

BOROUGH OF WENONAH

www.boroughofwenonah.com

APRIL 28, 2022

COUNCIL MINUTES – BUSINESS MEETING

Call to Order: 7:00 p.m. by Mayor John R. Dominy
Wenonah Municipal Building, 1 South West Avenue, Wenonah, NJ 08090

Pledge of Allegiance

Roll Call: Present: Cox, Doheny, Fini, Mayer
Solicitor Matthew Lyons, Clerk/Admin Karen L. Sweeney
Absent: Barbato, Fu

Open Public Meetings Act Statement:

Adoption of the Agenda:

Adding under "Miscellaneous" the Womans' Club Park Project.

Mayer/Doheny
All in Favor

Open to Public

Tamar Shelov, 104 N. Monroe Avenue, informed everyone that the Farmers Market starts next Thursday. Also, the Gateway budget is being voted on if you want to come out next Wednesday at 7:00 pm for their meeting.

Mayer/Doheny

Sandy Donnolly, 507 N. Stockton, on behalf of the Lake Association, gave an update on events happening at the Wenonah Lake to promote new membership. She asked what the procedure would be to acquire a new sign. Mayor Dominy said perhaps something could be put on the fence and suggested that Sandy reach out to Jonathan Barbato for further direction.

Close to Public

Mayer/Doheny

Motion to Approve: February 24, 2022 meeting minutes.

Cox/Mayer
All in Favor

Motion to Approve: March 24, 2022 meeting minutes.

Cox/Mayer
All in Favor

Motion to Approve: Ordinance 2022-4: 2ND read

Approve to exceed the municipal budget appropriation limits and to establish a cap bank (COLA) if needed.

Cox/Mayer

Motion to Open Public Hearing

CFO Rob Scharle explained that we do this every year and never had to use it; just a safe measure to have in place.

Cox/Mayer

Motion to Close Public Hearing

Cox/Mayer

Roll Call:

Ayes: Cox, Doheny, Fini, Mayer

Nays: None

Abstain: None

Absent: Barbato, Fu

Motion Approved

Motion to Open Public Hearing on the 2022 Municipal Budget read by title only. Cox/Mayer

No Comments

Motion to Close Public Hearing

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Mayer

Nays: None

Abstain: None

Absent: Barbato, Fu

Motion Approved

Motion to Approve: Resolution 2022-43: Municipal Budget read by title only. Cox/Mayer

Roll Call

Ayes: Cox, Doheny, Fini, Mayer

Nays: None

Abstain: None

Absent: Barbato, Fu

Motion Approved

Motion to Approve: Ordinance 2022-5: 2nd Read Amending Chapter 5, Animals and Fowl.

Motion to Open Public Hearing

Cox/Mayer

Brief discussion; This will be a pilot program with a committee soon to be appointed.

Motion to Close Public Hearing

Cox/Mayer

Roll Call:

Ayes: Cox, Doheny, Fini, Mayer

Nays: None

Abstain: None

Absent: Barbato, Fu

Motion Approved

Motion to Approve: Resolution 2022-44 Authorizing to enter into an agreement with NJ Wastewater Cooperative Pricing System.

Cox/Mayer

Roll Call:

Ayes: Cox, Doheny, Fini, Mayer

Nays: None

Abstain: None

Absent: Barbato, Fu

Motion Approved

Motion to Approve: Ordinance 2022-6 1st read Approving appropriating \$375,000 capital improvements to N. Jefferson drainage & reconstruction.

Cox/Mayer

Roll Call

Ayes: Cox, Doheny, Fini, Mayer
Nays: None
Abstain: None
Absent: Barbato, Fu

Motion Approved

Motion to Approve: Ordinance 2022-7 1ST read Approving the re-appropriating \$40,000 roadway improvements E. Poplar & Monroe.

Cox/Mayer

Roll Call

Ayes: Cox, Doheny, Fini, Mayer
Nays: None
Abstain: None
Absent: Barbato, Fu

Motion Approved

Motion to Approve: Ordinance 2022-8 1ST read Approving re-appropriating \$30,913.56 roadway improvements to Mohawk Drive.

