

# BOROUGH OF WENONAH

www.boroughofwenonah.com

JULY 28, 2022

## COUNCIL MINUTES – BUSINESS MEETING

**Call to Order:** 7:00 p.m. by Mayor John R. Dominy  
Wenonah Municipal Building, 1 South West Avenue, Wenonah, NJ 08090

### Pledge of Allegiance

**Roll Call:** Present: Cox, Doheny, Fini, Fu, Mayer  
Solicitor Matthew Lyons, Clerk/Admin Karen L. Sweeney  
Absent: Barbato

### Open Public Meetings Act Statement:

**Adoption of the Agenda:** Cox/Mayer  
All in Favor

**Open to Public** Cox/Fu  
Resident Rich Mitchell, 206 E. Willow, gave his opinions/comments regarding the GLC light rail.

Resident Greg Winner, 201 E. Pine Street, asked about the contractor who will be completing the upcoming construction work for NJDOT 2022 project. Engineer, Dave Kreck, indicated RE Pierson bid on it and received the award for \$1,306,413.24.

Non-residents Dr. Pete Speth, Oak Valley and Charles Hughes, a Woodbury resident, spoke regarding the proposed GLC light rail and quiet zone information. They then passed out a report on the subject. This subject was discussed for a lengthy amount of time

**Close to Public** Cox/Mayer

**Motion to Approve Ordinance 2022-11, 2<sup>ND</sup> read:** Approving the re-appropriation of fund \$200,000 to purchase and install water meters. Cox/Doheny

**Motion to Open Public Hearing:** Cox/Mayer

Resident Jack Wesh, N. Clinton, asked why we needed new water meters. Brian Nicholson explained that the current meters are failing.

**Motion to Close Public Hearing:** Cox/Mayer

### Roll Call

Ayes: Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: Barbato

**Motion Approved**

**Motion to Approve Ordinance 2022-12, 2<sup>ND</sup> read:**

Cox/Mayer

Approving the re-appropriation of funds \$200,000 from the general capital fund, Roadway Improvements N. Clinton Ave, to E. Poplar, Monroe, and Lenape Trail; due to increase in fuel cost.

Ayes: Barbato, Cox, Doheny, Fu, Mayer

Nays: None

Abstain: None

Absent: Fini

**Motion Approved**

**Motion to Open Public Hearing**

Cox/Mayer

Carol Ann Wesh, N. Clinton Ave., asked why her section of the street was not included.

Engineer Kreck indicated her section was not considered that bad, but he will check it out.

**Motion to Close Public Hearing**

Cox/Mayer

**Roll Call**

Ayes: Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: Barbato

**Motion Approved**

**Motion to Approve Ordinance 2022-13 2<sup>ND</sup> Read: Amending Chapter 3 of the Code:**

Abandoned Real Property Registration

**Motion to Open Public Hearing**

Cox/Mayer

No Comments

**Motion to Close Public Hearing**

Cox/Mayer

**Roll Call**

Ayes: Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: Barbato

**Motion Approved**

**Motion to Approve Resolution 2022-63: Authorizing the extension due date to August 15, 2022 for 3<sup>rd</sup> qtr. Taxes**

Cox/Mayer

**Roll Call**

Ayes: Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: Barbato

**Motion Approved**

**Motion to Approve Resolution 2022-64:** Approving LOSAP funds withdrawal for Michael Kevin Ennis not to exceed \$800.00 Cox/Mayer

**Roll Call:**

Ayes: Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: Barbato

**Motion Approved**

**Motion to Approve Resolution 2022-65:** Restricting water usage in the Borough of Wenonah All in Favor

**Motion to Approve Resolution 2022-66:** Awarding contract to RE Pierson for the 2022 infrastructure improvement project Cox/Mayer

**Roll Call:**

Ayes: Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: Barbato

**Motion Approved**

**Motion to Approve Resolution 2022-67:** Authorizing the Tax Collector to cancel taxes due to County Assessor approved TDV Cox/Mayer

**Roll Call:**

Ayes: Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: Barbato

**Motion Approved**

**Motion to Approve Resolution 2022-68:** Authorizing Change Order #2 for \$15,000 to US Tank for the water tank rehab Cox/Mayer

**Roll Call:**

Ayes: Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: Barbato

**Motion Approved**

**Motion to Approve Resolution 2022-69:** Authorizing advertisement of public bids for 2022 Sanitary Sewer Main rehab project Cox/Mayer

