 Construction Start
- April 2022 Construction End

B. SANITARY SEWER ASSET MANAGEMENT PLAN

SCE-R10301.011

Total Authorization: \$62,350.00
Billed to Date: \$60,827.37 (97.6% Complete)

Project Scope Overview:

Prepare the Asset Management Plan for the sanitary sewer system including assessing the condition of select sewer segments via CCTV and performing a rate analysis.



The results and findings from the second round of CCTV investigation activities, which was conducted in December 2020, have been incorporated into the scope of the sanitary sewer rehabilitation project (11851.011) above. No work was done on this project in August. The sewer AMP will be updated and finalized after the completion of the sewer rehabilitation work (SCE Project R11851.011).

C. SANITARY SEWER CAPITAL IMPROVEMENTS

SCE-P11988.011

Proposal Amount: \$113,400

This proposal is currently on hold by the Borough. Lift Station communication upgrades is being conducted by the Controls Engineer Subcontractor that the Borough DPW utilizes.

As per the discussion on the Wenonah Council call dated 14 January 2021, the work under this proposal is to be re-evaluated after the tank rehabilitation project is completed.

Should you have any questions or concerns regarding this Monthly Report, please do not hesitate to contact our office. Thank you.

Very truly yours,

SUBURBAN CONSULTING ENGINEERS, INC.

A handwritten signature in black ink, appearing to read 'R. E. Wells', is written over a horizontal line.

Robert E. Wells, PE
Project Manager

**BOROUGH OF WENONAH
GLOUCESTER COUNTY, NEW JERSEY**

ORDINANCE No. 2021- 11

**AMENDING AND REPLACING
CHAPTER 56, ARTICLE I, ENTITLED
“STREETS AND SIDEWALKS – CONSTRUCTION AND MAINTENANCE”
OF THE CODE OF THE BOROUGH OF WENONAH**

WHEREAS, the Mayor and Council of the Borough of Wenonah have determined that certain amendments to Chapter 56, Article I, Sections 56-1H; 56-7; 56-10; 56-12; 56-13; and 56-14 of the Code of the Borough of Wenonah are required.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Wenonah that Chapter 56, Article I, Streets and Sidewalks – Construction and Maintenance, of the Code of the Borough of Wenonah is hereby amended as follows (additions indicated in boldface and italics *thus*; deletions indicated with strike-through ~~thus~~):

SECTION 1. Chapter 56-1H entitled “General Requirements” is hereby deleted in its entirety, thus:

~~Upon the failure of the owner or owners of lands fronting or bordering on any borough streets to construct, pave, repave, curb, recurb, improve and/or repair the sidewalks, curbs and driveway approaches, or upon the failure of the owner or owners of lands fronting or bordering on any borough streets to properly grade and maintain any sidewalk area where no sidewalk is constructed within 30 days after the service of notice pursuant to the provisions of N.J.S.A. 40:56-1 to end and 40:65-1 to end, said improvements shall be done by the Borough of Wenonah or under its direction pursuant to the statutes aforesaid and the cost assessed against the lands affected.~~

SECTION 2. Chapter 56-7 entitled Sidewalk Specification is hereby amended as follows:

J. Prohibition against Removal. No new sidewalk constructed after the passage of this Section or any present sidewalk shall be removed for any reason unless it is to be immediately replaced in accordance with the standards set forth in this Chapter.

SECTION 3. Chapter 56-10 entitled Determination of Need for Repair or Alteration; Notice to Owner or Occupant is hereby deleted in its entirety, thus:

~~A. Repairs, alterations, re-laying or maintenance of any sidewalks, curbs or driveways shall be required whenever the Borough Council, Borough Code Official or Borough Engineer, upon 20 days' notice to the owner or occupant of such abutting property and an opportunity to such abutting owner or occupant to be heard, shall, by resolution of~~

~~the Borough Council, determine that such repairs, alterations, re-laying or maintenance, at the expense of the abutting landowners, is reasonably necessary for the safety of the public using such sidewalks, curbs or driveways or for the efficient utilization of the sidewalks, curbs or driveways for the purpose for which they are constructed. No sidewalk, or any sidewalk abutting a driveway or curb, shall maintain an elevation or declivity in excess of one-half inch.~~

~~B. Such notice of the proposed adoption of the resolution shall also specify the work to be done by the owner or occupant shall contain further notice that in the event that the Borough Council makes such determination by resolution, the owner or occupant shall be required to commence the work specified within a period of not less than 20 days from the date of service of such notice.~~

SECTION 4. Chapter 56-11 entitled Notice when Owner is Unknown is hereby deleted in its entirety, thus:

