

# BOROUGH OF WENONAH

www.boroughofwenonah.com

November 18, 2021

## COUNCIL MINUTES – BUSINESS MEETING

**Call to Order:** 7:00 p.m. by Mayor John R. Dominy  
Wenonah Municipal Building, 1 South West Avenue, Wenonah, NJ 08090

### Pledge of Allegiance

**Roll Call:** Present: Mayor Dominy, Council persons Barbato, Cox, Doheny, Fini, Mayer  
Solicitor Matthew Lyons, Clerk/Admin Karen L. Sweeney  
Absent: Fu

### Open Public Meetings Act Statement:

**Adoption of the Agenda:** Cox/Mayer  
All in Favor

**Open to the Public** Cox/Mayer

- Tamar Shelov, 104 N. Monroe, reminded everyone about the Woman's Club holiday market, December 4, 10-2 pm. Hoping to have it in the park or if not along South East Ave.
- Sarah Harbold, 201 S. Princeton, gave an update on her "go fund me" page continuing to collect donations for the Wenonah Park trees.
- Tom Morgan, 207 N. Clinton, Lions Club member, wanted to get permission to have the holiday tree lighting at the train station as the park is not open yet. We ask that North East Ave be blocked off with a road closure for Saturday December 4.
- Pastor Keith Reed, 7 S. Clinton Ave., requested permission to use the park on Christmas Eve. The Mayor indicated if the park is open by then. We can revisit this at the next council meeting, December 16.
- Gary Odenbrett, 20 North West Ave., Shade Tree Chairman. The commission is thinking about distributing a handout to the residents who lost their shade trees to see if they want replacement trees. He was looking for feedback from the committee.
- Brian Peisino, 109 South East Ave., wanted to know if the tree in front of his house is in danger of falling as it was moved by the tornado. Dave Kreck, Borough Engineer and Brian Nicholson, Public Works Superintendent will check it out.

**Close to the Public** Cox/Mayer

**Motion to Approve: Resolution 2021-85** Cox/Mayer

Approving Transfer of Budget Appropriations

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Mayer

Nays: None

Abstain: None

Absent: Fu

**Motion Approved**

**Motion to Approve: Resolution 2021-86** Authorizing old outstanding checks to be canceled.

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Mayer

Nays: None

Abstain: None

Absent: Fu

**Motion Approved**

**Motion to Approve: Resolution 2021-87** Approving the Municipal Alliance Grant for fiscal year 2022-2023.

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Mayer

Nays: None

Abstain: None

Absent: Fu

**Motion Approved**

**Motion to Approve: Resolution 2021-88** Rejecting all bids for the emergency contract for 2<sup>nd</sup> phase cleanup work resulting from storm damage.

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Mayer

Nays: None

Abstain: None

Absent: Fu

**Motion Approved**

**Motion to Approve: Resolution 2021-89** Approving the SSA with Mantua Municipal Court Agreement

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Mayer

Nays: None

Abstain: None

Absent: Fu

**Motion Approved**

**Motion to Approve: Resolution 2021-90** Authorizing Change Order #1 final for S. Marion with RE Pierson Construction

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: Fu

**Motion Approved**

**Motion to Approve: Resolution 2021-91** Authorizing Change Order #1  
final for W. Cherry with RE Pierson Construction

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Mayer

Nays: None

Abstain: None

Absent: Fu

**Motion Approved**

**Motion to Approve: Ordinance 2021-12 1<sup>ST</sup> Read** Approving the salary  
ordinance ranges for 2022 (final read Dec. 16, 2021)

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Mayer

Nays: None

Abstain: None

Absent: Fu

**Motion Approved**

### **Committee Reports:**

Public Safety & Personnel - Fire Chief Tim Nessler - Tim Nessler said Fire Company has completed all mandatory equipment testing

Police Chief Darren White gave the highlights from his report. He indicated there will be quite a few new hires and several retirements coming up.

Councilwoman Mayer spoke about the Lake grounds being open throughout the year, and that residents are encouraged to use the grounds for events and to enjoy. Also, the committee is looking at ways to adjust the summer swimming program to be fiscally responsible. The committee plans to have a recommendation at the next meeting. See attached Police and Fire Department reports.

Public Works – Dan Cox - see attached Public Works Report. Brian Nicholson spoke about the Leaf pick up. Public Works has been around town 7 times and 4 times for branches. Council president Cox indicated the water tower rehab is moving forward and in the next few weeks the noise level will be high.

Human Services - Anthony Fini; see attached report. Clean Communities Day went really well with 9 groups and with nine groups participating.

