

# BOROUGH OF WENONAH

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NOVEMBER 17, 2022

## COUNCIL MINUTES – BUSINESS MEETING

**Call to Order:** 7:00 p.m. by Council President Daniel Cox  
Wenonah Municipal Building, 1 South West Avenue, Wenonah, NJ 08090

### Pledge of Allegiance

**Roll Call:** Present: Jonathan Barbato, Dan Cox, Anthony Fini, Peter Fu,  
Solicitor Matthew Lyons, Clerk/Admin Karen L. Sweeney  
Absent: Mayor Dominy, Jessica Doheny, Susan Mayer

### Open Public Meetings Act Statement:

#### Adoption of the Agenda:

Barbato/Fini  
All in Favor  
Barbato/Fu

#### Open to Public:

Tamar Shelov, 104 N. Monroe, resident and spokesperson for Gateway High School.  
She gave an update on the events going on at Gateway High School.

Alex Pozza, 200 S. Monroe, resident; requested a message to be put on electronic message board for the "Friends of the Library." They are having an open house on December 13, 2022, 7-9 pm.

He also asked about the signage for the lake and questioned resolutions on the agenda.

#### Close to Public:

Fu/Fini

**Motion to Approve:** Resolution 2022-84: Approving the withdrawal from LOSAP  
(Edward Hudson) not to exceed \$30,000.

Fu/Fini

#### Roll Call

Ayes: Cox, Barbato, Fini, Fu,

Nays: None

Abstain: None

Absent: Doheny, Mayer,

#### Motion Approved

**Motion to Approve:** Resolution 2022-85:  
Approving Transfer of Budget Appropriations

Fu/Fini

#### Roll Call

Ayes: Cox, Barbato, Fini, Fu,

Nays: None

Abstain: None

Absent: Doheny, Mayer,

#### Motion Approved

**Motion to Approve:** Resolution 2022-86: Authorizing old outstanding checks

to be canceled.

Barbato/Fu

**Roll Call**

Ayes: Cox, Barbato, Fini, Fu,

Nays: None

Abstain: None

Absent: Doheny, Mayer,

**Motion Approved**

**Motion to Approve:** Resolution 2022-87: Accepting Special Item Chapter 159 of \$5,000 into 2022 Budget

Barbato/Fini

**Roll Call**

Ayes: Cox, Barbato, Fini, Fu,

Nays: None

Abstain: None

Absent: Doheny, Mayer,

**Motion Approved**

**Motion to Approve:** Resolution 2022-88: Approving the Salary Adjustment for the Municipal Clerk

Fini/Fu

**Roll Call**

Ayes: Cox, Barbato, Fini, Fu,

Nays: None

Abstain: None

Absent: Doheny, Mayer,

**Motion Approved**

**Committee Reports:**

- **Public Safety & Personnel:**  
Susan Mayer – Absent: See attached police and fire reports.  
Chief White absent; Detective Rob Layton gave report.  
Fire Chief Nessler indicated mandatory training will be taking place and Santa will ride around town on Tuesday Dec. 20. See report.
- **Public Works:**  
Dan Cox/Brian Nicholson gave a brief overview on public works. See attached reports.
- **Human Services:** Anthony Fini – Clean Communities Day was successful. There were 8 groups participating. See attached report.
- **Finance & Budget:** Jessica Doheny – Absent. See attached reports; including Treasurer & Tax collector reports.
- **Legal & Ordinance:** Peter Fu – Nothing to report;
- **Public Buildings & Grounds:** Jonathan Barbato - see attached report
  
- **Engineers Report:**  
Dave Kreck - Absent. See attached Engineer's detailed report on all projects in town.

**Motion to Approve:** Disbursements

Barbato/Fu

**Roll Call**

Ayes: Cox, Barbato, Fini, Fu,

Nays: None

Abstain: None

Absent: Doheny, Mayer,

**Motion Approved**

**Miscellaneous:**

- Discussion on the Best Practices Inventory (BPI) and scoring summary requirements from Local Finance Notice (LFN.) There was a total of 42 scored questions (Core Competencies + Best Practices) for a total of 36.5 points. The Borough of Wenonah had a score of 35.0 (a score above 24 means no withholding of state aid.)
- Brief discussion: Wenonah Park Donation - Memorial Landscape Rocks. Council president Cox indicated that Councilman Barbato would like to take this to Public Buildings and Grounds committee.
- Motion to Approve: Street closing on Saturday December 3rd, 2022, for Holiday Market on South East Avenue; 10am-2pm  
Fini/ Fu,  
All in Favor
- Motion to add Jim Ramsey to Shade Tree Commission  
Barbato/Fu  
All in Favor

**Open to public**

No comments

**Close to public**

Adjourn

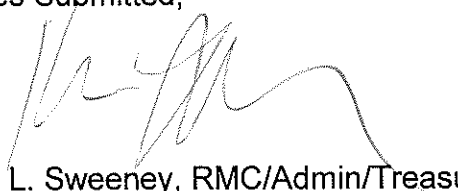
Fini/Barbato

Fini/Fu

Fini/ Barbato

All In Favor 7:22 PM

Minutes Submitted,



Karen L. Sweeney, RMC/Admin/Treasurer/QPA

Approved: Dec.22, 2022



# Mantua Township Police Department

Proudly serving Mantua Township and Wenonah Borough



**Darren E. White**  
Chief of Police

**Brian L. Grady**  
Captain

405 Main Street  
Mantua, NJ 08051  
mantuapd@mantuatownship.com  
(856) 468-1920  
Fax (856) 464-0237

**Shaun J. Butler**  
Lieutenant

**William D. Murphy**  
Lieutenant

November 17, 2022

To: Mr. Mayor and members of the Borough Council

From: Chief White

Re: Workshop report

- We are working with the County and the State to get our E-Ticketing up and running. This system brings the PD into the current century so that a driver's license is scanned and any summonses written, transmitted to the court, and printed right from the car.
- The county has a camera registry and we are considering converting our data into their. Combined with other towns in the county it will allow for a quicker response time in gathering evidence rather than having to canvass areas to see if any applicable cameras caught specific crimes. It is not a big brother thing where we have access to them, just the knowledge that they exist so we can approach the owners
- We have a total of 11 applicants for our current selection process to replace retired officers. The first part of our process is tonight. It is unfortunate that law enforcement agencies are unable to attract anywhere near as many candidates as in the past (when I applied there were over 100). From what I am told, Pitman received zero applications for new officer position, so at least we have a few to pick from still.
  - Fortunately we have a current SLEO II Cirone to move into a full time position, but we cannot do that until another few months due to the Police Training Commission rules.
  - We are conducting a more thorough background on our intern in hopes of setting him up to start the police academy. He is a current intern, but has already participated in a testing process just for the experience and performed better than other officers that we ended up hiring.
- Sgt. Jason Gerle retired on October 28<sup>th</sup>. He served in Mantua PD since 2004, before which he was in the military as a military police officer.
- Lt. Murphy is waiting on a report from the state police Critical Infrastructure Protection Unit on a recent walk around of JMT for a security assessment that we previously requested (they do not usually do these but were impressed by the initiative we were all taking in the monthly school security meetings). He walked around with them and was trained to conduct the assessments himself, but needs the report to know more details on what to look for. After receiving this, he will be doing all of our Mantua and Wenonah schools. Hopefully he can also train others to do the same.