~~Whenever any such lands are unoccupied and the owner cannot be found within the Borough, the notice may be mailed, postage prepaid, to his or her post office address if the same can be ascertained, but in case the owner is a nonresident or his post office address cannot be ascertained, then such notice shall be inserted for two weeks, once a week, in the official newspaper of the Borough.~~

SECTION 5. Chapter 56-12 entitled Failure to Comply, Work to be Done by Borough; Costs to Become Lien is hereby deleted in its entirety, thus:

~~In case the owner or occupant of such lands shall not comply with the requirements of such notice, it shall thereupon be lawful for the Borough Public Works Supervisor, as the person in charge of the Public Works Department of the Borough, upon filing due proof of the service or publication of the aforesaid notice with the Borough Clerk, to cause the required work to be done and paid for out of the municipal funds available for that purpose the cost of such work shall thereupon be certified by the Borough Clerk to the Borough Tax Collector, and upon filing the certificate, the amount of the cost of such work shall be and become a lien upon the abutting lands in front of which said work was done to the same extent that assessments for local improvements are liens in the Borough under general law and shall be collected in the manner provided by law for collection of such other assessments and shall bear interest at the same rate.~~

SECTION 6. Chapter 56-13 entitled Additional Remedies is hereby deleted in its entirety, thus:

~~In addition to the remedies specified above, the Borough may have an action to recover the amount against the owner of the lands in any court having competent jurisdiction thereof, and a certified copy of the aforesaid certificate shall in such action be prima facie evidence of the existence of the debt due from the owner to the Borough.~~

SECTION 6. Chapter 56-14 entitled Disposition of moneys is hereby deleted in its entirety, thus:

~~All moneys recovered or paid to the Borough under the provisions of the foregoing sections shall be credited to the account out of which the cost of such work was paid.~~

SECTION 7. In the event that any portion of this Ordinance is found to be invalid for any reason by any court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

SECTION 8. All ordinances or parts of ordinances deemed to be inconsistent with this ordinance are hereby repealed.

SECTION 9. This ordinance shall become effectively immediately upon final adoption and publication in accordance with the laws of the State of New Jersey.

I, Karen Sweeney, Municipal Clerk, hereby certify that the foregoing ordinance is a true and accurate copy of an ordinance introduced on August 26, 2021 and adopted on final reading by the Borough Committee of the Borough of Wenonah at a regular and duly convened meeting held on September 23, 2021.

*Karen Sweeney, RMC/ADMIN/QPA
Municipal Clerk, Wenonah Borough*

Public Works Monthly report for June 2021(8/20/21 to 9/21/21)

Submitted by Brian Nicholson

Water Tower project is moving along. Hydro Numatic tanks have been placed in the pool parking lot are ready to be put online when needed. US tank is ready to proceed once all of Well 3 improvements have been completed and tested. I anticipate A mid October start.

Well 3 improvement project is moving along, slower than anticipated. An issue has been brought to our attention, Lead time for the new permanent generator is 18 weeks. This is normally a much shorter lead time but do the current environment of the supply chain everything is being delayed. Temporary Generator is on site and electric connections are being made this week. We are currently waiting for a VFD for the chlorine machine, shipping delays again have been an issue.

Expecting delivery of the new backhoe with in the month.

TORNADO IDA:

The tornado has changed the landscape of our beautiful town forever. Thanks to the support of the county, Vince Voltaggio, John Park and all of the county crews, the town is getting cleaned up. I personally would like to thank Our Public Works crews, The neighboring Towns (Mantua PW and MUA, West Deptford, Clayton, Westville, Logan and Pitman). They all contributed in getting the town to look as good as it does only 3 weeks after this devastating storm. Finally a huge Thank you to the Mayor, Karen and Council, Fire Department and OEM, for all the support, We could not do this without all of you.

As far as clean up updates:

Branch and tree debris cleanup is ongoing and I anticipate a couple months of hard work.

Trash debris: Dumpsters will continue to be placed through out town to help with cleanup, Hopefully residents can place in the dumpsters but larger items Public Works will have to assist.

Stump removal: Dave is currently surveying town and working on a plan with Pierson to remove and fix curbs, sidewalks and roadways.

Park: The Park is still closed. We have no electric service; a tree damaged the service box and We have contracted ABS electric to fix. Also, there is still dangerous areas of the park. Timber Cut has done a great job so far cleaning up the trees but we have sidewalks damaged and trees that still need to be addressed.