Budget & Finance - Jessica Doheny; No report See attached Tax Collector & Treasurer's report.

Legal & Ordinance - Peter Fu; absent. no report

Public Bldgs. & Grounds - Jonathan Barbato. See attached report

Rich Black, Office of Emergency Management, gave an update on the progress with FEMA. The process is still in the works. A large amount of information is required to complete the tornado recovery process.

**Engineers Report:** Dave Kreck - Please see attached engineers report for all projects going on in town. The next NJDOT for 2022 will be Lenape trail and will be putting out bids next summer. Emergency work is still continuing with stumps, curbing, and sidewalks.

**Motion to Approve:** Disbursements

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Mayer

Nays: None

Abstain: None

Absent: Fu

**Motion Approved**

**Miscellaneous:**

Motion to Approve: Wenonah Woman's Club street closing on Saturday, December 4, 2021 for a "Holiday Market." on South East Avenue, 10-2 pm.

Cox/Mayer  
All in Favor

Motion to Approve: Lions Club Tree Lighting event outside the Community Center on December 4th, 5:30 PM. North East Ave will be blocked off at the corner of Mantua Ave.

Cox/Mayer  
All in Favor

Motion to Approve: Methodist Church Christmas Eve Service in the Wenonah Park 4-8pm.

Cox/Mayer  
All in Favor.

**Open to the Public:**

Cox/Mayer

Rich Black (OEM) and resident; indicated that he is continuing to work on the hazard mitigation plan that the county requires the borough to complete. Rich gave an update regarding the two remaining actions needed to be completed. After those are completed the Mayor and council will need to approve by a resolution sometime next year.

**Close to the Public:**

Cox/Mayer

Motion to Adjourn: 7:50 pm

Cox Mayer  
All in Favor

Minutes Submitted,



Karen L. Sweeney, RMC/Admin/Treasurer

Approved: December 16, 2021

To: Mayor Dominy and Borough Council

From: Tim Nessler, Fire Chief

Subject: Incident and Activities Report for October 2021

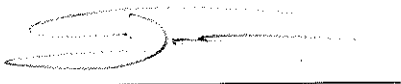
Date: November 2, 2021

Summary of service, dispatched incidents, training, and mutual aid:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
# Service times	10	14	16	17	27	34	30	42	62	21			
Alarm Systems	2	3	2	3	11	6	9	21	5	3			
Animal Rescue													
Assist EMS				1			1						
Brush	1		3	3	1	2							
Building Fire	1					1	1		1				
CO Alarms			1		1	3	2	2		2			
Cover Assignment						2		1		1			
Dwelling Fire	1	3	1	1	1	5	4	1	1	3			
Exterior Fumes	1	2				2				1			
Incorrect Dispatch								1					
Interior Fumes	1	1		3		2	1	2					
Investigation			1				1	1	3				
Motor Vehicle Crash		1	1		1	1	2	3	2				
Rescue Assignment								1	1				
Rapid Intervention	1												
Rubbish Fire						2	2		1				
Service Assignment		1	1	1	6	3	2	5	3	5			
Structure Fire						1							
Vehicle Fire							1	1					
*Tornado Response									39				
Meetings/drills	2	3	5	4	4	4	2	3	4	3			
Events			1	1	2		2		2	3			
Staff Hours	89.33	95.51	146.2	109.6	132.4	151.3	195.3	92.59	**TB D	99.45			

\*This is not a NFIRS category, but I found it helpful to break out the 9/1/21 tornado responses separately. They were handled by 13-1 personnel and GC Task Force 3.

- The Company responded to three working fires over the month, assisting both Mantua Fire Dept. and Woodbury Fire Dept.
- The company visited Wenonah School for a Fire Prevention program.