**Roll Call:**

Ayes: Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: Barbato

**Motion Approved**

**Motion to Approve Resolution 2022-70:** Approving Proposal with the Pettit Group for preliminary design of the 2023 infrastructure improvement project Cox/Mayer

**Roll Call**

Ayes: Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: Barbato

**Motion Approved**

**Motion to Approve Resolution 2022-71:** Approving Proposal with Suburban for Sewer System collection system rehab project Cox/Mayer

**Roll Call**

Ayes: Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: Barbato

**Motion Approved**

**Committee Reports:**

- **Public Safety & Personnel:**  
Susan Mayer - See attached police and fire reports.  
Police Chief Darren White read the highlights of his reports. Indicated that new police vehicles are now on the road and also reminded everyone to lock their cars.  
Fire Chief Tim Nessler announced, and recognized James Grimm, who gave a generous donation to the Fire Company. They are compiling a wish list  
Council woman Mayer also announced the retirement of Laurie Christinzio, after 22 years of service to the borough. Mayor Dominy spoke regarding Laurie and her service to the community.
- **Public Works:**  
Dan Cox - See attached reports. Brian Nicholson explained the borough is in the process of creating a plan to come into compliance with lead service line replacement. The shade tree commission and the public works are working together to come up with a plan to take care of the trees damaged by the tornado.
- **Human Services:** Anthony Fini - nothing to report
- **Finance & Budget:** Jessica Doheny – See attached report; Overall we are seeing a total decrease of 4 cents to our tax rate. This is principally due to a decrease to the high school tax rate, as well as a decrease to the County tax rate. See attached Treasurer & Tax collector reports.
- **Legal & Ordinance:** Peter Fu – Nothing to report
- **Public Buildings & Grounds:** Jonathan Barbato- Absent See attached Lake reports

• **Engineers Report:**

Dave Kreck: See attached Engineer's detailed report on all projects in town. The 2022 infrastructure improvement project regarding Lenape Trail, Mohawk Drive, E. Poplar, and Monroe will begin mid-August and end in late October. Watch for temporary road closures. Public Works is currently assembling a new priority list for the repaving of local roadways for use in planning the scope of future infrastructure projects.

**Motion to Approve:** Disbursements

Mayer/Doheny

**Roll Call:**

Ayes: Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: Barbato

**Motion Approved**

**Miscellaneous:**

Motion to approve a block party on Saturday August 6, 2022, 11 am–10 pm  
And on 1 W. Willow and 100 W. Willow

Cox/Mayer  
All in Favor

Motion to approve a block party on Saturday, Sept 3, 2022, from 4 pm–10:30 pm  
on the 300 block of N. Stockton Avenue, between E. Maple and E. Buttonwood,  
with a rain date of Sun. Sept 4 4pm to 10:30 pm

Cox/Mayer  
All in Favor

**Open to the Public**

Cox/Mayer

Dr. Pete Speth, Oak Valley resident, spoke again regarding the light rail and the environment issues.

Resident Greg Winner 201 E. Pine Street requested that the pot holes be repaired in front of the school before school starts.

Mayor Dominy then spoke concerning the history of the rail line. He then expressed his dissatisfaction with resident and non-residents derogatory untrue comments directed at him personally on Facebook.

Resident Barbara Capelli, 101 W. Mantua Ave, read her comments on tax abatements, lake revenues, and the rail line.

Non-residents, Charles Hughes and Dr. Pete Speth requested to speak again regarding the rail line and Facebook comments . Mr. Ovaria, Delaware Street, Woodbury also commented on the rail line and Facebook comments.  
Discussion ensued for a while.

**Close To Public**

Cox/Mayer

Adjourn

Cox/Mayer

All In Favor 8:50 PM

Minutes Submitted,

A handwritten signature in black ink, appearing to read 'Karen L. Sweeney', written in a cursive style.