BOROUGH OF WENONAH
12 Year Lake Financial Analysis

	2010	2011	2012	2013	2014
Revenue	\$ 31,257	\$ 28,388	\$ 27,471	\$ 22,447	\$ 27,448
Expense:					
Salary	\$ 28,267	\$ 27,534	\$ 32,253	\$ 27,905	\$ 29,875
Fica	2,160	2,106	2,467	2,135	2,285
Other Expenses	6,225	6,585	7,760	8,219	7,362
	36,652	36,225	42,480	38,259	39,522
TOTAL Excess/(Deficit)	<u>\$ (5,395)</u>	<u>\$ (7,837)</u>	<u>\$ (15,009)</u>	<u>\$ (15,812)</u>	<u>\$ (12,074)</u>

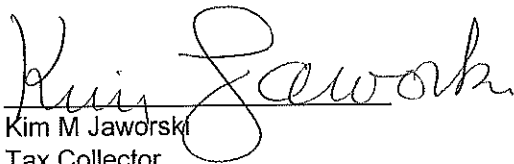
	2015	2016	2017	2018	2019
Revenue	\$ 21,450	\$ 19,580	\$ 17,000	\$ 19,127	\$ 25,443
Expense:					
Salary	\$ 32,076	\$ 32,346	\$ 30,990	\$ 31,299	\$ 33,943
Fica	2,454	2,475	2,371	2,394	2,596
Other Expenses	8,409	4,560	6,812	4,709	8,795
	42,939	39,381	40,173	38,402	45,334
TOTAL Excess/(Deficit)	<u>\$ (21,489)</u>	<u>\$ (19,801)</u>	<u>\$ (23,173)</u>	<u>\$ (19,275)</u>	<u>\$ (19,891)</u>

	2020	2021
Revenue	\$ 31,276	\$ 42,817
Expense:		
Salary	\$ 39,820	\$ 38,333
Fica	3,046	2,932
Other Expenses	11,060	9,337
	53,926	50,602
TOTAL Excess/(Deficit)	<u>\$ (22,650)</u>	<u>\$ (7,785)</u>

LAKE REVENUE 2021

REVENUES:	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Lake Revenues						\$ 1,035.00	\$ 1,739.50	\$ 1,444.50	\$ 42.75				\$ -
Concession													\$ 4,261.75
Volley Ball Usage						\$ 3,818.00	\$ 5,720.00	\$ 5,240.00	\$ 30.00				\$ 14,808.00
Walk In				\$ 25.00	\$ 125.00	\$ 150.00	\$ 100.00	\$ 275.00	\$ 75.00				\$ 725.00
Pavilion Rental						\$ 678.00	\$ 365.00	\$ 1,136.00					\$ 2,177.00
Parties													\$ -
Day Passes/w/mem			\$ 50.00			\$ 600.00	\$ 450.00	\$ 50.00					\$ 1,150.00
Pass Books			\$ 380.00	\$ 210.00	\$ 1,640.00	\$ 5,785.00	\$ 1,295.00	\$ 385.00					\$ 9,695.00
Regular Membership			\$ 700.00		\$ 700.00	\$ 5,800.00	\$ 2,800.00						\$ 10,000.00
Non/Res Membership							\$ 400.00						\$ -
Non/Res Single Membership													\$ -
Other													\$ -
TOTAL:	\$ -	\$ -	\$ 1,130.00	\$ 235.00	\$ 2,465.00	\$ 17,864.00	\$ 12,869.50	\$ 8,530.50	\$ 147.75	\$ -	\$ -	\$ -	\$ 42,816.75

Current Taxes	August	2021 To Date
Prepaid Taxes / 2022	8,029.11	10,130.62
2021 Taxes	1,875,424.77	6,702,605.18
2020 Taxes	11,307.03	92,804.43
6% Year End Penalty		3,378.62
Arrears		0.00
Tax Title Liens		0.00
Interest & Costs	1,411.50	16,076.32
Tax Searches		0.00
Cleanup		0.00
Advertising Costs		0.00
Tax Sale Premium		0.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee	-4,220.71	-4,220.71
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	1,891,951.70	6,820,774.46


 Kim M Jaworski
 Tax Collector

Percentage of Collection at August 31, 2021	74.54%
Percentage of Collection at August 31, 2020	73.92%



THE PETTIT GROUP, LLC
Engineering • Architecture • Planning

VIA E-MAIL ONLY

September 22, 2021

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday September 23, 2021
Project Number WNOE012Q**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

2021 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. The Contractor has substantially completed the project and only punchlist work remains. Consequently, our office has submitted a recommendation to Council for the approval of the fifth contract payment.
2. Upon finalizing the bid quantities with the Contractor, we will determine a final contract amount, prepare the final Borough and NJDOT Change Orders, and issue the Contract Closeout Documents to the Contractor
 - A. Please note that an additional costs are anticipated as a result of roadway improvements needed to address the impoundment of water in the easterly and westerly gutterlines of Princeton Avenue, south of Willow Street, which is a function of the flat grades of the existing roadway located just south of the limits of the contract.