Tim Nessler  
Fire Chief



# Mantua Township Police Department

Proudly serving Mantua Township and Wenonah Borough



**Darren E. White**  
Chief of Police

**Brian L. Grady**  
Captain

405 Main Street  
Mantua, NJ 08051  
mantuapd@mantuatownship.com  
(856) 468-1920  
Fax (856) 464-0237

**Shaun J. Butler**  
Lieutenant

November 18, 2021

To: Mr. Mayor and members of the Township Council  
From: Chief White

Re: Workshop report

- We have completed a selection process including a written test, PT test, and oral board interview. We surprisingly have several really good candidates, which other towns don't seem to be getting nowadays. We are still working through backgrounds and figuring out how many we can hire, but we have numerous retirements in 2022.
- Background packets were handed out to the remaining candidates. We normally hand them out to a percentage of the finale candidates when the testing/interview process is complete.
- The supervisory survey results are proving to be as helpful as the administrative survey was. These upwards style evaluations, especially when anonymous, allow officers to express their true opinions.
- We currently have two officers out as injured on duty.
- We are taking over two more courts, West Deptford and Harrison, in the near future. It is all apparently a part of a countywide regional court plan.
- OPRA has picked up significantly again. They had dropped down, but are increasing once again.
- We had two pursuits recently. Both were discontinued by the officers due to safety concerns. However, one driver was later arrested as a result of great police work. He also did some pre-planning before speaking with the individual and placed stop sticks behind his tires in case he tried to run again, which he did. However, his tires were now flat so he did not get far and a foot pursuit ensued where he was later caught.
- Our new radar trailer to replace the one that was destroyed during the tornado arrived yesterday. You should be seeing it around soon as soon as it charges.
- Happy Thanksgiving!



Mantua Township Police  
405 Main Street  
Mantua New Jersey 08051  
(856) 468-1920

## Incidents Summary List

Printed On: 11/18/21 13:16

Reporting Period : 10/01/2021 - 10/31/2021

	Mantua Police Department	Total
911 Hang Up	1	1
A CO Alarm	1	1
Abandoned Vehicle	1	1
Added Patrol	7	7
Animal Complaint	3	3
Assist Other Agency	1	1
Burglar Alarm Activation	2	2
Burglary, Entering	1	1
Child Custody Exchange	1	1
Community Policing	1	1
Criminal Mischief Complaint	1	1
Down/Arcing Wires	3	3
Fall Victim	1	1
Follow Up	2	2
Found Item	1	1
Fumes Exterior	1	1
General	2	2
Harassment	1	1
Hit And Run	1	1
Lost Item	1	1
Medical Emergency	1	1
Missing Person	1	1
Motor Vehicle Crash	3	3
Motor Vehicle Stop	3	3
Notification/Informational	3	3
Parking Enforcement	9	9
Pedestrian MVC	1	1
Public Assist	2	2
Radar Enforcement	2	2
School Crossing	1	1
Seizures	2	2
Speak To Officer	2	2
Suspicious Incident	2	2
Suspicious Motor Vehicle	1	1
Suspicious Person	1	1
Temporary/Final Restraining Or	1	1
Unconscious Person	1	1
Well Being Check	2	2



Mantua Township Police  
405 Main Street  
Mantua New Jersey 08051  
(856) 468-1920

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**Incidents Summary List**

Printed On: 11/18/21 13:16

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**Reporting Period : 10/01/2021 - 10/31/2021**

	Mantua Police Department	Total
<b>Total</b>	<b>71</b>	<b>71</b>



## **Public Works Monthly report for June 2021( 10-26-21 to 11-17-21)**

Submitted by Brian Nicholson

Water Tower project: Scaffolding is almost complete, they are at a level where Cell carriers antennas are in the way. The contractor for the moving of the antennas should be starting this week and they anticipate 3 to 4 weeks to move them. US tank has started work on the inside of the tank. All the delays have pushed us into the colder months, we are hoping the weather cooperates till the project is complete. Paint can not be applied at 40 degrees or lower. If temps are lower the tent will have to be heated for the painting process.

Well 3 improvement project is almost complete. Waiting for delivery of permanent generator.

Bulk leave pick is in full swing, to date crews have been around town 4 complete times and 3 times for additional branch pick up. Branch pick up will be done when the crew has available time.

### **TORNADO IDA:**

Pierson has completed emergency stump removal, curb, sidewalk and road replacement is still in progress.

### **As far as clean up updates:**

Branch and tree debris cleanup is ongoing and I anticipate a couple months of hard work.

Trash debris: One Dumpster is located at the Public Works Yard and residents can make appointment with us for dumping storm debris. The dumpster had to be moved due to abuse, Non storm debris was filling the dumpster.

Park: The Park is still closed. Abs has installed new electric service but is waiting for AC Electric to power it back up. Stump removal will be a slow process. The Park is close to being reopened. Once Pierson finishes with concrete work and the electric is checked for safety, we can discuss a reopening plan.

## Public Works Monthly Report

Submitted by Brian Nicholson, Acting DPW Superintendent  
For the month of July 2021 (7/22/2021 8/20/2021)

### Road and Utility Maintenance and Compliance Testing

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Meters installed		1		1	4	3	2	1	1	/	2		
Utility Mark Out	29	45	96	71	45	23	27	17	75	/	110		
Water samples For NJDEP	4	4	4	4	4	4	4	4	4	/	4		

### Equipment maintenance

- Safety Briefing, Job site observations
- Health, safety, and wellness, ensuring employees are taking breaks, following COVID safety and health guidelines as well as safety on the job
- Check wells and lift stations daily

### Road works

- Many potholes throughout the borough were filled/ patched.