- We made two arrests for catalytic converter thefts from a U-Haul parked at Georges mobile. Although these were not in Wenonah, they are becoming very common as the part is full of precious metals with no standard way to trace. It takes less than a minute to cut one off a car, especially a large truck, and can bring in a lot of money. Please keep an eye out for suspicious activity. We are considering a marking program to color and engrave catalytic converters so that they are easily recognizable at scrap metal yards, where they are commonly sold.
- Sgt. Hayes (a former Wenonah resident) will be sworn in to Lieutenant at Mantua's upcoming committee meeting on Monday. Combined with Sgt. Gerle's retirement, several other movements are also taking place:
  - Cpl. Donovan to Sergeant
  - Cpl. Mroz to Sergeant
  - Ptl. Bair Corporal
  - Ptl. Krieger to Corporal
- Several officers went to class for LEAD training (Law Enforcement Against Drugs). We switched away from this a while ago and were teaching something else, but have decided to go back to it, I believe at the request of Wenonah school.
- Our Coffee With a Cop event at the Wenonah Park was a success. We were able to attract people there with a state police horse and then have some conversations with residents about whatever they wanted.

To: Mayor Dominy and Borough Council

From: Tim Nessler, Fire Chief

Subject: Incident and Activities Report for October 2022

Date: November 1, 2022

Summary of service, dispatched incidents, training, and mutual aid:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
# Service times	13	16	14	30	23	23	18	20	15	20			
Alarm Systems	2	3	2	3	5	9	4	7	1	4			
Animal Rescue					1								
Assist EMS		1		1	1	1				1			
Brush	1		2	4	3	1			1				
Building Fire										1			
CO Alarms						1	2	1					
Cover Assignment				1		1			1				
Dwelling Fire	1	2	2	6	1		1	1	2				
Exterior Fumes	3	2		1	1	2	1	3	1				
Incorrect Dispatch													
Interior Fumes		1	1	2	2		2	3	1				
Investigation	1			1		1							
Motor Vehicle Crash		2	1	3	1	1	2	1	1	4			
Rescue/HAZMAT						1				1			
Rapid Intervention													
Rubbish Fire							1			1			
Service Assignment			1	1	1		1		1	1			
Structure Fire	1												
Vehicle Fire									1				
Meetings/drills	4	4	5	5	5	3	1	4	4	4			
Events		1		2	2	2	3		1	3			
Staff Hours	118.73	125.4	109.4	174.3	128.8	91.9	128.3	107.6	136.9	163.9			

The company visited Wenonah School for Fire Prevention activities and participated in the Wenonah HSA Fall Festival.

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Tim Nessler, Fire Chief

## **Public Works Monthly report for November 2022**

Submitted by Brian Nicholson

Infrastructure improvements have been front and center from the federal, state and local governments. The NJDEP has put a priority on lead pipe replacement. We had to complete a lead pipe inventory report which was very time consuming and will be an ongoing process. The State has signed into law that all lead pipes are to be replaced over the next 10 years. The Borough has been proactive over the last few road projects to check and replace lead service lines from the mains to the curb shut off, which is borough owned. The DEP is trying to shift the burden of the homeowner's side (Curb shut off to the meter) onto the utilities and will make public funding available only to utilities that take on the responsibilities. We are in the early stages of this situation and I anticipate many changes as this evolves.

We are mainly in an informationally gathering stage right now and I will keep Dave Kreck, Mayor and Council updated on the process.

We are continuing to receive complaints about potholes on Maple Ave. the crew has been filling them on a weekly basis.

New meter installation has started and Lenegan Has installed over around 200 so far, please encourage people to make appointments directly with Lenegan.

Work on Lenape, Poplar and North Monroe has been completed except for a few punch items. I am completely satisfied with RE Piersons quality of work.

We will be going out to bid on the sewer rehab project this month. This project is to help combat the infiltration problem throughout our sewer system. The old pipes and manholes in town have small cracks in them and it allows ground water to enter our system which all get sent to GCUA for treatment. This should help to lower our monthly bill for sewage treatment.

Leaf season has begun and will continue till the middle of December. Leaves will be picked up on a continuous rotating basis and no branches will collected. 440 cubic yards of leaves have been collected already and the town has been covered 5 times.

Tornado tree cleanup project has started, Timbercut has one more 8 hour day for this round of the cleanup. I am very happy with the progress. Thank you to Gary and the Shade Tree, The Wenonah replant fund, and My crew for there hard work.

## Public Works Monthly Report

Submitted by **Brian Nicholson**, DPW Superintendent

For the month of November 2022

### Road and Utility Maintenance and Compliance Testing

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Meters installed	1	2	3	1	6	10	4	1	1	0	---		
Utility Mark Out	50	42	85	110	62	69	35	55	69	55	77		
Water samples For NJDEP	4	4	4	4	4	4	4	4	4	4	4		

### Equipment maintenance

- Safety Briefing, Job site observations
- Health, safety, and wellness, ensuring employees are taking breaks, following COVID safety and health guidelines as well as safety on the job
- Check wells and lift stations daily

### Road works

- Many potholes throughout the borough were filled/ patched.

### Other activities

### Municipal Properties/ Maintenance/Compliance

- Covered the town 5 times leaf collection
- Took water samples, water reports to DEP (Monthly)
- Trash/Recycle Collection- Collected trash and recycling at parks, municipal properties, and businesses.
- 3 sewer lateral backups cleared by public works.

### Bulk leaf Collection, Yard Waste & Branch Collection, Chipping, Tree removal

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Leaves- cu yds		20				-		-	40		440		
Yard waste	20		60	100	60	60	20	60		20	---		
Branches chipped- cu yds					40	40	20		20	20	---		

### Residential Recycling

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
# Metal stops	31	42	60	33	47	53	91	57	52	61	23		
# e-waste stops	10	14	21	18	23	32	37	22	19	29	21		

- Indicates combines metal and e-waste



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Good afternoon everyone ,

11/12/22

Another successful Clean Communities day was held this past Saturday.

We had a total of 8 organizations take part.


- 1.Holy Nativity Lutheran Church
- 2.Wenonah Lions Club
- 3.Boy Scout Troop 50
- 4.Loving Ouroboros
- 5.Woman's Club of Wenonah
- 6.Wenonah Environmental Commission
- 7.Wenonah Lake Assc.
- 8.Wenonah American Legion Post 192

These groups focused on the train station, railroad tracks, the lake, town hall and the park.

A total of 13 bags of trash were collected along with 3 bags of recyclables.

It was another great success and I would like to say thank you too everyone that came out and contributed in this years event.