II. GENERAL MUNICIPAL ENGINEERING:

TORNADO DAMAGE REMEDIATION:

1. Our office is assembling an inventory of the various curb, sidewalk, roadway, and utility repairs which are incidental to the removal of the multiple tree stumps that are located within the Borough Right of Way resulting from the September 1, 2021 tornado event.

2. Once the repair work is quantified, we will coordinate the necessary construction contract with the Borough, Borough Solicitor, and Contractor.

2022 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. The field survey for the 2022 Borough Infrastructure Improvement Project is underway.

2022 NJDOT MUNICIPAL AID PROGRAM:

1. No Change Since Last Report.

NJDOT LOCAL AID INFRASTRUCTURE PROGRAM:

1. The NJDOT has yet to complete their review of the Local Aid Infrastructure funding application for roadway and drainage improvements North Jefferson Avenue, from Mantua Avenue to Buttonwood Street.

PY 2021-2022 CDBG APPLICATION: BARRIER FREE IMPROVEMENTS AT LISLE FIELD

1. No such Solicitations received as of the date of this report.

EAST MAPLE STREET

1. Our office has been made aware of a number of resident complaints regarding the condition of the East Maple Street roadway. In response, we recommend that the Borough consider the milling and overlay of the Maple Street Roadway as a Borough funded project.
 - A. In light of prior litigation from a neighboring municipality, we suggest that the Borough Solicitor be consulted as to whether the existing speed humps can remain should the Borough pursue the milling and overlay of East Maple Street.

HAZARD MITIGATION PLAN

1. Our office continues to assist the OEM Department in the requisite five-year update of the Borough's Hazard Mitigation Plan.
2. The progress meeting with the County, originally scheduled for September 7th, has been postponed to a later date as a result of the tornado remediation efforts.

WENONAH LIBRARY:

1. We are continuing with the routine maintenance inspections of the Library Rain Garden, coordination of any corrective work which may be found necessary and updating the Rain Garden Maintenance Manual accordingly.



WENONAH ELEMENTARY SCHOOL:

1. Now that the Borough has submitted an NJDOT Municipal Aid Application for North Clinton Street, we recommend that both the WES and Police Department be consulted as to any potential traffic control measures to be included in the future construction contract.

WENONAH LAKE:

1. No Change Since Last Report.

COMEYS LAKE:

1. The following work at the Comey's Lake Dam remains to be completed.
 - A. The clearing of debris from the outfall structures.
 - B. The backfilling and stabilization of the eroded slope of the earthen dam.
 - C. The video inspection of the clogged inflow pipe.

We will coordinate the completion of this work with the Public Works Department as staffing and time permits.

LIGHT RAIL

1. No change since last report.

CONRAIL

1. No change since last report.

SANITARY SEWER SYSTEM

1. It is our understanding that the construction of the necessary infrastructure improvements for providing sewer service for the residents on north Woodbury-Glassboro Road is being considered for a future infrastructure improvement project. We await authorization to proceed with securing a construction contract for said work.
 - A. We have since confirmed with NJDEP that the proposed sewer infrastructure improvements will require Treatment Works (TWA) Approval. Our office will prepare the permit application upon Council's authorization.
2. Public Works is working with the Elm Street Pump Station Supplier on the replacement of various pump station components that have deteriorated as a result of wear and tear.
3. Our office defers detailed status reports on the Sewer System Rehabilitation Project to Suburban Consulting Engineers (SCE).

GLOUCESTER COUNTY UTILITIES AUTHORITY (GCUA)

1. No change since last report.



BOROUGH WATER TOWER AND WELLS

1. Our office defers detailed status reports on the Water Tower Rehabilitation Project, the corresponding pre-requisite Water System Modifications, and the existing Borough Water System Wells to Suburban Consulting Engineers (SCE)

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. No Change Since Last Report.

NJDEP WATER ALLOCATION

1. The water usage readings for the month of August were delayed as a result of the tornado remediation efforts.

#404 SOUTH MARION AVENUE WATER SERVICE LEAK/REPLACEMENT

1. Upon installation of a new water service pipe by the resident, Public Works will re-route the proposed water service connection between the resident's shut-off valve and the existing water main in South Marion Avenue.