### Other activities

### Municipal Properties/ Maintenance/Compliance

- Mowed and trimmed Borough properties
- Cleared out catch basins for storms.
- Took water samples, water reports to DEP (Monthly)
- Trash/Recycle Collection- Collected trash and recycling at parks, municipal properties, and businesses.

4 ~~sewer~~ sewer lateral backups cleared by public works.

### Bulk leaf Collection, Yard Waste & Branch Collection, Chipping, Tree removal

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Leaves- cu yds										/	160		
Yard waste	100	20	120	80	100	80	60	80	100	/	100		
Branches chipped- cu yds	7									/	-		

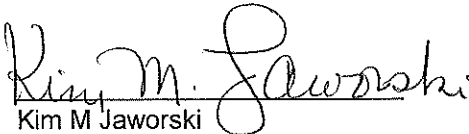
### Residential Recycling

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
# Metal stops	38	50	52	47	65	72	80	58	77	/	27		
# e-waste stops	24	17	22	18	26	35	27	14	109	/	7		

- Indicates combines metal and e-waste

## Public Works Monthly Report

Current Taxes	October	2021 To Date
Prepaid Taxes / 2022	2,144.25	12,278.92
2021 Taxes	601,755.29	7,358,671.70
2020 Taxes	3,272.99	106,041.17
6% Year End Penalty	0.00	4,058.36
Arrears		0.00
Tax Title Liens		0.00
Interest & Costs	1,530.84	20,967.15
Tax Searches		0.00
Cleanup		0.00
Advertising Costs		0.00
Tax Sale Premium		0.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee		-4,220.71
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	608,703.37	7,497,796.59

  
 Kim M Jaworski  
 Tax Collector

Percentage of Collection at October 31, 2021	81.56%
Percentage of Collection at October 31, 2020	81.00%

## Karen Sweeney

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**From:** Anthony Fini <anthonyjfini@comcast.net>  
**Sent:** Wednesday, November 17, 2021 12:43 PM  
**To:** Karen Sweeney; Matthew P. Lyons; David Kreck; Tim Nessler;  
bnicholson@boroughofwenonah.com; Darren White; Cox, Dan; Jessica Doheny; John  
Dominy; Jonathan Barbato; Peter Fu; Susan Mayer  
**Subject:** Re: Does anyone have anything for the Agenda for this Thursday Nov 18???? Need  
committee reports too!

Clean Communities Day was held this past Saturday.

We had nine organizations volunteering. We focused on the Borough offices , train station, lake grounds and the railroad tracks ( both sides ) from the elementary school down past the Borough offices. We collected 12 bags of trash with numerous downed branches and yard waste from these areas.

The organizations that volunteered were -

1. Lions club of Wenonah
2. Lake Association
3. Women's Club of Wenonah
4. Wenonah Environmental Commission
5. Wenonah Historical Society
6. Home and School of Wenonah Elementary
7. Holy Nativity Lutheran Church
8. American Legion
9. Boy Scout Troop 50

I would like to thank everyone that volunteered and helped in making the Clean Communities Day another great success for Wenonah.

Thank you  
Anthony Fini

On 11/15/2021 8:50 AM Karen Sweeney <wenonahclerk@comcast.net> wrote:

*Karen L. Sweeney, RMC/QPA/CMR  
Municipal Clerk/Administrator/Treasurer  
Borough of Wenonah  
1 South West Avenue  
Wenonah, NJ 08090*



## Public Buildings & Grounds

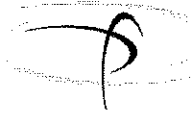
Jonathan Barbato, Chair

Committee Members: Peter Fu, Susan Mayer

Month: November 18, 2021

- Wenonah Park: The Wenonah Park remains closed until further notice. The Wenonah Park Reconstruction Committee has received the master plan proposal from Bartlett Tree Experts for the restoration of the park. Committee will review the proposal and discuss with Bartlett. Re Pearson continues to work in the park on removal of tree remnants and sidewalk repair.
- Road Verge: Re Pearson has completed removal of stumps, root balls and repairs to sidewalks/curbs. I would like to thank RE Pierson for doing an amazing job.
- Train Station: Emmons Roofing has been awarded the contract for the roof and chimney repair.
- Wenonah Lake: The Wenonah Lake Park remains a vital recreational area and residents are still encouraged to utilize the lake grounds while our Wenonah Park is under construction.