Cox/Mayer

Roll Call

Ayes: Cox, Doheny, Fini, Mayer
Nays: None
Abstain: None
Absent: Barbato, Fu

Motion Approved

Public Hearing on Ordinances 6,7,8 will be May 26, 2022 at 7:00 pm

Committee Reports:

- Public Safety & Personnel:
Susan Mayer - See attached police and fire reports.
Police Chief Darren White read the highlights of his reports. Looking to improve bike safety.
Councilwoman Jess Doheny indicated in coordination with Safety there is going to be a Bike Safety event for Wenonah elementary students later in May or June. Promoted thru the school and online.
Fire Chief Tim Nessler nothing to report.
- Public Works:
Dan Cox - See attached report. Water Tower project is finished final clean stages.
Superintendent of Public Works, Brian Nicholson, indicated the water tower project is finished still have a bit more cleanup. Long project.
- Human Services: Anthony Fini reminded everyone that Saturday, May 14, 2022 is Clean Community Day.
- Finance & Budget:
Jessica Doheny - Nothing to report.
See attached Treasurer & Tax collector reports.
- Legal & Ordinance: Peter Fu –Absent
- Public Buildings & Grounds:
Jonathan Barbato – Absent

Mayor Dominy read the report from Gary Odenbrett, Shade Tree Commission, on cleaning up and planting of the Wenonah Park Restoration Committee. Since December 2021: **92** Exley's donated trees, **49** annual shade tree plantings that we normally do every year, **17** trees that were purchased (pines and oaks) for the park clear zones, **2** donated trees from Platts, **25** trees from Atlantic City Electric were donated, **28** interior park trees purchased included donations from the "Go Fund Me" dollars, and **11** winterberry shrubs in the park for total of **224** trees.

Thanks to Gary Odenbrett, Brian Nicholson from public works and Jack Sheppard done a great job with the park Commission and spearheading that and it's all coming together
See Attached report

• Engineers Report:

Dave Kreck: See attached Engineer's detailed report on all projects in town.
Getting ready to bid out for next NJDOT project for Lenape Trail 2022 . Hope to take bids in June.
Next DEP is acception application for the 2023 roads; perhaps N. Synott. Need to know by July 2022.
We had Lenape trail 2021, N. Clinton 2022, and N. Jefferson Local Aid fund.
Still working on the wood chip permit problem with the DEP that allows us to store wood chips in a certain way to dispose of them, hopefully by next month.

Motion to Approve: Disbursements

Cox/Mayer

Roll Call:

- Ayes: Cox, Doheny, Fini, Mayer
- Nays: None
- Abstain: None
- Absent: Barbato, Fu

Motion Approved

Mayor read the proclamation for Arbor Day
Mayor briefly discussed and complemented the park project design that the Woman's Club is working on. More to come later.

Open to the Public:

Cox/Mayer

No comments

Close to the Public:

Cox/Mayer

Motion to go into Closed Session:

Resolution 2022-45 pending litigation Wenonah vs PS&S
All in favor


Cox/Mayer

Come out of Closed Session:

Motion to Adjourn: 8:12 pm

Doheny/Cox, All in favor

Minutes Submitted


Karen L. Sweeney, RMC/Admin/Treasurer
Approved: June 23, 2022



Mantua Township Police Department

Proudly serving Mantua Township and Wenonah Borough



Darren E. White
Chief of Police

405 Main Street
Mantua, NJ 08051
mantuapd@mantuatownship.com
(856) 468-1920
Fax (856) 464-0237

Shaun J. Butler
Lieutenant

Brian L. Grady
Captain

April 28, 2022

To: Mr. Mayor and members of the Township Council

From: Chief White

Re: Workshop report

- Ptl. Krieger received the Officer of the Year award at the Mantua VFW's annual ceremony on April 23rd. See attached for details.
- We are looking at purchasing some bike safety demonstration equipment. They include small ramps and other things of that nature that will allow us to do a more interactive bike safety demonstration.
- One of our record clerk's granddaughter stopped in with her painting that she made for us. I plan on getting it framed and hanging it in the lobby. It looks great considering she said she has only been painting for about a year.
- We have received a bunch of crossing guard applications, which is the first time in a while. We have been running low on them.
- The promotional process for lieutenant, sergeant, and corporal has started. We have a lot of applicants, more than most other past processes, which is a great thing.
- The detective bureau selection process has also started. We only have two interested candidates are deciding on our next steps. I think we have a great opportunity to make a very productive DB.
- The distracted driving grant is underway until the end of the month.
- Officers attended the Lions Club Easter egg hunt and hung out for a little while with everybody.
- We have not had any major issues yet with the legalization of marijuana in NJ.