Karen L. Sweeney, RMC/Admin/Treasurer/QPA

Approved: August 26, 2022



# Mantua Township Police Department

Proudly serving Mantua Township and Wenonah Borough



**Darren E. White**  
Chief of Police

**Brian L. Grady**  
Captain

405 Main Street  
Mantua, NJ 08051  
mantuapd@mantuatownship.com  
(856) 468-1920  
Fax (856) 464-0237

**Shaun J. Butler**  
Lieutenant

**William D. Murphy**  
Lieutenant

July 28, 2022

To: Mr. Mayor and members of the Borough Council  
From: Chief White

Re: Workshop report

- MTPD (and especially Lt. Murphy due to his tactical knowledge) were instrumental in helping to coordinate the new Gloucester County Reunification Team within the county at Total Turf. The county is looking to get all schools on the same page with school emergencies rather than all being different.
- We have also hosted two local school security meetings including schools from Mantua, Wenonah, and Harrison, in order to better discuss our specific needs.
- Some of our new patrol cars came in. We are coordinating to get them outfitted and on the street which will add three more cars with the new logo.
- Our new officers have all been doing well. Lt. Murphy has been doing well settling into his spot nicely as well.
- We put out our diversity recruitment initiative plan, which is a new directive required by the state and outlines methods that we use to attract minority officers. The goal is to get the department's makeup to match that of the towns we represent. It has been posted on our website and submitted to the prosecutor's office.
- The Memorial Day parade and ceremony was another success.
- The Click it of Click It Grant is over and was successful.



Mantua Township Police  
 405 Main Street  
 Mantua New Jersey 08051  
 (856) 468-1920

Printed On: 07/28/22 12:51

**Incidents Summary List**

**Reporting Period : 06/01/2022 - 06/30/2022**

	Mantua Police Department	Total
911 Hang Up	1	1
Added Patrol	7	7
Allergic Reaction	5	5
Animal Complaint	3	3
Burglar Alarm Activation	8	8
Burglary, Theft	1	1
Community Policing	4	4
Dispute	1	1
Domestic	1	1
Fall Victim	1	1
Fire Alarm System	4	4
Follow Up	1	1
Fumes Exterior	2	2
Funeral Detail	1	1
Harassment	1	1
Investigation	2	2
Lock Out	1	1
Medical Emergency	7	7
Missing Person	1	1
Motor Vehicle Complaint	1	1
Motor Vehicle Crash	1	1
Motor Vehicle Stop	7	7
Neighbor Complaint	2	2
Noise Complaint	1	1
Notification/Informational	3	3
Overdose	1	1
Parking Enforcement	2	2
Police Bike Patrol	1	1
Property Check	6	6
Psychiatric Emergency	1	1
Radar Enforcement	13	13
Radar Trailer Deployment	2	2
School Crossing	1	1
Speak To Officer	1	1
Special Detail	1	1
Suspicious Incident	3	3
Suspicious Motor Vehicle	2	2
Theft	1	1





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Printed On: 07/28/22 12:51

## Incidents Summary List

Reporting Period : 06/01/2022 - 06/30/2022

	Mantua Police Department	Total
Jnwanted Person	2	2
Well Being Check	3	3
<b>Total</b>	<b>107</b>	<b>107</b>

To: Mayor Dominy and Council

From: Tim Nessler, Fire Chief

Subject: Incident and Activities Report for June 2022

Date: July 5, 2022

Summary of service, dispatched incidents, training, and mutual aid:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
# Service times	13	16	14	30	23	23							
Alarm Systems	2	3	2	3	5	9							
Animal Rescue					1								
Assist EMS		1		1	1	1							
Brush	1		2	4	3	1							
Building Fire													
CO Alarms						1							
Cover Assignment				1		1							
Dwelling Fire	1	2	2	6	1								
Exterior Fumes	3	2		1	1	2							
Incorrect Dispatch													
Interior Fumes		1	1	2	2								
Investigation	1			1		1							
Motor Vehicle Crash		2	1	3	1	1							
Rescue/HAZMAT						1							
Rapid Intervention													
Rubbish Fire													
Service Assignment			1	1	1								
Structure Fire	1												
Vehicle Fire													
Meetings/drills	4	4	5	5	5	3							
Events		1		2	2	2							
Staff Hours	118.73	125.4	109.4	174.3	128.8	91.9							

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Tim Nessler, Fire Chief

## Public Works Monthly Report

Submitted by **Brian Nicholson**, Acting DPW Superintendent  
For the month of July, 2022

### Road and Utility Maintenance and Compliance Testing

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Meters installed	1	2	3	1	6	10	4						
Utility Mark Out	50	42	85	110	62	69	35						
Water samples For NJDEP	4	4	4	4	4	4	4						

### Equipment maintenance

- Safety Briefing, Job site observations
- Health, safety, and wellness, ensuring employees are taking breaks, following COVID safety and health guidelines as well as safety on the job
- Check wells and lift stations daily

### Road works

- Many potholes throughout the borough were filled/ patched.