Current Taxes	October	2022 To Date
Prepaid Taxes / 2023	8,795.44	32,962.34
2022 Taxes	1,434,069.47	8,122,733.39
2021 Taxes	1,100.00	60,905.54
6% Year End Penalty		2,707.45
Arrears		0.00
Tax Title Liens		0.00
Interest & Costs	415.93	15,846.96
Tax Searches		0.00
Cleanup		0.00
Advertising Costs		0.00
Tax Sale Premium		0.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee		20.00
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	1,444,380.84	8,235,175.68

  
 Kim M Jaworski  
 Tax Collector

Percentage of Collection at October 31, 2022	94.54%
Percentage of Collection at October 31, 2021	81.56%



## Public Buildings & Grounds

Jonathan Barbato, Chair

Committee Members: Susan Mayer, Peter Fu

Month: November 17, 2022

- Wenonah Lake: The John and Kathy Howard Park,  
I met with the Lake Association on Sunday November 13, 2022 to discuss the plan for the first phase of the John and Kathy Howard Park renovation project. The first phase of the planned project is to form a committee consisting of members of council and members of various civic groups in Wenonah.

*Jonathan Barbato*



**THE PETTIT GROUP, LLC**  
Engineering • Architecture • Planning

VIA E-MAIL ONLY

November 16, 2022

Mayor and Council  
Borough of Wenonah  
1 South West Avenue  
Wenonah, NJ 08090

**RE: Monthly Engineering Report  
Borough of Wenonah  
Public Meeting: Thursday November 17, 2022  
Project Number WNOE012R**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

**I. CONSTRUCTION PROJECTS:**

**2022 INFRASTRUCTURE IMPROVEMENT PROJECT:**

1. The Project is substantially complete as only minor pay items and punchlist work remains. Consequently, our office has submitted a recommendation to Council for the approval of the third contract payment.
2. Upon finalizing the bid quantities with the Contractor, we will determine a final contract amount, prepare the final Borough and NJDOT Change Orders, and issue the Contract Closeout Documents to the Contractor.

**II. GENERAL MUNICIPAL ENGINEERING:**

**2023 INFRASTRUCTURE IMPROVEMENT PROJECT:**

1. The field survey work for the 2023 Borough Infrastructure Improvement Project has been completed and the preliminary engineering is underway.
  - A. In conjunction with Public Works, we will complete the necessary test pits to evaluate the conditions of existing water mains for possible replacement.
  - B. We will coordinate the North Clinton Avenue Improvements with the Wenonah Elementary School.

Upon completion of the preliminary engineering, we will review same with the Borough CFO to determine the scope of work and bonding amount required for the 2023 Infrastructure Improvement Project

2. Once the scope of work is identified, our office will provide a proposal for the preparation of plans and specifications, bidding/award of contract, and construction related services for the 2023 Borough Infrastructure Improvement Project.

**2023 NJDOT MUNICIPAL AID PROGRAM:**

1. We await notice of the 2023 NJDOT Municipal Aid Grant Award for the Borough's North Synnott Avenue Application.

**FUTURE LOCALLY FUNDED ROADWAY IMPROVEMENTS**

1. The following roadways comprise the current list of local roadways in need of improvements based upon their current conditions (in no specific order):
  - A. N. Clinton Avenue, from Mantua Avenue to Elm Street
    1. Likely candidate for NJDOT 2024 Municipal Aid Application
  - B. S. Princeton Avenue, from Mantua Ave to East Cherry Street
  - C. S. Princeton Avenue, from East Willow St. to East Cedar St.
  - D. N. Princeton Avenue, from East Poplar Street to East Elm Street
  - E. N. Stockton Avenue, from East Poplar Street to East Elm Street
  - F. East Pine Street, from Clinton Avenue to Marion Avenue
  - G. Seneca Drive, from Lenape Trail to Lenape Trail
  - H. West Willow Street, from Jefferson Avenue to Dead End
2. Utility investigations shall also be completed to assist in the evaluation, prioritization, and development of the scope of work for each roadway.

**WENONAH LAKE:**

1. We have received the Lake Lowering Permit from the Division of Fish and Wildlife and the lake has been lowered by approximately 2 feet. It should be noted that the lake must be back to normal levels by March 1<sup>st</sup>.
2. We have met with Councilperson Mayer and the Public Works Superintendent to discuss various potential improvements at Wenonah Lake. It was ultimately determined that a Committee be assembled for the purposes of preparing a Master Plan for the proposed Lake improvements and a subsequent financial plan for funding those improvements.

**COMEYS LAKE:**

1. The following remediation work at the Comey's Lake Dam was recently reviewed with the Public Works Department which shall be addressed as staffing and time permits.
  - A. The clearing of debris from the outfall structures.
  - B. The backfilling and stabilization of the eroded slope of the earthen dam.
  - C. The video inspection of the clogged inflow pipe.

**LIGHT RAIL**

1. No change since last report.



**CONRAIL**

1. No change since last report.

**SANITARY SEWER SYSTEM**

1. It is our understanding that the construction of the necessary infrastructure improvements for providing sewer service for the residents on north Woodbury-Glassboro Road will be budgeted for a 2023 infrastructure improvement project.
  - A. We have since confirmed with NJDEP that the proposed sewer infrastructure improvements will require Treatment Works (TWA) Approval. Our office will prepare the permit application upon Council's authorization.
  - B. For financial planning purposes, our office will work with the Public Works Department to prepare an estimated budget for both engineering, permitting, and construction.
  - C. As a less expensive alternative to the installation of the sewer infrastructure improvements described above, the possibility of an Interlocal "Sewer Service Swapping" Agreement with Deptford Township was discussed at the August 5<sup>th</sup> Public Works Meeting.
    1. The agreement would entail the Deptford properties on Linden Avenue being connected to the existing Wenonah Sewer while the Wenonah properties on Woodbury-Glassboro Road would be connected to the Deptford MUA Sewer.
2. Our office defers detailed status reports on the forthcoming Sewer System Rehabilitation Project to Suburban Consulting Engineers (SCE).
3. The combined sewer lateral at #305 & #307 North Stockton Avenue has been reconstructed to provide a separate lateral for each property.
4. Due to varying circumstances, it has been determined that new sewer lateral connections are necessary at the following locations:
  - A. #204 North Marion Avenue. Existing lateral has displaced joint, causing clogs.
  - B. Wenonah Elementary School. One lateral services two (2) separate sewer pipes.
5. Public Works has notified our office that the Mantua Avenue Pump Station is experiencing issues and considerations should be made for its possible replacement and/or upgrade in the future.

**GLOUCESTER COUNTY UTILITIES AUTHORITY (GCUA)**

1. No change since last report.

**BOROUGH WATER SYSTEM UPGRADES**

1. No change since last report

**BOROUGH WATER TOWER AND WELLS**

1. Our office defers detailed status reports on the Water Tower Rehabilitation Project and the existing Borough Water System Wells to Suburban Consulting Engineers (SCE)



**DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT**

1. No Change Since Last Report.

**NJDEP WATER ALLOCATION**

1. The Borough's total annual water usage up to and including the month of October is projected to be safely below the allocation limit of 72.07 million gallons per year.