Mantua Township Police
 405 Main Street
 Mantua New Jersey 08051
 (856) 468-1920

Incidents Summary List

Printed On: 04/28/22 11:05

Reporting Period : 03/01/2022 - 03/31/2022

	Mantua Police Department	Total
911 Hang Up	1	1
911 Miss Dial	2	2
Added Patrol	10	10
Assist Other Agency	2	2
Bleeding	2	2
Burglar Alarm Activation	2	2
Dispute	1	1
Domestic	1	1
Down/Arcing Wires	1	1
Dwelling Fire	1	1
Fall Victim	4	4
Fire Alarm System	2	2
Fireworks Complaint	1	1
Follow Up	3	3
Found Item	1	1
Fraud Complaint	1	1
Harassment	2	2
Hazardous Road Condition	2	2
Hit And Run	1	1
ID Theft	1	1
Motor Vehicle Complaint	3	3
Motor Vehicle Crash	1	1
Motor Vehicle Stop	7	7
Notification/Informational	1	1
Parking Enforcement	1	1
Property Check	2	2
Psychiatric Emergency	1	1
Public Assist	1	1
Radar Enforcement	12	12
Radar Trailer Deployment	1	1
Repo Vehicle	1	1
Respiratory Emergency	1	1
Rubbish Fire	1	1
School Crossing	6	6
Speak To Officer	3	3
Special Detail	1	1
Stolen Vehicle	1	1
Stroke	1	1



Mantua Township Police
405 Main Street
Mantua New Jersey 08051
(856) 468-1920

Incidents Summary List

Printed On: 04/28/22 11:05

Reporting Period : 03/01/2022 - 03/31/2022

	Mantua Police Department	Total
Suspicious Incident	4	4
Suspicious Motor Vehicle	1	1
Suspicious Person	2	2
Temporary/Final Restraining Or	1	1
Theft	1	1
Traffic Detail	6	6
Trespassing	2	2
Unconscious Person	2	2
Water Restriction Complaint	1	1
Well Being Check	3	3
Total	109	109



Mantua Township Police Department

Proudly serving Mantua Township and Wenonah Borough



Darren E. White
Chief of Police

405 Main Street
Mantua, NJ 08051
mantuapd@mantuatownship.com
(856) 468-1920
Fax (856) 464-0237

Brian L. Grady
Lieutenant

Shaun J. Butler
Lieutenant

March 31, 2022

To: Michael Andreas and the members of the Mantua VFW
From: Chief White

Re: Officer of the Year recommendation

For our Officer of the Year recommendation, we would like to nominate Patrol Officer Jeff Krieger. Officer Krieger has been very active over the last year. Not only does he enjoy following up on investigations and assisting the detective bureau with things normally done by them, but he also takes on tasks around the department that results in a better place to work for all of our officers. He was clever enough to preemptively place stop sticks behind the tires of a vehicle whose driver was wanted and who had previously been involved in several other vehicular pursuits. As a result, when the driver ran to his vehicle to flee once again, he drove over the stop sticks causing his tires to become immediately flat, resulting in the safe apprehension of the driver. He also took it upon himself to completely clean out our sally port storage area, a place that is often used as a disorganized personal dumping ground for departmental equipment. Officer Krieger found ways to make the job just a little easier and less stress-inducing by finding an updated way for us to quickly look up temporary registration tags, which had been difficult in the past. He also made contact with people who instructed him on how officers can easily remove some personal information from public databases to help protect us after several doxxing threats were made against officers all around the country.

I am sure there are several things that I left out, but the above exemplifies an officer who cares about his job, the people with which he works, and the residents he protects. The Mantua Police Department is very proud to have him as an officer and looking forward to seeing what he can do in the future.

To: Mayor Dominy and Council

From: Tim Nessler, Fire Chief

Subject: Incident and Activities Report for March 2022

Date: April 28, 2022

Summary of service, dispatched incidents, training, and mutual aid:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
# Service times	13	16	14										13
Alarm Systems	2	3	2										
Animal Rescue													
Assist EMS		1											
Brush	1		2										
Building Fire													
CO Alarms													
Cover Assignment													
Dwelling Fire	1	2	2										
Exterior Fumes	3	2											
Incorrect Dispatch													
Interior Fumes		1	1										
Investigation	1												
Motor Vehicle Crash		2	1										
Rescue Assignment													
Rapid Intervention													
Rubbish Fire													
Service Assignment			1										
Structure Fire	1												
Vehicle Fire													
Meetings/drills	4	4	5										
Events		1											
Staff Hours	118.73	125.4	109.4										

- The company and our mutual aid partners responded to a chimney fire in the Borough. Quick and professional action by our volunteers brought the situation to a quick end.

Tim Nessler, Fire Chief

Public Works Monthly Report

Submitted by **Brian Nicholson**, Acting DPW Superintendent

For the month of March 2022

Road and Utility Maintenance and Compliance Testing

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Meters installed	1	2	3	1									
Utility Mark Out	50	42	85	110									
Water samples For NJDEP	4	4	4	4									

Equipment maintenance

- Safety Briefing, Job site observations
- Health, safety, and wellness, ensuring employees are taking breaks, following COVID safety and health guidelines as well as safety on the job
- Check wells and lift stations daily

Road works

- Many potholes throughout the borough were filled/ patched.

