

BOROUGH OF WENONAH

www.boroughofwenonah.com

August 25, 2022

COUNCIL MINUTES – BUSINESS MEETING

Call to Order: 7:00 p.m. by Council President Daniel Cox
Wenonah Municipal Building, 1 South West Avenue, Wenonah, NJ 08090

Pledge of Allegiance

Roll Call: Present: Barbato, Cox, Doheny, Fini, Fu, Mayer
Solicitor Matthew Lyons, Clerk/Admin Karen L. Sweeney
Absent: Mayor Dominy

Open Public Meetings Act Statement:

Adoption of the Agenda: Cox/Mayer
All in Favor

Open to Public Cox/Fu
No comments

Close to Public Cox/Mayer

Motion Approved

Motion to Approve: June 23, 2022, meeting minutes Fu/Mayer
Fini abstain All in favor

Motion to Approve: July 28, 2022, meeting minutes Doheny/Mayer
Barbato abstain All in favor

Motion to Approve: Resolution 2022-72 - Authorizing Change Order #3 Mayer/Doheny
for \$13,100 to US Tank for the water tank rehab

Roll Call

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to Approve: Resolution 2022-73 - Authorizing payment #4 Mayer/Doheny
of \$44,214.29 to US Tank Painting

Roll Call

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer
Nays: None
Abstain: None
Absent: None

Motion Approved

Motion to Approve: Resolution 2022-74 - Approving & Accepting the 2021 Audit Report and Group Affidavit form

Doheny/Mayer

Roll Call

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer
Nays: None
Abstain: None
Absent: None

Motion Approved

Motion to Approve: Resolution 2022-75 Authorizing the tax collector to refund taxes due to Block 45 Lot 4 \$2,490.44

Doheny/Mayer

Roll Call

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer
Nays: None
Abstain: None
Absent: None

Motion Approved

Motion to Approve: Resolution 2022-76 Authorizing GE Mechanical \$22,982.65 to do emergency repairs to Jefferson Ave & Lenape Trail lift stations.

Fu/Mayer

Roll Call

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer
Nays: None
Abstain: None
Absent: None

Motion Approved

Committee Reports:

- Public Safety & Personnel:
Susan Mayer - See attached police and fire reports. Chief White & Chief Nessler absent Council woman Mayer reported Lake numbers (see attached report.) Looking forward to meeting with Lake Association to review at the end of the 2022 season.
- Public Works:
Dan Cox - See attached reports.
- Human Services: Anthony Fini - nothing to report
- Finance & Budget: Jessica Doheny – FEMA recovery update: This month we received \$236,076.48, for a total of \$425,037.30. We expect an additional \$16,678 soon. That is money the Borough has already spent. Note: there are additional fees that the Borough will not recover. See attached Treasurer & Tax collector reports.
- Legal & Ordinance: Peter Fu – Nothing to report;
- Public Buildings & Grounds: Jonathan Barbato- nothing to report

• **Engineers Report:**

Dave Kreck: See attached Engineer's detailed report on all projects in town. The 2022 NJ DOT project has started. Crews are working on E. Poplar right now on curbs and handicap ramps. We have another crew on the water main and storm sewers. Everything is going well. We are also planning to get together a work party with the Environmental Commission to discuss the master plan for the lake; possibly discuss relocating playgrounds and other improvements. We do have a survey of the entire lake property including playgrounds, basketball and volleyball courts. Because everything is surveyed, we have all the groundwork required to start laying things out. I also wanted to do something we've done periodically, is lower the lake. I'll apply for the permit to lower the lake about 2 feet to bring the surface elevation down. Everything else is listed in the committee report.

Motion to Approve: Disbursements

Mayer/Doheny

Roll Call:

Ayes: Barbato, Cox, Doheny, Fini, Fu, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Miscellaneous:

Motion to Approve: Home & School Fall Festival in the Wenonah Park, Saturday, October 15, 2022, 11-4pm with a rain date of Saturday Oct. 22, 2022, Mayer/Fini
All in Favor

Motion to Approve: the Wenonah Woman's club dinner "Under the Moon" event Saturday, September 10, 5-8pm at an approved location. Mayer/Fini
All in Favor

Motion to Approve: Lake Association's "One Night of Song and Dance" on Saturday, September 24, 2022, 5:00-11:00 pm with a rain date of Saturday October 1, 2022, pending all appropriate paperwork has been submitted to the Clerk's office. Mayer/Doheny
All in Favor

Open to the Public: Mayer/Doheny
Gary Odenbrett, 11 North East Avenue, on behalf of the Shade Tree Committee. We have contracted out to focus on removal of certain trees that were affected by the tornado. We hope to begin on September 12, along with Public Works. It is difficult to estimate how much we will be able to accomplish. Very possibly, this will be something that carries into 2023 Shade Tree's regular budget if extra money is needed.