### Other activities

### Municipal Properties/ Maintenance/Compliance

- Cleared out catch basins for storms.
- Covered the town 2 times for yard waste collection and 2 times for branch collection
- Took water samples, water reports to DEP (Monthly)
- Trash/Recycle Collection- Collected trash and recycling at parks, municipal properties, and businesses.
- 3 sewer lateral backups cleared by public works.

### Bulk leaf Collection, Yard Waste & Branch Collection, Chipping, Tree removal

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Leaves- cu yds		20				-							
Yard waste	20		60	100	60	60	20						
Branches chipped- cu yds					40	40	20						

### Residential Recycling

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
# Metal stops	31	42	60	33	47	53	91						
# e-waste stops	10	14	21	18	23	32	37						

- Indicates combines metal and e-waste

## **Public Works Monthly report for July 2022**

Submitted by Brian Nicholson

Infrastructure improvements have been front and center from the federal, state and local governments. The NJDEP has put a priority on lead pipe replacement. We had to complete a lead pipe inventory report which was very time consuming and will be an ongoing process. The State has signed into law that all lead pipes are to be replaced over the next 10 years. The Borough has been proactive over the last few road projects to check and replace lead service lines from the mains to the curb shut off, which is borough owned. The DEP is trying to shift the burden of the homeowner's side (Curb shut off to the meter) onto the utilities and will make public funding available only to utilities that take on the responsibilities. We are in the early stages of this situation and I anticipate many changes as this evolves.

We are mainly in an informationally gathering stage right now and I will keep Dave Kreck, Mayor and Council updated on the process.

We are continuing to receive complaints about potholes on Maple Ave. the crew has been filling them on a weekly basis.

Fire Marshall violations at the Borough Hall and Train Station are being addressed. We received a quote to replace doors at borough hall with required panic hardware and install panic hardware at both doors at train station. The doors have come in and I anticipate installation by the end of this week.

We had a NJDEP water department compliance inspection. The inspection had no major violations and overall, we had a satisfactory report.

I volunteered Our wells for a US Geological Survey inspection and tests. They spent 4 hours at Well 1 taking a number of test for water quality and health of the aquafer. The tests were free of charge and we will be provided with the results.

Our new water meters have been ordered and we our looking to start installation in early fall. The new Neptune meters will increase accuracy in readings and replace all the unreliable elster meters in town. I will give further updates once the project gets close to starting.

## Karen Sweeney

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**From:** Jess Doheny <jessdoheny@gmail.com>  
**Sent:** Tuesday, July 26, 2022 9:56 PM  
**To:** Karen Sweeney; Karen Sweeney  
**Subject:** Finance committee report

CAUTION: This email originated from outside of our email domain. Do not click links or open attachments unless you recognize the sender and know the content is safe. If unsure, do not reply to this email and call the sender directly.

Residents will be pleased to know that Wenonah's taxes will be going down this year.

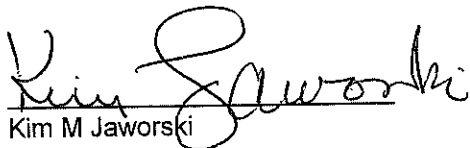
Overall we are seeing a total decrease of 4 cents to our tax rate. This is principally due to a decrease to the high school tax rate, as well as a decrease to the county tax rate.

The details are:

- County Tax decreased by 1.3 cents
- Local Elementary School Tax increased by 4.5 cents
- Regional High School Tax decreased by 8.5 cents
- Our Municipal rate increased by 1.1 cents (this change from our budget estimate of 1 cent is due to the fact that the County Lowered our Net Valuation Taxable (NVT) by \$353,000 from their original estimate)
- The Library Tax increased .02 cents

+R1:V43+R1:U41

Current Taxes	June	2021 To Date
Prepaid Taxes / 2023	0.00	0.00
2022 Taxes	31,461.03	4,389,657.93
2021 Taxes	3,657.30	27,229.56
6% Year End Penalty		1,811.75
Arrears		0.00
Tax Title Liens		0.00
Interest & Costs	798.96	8,727.05
Tax Searches		0.00
Cleanup		0.00
Advertising Costs		0.00
Tax Sale Premium		0.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee		0.00
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	35,917.29	4,427,426.29

