

BOROUGH OF WENONAH

www.boroughofwenonah.com

MARCH 24, 2022

COUNCIL MINUTES – BUSINESS MEETING

Call to Order: 7:00 p.m. by Council President Daniel Cox
Wenonah Municipal Building, 1 South West Avenue, Wenonah, NJ 08090

Pledge of Allegiance

Roll Call: Present: Barbato, Cox Doheny, Fu, Mayer
Solicitor Matthew Lyons, Clerk/Admin Karen L. Sweeney
Absent: Mayor Dominy, Fini

Open Public Meetings Act Statement:

Adoption of the Agenda: Mayer/Doheny
All in Favor

Open to Public Mayer/Doheny

Tamar Shelov, 104 N. Monroe Avenue, informed everyone that the Gateway portion of their taxes went down 8 cents. She also invited everyone to come out to see the play at Gateway. The Woman's Club is getting ready to start the Farmers Market on May 5th.

Close to Pubic Mayer/Doheny

Motion to approve: January 27, 2022, meeting minutes. Mayer/Barbato
All in Favor

Motion to approve: Resolution 2022-34, Authorization to cancel unexpended appropriations, originally approved as a Special Emergency, Pursuant to N.J.S.A. 40a: 4-54, for the purpose of covering extraordinary expenses for repair of public property damaged by tornado from tropical storm Ida. Doheny/Mayer

Roll Call:
Ayes: Barbato, Cox, Doheny, Fu, Mayer
Nays: None
Abstain: None
Absent: Fini
Motion Approved

Motion to approve: Resolution 2022-35: Approving Resolution for Self-Examination of the 2022 Municipal Budget. Doheny/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fu, Mayer

Nays: None

Abstain: None

Absent: Fini

Motion Approved

Motion to approve: Ordinance 2022-4, 1st read: Approving exceeding the municipal budget appropriation limits, and to establish a cap bank (COLA) if needed. Doheny/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fu, Mayer

Nays: None

Abstain: None

Absent: Fini

Motion Approved

Rob Scharle, CFO indicated the following.

- ❖ The budget is proposing a 1 cent tax increase for the following reasons:
 - The State has mandated a pension increase of \$15,188
 - Our Net Valuation Taxable (NVT) decreased by \$407,100 resulting in a built-in tax increase of \$5,600
 - Both of these items were outside of our control.

- ❖ Below is a Summary of the Borough's Tax rate over the last 5 years:
 - 2016 .766
 - 2017 .766 (0 increase)
 - 2018 .744 (2.2 cent decrease)
 - 2019 .706 (3.8 cent decrease)
 - 2020 .667 (3.9 cent decrease)
 - 2021 .667 (0 increase)
 - Amounting to a 9.9 cent **DECREASE**

Motion to approve: Resolution 2022-36: Introduce the 2022 Municipal Budget, read by title only. Doheny/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fu, Mayer

Nays: None

Abstain: None

Absent: Fini

Motion Approved

Motion to approve: Resolution 2022-37: Approving Change Order #2 for an increase of \$1,113.00 for Sub-Level Installations, Inc.

Mayer/Doheny

Roll Call:

Ayes: Barbato, Cox, Doheny, Fu, Mayer

Nays: None

Abstain: None

Absent: Fini

Motion Approved

Motion to approve: Resolution 2022-38: Authorizing the 2022 Gloucester County Hazard Mitigation Plan

Mayer/Doheny

Roll Call:

Ayes: Barbato, Cox, Doheny, Fu, Mayer

Nays: None

Abstain: None

Absent: Fini

Motion Approved

Motion to approve: Resolution 2022-39: Amending R-2022-32 to remove a refund for Block 24, lot 11

Fu/Doheny

Roll Call:

Ayes: Barbato, Cox, Doheny, Fu, Mayer

Nays: None

Abstain: None

Absent: Fini

Motion Approved

Motion to approve: Resolution 2022-40: Authorizing an extension of the due date for water payments to April 29, 2022,

Barbato/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fu, Mayer

Nays: None

Abstain: None

Absent: Fini

Motion Approved

Motion to approve: Resolution 2022-41: Authorizing the transfer of the 2021 Appropriation Reserves

Barbato/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fu, Mayer

Nays: None

Abstain: None

Absent: Fini

Motion Approved

Motion to approve: Resolution 2022-42: Authorizing the invitation of bids for the 2022 NJDOT & Borough Capital Program

Fu/Doheny

Roll Call:

Ayes: Barbato, Cox, Doheny, Fu, Mayer

Nays: None

Abstain: None

Absent: Fini

Motion Approved

Motion to approve: Ordinance 2022-5 1ST read, Amending Chapter 5, Animals and Fowl

Fu/Doheny

Roll Call:

Ayes: Barbato, Cox, Doheny, Fu, Mayer

Nays: None

Abstain: None

Absent: Fini

Motion Approved

Motion to approve: Ordinance 2022-2: 2nd Read, Amending Chapter 71 Wenonah Lake Fees

Mayer/Doheny

OPEN PUBLIC HEARING

No comments

Mayer/Barbato

CLOSE PUBLIC HEARING

Mayer/Doheny

Roll Call:

Ayes: Barbato, Cox, Doheny, Fu, Mayer

Nays: None

Abstain: None

Absent: Fini

Motion Approved

Motion to approve: Ordinance 2022-3: 2nd read, Authorizing the Sale of Borough property @ 1415 Wdby Glassboro Rd.

Mayer/Doheny

OPEN PUBLIC HEARING

No comments

Mayer/Doheny

CLOSE PUBLIC HEARING

Mayer/Doheny

Roll Call:

Ayes: Barbato, Cox, Doheny, Fu, Mayer

Nays: None

Abstain: None

Absent: Fini

Motion Approved

Committee Reports:

- **Public Safety & Personnel:**
Susan Mayer - See attached police and fire reports.
Police Chief Darren White read the highlights of his reports.
Fire Chief Tim Nessler indicated that the fire company is applying for a grant and will update soon.
- **Public Works:**
Dan Cox - See attached report.
Superintendent of Public Works, Brian Nicholson, indicated the water tower is back in service and the final clean up should be done by the end of April.
- **Human Services:** Anthony Fini - Absent.
- **Finance & Budget:**
Jessica Doheny - Tonight is the introduction of the 2022 municipal budget. Jess thanked Robert Scharle, CFO and Karen Sweeney for an outstanding job as we only will see a 1 cent increase to borough budget portion. It is very impressive and amazing as we had a 9.9 cent DECREASE over the last 5 years.
See attached Treasurer & Tax collector reports.
- **Legal & Ordinance:** Peter Fu –see attached report. We introduced an ordinance to allow chickens.
- **Public Buildings & Grounds:**
Jonathan Barbato – No report. Thanked all the volunteers that are working on Wenonah Park restoration.
- **Engineers Report:**
Dave Kreck See attached Engineer’s detailed report on all projects in town. There are some issues with DOT reimbursement. We are making progress with FEMA reimbursement, looking to take bids for 2022 Infrastructure Project, coordination of 2023 (North Clinton) project with the Elementary School, and selecting local roadways (including Maple Street), Good news: We received \$375,000 NJDOT Local Aid Infrastructure Grant Award for N. Jefferson Avenue. Bad news: 2023 new laws and requirements regarding Stormwater Permit Renewal, brand new Wood Waste Permit and its requirements.