**BOROUGH WATER SYSTEM RECORD KEEPING**

1. No Change Since Last Report.

**STORM SEWER SYSTEM**

1. The new MS4 Permit, scheduled for adoption in January 2023, will require the preparation of a GIS Map of the Borough's Storm Sewer System. The GIS Map must be completed and submitted to NJDEP within 36 months of the Effective Date of Permit Authorization, i.e. by December 2025.
  - A. Our office has reached out to SCE to initiate discussions regarding the required scope of work.
  - B. To assist in the preparation of the GIS Map, our office has already obtained the GPS coordinates for all Borough Inlets and Outfalls.

**NJPDES STORMWATER DISCHARGE PERMIT (MS4)**

1. We have completed the required DEP Training Courses for the 2023 Tier A Municipal Storm Sewer Permit.
2. It does not appear as if the Rain Barrel Workshop will take place prior to the end of the Year. We will attempt to re-schedule in 2023.
3. The November 12<sup>th</sup> Clean Communities Day, which included the removal of debris from the shorelines of Wenonah Lake, will serve to satisfy the 2022 Public Education Requirements of the Borough's Tier A Municipal Storm Sewer Permit.

**ALEXANDER DRIVE SINKHOLES**

1. During replacement of the collapsed sidewalk between #8 and #10 Alexander Drive, the cause for the collapse was identified to be the result of a leaking irrigation system at #10 Alexander Drive.

The sprinkler system had been winterized at the time of the sidewalk repair and therefore, we will return in the Spring to ensure that the leak is addressed by the homeowner.

**TRAFFIC CALMING & SAFETY MEASURES**

1. The installation of new and/or upgraded pavement markings throughout the Borough will be pursued in 2023.



2. With the Maple Avenue re-paving scheduled for 2023, considerations should be made for the possible removal of the existing speed humps and installation of alternative Traffic Calming measures.

#### **BLOCK 13 EROSION PROBLEM (JEFFERSON & GARFIELD PAPER STREET)**

1. As an additional measure to prevent the erosion of the existing ravine, we have recommended that the existing hump in the westerly gutter of N. Jefferson Avenue, north of the Garfield Roadbed, be removed and replaced with compacted recycled concrete to further facilitate the flow of runoff along the westerly gutterline of Jefferson Avenue.
2. A permanent solution will be addressed within the scope of the 2023 Infrastructure Improvement Project.

#### **CONSERVATION AREA EROSION PROBLEMS**

1. The following Conservation Area erosion problems were reviewed at the August 5<sup>th</sup> Public Works Meeting and shall be addressed as staffing and time permits:
  - A. West Cherry drainage ditch/bridge bulkhead.
  - B. Eroded side slope of Comey's Lake Earthen Dam.
  - C. Existing ravine located within Block 13 (see above).
  - D. #3 Shawnee Drive Drainage Easement

Our office will continue to work with the Public Works Department and Environmental Commission on addressing these erosive areas within the Borough's Conservation Lands.

2. It should be noted that the 2023 Stormwater Permit Renewal includes a requirement to repair Stream Scouring and Erosion within one (1) year of its identification. Therefore, the Borough should be prepared to address these erosion problems in 2023.

#### **LAND USE ORDINANCE MODIFICATIONS**

1. The Borough has received notice from the NJDEP regarding the mandatory adoption of a new Flood Damage Prevention Ordinance. The adoption date must be no later than May 2, 2023 and a Draft Copy of the Ordinance must be submitted to NJDEP by February 2, 2023.
2. The DEP has provided a Model Ordinance for use by the Borough and our office will review the Model Flood Damage Prevention Ordinance and coordinate any necessary revisions, and its ultimate adoption, with the Borough Solicitor

### **III. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:**

#### **STOCKTON AVENUE EXTENSION**

1. No Change Since Last Report.

#### **AT&T CELLULAR ANTENNAE INSTALLATION**

1. No Change Since Last Report.





**T-MOBILE CELLULAR ANTENNAE INSTALLATION**

1. No Change Since Last Report.

**VERIZON CELLULAR ANTENNAE INSTALLATION**

1. No Change Since Last Report.

**IV. PLANNING BOARD ACTIVITY:**

1. No significant activity since last report.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,  
**THE PETTIT GROUP, LLC**



David Kreck, PE, CME  
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)  
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)  
Laurie Christinzio, Planning Board Secretary (via e-mail)  
Huda Ijaz, Finance Office Clerk (via e-mail)





November 10, 2022

Via Electronic Mail (wenonahclerk@comcast.net)

Borough of Wenonah  
1 South West Avenue  
Wenonah, New Jersey 08090

Attn.: Karen Sweeney,  
Administrator/Clerk

Re.: Borough of Wenonah, County of Gloucester, State of New Jersey  
Professional Engineering Services  
**Monthly/Project Status Report – November 2022**  
File No.: SCE-R10301.011

Dear Ms. Sweeney:

**SUBURBAN CONSULTING ENGINEERS, INC.** (SCE) is pleased to provide the following status report of our work on active projects for the last two weeks of October and the first week of November 2022 for the Borough of Wenonah.

**I. WATER SYSTEM**

**A. WATER SYSTEM IMPROVEMENTS (CONSTRUCTION CONTRACT 1)**

**SCE-R10302.031**

Authorization: \$80,950.00  
Billed to Date: \$70,762.88 (87%)

Project Scope Overview:

The project scope entails construction of water system improvements to be in operation prior to removing the elevated storage tank from service for painting, as well as address the free ammonia issue at Well No. 3.

Services Provided:

Contractor Payment Application 6 – FINAL (release of retainage) and original close out documents were mailed to the Borough on October 27, 2022. Project complete.

**B. TANK REHABILITATION (CONSTRUCTION CONTRACT 2)**

**SCE-R10302.011:**

Total Authorization: \$108,420.00  
Billed to Date: \$90,440.46 (83%)

Project Scope Overview:

The project scope entails water tank rehabilitation including removal and replacement of interior and exterior coatings, construction of an active mixing system and other associated improvements, such as a new frost proof vent, a new tank access manway and foundation repairs. The contract was awarded to US Tank.



Services Provided:

Contractor final payment (for \$5,000) will be next year after the one-year anniversary inspection of the tank (interior and exterior) has been performed by the Contractor.

**C. ASSET MANAGEMENT WEB HOSTING FOR THE WATER DISTRIBUTION SYSTEM**

**SCE-R10303.021**

Total Authorization: \$5,000.00  
Billed to Date: \$3,587.50 (72%)

Project Scope Overview:

The project scope entails establishing a data collection system for water system assets including capturing hydrant flushing data and valve assessment data for documenting compliance with the Water Quality Accountability Act (WQAA).

Services Provided:

SCE remains available to answer questions when the Borough begins to collect hydrant flushing data and create service valve data.

