

BOROUGH OF WENONAH

www.boroughofwenonah.com

MAY 26, 2022

COUNCIL MINUTES – BUSINESS MEETING

Call to Order: 7:00 p.m. by Mayor John R. Dominy
Wenonah Municipal Building, 1 South West Avenue, Wenonah, NJ 08090

Pledge of Allegiance

Roll Call: Present: Cox, Doheny, Fu, Mayer
Solicitor Matthew Lyons, Clerk/Admin Karen L. Sweeney
Absent: Barbato, Fini

Open Public Meetings Act Statement:

Adoption of the Agenda: Cox/Mayer
All in Favor

Open to Public Mayer/Doheny

Kiki L’Italian, 109 West Mantua Avenue, on behalf of the Woman’s Club, stated that she is their newly elected president and also a new resident. Kiki gave a presentation regarding the gift from the Women's Club to the Wenonah Park. She indicated it should be done by the 4th of July and is seeking approval and wants to move forward on the project. She asked for mayor and council’s permission to coordinate with the park restoration committee. Mayor Dominy indicated there will be a vote at the end of the meeting.

Derek Pedersen, 107 N. Marion Avenue, on behalf of the Wenonah Fire Company, requested permission to use the park again, the same as last year, on the 4th of July. They would combine events with the American Legion.

Gary Odenbrett, 20 N. West Avenue, on behalf of the Shade tree Commission, gave an update and review of the park restoration. The Go Fund Me raised \$47,000. There were ninety-two trees donated (to be planted in the fall.) He is currently doing an assessment of the project. He and Jack Sheppard have put together a watering crew so the trees will be watered throughout the summer.

Close to Public Mayer/Doheny

Motion to Approve: Ordinance 2022-6 2ND Read: Approving the appropriation of \$375,000 Capital Improvements for N. Jefferson Drainage & Reconstruction Cox/Mayer

Motion To Open Public Hearing Cox/Mayer

No comments

Motion to Close Public Hearing Cox/Mayer

Roll Call:

Ayes: Cox, Doheny, Fu, Mayer

Nays: None

Abstain: None

Absent: Barbato, Fini

Motion Approved

Motion to Approve: Ordinance 2022-7: 2ND Read: Approving re-appropriating \$40,000 roadway improvements

on West Poplar Street & Monroe Avenue

Cox /Mayer

Motion To Open Public Hearing

Cox/Mayer

No Comments

Motion To Close Public Hearing

Cox/Mayer

Roll Call:

Ayes: Cox, Doheny, Fu, Mayer

Nays: None

Abstain: None

Absent: Barbato, Fini

Motion Approved

Motion to Approve: Ordinance 2022-8 2ND read: Approving re-appropriating \$30,913.56 roadway improvements to Mohawk Drive.

Cox/Mayer

Motion to Open Public Hearing

Cox/Mayer

No comments

Motion to Close Public Hearing

Cox/Mayer

Roll Call:

Ayes: Cox, Doheny, Fu, Mayer

Nays: None

Abstain: None

Absent: Barbato, Fini

Motion Approved

Motion to Approve: Resolution 2022-46: Approving Chapter 159, a special item of revenue: JIF Safety Incentive Funds added to municipal budget

Cox/Mayer

Roll Call:

Ayes: Cox, Doheny, Fu, Mayer

Nays: None

Abstain: None

Absent: Barbato, Fini

Motion Approved

Motion to Approve: Resolution 2022-47: Appointing a Chicken Advisory Committee

Cox/Mayer

Roll Call:

Ayes: Cox, Doheny, Fu, Mayer

Nays: None

Abstain: None

Absent: Barbato, Fini

Motion Approved

Motion to Approve: Resolution 2022-48: Authorizing the submission of “a question to the public” in a non-binding referendum, at the General Election on November 8, 2022

Cox/Mayer

Roll Call:

Ayes: Cox, Doheny, Fu, Mayer

Nays: None

Abstain: None

Absent: Barbato, Fini

Motion Approved

Motion to Approve: Resolution 2022-49: Authorizing tax collector to transfer or refund

overpayment of taxes.

Cox/Mayer

Roll Call:

Ayes: Cox, Doheny, Fu, Mayer

Nays: None

Abstain: None

Absent: Barbato, Fini

Motion Approved

Motion to Approve: Resolution 2022-50: Authorizing the cancellation of taxes for a disabled veteran at 500 W. Mantua Ave. of \$1,283.17 - 2nd Qtr.

Cox/Mayer

Roll Call:

Ayes: Cox, Doheny, Fu, Mayer

Nays: None

Abstain: None

Absent: Barbato, Fini

Motion Approved

Motion to Approve: Resolution 2022-51: Adopting technology risk management standards, in compliance with NJ Municipal Excess Liability Joint Insurance Fund's cyber risk management plan, Tier 1 requirements

Cox/Mayer

Roll Call:

Ayes: Cox, Doheny, Fu, Mayer

Nays: None

Abstain: None

Absent: Barbato, Fini

Motion Approved

Motion to Approve: Resolution 2022-52: Adopting technology risk management standards, in compliance with NJ Municipal Excess Liability Joint Insurance Fund's cyber risk management plan, Tier 2 requirements

Cox/Mayer

Roll Call:

Ayes: Cox, Doheny, Fu, Mayer

Nays: None

Abstain: None

Absent: Barbato, Fini

Motion Approved

Motion to Approve: Resolution 2022-53: Adopting technology risk management standards, in compliance with NJ Municipal Excess Liability Joint Insurance Fund's cyber risk management plan Tier 3 requirements

Cox/Mayer

Roll Call:

Ayes: Cox, Doheny, Fu, Mayer

Nays: None

Abstain: None

Absent: Barbato, Fini

Motion Approved

Motion to Approve: Ordinance 2022-9 1ST Read: Approving for Local Enforcement of the NJ Uniform Fire Code.

Cox/Mayer

Roll Call:

Ayes: Cox, Doheny, Fu, Mayer

Nays: None

Abstain: None

Absent: Barbato, Fini

Motion Approved

Motion to Approve: Ordinance 2022-10 1ST Read: Amending Bond Ordinance 2020-10

to include NJDOT Grants.