Motion to Approve: Disbursements Mayer/Doheny

Roll Call:

Ayes: Barbato, Cox, Doheny, Fu, Mayer

Nays: None

Abstain: None

Absent: Fini

Motion Approved

Open to the Public: Mayer/Doheny

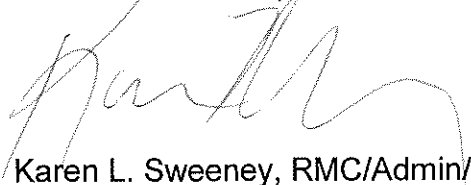
No comments

Close to the Public: Mayer/Doheny

Council President thanked Rich Black for all of his efforts working with FEMA.

Motion to Adjourn: 7:30 pm Mayer/Doheny, All in favor

Minutes Submitted,



Karen L. Sweeney, RMC/Admin/Treasurer

Approved: April 28, 2022



Mantua Township Police Department

Proudly serving Mantua Township and Wenonah Borough



Darren E. White
Chief of Police

Brian L. Grady
Captain

405 Main Street
Mantua, NJ 08051
mantuapd@mantuatownship.com
(856) 468-1920
Fax (856) 464-0237

Shaun J. Butler
Lieutenant

March 24, 2022

To: Mr. Mayor and members of the Borough Council

From: Chief White

Re: Workshop report

- We have another new full-time officer, Tyler Ciaccio (we have hired two officers named "Tyler" in a row now), who is in his first week with our department. He has qualified with his firearm and also been assigned a field training officer with whom he will remain during his field training.
 - Although it is sad to see the experienced officers retire, it is also exciting for us to have new officers with new ideas and energy come into the mix.
- As mentioned in the last meeting, SLEO I Cirone has officially begun the police academy to become a SLEO II. We wish him the best as he has served us well as a SLEO I and we expect the same dedication from him as a SLEO II. The academy for SLEO II is significantly more difficult and longer than the SLEO I academy, so it will be a much bigger challenge/accomplishment for him.
- Ptl. Mroz and Canine Drax are doing well, and you can expect to see him around the borough.
- The captain and I attended a MADD award ceremony in early March at Rutgers, New Brunswick where Ptl. Jesse Bair was presented with a plaque and certificate for being the most active DWI enforcer in our department for 2021.
- Verizon will be around Glassboro Road in the borough performing work for the next few weeks.
- We will be participating in a distracted driving grant for the month of April to enforce violations such as those driving while using their cell phones, not stopping for pedestrians, and any other dangerous moving violations.
- We will (hopefully) be testing for several promotional positions soon due to retirements. Just as with new hires, I love the new ideas and energy that normally come along with new promotions.



Mantua Township Police
405 Main Street
Mantua New Jersey 08051
(856) 468-1920

Incidents Summary List

Printed On: 03/24/22 14:41

Reporting Period : 02/01/2022 - 02/28/2022

	Mantua Police Department	Total
911 Hang Up	3	3
Added Patrol	5	5
Animal Complaint	2	2
Assist Other Agency	1	1
Burglar Alarm Activation	2	2
Child Welfare	1	1
Domestic	2	2
Down/Arcing Wires	1	1
Fall Victim	4	4
Fire Alarm System	2	2
Follow Up	2	2
Found Item	1	1
Fumes Exterior	1	1
General	3	3
Investigation	1	1
Juvenile Complaint	1	1
Lost Item	2	2
Material Spill	1	1
Medical Emergency	7	7
Missing Person	1	1
Motor Vehicle Complaint	2	2
Motor Vehicle Crash	7	7
Motor Vehicle Stop	10	10
Notification/Informational	4	4
Property Check	5	5
Public Assist	2	2
Radar Enforcement	17	17
Respiratory Emergency	2	2
School Crossing	5	5
Sick Person	1	1
Speak To Officer	1	1
Stolen Vehicle	1	1
Stroke	2	2
Suspicious Incident	1	1
Suspicious Motor Vehicle	1	1
Theft	2	2
Traffic Detail	5	5
Well Being Check	2	2



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405 Main Street
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Incidents Summary List

Printed On: 03/24/22 14:41

Reporting Period : 02/01/2022 - 02/28/2022

	Mantua Police Department	Total
Total	113	113

To: Mayor Dominy and Council

From: Tim Nessler, Fire Chief

Subject: Incident and Activities Report for February 2022

Date: March 1, 2022

Summary of service, dispatched incidents, training, and mutual aid:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
# Service times	13	16											13
Alarm Systems	2	3											
Animal Rescue													
Assist EMS		1											
Brush	1												
Building Fire													
CO Alarms													
Cover Assignment													
Dwelling Fire	1	2											
Exterior Fumes	3	2											
Incorrect Dispatch													
Interior Fumes		1											
Investigation	1												
Motor Vehicle Crash		2											
Rescue Assignment													
Rapid Intervention													
Rubbish Fire													
Service Assignment													
Structure Fire	1												
Vehicle Fire													
Meetings/drills	4	4											
Events		1											
Staff Hours	118.73	125.4											

- The company assisted Deptford Twp. with a working dwelling fire in the Pine Acres section.

Tim Nessler, Fire Chief

Public Works Monthly report for March 2022

Submitted by Brian Nicholson

Water Tower project: Painting is 99% done, a small portion of the base still needs to be painted once the scaffolding comes down. The tower is back on line, we are back to normal operations. Two of the cell phone carriers have reinstalled their antennas and the third should be finished by the end of the week. We are anticipating demobilization and clean up to be completed by the middle of April.

February and March we will begin another round of bulk leave and branch pick up.

We are planning for 2 large improvement projects for the upcoming year. First is a sewer improvement project which consists of sewer pipe lining and manhole rehab. This project is to combat the water infiltration that has been an issue for sometime now. We received approval of the plans by the DEP and anticipate bidding process in the coming months.

The second is the major road project for Lenape Trail.

Infrastructure improvements have been front and center from the federal, state and local governments. The NJDEP has put a priority on lead pipe replacement. We had to complete a lead pipe inventory report which was very time consuming and will be an ongoing process. The State has signed into law that all lead pipes are to be replaced over the next 10 years. The Borough has been proactive over the last few road projects to check and replace lead service lines from the mains to the curb shut off, which is borough owned. The DEP is trying to shift the burden of the homeowner's side (Curb shut off to the meter) onto the utilities and will make public funding available only to utilities that take on the responsibilities. We are in the early stages of this situation and I anticipate many changes as this evolves.

We are mainly in an informationally gathering stage right now and I will keep Dave Kreck, Mayor and Council updated on the process.

As spring approaches many projects are going to start, including work in the park and along the tracks, I would like to thank everyone for their help and patience as we tackle these projects.

Fire hydrant flushing is scheduled to begin Week of March 28th.

Public Works Monthly Report

Submitted by **Brian Nicholson**, Acting DPW Superintendent
For the month of March 2022

Road and Utility Maintenance and Compliance Testing

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Meters installed	1	2	3										
Utility Mark Out	50	42	85										
Water samples For NJDEP	4	4	4										

Equipment maintenance

- Safety Briefing, Job site observations
- Health, safety, and wellness, ensuring employees are taking breaks, following COVID safety and health guidelines as well as safety on the job
- Check wells and lift stations daily

Road works

- Many potholes throughout the borough were filled/ patched.

Other activities

Municipal Properties/ Maintenance/Compliance

- Cleared out catch basins for storms.
- Took water samples, water reports to DEP (Monthly)
- Trash/Recycle Collection- Collected trash and recycling at parks, municipal properties, and businesses.
- 5 sewer lateral backups cleared by public works.