  
Kim M Jaworski  
Tax Collector

Percentage of Collection at June 30, 2022  
Percentage of Collection at June 30, 2021

50.31%  
99.71%









**VIA E-MAIL ONLY**

July 27, 2022

Mayor and Council  
Borough of Wenonah  
1 South West Avenue  
Wenonah, NJ 08090

**RE: Monthly Engineering Report  
Borough of Wenonah  
Public Meeting: Thursday July 28, 2022  
Project Number WNOE012R**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

**I. CONSTRUCTION PROJECTS:**

**2021 INFRASTRUCTURE IMPROVEMENT PROJECT:**

1. The final reimbursement for the NJDOT Municipal Aid Grant for South Marion Avenue (2019 Municipal Aid) has been received.
2. We have reached out to NJDOT regarding the final reimbursement for West Cherry Street (2020 Municipal Aid) and are awaiting a response.

**2022 INFRASTRUCTURE IMPROVEMENT PROJECT:**

1. It is our understanding that Council is prepared to award the full scope of the 2022 Infrastructure Improvement Project to Richard E. Pierson Construction Co., Inc, in the total amount of \$1,306,413.24. Upon to award by Council, we will perform the following:
  - A. Return all but the three low Bidders' Documents
  - B. Issue the Notice of Award and solicit the necessary Performance Bond and Insurance Certificates from the Contractor. *(The two remaining low bidders' documents shall be returned upon approval of Richard E. Pierson Construction Co., Inc's Performance/Payment Bonds and Insurance Certificates).*
  - C. Prepare and submit the Initial Reimbursement Voucher to the NJDOT for 75% of the \$265,000 grant amount for Lenape Trail, or \$198,750.00.
  - D. Arrange for a pre-construction meeting and issue the Notice to Proceed.

4. At this time, construction is expected to begin during the month of August and be completed by the end of October.
5. It should be noted that the NJDOT must officially concur with the Borough's Award of the Contract before construction can begin. Therefore, our office will forward the relevant bid documents and Resolution of Award to NJDOT and will track the status of their approval.

## **II. GENERAL MUNICIPAL ENGINEERING:**

### **TORNADO DAMAGE REMEDIATION:**

1. It is our understanding that all necessary documentation from our office has been submitted to FEMA for purposes of securing financial reimbursement.

### **2023 INFRASTRUCTURE IMPROVEMENT PROJECT:**

1. Our office has provided Council with a fee proposal for the preliminary engineering work required to identify the full scope of the 2023 Borough Infrastructure Improvement Project. The preliminary engineering shall include surveying, utility investigations, preliminary designs, and preparation of related cost estimates.
  - A. Upon completion of the preliminary engineering, we will review same with the Borough CFO to determine the scope of work and bonding amount required for the 2023 Infrastructure Improvement Project
2. Once the scope of work is identified, our office will provide a proposal for the preparation of plans and specifications, bidding/award of contract, and construction related services for the 2023 Borough Infrastructure Improvement Project.

### **2023 NJDOT MUNICIPAL AID PROGRAM:**

1. Our office has submitted the 2023 NJDOT Municipal Aid Application for North Synnot Avenue, from Mantua Avenue to Elm Street
2. It is our understanding that the Resolution in support of the 2023 NJDOT Municipal Aid Application has also been electronically submitted to, and accepted by, NJDOT.
  - A. Notice of NJDOT Municipal Aid Grant Awards are typically received in October/November.

### **LOCAL ROADWAY IMPROVEMENTS**

1. Public Works is currently assembling a new priority list for the repaving of local roadways for use in planning the scope of future Infrastructure Projects.
2. It was determined that the following roadways shall be included in the scope of a future Infrastructure Improvement Project



- A. Roadway Improvements to S. Princeton Avenue, from Mantua Avenue to East Cherry Street
- B. Roadway Improvements to S. Princeton Avenue, from East Willow Street to East Cedar Street
- C. Roadway Improvements to West Willow Street, from Jefferson Avenue to Dead End

**2023 TRANSPORTATION ALTERNATIVES SET-ASIDE PROGRAM:**

- 1. As reported last month, the NJDOT is soliciting Grant Applications for the Transportation Alternatives Set-Aside Program which is primarily geared towards non-vehicular transportation improvements. Applications are due on November 3, 2022 and therefore, we ask for input from Council as to ideas for a potential project that meets the following criteria:
  - A. On-road and off-road trail facilities for pedestrians, bicyclists, and other non-motorized forms of transportation.
  - B. Environmental Mitigation to address stormwater management, control, and water pollution prevention or abatement related to highway runoff. (SEE CONSERVATION AREA EROSION PROBLEMS)
  - C. Community improvement activities, specifically: streetscaping and corridor landscaping.