Roll Call:

Ayes: Cox, Doheny, Fu, Mayer

Nays: None

Abstain: None

Absent: Barbato, Fini

Motion Approved

Public hearings on Ordinances 9 and 10 will be on June 23, 2022, at 7:pm/

Committee Reports:

- **Public Safety & Personnel:**
Susan Mayer - See attached police and fire reports.
Police Chief Darren White read the highlights of his reports. Just hired a full-time officer.
Police held an active participating shooter training in West Deptford. Click it or ticket will end June 5.
Great event with bike safety; worked out very well.
Fire Chief Tim Nessler absent
- **Public Works:**
Dan Cox - See attached report. Water Tower project is finished. Final clean stages are complete.
Superintendent of Public Works, Brian Nicholson, also spoke about the project.
- **Human Services:** Anthony Fini absent. Council woman Doheny, on behalf of Councilman Fini, reported that Saturday May 14, 2022, Clean communities Day was a success with many groups showing up. On the 20th 15 kids/parents participated in the Safety Bike event. A big shout out to officers Bair and Shields, Mantua Township Police Department, for the event which worked out very well.
- **Finance & Budget:** Jessica Doheny - Nothing to report. See attached Treasurer & Tax collector reports.
- **Legal & Ordinance:** Peter Fu is working on PSA signs.
- **Public Buildings & Grounds:**
Jonathan Barbato - Absent. On behalf of Jonathan: Swimming season and the swimming program will start at the lake this weekend. The Lake Association held events Saturday and Sunday. We are on track to utilize a plank from a locust tree taken down on South Marion and are working with Gateway to make a sign out of the wood for the John & Kathy Howard Park sign. More details on the sign and a celebration are forthcoming.
- **Engineers Report:**
Dave Kreck: See attached Engineer's detailed report on all projects in town.
Had a meeting with Public Works last Friday to discuss what projects will be coming up.
Bids are expected in on June 16, 2022, for Lenape trail and Mohawk Drive.
We hope to award at the June 23, 2022, council meeting. A 2023 project: N. Jefferson, N Clinton, and E. Maple will address speed humps. We will need to adjust the budget coming out of NJDEP regarding storm water permits.

Motion to Approve: Disbursements

Cox/Mayer

Roll Call:

Ayes: Cox, Doheny, Fu, Mayer

Nays: None

Abstain: None

Absent: Barbato, Fini

Motion Approved

Motion to Approve: Lions Club holding their annual 4th of July parade.

Fu/Cox/All in Favor

Motion to Approve: Wenonah Fire Company & American Legion use of Wenonah Park, July 4, 2022

Fu/Mayer/All in Favor

Motion to Approve: Woman’s Club project, subject to the coordination with the Shade Tree Commission, Park Commission, and Public Works.

Fu/Mayer/All in Favor

Motion to Approve: Lake Association to have free admission during “Anything that Floats”

Doheny/Fu/All in Favor

Discussion: Parking on North East Avenue. Council president, Dan Cox, would like to amend the parking ordinance to put time restrictions of one-hour or 2-hour limit on parking. Discussion ensued. Councilman Peter Fu and his Committee will get together and discuss.

Open to the Public: Long discussion on the GCL Rail Line.

Cox/Mayer

- Several residents asked questions regarding Resolution 2022-48, which is approving a ballot question for this November’s General Election. The purpose is to get the sentiment of the Wenonah residents regarding the Rail Line. Mayor Dominy explained how it was done in the past, and that it is all non-binding. He read the resolution and took time to explain what was done last September regarding the quiet zone and how the results were sent over to the County Commissioners. Comments and questions were made by Christy Henley-300 E. Poplar, Barbara Capelli-101 W. Mantua, Christy Boddy-410 S. Marion, Alex Pozza-200 S. Monroe, Kathy McNulty-400 W. Mantua Ave, and Nancy Bretherick-101 S. Clinton.
- Mellany Alio, 111 N. Monroe, on behalf of the Lake Association, wanted clarity on day passes. Council woman Mayer indicated the days passes are available for sale 11-3 pm Wednesday-Sunday. Mellany also gave an update on the upcoming events taking place at the lake.
- Mark Honabach, 109 S. Clinton, asked mayor and council if Code Enforcement keeps a log. Councilman Cox responded, yes.

Close to the Public:

Cox/Mayer

Motion to Adjourn:

Cox/Mayer, All in favor 8:28PM

Minutes Submitted,



Karen L. Sweeney, RMC/Admin/Treasurer/QPA

Approved: June 23, 2022



Mantua Township Police
 405 Main Street
 Mantua New Jersey 08051
 (856) 468-1920

Incidents Summary List

Printed On: 05/26/22 13:25

Reporting Period : 04/01/2022 - 04/30/2022

	Mantua Police Department	Total
911 Hang Up	2	2
911 Open Line	1	1
Abandoned Vehicle	1	1
Added Patrol	11	11
Allergic Reaction	1	1
Animal Complaint	6	6
Bleeding	1	1
Brush Fire	1	1
Burglar Alarm Activation	3	3
Burglary, Entering	6	6
Community Policing	7	7
Diabetic Emergency	1	1
Dwelling Fire	2	2
Fall Victim	1	1
Fingerprinting	1	1
Fire Alarm System	2	2
Follow Up	1	1
Fraud Complaint	2	2
ID Theft	2	2
Investigation	1	1
Juvenile Complaint	1	1
Medical Alarm	1	1
Medical Emergency	2	2
Motor Vehicle Complaint	1	1
Motor Vehicle Crash	3	3
Motor Vehicle Stop	11	11
Narcotics	1	1
Noise Complaint	1	1
Notification/Informational	2	2
Overdose	1	1
Panic Alarm	1	1
Parking Enforcement	2	2
Property Check	5	5
Radar Enforcement	17	17
Radar Trailer Deployment	2	2
School Crossing	3	3
Seizures	1	1
Shoplifting	1	1



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405 Main Street
Mantua New Jersey 08051
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Incidents Summary List

Printed On: 05/26/22 13:25

Reporting Period : 04/01/2022 - 04/30/2022

	Mantua Police Department	Total
Speak To Officer	3	3
Special Detail	2	2
Suspicious Incident	1	1
Suspicious Motor Vehicle	2	2
Temporary/Final Restraining Or	1	1
Terroristic Threats	1	1
Theft	3	3
Traffic Detail	6	6
Unconscious Person	1	1
Unwanted Person	1	1
Well Being Check	1	1
Total	131	131