Bulk leaf Collection, Yard Wase & Branch Collection, Chipping, Tree removal

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Leaves- cu yds		20											
Yard waste	20		60										
Branches chipped- cu yds													

Residential Recycling

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
# Metal stops	31	42	60										
# e-waste stops	10	14	21										

- Indicates combines metal and e-waste

As of March 16, 2022		Borough of Wenonah		2022 Budget Worksheet		Municipal Tax Rate Calculation		2022	
		2020		2021					
County	Est. \$ 1,550,000.00	Actual \$ 1,539,764.00	Est. \$ 1,570,000.00	Actual \$ 1,530,005.00	Est. \$ 1,560,000.00				
Local School	Est. 3,000,000.00	Actual 3,002,795.00	Est. 3,061,000.00	Actual 3,060,523.00	Est. 3,150,000.00				
Regional School	Est. 3,150,000.00	Actual 3,119,294.00	Est. 3,104,000.00	Actual 3,103,402.00	Est. 3,120,000.00				
Total Est. School & County		\$ 7,700,000.00		\$ 7,735,000.00		7,830,000.00			
Total Appropriations		2,312,088.77		2,135,778.72		2,224,771.48			
Total		10,012,088.77		9,870,778.72		10,054,771.48			
Less Revenues		(1,058,710.08)		(884,359.20)		(956,849.31)			
Subtotal		8,953,378.69		8,986,419.52		9,097,922.17			
Percentage		0.9700		0.9700		0.9700			
Subtotal		9,230,287.31		9,264,350.02		9,379,301.21			
Less Est. School & County		(7,700,000.00)		(7,735,000.00)		(7,830,000.00)			
Tax Levy		1,530,287.31		1,529,350.02		1,549,301.21			
LESS: Required Library Appropriation		(74,257.66)		(74,361.89)		(78,353.19)			
Net Tax Levy		1,456,029.65		1,454,988.13		1,470,948.02			At MAX Tax Cap 1,920,926.00
Net Val Taxable		218,200,300		218,135,500		217,278,400			217,278,400.00
Tax Rate		0.6670		0.6670		0.6770			(Preliminary) 0.8841
Prior Year Tax Rate		0.7060		0.6670		0.6670			0.6670
Increase/(Decrease)		(0.0390)		-		0.0100			0.2171
Required Library Appropriation		74,257.66		74,361.89		78,353.19			
Library Tax		0.0340		0.0340		0.0361			
						Over (Under)			(449,977.98)

As of March 16, 2022

Borough of Wenonah									
2022 Budget Worksheet									
Current Fund Revenues									
	2 0 2 0		2 0 2 1		2022		Fund Balance		
	Budget	Actual	Budget	Actual	Anticipated				
Fund Balance	\$ 390,000.00	\$ 381,828.17	\$ 414,000.00	\$ 404,063.59	\$	414,000.00	Balance 12/31/09	418,934.34	
	= Represents F/B Generated		= Represents F/B Generated				Balance 12/31/10	503,727.32	
							Balance 12/31/11	504,497.41	
							Balance 12/31/12	512,801.28	
							Balance 12/31/13	558,528.67	
							Balance 12/31/14	719,377.97	
							Balance 12/31/15	947,989.04	
							Balance 12/31/16	1,033,405.57	
							Balance 12/31/17	1,112,102.86	
							Balance 12/31/18	1,052,818.68	
							Balance 12/31/19	977,287.91	
							Balance 12/31/20	969,116.08	
							Balance 12/31/21	959,179.67	
Municipal Court	8,000.00	4,829.41	4,000.00	4,376.36		4,100.00			
Interest and Costs on Taxes	25,000.00	42,221.50	40,000.00	23,164.15		23,000.00			
Interest on Investments	25,000.00	29,667.08	28,000.00	18,428.27		18,000.00			
Late Fees and Rentals	22,000.00	31,276.00	28,000.00	43,616.75		43,500.00			
Energy Receipts Tax	159,952.00	159,951.99	159,952.00	159,952.00		159,952.00			
Federal - American Rescue Plan			7,902.00	7,902.00		7,119.42			2021 Unappropriated
Federal - American Rescue Plan						84,000.00			Portion of 2022 Allocation
Uniform Construction Code Fees	25,000.00	27,614.00	25,000.00	36,685.00		35,000.00			
Grants:									
Clean Communities	5,701.44	5,701.44	6,065.77	6,065.77					2010 State Aid
Municipal Drug Alliance	7,000.00	2,000.00	3,000.00	3,000.00		2,000.00			2011 State Aid
Sustainable Jersey Small Grants Program	5,000.00	5,000.00	-	-					2012 State Aid
State Recycling Program	2,330.11	2,330.11	3,278.22	3,278.22		2,427.89			2013 State Aid
TRICO JIF Safety Program	1,500.00	1,500.00	1,500.00	1,500.00		1,500.00			2014 State Aid
JIF Safety Incentive Program	1,000.00	1,000.00	2,750.00	2,750.00					2015 State Aid
DVRPC - Downtown Traffic & Parking Study									2016 State Aid
JIF Cyber Risk Management Program	1,500.00	1,500.00	1,500.00	1,500.00		1,500.00			2017 State Aid
JIF Wellness Program	750.00	750.00	750.00	750.00		750.00			2018 State Aid
									2019 State Aid
									2020 State Aid
									2021 State Aid
									2022 State Aid
									Decrease
Other Items:									
Lease Agreements	75,000.00	101,556.33	75,000.00	113,362.82		85,000.00			
Reserve for Payment of Notes	220,341.12	220,341.12	-	-		-			
General Capital Fund Balance	4,336.85	4,336.85	1,526.98	1,526.98		-			
Delinquent Taxes	90,000.00	126,022.93	88,200.00	109,620.22		75,000.00			
Total	1,069,411.52	1,149,426.93	890,424.97	941,542.13		956,849.31			
Tax Levy	1,456,029.65	1,628,332.84	1,454,988.13	1,665,415.20		1,470,948.02			
Required Library Appropriation	74,257.66	74,257.66	74,361.89	74,361.89		78,353.19			
Total	\$ 2,599,698.83	\$ 2,852,017.43	\$ 2,419,774.99	\$ 2,681,319.22	\$	2,506,150.52			