Other activities

Municipal Properties/ Maintenance/Compliance

- Cleared out catch basins for storms.
- Took water samples, water reports to DEP (Monthly)
- Trash/Recycle Collection- Collected trash and recycling at parks, municipal properties, and businesses.
- 8 sewer lateral backups cleared by public works.

Bulk leaf Collection, Yard Wase & Branch Collection, Chipping, Tree removal

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Leaves- cu yds		20											
Yard waste	20		60	100									
Branches chipped- cu yds													

Residential Recycling

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
# Metal stops	31	42	60	33									
# e-waste stops	10	14	21	18									

- Indicates combines metal and e-waste

Public Works Monthly report for April 2022

Submitted by Brian Nicholson

Water Tower project: Painting is 99% done, a small portion of the base still needs to be painted once the scaffolding comes down. The tower is back on line, we are back to normal operations. Cell carriers are finally finished with reinstalling antennas. US Tank started removal of scaffolding and cleanup of site.

We are planning for 2 large improvement projects for the upcoming year. First is a sewer improvement project which consists of sewer pipe lining and manhole rehab. This project is to combat the water infiltration that has been an issue for sometime now. We received approval of the plans by the DEP and anticipate bidding process in the coming months. Bids should be in by June hoping for July award.

The second is the major road project for Lenape Trail.

Infrastructure improvements have been front and center from the federal, state and local governments. The NJDEP has put a priority on lead pipe replacement. We had to complete a lead pipe inventory report which was very time consuming and will be an ongoing process. The State has signed into law that all lead pipes are to be replaced over the next 10 years. The Borough has been proactive over the last few road projects to check and replace lead service lines from the mains to the curb shut off, which is borough owned. The DEP is trying to shift the burden of the homeowner's side (Curb shut off to the meter) onto the utilities and will make public funding available only to utilities that take on the responsibilities. We are in the early stages of this situation and I anticipate many changes as this evolves.

We are mainly in an informationally gathering stage right now and I will keep Dave Kreck, Mayor and Council updated on the process.

Fire hydrant flushing was completed and we noticed a great improvement of water quality only received a few complaints about rusty water.

We are continuing to receive complaints about potholes on Maple Ave. the crew has been filling them on a weekly basis.

Fire Marshall violations at the Borough Hall and Train Station are being addressed. We received a quote to replace doors at borough hall with required panic hardware and install panic hardware at both doors at train station. Additional upgrades to electrical exit lighting at the train station will be the next project we have to complete. A meeting with the code official, fire Marshall and myself should occur this week so we can go over the scope of work that needs to be completed.

2022 swimming program membership sales

Note: numbers reported at Council meeting each month may change once that month is complete.

	April	May	June	July	Aug	Sept	Season total
Resident FAMILIES	19						19
Resident TAGS (includes first family membership)	46						46
Non-Resident FAMILIES	1						1
Non-Resident TAGS (incl 1st family membership)	5						5
Guest passes sold							0
Day passes sold - 12 and older							0
Day passes sold - 2-11 years old							0
Pavilion Rentals and Events							
Date of event	April	May	June	July	Aug	Sept	Season total
Private parties - no swimming	1						1
Resident OR member parties - with swimming							
Non-resident parties - with swimming							
School or Organization events							
Additional notes:							



THE PETTIT GROUP, LLC
Engineering • Architecture • Planning

VIA E-MAIL ONLY

April 27, 2022

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday April 28, 2022
Project Number WNOE012R**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

2021 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. Our office is still addressing a number of NJDOT comments pursuant to the recent submission of the Final Reimbursement package for both the 2019 Municipal Aid Project (South Marion Avenue) and 2020 Municipal Aid Project (West Cherry Street).

II. GENERAL MUNICIPAL ENGINEERING:

TORNADO DAMAGE REMEDIATION:

1. The Borough continues to respond to FEMA's requests for the required Federal reimbursement documentation.
 - A. Our office has provided FEMA with a financial breakdown of the debris removal activities and infrastructure repairs performed by RE Pierson.
 - 1) Detailed documentation of the debris removal work completed by RE Pierson was forwarded to FEMA on April 14th.
 - 2) Engineering Invoices pursuant to the management and inspection of the RE Pierson Emergency Contract were forwarded to FEMA on April 14th.
 - 3) Our office is currently assembling additional detailed documentation for the curb, sidewalk, roadway, and utility repairs, as performed by RE Pierson, for FEMA validation and subsequent reimbursement.