Mantua Township Police Department

Proudly serving Mantua Township and Wenonah Borough



Darren E. White
Chief of Police

Brian L. Grady
Captain

405 Main Street
Mantua, NJ 08051
mantuapd@mantuatownship.com
(856) 468-1920
Fax (856) 464-0237

Shaun J. Butler
Lieutenant

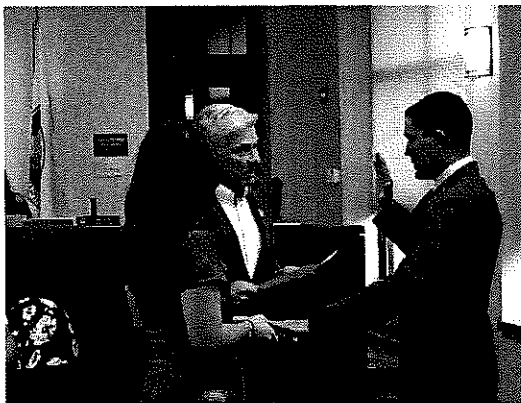
William D. Murphy
Lieutenant

May 26, 2022

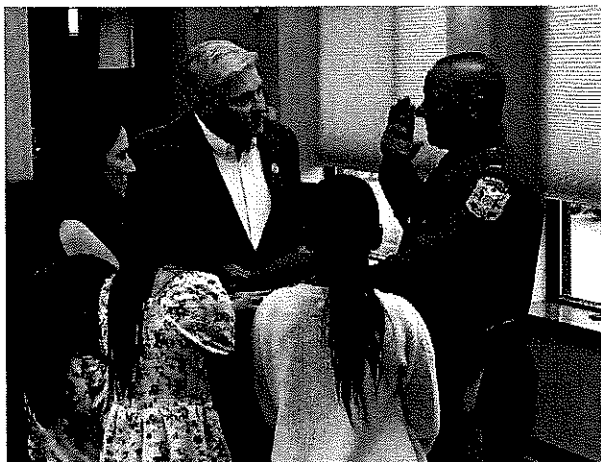
To: Mr. Mayor and members of the Borough Council
From: Chief White

Re: Workshop report

- We have another full-time officer, Alexander Stewart, who was just sworn-in at Mantua's last committee meeting. He is helping us to continue with the mass exodus off law enforcement officers recently.



- Sgt. Murphy was promoted to Lieutenant Murphy at Mantua's last meeting also. We are extremely proud of both him and Ptl. Stewart and are looking forward to seeing what they can do in their new positions. I love new blood in different positions and all of the ideas and energy it brings with it.



- There was an active shooter tabletop drill last month held in West Deptford that Capt. Grady attended. With this, Mantua’s School Administrator might be scheduling one specific to Mantua schools, so if Wenonah wants the same thing we would assist as possible. These drills can be very helpful to locate potential issues in response tactics before they happen,

- Distracted Driving Grant Summary
 - DWI 5
 - Seat belt 12
 - Felony arrests 10
 - Fugitives apprehended 16
 - Suspended license 22
 - Uninsured 10
 - Speeding 2
 - Reckless Driving 5
 - Drug arrests 2
 - Cell phone/texting 10
 - Other 186
 - Other activity – Endangering the welfare of a child, Domestic violence strangulation, and 11 shoplifting arrests.

- One of our chaplains is finally beginning to participate in ride-alongs in order to get to know the officers and residents. He has not felt comfortable up until recently due to covid.

- The Click-it-or-Ticket grant began May 23rd and lasts until June 5.

- We are all ready to help out with the parade on Monday~

To: Mayor Dominy and Borough Council

From: Tim Nessler, Fire Chief

Subject: Incident and Activities Report for April 2022

Date: May 3, 2022

Summary of service, dispatched incidents, training, and mutual aid:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
# Service times	13	16	14	30									13
Alarm Systems	2	3	2	3									
Animal Rescue													
Assist EMS		1		1									
Brush	1		2	4									
Building Fire													
CO Alarms													
Cover Assignment				1									
Dwelling Fire	1	2	2	6									
Exterior Fumes	3	2		1									
Incorrect Dispatch													
Interior Fumes		1	1	2									
Investigation	1			1									
Motor Vehicle Crash		2	1	3									
Rescue Assignment													
Rapid Intervention													
Rubbish Fire													
Service Assignment			1	1									
Structure Fire	1												
Vehicle Fire													
Meetings/drills	4	4	5	5									
Events		1		2									
Staff Hours	118.73	125.4	109.4	174.3									

- The company and our mutual aid partners responded to a small fire in the laundry room of a dwelling in the Borough. Quick and professional action by our volunteers brought the situation to a quick end and lessened the damage to the home.
- The company responded into the City of Woodbury to assist with an all-hands dwelling fire.
- The company trained with the Large Diameter Hose Strike Team at a large scale drill at Williamstown Airport.

Public Works Monthly report for May 2022

Submitted by Brian Nicholson

Water Tower project: A few punch list items remain and final cleanup from the cell carriers.

Infrastructure improvements have been front and center from the federal, state and local governments. The NJDEP has put a priority on lead pipe replacement. We had to complete a lead pipe inventory report which was very time consuming and will be an ongoing process. The State has signed into law that all lead pipes are to be replaced over the next 10 years. The Borough has been proactive over the last few road projects to check and replace lead service lines from the mains to the curb shut off, which is borough owned. The DEP is trying to shift the burden of the homeowner's side (Curb shut off to the meter) onto the utilities and will make public funding available only to utilities that take on the responsibilities. We are in the early stages of this situation and I anticipate many changes as this evolves.

We are mainly in an informationally gathering stage right now and I will keep Dave Kreck, Mayor and Council updated on the process.

We are continuing to receive complaints about potholes on Maple Ave. the crew has been filling them on a weekly basis.

Fire Marshall violations at the Borough Hall and Train Station are being addressed. We received a quote to replace doors at borough hall with required panic hardware and install panic hardware at both doors at train station. Additional upgrades to electrical exit lighting at the train station will be the next project we have to complete. A meeting with the code official, fire Marshall and myself should occur this week so we can go over the scope of work that needs to be completed.

DPW fixed a water leak on North Marion Ave.

DPW prepared the beach at the lake for Memorial Day opening.

Installed 2 solar speed signs on Jefferson Ave an additional 2 will be installed on E Buttonwood St this week.

Public Works Monthly Report

Submitted by **Brian Nicholson**, Acting DPW Superintendent

For the month of May 2022

Road and Utility Maintenance and Compliance Testing

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Meters installed	1	2	3	1	6								
Utility Mark Out	50	42	85	110	62								
Water samples For NJDEP	4	4	4	4	4								

Equipment maintenance

- Safety Briefing, Job site observations
- Health, safety, and wellness, ensuring employees are taking breaks, following COVID safety and health guidelines as well as safety on the job
- Check wells and lift stations daily

Road works

- Many potholes throughout the borough were filled/ patched.

Other activities

Municipal Properties/ Maintenance/Compliance

- Cleared out catch basins for storms.
- Took water samples, water reports to DEP (Monthly)
- Trash/Recycle Collection- Collected trash and recycling at parks, municipal properties, and businesses.
- 4 sewer lateral backups cleared by public works.

Bulk leaf Collection, Yard Wase & Branch Collection, Chipping, Tree removal

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Leaves- cu yds		20											
Yard waste	20		60	100	<u>60</u>								
Branches chipped- cu yds					<u>40</u>								

Residential Recycling

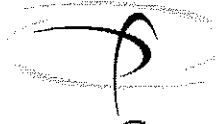
	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
# Metal stops	31	42	60	33	47								
# e-waste stops	10	14	21	18	23								

- Indicates combines metal and e-waste

2022 swimming program membership sales

Note: numbers reported at Council meeting each month may change once that month is complete.