As of March 16, 2022

Borough of Wenonah
2022 Budget Worksheet
Current Fund Expenditures

	2020			2021			FCOA	Appropriations
	Original	As Amended	Actual	Original	As Amended	Actual		
Admin & Executive:								
Other Expenses:								
Printing and Legal Advertising	4,000.00	6,000.00	4,999.71	4,000.00	6,000.00	4,994.04	20	4,000.00
Codification of Borough Ordinances	2,500.00	2,500.00	2,500.00	8,200.00	8,200.00	8,200.00	20	4,000.00
Miscellaneous	19,250.00	19,250.00	15,915.48	18,450.00	18,750.00	11,367.61	20	18,550.00
Elections:								
Other Expenses	2,800.00	2,800.00	2,638.00	3,000.00	3,000.00	1,975.16	20	3,000.00
Financial Administration:								
Salaries and Wages	90,428.00	90,428.00	89,280.08	92,300.00	96,800.00	95,532.42	20	99,720.00
Other Expenses	28,075.00	25,075.00	21,439.64	25,938.00	25,938.00	17,929.66	20	26,130.00
Annual Audit	14,000.00	14,000.00	14,000.00	14,000.00	14,000.00	14,000.00	20	11,275.00
Collection of Taxes:								
Salaries and Wages	12,265.00	12,265.00	12,264.00	12,510.00	12,510.00	12,509.28	20	12,759.00
Other Expenses	4,800.00	4,800.00	3,829.47	4,800.00	4,800.00	3,997.91	20	4,800.00
Legal Services and Costs:								
Other Expenses	45,000.00	45,000.00	44,242.08	45,000.00	60,000.00	44,538.90	20	45,000.00
Engineering Services and Costs:								
Other Expenses	38,000.00	38,000.00	34,525.00	38,000.00	38,000.00	22,511.25	20	30,000.00
Public Buildings and Grounds								
Other Expenses	37,300.00	37,300.00	26,551.52	43,200.00	45,200.00	44,883.07	26	41,000.00
Heating Oil/Gas	14,000.00	14,000.00	10,370.51	14,000.00	14,000.00	9,869.20	31	14,000.00
Telephone	16,000.00	16,000.00	14,036.07	16,000.00	16,000.00	13,887.78	31	14,000.00
Electricity	32,500.00	32,500.00	20,426.74	25,000.00	25,000.00	24,903.78	31	25,000.00
Planning Board:								
Salaries and Wages	1,576.00	1,576.00	1,530.00	1,560.00	1,560.00	1,560.00	21	2,500.00
Other Expenses	5,350.00	6,350.00	5,362.00	5,350.00	5,350.00	3,122.64	21	4,450.00
Human Services:								
Other Expenses	500.00	500.00	-	500.00	500.00	246.98	27	500.00
Shade Tree:								
Other Expenses	12,400.00	12,400.00	12,400.00	15,000.00	15,000.00	14,573.51	26	20,000.00
Environmental Commission:								
Other Expenses	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	27	8,500.00
Insurance:								
Group Insurance Plans	111,856.00	111,856.00	107,382.12	107,000.00	107,000.00	104,557.20	23	88,000.00
HB Waivers	1,575.00	1,575.00	1,575.00	2,300.00	2,300.00	2,500.00	23	6,450.00
Liability Insurance	28,111.00	28,111.00	27,157.00	48,500.00	48,500.00	48,018.00	23	53,113.00
Workers Comp. Ins.	44,203.00	44,203.00	44,203.00	27,873.00	27,873.00	27,000.00	23	30,423.00
Temporary Disability Insurance	600.00	600.00	240.42	400.00	400.00	226.46	23	400.00
Fire:								
Other Expenses	25,800.00	25,800.00	24,752.27	25,800.00	25,800.00	22,814.48	25	25,800.00
Fire Prevention:								
Salaries and Wages	2,814.00	2,814.00	2,812.00	2,868.00	2,868.00	2,868.00	25	2,930.00
Aid to Volunteer Fire Company	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	-	25	1,500.00

As of March 16, 2022

Borough of Wenonah
2022 Budget Worksheet
Current Fund Expenditures

	2020			2021			FCOA	Appropriations
	Original	As Amended	Actual	Original	As Amended	Actual		
Emergency Management Services:								
Other Expenses	550.00	550.00	134.32	550.00	550.00	319.07	25	550.00
Road Repair and Maintenance:								
Salaries and Wages	131,300.00	136,300.00	129,051.27	78,500.00	84,500.00	76,199.25	26	79,000.00
Other Expenses	50,700.00	50,700.00	41,084.03	65,700.00	59,700.00	40,089.25	26	56,200.00
Tropical Storm IDA - Special Emergency						600,000.00	26	-
Gasoline	15,000.00	9,000.00	5,495.76	10,000.00	10,000.00	9,964.84	31	10,000.00
Garbage & Trash:								
Other Expenses	34,000.00	34,000.00	29,680.81	34,000.00	21,300.00	9,146.25	26	25,000.00
Street Lighting:								
Other Expenses	40,000.00	45,000.00	44,423.43	45,000.00	48,000.00	43,745.98	31	45,000.00
Sanitary Landfill:								
Other Expenses	78,000.00	78,000.00	69,474.65	78,000.00	78,000.00	62,221.78	32	78,000.00
Operation of Lake:								
Salaries and Wages	44,000.00	40,000.00	39,820.81	45,600.00	38,400.00	38,333.27	28	46,000.00
Other Expenses	11,200.00	11,200.00	11,660.00	14,100.00	9,300.00	9,184.74	28	14,100.00
Celebration of Public Events								
Other Expenses	500.00	500.00	-	500.00	500.00	-	30	500.00
Statutory Expenditures:								
Social Security	22,000.00	22,000.00	19,817.85	20,000.00	20,000.00	16,864.48	36	21,500.00
Unemployment Insurance								
PERS Contribution	51,649.00	51,649.00	51,649.00	56,149.00	56,149.00	56,149.00	36	71,337.00
PFRS Contribution	15,699.00	15,699.00	15,699.00	-	-	-	36	-
APPROPRIATION CAP	1,099,301.00	1,099,301.00	1,010,891.04	1,060,648.00	1,660,748.00	1,527,705.24		1,044,987.00
Maintenance of Free Public Library	74,257.66	74,257.66	69,185.10	74,361.89	74,361.89	43,306.96	29	78,353.19
Intercol Service Agmt - Mantua Twp:								
Construction Code	42,300.00	42,300.00	38,308.42	42,300.00	42,300.00	36,685.00	42	40,000.00

As of March 16, 2022

Borough of Wenonah
2022 Budget Worksheet
Current Fund Expenditures

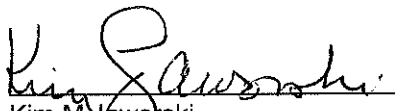
	2020			2021			FCOA	Appropriations
	Original	As Amended	Actual	Original	As Amended	Actual		
Municipal Court	30,600.00	30,600.00	30,583.88	31,000.00	31,200.00	31,195.56	42	31,195.00
Police Services	561,000.00	561,000.00	554,250.00	583,440.00	583,440.00	583,440.00	42	603,803.40
LOSAP	11,000.00	11,000.00	-	10,000.00	10,000.00	-	36	10,000.00
Interlocal - East Greenwich/Jogan Twp -								
Garbage & Trash (Host)	99,300.00	99,300.00	99,290.88	109,000.00	109,000.00	99,916.63	42	112,000.00
Recycling Tax	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	26	2,000.00
Grants:								
Clean Communities		5,701.44	5,701.44		6,065.77	6,065.77	26	
Municipal Drug Alliance	8,750.00	8,750.00	2,500.00	3,750.00	3,750.00	3,750.00	25	2,500.00
Sustainable Jersey Small Grants Program		5,000.00	5,000.00		-	-	26	
State Recycling	2,330.11	2,330.11	2,330.11	3,278.22	3,278.22	3,278.22	26	2,427.89
TRICO JIF Safety Award	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	25	1,500.00
JIF Safety Incentive Program	1,000.00	1,000.00	1,000.00	2,750.00	2,750.00	2,750.00	25	
JIF Cyber Risk Management Program	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	25	1,500.00
JIF Wellness Program	750.00	750.00	750.00	750.00	750.00	750.00	25	750.00
Capital Improvement Fund	42,000.00	42,000.00	42,000.00	-	-	-	44	-
Debt Service:								
Bond Principal	310,000.00	310,000.00	271,142.00	140,000.00	140,000.00	140,000.00	45	145,000.00
Note Principal	-	-	-	-	-	-	45	-
Bond Interest	24,500.00	24,500.00	18,293.21	69,500.00	69,500.00	69,006.60	45	64,775.00
Note Interest	-	-	-	-	-	-	45	-
Deferred Charges:								
Special Emergency 1/5 - MD4				0.61	0.61	0.61	46	83,980.00
Unfunded General Capital Ord - 9-16								
Subtotal	2,312,088.77	2,332,790.21	2,156,136.08	2,135,778.72	2,742,144.49	2,552,850.59		2,224,771.48
Reserve for Uncollected Taxes	276,908.62	276,908.62	276,908.62	277,930.50	277,930.50	277,930.50	50	281,379.04
Total	2,588,997.39	2,599,698.83	2,433,044.70	2,413,709.22	3,020,074.99	2,830,781.09		2,506,150.52