Mellany Alio, 111 N. Monroe, on behalf of the Lake Association. They are looking forward to the upcoming After-Lake Season Meeting.

Alex Pozza S. Monroe, was wondering what happened to the Lake signage that was supposed to go up. Council woman Doheny indicated she will take care of it.

Sara Harbold, 301 S. Princeton Avenue, wanted to invite council members and everyone to the Wenonah Park on September 1, 2022, during the Farmers market, to commemorate/recognize what has been accomplished so far in the park after the 9/1/2021 tornado.

Close To Public

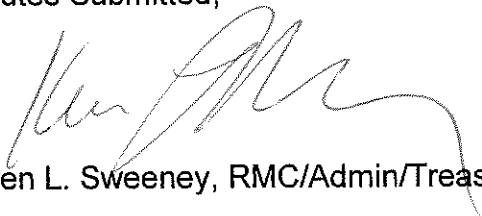
Mayer/Fu

Adjourn

Mayer/Doheny

All In Favor 7:33 PM

Minutes Submitted,



Karen L. Sweeney, RMC/Admin/Treasurer/QPA

Approved: September 22, 2022



Mantua Township Police Department

Proudly serving Mantua Township and Wenonah Borough



Darren E. White
Chief of Police

Brian L. Grady
Captain

405 Main Street
Mantua, NJ 08051
mantuapd@mantuatownship.com
(856) 468-1920
Fax (856) 464-0237

Shaun J. Butler
Lieutenant

William D. Murphy
Lieutenant

August 24, 2022

To: Mr. Mayor and members of the Borough Council

From: Chief White

Re: Workshop report

- All of the admin participated in a meeting to discuss the Sheriff's office participation in reunification. With Total Turf as one of the main reunification sites, we need to be familiar with it all. We will actually be using Riverwinds for Wenonah and Mantua so that we do not have to manage a school incident as well as the influx of parents, reporters, and anything else that comes along with a school incident. Plus, we had already established them as our reunification site and have things set up there.
- The promotional process is mostly complete with only one more calculation to that needs to be made.
- We recently purchased a bunch of small giveaway items in anticipation of actually starting back up with our community outreach events, which had been halted due to covid. Coffee-With-a-Cop day is coming up soon.
- Orbit Energy reached out to me about donating bullet-resistant vests to officers/K9s. He requested a cost per vest, which was provided, and advised he will get back to me.



Mantua Township Police
 405 Main Street
 Mantua New Jersey 08051
 (856) 468-1920

Incidents Summary List

Printed On: 08/24/22 13:51

Reporting Period : 07/01/2022 - 07/31/2022

	Mantua Police Department	Total
A CO Alarm	2	2
Abandoned Vehicle	1	1
Added Patrol	6	6
Administrative	1	1
Animal Complaint	2	2
Assault	1	1
Bleeding	1	1
Burglar Alarm Activation	6	6
Cardiac Emergency	3	3
Child Custody Exchange	1	1
Criminal Mischief Complaint	1	1
Domestic	1	1
Dwelling Fire	1	1
Fire Alarm System	6	6
Fireworks Complaint	1	1
Follow Up	1	1
Found Item	1	1
Fumes Interior	1	1
Hit And Run	1	1
Investigation	1	1
Juvenile Complaint	1	1
Lock Out	1	1
Medical Emergency	4	4
Motor Vehicle Complaint	1	1
Motor Vehicle Stop	1	1
Narcotics	1	1
Notification/Informational	2	2
Psychiatric Emergency	1	1
Public Assist	1	1
Radar Enforcement	4	4
Radar Trailer Deployment	1	1
Respiratory Emergency	2	2
Rubbish Fire	1	1
Seizures	1	1
Speak To Officer	2	2
Special Detail	1	1
Suspicious Incident	1	1
Suspicious Motor Vehicle	1	1



Mantua Township Police
405 Main Street
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Incidents Summary List