**II. SANITARY SEWER SYSTEM**

**A. SANITARY SEWER AND MANHOLE REHABILITATION**

**SCE-R11851.011**

Total Authorization: \$55,745.00  
Billed to Date: \$55,745.00 (100%)

Project Scope Overview:

Rehabilitation of priority locations of sanitary sewer mains and manholes.

Services Provided:

After considerable follow up from SCE, the Authorization to Advertise the project was issued by the NJDEP on October 20, 2022. Issuance of the authorization completes the scope of this contract. The project is currently out to bid. Bid and construction phase services will be provided under the contract below.

**B. SANITARY SEWER AND MANHOLE REHABILITATION – BID AND CONSTRUCTION**

**SCE-R11851.021**

Total Authorization: \$66,910.00  
Billed to Date: \$0.00 (0%)

Project Scope Overview:

Bid and construction phase engineering services for the above sanitary sewer and manhole rehabilitation project including part-time resident observation services as requested by the Borough.

Services Provided:

SCE prepared and coordinated bidding the project with the Borough. The project is currently out to bid. The bid opening is scheduled for November 30, 2022. SCE will attend the bid opening and prepare a recommendation for award based on the bids received. Construction to



commence in late 2022/early 2023 following receipt of the Authorization to Award from the NJDEP.

**C. SANITARY SEWER ASSET MANAGEMENT PLAN**

**SCE-R10301.011**

Total Authorization: \$62,350.00  
Billed to Date: \$60,827.37 (97.6% Complete)

Project Scope Overview:

Prepare the Asset Management Plan for the sanitary sewer system including assessing the condition of select sewer segments via CCTV and performing a rate analysis.

Services Provided:

The results and findings from the second round of CCTV investigation activities, which was conducted in December 2020, have been incorporated into the scope of the sanitary sewer rehabilitation project (R11851.011) above. No work was done on this project this month. The sewer AMP will be updated and finalized after the completion of the sewer rehabilitation work (SCE Project R11851.011).

**D. SANITARY SEWER CAPITAL IMPROVEMENTS**

**SCE-P11988.011**

Proposal Amount: \$113,400

This proposal is currently on hold by the Borough. Lift Station communication upgrades is being conducted by the Controls Engineer Subcontractor that the Borough DPW utilizes.

As per the discussion on the Wenonah Council call dated 14 January 2021, the work under this proposal is to be re-evaluated after the tank rehabilitation project is completed.

Should you have any questions or concerns regarding this Monthly Report, please do not hesitate to contact our office. Thank you.

Very truly yours,  
**SUBURBAN CONSULTING ENGINEERS, INC.**

Robert E. Wells, PE  
Technical Manager

Return to Question List (/?id=a9dddc625-a545-ed11-9daf-001dd801f1f0)

# Best Practices Inventory Online Platform

2022 Survey

## Wenonah Borough

### Scoring

Current Score: 35.00

<b>Score</b>
0 - 15
16 - 19
20 - 23
24 +

#### Aid Withheld

100% of final aid payment withheld
50% of final aid payment withheld
25% of final aid payment withheld
No aid withholding

Best Practices

# Best Practices Inventory Online Platform

## 2022 Survey

### Wenonah Borough

#### Printable Current Answers

001	<p>Unscored Survey</p> <p>Health Benefits</p> <p>For medical benefits, select the formula used for active employee cost sharing . For purposes of this question, the phrase "active employees" does not include those elected officials receiving medical coverage.</p>	[0.00] Percentage of Premium
002	<p>Unscored Survey</p> <p>Health Benefits</p> <p>For prescription drug benefits, select the formula used for active employee cost sharing. For purposes of this question, the phrase "active employees" does not include those elected officials receiving Rx coverage.</p>	[0.00] Percentage of Premium
003	<p>Unscored Survey</p> <p>Health Benefits</p> <p>If your municipality participates in the State Health Benefits Program, please include the following on the Excel form provided on DLGS's Best Practices webpage: 1) the total amount of premiums paid for CY2022 active employee, retiree and eligible elected official SHBP coverage; and 2) the amount of cost sharing collected from your municipality's employees, retirees and eligible elected officials for SHBP coverage in CY2022. Only combine medical and Rx coverage if your municipality uses SHBP for Rx coverage. Upload the Excel form using the "Attach File" button toward the bottom of your screen. If you have uploaded the Excel form, type "File Uploaded" in the Comment Box. If you have not uploaded the Excel Form, type NA in the Comment Box.</p>	Comment: N/A - In a HIF
004	<p>Core Competencies</p> <p>Personnel</p> <p>The Fair Labor Standards Act (FLSA) is a federal law requiring that overtime pay must be paid for all hours over 40 hours in a work week except for those employees classified as exempt and thus not entitled to overtime. Management employees such as elected officials, managers/administrators, municipal clerks, CFOs, public works superintendents, police chiefs and other department heads are typically classified as having exempt status and thus not entitled to overtime pay. Other municipal employees may also be classified as exempt under the FLSA (please consult labor counsel for detailed guidance). Exempt status also precludes overtime pay for time worked during emergencies, attendance at night meetings and participation in training sessions. Compensated leave time in lieu of cash payments is considered a form of overtime pay unless such leave is utilized in the same pay period. Does your municipality not pay overtime to employees classified as exempt under the FLSA?</p>	[1.00] Yes
005	<p>Core Competencies</p> <p>Personnel</p> <p>Has your municipality reviewed and updated its employee personnel manual/handbook within the past three years or upon the conclusion of each of your municipality's collective negotiated agreements (CNAs)? If yes, please provide in the Comments section the date which the personnel manual was officially updated using the MM/DD/YYYY format. If not yes, please type "Did Not Answer Yes" into the comment box.</p>	[1.00] Yes Comment: 01/01/2021