As of March 16, 2022

Borough of Wenonah
2022 Budget Worksheet
Water and Sewer Utility

	2020			2021			2022		
	Budgeted	Realized	Excess/Deficit	Budgeted	Realized	Excess/Deficit	Budgeted	Realized	Excess/Deficit
WATER & SEWER Revenues									
Surplus	\$ 30,000.00	220,325.00	190,325.00	\$ 200,000.00	289,050.13	89,050.13	\$ 140,000.00		
		= Represents F/B Generated			= Represents F/B Generated				
Rents	690,500.00	833,394.89	142,894.89	799,300.00	875,081.30	75,781.30	835,000.00		
Add'l Rents									
Utility Capital Fund Balance	1,165.25	1,165.25	-	4,219.04	4,219.04	-	-		
Federal - American Rescue Plan Reserve for Payment of BAN's				100,742.00	100,742.00	-	-		
Total Revenues	721,665.25	1,054,885.14	333,219.89	1,104,261.04	1,269,092.47	164,831.43	975,000.00		
		2020			2021				2022
Appropriations									
Salaries and Wages	244,000.00	249,000.00	239,135.97	230,300.00	234,300.00	230,931.74	215,000.00		
Other Expenses	188,500.00	183,500.00	110,472.93	200,000.00	195,000.00	153,586.46	195,000.00		
Gloucester Cty Sewer System -- Share of Costs	200,000.00	200,000.00	163,607.68	230,000.00	230,000.00	180,274.11	200,000.00		
Capital									
S. Marion Sewer Infrastructure Improvements				100,742.00	100,742.00	100,742.00	-		
Capital Improvement Fund									
Debt Service:									
Note Principal	18,000.00	18,000.00	17,936.00						
Bond Principal				175,000.00	175,000.00	175,000.00	210,000.00		
Bond Interest	33,000.00	33,000.00	13,301.44	150,000.00	150,000.00	144,590.71	138,000.00		
Note Interest	19,000.00	19,000.00	13,423.57						
Contribution to:									
PERS									
Social Security	19,165.25	19,165.25	18,806.02	18,719.04	19,219.04	17,719.30	17,000.00		
Total Appropriations	\$ 721,665.25	\$ 721,665.25	\$ 576,683.61	\$ 1,104,761.04	\$ 1,104,261.04	\$ 1,002,844.32	\$ 975,000.00		

Current Taxes	February	2021 To Date
Prepaid Taxes / 2023	0.00	0.00
2022 Taxes	1,686,184.35	2,193,567.19
2021 Taxes	29.65	3,736.53
6% Year End Penalty	0.00	0.00
Arrears		0.00
Tax Title Liens		0.00
Interest & Costs	416.21	492.99
Tax Searches		0.00
Cleanup		0.00
Advertising Costs		0.00
Tax Sale Premium		0.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee		0.00
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	1,686,630.21	2,197,796.71


 Kim M Jaworski
 Tax Collector

Percentage of Collection at February 28, 2022	49.09%
Percentage of Collection at February 28, 2021	49.54%



1 South West Avenue | Wenonah, NJ 08090 | www.boroughofwenonah.com

Via Email

To: Borough Council
From: Legal and Ordinance Committee
Date: 24 February 2022
Re: Committee Report

Action Items

The Legal and Ordinance Committee ("Committee") met during the current session to discuss the following items:

- Research and clarification of proposed Ordinance 2022 - 18 ("Chickens Ordinance"), regarding the amendment of Chapter 5, Article II and inclusion of Chapter 5, article 6 to the Borough of Wenonah ("Code") entitled "Animals and Fowls" to address issues related to the authorization of chicken hens in the Borough.
- Research regarding authorization of chicken hens in non-commercial and residential zones in the Borough.

Additional Notes

- Collaboration with the Jackie Graves and Lesa DeCarlo Wenonah resident representatives from the Wenonah Backyard Chickens Group on researching and documenting the following information:

Questions	Committee Response
<p>Can you provide more info on how the committee would deal with violations or concerns? What are the planned ways of enforcement? What are the planned communications with applicants to outline the expectations of the program and their compliance? (Sorry for the formatting, my doc isn't cooperating)</p>	<p>Les a DeCarlo:</p> <p>The committee was initially formed to promote legalizing chickens in Wenonah. We defined our goals as follows:</p> <ol style="list-style-type: none"> 1. To educate the community about backyard chicken keeping. 2. To understand and address legitimate concerns of neighbors through a well written and managed ordinance. 3. To develop a well-managed backyard chicken keeping program that all residents of Wenonah can appreciate with safeguards to protect the peace, health, property and quality of life for all. 4. To promote sustainable and environmentally conscious living within our community. <p>Should backyard chicken keeping be legalized in Wenonah, we would anticipate the ordinance establishing a Chicken Advisory Board (CAB), to which our Committee could be transitioned. The role of the CAB would be to act as stewards of the program, reviewing applications,</p>



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	<p>assisting residents in getting started and staying in compliance, addressing complaints, etc. and reporting periodically to council. Ultimately, the CAB would hope to make the program successful and as unburdensome as possible for the Boro, much like many of the other civic committees in town.</p>
<p>What are the elements of the Amending Ordinance?</p>	
<p>Can you provide more info on how the committee would deal with violations or concerns? What are the planned ways of enforcement?</p>	<p>The Committee did a lot of research and reviewed a number of local ordinances before drafting a proposed Pilot Ordinance for Wenonah. We link that here and paste below the specific provisions which answers these question:</p> <p>§ 5-63 Complaints</p> <p>When a complaint is received by the Borough, it will be forwarded to the Chicken Advisory Board for investigation by at least two of its members. If the Chicken Advisory Board finds a violation of any provision of the Pilot Program as adopted herein, solutions for remediation will be discussed with the offending permit holder. If any violation is not remediated within fourteen days, Code Enforcement will be notified so that enforcement proceedings can be implemented up to including fines and/or revocation of the violator's permit.</p> <p>In the event that a permit is revoked for failure to comply with the provisions of this Pilot Program or subsequent ordinance, the Chicken Advisory Board shall assist the permit holder in rehoming his/her chickens.</p>



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What are the planned communications with applicants to outline the expectations of the program and their compliance?

The Committee drafted a proposed Pilot Ordinance for Wenonah which included specific expectations for participating in the program. Those sections are included in our response below. It would be our hope that any Ordinance would include specific expectations like these and be included with the application.