2. Bid Documents for the second phase of the Tornado Response and Recovery Effort have been revised to align with FEMA's Tree and Stump Removal Policy and are ready for public bidding. However, it is our understanding that the Borough has elected not to pursue this project at this time.

2022 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. The design plans and specifications have been reviewed by NJDOT. Our office is currently addressing NJDOT's review comments.
 - A. Upon NJDOT approval, we will coordinate the public bid advertisement with the Borough Clerk.
 - B. Provided that NJDOT Approval is obtained no later than April 29th, we anticipate Bid Advertisement during the first week of May, with Bid Opening scheduled for May 25th, and an Award of contract at the May 26th Council Meeting.
 - C. Should NJDOT Approval not be obtained prior to May 1st, the Bid Opening date will have to extend beyond
2. We have prepared a construction cost estimate and have reviewed the project budget with the Borough CFO to ensure that the necessary project funding will be available. As a result, it is our understanding that the first read on a number of budget re-appropriations are scheduled for adoption at the April 28th Council Meeting.

2023 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. Our office has prepared preliminary construction cost estimates for the following roadways to assist in determining which shall be included in the scope of the 2023 Infrastructure Improvement Project:
 - A. Roadway Improvements to East Maple Street, from Marion Avenue to Woodbury-Glassboro Road, with NO DISTURBANCE to the existing speed humps.
 - 1) Existing pavement markings in advance of the speed humps shall be replaced and signage shall be evaluated for potential upgrade.
 - B. Roadway Improvements to S. Princeton Avenue, from Mantua Avenue to East Cherry Street
 - C. Roadway Improvements to S. Princeton Avenue, from East Willow Street to East Cedar Street

We will review the potential costs and available budget with the Borough CFO and will subsequently recommend the scope and bonding amount for the 2023 Infrastructure Improvement Project for Council's consideration.

2. Our office will continue to coordinate the North Clinton Avenue Roadway Improvements with the Elementary School, including considerations for a designated drop-off zone or angled parking on the west side of North Clinton Avenue.



NJDOT LOCAL AID INFRASTRUCTURE PROGRAM:

1. No Change Since Last Report.

PY 2021-2022 CDBG APPLICATION: BARRIER FREE IMPROVEMENTS AT LISLE FIELD

1. No such Solicitations received as of the date of this report.

LOCAL ROADWAY IMPROVEMENTS

1. Public Works is currently assembling a new priority list for the repaving of local roadways for use in planning the scope of future Infrastructure Projects.

HAZARD MITIGATION PLAN

1. No Change Since Last Report.

WENONAH LIBRARY:

1. We are continuing with the routine maintenance inspections of the Library Rain Garden, coordination of any corrective work which may be found necessary and updating the Rain Garden Maintenance Manual accordingly.

WENONAH ELEMENTARY SCHOOL:

1. Our office recently prepared a Concept Plan for the installation of 45° angled parking along the west side of North Clinton Avenue, from Buttonwood Street to Elm Street, which yielded a potential total of sixteen (16) potential parking spaces. However, the roadway width would have to be reduced from the current 34 feet to approximately 24 feet, requiring a shift in the travel lanes from Buttonwood Street to Elm Street.
2. Please refer to 2023 INFRASTRUCTURE IMPROVEMENT PROJECT for improvements along North Clinton Avenue.

WENONAH LAKE:

1. No change since last report.

COMEYS LAKE:

1. Our office will coordinate the following remediation work at the Comey's Lake Dam with the Public Works Department as staffing and time permits.
 - A. The clearing of debris from the outfall structures.
 - B. The backfilling and stabilization of the eroded slope of the earthen dam.
 - C. The video inspection of the clogged inflow pipe.

LIGHT RAIL

1. No change since last report.



CONRAIL

1. No change since last report.

SANITARY SEWER SYSTEM

1. It is our understanding that the construction of the necessary infrastructure improvements for providing sewer service for the residents on north Woodbury-Glassboro Road is being considered for a 2023 infrastructure improvement project.
 - A. We have since confirmed with NJDEP that the proposed sewer infrastructure improvements will require Treatment Works (TWA) Approval. Our office will prepare the permit application upon Council's authorization.
 - B. For financial planning purposes, our office will work with the Public Works Department to prepare an estimated budget for both engineering, permitting, and construction.
2. Our office defers detailed status reports on the Sewer System Rehabilitation Project to Suburban Consulting Engineers (SCE).

GLOUCESTER COUNTY UTILITIES AUTHORITY (GCUA)

1. No change since last report.

BOROUGH WATER SYSTEM UPGRADES

1. Our office has held preliminary discussions with the Public Works Department regarding the possibility of Public Works replacing a number of undersized water mains throughout the Borough. A list of the undersized water mains is currently being prepared by the Public Works Superintendent. More discussion to follow.