**PY 2021-2022 CDBG APPLICATION: BARRIER FREE IMPROVEMENTS AT LISLE FIELD**

- 1. No such Solicitations received as of the date of this report.

**HAZARD MITIGATION PLAN**

- 1. No Change Since Last Report.

**WENONAH LIBRARY:**

- 1. No Change Since Last Report.

**WENONAH ELEMENTARY SCHOOL:**

- 1. Please refer to 2023 INFRASTRUCTURE IMPROVEMENT PROJECT for improvements along North Clinton Avenue.

**WENONAH LAKE:**

- 1. Public Works has expressed a concern regarding the accumulation of debris at the Wenonah Lake Dam. In order to facilitate maintenance activities, our office will make application for a Lake Lowering Permit in October of this year.



**COMEYS LAKE:**

1. The following remediation work at the Comey's Lake Dam was reviewed with the Public Works Department during the May 10<sup>th</sup> meeting and shall be addressed as staffing and time permits.
  - A. The clearing of debris from the outfall structures.
  - B. The backfilling and stabilization of the eroded slope of the earthen dam.
  - C. The video inspection of the clogged inflow pipe.

**LIGHT RAIL**

1. No change since last report.

**CONRAIL**

1. No change since last report.

**SANITARY SEWER SYSTEM**

1. It is our understanding that the construction of the necessary infrastructure improvements for providing sewer service for the residents on north Woodbury-Glassboro Road will be budgeted for a 2023 infrastructure improvement project.
  - A. We have since confirmed with NJDEP that the proposed sewer infrastructure improvements will require Treatment Works (TWA) Approval. Our office will prepare the permit application upon Council's authorization.
  - B. For financial planning purposes, our office will work with the Public Works Department to prepare an estimated budget for both engineering, permitting, and construction.
2. Our office defers detailed status reports on the forthcoming Sewer System Rehabilitation Project to Suburban Consulting Engineers (SCE).
3. Due to varying circumstances, it has been determined that new sewer lateral connections are necessary at the following locations:
  - A. #305 & #307 North Stockton Avenue. One lateral services both properties
  - B. #204 North Marion Avenue. Existing lateral has displaced joint, causing clogs.
  - C. #500 East Mantua Avenue. Currently on Septic System, public sewer is available in Lenape Trail.
  - D. Wenonah Elementary School. One lateral services two (2) separate sewer pipes.



4. Public Works has notified our office that the following pump stations are experiencing issues and considerations should be made for their possible replacement and/or upgrade in the future:

- A. Mantua Avenue Pump Station

1. Upgraded to accept the flows from the Lenape Pump Station

- B. Jefferson Avenue Pump Station.

#### **GLOUCESTER COUNTY UTILITIES AUTHORITY (GCUA)**

1. No change since last report.

#### **BOROUGH WATER SYSTEM UPGRADES**

1. No change since last report

#### **BOROUGH WATER TOWER AND WELLS**

1. Our office defers detailed status reports on the Water Tower Rehabilitation Project, the corresponding pre-requisite Water System Modifications, and the existing Borough Water System Wells to Suburban Consulting Engineers (SCE)

#### **DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT**

1. No Change Since Last Report.

#### **NJDEP WATER ALLOCATION**

1. The Borough's total water usage for June 2022 is consistent with prior years' water usage for the month of June and still projects to be safely below the annual allocation limit of 72.07 million gallons per year.
2. As required by the NJDEP Water Allocation Permit, we are currently preparing the Borough's 2022 Water Conservation Plan and shall submit to NJDEP upon completion.