In addition, we are advocating that applicants be required to take a backyard hen keeping class prior to being issued a permit. Gwenne Baile teaches such a class for a nominal fee. She has offered to train us on training others so that members of the committee could conduct the class.

§ 5-65 Permit required; fee; expiration; class.

No person shall keep chickens on his/her property without first obtaining a permit from the Municipal Clerk's office and paying the required fee.

During the Pilot Program, the permit shall be valid for two years, expiring at the end of the Pilot Program. A \$100 fee for the two-year term shall be paid by the applicant prior to the issuance of a permit. No permit shall be issued unless the applicant has demonstrated compliance with all criteria set forth in this Article.

Any applicant wishing to keep backyard chickens shall be required to take a class on the basics of raising backyard chickens at his/her own expense. Proof of attendance must be presented with the completed application. A member of the Chicken Advisory Board will review the application with the applicant prior to final submission to the Borough.

§ 5-67 Coop, run and location.

The following conditions shall be met and adhered to for the duration of the Pilot Program and for so long as chickens are kept within the Borough:

Chickens, chicken coops and enclosed chicken runs are permitted only in the rear yard of any eligible property as same is defined in § 72-102 of the Wenonah Borough Code with the following conditions:
Every chicken coop and enclosed run shall be set back at least 25 feet from the habitable portion of any neighboring residential dwelling and, in addition, shall be set back no less than five feet from any property line. Garages, attached or otherwise, and accessory buildings shall not be considered a "residential dwelling" for purposes of calculating the



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	<p>required distance.</p> <p>The coop shall be the appropriate size for the number of chickens, which shall be at least three (3) square feet for each chicken, with a maximum coop size of 10 feet by 10 feet.</p> <p>The maximum permitted height of any chicken coop structure(s), whether or not said coops are stacked, shall be six feet six inches as measured from the natural grade.</p> <p>The coop shall include a permanent roof as part of its construction. The coop shall be dry and well ventilated with windows to admit sunlight.</p> <p>The coop must be kept clean.</p> <p>The coop and enclosed run must be made predator-proof.</p> <p>Clean water must be provided, and food must be kept in an airtight container away from the coop and run at night.</p> <p>The yard in the area where the coop is located shall be clean and free from odors.</p> <p>Chicken waste will be properly composted to prevent offensive odors, or otherwise disposed of in an environmentally friendly manner at the permit holders expense.</p> <p>Chicken waste disposal is the responsibility of the permit holder and shall not be included in the Borough's yard waste, normal trash or recycling collection.</p> <p>There shall be no selling of eggs.</p> <p>There shall be no slaughter of chickens on site.</p> <p>Chickens may free-range outside the coop area in a backyard suitably fenced to keep them contained.</p> <p>Chickens may not roam unsupervised and shall be restricted to the permit holder's coop, rung and backyard, only.</p> <p>Permit holders shall allow Chicken Advisory Board members, local or county health inspector, and/or the Code Enforcement Officer to inspect the property for reported violations.</p>
<p><i>Question:</i> Are there any breeds of chicken, turkey, duck, or geese that not insurable?</p>	<p>Not to our knowledge.</p>
<p><i>Question:</i> What are reasonable size, height, weight, and sound restrictions?</p>	<p>Chicken sizes vary by breed, but the average chicken stands less than 27.6 inches tall and weighs approximately 5.7 pounds. As for sound, hens are relatively quiet and do not cluck frequently. They go to sleep and rise with the sun, and make no sound while sleeping. A coop of clucking hens is typically between 60 and 70 decibels, which is the same as normal human conversation. For comparison, an idle tractor is about 80 decibels and a single barking dog can exceed 100 decibels. Roosters crow, and early, but we are not advocating that roosters we permitted, only female chickens (hens). The keeping of backyard hens</p>



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	should in no way violate any existing noise ordinance in Wenonah.
Are there any breeds of chicken, turkey, duck, or geese that should be excluded from Amending Ordinance?	We are advocating for the legalization of chickens, only. Different species of birds may have different needs and management requirements which are beyond the scope of our expertise and which would not necessarily conform to the provisions of an ordinance related to chickens. Therefore, we would not suggest including other types of birds with the passage of a backyard chicken keeping program.
How much urine does the average chicken produce per day?	N/A. Chickens actually do not urinate.
<i>Question:</i> How long does the smell of chicken urine take to dissipate outdoors?	N/A. Chickens actually do not urinate.
<i>Question:</i> How much feces does the average chicken produce per day?	<p>The amount of waste produced by chickens varies by the size of bird and feed consumed. As a rule of thumb, a pound of feed will result in approximately 8 ounces of waste. Given that the average hen of 6 pounds eats about 3 pounds of feed per week, we can calculate that it will produce roughly 24 ounces, or 1.5 pounds, of manure each week; such manure can be used as fertilizer.</p> <p>By comparison, a 40 pound dog generates about 12 ounces of pathogenic feces per day, or 5.25 pounds per week, which is as much as three average chickens may produce each week. Dog waste is pathogenic and unsafe for use as fertilizer.</p>
<i>Question:</i> How long does the smell of chicken feces take to dissipate outdoors?	<p>There should be no noticeable odor from chicken droppings or a well managed coop. In addition, composted chicken manure should produce no strong or foul odor.</p> <p>An improperly managed coop has the potential to stink, as does any domesticated animal's environment (i.e. litter box, rabbit cage, etc.). As long as a chicken coop is cleaned on a regular basis by removing chicken droppings and soiled bedding, a coop should produce no foul odor.</p>
<i>Question:</i> How does someone measure the nuisance smell of urine?	N/A. Chickens actually do not urinate.
<i>Question:</i> How does someone measure the nuisance smell of feces?	If a coop can be smelled from outside of the property (i.e. from the street, sidewalk, neighbor's property), that would be an indication of a problem. There should be no noticeable odor from chicken droppings or a well managed coop. In addition, composted chicken manure should produce no strong or foul odor. If any foul odor is detected, it is the sign of an improperly cared for flock/coop and should be remediated. The Backyard Advisory Committee does not advocate for the improper



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	keeping of hens, or any pets for that mater, in a manner that is unsafe for the animal, environment or neighborhood.
<i>Question:</i> Can animal feces be disposed of at the municipal garbage dump?	Chicken manure should not be disposed of with household waste, recycling or yard waste. We recommend that chicken waste be composted or otherwise disposed of in an environmentally friendly manner. We also advocate that hen owners successfully complete a class on hen keeping which covers waste disposal. In addition, the Committee has two Sustainable Living Officers who can provide guidance on composting chicken waste.

Peter Fu
Chair, Legal and Ordinance Committee

Karen Sweeney

From: GARY ODENBRETT <gnoden@comcast.net>
Sent: Wednesday, March 23, 2022 12:15 PM
To: Karen Sweeney
Subject: Fwd: Update for Boro Council tonight

Sent To Jonathan Barbato - copy for you.

----- Original Message -----

From: GARY ODENBRETT <gnoden@comcast.net>
To: Jonathan Barbato <jbarbato@comcast.net>
Date: 03/23/2022 12:12 PM
Subject: Update for Boro Council tonight

Use below and add:

Wenonah STC planted 49 trees over 2 days in March in front of homes in the clear zone- bringing the total since December to 95
49 were purchased thru the STC budget and 46 were donated by Exley's.
Plans being developed to plant the remaining 51 Exley donations by end of April.

April 2 Park Clean up

WPRC - Committee Update from Jack Sheppard Jr.