BOROUGH WATER TOWER AND WELLS

1. Our office defers detailed status reports on the Water Tower Rehabilitation Project, the corresponding pre-requisite Water System Modifications, and the existing Borough Water System Wells to Suburban Consulting Engineers (SCE)

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. No Change Since Last Report.

NJDEP WATER ALLOCATION

1. The Borough's total water usage for March 2022 is consistent with prior years' water usage for the month of March and projects to be safely below the annual allocation limit of 72.07 million gallons per year.



BOROUGH WATER SYSTEM RECORD KEEPING

1. No Change Since Last Report.

STORM SEWER SYSTEM

1. The new MS4 Permit, scheduled for adoption in January 2023, will require the preparation of a GIS Map of the Borough's Storm Sewer System. The GIS Map must be completed and submitted to NJDEP within 36 months of the Effective Date of Permit Authorization, i.e. by December 2025.
 - A. Our office has reached out to SCE to initiate discussions regarding the required scope of work.
 - B. To assist in the preparation of the GIS Map, our office has already obtained the GPS coordinates for all Borough Inlets and Outfalls.

NJPDES STORMWATER DISCHARGE PERMIT (MS4)

1. Our office has completed and submitted the Borough's 2021 Annual Report and Supplemental Questionnaire in advance of the May 1st deadline.
 - A. The completed 2021 Annual Report has been posted on the Borough website.
2. NJDEP has issued a Compliance Report pursuant to their February 14th inspection. The Report cites one violation having to do with the existing used motor oil storage tank at the Public Works Yard. Our office subsequently contacted NJDEP who requested that the Borough submit a plan of action within the next 90 days, including a schedule for implementation. It is our recommendation that the used motor oil tank be removed.
 - A. The NJDEP has simultaneously commended the Borough for the progressive measures that have been undertaken that go above and beyond the requirements of the Permit and subsequently requested our participation in an interview with the Americorps Ambassador Program, which took place on April 20th.
3. Our office continues to update to the Borough's 2022 Stormwater Pollution Prevention Plan (SPPP). We are currently in need of additional Public Outreach Activities for 2022. Therefore, we ask for Council's input the possibility of the following.
 - A. Rain Barrel Workshop.
 - B. Library Rain Garden Maintenance Workshop
 - C. Community Cleanup Event concentrated along a local waterway, public park, or in an area with storm drains that discharge to a local lake or waterway.
 - D. Distribution of Promotional Items with Stormwater Message, i.e. refrigerator magnets, temporary tattoos, key chains, bookmarks, pet waste, bag dispensers, coloring books, and pens or pencils.



- E. Email or Letter to every Borough Resident and Business highlighting the requirements and environmental benefits of the various stormwater related ordinances adopted by the Borough.
- 4. Our office attended a Training Session on the 'Preliminary' Draft 2023 Tier A Municipal Separate Storm Sewer Permit and will be providing the Borough with a summary report of the new requirements, including their deadlines for implementation and the parties involved in achieving compliance.
 - A. It is expected that the 'Formal' Draft Permit will be issued in late Spring/early Summer, along with a second public comment period.
- 5. Our office also attended a Training Session on the Draft Wood Waste/Leaf Composting Permit which was met with a great deal of contention due to its onerous requirements. At this time, the applicability of the Permit as it pertains to the Borough's Wood Chip Yard is in question and therefore, we are confirming with NJDEP on whether the Wood Chip Yard is exempt from the Permit.
 - A. Should it be determined that the Borough is subject to the Wood Waste/Leaf Composting Permit, we will provide the Borough with a summary report specifying the various Permit requirements, including deadlines for implementation and the parties involved in achieving compliance.
 - 1) It is expected that the 'Formal' Draft Permit will be issued in late Spring/early Summer, along with a second public comment period.

ALEXANDER DRIVE

- 1. An existing storm sewer appears to be collapsing between #8 & #10 Alexander Drive which is adversely affecting the existing sidewalk and driveway at #8 Alexander Drive. The storm sewer is more than 10 feet deep and therefore, we recommend a video inspection for purposes of assessing the required repairs.

SOUTH JERSEY GAS IMPROVEMENTS:

- 1. South Jersey Gas has recently contacted the Borough to request an easement through Lot #4; Block 37, to allow for the installation of a gas service to the existing business located at the end of Hayes Avenue, north of Lisle Field.

TRAFFIC CALMING & SAFETY MEASURES

- 1. The installation of new and/or upgraded pavement markings throughout the Borough will be pursued in 2023.



BLOCK 13 EROSION PROBLEM (NORTHWEST OF JEFFERSON & ELM)

1. The public improvements needed to address the current erosion problem will be included within the scope of the NJDOT Local Aid Infrastructure Project for North Jefferson Avenue.