	April	May ²⁵ <i>cp to</i>	June	July	Aug	Sept	Season total
Resident FAMILIES	18	57					75
Resident TAGS (includes first family membership)	47	173					220
Non-Resident FAMILIES	2	15					17
Non-Resident TAGS (incl 1st family membership)	13	48					61
Guest passes sold	0						0
Day passes sold - 12 and older	0						0
Day passes sold - 2-11 years old	0						0
Pavilion Rentals and Events							
Date of event	April	May	June	July	Aug	Sept	Season total
Private parties - no swimming	1	1					2
Resident OR member parties - with swimming							
Non-resident parties - with swimming							
School or Organization events							
Additional notes:							



THE PETTIT GROUP, LLC
Engineering • Architecture • Planning

VIA E-MAIL ONLY

May 25, 2022

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday May 26, 2022
Project Number WNOE012R**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

2021 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. Our office has submitted a number of documents in response to the NJDOT's review of the Final Reimbursement package for both the 2019 Municipal Aid Project (South Marion Avenue) and the 2020 Municipal Aid Project (West Cherry Street). It is our understanding that said submission shall serve to closeout both of the NJDOT Municipal Aid Grants.

2022 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. The project is out to bid with a Mandatory Pre-Bid Meeting scheduled for June 8th at 2PM, a Bid Opening scheduled for June 16th at 10AM, and an anticipated contract award at the June 23rd Council Meeting.

II. GENERAL MUNICIPAL ENGINEERING:

TORNADO DAMAGE REMEDIATION:

1. The Borough continues to respond to FEMA's requests for the required Federal reimbursement documentation.
 - A. Our office has recently provided FEMA with additional detailed documentation for the curb, sidewalk, roadway, and utility repairs, as performed by RE Pierson.
2. As requested by FEMA, our office is currently documenting the Engineering Costs related to the pursuit of Federal Reimbursement, i.e. Category Z.

2023 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. During the May 20th Public Works Department meeting, it was determined that the following roadways are to be included in the scope of the 2023 Infrastructure Improvement Project:
 - A. Roadway Improvements to North Clinton Avenue, from Elm Street to Maple Street (2022 NJDOT Municipal Aid Grant)
 - 1) Our office will continue to coordinate the North Clinton Avenue Roadway Improvements with the Elementary School, including considerations for a designated drop-off zone or angled parking on the west side of North Clinton Avenue and the potential re-stripping of the School Parking Lot on Buttonwood Street.
 - 2) Utility improvements in N. Clinton Avenue shall include Water Main Replacement.
 - B. Roadway Improvements and drainage improvements North Jefferson Avenue, from Mantua Avenue to Buttonwood Street (2022 NJDOT Local Aid Infrastructure Grant)
 - 1) A certain extent of storm sewer pipe repairs/upgrades are anticipated.
 - C. Roadway Improvements to East Maple Street, from Marion Avenue to Woodbury-Glassboro Road, with NO DISTURBANCE to the existing speed humps.
 - 1) Existing pavement markings in advance of the speed humps shall be replaced and signage shall be evaluated for potential upgrade.

Once the utility needs are identified, we will finalize the construction costs estimates and review same with the Borough CFO to determine the scope and bonding amount required for the 2023 Infrastructure Improvement Project.
2. Public Works will be performing a number of test pits upon existing water mains located within the aforementioned roadways for purposes of ascertaining conditions that may warrant their replacement/upgrade.
3. It was determined that the following roadways shall be included in the scope of a future Infrastructure Improvement Project
 - A. Roadway Improvements to S. Princeton Avenue, from Mantua Avenue to East Cherry Street
 - B. Roadway Improvements to S. Princeton Avenue, from East Willow Street to East Cedar Street
 - C. Roadway Improvements to West Willow Street, from Jefferson Avenue to Dead End

NJDOT LOCAL AID INFRASTRUCTURE PROGRAM:

1. See 2023 INFRASTRUCTURE IMPROVEMENT PROJECT.



2023 NJDOT MUNICIPAL AID PROGRAM:

1. The solicitation for Year 2023 NJDOT Municipal Aid Applications was issued by the NJDOT on April 21, 2022 and applications are due on **July 1, 2022**.
2. Based upon its deteriorated conditions and as discussed during the May 10th Public Works Department meeting, it was recommended that the subject of the 2023 MA Grant Application shall be North Synnott Avenue, from Mantua Avenue to Elm Street.
 - A. Upon concurrence of Council, our office will begin the Grant Application Process, including identification of the scope of work and preliminary construction cost estimate.
3. Please note that the necessary Resolutions in support of the NJDOT Municipal Aid Applications will have to be adopted at the June Meeting. Our office shall assist.

LOCAL ROADWAY IMPROVEMENTS

1. Public Works is currently assembling a new priority list for the repaving of local roadways for use in planning the scope of future Infrastructure Projects.

PY 2021-2022 CDBG APPLICATION: BARRIER FREE IMPROVEMENTS AT LISLE FIELD

1. No such Solicitations received as of the date of this report.

HAZARD MITIGATION PLAN

1. No Change Since Last Report.

WENONAH LIBRARY:

1. During a recent maintenance inspection of the Library Rain Garden, it was noted that a number of the plants did not germinate this Spring. We have since reached out to the Gloucester County Master Gardeners to inquire about the possible donation of additional plantings.
 - A. Should new plants be available, our office shall assist in organizing a community re-planting event which will assist in the Borough's compliance with the Stormwater Discharge Permit.

WENONAH ELEMENTARY SCHOOL:

1. Please refer to 2023 INFRASTRUCTURE IMPROVEMENT PROJECT for improvements along North Clinton Avenue.

WENONAH LAKE:

1. Public Works has expressed a concern regarding the accumulation of debris at the Wenonah Lake Dam. In order to facilitate maintenance activities, our office will make application for a Lake Lowering Permit in October of this year.



COMEYS LAKE:

1. The following remediation work at the Comey's Lake Dam was reviewed with the Public Works Department during the May 10th meeting and shall be addressed as staffing and time permits.
 - A. The clearing of debris from the outfall structures.
 - B. The backfilling and stabilization of the eroded slope of the earthen dam.
 - C. The video inspection of the clogged inflow pipe.

LIGHT RAIL

1. No change since last report.

CONRAIL

1. No change since last report.

SOUTH MARION AVENUE BRIDGE

1. Our office is in receipt of an Inspection Report of the condition of the South Marion Avenue Bridge, as performed by Churchill Engineers acting as a consultant to the NJDOT. Based upon review, it was noted that there are some minor issues, but the report concluded that the bridge was in an overall fair to satisfactory condition and no priority repairs were recommended.