*Jonathan Barbato*



**THE PETTIT GROUP, LLC**  
Engineering • Architecture • Planning

**VIA E-MAIL ONLY**

November 17, 2021

Mayor and Council  
Borough of Wenonah  
1 South West Avenue  
Wenonah, NJ 08090

**RE: Monthly Engineering Report  
Borough of Wenonah  
Public Meeting: Thursday November 18, 2021  
Project Number WNOE012Q**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

**I. CONSTRUCTION PROJECTS:**

**2021 INFRASTRUCTURE IMPROVEMENT PROJECT:**

1. The project is now complete and our office has prepared and forwarded the following documents to the Borough for approval:
  - A. Payment Certificate #6(Final), in the amount of \$89,540.71.
  - B. NJDOT Change Order #1 (Final-S. Marion Avenue)
  - C. NJDOT Change Order #1 (Final-West Cherry Street)
  - D. Borough Change Order #2(Final)

As a result of all project Change Orders, it should be noted that the original contract amount of \$1,036,925.68 has been increased by \$91,744.89 (8.85%). Therefore, the final contract amount is \$1,128,670.57. The increase is primarily attributed to a \$75,500 Change Order for water main replacement in West Cherry Street and a \$24,000 Change Order for 300 LF of curb and gutter which was installed to rectify an ongoing drainage problem in S. Princeton Avenue.

2. It is our understanding that the appropriate Resolutions approving of the Final Contract Payment and the Final Change Orders are scheduled for adoption. Consequently, it is our recommendation that Council adopt said Resolutions.
  - A. We currently await submission of the Contractor's 2 Year Maintenance Bond and upon its receipt, our office will forward the Maintenance Bond to the Borough Solicitor for approval. Until such time, we ask that the Borough Clerk withhold the Contractor's check for Final Payment.

## **II. GENERAL MUNICIPAL ENGINEERING:**

### **TORNADO DAMAGE REMEDIATION:**

1. The Emergency Contract work for the removal of over 100 uprooted tree stumps and the subsequent repair of damaged curb, sidewalk, roadway, and utilities which are incidental to the stump removal is near completion.
  - A. The approximate Contractor costs as of November 5<sup>th</sup> were approximately \$140,000 and we anticipate that the final contract amount will be below the \$350,000 that has been allotted for this emergency work.
  - B. Our office has been continuously documenting all labor and equipment required for the project, as well as the quantity and locations of stumps removed and the extent of required repairs to Borough sidewalk, curb, roadway, and utilities.
2. Bids for the second phase of the Tornado Response and Recovery Effort were opened on November 16th, at 11 AM, at the Borough Hall. Based upon the bid prices received, it would appear as if all bids must be rejected by Council due to the lack of sufficient funds.
  - A. Based upon review of the Bidders' unit pricing and in consideration of the available funds, it is our opinion that the Borough could potentially cover the costs of the tree and tree stump removals should Council elect to re-scope and re-bid the project.
  - B. Unfortunately however, the Borough will not have sufficient funds to cover the costs for repair and/or replacement of any curb, sidewalk, or roadway paving unless an additional bond appropriation is made.
3. We are also assisting the Borough with the coordination other miscellaneous tornado damage repairs to Borough Property and Facilities.

### **2022 INFRASTRUCTURE IMPROVEMENT PROJECT:**

1. The field survey for the 2022 Borough Infrastructure Improvement Project is complete and the design work is underway.
  - A. Our office will be soliciting bids for a video inspection of the underground storm sewers in Lenape Trail for purposes of evaluation and determination of required repairs and/or replacement, and will coordinate the work with the Borough Clerk.

### **2022 NJDOT MUNICIPAL AID PROGRAM:**

1. As part of the engineering scope of work for the NJDOT funded Roadway Improvements to North Clinton Avenue, from Elm Street to Maple Street, our office will consult with the Police Department and Elementary School on the incorporation of any special measures to assist with traffic control during drop-off and pick-up times, such as additional signage and a possibly a separate drop-off zone.



- A. We will also review the plans for the improvements being proposed by the Elementary School to ensure no conflicts with the improvements being proposed in North Clinton Avenue under the NJDOT Grant.
2. Consistent with prior Borough construction projects, we will consult with the Public Works Department on the local roadways that should be considered for inclusion within the scope of the forthcoming construction Project. At this time, our recommendation would be for the following:
  - A. Roadway Improvements to S. Princeton Avenue, from Mantua Avenue to East Cherry Street
  - B. Roadway Improvements to S. Princeton Avenue, from East Willow Street to East Cedar Street

**NJDOT LOCAL AID INFRASTRUCTURE PROGRAM:**

1. The NJDOT has yet to complete their review of the Local Aid Infrastructure funding application for roadway and drainage improvements North Jefferson Avenue, from Mantua Avenue to Buttonwood Street.