006	Core Competencies	Budget	[1.00] Yes
Does your municipality complete an initial draft of its annual budget no later than the first week of February (or first week of August if an SFY municipality), and obtain input in crafting the draft budget from elected officials and department heads as appropriate to the form of government?			
007	Core Competencies	Budget	[1.00] Yes
Unless the Director sets forth a later date pursuant to N.J.S.A. 40A:4-5.1, N.J.S.A. 40A:4-5 requires that calendar year municipalities approve their introduced budgets no later than February 10 (or August 10 for state fiscal year municipalities) and N.J.S.A. 40A:4-10 requires that calendar year municipalities adopt their budgets no later than March 20 (or September 20 for state fiscal year municipalities). Did your municipality introduce and adopt its current year budget no later than the dates provided by law or as extended by the Director in Local Finance Notice 2021-24? This question may only be answered N/A if your municipality's budget is subject to adoption by the Local Finance Board under State Supervision or if the Division instructed the municipality to delay budget adoption.			
008	Core Competencies	Budget	[1.00] Yes
N.J.S.A. 40A:5-12 requires the chief financial officer of each municipality to file the Annual Financial Statement (AFS) with the Division by no later than February 10 (August 10 for SFY municipalities). In 2022 the Division extended the AFS submission deadline to March 4 for calendar year municipalities, while the AFS submission deadline for SFY municipalities was extended to September 9. The statute specifies a \$5 per day penalty payable by the CMFO for failing to file the AFS within 10 days of after the time fixed for filing. Did your municipality file its AFS by the required deadline?			
009	Core Competencies	Budget	[1.00] Yes
Pursuant to N.J.S.A. 40A:2-40, the chief financial officer each municipality shall, before the end of the first month of the fiscal year, file its Annual Debt Statement with the Division of Local Government Services. Did your municipality file its electronic Annual Debt Statement for the preceding fiscal year with the Division no later than January 31 (July 31 for SFY municipalities)?			
010	Core Competencies	Budget	[1.00] Yes
Has your municipality electronically submitted its User-Friendly Budget section for the CY2021/SFY2022 adopted budget?			
011	Core Competencies	Budget	[1.00] N/A
Revenue earned from Uniform Construction Code (UCC) fees must be dedicated to UCC enforcement. The amounts of UCC revenue generated and funds appropriated to UCC enforcement appear on the User-Friendly Budget as well as the UCC Annual Report submitted to the Division of Codes and Standards. Your municipality's construction code fee schedule must comply with the parameters set by N.J.A.C. 5:23-4.17, 5:23-4.18 and Local Finance Notice 2020-27. Does your municipality comply with the law prohibiting the imposition of UCC fee amounts greater than necessary to operate the UCC office, and is your municipality refraining from using UCC fees for purposes unrelated to UCC enforcement? Only answer N/A if your municipality does not have a construction code office.			

012	<p>Core Competencies</p> <p>Capital Projects</p>	[1.00] Yes
<p>Has your municipality adopted a capital program as defined by N.J.A.C. 5:30-4.2, meaning a moving, multi-year plan and schedule for capital projects (including prospective financing sources) and, when pertinent, first year operating costs and savings? Only answer N/A if your municipality is not required to adopt a capital budget pursuant to N.J.A.C. 5:30-4.3.</p>		
013	<p>Core Competencies</p> <p>Transparency</p>	[1.00] Yes
<p>Are your municipality's codified and uncodified ordinances, including all current salary ordinances, available online?</p>		
014	<p>Core Competencies</p> <p>Procurement</p>	[1.00] Yes
<p>Do your municipality's professional services contracts include a "not to exceed" amount?</p>		
015	<p>Core Competencies</p> <p>Procurement</p>	[1.00] Yes
<p>On all public works projects subject to the Prevailing Wage Act, the contractor and all subcontractors must provide the contracting unit with certified payroll records for each employee performing work on the project. Certified payroll records shall be provided for each pay period within ten (10) days of the payment of wages. In turn, the municipality must collect, file, and store all certified payroll records on the project and make them available for inspection during normal business hours. Please review Local Finance Notice 2021-20 for further information. Is your municipality maintaining certified payrolls for all prevailing wage municipal projects pursuant to law and making same available for public inspection?</p>		
016	<p>Core Competencies</p> <p>Cybersecurity</p>	[1.00] Yes
<p>A cybersecurity incident response plan is a set of instructions to help detect, respond to, and recover from network security incidents. Plans such as those adopted by a governing body or from a municipality's JIF address areas such as cybercrime, data loss, and service outages. Does your municipality have a cybersecurity incident response plan?</p>		
017	<p>Core Competencies</p> <p>Cybersecurity</p>	[1.00] Yes
<p>Are all municipal employees receiving ongoing cybersecurity training in malware detection, password construction, identifying security incidents and social engineering attacks?</p>		
018	<p>Core Competencies</p> <p>Financial Administration</p>	[1.00] Yes
<p>Pursuant to N.J.S.A. 40A:5-14(d), a local unit's investment policies shall be based on a cash flow analysis prepared by the CFO, with those policies being commensurate with the nature and size of the funds held by the local unit. Has your municipality conducted a cash flow analysis of its deposited and invested funds, and, based on that analysis, does your municipality's cash management plan set policies for your municipality's investments that consider preservation of capital, liquidity, current and historical investment returns, diversification, maturity requirements, costs and fees associated with the investment and, when appropriate, policies of investment instrument administrators?</p>		



019	Core Competencies	Budget	[1.00] Yes
Is your municipality ensuring that insurance reimbursements are credited back to the budget appropriation line item in the budget in accordance with N.J.S.A. 40A:5-32, instead of applied as miscellaneous revenue not anticipated? Compliance with this statutory obligation relieves pressure on current year appropriations. Only answer N/A if your municipality had no insurance reimbursements in 2020 or 2021.			
020	Core Competencies	Capital Projects	[1.00] Yes
Has your municipality reviewed all completed capital project bond ordinances for remaining balances that can be cancelled by resolution, and revert to their respective balance sheet accounts?			
021	Core Competencies	Procurement	[1.00] Yes
Has your municipality reviewed with legal counsel and other appropriate officials (e.g. engineer) the boilerplate language in its bid or RFP documents to ensure such language meets legal requirements under the Local Public Contracts Law and pay-to-play, along with other relevant statutes and caselaw?			
022	Core Competencies	Transparency	[1.00] Yes
Does your municipality maintain an up-to-date municipal website containing at minimum the following: past three years adopted budgets; the current year proposed budget (including the full adopted budget for the current year when approved by the governing body); most recent annual financial statement and audits; notification(s) for solicitation of bids and RFPs; and meeting dates, minutes and agendas for the governing body, planning board, board of adjustment and all commissions?			
023	Core Competencies	Transparency	[1.00] N/A Comment: No unions in Borough
N.J.S.A. 34:13A-8.2 requires public employers, including municipalities, to file with the Public Employment Relations Commission (PERC) a copy of all contracts negotiated with public employee representatives. This includes, but is not limited to, collective bargaining agreements, memoranda of understanding, contract amendments, and "side letter" or "side bar" agreements. Copies of same may be emailed to <a href="mailto:contracts@perc.state.nj.us">contracts@perc.state.nj.us</a> . Has your municipality filed all current contracts with PERC? Only answer N/A if your municipality does not have any employee labor unions.			
024	Core Competencies	Transparency	[1.00] N/A Comment: No unions in Borough
Pursuant to N.J.S.A. 34:13A-16.8(d)(2), PERC requires a summary of the cost impact associated with a municipality's completed contracts for all bargaining units. Police and fire contracts have one summary form, while non-police and fire contracts have another form. The summary forms and filing instructions are located at <a href="https://www.state.nj.us/perc/conciliation/contracts/">https://www.state.nj.us/perc/conciliation/contracts/</a> . Has your municipality filed the required PERC summary forms for all current completed labor agreements? Only answer N/A if your municipality does not have any employee labor unions.			
025	Core Competencies	Cybersecurity	[1.00] Yes
Does your municipality perform off-network daily incremental backups with weekly full backups of all data?			