Printed On: 08/24/22 13:51

Reporting Period : 07/01/2022 - 07/31/2022

	Mantua Police Department	Total
Suspicious Person	1	1
Unconscious Person	1	1
Water Restriction Complaint	1	1
Total	69	69

To: Mayor Dominy and Council

From: Tim Nessler, Fire Chief

Subject: Incident and Activities Report for July 2022

Date: August 2, 2022

Summary of service, dispatched incidents, training, and mutual aid:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
# Service times	13	16	14	30	23	23	18						
Alarm Systems	2	3	2	3	5	9	4						
Animal Rescue					1								
Assist EMS		1		1	1	1							
Brush	1		2	4	3	1							
Building Fire													
CO Alarms						1	2						
Cover Assignment				1		1							
Dwelling Fire	1	2	2	6	1		1						
Exterior Fumes	3	2		1	1	2	1						
Incorrect Dispatch													
Interior Fumes		1	1	2	2		2						
Investigation	1			1		1							
Motor Vehicle Crash		2	1	3	1	1	2						
Rescue/HAZMAT						1							
Rapid Intervention													
Rubbish Fire							1						
Service Assignment			1	1	1		1						
Structure Fire	1												
Vehicle Fire													
Meetings/drills	4	4	5	5	5	3	1						
Events		1		2	2	2	3						
Staff Hours	118.73	125.4	109.4	174.3	128.8	91.9	128.3						

Tim Nessler, Fire Chief

Public Works Monthly Report

Submitted by **Brian Nicholson**, Acting DPW Superintendent
For the month of August 2022

Road and Utility Maintenance and Compliance Testing

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Meters installed	1	2	3	1	6	10	4	1					
Utility Mark Out	50	42	85	110	62	69	35	55					
Water samples For NJDEP	4	4	4	4	4	4	4	4					

Equipment maintenance

- Safety Briefing, Job site observations
- Health, safety, and wellness, ensuring employees are taking breaks, following COVID safety and health guidelines as well as safety on the job
- Check wells and lift stations daily

Road works

- Many potholes throughout the borough were filled/ patched.

Other activities

Municipal Properties/ Maintenance/Compliance

- Cleared out catch basins for storms.
- Covered the town 2 times for yard waste collection and 2 times for branch collection
- Took water samples, water reports to DEP (Monthly)
- Trash/Recycle Collection- Collected trash and recycling at parks, municipal properties, and businesses.
- 3 sewer lateral backups cleared by public works.

Bulk leaf Collection, Yard Wase & Branch Collection, Chipping, Tree removal

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Leaves- cu yds		20				-		-					
Yard waste	20		60	100	60	60	20	60					
Branches chipped- cu yds					40	40	20						

Residential Recycling

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
# Metal stops	31	42	60	33	47	53	91	57					
# e-waste stops	10	14	21	18	23	32	37	22					

- Indicates combines metal and e-waste

Public Works Monthly report for August 2022

Submitted by Brian Nicholson

Infrastructure improvements have been front and center from the federal, state and local governments. The NJDEP has put a priority on lead pipe replacement. We had to complete a lead pipe inventory report which was very time consuming and will be an ongoing process. The State has signed into law that all lead pipes are to be replaced over the next 10 years. The Borough has been proactive over the last few road projects to check and replace lead service lines from the mains to the curb shut off, which is borough owned. The DEP is trying to shift the burden of the homeowner's side (Curb shut off to the meter) onto the utilities and will make public funding available only to utilities that take on the responsibilities. We are in the early stages of this situation and I anticipate many changes as this evolves.

We are mainly in an informationally gathering stage right now and I will keep Dave Kreck, Mayor and Council updated on the process.

We are continuing to receive complaints about potholes on Maple Ave. the crew has been filling them on a weekly basis.

Our new water meters have been ordered and we are looking to start installation in early fall. The new Neptune meters will increase accuracy in readings and replace all the unreliable elster meters in town. I will give further updates once the project gets close to starting.

Jefferson and Lenape lift stations have both been running at 50% capacity. Jefferson one pump went bad and Lenape needed some maintenance. GE Mechanical was given emergency authorization to fix both and as of 8-22-22 both stations have been fixed.