BOROUGH WATER SYSTEM RECORD KEEPING

1. No Change Since Last Report.

STORM SEWER SYSTEM

1. The NJDEP has recently created a Guide for Municipalities who are interested in the formation of a Storm Water Utility, similar to the Borough's Water and/or Sanitary Sewer Utility. The guidance can be accessed at:
www.nj.gov/dep/dwq/SWU_stormwaterutility.html
 - A. Should there be an interest and at the request of Council, our office will review the NJDEP Stormwater Utility Guidance and provide a summary report.
 - B. The NJDEP has also opened a 60-day review and comment period on the Stormwater Utility Guidance for those who wish to provide their input.
2. It is anticipated that the new MS4 Permit, scheduled for adoption in January 2023, will most likely require the preparation of a GIS Map of the Borough's Storm Sewer System for purposes of documenting existing infrastructure and scheduling the appropriate maintenance activities.



NJPDES STORMWATER DISCHARGE PERMIT (MS4)

1. Our office is continuing with the necessary Maintenance Inspections and updating the Maintenance Logs for the Library Rain Garden. No maintenance activities have been required to date.

SOUTH JERSEY GAS IMPROVEMENTS:

1. The Contractor for South Jersey Gas has been restoring the disturbed areas resulting from the construction of the natural gas infrastructure improvements within the Borough. In order to ensure that the post-construction restoration is satisfactorily performed, our office, in cooperation with the Public Works Department, will inspect the project, prepare a punchlist, and coordinate its completion with the Contractor.
2. South Jersey Gas has contacted the Borough to request an easement through Lot #4; Block 37, to allow for the installation of a gas service to the existing business located at the end of Hayes Avenue, north of Lisle Field.

BOROUGH TRUCK TRAFFIC

1. No Change Since Last Report.

TRAFFIC CALMING & SAFETY MEASURES

1. Due to the possibility that a condition for receipt of NJDOT Funding for East Maple Street would require the removal of the existing speed humps, our office has recommended that the Borough consider a self-funded project for the milling and overlay of East Maple Street, while maintaining the existing speed humps.
 - A. Should a circumstance be identified that would require the removal of the speed humps as a consequence of milling and overlay, our office will investigate various non-intrusive options for traffic calming in East Maple Street, including painted traffic stripes/markings and roadside delineators.
2. Upon completion of the 2021 Infrastructure Project and the tornado damage repairs, our office will work with the Public Works Department on the identification of locations throughout the Borough that are in need of new or replacement pavement markings to assist with promoting public safety. Considerations will be made for the following:
 - A. Intersections that are in need of crosswalk striping to facilitate pedestrian street crossings. The focus area will include those intersections that are located within 500 feet of a school or public park.
 - B. Centerline striping in Marion Avenue, from Barkbridge Road to Mantua Avenue.
 - C. Stop bar striping to visually enhance existing stop signs.

Once the scope of work is identified and costs estimates prepared, we will coordinate a contract for completion of the necessary improvements.



NORTH LINCOLN AVENUE RIGHT OF WAY VACATION

1. No Change Since Last Report.

BLOCK 13 EROSION PROBLEM (NORTHWEST OF JEFFERSON & ELM)

1. We still await notification from NJDOT regarding the Borough's Local Aid Infrastructure Grant Application for Reconstruction and Drainage Improvements to North Jefferson Avenue whose scope of work would include measures to prevent runoff from discharging from the roadway and into the Borough's Conservation Area.
 - A. Due to the continued delay in the NJDOT's decision regarding the grant application, we have solicited proposals for the completion of a partial survey of the area in question and will coordinate approval of a contract for the proposed survey work with the Public Works Committee and Borough Clerk.
 - B. Upon completion of the survey, our office will design the necessary improvements for possible inclusion in the scope of the 2022 Infrastructure Improvement Project.
2. An additional solution to prevent the on-going migration of silt into the wetlands, would be the installation of coir logs at the base of the eroded slope and/or across the channel, upstream from the trail bridge. However, prior to placement of any materials, a survey will be required to delineate private property from Borough property.
 - A. In lieu of a survey, we would need written permission to install the coir logs from the property owner at #205 West Elm Street.

CONSERVATION AREA EROSION PROBLEMS

1. The following Conservation Area erosion problems were reviewed during a recent Public Works Meeting:
 - A. Eldridge Trail at Pine Street
 - B. West Cherry drainage ditch/bridge bulkhead.
 - C. Eroded side slope of Comey's Lake Earthen Dam.
 - D. Existing ravine located within Block 13 (see above).

Our office will continue to work with the Public Works Department and Environmental Commission on addressing these erosive areas within the Borough's Conservation Lands.