SANITARY SEWER SYSTEM

1. Based upon the May 20th Public Works Meeting, it is our understanding that the construction of the necessary infrastructure improvements for providing sewer service for the residents on north Woodbury-Glassboro Road will be budgeted for a 2023 infrastructure improvement project.
 - A. We have since confirmed with NJDEP that the proposed sewer infrastructure improvements will require Treatment Works (TWA) Approval. Our office will prepare the permit application upon Council's authorization.
 - B. For financial planning purposes, our office will work with the Public Works Department to prepare an estimated budget for both engineering, permitting, and construction.
2. Our office defers detailed status reports on the Sewer System Rehabilitation Project to Suburban Consulting Engineers (SCE).
3. Due to varying circumstances, it has been determined that new sewer lateral connections are necessary at the following locations:
 - A. #305 & #307 North Stockton Avenue. One lateral services both properties
 - B. #204 North Marion Avenue. Existing lateral has displaced joint, causing clogs.



- C. #500 East Mantua Avenue. Currently on Septic System, public sewer is available in Lenape Trail.
 - D. Wenonah Elementary School. One lateral services two (2) separate sewer pipes.
4. Public Works has notified our office that the following pump stations are experiencing issues and considerations should be made for their possible replacement and/or upgrade in the future:
- A. Mantua Avenue Pump Station
 - 1. Upgraded to accept the flows from the Lenape Pump Station
 - B. Jefferson Avenue Pump Station.

GLOUCESTER COUNTY UTILITIES AUTHORITY (GCUA)

- 1. No change since last report.

BOROUGH WATER SYSTEM UPGRADES

- 1. The Public Works Department has identified the following undersized water mains that should be considered for upgrade:
 - A. 3" Water Main in S. Jackson Avenue, from Cherry Street to Mantua Avenue.
 - B. 3" Water Main in S. Monroe Avenue, from Willow Street to Mantua Avenue.
 - C. 3" Water Main in N. Princeton Avenue, from Elm Street to Buttonwood Street.
- 2. In concurrence with our office, the Public Works Department has also recommended the looping of the existing water main from North Stockton Avenue to North Princeton Avenue.

BOROUGH WATER TOWER AND WELLS

- 1. Our office defers detailed status reports on the Water Tower Rehabilitation Project, the corresponding pre-requisite Water System Modifications, and the existing Borough Water System Wells to Suburban Consulting Engineers (SCE)

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

- 1. No Change Since Last Report.

NJDEP WATER ALLOCATION

- 1. The Borough's total water usage for April 2022 is slightly higher than prior years' water usage for the month of April but still projects to be safely below the annual allocation limit of 72.07 million gallons per year.



BOROUGH WATER SYSTEM RECORD KEEPING


1. No Change Since Last Report.

STORM SEWER SYSTEM

1. The new MS4 Permit, scheduled for adoption in January 2023, will require the preparation of a GIS Map of the Borough's Storm Sewer System. The GIS Map must be completed and submitted to NJDEP within 36 months of the Effective Date of Permit Authorization, i.e. by December 2025.
 - A. Our office has reached out to SCE to initiate discussions regarding the required scope of work.
 - B. To assist in the preparation of the GIS Map, our office has already obtained the GPS coordinates for all Borough Inlets and Outfalls.

NJPDES STORMWATER DISCHARGE PERMIT (MS4)

1. In response to the NJDEP Violation issued pursuant to the Used Motor Oil Storage Facility, it was determined that the facility will either be removed in its entirety or relocated to a secure area.
 - A. To address the violation, our office has notified NJDEP of the Borough's intent and will follow up with NJDEP upon removal of the Used Motor Oil Storage Facility.
2. Our office has provided the Borough with a summary report of the new requirements, deadlines for implementation, and the parties involved in achieving compliance with the 'Preliminary' Draft 2023 Tier A Municipal Separate Storm Sewer Permit.
 - A. It is expected that the 'Formal' Draft Permit will be issued in late Spring/early Summer, along with a second public comment period.
3. Our office has confirmed with the NJDEP that the Borough's existing wood chip yard is, or will be, exempt from the Wood Waste/Leaf Composting Permit provided compliance with the following conditions:
 - A. Wood Chips are stored a minimum of 50 feet from surface water bodies, storm sewer inlets, and/or ditches or other stormwater conveyance channels.
 - B. Stored in a manner as to minimize stormwater run-on and aggregate run-off via surface grading.
 1. May require a certain amount of re-grading to direct runoff away from wood chips
 - C. Wood Chips shall be removed within six (6) months of placement into storage.
 - D. Processing activities, i.e. Wood Chipping, cannot take place at the location of the Wood Chip Yard.



4. Our office continues to update to the Borough's 2022 Stormwater Pollution Prevention Plan (SPPP). We are currently in need of additional Public Outreach Activities for 2022 and intend to solicit the assistance of the Borough's Green Team in the organization of one (1) of the following activities:
 - A. Rain Barrel Workshop.
 - B. Library Rain Garden Maintenance Workshop
 - C. Community Cleanup Event concentrated along a local waterway, public park, or in an area with storm drains that discharge to a local lake or waterway.
 - D. Distribution of Promotional Items with Stormwater Message, i.e. refrigerator magnets, temporary tattoos, key chains, bookmarks, pet waste, bag dispensers, coloring books, and pens or pencils.
 - E. Email or Letter to every Borough Resident and Business highlighting the requirements and environmental benefits of the various stormwater related ordinances adopted by the Borough.

ALEXANDER DRIVE

1. An existing storm sewer appears to be collapsing between #8 & #10 Alexander Drive which is adversely affecting the existing sidewalk and driveway at #8 Alexander Drive. The storm sewer is more than 10 feet deep and therefore, we recommend a video inspection for purposes of assessing the required repairs.

SOUTH JERSEY GAS IMPROVEMENTS:

1. South Jersey Gas has recently contacted the Borough to request an easement through Lot #4; Block 37, to allow for the installation of a gas service to the existing business located at the end of Hayes Avenue, north of Lisle Field.

TRAFFIC CALMING & SAFETY MEASURES

1. The installation of new and/or upgraded pavement markings throughout the Borough will be pursued in 2023.

BLOCK 13 EROSION PROBLEM (JEFFERSON & GARFIELD PAPER STREET)

1. As a preventative measure, Public Works Department has installed a berm along the west curblineline of Jefferson Avenue to temporarily keep runoff from entering the existing Garfield Road bed and migrating to the downstream ravine where erosion of the existing side slopes of the ravine has been identified.
2. A permanent solution will be addressed within the scope of the NJDOT Local Aid Infrastructure Project for North Jefferson Avenue.