March 16, 2022

As many of you are aware, over 34 trees were planted March 11. 2 White Pines and various Flowering Trees along the tracks and SE Avenue and the three White Pines behind the bench at the SW corner, were all **donations from Exleys.**

The six Pin Oaks planted within the clear zone on SE Avenue and 12 white oaks along the tracks were purchased from Exleys and paid for via the *GoFundMe* account, (thank you Sarah).

- **Kudos to Joe Palimeno** and his excellent hole diggers that expedited the planting process as well as the tree placement arrangements.

- Also to **John Van Dine** who ground all the stumps along the tracks and removed a few unsightly dead trees caddy corner from the park at the SW corner.

- Thanks to the **Lions Club** who have volunteered to handle the bandstand bench replacement effort.

- And a great **THANK YOU to Gary** who organized the planting logistics. His many years of leadership

and experience as the Shade Tree Commission chair is greatly benefiting this restoration effort!

Next Step:

- I. On behalf of the WPRC, Gary and I are meeting this weekend in order to rough out the plan for the second group of tree to be planted in April. Feel free to contact Gary or me if any questions or if you want to be involved. Once we have the plan together, we will send it out to the committee for review and comment.

- II. We are looking to plant an additional 5-10 larger trees on this second planting with the size and varieties noted below.

- III. In utilizing the Bartlett Plan guidance, repopulating the park with different varieties and sizes will work best

in the context of the
park's "natural" scheme.

Other WPRC Initiatives:

- The park clean-up - April
2nd

- Seeding – April

Second Planting – April:

Size: Caliper: 3-5 inches.
(approx.15-20 feet from
tip to ball).

- Northern Hackberry
- October Glory Maple
- Oaks: Chestnut, White,
Black, Willow and
Kindred Spirit.
- Ginkgo
- Hornbeam
- American Holly
- Tulip Poplar



THE PETTIT GROUP, LLC
Engineering • Architecture • Planning

VIA E-MAIL ONLY

March 23, 2022

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday March 24, 2022
Project Number WNOE012R**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

2021 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. Our office is still addressing a number of NJDOT comments pursuant to the recent submission of the Final Reimbursement package for both the 2019 Municipal Aid Project (South Marion Avenue) and 2020 Municipal Aid Project (West Cherry Street).
 - A. A meeting with NJDOT to resolve the outstanding issues is anticipated.

II. GENERAL MUNICIPAL ENGINEERING:

TORNADO DAMAGE REMEDIATION:

1. The Borough continues to respond to FEMA's requests for the required Federal reimbursement documentation.
 - A. Documentation of curb, sidewalk, roadway, and utility repairs has been validated by FEMA and the corresponding Project Cost Summary Records have been forwarded to the Borough for review, approval, and subsequent Certification.
2. Bid Documents for the second phase of the Tornado Response and Recovery Effort are to be revised to align with FEMA's Tree and Stump Removal Policy. Our office will coordinate the bid package with both the Borough and FEMA to further ensure that the remaining tree damage remediation work is eligible for reimbursement.

2022 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. The design plans and specifications are near completion and will be submitted to NJDOT for review and approval before the end of March.
 - A. DOT approval is anticipated prior to the April 28th Council Meeting. Therefore, we are requesting Council's authorization to publicly bid the 2022 Infrastructure Improvement Project and have forwarded a draft Resolution for Council's consideration.
2. Upon completion of the design plans and specifications, we will prepare a construction cost estimate and will review the project budget with the Borough CFO to ensure that the necessary project funding will be available.
3. Once DOT approval is obtained, we will coordinate the Public Bid Advertisement with the Borough Clerk (anticipated for mid-April 2022). Bid Opening will be scheduled for mid-May, with an Award of contract subsequently expected at the May 26, 2022 Council Meeting.

2023 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. Our office has met with the Elementary School to begin coordination of the North Clinton Avenue Roadway Improvements. Items discussed were the installation of a new sanitary sewer lateral in advance of any roadway construction and the possibility of incorporating a designated drop-off zone on North Clinton Avenue.
 - A. Additional coordination meetings are forthcoming.
2. Our office has prepared preliminary construction cost estimates for the following roadways to assist in determining which shall be included in the scope of the 2023 Infrastructure Improvement Project:
 - A. Milling and Overlay of East Maple Street, from Marion Avenue to Woodbury-Glassboro Road, with NO DISTURBANCE to the existing speed humps.
 - 1) Existing pavement markings in advance of the speed humps shall be replaced and signage shall be evaluated for potential upgrade.
 - B. Roadway Improvements to S. Princeton Avenue, from Mantua Avenue to East Cherry Street
 - C. Roadway Improvements to S. Princeton Avenue, from East Willow Street to East Cedar Street

We will review the potential costs and available budget with the Borough CFO and will subsequently recommend the scope and bonding amount for the 2023 Infrastructure Improvement Project for Council's consideration.



NJDOT LOCAL AID INFRASTRUCTURE PROGRAM:

1. The NJDOT has approved of the Local Aid Infrastructure funding application for roadway and drainage improvements North Jefferson Avenue, from Mantua Avenue to Buttonwood Street, in the amount of \$375,000. The total amount requested in the grant was approximately \$440,000. The NJDOT Grant Agreement is forthcoming.

PY 2021-2022 CDBG APPLICATION: BARRIER FREE IMPROVEMENTS AT LISLE FIELD

1. No such Solicitations received as of the date of this report.

LOCAL ROADWAY IMPROVEMENTS

1. Public Works is currently assembling a new priority list for the repaving of local roadways for use in planning the scope of future Infrastructure Projects.

EAST MAPLE STREET

1. SEE 2023 INFRASTRUCTURE IMPROVEMENT PROJECT.

HAZARD MITIGATION PLAN

1. No Change Since Last Report.

WENONAH LIBRARY:

1. We are continuing with the routine maintenance inspections of the Library Rain Garden, coordination of any corrective work which may be found necessary and updating the Rain Garden Maintenance Manual accordingly.

WENONAH ELEMENTARY SCHOOL:

1. PLEASE REFER TO 2023 INFRASTRUCTURE IMPROVEMENT PROJECT.

WENONAH LAKE:

1. No change since last report.

COMEYS LAKE:

1. During a recent meeting with the Public Works Department and Committee Chairman, it was determined that the following remediation work at the Comey's Lake Dam will be completed in the Spring of 2022.
 - A. The clearing of debris from the outfall structures.
 - B. The backfilling and stabilization of the eroded slope of the earthen dam.
 - C. The video inspection of the clogged inflow pipe.

We will coordinate the completion of this work with the Public Works Department as staffing and time permits.



LIGHT RAIL

1. No change since last report.

CONRAIL

1. No change since last report.

SANITARY SEWER SYSTEM

1. During a recent meeting with the Public Works Department and Committee Chairman, it was determined that the construction of the necessary infrastructure improvements for providing sewer service for the residents on north Woodbury-Glassboro Road is being considered for a 2023 infrastructure improvement project.
 - A. We have since confirmed with NJDEP that the proposed sewer infrastructure improvements will require Treatment Works (TWA) Approval. Our office will prepare the permit application upon Council's authorization.
 - B. For financial planning purposes, our office will work with the Public Works Department to prepare an estimated budget for both engineering, permitting, and construction.
2. Our office defers detailed status reports on the Sewer System Rehabilitation Project to Suburban Consulting Engineers (SCE).