**PY 2021-2022 CDBG APPLICATION: BARRIER FREE IMPROVEMENTS AT LISLE FIELD**

1. No such Solicitations received as of the date of this report.

**EAST MAPLE STREET**

1. Our office has been made aware of a number of resident complaints regarding the condition of the East Maple Street roadway. In response, we recommend that the Borough consider the milling and overlay of the Maple Street Roadway as a Borough funded project.
  - A. In light of prior litigation from a neighboring municipality, we suggest that the Borough Solicitor be consulted as to whether the existing speed humps can remain should the Borough pursue the milling and overlay of East Maple Street.

**HAZARD MITIGATION PLAN**

1. Our office continues to assist the OEM Department in the requisite five-year update of the Borough's Hazard Mitigation Plan.
2. In response to the County's latest request, our office has performed a review the Borough's municipal annex and have forwarded our comments to the Borough's OEM Coordinator.

A handwritten signature in black ink, appearing to be a stylized 'P' or similar character, enclosed within a faint, hand-drawn oval.



**WENONAH LIBRARY:**

1. We are continuing with the routine maintenance inspections of the Library Rain Garden, coordination of any corrective work which may be found necessary and updating the Rain Garden Maintenance Manual accordingly.

**WENONAH ELEMENTARY SCHOOL:**

1. Now that the Borough has secured NJDOT Municipal Aid funding for North Clinton Avenue, we will begin consultation with both the WES and Police Department as to any potential traffic control measures to be included in the future construction contract as well as any impacts to the North Clinton Avenue Project resulting from improvements which are proposed to be constructed by the Elementary School.

**WENONAH LAKE:**

1. No Change Since Last Report.

**COMEYS LAKE:**

1. The following work at the Comey's Lake Dam remains to be completed.
  - A. The clearing of debris from the outfall structures.
  - B. The backfilling and stabilization of the eroded slope of the earthen dam.
  - C. The video inspection of the clogged inflow pipe.

We will coordinate the completion of this work with the Public Works Department as staffing and time permits.

**LIGHT RAIL**

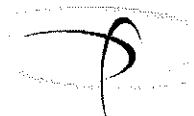
1. No change since last report.

**CONRAIL**

1. No change since last report.

**SANITARY SEWER SYSTEM**

1. It is our understanding that the construction of the necessary infrastructure improvements for providing sewer service for the residents on north Woodbury-Glassboro Road is being considered for a future infrastructure improvement project. We await authorization to proceed with securing a construction contract for said work.
  - A. We have since confirmed with NJDEP that the proposed sewer infrastructure improvements will require Treatment Works (TWA) Approval. Our office will prepare the permit application upon Council's authorization.



2. Our office defers detailed status reports on the Sewer System Rehabilitation Project to Suburban Consulting Engineers (SCE).

#### **GLOUCESTER COUNTY UTILITIES AUTHORITY (GCUA)**

1. No change since last report.

#### **BOROUGH WATER TOWER AND WELLS**

1. Our office defers detailed status reports on the Water Tower Rehabilitation Project, the corresponding pre-requisite Water System Modifications, and the existing Borough Water System Wells to Suburban Consulting Engineers (SCE)

#### **DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT**

1. No Change Since Last Report.

#### **NJDEP WATER ALLOCATION**

1. The Borough's total annual water usage up to and including the month of October is projected to be safely below the allocation limit of 72.07 million gallons per year.
  - A. It should be noted that the landscape irrigation well at Langston Field has been shut down for the winter.

#### **BOROUGH WATER SYSTEM RECORD KEEPING**

1. No Change Since Last Report.

#### **STORM SEWER SYSTEM**

1. It is anticipated that the new MS4 Permit, scheduled for adoption in January 2023, will most likely require the preparation of a GIS Map of the Borough's Storm Sewer System for purposes of documenting existing infrastructure and scheduling the appropriate maintenance activities.

#### **NJPDES STORMWATER DISCHARGE PERMIT (MS4)**

1. Our office is continuing with the necessary Maintenance Inspections and updating the Maintenance Logs for the Library Rain Garden. No maintenance activities have been required to date.