CONSERVATION AREA EROSION PROBLEMS

1. The following Conservation Area erosion problems remain to be addressed:
 - A. Eldridge Trail at Pine Street
 - B. West Cherry drainage ditch/bridge bulkhead.
 - C. Eroded side slope of Comey's Lake Earthen Dam.
 - D. Existing ravine located within Block 13 (see above).

Our office will continue to work with the Public Works Department and Environmental Commission on addressing these erosive areas within the Borough's Conservation Lands.

LAND USE ORDINANCE MODIFICATIONS

1. Due to an issue that arose from a recent Zoning Application denial, we suggest that the Borough consider an amendment to the Land Use Ordinance to add a limitation on "Total Impervious Cover" for the Residential Zone.
2. The Borough may have to revise the current Flood Hazard Ordinance in the near future. An official notice from NJDEP will be provided.

III. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:

STOCKTON AVENUE EXTENSION

1. No Change Since Last Report.

#9 SHAWNEE DRIVE

1. During a recent inspection, it was noted that the property owner has completed the installation of a landscape buffer whose purpose is to screen the ground based solar arrays from public view. Based upon the inspection, it is our opinion that the landscaping improvements installed by the property owner achieve the goal of screening the solar arrays to the greatest extent possible considering the circumstances of the site.

#207 EAST WILLOW

1. No Change Since Last Report.



AT&T CELLULAR ANTENNAE INSTALLATION

1. We have reviewed AT&T's plans for upgrades to their facilities that are intended to be installed upon the newly painted Water Tower. Based upon the review, we have determined that the proposed improvements fall within the scope of the prior Planning Board approval and therefore, upon addressing a minor revision to the plans, we will recommend that the Borough approve of a Consent to Modify.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

IV. PLANNING BOARD ACTIVITY:

1. No Significant Activity.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,
THE PETTIT GROUP, LLC



David Kreck, PE, CME
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)
Laurie Christinzio, Planning Board Secretary (via e-mail)





April 27, 2022

Via Electronic Mail (wenonahclerk@comcast.net)

Borough of Wenonah
1 South West Avenue
Wenonah, New Jersey 08090

Attn.: Karen Sweeney,
Administrator/Clerk

Re.: Borough of Wenonah, County of Gloucester, State of New Jersey
Professional Engineering Services
Monthly/Project Status Report – April 2022
File No.: SCE-R10301.011

Dear Ms. Sweeney:

SUBURBAN CONSULTING ENGINEERS, INC. (SCE) is pleased to provide the following status report of our work on active projects for the last two weeks of March and the first two weeks of April 2022 for the Borough of Wenonah.

I. WATER SYSTEM

A. WATER SYSTEM IMPROVEMENTS (CONSTRUCTION CONTRACT 1)

SCE-R10302.031

Authorization:	\$80,950.00	
Billed to Date:	\$69,940.38	(86%)

The project scope entails construction of water system improvements to be in operation prior to removing the elevated storage tank from service for painting, as well as address the free ammonia issue at Well No. 3.

The tank was returned to service on March 11, 2022 and the station returned to normal operations. All work has been satisfactorily completed; there are no outstanding items. The final change order to reconcile the final contract amount was submitted to the Borough and approved at the March council meeting. The final progress payment application was also submitted and approved. Only release of retainage remains. SCE has requested submittal of close out documents from the contractor including as-built plans, O&M manuals, release of liens and the maintenance bond. Once the close out documents have been received, retainage can be released.



B. TANK REHABILITATION (CONSTRUCTION CONTRACT 2)

SCE-R10302.011:

Total Authorization: \$108,420.00
Billed to Date: \$86,692.21 (80%)

Project Scope Overview:

The project scope entails water tank rehabilitation including removal and replacement of interior and exterior coatings, construction of an active mixing system and other associated improvements, such as a new frost proof vent, a new tank access manway and foundation repairs. The contract was awarded to US Tank.

The tank was returned to service on March 11, 2022. Relocation of the cellular antennas back to the tank was completed the week of April 18, 2022. The Contractor is currently on site removing the remaining scaffolding. Once removed, the remaining rehabilitation items will be constructed including completion of the exterior coating system and sealing of the interface of the tank to the tank foundation.

The construction completion date was February 11, 2022. Due to delays in relocating the cellular equipment by others, the project has exceeded the anticipated construction duration incurring additional monthly rental costs for the hydropneumatic tank. A change order will be required to adjust the final contract amount.