LAND USE ORDINANCE MODIFICATIONS

1. It is our understanding that a second read on the Ordinance amending portions of Chapter 56 as it pertains to Borough sidewalks and the responsibility for their maintenance and repair is scheduled for the September 23rd Council Meeting.
2. The Borough may have to revise the current Flood Hazard Ordinance in the near future. An official notice from NJDEP is anticipated.



III. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:

STOCKTON AVENUE EXTENSION

1. No Change Since Last Report.

#9 SHAWNEE DRIVE

1. Additional work remaining includes the installation of a landscape buffer to screen the arrays from public view. Once all work is completed, a final inspection will be performed to verify compliance with the Board's Conditions of Approval.

#207 EAST WILLOW

1. No Change Since Last Report.

AT&T CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No change since last report.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No change since last report

IV. PLANNING BOARD ACTIVITY:

1. No significant activity since last report.


If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,
THE PETTIT GROUP, LLC



David Kreck, PE, CME
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)
Laurie Christinzio, Planning Board Secretary (via e-mail)



Wenonah Shade Tree Report to Council 9/23/21 – Tornado impact

The tornado hit early evening Wednesday September 1st – an unwelcome present for my wife's 65 birthday.

Following two days of personal recovery and assisting neighbors - members of the STC starting taking inventory of damage to street trees. We recorded when possible:

- A) Street trees down in full
- B) Street trees still standing but in need of removal
- C) Street trees that if trimmed could survive
- D) Stumps remaining from trees that had fallen and were cut for street clearance.
- E) Inventory of Wenonah Park tree damage

On September 6th, 8th and 10th I directed and worked with Timbercut for full days removing widow makers from street trees to avoid further injury to people, homes or cars. That week members continued their surveys. We have plans to undertake further trimming of immediate hazards.

Almost immediately following the tornado the STC received numerous calls from individuals or volunteer groups looking to donate or fundraise for tree replantings.

The STC and Boro Council appreciate resident's genuine caring and willingness to contribute to our town's tree rebirth. I will assist as directed by Council in guiding those individuals and groups in their goal of rebuilding Tree City USA. We have been awarded Tree City USA status for 25 consecutive years and we will continue that legacy for the generations of future Wenonah residents.

I would like to thank the STC members who spent many hours responding to this disaster. Also special thanks to Brian at Public Works, Rich Black of Emergency Management, Chief Nessler of the Wenonah Fire Dept, the Wenonah Women's Club and all the public and private responders who served residents in their time of need. Mayor Dominy was a calming force following the winds of destruction. The Shade Tree Commission stands with you all.

Submitted by Gary Odenbrett – Wenonah STC Chair



November 9, 2021

Via Electronic Mail (wenonahclerk@comcast.net) and Regular Mail

Borough of Wenonah
1 South West Avenue
Wenonah, New Jersey 08090

Attn.: Karen Sweeney
Borough of Wenonah Clerk

Re.: Borough of Wenonah, County of Gloucester, State of New Jersey
Water System Modifications
Payment Application No. 3
File No.: SCE-R10302.031
Wenonah Bid No. 2021-35

Dear Ms. Sweeney:

SUBURBAN CONSULTING ENGINEERS, INC. (SCE) is pleased to provide the enclosed Payment Recommendation No. 3 for the work completed through November 01, 2021. SCE has reviewed the payment request and recommends payment to **Sub-Level Installations Inc. (Sub-Level)** in the amount of **\$25,327.02** which reflects withholding 2% retainage from the total value completed to date. SCE has prepared and attached a breakdown of the recommended payment costs.

Sub-Level will provide original documentation including Payment Application No. 3 and Payroll Certifications, reflecting this request. SCE does not recommend release of payment until all original documentation has been received.

If you have any questions, please do not hesitate to contact our office. Thank you.

Very truly yours,
SUBURBAN CONSULTING ENGINEERS, INC.


Robert E. Wells, PE
Project Manager

JMM

Enclosures

cc: Michael Bowe (sublevelinstall@comcast.net)

S:\Wenonah\10302 Wenonah\10302.031 Wenonah - Water System Modifications\Construction\Payments\Payment
3\10302.031 REW LTR Ksweeney PMT3 (2021-11-09).Doc

PAYMENT RECOMMENDATION #3

SCE-R10302.031

BOROUGH OF WENONAH
PROJECT NAME: WATER SYSTEM MODIFICATIONS
PROJECT LOCATION: BOROUGH OF WENONAH, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY
CONTRACTOR: SUB-LEVEL INSTALLATIONS, INC.