CONSERVATION AREA EROSION PROBLEMS

1. The following Conservation Area erosion problems were reviewed at the May 20th Public Works Meeting and shall be addressed as staffing and time permits:
 - A. Eldridge Trail at Pine Street
 - B. West Cherry drainage ditch/bridge bulkhead.
 - C. Eroded side slope of Comey's Lake Earthen Dam.
 - D. Existing ravine located within Block 13 (see above).

Our office will continue to work with the Public Works Department and Environmental Commission on addressing these erosive areas within the Borough's Conservation Lands.

LAND USE ORDINANCE MODIFICATIONS

1. Due to an issue that arose from a recent Zoning Application denial, we suggest that the Borough consider an amendment to the Land Use Ordinance to add a limitation on "Total Impervious Cover" for the Residential Zone.
2. The Borough may have to revise the current Flood Hazard Ordinance in the near future. An official notice from NJDEP will be provided.

III. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:

STOCKTON AVENUE EXTENSION

1. No Change Since Last Report.

#9 SHAWNEE DRIVE

1. It was requested that the Board Members perform an inspection of the recently installed landscape screening improvements to determine if proper screening of the ground based solar panels has been provided in accordance with the intent of the Board's approval.

#207 EAST WILLOW

1. No Change Since Last Report.

AT&T CELLULAR ANTENNAE INSTALLATION

1. We have reviewed AT&T's plans for upgrades to their facilities that are intended to be installed upon the newly painted Water Tower. Based upon the review, we have determined that the proposed improvements fall within the scope of the prior Planning Board approval and therefore, upon addressing a minor revision to the plans, we will recommend that the Borough approve of a Consent to Modify.



T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

IV. PLANNING BOARD ACTIVITY:

1. See #9 SHAWNEE DRIVE, above

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,
THE PETTIT GROUP, LLC



David Kreck, PE, CME
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)
Laurie Christinzio, Planning Board Secretary (via e-mail)





May 23, 2022

Via Electronic Mail (wenonahclerk@comcast.net)

Borough of Wenonah
1 South West Avenue
Wenonah, New Jersey 08090

Attn.: Karen Sweeney,
Administrator/Clerk

Re.: Borough of Wenonah, County of Gloucester, State of New Jersey
Professional Engineering Services
Monthly/Project Status Report – May 2022
File No.: SCE-R10301.011

Dear Ms. Sweeney:

SUBURBAN CONSULTING ENGINEERS, INC. (SCE) is pleased to provide the following status report of our work on active projects for the last two weeks of April and the first three weeks of May 2022 for the Borough of Wenonah.

I. WATER SYSTEM

A. WATER SYSTEM IMPROVEMENTS (CONSTRUCTION CONTRACT 1)

SCE-R10302.031

Authorization: \$80,950.00
Billed to Date: \$69,940.38 (86%)

The project scope entails construction of water system improvements to be in operation prior to removing the elevated storage tank from service for painting, as well as address the free ammonia issue at Well No. 3.

Only release of retainage remains. SCE has requested submittal of close out documents from the contractor including as-built plans, O&M manuals, release of liens and the maintenance bond. Once all close out documents have been received, retainage can be released.

B. TANK REHABILITATION (CONSTRUCTION CONTRACT 2)

SCE-R10302.011:

Total Authorization: \$108,420.00
Billed to Date: \$86,982.21 (80%)

Project Scope Overview:

The project scope entails water tank rehabilitation including removal and replacement of interior and exterior coatings, construction of an active mixing system and other associated



improvements, such as a new frost proof vent, a new tank access manway and foundation repairs. The contract was awarded to US Tank.

The construction completion date was February 11, 2022. Due to delays in relocating the cellular equipment by others, the project has exceeded the anticipated construction duration incurring additional monthly rental costs for the hydropneumatic tank. A change order will be required to adjust the final contract amount. SCE is preparing a punchlist of the outstanding restoration items for the Contractor to address. Project closeout to follow.

C. ASSET MANAGEMENT WEB HOSTING FOR THE WATER DISTRIBUTION SYSTEM

SCE-R10303.021

Total Authorization: \$5,000.00
Billed to Date: \$3,587.50 (72%)

Project Scope Overview:

The project scope entails establishing a data collection system for water system assets including capturing hydrant flushing data and valve assessment data for documenting compliance with the Water Quality Accountability Act (WQAA).

SCE remains available to answer questions when the Borough begins to collect hydrant flushing data and create service valve data.

II. SANITARY SEWER SYSTEM

A. SANITARY SEWER AND MANHOLE REHABILITATION

SCE-R11851.011

Total Authorization: \$55,745.00
Billed to Date: \$53,392.73 (96%)

Project Scope Overview:

Rehabilitation of priority locations of sanitary sewer mains and manholes.

Sanitary Sewer Rehab Contract

SCE continues to follow up with the assigned NJDEP reviewer to receive the required Authorization to Advertise the project. Once the authorization has been received, the Borough can bid the construction contract. SCE will work to receive the authorization to bid the project in the summer of 2022 with construction in the fall of 2022.

B. SANITARY SEWER ASSET MANAGEMENT PLAN

SCE-R10301.011

Total Authorization: \$62,350.00
Billed to Date: \$60,827.37 (97.6% Complete)

Project Scope Overview:

Prepare the Asset Management Plan for the sanitary sewer system including assessing the condition of select sewer segments via CCTV and performing a rate analysis.



The results and findings from the second round of CCTV investigation activities, which was conducted in December 2020, have been incorporated into the scope of the sanitary sewer rehabilitation project (R11851.011) above. No work was done on this project this month. The sewer AMP will be updated and finalized after the completion of the sewer rehabilitation work (SCE Project R11851.011).

C. SANITARY SEWER CAPITAL IMPROVEMENTS

SCE-P11988.011

Proposal Amount: \$113,400

This proposal is currently on hold by the Borough. Lift Station communication upgrades is being conducted by the Controls Engineer Subcontractor that the Borough DPW utilizes.

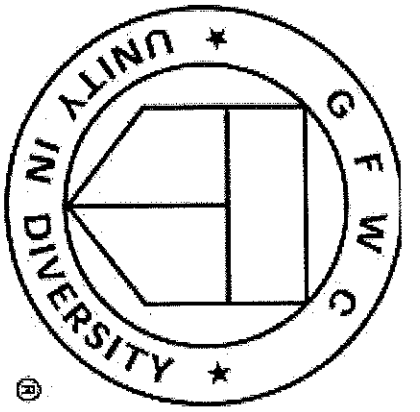
As per the discussion on the Wenonah Council call dated 14 January 2021, the work under this proposal is to be re-evaluated after the tank rehabilitation project is completed.

Should you have any questions or concerns regarding this Monthly Report, please do not hesitate to contact our office. Thank you.