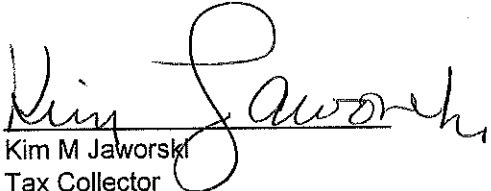
"No parking here to corner" sign has been installed on N Clinton Ave and Elm St

Potholes at school in the gutter line have been filled

Work has started on Lenape and Poplar. Pierson Hit a gas main on 8-16-22. The fire department and Mantua police responded and handled the situation keeping all residents safe.

We will be going out to bid on the sewer rehab project this month. This project is to help combat the infiltration problem throughout our sewer system. The old pipes and manholes in town have small cracks in them and it allows ground water to enter our system which all get sent to GCUA for treatment. This should help to lower our monthly bill for sewage treatment.

Current Taxes	July	2021 To Date
Prepaid Taxes / 2023	13,539.32	13,539.32
2022 Taxes	404,387.73	4,808,519.58
2021 Taxes	500.00	27,729.56
6% Year End Penalty		1,811.75
Arrears		0.00
Tax Title Liens		0.00
Interest & Costs	370.46	9,097.51
Tax Searches		0.00
Cleanup		0.00
Advertising Costs		0.00
Tax Sale Premium		0.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee		0.00
Bankruptcy & Foreclosure Fees		0.00
 Total Receipts	 418,797.51	 4,846,223.80


 Kim M Jaworski
 Tax Collector

Percentage of Collection at July 31, 2022	54.68%
Percentage of Collection at July 31, 2021	61.19%



THE PETTIT GROUP, LLC
Engineering • Architecture • Planning

VIA E-MAIL ONLY

August 24, 2022

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday August 25, 2022
Project Number WNOE012R**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

2021 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. The final reimbursement for the NJDOT 2020 Municipal Aid Grant for West Cherry Street has been received.

2022 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. The Notice of Award was issued to the Contractor and a Pre-construction Meeting was held at the Borough Hall on August 10th. Pre-construction Meeting Minutes will be distributed to all parties, including the Mantua Police Department.
2. We have submitted the Resolution of Award, Tabulation of Bids, and the \$198,750.00 Initial Reimbursement Voucher to the NJDOT and are awaiting DOT's approval and subsequent payment.
3. The Contractor's Performance Bonds and Insurance Certificates have been approved by the Borough Solicitor and the Contracts have been executed. Consequently, the Bid Documents for the 2nd and 3rd low bidders have been returned.
4. The Notice to Proceed was issued for August 15th and construction is currently underway in Lenape Trail and in East Poplar Street. All construction is expected to be completed by mid-October.
5. Our office is currently reviewing the Contractor's shop drawings for the project.

II. GENERAL MUNICIPAL ENGINEERING:

2023 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. The field survey work for the 2023 Borough Infrastructure Improvement Project has been completed and the preliminary engineering is underway.
 - A. In conjunction with Public Works, we will complete the necessary test pits to evaluate the conditions of existing water mains for possible replacement. We will also identify any additional utility improvements that may be required within the project limits
 - B. We will coordinate the North Clinton Avenue Improvements with the Wenonah Elementary School.
- Upon completion of the preliminary engineering, we will review same with the Borough CFO to determine the scope of work and bonding amount required for the 2023 Infrastructure Improvement Project
2. Once the scope of work is identified, our office will provide a proposal for the preparation of plans and specifications, bidding/award of contract, and construction related services for the 2023 Borough Infrastructure Improvement Project.

2023 NJDOT MUNICIPAL AID PROGRAM:

1. We await notice of the 2023 NJDOT Municipal Aid Grant Award for the Borough's North Synnott Avenue Application.

LOCAL ROADWAY IMPROVEMENTS

1. In cooperation with Public Works, we continue to assemble a list of local roadways in need of improvements for use in planning the scope of future Infrastructure Projects. The following roadways are on the list based upon their current roadway paving conditions (in no specific order):
 - A. N. Clinton Avenue, from Mantua Avenue to Elm Street
 1. Likely candidate for NJDOT 2024 Municipal Aid Application
 - B. S. Princeton Avenue, from Mantua Ave to East Cherry Street
 - C. S. Princeton Avenue, from East Willow St. to East Cedar St.
 - D. N. Princeton Avenue, from East Poplar Street to East Elm Street
 - E. N. Stockton Avenue, from East Poplar Street to East Elm Street
 - F. East Pine Street, from Clinton Avenue to Marion Avenue
 - G. West Willow Street, from Jefferson Avenue to Dead End
2. Utility investigations shall also be completed to assist in the evaluation, prioritization, and development of the scope of work for each roadway.