ITEM NO.	DESCRIPTION	UNIT	UNIT PRICE	ORIGINAL CONTRACT AMOUNT		APPROVED CO'S		PAYMENT #1		PAYMENT #2		PAYMENT #3		TOTAL PAYMENTS	
				QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	PERCENT COMPLETE
1	WELL # 3 IMPROVEMENTS	LS	\$ 144,400.00	1	\$ 144,400.00			0.31	\$ 45,100.00	0.14	\$ 23,200.00	0.11	\$ 15,400.00	0.56	\$ 83,700.00
1.1	GENERATOR	EA	\$ 47,900.00	1	\$ 47,900.00									0.00	\$ -
1.2	BAS	EA	\$ 5,100.00	1	\$ 5,100.00			1.00	\$ 5,100.00					100%	\$ 5,100.00
1.3	PHILORATION EQUIPMENT	LS	\$ 18,000.00	1	\$ 18,000.00			1.00	\$ 18,000.00	1.00	\$ 18,000.00			100%	\$ 18,000.00
1.4	PRES TRANSFORMER/ANFOLD	LS	\$ 4,000.00	1	\$ 4,000.00			1.00	\$ 4,000.00	1.00	\$ 4,000.00			100%	\$ 4,000.00
1.5	REMOVE/REPLACE FENCE	LS	\$ 4,500.00	1	\$ 4,500.00			0.27	\$ 1,200.00					27%	\$ 1,200.00
1.6	ELECTRICAL DEMOLITION	LT	\$ 3,600.00	1	\$ 3,600.00			1.00	\$ 3,600.00					100%	\$ 3,600.00
1.7	POWER TOOL EQUIPMENT	LS	\$ 2,000.00	1	\$ 2,000.00			1.00	\$ 2,000.00					100%	\$ 2,000.00
1.8	WED CONTRACTOR	LS	\$ 20,000.00	1	\$ 20,000.00			1.00	\$ 20,000.00					100%	\$ 20,000.00
1.9	CONDUIT AND FITTINGS	LS	\$ 11,000.00	1	\$ 11,000.00			0.45	\$ 5,000.00			0.36	\$ 4,000.00	82%	\$ 9,000.00
1.10	WIRE AND CABLE	LS	\$ 10,500.00	1	\$ 10,500.00			0.48	\$ 5,000.00			0.10	\$ 1,000.00	57%	\$ 6,000.00
1.11	INSTALL AIS	LS	\$ 3,500.00	1	\$ 3,500.00			1.00	\$ 3,500.00					100%	\$ 3,500.00
1.12	GENERATOR WIRING	LS	\$ 1,000.00	1	\$ 1,000.00									0%	\$ -
1.13	LEFT FIXTURES	LS	\$ 1,000.00	1	\$ 1,000.00			0.60	\$ 600.00					60%	\$ 600.00
1.14	STAPLE AND TIEING	LS	\$ 2,500.00	1	\$ 2,500.00					1.00	\$ 1,000.00			100%	\$ 1,000.00
1.15	GENERATOR CONCRETE PAD	LS	\$ 10,400.00	1	\$ 10,400.00									0%	\$ -
2	ALLOWANCE FOR PIC INTEGRATION	ALLOW	\$ 12,500.00	1	\$ 12,500.00					0.76	\$ 9,595.00			76%	\$ 9,595.00
3	INSTALLATION OF FIRE HYDRANTS AT BROWNWOOD AND SHAWNEE INTERCONNECTION LOCATIONS (1 PER LOCATION)	LS	\$ 35,000.00	1	\$ 35,000.00			0.80	\$ 28,000.00			0.20	\$ 7,000.00	100%	\$ 35,000.00
CO-1-A	CONNECT TEMPORARY GENERATOR	LS	\$ 4,487.80	1.00	\$ 4,487.80							0.50	\$ 2,243.90	50%	\$ 2,243.90
CO-1-B	CONFINED SPACE WORK PREMIUM	LS	\$ 1,200.00	1.00	\$ 1,200.00							1.00	\$ 1,200.00	100%	\$ 1,200.00
				\$ 191,900.00		\$ 6,887.80		\$ 73,100.00		\$ 332,692.00		\$ 25,843.90		\$ 131,438.90	

ORIGINAL CONTRACT	\$ 191,900.00
APPROVED CHANGE ORDERS	\$ 5,687.80
CONTRACT TOTAL	\$ 197,587.80

TOTAL AMOUNT TO DATE	\$ 131,438.90
2% RETAINAGE	\$ 2,627.78
BALANCE	\$ 129,066.13
LESS PREVIOUS PAYMENT	\$ 103,679.10
AMOUNT DUE	\$ 25,327.02
REMAINING IN CONTRACT	\$ 45,948.90