026	Core Competencies	Shared Services	[1.00] Yes
<p>N.J.A.C. 5:30-3.8(d)(20) requires each municipal user-friendly budget to include a listing of each shared service provided or received, what entity or entities are providing or receiving the service, the beginning and end date of the agreement as applicable, and the amount either received or paid for the service. Does your municipality list on its user-friendly budget each shared services agreement it is a party to, along with the other information required by the above-referenced regulation?</p>			
027	Core Competencies	Fire Districts	[1.00] N/A
<p>If a Board of Fire Commissioners establishes annual compensation for its fire district commissioners, N.J.S.A. 40A:14-88 requires the municipal governing body to review and approve such compensation before the fire district can submit its annual budget to the voters, or, in the case of fire districts whose Board of Fire Commissioners elections coincides with the November General election, before the fire district's annual budget can be adopted. The fire district shall submit to the municipal governing body for approval the amount of compensation fixed by the Board regardless of whether the amount of compensation is being modified. Oughton v. Board of Fire Comrs., etc., 178 N.J. Super. 565, 570-571 (App. Div. 1981). If any members of the Board of Fire Commissioners in one or more of your municipality's fire districts are authorized by the Board to receive compensation, does your municipality 1) require its fire district(s) to submit such compensation for review on an annual basis; 2) ensure that each Board has adopted a resolution or resolutions fixing the amount of compensation requested for governing body approval; and 3) adopt a resolution approving, disapproving, or modifying the compensation amount fixed by the Board of Fire Commissioners?</p>			
028	Core Competencies	Shared Services	[1.00] Yes
<p>N.J.S.A. 40A:65-4(b) requires a copy of each shared services agreement to be filed with the Division of Local Government Services. Has your municipality filed with the Division the most current copy of each shared services agreement under which the municipality provides one or more services to another local unit as defined by N.J.S.A. 40A:65-3 of the Uniform Shared Services and Consolidation Act? Only answer N/A if your municipality does not provide a shared service to another local unit.</p>			
029	Core Competencies	Financial Administration	[1.00] Yes
<p>N.J.S.A. 40A:5-4 requires municipalities to complete their annual audit for the preceding fiscal year within 6 months after the close of their fiscal year. For calendar year 2021 audits, this deadline was extended to August 31, 2022 pursuant to the Director's June 16, 2022 Order (See Local Finance Notice 2022-12). Has your municipality's completed audit for the preceding fiscal year been electronically submitted to DLGS within the required timeframe? You may only answer this question "N/A" if the Director expressly granted an extension in response to a governing body resolution petitioning for same.</p>			
030	Core Competencies	Financial Administration	[1.00] N/A
<p>Have all audit findings from the CY2020/SFY2021 audit been 1) identified in the corrective action plan and 2) addressed such that they are not repeated in the CY2021/SFY2022 audit? If the answer is no, please list the repeat findings, along with the date the corrective action plan was submitted to DLGS, under Comments. Only answer "N/A" if there were no audit findings for CY2020/SFY2021.</p>			

031	Core Competencies	Utilities	[1.00] Yes
032	Core Competencies	Transparency	[1.00] Yes
033	Core Competencies	Ethics	[1.00] Yes
034	Core Competencies	Ethics	[1.00] N/A
035	Best Practices	Financial Administration	[0.50] Yes
036	Best Practices	Financial Administration	[0.50] N/A

Comment: Joint Court Agreement with Mantua Township

037	Best Practices	Personnel	[0.50] Yes
038	Best Practices	Tax Collection	[0.50] Yes
039	Best Practices	Procurement	[0.50] N/A Comment: No Broker - We are part of a HIF
040	Best Practices	Procurement	[0.50] N/A Comment: No Broker - Part of a HIF
041	Best Practices	Budget	[0.00] No
042	Best Practices	Transparency	[0.50] Yes
043	Best Practices	Transparency	[0.50] Yes
044	Best Practices	Environment	[0.00] No

Has your municipality established by ordinance an anti-nepotism policy that, at minimum, only authorizes the hiring the family members/relatives of municipal officials and employees if the individuals involved would do not work in a direct supervisory relationship, or in job positions in which a conflict of interest could arise. The term "family member/relatives" should be defined to include but not necessarily be limited to spouses, children, siblings, parents, in-laws, and step-relatives.

Does your municipality issue periodic late notices to taxpayers who are overdue on their property tax payments?

If your municipality contracts with an insurance broker for health insurance, and said contract exceeds the Local Public Contracts Law (LPCL) bid threshold, is your municipality's health insurance broker being procured through a competitive contracting or sealed bid process conducted pursuant to the Local Public Contracts Law? Only answer N/A if your municipality does not contract with an insurance broker for health insurance or, if it does, the contract does not exceed your municipality's LPCL bid threshold.

Insurance broker fees dependent on the amount of health insurance premiums or fees paid by the municipality are vulnerable to abuse as brokers could face conflicting incentives in seeking lower-cost health insurance alternatives. If your municipality contracts with an insurance broker for health insurance, is the structure for broker payments set at a flat-fee rather than on a commission basis to mitigate the risk of a broker recommending more expensive health insurance coverage to earn higher fees? Only answer N/A if your municipality does not contract with an insurance broker for health insurance.

Has your municipality created an accumulated absence liability trust fund pursuant to N.J.A.C. 5:30-15.5? Only answer N/A if your municipality 1) does not offer (for any employee hired after a certain date) payouts upon retirement for accumulated sick leave, and 2) no current employee has a grandfathered right to sick leave payouts upon retirement.

Does your municipality have an official social media account or accounts and, if so, is there a written policy establishing guidelines on access, use, and permitted content? Answer N/A if your municipality does not have a social media account.

Does your municipality feature a link on its website to the Division of Taxation's Property Tax Relief Program webpage at <https://www.state.nj.us/treasury/taxation/relief.shtml>?

Have public electric vehicle charging stations been installed on municipal property?