2023 TRANSPORTATION ALTERNATIVES SET-ASIDE PROGRAM:

1. Based upon discussions at the August 5th Public Works Meeting, it is our understanding that this particular grant opportunity will not be pursued at this time.

WENONAH LAKE:

1. Public Works has expressed a concern regarding the accumulation of debris at the Wenonah Lake Dam. In order to facilitate maintenance activities, our office will make application for a Lake Lowering Permit in October of this year. The lowering must be completed by November 15th and the lake must be back to normal levels by March 1st.
2. Our office will also notify the Lake Association and the Environmental Commission of the intention to lower the surface elevation of Wenonah Lake to allow for the opportunity to clear debris from the lake shores.

COMEYS LAKE:

1. The following remediation work at the Comey's Lake Dam was reviewed with the Public Works Department during the August 5th meeting and shall be addressed as staffing and time permits.
 - A. The clearing of debris from the outfall structures.
 - B. The backfilling and stabilization of the eroded slope of the earthen dam.
 - C. The video inspection of the clogged inflow pipe.

LIGHT RAIL

1. No change since last report.

CONRAIL

1. No change since last report.

SANITARY SEWER SYSTEM

1. It is our understanding that the construction of the necessary infrastructure improvements for providing sewer service for the residents on north Woodbury-Glassboro Road will be budgeted for a 2023 infrastructure improvement project.
 - A. We have since confirmed with NJDEP that the proposed sewer infrastructure improvements will require Treatment Works (TWA) Approval. Our office will prepare the permit application upon Council's authorization.
 - B. For financial planning purposes, our office will work with the Public Works Department to prepare an estimated budget for both engineering, permitting, and construction.



- C. As a less expensive alternative to the installation of the sewer infrastructure improvements described above, the possibility of an Interlocal “Sewer Service Swapping” Agreement with Deptford Township was discussed at the August 5th Public Works Meeting.
 1. The agreement would entail the Deptford properties on Linden Avenue being connected to the existing Wenonah Sewer while the Wenonah properties on Woodbury-Glassboro Road would be connected to the Deptford MUA Sewer.
2. Our office defers detailed status reports on the forthcoming Sewer System Rehabilitation Project to Suburban Consulting Engineers (SCE).
3. Due to varying circumstances, it has been determined that new sewer lateral connections are necessary at the following locations:
 - A. #305 & #307 North Stockton Avenue. One lateral services both properties
 - B. #204 North Marion Avenue. Existing lateral has displaced joint, causing clogs.
 - C. #500 East Mantua Avenue. Currently on Septic System, public sewer is available in Lenape Trail.
 - D. Wenonah Elementary School. One lateral services two (2) separate sewer pipes.
4. Public Works has notified our office that the following pump stations are experiencing issues and considerations should be made for their possible replacement and/or upgrade in the future:
 - A. Mantua Avenue Pump Station
 1. Upgrades to accept the flows from the Lenape Pump Station (*Possible 2025 Project*)
 - B. Jefferson Avenue Pump Station.
 1. Repairs have been recently completed

GLOUCESTER COUNTY UTILITIES AUTHORITY (GCUA)

1. No change since last report.

BOROUGH WATER SYSTEM UPGRADES

1. No change since last report

BOROUGH WATER TOWER AND WELLS

1. Our office defers detailed status reports on the Water Tower Rehabilitation Project and the existing Borough Water System Wells to Suburban Consulting Engineers (SCE)

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. No Change Since Last Report.



NJDEP WATER ALLOCATION

1. The Borough's total water usage for July 2022 is consistent with prior years' water usage for the month of July and still projects to be safely below the annual allocation limit of 72.07 million gallons per year.
 - A. It should be noted that the volume of water used by the Langston Field Irrigation Well is more than double that of prior years.
2. The Borough's 2022 Water Conservation Plan was submitted to NJDEP on August 18th.

BOROUGH WATER SYSTEM RECORD KEEPING

1. No Change Since Last Report.

STORM SEWER SYSTEM

1. The new MS4 Permit, scheduled for adoption in January 2023, will require the preparation of a GIS Map of the Borough's Storm Sewer System. The GIS Map must be completed and submitted to NJDEP within 36 months of the Effective Date of Permit Authorization, i.e. by December 2025.
 - A. Our office has reached out to SCE to initiate discussions regarding the required scope of work.
 - B. To assist in the preparation of the GIS Map, our office has already obtained the GPS coordinates for all Borough Inlets and Outfalls.