Robert E. Wells, PE
 ROBERT E. WELLS, PE
 PROJECT MANAGER

11/09/2021
 DATE

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER:
 BOROUGH OF WENONAH
 1 SOUTH WEST AVENUE
 WENONAH, NJ 08090
 FROM CONTRACTOR:
 SUB-LEVEL INSTALLATIONS, INC.
 70 STACY HAINES ROAD
 LUMBERTON, NJ 08048

PROJECT:
 WATER SYSTEM MODIFICATIONS

APPLICATION #: 3
 PERIOD TO: 11/01/21
 PROJECT NOS:

Owner	
Const. Mgr	
Architect	
Contractor	

CONTRACT DATE: 05/15/21

CONTRACT FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

1. ORIGINAL CONTRACT SUM	\$ 191,900.00
2. Net change by Change Orders	\$ 5,687.80
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	\$ 197,587.80
4. TOTAL COMPLETED & STORED TO DATE-\$ (Column G on Continuation Sheet)	\$ 131,638.90

5. RETAINAGE:

a. 2.0% of Completed Work (Columns D+E on Continuation Sheet)	\$ 2,632.78
b. 2.0% of Stored Material (Column F on Continuation Sheet)	\$
Total Retainage (Line 5a + 5b or Total in Column 1 of Continuation Sheet)	\$ 2,632.78

6. TOTAL EARNED LESS RETAINAGE

(Line 4 less Line 5 Total)	\$ 129,006.12
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$ 103,679.10

8. CURRENT PAYMENT DUE

(Line 3 less Line 6)	\$ 25,327.02
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9. BALANCE TO FINISH, INCLUDING RETAINAGE

(Line 3 less Line 6)	\$ 68,581.68
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CONTRACTOR:

By: *Michael Bowel Pres.*

Date: 11/11/21

State of: NJ
 County of: Ocean

Subscribed and sworn to before me this 1st day of November 2021

Notary Public: *Kathy S. Bowe*
 My Commission expires: April 23, 2024

CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$4,487.80	
Total approved this Month	\$1,200.00	
TOTALS	\$5,687.80	
NET CHANGES by Change Order		\$5,687.80

CONTINUATION SHEET

ATTACHMENT TO PAY APPLICATION

APPLICATION NUMBER: 3

PROJECT:

11/01/21

WATER SYSTEM MODIFICATIONS

PERIOD TO: 1-Nov-21

ARCHITECT'S PROJECT NO:

A Item No.	B Description of Work	C Scheduled Value		D Work Completed		E This Period	F Materials Presently Stored (Not In D or E)	G Total Completed And Stored To Date (D + E + F)	% (G/C)	H Balance To Finish (C - G)	I Retainage
		From Previous Application (D + E)	This Period								
1	WATER SYSTEM IMPROVEMENTS	47,900.00						5,100.00	100%	47,900.00	102.00
1.1	GENERATOR	5,100.00						18,000.00	100%		360.00
1.2	ATS	18,000.00						4,000.00	100%		80.00
1.3	CHLORINATION EQUIPMENT	4,000.00						1,200.00	27%	3,300.00	24.00
1.4	PRES TRANSMITTER/MANIFOLD	4,500.00						3,000.00	100%		60.00
1.5	REMOVE/REPLACE FENCE	3,000.00						2,000.00	100%		40.00
1.6	ELECTRICAL DEMOLITION	2,000.00						20,000.00	100%		400.00
1.7	POWER DIST EQUIPMENT	20,000.00						9,000.00	82%	2,000.00	180.00
1.8	VFD CONTROLLER	11,000.00		4,000.00				6,000.00	57%	4,500.00	120.00
1.9	CONDUIT AND FITTINGS	10,500.00		1,000.00				3,500.00	100%		70.00
110	WIRE AND CABLE	3,500.00									
111	INSTALL ATS	1,000.00									
112	GENERATOR WIRING	1,000.00									
113	LIGHT FIXTURES	2,500.00						1,500.00	60%	1,000.00	30.00
114	START-UP AND TESTING	10,400.00		10,400.00				10,400.00	100%		208.00
115	GENERATOR CONCRETE PAD	12,500.00						9,495.00	76%	3,005.00	189.90
2	ALLOWANCE FOR PLC INTEGRATION	35,000.00						35,000.00	100%		700.00
3	FIRE HYDRANTS	4,487.80		2,243.90				2,243.90	50%	2,243.90	44.88
	CO1-A	1,200.00		1,200.00				1,200.00	100%		24.00
	CO1-B										
	SUBTOTALS PAGE 2	197,587.80	105,795.00	25,843.90				131,638.90	67%	65,948.90	2,632.78