Best Practices	Environment	[0.00] No
045	When purchasing new vehicles, does your municipality have a formal policy to purchase hybrid or alternative fuel vehicles whenever such vehicles are suited to the intended use? Only answer N/A if your municipality does not own any vehicles.	[0.00] No
046	Unscored Survey N.J.S.A. 40A:9-22.19 of the Local Government Ethics Law allows a municipality to establish its own municipal ethics board. Does your municipality have both an ordinance on the books establishing a municipal ethics board and a municipal code of ethics pursuant to N.J.S.A. 40A:9-22.21?	[0.00] No
047	Unscored Survey Ethics If your municipality has an ordinance establishing a municipal ethics board pursuant to N.J.S.A. 40A:9-22.19, is the board constituted with the minimum number of members necessary to establish a quorum for conducting business? A municipal ethics board shall consist of six members, at least two of whom shall be public members. No more than three members shall be of the same political party. Answer NA if your municipality does not have an ordinance establishing a local ethics board.	[0.00] N/A
048	Unscored Survey Tax Collection N.J.S.A. 54:4-122.9 authorizes municipalities to adopt a resolution contracting with a local bank to serve as an "official tax receiving agency" for receiving, under the tax collector's supervision, current tax payments, current water and sewer charges, and other public monies. A bank authorized to serve in this capacity can take property tax payments, utility payments, and other charges that are otherwise paid directly to the municipality, so long as those payments are not for delinquencies. Delinquencies must be satisfied directly with the municipality; however, a bank may accept payments made within an authorized grace period. Local Finance Notice 2021-09 contains further information on applicable requirements. Has your municipality designated a local bank as an official tax receiving agency pursuant to N.J.S.A. 54:4-122.9?	[0.00] No
049	Unscored Survey Tax Collection As explained in Local Finance Notice 2022-04, P.L. 2021, c. 99 expressly authorizes municipalities to establish property tax rewards programs encouraging patronage of local retail establishments. All actions properly taken by a municipal governing body prior to May 12, 2021 to authorize the creation and operation of a property tax rewards programs were also retroactively validated by P.L. 2021, c. 99. Has your municipality established a property tax rewards program?	[0.00] No
050	Unscored Survey Housing The Urban Homesteading Act (N.J.S.A. 40A:12-31 through 38) allows a municipality to adopt an ordinance establishing a process whereby title to municipal property obtained through in rem foreclosure is transferred to individuals committed to rehabilitate the premises and reside there for a specified period. All ordinances establishing an urban homesteading program must be filed with the Division of Local Government Services. Does your municipality currently have an ordinance on the books establishing an urban homesteading program pursuant to the Act?	[0.00] No

051a	Unscored Survey	Shared Services	[0.00] None of the Above Comment: N/A
<p>If your municipality currently provides a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendent to another municipality pursuant to a shared services agreement, please select one or more of the options provided and list under Comments each municipality along with the position being provided to that municipality. If your municipality currently provides none of these positions pursuant to a shared services agreement, select None of the Above and insert N/A into Comments.</p>			
051b	Unscored Survey	Shared Services	[0.00] N/A Comment: N/A
<p>If the answer to Question 51a is yes, did one or more of the identified shared service agreements result in the dismissal of a tenured official? If yes, please insert under Comments 1) the position or positions where an agreement resulted in the dismissal of a tenured official; and 2) an estimate of the cost savings anticipated to be achieved by the participating municipalities at the outset of the agreement. If the answer is No or N/A, please insert "No" or "N/A" under Comments. See LFN 2018-3R for more information on this provision of the Common Sense Shared Service Act.</p>			
052	Unscored Survey	Environment	Comment: -0-
<p>How much did your municipality spend on operational costs associated with managing and treating stormwater runoff in the prior fiscal year, and how much did your municipality appropriate toward same for the current fiscal year? Examples of such costs include street cleaning, conveyance system clean-out, routine maintenance of storm drains and outfall pipes, and stormwater runoff-related educational programs. Also list under Comments the FCOA codes your municipality is using to classify these stormwater-related prior year expenditures and current year appropriations.</p>			
053	Unscored Survey	Financial Administration	[0.00] Yes
<p>Does your municipality currently retain a chief financial officer through a professional services contract?</p>			
054a	Unscored Survey	American Rescue Plan Act	[0.00] Equal to or Greater than 50%
<p>What portion of the first tranche of ARP LFRF dollars has your municipality obligated to date?</p>			
054b	Unscored Survey	American Rescue Plan Act	[0.00] Equal to or Greater than 50%
<p>What portion of the second tranche of ARP LFRF dollars will your municipality obligate toward eligible uses by December 31, 2022?</p>			
054c	Unscored Survey	American Rescue Plan Act	[0.00] Less than 50%
<p>What portion of the second tranche of ARP LFRF dollars will your municipality obligate toward eligible uses by December 31, 2023?</p>			

Opportunity Zones

Unscored Survey

055a Is your municipality aware of any real estate development projects or businesses that will be using the Opportunity Zone tax incentive or receiving an Opportunity Fund investment?

[0.00] N/A

Opportunity Zones

Unscored Survey

055b If your municipality knows of any projects that are using or will be using the Opportunity Zone tax incentive, please include the name of each project, the full address, a short description that includes the primary developer (if applicable), estimated value of the development (i.e. total permitted value), and the project's status (if known) on the Excel form provided on DLGS's Best Practices webpage. Upload the Excel form using the "Attach File" button toward the bottom of your screen. If you have uploaded the Excel form, type "File Uploaded" in the Comment Box. If you have not uploaded the Excel Form, type NA in the Comment Box.

Comment: N/A

Lead Remediation

Unscored Survey

056a P.L. 2021, c. 182 requires a municipality to perform, or, in certain circumstances, hire a certified lead evaluation contractor to perform, inspections of certain single-family, two-family, and multiple rental dwellings for lead-based paint hazards. Further information concerning the requirements of this recently enacted law are available at <https://www.nj.gov/dca/divisions/codes/resources/leadpaint.html>. Does your municipality have a permanent local agency that has been charged with conducting inspections for lead-based paint in rental dwellings and enforcing the provisions of P.L. 2021, c. 182? If your answer is "Other" fill-in the name of the municipal agency under Comments. If your answer is "Shared Service", please fill-in the name of the agency and the local unit providing the service under Comments.

[0.00] No local agency

Lead Remediation

Unscored Survey

056b If your municipality does not have a permanent local agency or a shared services agreement to conduct inspections for lead-based paint in rental dwellings and enforce the provisions of P.L. 2021, c. 182, has your municipality retained a lead evaluation contractor certified to provide paid lead inspection services by the New Jersey Department of Community Affairs?

[0.00] N/A

Comment: No rental dwellings in Borough

Lead Remediation

Unscored Survey

056c Pursuant to P.L. 2021, c. 182, has your municipality identified rental dwellings that have experienced tenant turnover since July 22, 2022?

[0.00] No

Lead Remediation

Unscored Survey

056d If your municipality has identified rental dwellings that have experienced tenant turnover since July 22, 2022, have all of those units been inspected prior to re-occupancy?

[0.00] N/A

Lead Remediation

Unscored Survey

056e How many visual lead-based paint inspections did your municipality conduct thus far in 2022?

Comment: -0-

Lead Remediation

Unscored Survey

056f How many dust wipe-sampling lead-based paint inspections did your municipality conduct thus far in 2022?

Comment: -0-

056g	Unscored Survey	Lead Remediation	Comment -0-
How many post-remediation lead-based paint inspections has your municipality conducted thus far in 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.			
056h	Unscored Survey	Lead Remediation	Comment -0-
How many lead safe certifications have been issued by your municipality thus far in 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.			
056i	Unscored Survey	Lead Remediation	Comment -0-
What is the number of lead safe certifications issued by the municipality in the past fiscal year, as used by the municipality? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.			
056j	Unscored Survey	Lead Remediation	[0.00] Yes
Would your municipality be interested in applying for a State grant program to assist with the rental dwelling inspection costs associated with implementing P.L. 2021, c. 182? Answer N/A if your municipality has no local lead inspection activities or does not have any dwellings eligible for inspection.			