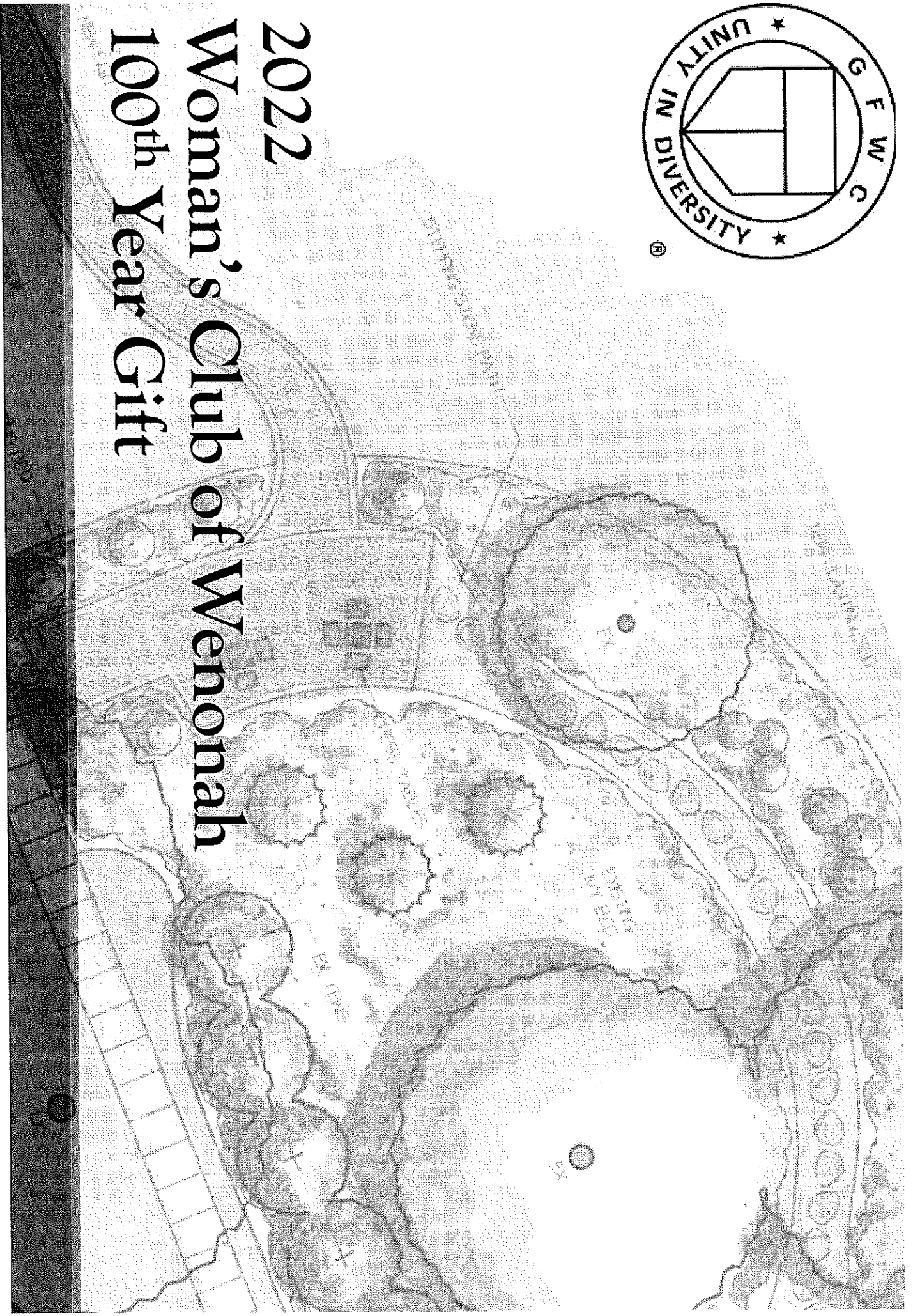
Very truly yours,
SUBURBAN CONSULTING ENGINEERS, INC.

A handwritten signature in black ink, appearing to read 'R. E. Wells', written over a horizontal line.

Robert E. Wells, PE
Project Manager



2022 Woman's Club of Wenonah 100th Year Gift



Wenonah Park



Focus Area: Northeast Quadrant

1. Reading Nook
2. Lion Sitting Area
3. Picnic Area & Garden Path

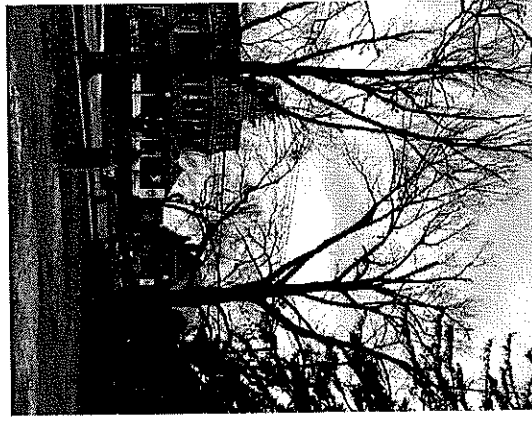
Existing Conditions and Project Goals

- Focus area: Northeast quadrant of park
 1. Reading nook where existing concrete pad is missing a park bench
 2. Sitting area around Lion Statue
 3. Picnic area along sidewalk that runs parallel to Mantua Avenue
- Conceptual Plans to coincide with Wenonah Park Restoration Plan & Tornado Relief Efforts
 - Work with existing/mature vegetation and new tree additions, by enhancing three particular areas with seating, hardscaping and flowering plants.
- Proposed materials to match/compliment those existing in the park: black metal benches, brick and bluestone hardscaping