#### **SOUTH JERSEY GAS IMPROVEMENTS:**

1. No Change Since Last Report.

#### **BOROUGH TRUCK TRAFFIC**

1. No Change Since Last Report.



### **TRAFFIC CALMING & SAFETY MEASURES**

1. Due to the possibility that a condition for receipt of NJDOT Funding for East Maple Street would require the removal of the existing speed humps, our office has recommended that the Borough consider a self-funded project for the milling and overlay of East Maple Street, while maintaining the existing speed humps.
  - A. Should a circumstance be identified that would require the removal of the speed humps as a consequence of milling and overlay, our office will investigate various non-intrusive options for traffic calming in East Maple Street, including painted traffic stripes/markings and roadside delineators.
2. Upon completion of the tornado damage repairs, our office will work with the Public Works Department on the identification of locations throughout the Borough that are in need of new or replacement pavement markings to assist with promoting public safety. Considerations will be made for the following:
  - A. Intersections that are in need of crosswalk striping to facilitate pedestrian street crossings. The focus area will include those intersections that are located within 500 feet of a school or public park.
  - B. Centerline striping in Marion Avenue, from Barkbridge Road to Mantua Avenue.
  - C. Stop bar striping to visually enhance existing stop signs.

Once the scope of work is identified and costs estimates prepared, we will coordinate a contract for completion of the necessary improvements.

### **NORTH LINCOLN AVENUE RIGHT OF WAY VACATION**

1. No Change Since Last Report.

### **BLOCK 13 EROSION PROBLEM (NORTHWEST OF JEFFERSON & ELM)**

1. We still await notification from NJDOT regarding the Borough's Local Aid Infrastructure Grant Application for Reconstruction and Drainage Improvements to North Jefferson Avenue whose scope of work would include measures to prevent runoff from discharging from the roadway and into the Borough's Conservation Area.
  - A. Due to the continued delay in the NJDOT's decision regarding the grant application, we have solicited proposals for the completion of a partial survey of the area in question and hereby request Council's Authorization to proceed with a topographic survey in the amount of **\$2,800**.
  - B. Upon completion of the survey, our office will design the necessary improvements for possible inclusion in the scope of the 2022 Infrastructure Improvement Project.



2. An additional solution to prevent the on-gong migration of silt into the wetlands, would be the installation of coir logs at the base of the eroded slope and/or across the channel, upstream from the trail bridge. However, prior to placement of any materials, a survey will be required to delineate private property from Borough property.
  - A. In lieu of a survey, we would need written permission to install the coir logs from the property owner at #205 West Elm Street.

#### **CONSERVATION AREA EROSION PROBLEMS**

1. The following Conservation Area erosion problems were reviewed during a recent Public Works Meeting:
  - A. Eldridge Trail at Pine Street
  - B. West Cherry drainage ditch/bridge bulkhead.
  - C. Eroded side slope of Comey's Lake Earthen Dam.
  - D. Existing ravine located within Block 13 (see above).

Our office will continue to work with the Public Works Department and Environmental Commission on addressing these erosive areas within the Borough's Conservation Lands.

#### **LAND USE ORDINANCE MODIFICATIONS**

1. The Borough may have to revise the current Flood Hazard Ordinance in the near future. An official notice from NJDEP is anticipated.

### **III. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:**

#### **STOCKTON AVENUE EXTENSION**

1. No Change Since Last Report.

#### **#9 SHAWNEE DRIVE**

1. Additional work remaining includes the installation of a landscape buffer to screen the arrays from public view. Once all work is completed, a final inspection will be performed to verify compliance with the Board's Conditions of Approval.

#### **#207 EAST WILLOW**

1. No Change Since Last Report.

#### **AT&T CELLULAR ANTENNAE INSTALLATION**

1. No Change Since Last Report.



**T-MOBILE CELLULAR ANTENNAE INSTALLATION**

1. We are currently reviewing T-Mobile's plans for upgrades to their facilities that are intended to be installed upon the Water Tower after completion of the painting project.

**VERIZON CELLULAR ANTENNAE INSTALLATION**

1. No Change Since Last Report.

**IV. PLANNING BOARD ACTIVITY:**

1. No significant activity since last report.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,  
**THE PETTIT GROUP, LLC**



David Kreck, PE, CME  
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)  
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)  
Laurie Christinzio, Planning Board Secretary (via e-mail)





November 12, 2021

Via Electronic Mail (wenonahclerk@comcast.net)

Borough of Wenonah  
1 South West Avenue  
Wenonah, New Jersey 08090

Attn.: Karen Sweeney, Administrator/Clerk

Re.: Borough of Wenonah, County of Gloucester, State of New Jersey  
Professional Engineering Services  
**Monthly/Project Status Report – November 2021**  
File No.: SCE-R10301.011

Dear Ms. Sweeney:

**SUBURBAN CONSULTING ENGINEERS, INC. (SCE)** is pleased to provide the following status report of our work on active projects for the month of October 2021 for the Borough of Wenonah.