#### **BOROUGH WATER SYSTEM RECORD KEEPING**

1. No Change Since Last Report.

#### **STORM SEWER SYSTEM**

1. The new MS4 Permit, scheduled for adoption in January 2023, will require the preparation of a GIS Map of the Borough's Storm Sewer System. The GIS Map must be completed and submitted to NJDEP within 36 months of the Effective Date of Permit Authorization, i.e. by December 2025.
  - A. Our office has reached out to SCE to initiate discussions regarding the required scope of work.
  - B. To assist in the preparation of the GIS Map, our office has already obtained the GPS coordinates for all Borough Inlets and Outfalls.



**NJPDES STORMWATER DISCHARGE PERMIT (MS4)**

1. No change since last report.

**ALEXANDER DRIVE**

1. An existing storm sewer appears to be collapsing between #8 & #10 Alexander Drive which is adversely affecting the existing sidewalk and driveway at #8 Alexander Drive. The storm sewer is more than 10 feet deep and therefore, we recommend a video inspection for purposes of assessing the required repairs.

**SOUTH JERSEY GAS IMPROVEMENTS:**

1. South Jersey Gas has requested that the Borough provide an easement through Lot #4; Block 37, to allow for the installation of a gas service to the existing business located at the end of Hayes Avenue, north of Lisle Field.

**TRAFFIC CALMING & SAFETY MEASURES**

1. The installation of new and/or upgraded pavement markings throughout the Borough will be pursued in 2023.

**BLOCK 13 EROSION PROBLEM (JEFFERSON & GARFIELD PAPER STREET)**

1. As an additional measure to prevent the erosion of the existing ravine, we have recommended that the existing hump in the westerly gutter of N. Jefferson Avenue, north of the Garfield Roadbed, be removed and replaced with compacted recycled concrete to further facilitate the flow of runoff along the westerly gutterline of Jefferson Avenue.
2. A permanent solution will be addressed within the scope of the 2023 Infrastructure Improvement Project.

**CONSERVATION AREA EROSION PROBLEMS**

1. The following Conservation Area erosion problems were reviewed at the May 20<sup>th</sup> Public Works Meeting and shall be addressed as staffing and time permits:
  - A. Eldridge Trail at Pine Street
  - B. West Cherry drainage ditch/bridge bulkhead.
  - C. Eroded side slope of Comey's Lake Earthen Dam.
  - D. Existing ravine located within Block 13 (see above).
  - E. #3 Shawnee Drive Drainage Easement

Our office will continue to work with the Public Works Department and Environmental Commission on addressing these erosive areas within the Borough's Conservation Lands.



**LAND USE ORDINANCE MODIFICATIONS**

1. The Borough may have to revise the current Flood Hazard Ordinance in the near future. An official notice from NJDEP will be provided.

**III. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:**

**STOCKTON AVENUE EXTENSION**

1. No Change Since Last Report.

**#9 SHAWNEE DRIVE**

1. The Combined Planning Board has determined that the landscape screening improvements installed by the applicant are acceptable and therefore, this project is complete.

**AT&T CELLULAR ANTENNAE INSTALLATION**

1. No Change Since Last Report.

**T-MOBILE CELLULAR ANTENNAE INSTALLATION**

1. No Change Since Last Report.

**VERIZON CELLULAR ANTENNAE INSTALLATION**

1. No Change Since Last Report.

**IV. PLANNING BOARD ACTIVITY:**

1. No Meeting since last report

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,  
**THE PETTIT GROUP, LLC**



David Kreck, PE, CME  
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)  
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)  
Laurie Christinzio, Planning Board Secretary (via e-mail)  
Huda Ijaz, Finance Office Clerk (via e-mail)





July 21, 2022

**Via Electronic Mail (wenonahclerk@comcast.net)**

Borough of Wenonah  
1 South West Avenue  
Wenonah, New Jersey 08090

Attn.: Karen Sweeney,  
Administrator/Clerk

Re.: Borough of Wenonah, County of Gloucester, State of New Jersey  
Professional Engineering Services  
**Monthly/Project Status Report – July 2022**  
File No.: SCE-R10301.011

Dear Ms. Sweeney:

**SUBURBAN CONSULTING ENGINEERS, INC.** (SCE) is pleased to provide the following status report of our work on active projects for the last two week of June and the first two weeks of July 2022 for the Borough of Wenonah.