GLOUCESTER COUNTY UTILITIES AUTHORITY (GCUA)

1. No change since last report.

BOROUGH WATER SYSTEM UPGRADES

1. Our office has held preliminary discussions with the Public Works Department regarding the possibility of Public Works replacing a number of undersized water mains throughout the Borough. A list of the undersized water mains is currently being prepared by the Public Works Superintendent. More discussion to follow.

BOROUGH WATER TOWER AND WELLS

1. Our office defers detailed status reports on the Water Tower Rehabilitation Project, the corresponding pre-requisite Water System Modifications, and the existing Borough Water System Wells to Suburban Consulting Engineers (SCE)

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. The 2021 DRBC Annual Water System Audit was submitted on March 16th.



NJDEP WATER ALLOCATION

1. The Borough's total water usage for February 2022 is consistent with prior years' water usage for the month of February and projects to be safely below the annual allocation limit of 72.07 million gallons per year.

BOROUGH WATER SYSTEM RECORD KEEPING

1. No Change Since Last Report.

STORM SEWER SYSTEM

1. The new MS4 Permit, scheduled for adoption in January 2023, will require the preparation of a GIS Map of the Borough's Storm Sewer System for purposes of documenting existing infrastructure and scheduling the appropriate maintenance activities. The GIS Map must be completed and submitted to NJDEP within 36 months of the Effective Date of Permit Authorization, i.e. by December 2025.
 - A. Our office has reached out to SCE to initiate discussions regarding the required scope of work.
 - B. To assist in the preparation of the GIS Map, our office has already obtained the GPS coordinates for all Borough Inlets and Outfalls.

NJPDES STORMWATER DISCHARGE PERMIT (MS4)

1. Our office has partially completed the Borough's 2021 Annual Report and Supplemental Questionnaire, which is due on May 1st.
 - A. As required by the MS4 Permit, the completed 2021 Annual Report shall be forwarded to the Borough for website posting.
2. Our office continues to update to the Borough's 2022 Stormwater Pollution Prevention Plan (SPPP). Most recently, we coordinated the 2022 Classroom Presentations with the Wenonah Elementary School and the AmeriCorps Ambassadors Program.
 - A. Additional Public Outreach Activities for 2022 are needed. Therefore, we ask that Council consider the possibility of the following:
 - 1) Rain Barrel Workshop.
 - 2) Library Rain Garden Maintenance Workshop
 - 3) Community Cleanup Event concentrated along a local waterway, public park, or in an area with storm drains that discharge to a local lake or waterway.
 - 4) Distribution of Promotional Items with Stormwater Message, i.e. refrigerator magnets, temporary tattoos, key chains, bookmarks, pet waste, bag dispensers, coloring books, and pens or pencils.



- 5) Email or Letter to every Borough Resident and Business highlighting the requirements and environmental benefits of the various stormwater related ordinances adopted by the Borough.
3. The NJDEP has issued a Preliminary Draft Tier A Municipal Separate Storm Sewer Permit and will be accepting comments on the Draft Permit until April 1, 2022.
 - A. Based upon preliminary review, the new permit requirements appear to be substantial and therefore, our office will be attending a Training Session on March 24th to assist in the understanding the new permit conditions and requirements.
 - 1) We will subsequently provide the Borough with a summary report which specifies the new requirements, including their deadlines for implementation and the parties involved in achieving compliance.
 - B. It is expected that a second public comment period will open upon issuance of the 'Formal' Draft Permit.
4. The NJDEP has also issued a Draft Wood Waste/Leaf Composting Permit whose comment period closed on March 19, 2022. To assist in understanding the new permit conditions and requirements, our office attended a Training Session on March 17th where the Draft Permit was met with a great deal of contention due to its onerous requirements.
 - A. We will provide the Borough with a summary report specifying the various Permit requirements, including deadlines for implementation and the parties involved in achieving compliance.
 - 1) The Borough may be exempt under certain conditions, one of which being that the wood waste material be stored for no longer than 6 months before being properly disposed of.
 - B. It is expected that a subsequent public comment period will also open upon issuance of the 'Formal' Draft Permit.

ALEXANDER DRIVE

1. An existing storm sewer appears to be collapsing between #8 & #10 Alexander Drive which is adversely affecting the existing sidewalk and driveway at #8 Alexander Drive. The storm sewer is more than 10 feet deep and therefore, we recommend a video inspection for purposes of assessing the required repairs.

SOUTH JERSEY GAS IMPROVEMENTS:

1. South Jersey Gas has recently contacted the Borough to request an easement through Lot #4; Block 37, to allow for the installation of a gas service to the existing business located at the end of Hayes Avenue, north of Lisle Field.

A handwritten signature in black ink, appearing to be a stylized 'P' or similar character, enclosed within a faint, hand-drawn oval shape.

TRAFFIC CALMING & SAFETY MEASURES

1. During a recent meeting with the Public Works Department and Committee Chairman, it was determined that the project for the installation of new and/or upgraded pavement markings throughout the Borough will be pursued in 2023.

BLOCK 13 EROSION PROBLEM (NORTHWEST OF JEFFERSON & ELM)

1. Our office has completed the design the necessary measures to prevent roadway runoff from discharging from the westerly gutterline of North Jefferson Avenue and into the Borough's Conservation Area.
 - A. Now that NJDOT Local Aid Infrastructure Funding has been secured, we anticipate the work in North Jefferson Avenue will be included in a future Infrastructure Improvement Project.

CONSERVATION AREA EROSION PROBLEMS

1. The following Conservation Area erosion problems remain to be addressed:
 - A. Eldridge Trail at Pine Street
 - B. West Cherry drainage ditch/bridge bulkhead.
 - C. Eroded side slope of Comey's Lake Earthen Dam.
 - D. Existing ravine located within Block 13 (see above).

Our office will continue to work with the Public Works Department and Environmental Commission on addressing these erosive areas within the Borough's Conservation Lands.

#108 INDIAN TRAIL

1. In response to concerns of the Environmental Commission regarding an erosion problem impacting Conservation Lands as a result of the clearing and re-grading work being done at #108 Indian Trail, our office confirmed that no permits have been issued by the Construction Code Office or the Soil Conservation District.
 - A. It is our understanding that the Soil Conservation District will be sending an inspector to the site

LAND USE ORDINANCE MODIFICATIONS

1. Due to an issue that arose from a recent Zoning Application denial, we suggest that the Borough consider an amendment to the Land Use Ordinance to add a limitation on "Total Impervious Cover" for the Residential Zone.
2. The Borough may have to revise the current Flood Hazard Ordinance in the near future. An official notice from NJDEP is anticipated in early 2022.



III. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:

STOCKTON AVENUE EXTENSION

1. No Change Since Last Report.

#9 SHAWNEE DRIVE

1. During a recent inspection, it was noted that the property owner has completed the installation of a landscape buffer whose purpose is to screen the ground based solar arrays from public view. Based upon the inspection, it is our opinion that the landscaping improvements installed by the property owner achieve the goal of screening the solar arrays to the greatest extent possible considering the circumstances of the site.

#207 EAST WILLOW

1. No Change Since Last Report.

AT&T CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

IV. PLANNING BOARD ACTIVITY:

1. A Solar Energy variance at 208 South Jefferson Avenue was granted by the Board at the February 28th Meeting.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,
THE PETTIT GROUP, LLC



David Kreck, PE, CME
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)
Laurie Christinzio, Planning Board Secretary (via e-mail)