NJPDES STORMWATER DISCHARGE PERMIT (MS4)

1. The NJDEP has issued the Draft Tier A Municipal Separate Storm Sewer Permit and will be accepting comments on the Draft Permit until September 20, 2022. It is expected that the Permit will be formally adopted in January 2023.
 - A. Based upon cursory review, the new permit requirements appear to be substantially similar to preliminary draft Permit that was circulated in March of 2022, albeit with minor modifications and additions.
 - B. Our office will consequently provide the Borough with an updated summary report which specifies the new requirements, including their deadlines for implementation and the parties involved in achieving compliance.

ALEXANDER DRIVE

1. An existing storm sewer appears to be collapsing between #8 & #10 Alexander Drive which is adversely affecting the existing sidewalk and driveway at #8 Alexander Drive. The storm sewer is more than 10 feet deep and therefore, we recommend a video inspection for purposes of assessing the required repairs.



SOUTH JERSEY GAS IMPROVEMENTS:

1. South Jersey Gas has requested that the Borough provide an easement through Lot #4; Block 37, to allow for the installation of a gas service to the existing business located at the end of Hayes Avenue, north of Lisle Field.

TRAFFIC CALMING & SAFETY MEASURES

1. The installation of new and/or upgraded pavement markings throughout the Borough will be pursued in 2023.

BLOCK 13 EROSION PROBLEM (JEFFERSON & GARFIELD PAPER STREET)

1. As an additional measure to prevent the erosion of the existing ravine, we have recommended that the existing hump in the westerly gutter of N. Jefferson Avenue, north of the Garfield Roadbed, be removed and replaced with compacted recycled concrete to further facilitate the flow of runoff along the westerly gutterline of Jefferson Avenue.
2. A permanent solution will be addressed within the scope of the 2023 Infrastructure Improvement Project.

CONSERVATION AREA EROSION PROBLEMS

1. The following Conservation Area erosion problems were reviewed at the August 5th Public Works Meeting and shall be addressed as staffing and time permits:
 - A. Eldridge Trail at Pine Street
 - B. West Cherry drainage ditch/bridge bulkhead.
 - C. Eroded side slope of Comey's Lake Earthen Dam.
 - D. Existing ravine located within Block 13 (see above).
 - E. #3 Shawnee Drive Drainage Easement

Our office will continue to work with the Public Works Department and Environmental Commission on addressing these erosive areas within the Borough's Conservation Lands.

2. It should be noted that the 2023 Stormwater Permit Renewal includes a requirement to repair Stream Scouring and Erosion within one (1) year of its identification. Therefore, the Borough should be prepared to address these erosion problems in 2023.

LAND USE ORDINANCE MODIFICATIONS

1. The Borough may have to revise the current Flood Hazard Ordinance in the near future. An official notice from NJDEP will be provided.



III. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:

STOCKTON AVENUE EXTENSION

1. No Change Since Last Report.

AT&T CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

IV. PLANNING BOARD ACTIVITY:

1. The August 22nd Planning Board Meeting was cancelled.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,
THE PETTIT GROUP, LLC



David Kreck, PE, CME
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)
Laurie Christinzio, Planning Board Secretary (via e-mail)
Huda Ijaz, Finance Office Clerk (via e-mail)





August 19, 2022

Via Electronic Mail (wenonahclerk@comcast.net)

Borough of Wenonah
1 South West Avenue
Wenonah, New Jersey 08090

Attn.: Karen Sweeney,
Administrator/Clerk

Re.: Borough of Wenonah, County of Gloucester, State of New Jersey
Professional Engineering Services
Monthly/Project Status Report – August 2022
File No.: SCE-R10301.011

Dear Ms. Sweeney:

SUBURBAN CONSULTING ENGINEERS, INC. (SCE) is pleased to provide the following status report of our work on active projects for the last two weeks of July and the first two weeks of August 2022 for the Borough of Wenonah.

I. WATER SYSTEM

A. WATER SYSTEM IMPROVEMENTS (CONSTRUCTION CONTRACT 1)

SCE-R10302.031

Authorization: \$80,950.00
Billed to Date: \$70,190.38 (87%)

Project Scope Overview:

The project scope entails construction of water system improvements to be to be in operation prior to removing the elevated storage tank from service for painting, as well as address the free ammonia issue at Well No. 3.