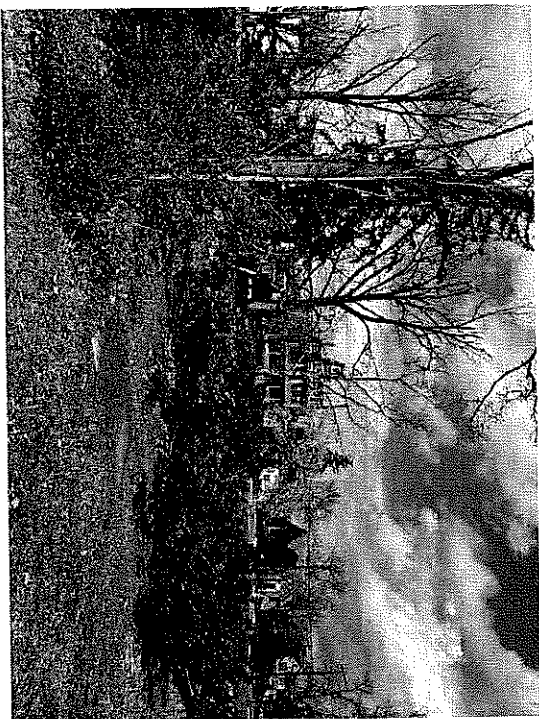
March 2022 – Existing Conditions



Looking West down Mantua Ave. at proposed picnic area & garden path



Looking at proposed garden path along



Area of proposed reading nook



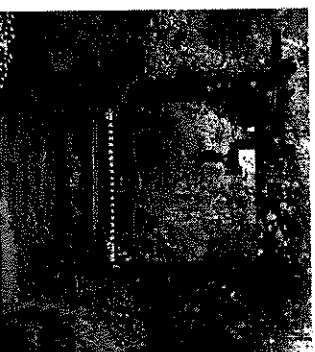
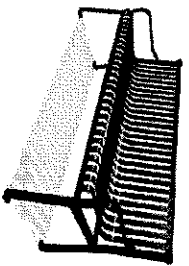
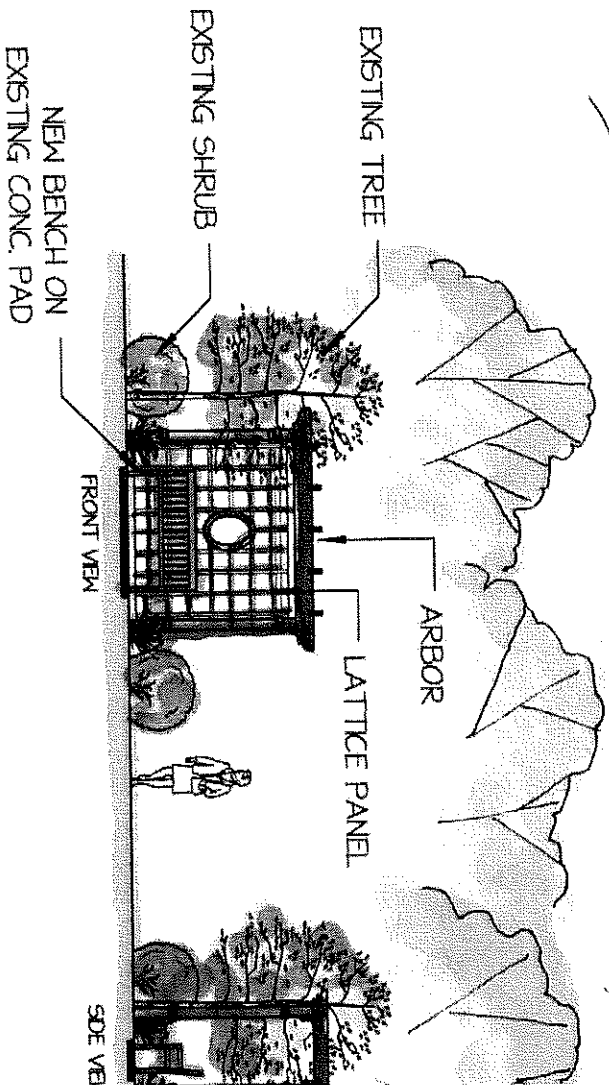
Area around

Reading Nook

Conceptual Landscape Design

- Add bench to existing concrete pad.
- New bench to match those existing in the park
- Add Cedar Pergola with Lattice Panel backdrop. Size to be determined
- Lightly trim mature growth surrounding the concrete pad, add flowering bulbs and vine to pergola

GARDEN READING NOOK



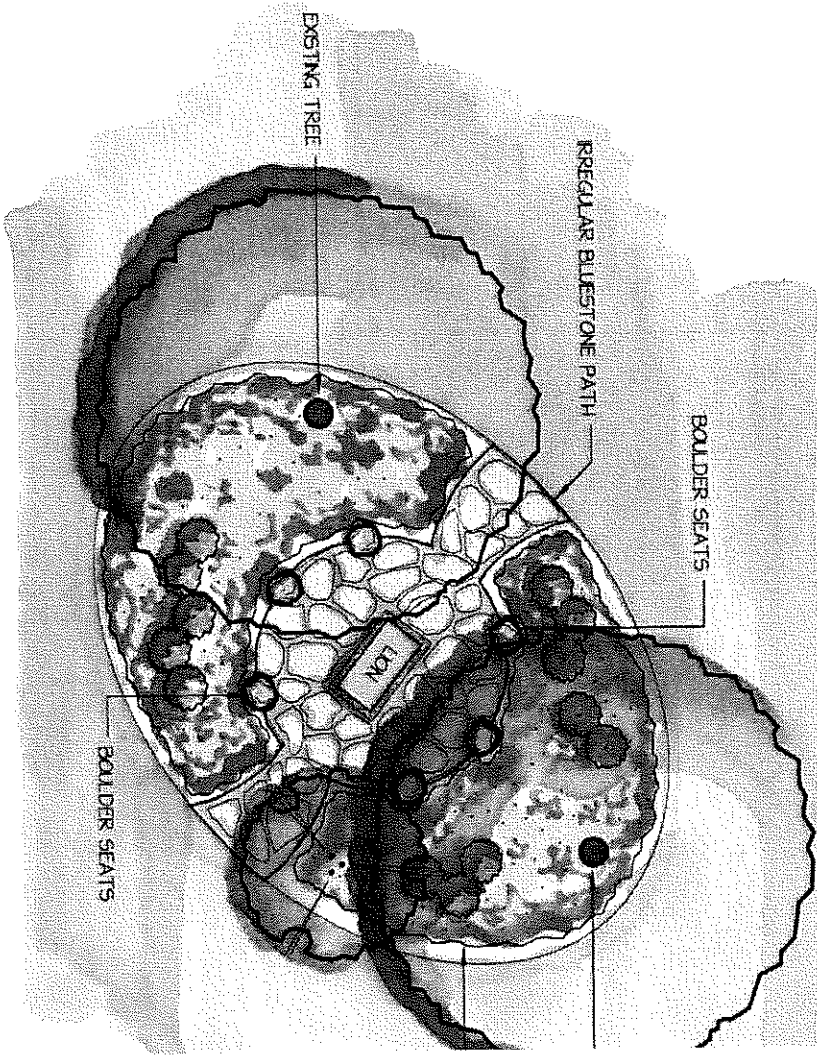
INSPIRATION:

Lion Sitting Area

Conceptual Landscape Design

- Create oval shaped planting bed around lion that encompasses 2 existing trees
- Add irregular bluestone path around lion — 15' diameter circle with two 5' wide entrances
- Add boulder seats
- Add low maintenance, low growing plantings

LION STATUE SITTING AREA



INSPIRATION:



Landscape Design by: Laura Palimeno

Menonah Resident: 204 S. Princeton Ave.

Landscape Designer at Ledden Palimeno, Sewell, NJ

laurap@leddenpalimeno.com

LEDDEN PALIMENO
DESIGN»BUILD»MAINTAIN