**I. WATER SYSTEM**

**A. WATER SYSTEM IMPROVEMENTS (CONSTRUCTION CONTRACT 1)**

**SCE-R10302.031**

Authorization: \$80,950.00  
Billed to Date: \$70,190.38 (87%)

The project scope entails construction of water system improvements to be to be in operation prior to removing the elevated storage tank from service for painting, as well as address the free ammonia issue at Well No. 3.

Only release of retainage remains. The Contractor has started to submit close out documents. SCE continues to follow up regarding the outstanding documents. Once all close out documents have been received, retainage can be released.

**B. TANK REHABILITATION (CONSTRUCTION CONTRACT 2)**

**SCE-R10302.011:**

Total Authorization: \$108,420.00  
Billed to Date: \$89,238.46 (82%)

**Project Scope Overview:**

The project scope entails water tank rehabilitation including removal and replacement of interior and exterior coatings, construction of an active mixing system and other associated improvements, such as a new frost proof vent, a new tank access manway and foundation repairs. The contract was awarded to US Tank.





Close out documents have been requested by SCE from the Contractor and the Contractor has started to submit the documents.

US Tank requested payment for \$13,100 for welding that they performed for AT&T as a change order to the contract. AT&T was paid in full and upfront by the Borough for relocating and returning the cellular equipment to the tank. The change order was denied as the cost was covered under the payment to AT&T.

A charge order was recommended for approval for an additional month of hydropneumatics tank rental charges, bring the total rental period to six months. With all change orders, the contact amount has increased by approximately 7%.

Once all the required close out documents have been received, retainage can be released. Contractor final payment will be next year after the one-year anniversary inspection has been performed by the Contractor.

### **C. ASSET MANAGEMENT WEB HOSTING FOR THE WATER DISTRIBUTION SYSTEM**

#### **SCE-R10303.021**

Total Authorization: \$5,000.00  
Billed to Date: \$3,587.50 (72%)

#### **Project Scope Overview:**

The project scope entails establishing a data collection system for water system assets including capturing hydrant flushing data and valve assessment data for documenting compliance with the Water Quality Accountability Act (WQAA).

SCE remains available to answer questions when the Borough begins to collect hydrant flushing data and create service valve data.

## **II. SANITARY SEWER SYSTEM**

### **A. SANITARY SEWER AND MANHOLE REHABILITATION**

#### **SCE-R11851.011**

Total Authorization: \$55,745.00  
Billed to Date: \$53,392.73 (96%)

#### **Project Scope Overview:**

Rehabilitation of priority locations of sanitary sewer mains and manholes.

#### **Sanitary Sewer Rehab Contract**

SCE continues to follow up with the assigned NJDEP reviewer to receive the required Authorization to Advertise the project. July 8, 2022 email from the NJDEP reviewer indicated that authorization was forthcoming. Once the authorization has been received, the Borough can bid the construction contract. SCE will work to receive the authorization to bid the project in late summer of 2022 with construction in the fall of 2022.

The Borough awarded SCE bid and construction phase engineering services for the project at their June 23, 2022 council meeting.



**B. SANITARY SEWER ASSET MANAGEMENT PLAN**

**SCE-R10301.011**

Total Authorization: \$62,350.00  
Billed to Date: \$60,827.37 (97.6% Complete)

Project Scope Overview:

Prepare the Asset Management Plan for the sanitary sewer system including assessing the condition of select sewer segments via CCTV and performing a rate analysis.

The results and findings from the second round of CCTV investigation activities, which was conducted in December 2020, have been incorporated into the scope of the sanitary sewer rehabilitation project (R11851.011) above. No work was done on this project this month. The sewer AMP will be updated and finalized after the completion of the sewer rehabilitation work (SCE Project R11851.011).

**C. SANITARY SEWER CAPITAL IMPROVEMENTS**

**SCE-P11988.011**

Proposal Amount: \$113,400

This proposal is currently on hold by the Borough. Lift Station communication upgrades is being conducted by the Controls Engineer Subcontractor that the Borough DPW utilizes.

As per the discussion on the Wenonah Council call dated 14 January 2021, the work under this proposal is to be re-evaluated after the tank rehabilitation project is completed.

Should you have any questions or concerns regarding this Monthly Report, please do not hesitate to contact our office. Thank you.

Very truly yours,  
**SUBURBAN CONSULTING ENGINEERS, INC.**

Robert E. Wells, PE  
Project Manager