C. ASSET MANAGEMENT WEB HOSTING FOR THE WATER DISTRIBUTION SYSTEM

SCE-R10303.021

Total Authorization: \$5,000.00
Billed to Date: \$3,587.50 (72%)

Project Scope Overview:

The project scope entails establishing a data collection system for water system assets including capturing hydrant flushing data and valve assessment data for documenting compliance with the Water Quality Accountability Act (WQAA).

SCE remains available to answer questions when the Borough begins to collect hydrant flushing data and create service valve data.

II. SANITARY SEWER SYSTEM

A. SANITARY SEWER AND MANHOLE REHABILITATION

SCE-R11851.011

Total Authorization: \$55,745.00
Billed to Date: \$51,630.61 (92.6%)

Project Scope Overview:

Rehabilitation of priority locations of sanitary sewer mains and manholes.

Sanitary Sewer Rehab Contract

SCE updated and reviewed the revised construction cost estimate for project with the Borough. SCE completed the online application for funding the project and will follow up



with the assigned NJDEP reviewer to receive the required Authorization to Advertise the project. Once the authorization has been received, the Borough can bid the construction contract. SCE will work to receive the authorization to bid the project in the summer of 2022 with construction in the fall of 2022.

B. SANITARY SEWER ASSET MANAGEMENT PLAN

SCE-R10301.011

Total Authorization: \$62,350.00
Billed to Date: \$60,827.37 (97.6% Complete)

Project Scope Overview:

Prepare the Asset Management Plan for the sanitary sewer system including assessing the condition of select sewer segments via CCTV and performing a rate analysis.

The results and findings from the second round of CCTV investigation activities, which was conducted in December 2020, have been incorporated into the scope of the sanitary sewer rehabilitation project (R11851.011) above. No work was done on this project this month. The sewer AMP will be updated and finalized after the completion of the sewer rehabilitation work (SCE Project R11851.011).

C. SANITARY SEWER CAPITAL IMPROVEMENTS

SCE-P11988.011

Proposal Amount: \$113,400

This proposal is currently on hold by the Borough. Lift Station communication upgrades is being conducted by the Controls Engineer Subcontractor that the Borough DPW utilizes.

As per the discussion on the Wenonah Council call dated 14 January 2021, the work under this proposal is to be re-evaluated after the tank rehabilitation project is completed.

Should you have any questions or concerns regarding this Monthly Report, please do not hesitate to contact our office. Thank you.

Very truly yours,
SUBURBAN CONSULTING ENGINEERS, INC.

Robert E. Wells, PE
Project Manager

Karen Sweeney

From: GARY ODENBRETT <gnoden@comcast.net>
Sent: Thursday, April 28, 2022 4:47 PM
To: John R. Dominy
Cc: Karen Sweeney; Susan Mayer; Dan Cox; Jack Sheppard; Sarah Harbold
Subject: Re: Council update on Boro wide tree planting

Correction Contractor removals along rr tracks was NE and NW Aves

On 04/28/2022 4:43 PM John R. Dominy <jrdominy@hotmail.com> wrote:

Thanks for the update. Amazing work done by all. On behalf of Council, please extend our sincere gratitude to all. A special kudos to you Gary.

Get [Outlook for Android](#)

From: GARY ODENBRETT <gnoden@comcast.net>
Sent: Thursday, April 28, 2022 4:37:18 PM
To: John Dominy <jrdominy@hotmail.com>
Cc: Karen Sweeney <wenonahclerk@comcast.net>; Susan Mayer <SusanMayer@comcast.net>; Dan Cox <dcox314159@gmail.com>; Jack Sheppard <station12@comcast.net>; Sarah Harbold <sharbold10@gmail.com>
Subject: Council update on Boro wide tree planting

As of this week we planted the last of the 92 Exley's tree donations.
By the end of this weekend we will have planted the 25 trees donated by AC Electric - 15 on N. Clinton Ave.
2 trees donated by Platt's Nursery went into the Park.
Next Tuesday we will receive the last 3 trees for planting in the Park.
Following the completion of plantings along the S. East Ave rr tracks we moved on to N.East Ave where various flowering trees were planted.
The STC spent two 8 hour days with contractors removing damaged trees and brush from the rr sides of NE and SW Aves.
It is anticipated it will take 1 more day to complete.
The STC began cutting down smaller tornado damaged trees.
We will be discussing future plans for removals at our 5/3 STC meeting.

Since December 2021 the tally of trees planted/pending completion:

- 92 Exley's donation
- 49 annual STC plantings
- 17 purchased pines and oaks for park clear zone and SE Ave rr burr
- 2 donated trees from Platts Nursery- Park
- 25 AC Electric tree donations
- 28 interior Park trees purchased/donated
- 11 winterberry shrubs to the Park

Total 224