Services Provided:

Only release of retainage remains. The Contractor has started to submit close out documents. SCE continues to follow up regarding the outstanding documents. Once all close out documents have been received, retainage can be released.



B. TANK REHABILITATION (CONSTRUCTION CONTRACT 2)

SCE-R10302.011:

Total Authorization: \$108,420.00
Billed to Date: \$90,279.51 (83%)

Project Scope Overview:

The project scope entails water tank rehabilitation including removal and replacement of interior and exterior coatings, construction of an active mixing system and other associated improvements, such as a new frost proof vent, a new tank access manway and foundation repairs. The contract was awarded to US Tank.

Services Provided:

The final change order covering additional welding for AT&T was prepared, executed and submitted to the Borough for processing. Close out documents were received, reviewed by SCE and found to be acceptable. Original close out documents to be sent by the contractor directly to the Borough. The next payment application that covers the final change order and release of retainage was prepared and submitted to the Borough for processing.

Contractor final payment will be next year after the one-year anniversary inspection has been performed by the Contractor.

C. ASSET MANAGEMENT WEB HOSTING FOR THE WATER DISTRIBUTION SYSTEM

SCE-R10303.021

Total Authorization: \$5,000.00
Billed to Date: \$3,587.50 (72%)

Project Scope Overview:

The project scope entails establishing a data collection system for water system assets including capturing hydrant flushing data and valve assessment data for documenting compliance with the Water Quality Accountability Act (WQAA).

Services Provided:

SCE remains available to answer questions when the Borough begins to collect hydrant flushing data and create service valve data.



II. SANITARY SEWER SYSTEM

A. SANITARY SEWER AND MANHOLE REHABILITATION

SCE-R11851.011

Total Authorization: \$55,745.00
Billed to Date: \$54,307.73 (99%)

Project Scope Overview:

Rehabilitation of priority locations of sanitary sewer mains and manholes.

Services Provided:

SCE continues to follow up with the assigned NJDEP reviewer to receive the required Authorization to Advertise the project. Per the latest email, dated August 17, 2022, from the NJDEP reviewer, she has not yet reviewed the documents submitted by SCE on June 15, 2022. Once the authorization has been received, the Borough can bid the construction contract. SCE continues to work to receive the authorization to bid the project in late summer of 2022 to permit construction in the fall of 2022.

B. SANITARY SEWER AND MANHOLE REHABILITATION – BID AND CONSTRUCTION

SCE-R11851.012

Total Authorization: \$66,910.00
Billed to Date: \$0.00 (0%)

Project Scope Overview:

Bid and construction phase engineering services for the above sanitary sewer and manhole rehabilitation project including part-time resident observation services as requested by the Borough.

Services Provided:

SCE to provide bid phase services once the Authorization to Advertise has been received from the NJDEP, see above.

C. SANITARY SEWER ASSET MANAGEMENT PLAN

SCE-R10301.011

Total Authorization: \$62,350.00
Billed to Date: \$60,827.37 (97.6% Complete)

Project Scope Overview:

Prepare the Asset Management Plan for the sanitary sewer system including assessing the condition of select sewer segments via CCTV and performing a rate analysis.

Services Provided:

The results and findings from the second round of CCTV investigation activities, which was conducted in December 2020, have been incorporated into the scope of the sanitary sewer rehabilitation project (R11851.011) above. No work was done on this project this month. The



sewer AMP will be updated and finalized after the completion of the sewer rehabilitation work (SCE Project R11851.011).

D. SANITARY SEWER CAPITAL IMPROVEMENTS

SCE-P11988.011

Proposal Amount: \$113,400

This proposal is currently on hold by the Borough. Lift Station communication upgrades is being conducted by the Controls Engineer Subcontractor that the Borough DPW utilizes.

As per the discussion on the Wenonah Council call dated 14 January 2021, the work under this proposal is to be re-evaluated after the tank rehabilitation project is completed.

Should you have any questions or concerns regarding this Monthly Report, please do not hesitate to contact our office. Thank you.

Very truly yours,
SUBURBAN CONSULTING ENGINEERS, INC.

A handwritten signature in black ink, appearing to read 'R E Wells', written over a horizontal line.

Robert E. Wells, PE
Project Manager