**I. WATER SYSTEM**

**A. WATER SYSTEM IMPROVEMENTS (CONSTRUCTION CONTRACT 1)**

**SCE-R10302.031**

Authorization: \$80,950.00  
Billed to Date: \$61,696.97 (76%)

The project scope entails construction of water system improvements to be in operation prior to removing the elevated storage tank from service for painting, as well as address the free ammonia issue at Well No. 3.

The system improvements are in service and are operating as designed. The water distribution system is currently operating with the tank out of service for the past two weeks. Well No. 3 is currently operating with the loaned generator connected for automatic backup power. The improved chlorination feed system at Well No. 3 is performing reliably.

The delivery date for the permanent generator is scheduled for the first week of December 2021. The contractor has constructed the reinforced concrete pad for the generator and is ready to receive the generator.

**B. TANK REHABILITATION (CONSTRUCTION CONTRACT 2)**

**SCE-R10302.011:**

Total Authorization: \$108,420.00  
Billed to Date: \$69,587.21 (64%)

**Project Scope Overview:**

The project scope entails water tank rehabilitation including removal and replacement of interior and exterior coatings, construction of an active mixing system and other associated



improvements, such as a new frost proof vent, a new tank access manway and foundation repairs. The contract was awarded to US Tank.

The Contractor is finishing erection of the scaffolding and the cellular providers have been advised to move their equipment to the scaffolding to permit painting of the tank exterior.

The tank was drained and removed from service on November 1, 2021. The Contractor will begin the interior rehabilitation next week while the cellular equipment is being relocated.

The construction completion date is February 11, 2022.

### C. ASSET MANAGEMENT WEB HOSTING FOR THE WATER DISTRIBUTION SYSTEM

#### SCE-R10303.021

Total Authorization: \$5,000.00  
Billed to Date: \$3,587.50 (72%)

#### Project Scope Overview:

The project scope entails establishing a data collection system for water system assets including capturing hydrant flushing data and valve assessment data for documenting compliance with the Water Quality Accountability Act (WQAA).

SCE remains available to answer questions when the Borough begins to collect hydrant flushing data and create service valve data.

## II. SANITARY SEWER SYSTEM

### A. SANITARY SEWER AND MANHOLE REHABILITATION

#### SCE-R11851.011

Total Authorization: \$55,745.00  
Billed to Date: \$51,630.61 (92.6%)

#### Project Scope Overview:

Rehabilitation of priority locations of sanitary sewer mains and manholes.

#### Sanitary Sewer Rehab Contract

SCE submitted the design documents for the sewer rehabilitation work to the NJDEP for the I-Bank funding in July. SCE will continue to be in contact with the NJDEP regarding the document reviews and approvals for I-Bank funding. Once approvals have been received, a schedule to bid and construct the improvements will be selected. The project is anticipated to bid early next year with construction in the spring or summer of 2022.



**B. SANITARY SEWER ASSET MANAGEMENT PLAN**

**SCE-R10301.011**

Total Authorization: \$62,350.00  
Billed to Date: \$60,827.37 (97.6% Complete)

*Project Scope Overview:*

Prepare the Asset Management Plan for the sanitary sewer system including assessing the condition of select sewer segments via CCTV and performing a rate analysis.

The results and findings from the second round of CCTV investigation activities, which was conducted in December 2020, have been incorporated into the scope of the sanitary sewer rehabilitation project (11851.011) above. No work was done on this project in August. The sewer AMP will be updated and finalized after the completion of the sewer rehabilitation work (SCE Project R11851.011).

**C. SANITARY SEWER CAPITAL IMPROVEMENTS**

**SCE-P11988.011**

Proposal Amount: \$113,400

This proposal is currently on hold by the Borough. Lift Station communication upgrades is being conducted by the Controls Engineer Subcontractor that the Borough DPW utilizes.

As per the discussion on the Wenonah Council call dated 14 January 2021, the work under this proposal is to be re-evaluated after the tank rehabilitation project is completed.

Should you have any questions or concerns regarding this Monthly Report, please do not hesitate to contact our office. Thank you.

Very truly yours,  
**SUBURBAN CONSULTING ENGINEERS, INC.**

Robert E. Wells, PE  
Project Manager